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**HIGH SPRINGS
CITY COMMISSION MEETING
MINUTES
September 24, 2018**

Meeting called to order by Mayor Jamison at 6:31 p.m.

Invocation: Moment of Silence

Pledge of Allegiance.

ROLL CALL CITY COMMISSION:

Mayor Scott Jamison- Present
Vice Mayor Linda Jones- Present
Commissioner Nancy Lavin- Present
Commissioner Gloria James- Absent
Commissioner Williams-Present arrived at 7:15 p.m.

STAFF PRESENT:

Ed Booth, City Manager
Jenny Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Jennifer Stull, Finance Director
Kristina Wright, CRA Director
Joel Decoursey, Chief of Police
Antoine Sheppard, Deputy Chief of Police
Bruce Gillingham, Fire Chief

APPROVAL OF AGENDA:

Mayor Jamison advised that we need to add an item to the agenda under New Business as Item # 6; "Consider Authorizing Police Department to Spend \$5,250.00 for Tuition and Graduation Expenses in FY 2017-2018."

Motion Vice Mayor Jones to approve the agenda as amended.

Second Commissioner Lavin

Motion Carried 3-0.

BUDGET

CONSIDER RESOLUTION 2018-S, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE FINAL RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2018/2019; AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Attorney Walker read Resolution 2018-S in the entirety.

**Motion Vice Mayor Jones to approve Resolution 2018-S as read.
Second Commissioner Lavin.**

Roll Call:

**Mayor Jamison –yes
Vice Mayor Jones-yes
Commissioner Lavin- yes**

Motion carried 3-0.

CONSIDER ORDINANCE 2018-08, AN ORDINANCE ADOPTING THE 2018/2019 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE.

Attorney Walker read Ordinance 2018-08 in the entirety.

Mayor Jamison opens the public hearing; with no one coming forward Mayor Jamison closed the public hearing.

Finance Director, Jennifer Stull, reviewed the highlighted changes, which are the changes requested by the Commission at the September 13, 2018 Commission Meeting.

Mayor Jamison asked about the ALS issue. Chief Gillingham stated that we are hoping that this will happen mid budget year of 2018/2019.

**Motion Commissioner Lavin to approve Ordinance 2018-08 as read.
Second Vice Mayor Jones.**

Roll Call:

**Vice Mayor Jones-yes
Commissioner Lavin-yes
Mayor Jamison-yes**

Motion carried 3-0.

CONTINUED BUSINESS

REVIEW AND CONSIDER AMENDED ONE-YEAR EMPLOYMENT AGREEMENT WITH CITY MANAGER EDWIN BOOTH AND DISCUSS ANNUAL EVALUATION.

Attorney Walker advised that this is the amended one-year employment agreement for the City Manager, Ed Booth, with the changes recommended at the September 13, 2018 Commission Meeting.

Commissioner Lavin read a statement that she prepared regarding this matter. She states that she is not in agreement with renewing the contract for the City Manager.

Mayor Jamison spoke of Mr. Booth's performance here at the City on a whole. He states he is not prepared to not extend it; we are not done yet. He adds that this would probably be a 2-1 vote, and we would need to put this item on the next agenda.

Motion Vice Mayor Jones to approve the amended one-year Employment Agreement with City Manager Edwin Booth.

Mayor Jamison passed the gavel and seconded the motion.

Motion does not pass; vote is 2-1 with Commissioner Lavin voting against.

Mayor Jamison stated that this item will be on the next agenda, and at that time, if it is approved it will be retroactive to October 1, 2018.

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Mayor Jamison opened for Citizen's Requests and Comments; with no one coming forward Mayor Jamison closed the Citizen's Requests and Comments.

NEW BUSINESS

CONSIDER APPROVAL OF AMENDMENTS TO THE 2017-2020 PBA CONTRACT.

Mr. Booth advised of the amendments to the 2017-2020 PBA Contract; the wording with the strike throughs and the pay table that is added. He states that it is already reflected in the budget.

Chief Decoursey stated the major change is the pay scale.

Motion Commissioner Lavin to approve the amendments to the 2017-2020 PBA Contract.

