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**HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
APRIL 27, 2017**

Meeting called to order by Chair Jones at 6:05 p.m.

Invocation by Member Jason Evans.

Pledge of Allegiance.

ROLL CALL:

Chair Linda Jones- Present
Vice Chair Byran Williams- Absent
Member Scott Jamison- Present
Member Jason Evans-Present
Member Gloria James-Absent

STAFF PRESENT:

Amanda Rodriguez, CRA Executive Director
Jenny Parham, City Clerk
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney
Jennifer Stull, Finance Director

AGENDA:

Chair Jones state that two items need to be added; Item #2 will be the Budget Amendment, and Item # 3 will be a Banner Update.

Motion Member Evans to approve the agenda with addition of the mentioned two items.

Second Member Jamison.

Motion carried 3-0.

BUSINESS ITEMS

REVIEW AND APPROVE COMMUNITY GARDEN PLANS.

CRA Director Rodriguez stated she has met with Mr. Bob Watson to discuss the future plans for the community garden. She stated that they spoke regarding the possibility of a lease, as the CRA Executive Director she is most comfortable with doing some sort of agreement. She stated that Mr. Watson was not very pleased with that idea, so they brought back to the board for guidance on where to go from here.

Member Jamison stated that when this was originally brought forward this was going to be sponsored by Santa Fe College. He stated that what needs to be decided to move forward is who will sponsor this.

Bob Watson stated he met with Mrs. Rodriguez and stated she spoke with him regarding a lease, but that is not possible. He stated that it is not an organization, it is just him teaching with volunteers in the community and Santa Fe College in the fall. He added that providing insurance and so forth is not possible.

Mr. Watson stated he presented the plan six weeks ago and insurance was not asked for at that time. He states they are not asking for funds from the City, they are using all recycled material. He states that they would only need water and electric to start.

Member Evans asked how the Community Garden got started. City Clerk Parham stated that Sharon Yeago started the garden with the City and then she ran the Farmer's Market so it was run by the Farmer's Market. Mrs. Parham spoke of the history of the Community Garden. Mrs. Stull stated that people would pay for the spaces and then there was donations and this would cover the expense of the use of water.

Member Evans asked the liability. Attorney Johnson stated by doing this as a City project the liability would be the City's. She states that you would want staff over site if it is a City project.

Commissioner Jamison stated that anything permanent would need to be to code. He states that someone has to supervise it.

Attorney Johnson stated you will need to set up a program with guidelines and criteria.

Commissioner Jamison states he thinks it can be done, but there needs to be more discussion.

Motion Member Jamison to have CRA Director Rodriguez, City Manager Booth and Mr. Watson meet and discuss the Community Garden further to see if details can be worked out, before it comes back to the board.

Second Member Evans.

Motion carried 3-0.

BUDGET AMENDMENT

Finance Director Stull stated that when they were working on the City wide budget amendment the CRA Director was out of town and there was some errors in the presented amended CRA budget. She advised that this has been corrected and will be presented before the Second Reading.

CRA Director Rodriguez stated that there are no budget amendments. She stated that what was shown is the 2015/2016 adopted budget numbers instead of the 2016/2017 adopted budget numbers, so there is no actual budget amendment.

BANNER UPDATE

Attorney Johnson stated that the Company did have concerns with the amendment to the agreement. Advised one being the time frame for the replacement of a damaged banner. They would like for it to read a reasonable amount of time, instead of 30 days. The second issue was the changing the language that any recognized City holiday we can take down banners and put up banners. She advised that she and the CRA Director feel it is a fair compromise to say we can take down and then put up Holiday Banners before Thanksgiving to the week after New Year's and two weeks for Pioneer Day, since these are the only banners we own at this time and have not budgeted for other holiday banners. She advised that they agreed to these two holiday periods.

Motion Member Jamison to approve the contract with the two amendments.

Second Member Evans.

Motion carries 3-0.

Motion Member Jamison to adjourn.

Chair Jones adjourned the meeting 6:30 p.m.