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CITY COMMISSION MEETING
MINUTES
JULY 14, 2016

Mayor Williams called the meeting to order at 6:31 p.m.

Invocation by Pastor Terry Hull

Pledge of Allegiance.

Roll Call: Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison – Present
Commissioner Sue Weller – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Joel Decoursey, Chief of Police
Amanda Rodriguez, CRA Executive Director

APPROVAL OF AGENDA:

Mayor Williams stated that two items needed to be added to the agenda, Consider Resolution 2016-P and Consider an Agreement with the School Board of Alachua County and the City of High Springs for a School Resource Officer Program as Items #12 and #13 under New Business.

Motion Commissioner Evans to approve the agenda as amended with the addition of Item # 12 and Item #13 under New business.

Second Commissioner Weller.

Motion carried 5-0.

APPROVAL OF MINUTES:

Motion Commissioner Weller to approve the minutes of the June 09, 2016 Commission Meeting.

Second Commissioner Evans.
Motion carried 5 -0.

UNFINISHED BUSINESS

**CONSIDER ORDINANCE 2016-07, AN ORDINANCE AMENDING CHAPTER 30
“ELECTIONS” OF THE HIGH SPRINGS CODE OF ORDINANCES; AMENDING THE
REQUIRED QUALIFYING PERIOD FROM FIVE BUSINESS DAYS TO COINCIDE WITH
THE CITY’S BUSINESS WEEK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN
EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION**

Ordinance 2016-07 read by title only by Attorney Walker.

Mayor Williams opened the public hearing. As there was no public input, Mayor Williams closed the public hearing.

Motion Commissioner Evans to adopt Ordinance 2016-07 on second and final reading.
Second Commissioner Weller.

Roll call vote:

Mayor Williams – yes
Vice Mayor James – yes
Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes

Motion carried 5 - 0

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE
NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)**

William Beleo speaks of the sewer charges on the utility bill. He speaks of irrigating his lawn, as required by his Homeowner’s Association. He speaks of the irrigation meter costs. He asks to reexamine the cost of the irrigation meter, the permits and contractor to install.

Ron Trigard, UF Treeo Center, spoke of the FLWWARN, Florida’s Water and Waste Water Agency Response Network.

PROCLAMATION RECOGNIZING JULY AND AUGUST AS WATER/WAYS MONTHS.

Motion Commissioner Evan to pass the Proclamation as written.
Second Commissioner Weller.

Christina Young, High Springs Historical Society, thanked the City and CRA for their support.

Motion carried 5-0.

Mayor Williams asked everyone to give Ms. Young a round of applause for her hard work on this project.

NEW BUSINESS

CONSIDER RESOLUTION 2016-M, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE QUALIFYING PERIOD FOR THE NOVEMBER 8, 2016 ELECTION IN THE CITY OF HIGH SPRINGS AS PREVIOUSLY SET IN RESOLUTION 2006-H PURSUANT TO CHAPTER 30 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-M was read by title only by Attorney Walker.

**Motion Commissioner Evans to adopt Resolution 2016-M as read by title only.
Second Commissioner Weller.**

Roll call vote:

**Vice Mayor James – yes
Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes
Mayor Williams – yes**

Motion carried 5 - 0

CONSIDER A CPI RATE INCREASE FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION REQUEST FROM WCA.

Mrs. Stull states the CPI is for both the residential and commercial solid waste collection.

Steve McCall, WCA, stated the last year they did not implement the CPI until December. He states that the CPI does include insurance increases and increases in business costs.

Motion Commissioner Weller to approve the CPI increase as per the WCA request and as indicated in the contract.

Second Commissioner Evans.

Motion carried 5-0.

CONSIDER RESOLUTION 2016-N, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS APPROVING THE

CONSTRUCTION AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF HIGH SPRINGS AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE APPROPRIATE CITY STAFF AND OFFICIALS TO EXECUTE THE CONSTRUCTION AND MAINTENANCE AGREEMENT; AND PROVIDING THAT THE CITY OF HIGH SPRINGS ACCEPT THE RESPONSIBILITIES OUTLINED IN THE ATTACHED AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-N was read by title only by Attorney Walker.

Mr. Booth advised that the city owns a portion of the road and we are responsible for the maintenance once they are installed.

Commissioner Evans stated that the stop signs now have to be reflective and need to be replaced.

**Motion Commissioner Evans to adopt Resolution 2016-N as read by title only.
Second Commissioner Jamison.**

Roll call vote:

**Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes
Mayor Williams – yes
Vice Mayor James – yes**

Motion carried 5 – 0.

CONSIDER RESOLUTION 2016-O, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, DETERMINING AND DECLARING CERTAIN REAL PROPERTY AS SURPLUS LOCATED IN THE CITY OF HIGH SPRINGS, FLORIDA FOR DONATION TO NOT FOR PROFITS FOR AFFORDABLE HOUSING; AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN ACCORDANCE WITH THE CITY'S AFFORDABLE HOUSING SURPLUS PROPERTY POLICY; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-O was read by title only by Attorney Walker.

