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CITY COMMISSION MEETING
MINUTES
SEPTEMBER 8, 2016

Mayor Byran Williams called the meeting to order at 6:30 p.m.

Invocation by Pastor Terry Hull, High Springs Church of God

Pledge of Allegiance.

Roll Call: Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Absent
Commissioner Scott Jamison – Present
Commissioner Sue Weller – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Joel Decoursey, Police Chief
Antoine Sheppard, Police Department Lieutenant
Jennifer Stull, Finance Director

APPROVAL OF AGENDA:

**Motion Commissioner Weller to approve the Agenda as presented.
Second Vice Mayor James.
Motion carried 4-0.**

APPROVAL OF MINUTES:

**Motion Commissioner Weller to approve the minutes of the August 11 & 25 Commission Meetings.
Second Commissioner Jamison.
Motion carried 4-0.**

PROCLAMATION DECLARING SEPTEMBER 17 – 23, 2016 AS “CONSTITUTION WEEK”

Attorney Walker read the Proclamation Declaring September 17-23, 2016 as “Constitution Week”.

Motion Commissioner Jamison to approve the Proclamation Declaring September 17- 23, 2016 “Constitution Week.”
Second Commissioner Weller.

Annette Jones Current Regent of the Gainesville Chapter of the National Society Daughters of the American Revolution, and resident of High Springs, spoke regarding the Constitution and the Daughters of the American Revolution.

Motion carried 4-0.

BUDGET

CONSIDER RESOLUTION 2016-V, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2016/2017; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE

Attorney Walker read Resolution 2016-V in its entirety.

Motion Commissioner Weller to approve Resolution 2016-V as read into the record.
Second Vice Mayor James.

Roll Call:

Commissioner Jamison-yes
Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams- yes

Motion carried 4-0.

CONSIDER ORDINANCE 2016-08, AN ORDINANCE ADOPTING THE 2016/2017 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE.

Attorney Walker read Ordinance 2016-08 in its entirety.

Motion Commissioner Jamison to approve Ordinance 2016-08 as read into the record, on first reading.
Second Commissioner Weller.

Roll Call:

Commissioner Jamison-yes
Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams- yes

Motion carried 4-0.

UNFINISHED BUSINESS

DISCUSS AND CONSIDER COMPENSATION TO JOHN AND GERTIE KELLY FOR HOME DAMAGE.

Attorney Walker spoke of this being discussed at the last meeting. He stated staff has worked out an Agreement with the Kelly's and they will sign a release and then receive \$500.00 from the City.

Mr. Booth stated that the \$500.00 is half of the Kelly's Deductible.

CITIZEN REQUESTS AND COMMENTS – *FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)*

NEW BUSINESS

CONSIDER A REQUEST FROM A. L. MEBANE ALUMNI ASSOCIATION INC., FOR USE OF THE CIVIC CENTER ON NOVEMBER 25, 2016 AND A WAIVER OF ASSOCIATED COSTS.

**Motion Commissioner Weller to approve the waiver of Associated Costs for the use of the Civic Center on November 25, 2016 by the A.L. Mebane Alumni Association Inc.
Second Vice Mayor James.**

Commissioner Jamison asked what insurance we require from the non-profits to rent the Civic Center. Finance Director Stull stated that they are covered under the City's Insurance.

Commissioner Jamison spoke of his concern with this being covered under the City's Insurance and the City being liable; he added that these organizations can add the City as an additional insured when they use that facility. He stated he would like for a policy be set on this, and for this to done quickly.

Motion carried 4-0.

CONSIDER APPROVAL OF AGREEMENT WITH NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL TO PROVIDE LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES FOR FISCAL YEAR 2016/2017.

Attorney Walker stated this is a standard contract with North Florida Regional Planning Council, and is a one year agreement.

Commissioner Weller asked if this is in the 2016/2017 budget. Finance Director Stull said it was.

Motion Weller to approve the agreement with North Central Florida Regional Planning Council to provide local government comprehensive planning services for fiscal year 2016/2017.

