

23718 W US HWY 27
High Springs, Florida 32643



Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: highsprings.us

**HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
June 21, 2018**

Meeting called to order by Chair Lavin at 6:00 p.m.

Invocation by Pastor Terry Hull, High Springs Church of God

Pledge of Allegiance.

ROLL CALL:

Chair Nancy Lavin- Present
Vice Chair Gloria James- Present
Member Byran Williams- Present
Member Scott Jamison-Present-Arrived at 6:20 p.m.
Member Linda Jones-Absent

STAFF PRESENT:

Ed Booth, CRA Executive Director
Kristina Wright, CRA Directors
Jenny Parham, City Clerk
Dralynn Swick, Executive Secretary
Scott Walker, City Attorney
Courtney Johnson, City Attorney

APPROVAL OF AGENDA:

Motion Vice Chair James to approve the agenda as presented.

Second Member Williams.

Motion carried 3-0.

APPROVAL OF MINUTES:

Motion Vice Chair James to approve the minutes of the May 24, 2018 CRA Meeting.

Second Member Williams.

Motion carried 3-0

BUSINESS ITEMS

1. SET DATE FOR WORKSHOP FOR GRANT APPLICATION PARAMETERS AND IMPLEMENTATION OF THE DOUGLASS NEIGHBORHOOD ADVISORY BOARD.

CRA Director Wright stated that we need to set specific criteria for our grant policy and what our goals are. Mr. Booth said that, in talking to the County Manager, that they meant for the grants to be just for façade. If we would like to do something different than that, we would need to present it to the County for approval. Attorney Johnson agreed with CRA Director Wright that we need more exact criteria and rules for these grants. She feels a workshop would facilitate the clarification and guidance that CRA Director Wright needs. Vice Chair James asked for a copy of Gainesville's grant criteria. Mr. Booth said he would get a copy of it.

**Motion Vice Chair to have a grant application workshop on July 5, 2018 at 6:00 p.m.
Second Member Williams.
Motion carried 3-0.**

CRA Director Wright read off the nine citizens that are interested in being on the Douglass Neighborhood Advisory Board. They would be sworn in at the next regular CRA Meeting. They would need to be 30 minutes early for the next regular meeting in order to be briefed by Attorney Johnson on the Sunshine Law. Attorney Johnson said that she would have the grant criteria, decided by the workshop, together for the next regular meeting.

**Motion Member Williams to have a regular CRA Meeting on July 19, 2018 at 6:00 p.m.
Second Vice Chair James.
Motion carried 3-0.**

2. CONSIDER GRANT APPLICATIONS:

Attorney Johnson stated that it would be wise to wait until after the grant workshop on July 5, 2018 to make any decisions on grant applications. Jodie, owner of Jodie's Beauty Shop on Main St., spoke concerning the grant application she started in February. She is having to sand bag every time it rains to keep water from coming in and ruining her shop. John Josey, with the First Presbyterian Church, spoke concerning the need for better and uniform guidelines for the grants. He would also like more communication.

- A. FIRST PRESBYTERIAN CHURCH**
- B. JODIE'S BEAUTY AND BARBER SHOP**

**Motion Member Jamison to table grant applications until after workshop.
Second Member Williams
Motion Carried 4-0.**

3. CONSIDER APPROVAL OF A CONSULTANT FOR THE FINDING OF NECESSITY

CRA Director Wright addressed the need for having a consultant prepare the Finding of Necessity. She is still waiting to hear if we will get the DEO grant that would go towards the consultant fee. We should find that out around the end of June. Member Jamison said he feels the City lots in the Douglass Area are the City's

responsibility to clean, not the CRA's. He feels the CRA should be just downtown businesses and not extended to other residential blighted areas.

Motion Member Williams to approve a consultant for the Finding of Necessity not to exceed \$15,000.

Second Vice Chair James.

Motion Carried 4-0.

4. CHAIR REPORT.

Chair Lavin stated that she is glad CRA Director Wright now has better guidelines and clarity to help make her job easier. Chair Lavin also commended CRA Director Wright on the list of name for the Douglass Neighborhood Advisory Board.

5. EXECUTIVE DIRECTOR REPORT.

A. FLORIDA REDEVELOPMENT ASSOCIATION COURSE: HOUSING AS A REDEVELOPMENT TOOL.

Will be going to Fort Lauderdale tomorrow, June 22nd, to attend the course Housing As A Redevelopment Tool. Attended a presentation this week at United Way concerning Supportive Housing.

B. MARKETING: WUFT AND GREATER GAINESVILLE GUIDE

Met with WUFT and the Greater Gainesville Guide to plan some marketing that would be seen by the whole greater Gainesville area.

C. FIRST FRIDAYS

Looking to have an expanded version of First Friday in October. Possibly an open house of the old Railroad Depot.

D. FLORIDA QUILT TRAIL AND CRA WALKING TOUR

Recently went to Trenton with Susie Clark to see their part of the Quilt Trail. We have a few that are ready to hang. Hopefully by the First Friday in October we will have a walking tour in place.

Motion to adjourn Vice Chair James.

Chair Lavin adjourned the meeting at 7:10 p.m.