**Motion Commissioner Weller to adopt Resolution 2016-O as read by title only.
Second Commissioner Evans.**

Commissioner Jamison asked if the non-profits registered with us. Attorney Walker stated there are two entities in town, the Housing Authority, and Habitat for Humanity. Attorney Johnson stated that if there are other organizations that can perform this work they could also be considered.

Commissioner Jamison asked what prevents giving to just one entity. Attorney Johnson stated that it has to be advertised and decisions would be made on a case by case basis.

Commissioner Jamison asked why not have a rotation process.

Attorney Johnson stated it comes to the commission each time, it is at their discretion according to their guidelines.

Christine Thompson, Alachua County Habitat for Humanities, speaks of their program. She expressed their appreciation for the consideration of working with Habitat for Humanities.

Mayor Williams asked the foreclosure rate. Ms. Thompson stated it is low, they work closely with their families to keep them on track.

Roll call vote:

Commissioner Jamison – yes

Commissioner Weller – yes

Mayor Williams – yes

Vice Mayor James – yes

Commissioner Evans – yes

Motion carried 5 – 0.

DISCUSS ESTABLISHING A STANDARD AGREEMENT FOR CITY OWNED BUILDINGS REGARDING UTILITIES.

Mr. Booth advised that in looking at the rental agreements with city owned buildings, staff would like to make it consistent and this will help conserve water and sewer. He states that staff would like to not charge rent, and just collect water, sewer and electric.

Commissioner Weller spoke of her concern with asking organizations assisting citizens in need to pay those fees. Mr. Booth stated he understands and would not ask for more than they pay now.

Commissioner Weller stated there is an organization that pays neither and now they will have to pay electric, water and sewer.

Mr. Booth advised that the daycare helps families by making it affordable for parents to work. He advised that, that particular facility does not have its own meter it shares with the park.

Attorney Walker stated staff can come up with something that is fair.

Terry Hull asked if it is called Catholic Charities or St. Madeleine's. Commissioner Weller stated it is St. Madeleine's Community Outreach.

Commissioner Jamison states they are not sponsored by us, he has a problem with not charging.

Attorney Walker states we will look at if it has local public purpose, to help our citizenry.

Commissioner Jamison asked if we have a certificate of insurance on them. Mrs. Stull advised we do for the Boys Scouts and Garden Club, but not the others. Commissioner Jamison spoke of the importance of us having this.

Commissioner Weller stated we can also come up with a policy of what they need to provide.

**Motion Commissioner Weller to table until the commission has more information.
Second Vice Mayor James.
Motion carried 5-0.**

CONSIDER APPROVAL OF THE INTER-LOCAL AGREEMENT WITH ALACHUA COUNTY FOR THE EXTENSION OF THE CRA.

Mr. Booth advised that the County Commission reconsidered this on Tuesday at their meeting. He stated the County Manager stated that the County Commission would like for the City Commission to consider the County managing the administration of the CRA.

Attorney Walker stated the County had approved the agreement already, as well as, our CRA Board. He states that the commission can move forward. He states that we still have to approve the CRA Plan and give to the County for approval.

Commissioner Weller stated that she listened to the County Commission Meeting and this new idea of the county managing the administration came up at the end of the County Commission Meeting. She gave an overview of the discussion. She states that we have a signed agreement, agreed to by them. She adds if they come back and want to explore this idea, then they can come back before us.

**Motion Commissioner Weller to approve the Inter-Local Agreement with Alachua County for the Extension of the CRA.
Second Commissioner Jamison.
Motion carried 5-0.**

DISCUSS AND CONSIDER SUPPORT OF ALACHUA COUNTY'S RECOMMENDATIONS IN REFERENCE TO THE I-75 RELIEF STUDY.

Commissioner Weller states that there is a I-75 Task Force that has been looking at an Extension to I-75. She would like to have a letter or resolution supporting Alachua County's position.

**Motion Commissioner Weller to write a letter signed by the Mayor supporting Alachua County's position on the I-75 Relief study.
Second Commissioner Evans.
Motion carried 5-0.**

CONSIDER REQUESTING A REDUCTION TO THE SPEED LIMIT ON WEST US HIGHWAY 27.

Commissioner Weller advised that residents have been complaining about the speed limit on US Hwy 27, and the incident with the Milk Semi crashing into the Grady House. She states that she understands that DOT sets this speed.

Commissioner Weller would like to have staff write a letter to DOT requesting the speed limit be reduced.

Commissioner Evans stated he does not think that we should reduce the speed, but try and enforce the current speed limit.

Commissioner James stated that the speed limit is low and we should try enforcement.

