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**HIGH SPRINGS  
COMMUNITY REDEVELOPMENT AGENCY  
WORKSHOP MINUTES  
JULY 6, 2017**

Meeting called to order by Vice Chair Williams 6:40 p.m.

Invocation by Mayor Gloria James.

Pledge of Allegiance.

**ROLL CALL:**

Chair Linda Jones- Absent  
Vice Chair Byran Williams- Present  
Member Scott Jamison- Present  
Member Jason Evans-Present  
Member Gloria James-Present

**STAFF PRESENT:**

Amanda Rodriguez, CRA Executive Director  
Jenny Parham, City Clerk  
Angela Stone, Assistant City Clerk  
Courtney Johnson, City Attorney

**APPROVAL OF AGENDA:**

**Motion Member James to approve the agenda as presented.**

**Second Member Evans**

**Motion carried 4-0.**

**BUSINESS ITEMS**

**REVIEW AND DISCUSS THE PROPOSED CRA BUDGET.**

CRA Director Rodriguez gave an overview of the proposed 2017/2018 CRA Budget. She spoke on staying conservative on revenues.

Member Jamison asked if the commission votes to go with the roll back rate, how would that effect this budget. CRA Director Rodriguez stated that it would not alter the amount that much, but they would need to recalculate.

CRA Director Rodriguez stated that all the expense budget items are tied to the CRA Objectives found in the CRA Plan, along with the Administrative Costs. She added they are looking to decrease the amount of revenues spent on Administrative Expenses. She stated she would like to increase the salaries to give an increase the same as the city with the 3% for the CRA Director and the service worker positions.

CRA Director Rodriguez spoke of line item Expense Changes.

CRA Director Rodriguez spoke of future budget concerns of increased reporting costs, additional residential property exemptions, increasing insurance costs, and continued decrease in administration costs.

Member Evans asked about the Farmer's Market Pavilion. City Clerk Parham stated that the Finance Director has been speaking to engineers.

CRA Director Rodriguez stated that the set funds for the parking for the pavilion will need to be spent this coming budget year.

### **REVIEW AND DISCUSS THE SIDEWALK PROJECT ENHANCEMENT.**

CRA Director Rodriguez presented stamped concrete designs and medallions for the sidewalks. She spoke of the cost difference in the two; with the stamp being less.

Member Jamison asked if there is any additional maintenance with the stamps. He asked how many are we looking at putting in. CRA Director Rodriguez stated the cost is per stamp, not how many stamps we put in the concrete. Member Jamison asked when the decision has to be made. CRA Director Rodriguez stated by the end of August the engineer would need to know how far do we want it and whether we want stamps or medallions; the actual design would be much later on.

Member Evans stated he would like information on maintenance as well, so we can make a more informed decision.

Commissioner Jamison stated he would like to know how many we would have or how far apart they would be.

CRA Director Rodriguez stated the cost is per custom stamp; she states that we could design the stamp.

Member Evans stated we could do something like the City Seal.

CRA Director Rodriguez stated that we have six months or so to come up with the design.

**Motion Member Evans to adjourn.**

**Vice Chair Williams adjourned the meeting at 7:09 p.m.**