Second Vice Mayor James.

Motion carried 4-0.

CONSIDER APPROVAL OF MEMORANDUM OF AGREEMENT WITH SUWANNEE RIVER WATER MANAGEMENT DISTRICT FOR THE HORNSBY SPRINGS WATER QUALITY IMPROVEMENT PROJECT/CAMP KULAQUA WASTEWATER TREATMENT PLANT.

Attorney Walker read the Memorandum of Agreement and gave an overview.

Commissioner Weller asked if we needed to notify them that they will be responsible for the impact fees if there is not enough to cover. Mr. Booth stated it will be part of the agreement with Camp Kulaqua.

Motion Commissioner Weller to approve the Memorandum of Agreement with Suwannee River Water Management District for the Hornsby Springs Water Quality Improvement Project/Camp Wastewater Treatment Plant.

Second Commissioner Jamison.

Motion carried 4-0.

CONSIDER CONSOLIDATING SEPTEMBER MEETING DATES.

City Clerk, Jenny Parham, stated that due to the requirements of the Truth in Mileage we would like to combine the meetings into one on Monday September 19th, 2016.

Commissioner Weller to hold the regular Commission meeting of September 22nd with the Budget meeting on September 19th.

Second Vice Mayor James.

Motion carried 4-0.

CONSIDER APPROVAL OF CITY ATTORNEY CONTRACT.

Mr. Booth advised that staff is in agreement with this contract.

Attorney Walker stated within the last year they have been able to stay mostly within their retainer contract and they do not foresee too much, at this time, that would be off retainer.

Motion Commissioner Jamison to approve the City Attorney Contract as presented.

Second Commissioner Weller.

Motion carried 4-0.

CITY ATTORNEY REPORT/UPDATE

Nothing at this time.

CITY MANAGER REPORT/UPDATE

Mr. Booth stated that the employees of the City did a great job with the storm. It was a dress rehearsal but they did a great job of getting cleaned up within a day. He spoke of the Public Works Department having been proactive with taking care of trees that were a foreseen issue, well before and this helped us greatly.

Advised he will be out of State next week and the Finance Director will be in charge during his absence.

1. UPDATE ON IRRIGATION METERS.

He spoke of a citizen that had a concern with the price of our meters, which he states he has researched and that for the type of meter we install it is an accurate price.

2. UPDATE ON CODE COMPLAINT (BARBER'S)

He spoke of the neighbors by Barber's and their complaints with HK Logistics and the big trucks that are coming and going. He showed the pictures of the business and the type of vehicles that are towed in and worked on. He explains that we have asked the business to put up a fence to block the vehicles from sight and block some of the noise. He stated he has received a demand letter for a meeting and he has turned this letter over to the attorney. He stated he will keep a watch on this business, but from what he has seen they are well within their zoning. Commissioner Jamison asked how the city would deal with a noise complaint. Mr. Booth advised that they can tow in a truck late at night, but stated they cannot work on it in the middle of the night.

He presented the approximate savings of \$10,000.00 with Duke Energy with the LED Street Lights.

Spoke of staff investigating the refinancing of bonds.

Spoke of the proposed Alachua County Manual on the Storm Water Permitting.

COMMENTS AND CONCERNS:

1. COMMISSIONERS

Commissioner Jamison-nothing at this time.

Commissioner Weller reminded everyone of the upcoming ribbon cuttings at the Civic Center Park and Catherine Taylor Park, as well as, the Rededication ceremony at the Fire Department this weekend.

Vice Mayor James stated there is a new restaurant moving into the First Avenue Center; Smoked and Fired.

2. MAYOR

Mayor Williams will be at the Ribbon Cutting at 10:00 a.m. at the Civic Center, but stated he cannot make the second Ribbon cutting at 11:00 a.m. at Catherine Taylor. Mr. Booth advised there would be plenty of City representation there.

Motion Commissioner Weller to adjourn.

Second Vice Mayor James.

Mayor Williams adjourned the meeting at 7:33 p.m.