Commissioner Jamison asked if there is study the Police Department can do in that area. Chief Decoursey stated we can saturate the area and give it more attention. He states that they will do place the speed trailer and the blind monitor in that area. He states he can have information in about two weeks.

Consensus to bring the information back at the August 11th meeting.

Terry Hull stated if we are going to write a letter to request a speed change; he would like to request the speed limit increase at Poe Springs Road on US 27 being moved after Poe Springs Road, instead of before, due to the congestion in the area.

Mayor Williams stated that the accidents have reduced on US 27 over the years.

CONSIDER APPOINTING KRISTIN RUBIN TO THE VACANT CODE BOARD POSITION.

**Motion Commissioner Weller to appoint Kristin Rubin to the vacant Code Board Position.
Second Vice Mayor James.
Motion carried 5-0.**

CONSIDER A REQUEST BY LEDA CARRERA TO ESTABLISH A MEMORIAL GARDEN IN FRONT OF THE FIRE DEPARTMENT.

Commissioner Weller advised that Leda Carrera met with her and requested this come before the commission.

Commissioner Weller stated Ms. Carrera would like permission to pursue this.

Commissioner Weller stated that Ms. Carrera is going to do some fundraising to get this done.

**Motion Commissioner Weller to table item to the next meeting.
Second Vice Mayor James.**

Motion carried 5-0.

CONSIDER A REQUEST BY LEDA CARRERA FOR A 9-11 REDEDICATION CEREMONY.

Commissioner Weller advised Ms. Carrera would like to have a Rededication Ceremony on 9/11 at the Fire Department.

Motion Commissioner Weller to approve request by Leda Carrera for a 9/11 Rededication Ceremony.

Second Commissioner Evans.

Motion Carried 5-0.

CONSIDER RESOLUTION 2016-P, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE PROPOSED TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2016/2017 AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Resolution 2016-P was read by title only by Attorney Walker.

Motion Commissioner Weller to approve Resolution 2016-P as read by title only.

Second Commissioner Evans.

Mrs. Stull advised that this is the third year it has been at this same rate.

Roll Call:

**Commissioner Weller-yes
Mayor Williams-yes
Vice Mayor James-yes
Commissioner Evans-yes
Commissioner Jamison-yes**

Motion carried 5-0.

CONSIDER APPROVAL OF AGREEMENT BETWEEN THE SCHOOL BOARD OF ALACHUA COUNTY AND THE CITY OF HIGH SPRINGS FOR A SCHOOL RESOURCE OFFICER PROGRAM.

Attorney Walker gave an overview of the agreement.

Mr. Booth advised the School is pleased with the current Resource Officer. Commissioner Jamison stated he was out at the school with Officer Downing doing a training with school staff. He states that Officer Downing has taken the bull by the horns and done an exceptional job.

Chief Decoursey stated the Community is accepting of Officer Downing and he does a great job.

Mr. Booth advised that we have brought his pay up for his exemplary work.

**Motion Commissioner Evans to enter into an Agreement Between the School Board of Alachua County and the City of High Springs for a School Resource Officer Program.
Second Vice Mayor James.**

Mayor Williams asked what he does when school is out. Chief Decoursey stated that he has been going through the FTO at the department.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker stated we will file suite on the Bowers property to file Quite Title Action.

Attorney Walker stated that their office did advised the County that the City would not be removing from agenda the item of the Interlocal Agreement of the CRA extension.

CITY MANAGER REPORT/UPDATE

Advised we received \$3.3 million dollars for Phase B of the sewer project. He will be coming back with Tim Norman, Mittauer, with a presentation on the sewer project. He states there will still be a requirement for impact fees. He states that we can amortize the impact fees over 3 years. Mr. Booth advised that in two or three years we will need to expand the sewer plant. Commissioner Evans stated the impact fees are for this expansion.

Advised that his Administrative Assistant took the initiative to go and have Duke Energy replace the Our street lights with LED lights in the that the city pays for, which would save us money. He states he would like it verify the savings and then give her a bonus. Consensus to verify savings and then bring back to the commission.

Advised the Smithsonian Exhibit will begin this weekend, with Music in the Park.

Advised that the Police Department will have a memorial for the fallen Police Officer's in Dallas on July 23rd at 9:00 a.m. and then there will be a food give away at the Civic Center at 9:30 a.m.

COMMENTS AND CONCERNS:

COMMISSIONERS:

Commissioner Evans-Nothing at this time.

Commissioner Jamison- Nothing at this time.

Commissioner Weller stated she is looking forward to the Waterways Exhibit.

Vice Mayor James stated there is a new restaurant that opened called Sweet Pea on US Hwy 27.

MAYOR:

Advised the Grand Opening is this Saturday for the Smithsonian Exhibit.

Advised that they are still looking for volunteers for the Food Give Away.

Motion Commissioner Weller to adjourn.

Mayor Williams adjourned the meeting at 8:30 p.m.