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**HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
September 6, 2018**

Meeting called to order by Chair Lavin at 7:20 p.m.

Invocation by Jessica Hall

Pledge of Allegiance.

ROLL CALL:

Chair Nancy Lavin- Present
Vice Chair Gloria James- Absent
Member Byran Williams- Absent
Member Scott Jamison-Present.
Member Linda Jones-Present

STAFF PRESENT:

Ed Booth, CRA Executive Director
Kristina Wright, CRA Directors
Jenny Parham, City Clerk
Dralynn Swick, Executive Secretary
Rich Maltbie, City Attorney

Chair Lavin advised that she would like to amend the agenda to remove the special recognition for Wayne Emerson since he was unable to attend this meeting.

Chair Lavin also advised we need to amend the agenda by adding item #4 under New Business to Consider approval of lease agreement between the City of High Springs and the CRA for renting space in the old railroad depot.

**Motion Member Jones to approve the agenda as amended
Second Member Jamison.
Motion carried 3-0.**

**Motion Member Jones to approve the minutes of the August 2, 2018 Joint CRA/Douglass
Neighborhood Advisory Board Meeting.
Second Member Jamison.
Motion carried 3-0**

BUSINESS ITEMS:

CONSIDERATION OF THE LANZA GALLERY QUILT MURAL GRANT APPLICATION.

CRA Director Wright stated that the business is located at 23645 West Highway 27. They are requesting approval for a 4 x 4 quilt mural to be hung on the façade of the building. The estimated cost is \$250.00. Staff recommends approval with the CRA paying \$125.00. Tina Corbett, owner of The Lanza Gallery, stated that she feels it will help beautify the City and bring more tourist to our area.

**Motion Member Jones to approve The Lanza Gallery Quilt Mural Grant Application for \$125.00.
Second Member Jamison
Motion carried 3-0**

CONSIDER APPROVAL TO PURCHASE DOWNTOWN REPLACEMENT BANNERS.

Ross Ambrose advised there are 26 poles downtown with no banners and some banners that are up are faded and in bad shape. They are 10 years old and were only supposed to last 3 years. Ambrose said there are 6 designs and he would like to order 30. He got in touch with the company that originally created the banners several years ago for our Main Street program, to get a quote for 30 banners. Mr. Ambrose stated that his company will pay \$2500.00 towards the purchase of the new banners, which is more than half the costs. There is a choice for less expensive banners and his company is willing to pay \$1800.00 toward the cost. Once ordered the banners can be in within 3 weeks. Mr. Ambrose would like to use the same company because of the quality. Chair Lavin stated that the ones we bought from them in the past have lasted for 12 years and were supposed to be 3-4 year banners.

**Motion Member Jamison to accept Mr. Ambrose's generous offer and purchase replacement banners with fabric option #1.
Second Member Jones.**

CONSIDER APPROVAL TO PURCHASE DOWNTOWN HOLIDAY BANNERS.

Mr. Ambrose explained the option for downtown holiday banners. He recommend 4 designs, then the decision would need to be made as to how many poles to put them on. Director Wright suggested that, because of budget restraints, that maybe we should phase them in. Member Jamison suggested that we table this item until October.

CONSIDER LEASE OF PART OF THE CRA BUILDING TO CITY OF HIGH SPRINGS

Attorney Maltbie explained the terms of the lease agreement.

**Motion Member Jamison to approve the lease.
Second Member Jones.
Motion carried 3-0.**

DISCUSSION ITEMS:

COMMUNITY LAND TRUST (CLT) PRESENTATION BY GARY HANKINS.

Gary Hankins, with Communities That Care, gave a presentation explaining what a Community Land Trust (CLT) is and what it does. Chair explained that the contribution, such as land, that the City donates stays with the property as a community asset from one homeowner to the other.

CRA TIMELINE, FINDING OF NECESSITY AND PLAN DISCUSSION.

CRA Director passed out a draft of the "Finding of Necessity". The final one will be presented on September 13, 2018 at the CRA meeting. She also explained the timeline, process, and steps that need to take place in the next few months.

CHAIR'S REPORT

Chair Lavin stated that she and CRA Director Wright have met with all five Alachua County Commissioners, their Economic Development, and received instruction on what the County needs and wants to see. Now all of the data needs to be put together for their staff to review.

CRA DIRECTOR'S REPORT

1. PROJECT UPDATES

A) MARKET PAVILION

Waiting on findings from the mitigation study.

B) WORKFORCE AND AFFORDABLE HOUSING

CRA Director Wright stated she and Chair Lavin have met with Alachua County Commissioners and they seem to like ideas we have. Friday the 14th she is touring the SWAG Center.

C) COMMUNITY RESOURCE CENTER

Friday the 14th she will be touring the SWAG (SW Advocacy Group) Center.

D) EVENTS

I. FIRST FRIDAY: SEPTEMBER 7TH-CHALK ART EVENT

Already have thirty kids and ten adults signed up for the event. The Lion's Club will be serving hot dogs and refreshments.

II. FOLK IN THE SPRINGS: SEPTEMBER 16TH AT NOON

Michael Loveday will be producing the event starting at noon.

III. COMMUNITY BLOCK PARTY, PROMOTIONS, MURALS, AND WALKING TOUR-OCTOBER 5TH.

CRA Director Wright stated there will be a community block, hanging of the murals, a walking tour around town, and the open house for the Depot/CRA Building.

Motion Member Jones to adjourn
Chair Lavin adjourned the meeting at 8:29 p.m.