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**HIGH SPRINGS  
CITY COMMISSION MEETING  
MINUTES  
April 11, 2019**

Meeting called to order by Mayor Jones at 7:25 p.m.

Invocation: Vice Mayor Williams

Pledge of Allegiance.

**ROLL CALL CITY COMMISSION:**

Mayor Linda Jones- Present  
Vice Byran Williams- Present  
Commissioner Gloria James- Present  
Commissioner Scott Jamison- Present  
Commissioner Nancy Lavin- Present

**STAFF PRESENT:**

Ed Booth, City Manager  
Angela Stone, Deputy City Clerk  
Rich Maltby, City Attorney  
Scott Walker, City Attorney  
Andrea True, City Attorney  
Joel Decoursey, Chief of Police  
Antoine Sheppard, Deputy Chief of Police  
Jennifer Stull, Finance Director

**APPROVAL OF AGENDA:**

**Motion Commissioner Lavin to approve the agenda as presented.  
Second Commissioner James.  
Motion Carried 5-0.**

**APPROVAL OF MINUTES:**

**Motion Commissioner James to approve the minutes of March 7, 2019 Commission Workshop and March 28, 2019 Commission Meeting.**

**Second Commissioner Lavin.**

**Motion carried 5-0.**

**PROCLAMATION DECLARING APRIL 2019 AS CHILD ABUSE PREVENTION MONTH.**

Attorney True read the Proclamation declaring April 2019 as Child Abuse Prevention Month.

**PROCLAMATION DECLARING MAY 7, 2019 AS NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL DAY.**

Scott Koons, North Central Florida Regional Planning Council, gave a presentation on the Planning Council and what they have done for our region in the the last 50 years.

Attorney True read the Proclamation declaring May 7, 2019 as North Central Florida Regional Planning Council Day.

**UNFINISHED BUSINESS**

**CONSIDER ORDINANCE 2019-05, AN ORDINANCE PERTAINING TO CEMETERIES WITHIN THE CITY OF HIGH SPRINGS; AMENDING THE PRIOR CHAPTER 22 OF THE CODE OF ORDINANCES OF THE CITY OF HIGH SPRINGS TO AUTHORIZE THE ADOPTION OF POLICIES AND PROCEDURES FOR THE CEMETERY BY RESOLUTION; REPEALING ALL ORDINANCES IN CONFLICT AND PROVIDING AN EFFECTIVE DATE.**

Attorney True read Ordinance 2019-05 by title only.

Mayor Jones opens the Public Hearing for public input. With no one coming forward, Mayor Jones closes the Public Hearing.

**Motion Commissioner James to approve Ordinance 2019-05 on second reading.**

**Second Vice Mayor Williams.**

**Roll Call:**

**Mayor Jones- yes**

**Vice Mayor Williams-yes**

**Commissioner James- yes**

**Commissioner Jamison-yes**

**Commissioner Lavin- yes**

**Motion carried 5-0.**

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)**

Rev. Byers Hickmon spoke of a concern and problem he has with a bill his mother received. He speaks of a rental property that was once his father's property and it being a tenant that did not pay the bill. He states that the balance was transferred to her residence and her water was turned off.

Jennifer Stull, Finance Director, stated that the account was in the father's name and not the tenants. She stated that the account was transferred to the wife as per our ordinance.

Mr. Booth stated that we will look into this and have a meeting at 5:30 p.m. on Monday with Rev. Hickmon.

## **NEW BUSINESS**

### **CONSIDER RESOLUTION 2019-B, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA ADOPTING CEMETERY RULES AND REGULATIONS FOR ALL CEMETERIES OWNED OR OPERATED BY THE CITY OF HIGH SPRINGS PURSUANT TO CHAPTER 22 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT AND PROVIDING AN EFFECTIVE DATE.**

Attorney True read Resolution 2019-B by title only.

**Motion Commissioner Jamison to approve Resolution 2019-B as read by title only.  
Second Commissioner James.**

Commissioner James states that on page 2 of Exhibit A, Monuments & Markers, bullet point four should read within six (6) months.

