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**HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
APRIL 6, 2017**

Meeting called to order by Chair Jones at 6:30 p.m.

Invocation by Vice Chair Byran Williams

Pledge of Allegiance.

ROLL CALL:

Chair Linda Jones- Present
Vice Chair Byran Williams- Present
Member Scott Jamison- Present
Member Jason Evans-Present
Member Gloria James-Present

STAFF PRESENT:

Amanda Rodriguez, CRA Executive Director
Jenny Parham, City Clerk
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney

APPROVAL OF AGENDA:

**Motion Member Evans to approve the Agenda as presented.
Second Vice Chair Williams.
Motion carried 5 -0.**

APPROVAL OF MINUTES:

**Motion Member James to approve the Minutes of the March 2, 2017 CRA Meeting .
Second Member Evans.
Motion carried 5-0.**

BUSINESS ITEMS

CONSIDER APPROVAL OF COMMERCIAL FACADE GRANT REQUESTS:

A) HEARTSTRINGS

CRA Director Rodriguez advised that Cindy Bass, Business Owner, has applied for a façade grant to paint the exterior, repair unsound exterior siding, and replace exterior ramp.

Motion Member Evans to approve the Façade Grant application by Heart Strings.

Second Member James.

Motion carries 5-0.

B) WISTERIA COTTAGE

CRA Director Rodriguez advised that Sharon Tugman, Business Owner, has applied for a Façade Grant for exterior painting.

Motion Member James to approve the Façade Grant Application by Wisteria Cottage .

Second Member Evans.

Motion carried 5-0.

**PRESENTATION OF THE JAMES PAUL PARK PLAN BY PARKS & RECREATION
INTERN BRAD ENGLERT.**

Intern for the Parks and Recreation Department, Brad Englert, gave a presentation on the James Paul Park Plan to include planting of native trees and shrubs around the fenced area; put in walkways and trails for citizens to fully utilize the park; putting in a removable/temporary screen for community events, showing movies, sporting events, etc.

Member Jamison asked the time frame. CRA Director Rodriguez stated that Parks and Recreation is working on this, as well as the CRA. She stated that the next step is putting out a bid for steps to go down to the gazebo; that is what is budgeted for this year.

Member Jamison spoke of the maintenance and up keep of the trail. He spoke of his concern with run off. Mr. Englert spoke of digging out a path for run off.

Member Jamison asked the sequence of events. CRA Director Rodriguez stated they would get with the Parks and Recreation Board for their recommendation on the sequence of events.

Member Evans asked if we could look into purchasing the screen this year. CRA Director Rodriguez stated that it is something we could look at.

**DISCUSS AND CONSIDER APPROVAL OF ADDENDUM TO STREETSCAPE BANNER
PROGRAM AGREEMENT BETWEEN CRA AND CGI COMMUNICATIONS, INC.**

Attorney Johnson presented the addendum to the Streetscape Banner Program Agreement.

Member Evans asked if the company has seen the addendum. Attorney Johnson stated that they had, but they had not heard anything back from their legal as of yet. She states she does not anticipate a problem.

Member Jamison asked if the original agreement binds us, or if there is a way out. Attorney Johnson stated we could try to get out of it but it opens us up to litigation for breach of contract.

Member Jamison stated he has a problem with the 30 days to replace a damaged banner. Attorney Johnson stated she put that in to give them time to replace it and have it sent.

Member Jamison asked who determines if the banner needs to be replaced. Attorney Johnson states it says the CRA, but she can change this to CRA Board or CRA Director.

Member Williams asked how we will keep up with the expiration date of the agreement. Attorney Johnson stated the City Clerk has a list of expiration dates for contracts and agreements.

Member Williams asked if we can put up seasonal banners. CRA Director states yes we can put up our seasonal banners. Attorney Johnson states she will put in a provision that for all recognized holidays or city sponsored events the City can change out the banners.

Member Jamison pointed out that 2.b. is incomplete. Attorney Johnson stated that she will add maintained to the original state.

Motion Member Evans to approve the addendum to the CGI Street and CRA Street Banner Original Agreement with the addition of the changes mentioned, authorize the City Attorney to do so and ratify the original.
Second Member Jamison.
Motion carried 5-0.

GRANT UPDATE.

CRA Director Rodriguez advised that one residential grant closed, the Breheny grant.

CRA Director Rodriguez advised that there is one residential grant still open, Ms. Fields; she was granted an additional month to have this completed.

CHAIR REPORT.

Chair Jones stated she has nothing at this time.

EXECUTIVE DIRECTOR REPORT.

Advised that there are two Bills in the House and Senate that would restrict the CRA's and take away from local control. She is requesting that she be authorized to express our opposition. Consensus to draft a letter for the board to sign in opposition.

Advised we are doing another advertisement this year with Journal Communications, partnering with the Building Department, in the Gainesville Economic Development Magazine.

Advised we will go out for bid for the stairs for the sink hole at James Paul Park, it is a budgeted item.

Advised there will be a two month wait for the quilt murals to be delivered.

Advised that the Old School sign is ordered, but it will not come in until after Pioneer Days.

Advised the sidewalk contract is with the engineer for review and should be done by August; then we will go out for bids for actual construction of the sidewalks.

Advised she will be on vacation the week of April 17th, but will be back for Pioneer Days.

Motion Member James to adjourn.

Chair Jones adjourned the meeting 7:28 p.m.