

23666 NW 185th Road
High Springs, Florida 32643



Telephone: (386) 454-7322
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APPLICATION FOR SPECIAL EXCEPTION (“SE”) – PLAN BOARD

DATE: _____ APPLICATION # _____

NOTE: This form provides information to support an application of Conditional Use Permit pursuant to Articles 2, 7 and 11 of the High Springs Land Development Code. **THIS IS NOT A PERMIT. DO NOT COMMENCE CONSTRUCTION.**

NUMBER OF ACRES: _____
FILING FEE: _____

911 ADDRESS OF SUBJECT PROPERTY: _____, High Springs, FL 32643

TAX PARCEL # _____; **PLATBOOK** _____, **PG** _____;

OWNER OF RECORD: _____;

LEGAL DESCRIPTION: (Attach copy of complete legal description, deed, existing survey or measured plot plan depicting location of existing and proposed improvements with reasonable accuracy.)

CURRENT ZONING (Circle One) R-1; R-1A; R-2; R-3; C-1; C-2; C-3; C/SP; BC; IND

LAND USE CLASSIFICATION: Current _____; Requested _____ (LDC Section 16.06(5)).

DETAILED DESCRIPTION OF PROPOSED USE(S):

APPLICANT’S ACKNOWLEDGEMENT: I HAVE READ THE FOREGOING AND UNDERSTAND THAT I WILL BE NOTIFIED TO APPEAR AND PRESENT MY APPLICATION TO THE CITY OF HIGH SPRINGS PLAN BOARD/CITY COMMISSION. I FURTHER ACKNOWLEDGE THAT IF MY REQUEST IS GRANTED, I MAY BE REQUIRED TO SUBMIT A DETAILED SITE AND DEVELOPMENT PLAN, CONSTRUCTION PLANS, AND OBTAIN ALL NECESSARY BUILDING PERMITS FOR ANY PROPOSED IMPROVEMENTS TO THE PROPERTY.*

(Applicant’s Signature)

(Applicant’s Printed Name)

(Applicant’s Street Address)

(Mailing Address, if different)

Phone Numbers: Home _____; Work _____; Cell _____

IF APPLICATION IS MADE BY OWNER’S AGENT, ATTACH OWNER’S WRITTEN CONSENT, ADDRESS AND PHONE NUMBER.

FOR ZONING OFFICIAL’S USE

COMPLIES WITH COMPREHENSIVE PLAN? YES / NO PLAN BOARD APPROVED? YES / NO
COMPLIES WITH CURRENT ZONING? YES / NO
SITE AND DEVELOPMENT PLAN REQUIRED? YES / NO

SRWMD PERMIT DATE _____; CERTIFICATE # _____;
HEALTH DEPT PERMIT DATE _____; CERTIFICATE # _____;
BUILDING PERMIT DATE _____; # _____;

SPECIAL EXCEPTION PERMIT – City Use Only

PERMITTING THE USE OF THE ABOVE DESCRIBED PROPERTY AS (A) _____, PURSUANT TO SECTION 16.06(5), “TABLE OF PERMITTED USES, “USES DESCRIPTION _____, OF THE HIGH SPRINGS LAND DEVELOPMENT CODE. SAID USE SHALL NOT BE COMMENCED UNTIL ALL NECESSARY BUILDING PERMITS, CERTIFICATES OF OCCUPANCY, OCCUPATIONAL LICENSES, AND INSPECTIONS ARE ISSUED AND/OR CONDUCTED. THIS PERMIT SHALL EXPIRE 12 MONTHS AFTER DATE, IF THE APPROVED USE IS NOT PROPERLY COMMENCED WITHIN SAID PERIOD.

ISSUED THIS _____ DAY OF _____, _____.

(MUNICIPAL SEAL)

ZONING ADMINISTRATOR