23718 W US HWY 27
High Springs, Florida 32643

Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.us

CITY COMMISSION MEETING
AGENDA
City Hall
23718 WEST US HWY 27

AUGUST 25, 2016 **6:30 PM**

CALL TO ORDER: VICE MAYOR GLORIA JAMES

INVOCATION: SENIOR PASTOR DEREK LAMBERT
FIRST BAPTIST CHURCH OF HIGH SPRINGS
AND HSPD CHAPLAIN

PLEDGE OF ALLEGIANCE: VICE MAYOR GLORIA JAMES

ROLL CALL: JENNY L. PARHAM, CITY CLERK

APPROVAL OF AGENDA

APPROVAL OF MINUTES: JULY 14, 2016 COMMISSION MEETING
AUGUST 9, 2016 BUDGET WORKSHOP

PRESENTATION OF FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) GRANT CHECK FOR PHASE 1 OF WALTER HOWARD PARK GRANT PROJECT BY PARK MANAGER GEORGE PAXTON.

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – **LIMIT COMMENTS TO 5 MINUTES)**

NEW BUSINESS

1. **DISCUSS AND CONSIDER COMPENSATION TO JOHN AND GERTIE KELLY FOR HOME DAMAGE.**

2. **CONSIDER RESOLUTION 2016-U,** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING UPDATED MUNICIPAL FEES FOR THE BUILDING DEPARTMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.

3. **REVIEW AND CONSIDER AGREEMENT WITH CAROL ROWAN FOR THE MANAGEMENT OF THE HIGH SPRINGS FARMER'S MARKET.**

4. **CONSIDER APPROVAL OF ENGINEERING SERVICES AGREEMENT WITH MITTAUER & ASSOCIATES, INC. FOR THE CAMP KULAQUA/SRWMD PROJECT.**

5. **AUTHORIZATION TO PROVIDE LEGAL SERVICES PERTAINING TO ETHICS COMPLAINT.**

6. **REVIEW FINANCIAL REPORTS FOR JUNE, 2016.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

1. **COMMISSIONERS**
2. **MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 237187 WEST US HWY 27, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386) 454-1416.

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CITY COMMISSION MEETING
MINUTES
JULY 14, 2016

Mayor Williams called the meeting to order at 6:31 p.m.

Invocation by Pastor Terry Hull

Pledge of Allegiance.

Roll Call:

Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison –Present
Commissioner Sue Weller – Present

Staff Present:

Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Joel Decoursey, Chief of Police
Amanda Rodriguez, CRA Executive Director

APROVAL OF AGENDA:

Mayor Williams stated that two items needed to be added to the agenda, Consider Resolution 2016-P and Consider an Agreement with the School Board of Alachua County and the City of High Springs for a School Resource Officer Program as Items #12 and #13 under New Business.

Motion Commissioner Evans to approve the agenda as amended with the addition of Item # 12 and Item #13 under New business.
Second Commissioner Weller.
Motion carried 5-0.

APPROVAL OF MINUTES:

Motion Commissioner Weller to approve the minutes of the June 09, 2016 Commission Meeting.

Second Commissioner Evans.
Motion carried 5 -0.

UNFINISHED BUSINESS

CONSIDER ORDINANCE 2016-07, AN ORDINANCE AMENDING CHAPTER 30 "ELECTIONS" OF THE HIGH SPRINGS CODE OF ORDINANCES; AMENDING THE REQUIRED QUALIFYING PERIOD FROM FIVE BUSINESS DAYS TO COINCIDE WITH THE CITY'S BUSINESS WEEK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

Ordinance 2016-07 read by title only by Attorney Walker.

Mayor Williams opened the public hearing. As there was no public input, Mayor Williams closed the public hearing.

Motion Commissioner Evans to adopt Ordinance 2016-07 on second and final reading.
Second Commissioner Weller.

