

23718 W US HWY 27
High Springs, Florida 32643



Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: highsprings.us

**HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
NOVEMBER 2, 2017**

Meeting called to order by Chair Jones at 6:30 p.m.

Invocation by Mayor Gloria James.

Pledge of Allegiance.

ROLL CALL:

Chair Linda Jones- Present
Vice Chair Byran Williams- Absent
Member Scott Jamison- Present
Member Jason Evans- Present
Member Gloria James-Present

STAFF PRESENT:

Amanda Rodriguez, CRA Director
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney
Jennifer Stull, Finance Director
Antoine Sheppard, Deputy Police Chief

APPROVAL OF AGENDA:

**Motion Member Evans to approve the agenda as presented.
Second Member James.
Motion carried 4-0.**

APPROVAL OF MINUTES:

**Motion Member Evans to approve the minutes of the September 21, 2017 CRA Meeting.
Second Member James.
Motion carried 4-0.**

BUSINESS ITEMS

CRA SURVEY RESULTS AND EVALUATION.

CRA Director Rodriguez spoke on and gave an overview of the 2017 High Springs CRA Survey and Evaluation. She stated she will put the results in a formal report before she leaves so that this survey can continue.

DISCUSSION AND SUGGESTIONS OF CONCRETE STAMPS AND SIDEWALK TREES.

CRA Director Rodriguez would like to do some surveys with local businesses and citizens to find out what they would like to see for stamps.

CRA Director Rodriguez stated she recommended giving the number of stamps they would like to see on a street or if they would want one every other sidewalk block. Her recommendation is four stamps on the long street and three on the shorter street.

Member Evans asked the size of the blocks. CRA Director Rodriguez stated she does not have the exact measurements.

Member Evans stated he is good with the three and four.

Member Jamison stated that he wants to make sure the stamp is flush and not raised. Mr. Booth stated that DOT would require it to be flush to meet their standard.

Member Evans stated he would like to see a stamp with the City of High Springs seal, and then we could do another stamp and ask citizens and businesses what they would like to see, a train, nature, etc.

CRA Director Rodriguez stated she could put it out to the public online, asking what they would like to see.

Member Jamison stated he would like to see the ones at the beginning of the sidewalks as the City Seal and all the others the other stamp and do every other block.

Consensus to have a stamp on every other block.

CRA Director Rodriguez gave the recommendation for the tree as American Hophornbeam; this will need to be maintained and trimmed. She states we would need to replace the current trees, which is around 11.

Member Jamison stated he is concerned with the maintenance.

Nancy Linkous asked about nutlets dropping. CRA Director Rodriguez stated they were small nutlets. Member Jamison said people could trip, and they may also stain the concrete.

Member Jamison states he would prefer a tree that does not drop nutlets or acorns. CRA Director Rodriguez stated she will go back and find another option.

Member Evans asked if it has to be decide tonight. CRA Director stated no that they just need to decide if they want trees.

Consensus to do the cut outs.

DISCUSSION, SUGGESTIONS AND APPROVAL OF 60% DOWNTOWN SIDEWALK PLANS.

CRA Director Rodriguez states that the City Manager and the Public Works Director have looked over the plans and everyone is fine with the plan.

Member Evans asked if it would be the same as the current sidewalks. CRA Director Rodriguez stated it would pretty much be the same and they will add a visual indicator for the step down.

**Motion Member Evans to approve the stamps on every other block and having cut out for trees.
Second Member James.**

Motion carried 4-0.

CONSIDER COMMERCIAL FAÇADE GRANT, \$30,000 BUDGETED FOR COMMERCIAL AND RESIDENTIAL FAÇADE GRANTS:

A) HOWARD T. ODUM, FLORIDA SPRINGS INSTITUTE – MURAL \$12,480

CRA Director Rodriguez presented the mural for the Springs Institute. They would like to do the mural but without the funding they will not be able to do it.

A representative from the Florida Springs Institute stated they have received funding from Alachua County, in the amount of \$9,976.87, for this mural also. She adds that they would need to make a few changes, depending on the requirements from the Alachua County funding.

Member Evans asked if there is a problem with Alachua County giving them money.
CRA Director Rodriguez stated that is not a problem.

The representative stated there will be requirements they will need to meet for Alachua County.

Member Evans stated he would like to know what Alachua County would require.

Attorney Johnson stated you can approve contingent on the final design.

Motion Member Jamison to approve the match grant of \$9,976.87 pending the submittal of the final design.

Second Member Evans.

Motion carried 4-0.

B) DEAN DAVIS MURAL AND REPAINTING OF BUILDING \$1,550

CRA Director Rodriguez stated that Mr. Davis is requesting \$1,150.

Motion Member James to approve the Mural for Dean Davis contingent on seeing the final drawings when available.

Second Member Evans.

Motion carried 4-0.

QUILT MURAL – FINALIZE DESIGN AND COLORS FOR RIVER RUN OLIVE OIL.

CRA Director Rodriguez presented the finalized design and colors for River Run Olive Oil Quilt Mural.

Member Jamison asked about the quilt mural with the flag. CRA Director Rodriguez stated they are working on it.

Motion Member James to approve the River Run Olive Oil Quilt Mural.

Second Member Jamison.

Motion carried 4-0.

DECLARE OLD CHRISTMAS TREE AND DECORATIONS AS SURPLUS.

CRA Director Rodriguez stated we have received our new Christmas Decorations and we need to declare the old Christmas Tree and decorations as surplus.

Member Jamison to declare the old Christmas tree and decorations as surplus.

Second Member James.

Motion carried 4-0.

CHAIR REPORT.

Chair Jones states she has nothing to report.

DIRECTOR REPORT.

Advised that we received the Music in the Park Grant.

Advised that Friday First is tomorrow night, and invited everyone to come out.

Advised that the Christmas decorations will be going up next week so they are up for the tree lighting.

She stated that this is her last meeting and thanked everyone for the experience.

Chair Jones stated that CRA Director Rodriguez will return back home and wished her the best of luck.

Member James thanked her for what she has done, and taking the extra steps.

Member Evans thanked her for her work. He stated he enjoyed working with her. He stated he has noticed that the community is more aware of the CRA.

Attorney Johnson stated that she and CRA Director Rodriguez presented at the CRA Conference recently on small town CRA's getting an extension. She stated that they received a lot of compliments about what the City CRA is doing and has done.

Motion Member James to adjourn.

Chair Jones adjourned the meeting at 7:27p.m.