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**HIGH SPRINGS
COMMISSION MEETING
MINUTES
OCTOBER 24, 2019**

Meeting called to order by Mayor Jones 6:36 p.m.

Invocation: Commissioner Gloria James

Pledge of Allegiance.

ROLL CALL CITY COMMISSION:

Mayor Linda Jones- Present
Vice Byran Williams- Present
Commissioner Gloria James- Present
Commissioner Scott Jamison-Present
Commissioner Nancy Lavin- Present

STAFF PRESENT:

Joel Decoursey, City Manager
Jenny Parham, City Clerk
Angela Stone, Deputy City Clerk
Ritch Maltby, City Attorney
Andrea Parker (True), City Attorney
Scott Walker, City Attorney
Antoine Sheppard, Chief of Police
William Whitelock, Building Official/Public Work Director

APPROVAL OF AGENDA:

**Motion Commissioner James to approve the amended agenda.
Second Commissioner Jamison.
Motion carried 5-0.**

**POLICE CHIEF ANTOINE SHEPPARD SWORN INTO OFFICE BY CIRCUIT JUDGE
GLORIA WALKER.**

City Manager DeCoursey, Jr. recognized other members of surrounding law enforcement agencies in attendance.

Circuit Judge Gloria Walker swore in Police Chief Antoine Sheppard.

Natalie Sheppard, Brandalyn Sheppard, and Noah Brock came forward for the swearing in of Chief Antoine Sheppard.

Chief Sheppard's father, Johnny Sheppard, had the honor of pinning him.

Chief Sheppard gave a speech thanking everyone in the community, his family, and all that have supported him.

All the commissioners congratulated and told him how much he deserved this position.

Recessed at 6:56 p.m.

Meeting came back to order at 7:09 p.m.

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Mike Roth, President of My Santa Fe River, spoke of the Seven Seas Water Corporation and their permit and how My Santa Fe River wants to protect our springs.

Ms. Gypsum spoke against water bottling permits. Spoke of speaking against this in the past. She stated that they are just looking for a resolution in support of protecting the springs and not in support of the water permit that will go to the water management district.

Betty Schumpert stated November 9, 2019 is the annual Senior Citizen Thanksgiving Banquet at the Civic Center at 2:00 p.m.

NEW BUSINESS

DISCUSS AND PROVIDE DIRECTION TO STAFF ON PROCEDURE FOR ALLOWING FOOD TRUCKS.

Attorney Maltby states that their office is looking for guidance from the commission on the issue. He went over the proper procedure for our Commission Meetings.

Andrea Parker (True) stated that they have looked at other cities and prepared an ordinance with the common things seen in those cities for the commission to review.

Commissioner Lavin asked questions regarding the insurance issue mentioned in the Ordinance regarding being on City property naming the City as additionally insured.

Attorney Parker stated that this is something that several other cities had, but not all.

Attorney Maltby stated this ordinance is the starting point. He states they think this should go to Planning and Zoning Board.

Commissioner Jamison stated he would be in favor of the Certificate of Insurance having the City of High Springs as an additionally insured.

Vice Mayor Williams asked the process. Attorney Maltby stated one option is to direct the Plan Board to put together a report and come back to the Commission.

Commissioner Jamison questioned on page 3 (i) 1-6 why it is in there. He states he wants this to get done, expedited and back to the commission.

Commissioner Williams asked when the next Plan Board meeting would be. City Clerk Parham stated they would need to schedule one and it would be in November.

Commissioner Jamison stated he would like for them to have a timeframe.

Mr. Whitelock stated that they could come back with the Planning Zoning recommendation within a month.

Commissioner Lavin asked if we have something temporarily in place. Mr. DeCoursey stated we do, currently they can have the food trucks by Special Event Permit Friday, Saturday, and Monday.

Fire Chief Gillingham explained the Fire Departments issue with Food Trucks. He spoke of the trucks that prepare on the truck and trucks that just serve from the truck. He speaks of the inspections they do for mobile vendors at Pioneer Days and the Farmer's Market.

Consensus to have the Planning and Zoning Board discuss and work on this item.

CONSIDER APPROVAL OF THE PURCHASE OF EIGHT RECERTIFIED FULLY AUTOMATIC AEDS.

Fire Chief Bruce Gillingham states that they have worked with Parks and Recreation and are looking to purchase eight AEDs to put throughout the city. He states that they reached out to Wild Spaces and they have approved the use of the funds to purchase the AEDs.