Roll call vote:

Mayor Williams – yes
Vice Mayor James – yes
Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes

Motion carried 5 - 0

CITIZEN REQUESTS AND COMMENTS – *FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)*

William Beleo speaks of the sewer charges on the utility bill. He speaks of irrigating his lawn, as required by his Homeowner's Association. He speaks of the irrigation meter costs. He asks to reexamine the cost of the irrigation meter, the permits and contractor to install.

Ron Trigard, UF Treeo Center, spoke of the FLWWWARN, Florida's Water and Waste Water Agency Response Network.

PROCLAMATION RECOGNIZING JULY AND AUGUST AS WATER/WAYS MONTHS.

Motion Commissioner Evan to pass the Proclamation as written.
Second Commissioner Weller.

Christina Young, High Springs Historical Society, thanked the City and CRA for their support.

Motion carried 5-0.

Mayor Williams asked everyone to give Ms. Young a round of applause for her hard work on this project.

NEW BUSINESS

CONSIDER RESOLUTION 2016-M, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE QUALIFYING PERIOD FOR THE NOVEMBER 8, 2016 ELECTION IN THE CITY OF HIGH SPRINGS AS PREVIOUSLY SET IN RESOLUTION 2006-H PURSUANT TO CHAPTER 30 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-M was read by title only by Attorney Walker.

Motion Commissioner Evans to adopt Resolution 2016-M as read by title only.
Second Commissioner Weller.

Roll call vote:

Vice Mayor James – yes
Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes
Mayor Williams – yes

Motion carried 5 - 0

CONSIDER A CPI RATE INCREASE FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION REQUEST FROM WCA.

Mrs. Stull states the CPI is for both the residential and commercial solid waste collection.

Steve McCall, WCA, stated the last year they did not implement the CPI until December. He states that the CPI does include insurance increases and increases in business costs.

Motion Commissioner Weller to approve the CPI increase as per the WCA request and as indicated in the contract.
Second Commissioner Evans.
Motion carried 5-0.

CONSIDER RESOLUTION 2016-N, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS APPROVING THE

CONSTRUCTION AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF HIGH SPRINGS AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE APPROPRIATE CITY STAFF AND OFFICIALS TO EXECUTE THE CONSTRUCTION AND MAINTENANCE AGREEMENT; AND PROVIDING THAT THE CITY OF HIGH SPRINGS ACCEPT THE RESPONSIBILITIES OUTLINED IN THE ATTACHED AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-N was read by title only by Attorney Walker.

Mr. Booth advised that the city owns a portion of the road and we are responsible for the maintenance once they are installed.

Commissioner Evans stated that the stop signs now have to be reflective and need to be replaced.

Motion Commissioner Evans to adopt Resolution 2016-N as read by title only. Second Commissioner Jamison.

Roll call vote:

Commissioner Evans – yes
Commissioner Jamison – yes
Commissioner Weller – yes
Mayor Williams – yes
Vice Mayor James – yes

Motion carried 5 – 0.

CONSIDER RESOLUTION 2016-O, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, DETERMINING AND DECLARING CERTAIN REAL PROPERTY AS SURPLUS LOCATED IN THE CITY OF HIGH SPRINGS, FLORIDA FOR DONATION TO NOT FOR PROFITS FOR AFFORDABLE HOUSING; AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN ACCORDANCE WITH THE CITY'S AFFORDABLE HOUSING SURPLUS PROPERTY POLICY; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2016-O was read by title only by Attorney Walker.

Motion Commissioner Weller to adopt Resolution 2016-O as read by title only. Second Commissioner Evans.

Commissioner Jamison asked if the non-profits registered with us. Attorney Walker stated there are two entities in town, the Housing Authority, and Habitat for Humanity. Attorney Johnson stated that if there are other organizations that can perform this work they could also be considered.

Commissioner Jamison asked what prevents giving to just one entity. Attorney Johnson stated that it has to be advertised and decisions would be made on a case by case basis.

Commissioner Jamison asked why not have a rotation process.

Attorney Johnson stated it comes to the commission each time, it is at their discretion according to their guidelines.

Christine Thompson, Alachua County Habitat for Humanities, speaks of their program. She expressed their appreciation for the consideration of working with Habitat for Humanities.

