

HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES
AUGUST 4, 2016

Meeting called to order by Chair Jason Evans at 6:36 p.m.

Pledge of Allegiance.

ROLL CALL:

Chair Jason Evans- Present
Vice Chair Scott Jamison-Present
Member Gloria James- Present
Member Byran Williams-Absent
Member Sue Weller- Absent

STAFF PRESENT:

Amanda Rodriguez, CRA Executive Director
Jenny Parham, City Clerk
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney

APPROVAL OF AGENDA

**Motion Vice Chair Jamison to approve the agenda as presented.
Second Member James.
Motion carried 3-0.**

APPROVAL OF MINUTES: JULY 7, 2016 CRA MEETING

**Motion Member James to approve the Minutes to July 7, 2016 with one correction of Vice Chair James being changed to Member James making the motion for the approval of the minutes.
Second Vice Chair Jamison.
Motion carried 5-0.**

BUSINESS ITEMS

RESIDENTIAL FACADE GRANTS - CONSIDER AWARDING FACADE GRANTS. TOTAL OF APPROXIMATELY \$34,000 AVAILABLE. TOTAL OF \$25,290 REQUESTED.

KENNEDY - REQUESTING \$5,000- TO REPLACE ROOF

CRA Director Rodriguez stated that the Kennedy's were approved in 2014 but never received notification and when reopened they reapplied.

Chair Evans asked the changes between the applications and the increase in costs. Mr. Kennedy explained the difference.

CRA Director Rodriguez stated that they are located within the Historic District, and they have received their Certificate of Appropriateness.

Motion Vice Chair Jamison to approve the Residential Façade Grant for the John Kennedy to replace roof.

Second Member James.

Motion Carried 3-0.

BREHENY - REQUESTING \$4,868.50-TO REPLACE TRIM/SIDING & PAINT

CRA Director Rodriguez stated that they are requesting to replace trim/siding & paint. She stated that this is not within the Historic District. She states that they will replace the trim and siding themselves and then a painting contractor will paint. She states she did meet with the Building Official and he stated that they will need a permit if they are replacing more than 100 sq. ft. of siding.

Motion Vice Chair Jamison to approve the Residential Façade Grant Application for Breheny.

Second Member James.

Motion carried 3-0.

GUDBRANDSEN - REQUESTING \$600-TO REPLACE SHUTTERS

CRA Director Rodriguez stated that they would like to replace the shutters on the home and the Building Official has stated that there is no permit needed.

Motion Member James to approve the Gudbrandsen grant application.

Second Vice Chair Jamison.

Motion carried 3-0.

GARDNER - REQUESTING \$5,000-TO ENCLOSE EXISTING FRONT PORCH AND ADD NEW PORCH

CRA Director Rodriguez stated that Mr. Gardner would enclose the existing front porch, add a new front porch, extend the front of the house, relocate the front door and windows to the new porch, install railing, and paint the house light blue with blue trim. She states that the Building Official has stated that a permit will be required. She adds that this property is not within the Historic District.

Motion Vice Chair Jamison to approve the Residential Façade Grant Application for Mr. Gardner.

Second Member James.

Motion carried 3-0.

FIELDS - REQUESTING \$5,000-TO REPLACE, REPAINT WINDOWS & GUTTERS

CRA Director Rodriguez stated Ms. Fields is looking to replace and repaint the windows and gutters. She stated that there is only one quote, as she has not been able to get anyone else to come out and give a quote for the work. She states that there is a permit required for the windows but not the painting and gutters.

Motion Vice Chair Jamison to approve the grant application for Ms. Fields.

Second Member James.

Motion carried 3-0.

NOLL - REQUESTING \$4,822.50- TO REPLACE WINDOWS, PAINTING AND REPAIR

CRA Director Rodriguez stated that Ms. Noll would like to replace windows and paint and repair. She states that Ms. Noll is not the owner, but her brother is the owner, and he will sign the consent, and she adds that permitting will be required for the work.

Motion Member James to approve the Grant Application for Ms. Noll.

Second Vice Chair Jamison.

Motion carried 3-0.

CRA Extension Update

CRA Director Rodriguez states that the County now needs to approve our plan. She states that they would like to see a decrease in operating expenses. She states that they recommended that no more than 20% of the revenues be for overhead operating expenses. She states that she would recommend that we propose 30% of the operating budget; she stresses that we want the wording to be “of operating budget” not revenue.

Motion Vice Chair Jamison to authorize the Executive Director and City Attorney to negotiate with the county in reference to the fee schedule.

Second Member James.

Motion carried 3-0.

CRA Director Rodriguez states that the county would like to see the language match the Comp Plan. She states that she does not recommend this because they can change independent of each other. She states they are in unison and there is nothing contradictory. She states that the county would like a detailed list of projects, but State Statue does not require this. She states that giving a detailed list would make it very narrow, and each time we wanted to make changes it would have to go back to the county.

Chair Report

Chair Evans asked the other members what they would like to see at the next meeting regarding the salary of the CRA Director. Vice Chair Jamison states he would like it to be a discussion with the other

members present. City Clerk Parham advised that the CRA Budget is on the City Commission's Tuesday Night Budget Workshop Agenda, and they could discuss at that time.

Executive Director Report

Advised that Lydia Nunez, a Grant Recipient, has contacted her and is selling her building. She advised that Ms. Nunez is aware that she will have to pay the city back a prorated amount for the grant she received.

Advised that Visit Gainesville would like to help with Music in the Park and Folk in the Springs with assisting us with promotional marketing.

Advised that the MOMS program is going very well, and there have been a lot of visitors.

Advised there is a new intern starting at the end of August.

Advised that the Farmer's Market did receive a grant, and she will be attending a meeting on this in September.

**Motion Vice Chair Jamison to adjourn.
Chair Evans adjourned the meeting at 7:16 p.m.**