Mayor Jones stated that they are great to have.

Commissioner Lavin asked if during sporting events they can have more than one at the event, being some will be portable AED's. Chief Gillingham stated yes.

Commissioner Lavin asked who will be in charge of the devices. Chief Gillingham stated Parks and Recreation will be in charge of putting them out and collecting them back.

**Motion Commissioner James to approve the purchase of eight recertified fully automatic AEDs.
Second Commissioner Lavin.
Motion carried 5-0.**

DISCUSS AND PROVIDE DIRECTION TO STAFF REGARDING THE TOBACCO 21 ALACHUA COUNTY ORDINANCE.

Attorney Maltby stated this ordinance from the County went into effect this week on October 22, 2019. He stated that there is a provision to opt out for cities, so they wanted to go over this for the commission.

Attorney Parker gave an overview of the County Ordinance. She stated that they wanted to see if the Commission had any thoughts on the ordinance.

Commissioner Lavin spoke of the issue with vaping products and her concerns with this. Attorney Parker stated that prior to this Ordinance the age for vaping was no sale to persons under the age of 18.

Commissioner Jamison stated that he is not in support of this. He states at some point you become responsible for yourself.

Attorney Parker stated it is in the City's code no purchases to anyone under 18, even e-cigarettes.

Attorney Maltby stated a motion can be made for the City to opt out and then to direct staff to draft an ordinance to opt out.

**Motion Commissioner Jamison to opt out of the Tobacco 21 Alachua County Ordinance and direct staff to come back with an ordinance to opt out.
Second Commissioner Lavin.
Motion carried 5-0.**

REVIEW QUALIFICATIONS FOR ENGINEERING SERVICES FOR WATER TREATMENT PLANT FACILITY.

Mr. Whitelock stated we went out for an RFQ for engineering services for the Water Treatment Plant Facility. He added that we only received one RFQ from Mittauer and Associates. He states this will allow us to move forward with the plans and make us eligible for State funding.

Discussion on the SWRMD property to have the well site.

**Motion Commissioner Lavin to select Mittauer and Associates for Engineering Services for the Water Treatment Plant Facility and direct staff to come back with a contract.
Second Commissioner James.
Motion carried.**

DISCUSS AND CONSIDER RESOLUTION 2019-N, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING INCREASED RATES FOR WATER AND WASTEWATER SERVICES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Attorney Maltby read Resolution 2019-N by title only.

Attorney Maltby stated there are options for the commission on this resolution. He gave an overview of the resolution. He talks of section 2 regarding CPI. He gave the options regarding the CPI.

Commissioner Lavin asked about the monies going into a designated account. She also addressed concern with this being put on the amended agenda not the original agenda. Attorney Maltby stated the consumer was given the proper notice of the increase, but not the CPI but that does not kick in for some time.

Commissioner Jamison clarified that in a year the one-dollar increase goes away, and the CPI takes its place. He asked if there is something in the resolution regarding the designated account. Mr. DeCoursey stated there will be a line item in the budget for that money.

Commissioner Jamison stated that we do not need to put in the CPI now we can come back with that.

Motion Commissioner Jamison to approve Resolution 2019-N, striking section 2 referencing the CPI.

He states the increase should say the increase is on the base rate. Attorney Maltby stated they can clarify that.

Second Commissioner James.

Roll Call:

Mayor Jones- yes

Vice Mayor Williams- yes

Commissioner James- yes

Commissioner Jamison-yes

Commissioner Lavin- no

Motion carried 4-1 with Commissioner Lavin opposing.

CITY ATTORNEY REPORT/UPDATE

Attorney Maltby stated they are having the Ethics training December 5th at their office from 4:00 p.m. to 8:00 p.m.

CITY MANAGER REPORT/UPDATE

Nothing at this time.

COMMISSIONERS

Commissioner Lavin advised that next Friday is the First Friday Event and invited everyone to come out.

Commissioner James stated that at the last meeting she mentioned looking into making the High Springs' Spring into a park area; she would like to withdraw that.

Commissioner Jamison- Nothing at this time

Vice Mayor Williams advised that November 2nd is Farm Share at the Civic Center.

MAYOR

Mayor Jones thanked everyone for coming out.

**Motion Commissioner James to adjourn.
Mayor adjourned the meeting.**