Mayor Williams asked the foreclosure rate. Ms. Thompson stated it is low, they work closely with their families to keep them on track.

Roll call vote:

Commissioner Jamison – yes
Commissioner Weller – yes
Mayor Williams – yes
Vice Mayor James – yes
Commissioner Evans – yes

Motion carried 5 – 0.

DISCUSS ESTABLISHING A STANDARD AGREEMENT FOR CITY OWNED BUILDINGS REGARDING UTILITIES.

Mr. Booth advised that in looking at the rental agreements with city owned buildings, staff would like to make it consistent and this will help conserve water and sewer. He states that staff would like to not charge rent, and just collect water, sewer and electric.

Commissioner Weller spoke of her concern with asking organizations assisting citizens in need to pay those fees. Mr. Booth stated he understands and would not ask for more than they pay now.

Commissioner Weller stated there is an organization that pays neither and now they will have to pay electric, water and sewer.

Mr. Booth advised that the daycare helps families by making it affordable for parents to work. He advised that, that particular facility does not have its own meter it shares with the park.

Attorney Walker stated staff can come up with something that is fair.

Terry Hull asked if it is called Catholic Charities or St. Madeleine's. Commissioner Weller stated it Is St. Madeleine's Community Outreach.

Commissioner Jamison states they are not sponsored by us, he has a problem with not charging.

Attorney Walker states we will look at if it has local public purpose, to help our citizenry.

Commissioner Jamison asked if we have a certificate of insurance on them. Mrs. Stull advised we do for the Boys Scouts and Garden Club, but not the others. Commissioner Jamison spoke of the importance of us having this.

Commissioner Weller stated we can also come up with a policy of what they need to provide.

Motion Commissioner Weller to table until the commission has more information.
Second Vice Mayor James.
Motion carried 5-0.

CONSIDER APPROVAL OF THE INTER-LOCAL AGREEMENT WITH ALACHUA COUNTY FOR THE EXTENSION OF THE CRA.

Mr. Booth advised that the County Commission reconsidered this on Tuesday at their meeting. He stated the County Manager stated that the County Commission would like for the City Commission to consider the County managing the administration of the CRA.

Attorney Walker stated the County had approved the agreement already, as well as, our CRA Board. He states that the commission can move forward. He states that we still have to approve the CRA Plan and give to the County for approval.

Commissioner Weller stated that she listened to the County Commission Meeting and this new idea of the county managing the administration came up at the end of the County Commission Meeting. She gave an overview of the discussion. She states that we have a signed agreement, agreed to by them. She adds if they come back and want to explore this idea, then they can come back before us.

Motion Commissioner Weller to approve the Inter-Local Agreement with Alachua County for the Extension of the CRA.
Second Commissioner Jamison.
Motion carried 5-0.

DISCUSS AND CONSIDER SUPPORT OF ALACHUA COUNTY'S RECOMMENDATIONS IN REFERENCE TO THE I-75 RELIEF STUDY.

Commissioner Weller states that there is a I-75 Task Force that has been looking at an Extension to I-75. She would like to have a letter or resolution supporting Alachua County's position.

Motion Commissioner Weller to write a letter signed by the Mayor supporting Alachua County's position on the I-75 Relief study.
Second Commissioner Evans.
Motion carried 5-0.

CONSIDER REQUESTING A REDUCTION TO THE SPEED LIMIT ON WEST US HIGHWAY 27.

Commissioner Weller advised that residents have been complaining about the speed limit on US Hwy 27, and the incident with the Milk Semi crashing into the Grady House. She states that she understands that DOT sets this speed.

Commissioner Weller would like to have staff write a letter to DOT requesting the speed limit be reduced.

Commissioner Evans stated he does not think that we should reduce the speed, but try and enforce the current speed limit.

Commissioner James stated that the speed limit is low and we should try enforcement.

Commissioner Jamison asked if there is study the Police Department can do in that area. Chief Decoursey stated we can saturate the area and give it more attention. He states that they will do place the speed trailer and the blind monitor in that area. He states he can have information in about two weeks.