Second Vice Mayor Jones.

Motion carried 3-0.

CONSIDER APPROVAL OF AMENDMENTS TO THE 2017-2020 AFSCME CONTRACT.

Mr. Booth advised of the amendments to the 2017-2020 AFSCME Contract; changing the probationary periods to reflect the same as the personnel manual.

Motion Vice Mayor Jones to approve the amendments of the 2017-2020 AFSCME Contract.

Second Commissioner Lavin.

Motion carried 3-0.

CONSIDER APPROVAL OF LEASE AGREEMENT WITH THE BANCORP BANK FOR POLICE DEPARTMENT VEHICLES.

Mr. Booth advised that this is for a leasing program for police vehicles.

Mrs. Stull stated the contract has been reviewed by the Attorney. She states that this does not contain the numbers yet; the numbers will be brought back.

**Motion Vice Mayor Jones to approve the lease agreement with Bancorp Bank for Police Department Vehicles contingent on the final figures being brought back for final approval .
Second Commissioner Lavin.
Motion carried 3-0.**

CONSIDER PURCHASE OF A REPLACEMENT COMPRESSOR/CASCADE SYSTEM FOR THE FIRE DEPARTMENT.

Chief Gillingham advised that the Fire Department is in need of a replacement compressor/cascade system. He stated that the compressor was struck by lightning and the replacement parts are hard to find; if we can find them and then the cost for them is high. He adds that the price we have for this is \$35,700.00.

Finance Director, Jennifer Stull, stated that they are currently talking to the insurance to see if some of this will be covered.

Consensus to put this on the October 11, 2018 agenda, so we can have information from the insurance company.

UPDATE ON PURCHASE OF WATER METERS.

Mr. Booth advised that when we replace the old meters it helps with the loss of revenue.

Jennifer Stull, Finance Director, spoke of the Neptune Meters failing. She spoke of another company that can work with our software; these meters have a GPS locator. She stated that this is a budgeted item, and it is the same cost as the other meters. She stated they brought this to the Commission since they were changing vendors.

CONSIDER AUTHORIZING POLICE DEPARTMENT TO SPEND \$5,250.00 FOR TUITION AND GRADUATION EXPENSES IN FY 2017/2018.

Chief Decoursey stated that this is for executive training; it is career building. Mr. Booth advised that this does not affect the budget.

**Motion Vice Mayor Jones to authorize the Police Department to spend \$5,250.00 for tuition and graduation expenses in FY 2017/2018.
Second Commissioner Williams.**

Motion carried 4-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker advised that they met with the Home Owners Associate of Oak Ridge; they have presented engineering reports that show that the infrastructure can be fixed. Mr. Booth stated he discussed this with the building official so hopefully we can get this remedied.

CITY MANAGER REPORT/UPDATE

Advised CIC, The Contractor for Phase A-1, gave notice that they are going to delay to mid-October before they start the Phase A-1 project. They are going to bring in a lot of equipment to get the project done.

Advised the Wetlands Project should go out to bid in about 60 days.

Advised the Railroad project is on going.

Advised there is mold in the Old School building, and Air America is remedying the issue.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Lavin stated she had a merchant asked if the public restrooms could be open on the weekends. Mr. Booth stated he will talk to the Police Department.

Commissioner Lavin stated she was contacted regarding the tennis courts at Memorial Park being deteriorated and there being a hole at the entrance that needs repair. Mr. Booth will have this checked on.

Commissioner Williams apologizes for being late. He asked who owns the retention pond by Bev's; he has had complaints regarding it not being maintained. Mr. Booth advised DOT. Mr. Booth stated we can contact DOT.

Vice Mayor Jones stated that she will be attending her first North Florida Regional Planning Council meeting on Thursday.

Commissioner Lavin reminded everyone of First Friday; there will be food booths, stores doing Grand Reopening's, and face painting.

Vice Mayor Jones-nothing at this time.

MAYOR

Mayor Jamison- nothing at this time.

Motion Vice Mayor Jones to adjourn.

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Mayor Jamison adjourned the meeting at 7:38 p.m.