**Motion Commissioner Jamison to make the correction as stated by Commissioner James.  
Second Vice Mayor Williams.**

#### **Roll Call:**

**Vice Mayor Williams-yes  
Commissioner James-yes  
Commissioner Jamison-yes  
Commissioner Lavin- yes  
Mayor Jones- yes**

**Motion carried 5-0.**

### **CONSIDER RESOLUTION 2019-C, A RESOLUTION INCREASING AND IMPLEMENTING RATES FOR SOLID WASTE SERVICES, PROVIDING FOR CONFLICT; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

Attorney True read Resolution 2019-C by title only.

Jennifer Stull, Finance Director, explains that the rate increase is to cover the rate increase from the Solid Waste provider.

Eyvonne Andrews asked if they are still picking up recycling. Mrs. Stull advises they still do. Ms. Andrews stated they have not picked up their whole neighborhood.

**Motion Vice Mayor Williams to approve Resolution 2019-C as read by title only.  
Second Commissioner Lavin.**

**Roll Call:**

**Commissioner James-yes  
Commissioner Jamison-yes  
Commissioner Lavin-yes  
Mayor Jones-yes  
Vice Mayor Williams- yes**

**Motion carried 5-0.**

**CONSIDER RESOLUTION 2019-D, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS AMENDING THE CITY'S PERSONNEL POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Attorney True read Resolution 2019-D by title only.

Mr. Booth advised that this is a way for the employees to donate time to another employee. He explains that the resolution presented states a family that lives in your household, but someone could be a caregiver of a family member that lives in a separate residence.

Commissioner Lavin stated she has concerns with the employee having to have 240 hours in their bank after their donations. Mr. Booth explains that this is to assure that the individuals have time in case an issue arises for them.

Commissioner Jamison stated that he understands this, but to tell an employee you must have 240 hours in order to give time is ridiculous. He states they are adults; they should be able to make the decision. He states that the 240 is too high.

Discussion on what the hours remaining in the bank should be.

Consensus to change the remaining hours an employee must have remaining after donation to 80 hours, and we will change the wording removing the wording that the family member must live in the household and will change to a Family Member.

**Motion Commissioner Jamison to approve Resolution 2019-D with the corrections as stated.  
Second Commissioner Lavin.**

**Roll Call:**

**Commissioner Jamison-yes  
Commissioner Lavin-yes  
Mayor Jones-yes  
Vice Mayor Williams- yes**

**Commissioner James-yes**

**Motion carried 5-0.**

**REVIEW OF FEBRUARY 2019 FINANCIAL STATEMENTS.**

Mr. Booth stated that the Police Department is over in their overtime line item, but they have money to cover this within their budget.

Mrs. Stull stated that the Police Department also has the software payment we discussed at the last meeting, but that will come from the payments for the cars in the budget. She explains that we have not yet received the cars, so we have not made payments on those yet.

Mr. Booth advised that the cars will be in next week.

Commissioner Jamison asked if there is anything foreseeable that we have that we may need to go into contingency for or will we be able to move money around internally. Mrs. Stull stated as of right now we should be able to keep within the budget internally, but we did have the chipper go in for repair and it will be over \$5,000.00, but we are waiting on the quote for that.

**CITY ATTORNEY REPORT/UPDATE**

Attorney True stated that there is nothing at this time.

**CITY MANAGER REPORT/UPDATE**

Advised the Police Department received 50 teddy bears from the Kiwanis; the police give them to children involved in domestic disturbances.

Advised that the second meeting in May we will present a gross budget and what the capital outlay will be.

Advised that he is putting together a report regarding the Wednesday food giveaway, Farm Share and Catholic Charities and what county the citizens that are served are coming from. This way if they are coming from other counties we can possibly ask for assistance with these.

**COMMISSIONERS**

Commissioner Lavin-nothing at this time

Commissioner James, on behalf of the Chamber of Commerce, thanked Mr. Booth and staff for taking down the tree and asked for the water to be turned on at the little yellow house for Pioneer Days.

Commissioner Jamison-nothing at this time.

Vice Mayor Williams-nothing at this time.

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**MAYOR**

Mayor Jones asked about the Circus at the Civic Center. Mr. Booth stated that Robert Basford, Parks and Recreation Director, schedule that with them.

**Motion Commissioner James to adjourn.**

**Mayor Jones adjourned the meeting at 8:30 p.m.**