Consensus to bring the information back at the August 11th meeting.

Terry Hull stated if we are going to write a letter to request a speed change; he would like to request the speed limit increase at Poe Springs Road on US 27 being moved after Poe Springs Road, instead of before, due to the congestion in the area.

Mayor Williams stated that the accidents have reduced on US 27 over the years.

CONSIDER APPOINTING KRISTIN RUBIN TO THE VACANT CODE BOARD POSITION.

Motion Commissioner Weller to appoint Kristin Rubin to the vacant Code Board Position.
Second Vice Mayor James.
Motion carried 5-0.

CONSIDER A REQUEST BY LEDA CARRERA TO ESTABLISH A MEMORIAL GARDEN IN FRONT OF THE FIRE DEPARTMENT.

Commissioner Weller advised that Leda Carrera met with her and requested this come before the commission.

Commissioner Weller stated Ms. Carrera would like permission to pursue this.

Commissioner Weller stated that Ms. Carrera is going to do some fundraising to get this done.

Motion Commissioner Weller to table item to the next meeting.
Second Vice Mayor James.

Motion carried 5-0.

CONSIDER A REQUEST BY LEDA CARRERA FOR A 9-11 REDEDICATION CEREMONY.

Commissioner Weller advised Ms. Carrera would like to have a Rededication Ceremony on 9/11 at the Fire Department.

Motion Commissioner Weller to approve request by Leda Carrera for a 9/11 Rededication Ceremony.
Second Commissioner Evans.
Motion Carried 5-0.

CONSIDER RESOLUTION 2016-P, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE PROPOSED TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2016/2017 AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Resolution 2016-P was read by title only by Attorney Walker.

Motion Commissioner Weller to approve Resolution 2016-P as read by title only.
Second Commissioner Evans.

Mrs. Stull advised that this is the third year it has been at this same rate.

Roll Call:

Commissioner Weller-yes
Mayor Williams-yes
Vice Mayor James-yes
Commissioner Evans-yes
Commissioner Jamison-yes

Motion carried 5-0.

CONSIDER APPROVAL OF AGREEMENT BETWEEN THE SCHOOL BOARD OF ALACHUA COUNTY AND THE CITY OF HIGH SPRINGS FOR A SCHOOL RESOURCE OFFICER PROGRAM.

Attorney Walker gave an overview of the agreement.

Mr. Booth advised the School is pleased with the current Resource Officer. Commissioner Jamison stated he was out at the school with Officer Downing doing a training with school staff. He states that Officer Downing has taken the bull by the horns and done an exceptional job.

Chief Decoursey stated the Community is accepting of Officer Downing and he does a great job.

Mr. Booth advised that we have brought his pay up for his exemplary work.

Motion Commissioner Evans to enter into an Agreement Between the School Board of Alachua County and the City of High Springs for a School Resource Officer Program.
Second Vice Mayor James.

Mayor Williams asked what he does when school is out. Chief Decoursey stated that he has been going through the FTO at the department.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker stated we will file suite on the Bowers property to file Quite Title Action.

Attorney Walker stated that their office did advised the County that the City would not be removing from agenda the item of the Interlocal Agreement of the CRA extension.

CITY MANAGER REPORT/UPDATE

Advised we received $3.3 million dollars for Phase B of the sewer project. He will be coming back with Tim Norman, Mittauer, with a presentation on the sewer project. He states there will still be a requirement for impact fees. He states that we can amortize the impact fees over 3 years. Mr. Booth advised that in two or three years we will need to expand the sewer plant. Commissioner Evans stated the impact fees are for this expansion.

Advised that his Administrative Assistant took the initiative to go and have Duke Energy replace the Our street lights with LED lights in the that the city pays for, which would save us money. He states he would like it verify the savings and then give her a bonus. Consensus to verify savings and then bring back to the commission.

Advised the Smithsonian Exhibit will begin this weekend, with Music in the Park.

Advised that the Police Department will have a memorial for the fallen Police Officer's in Dallas on July 23rd at 9:00 a.m. and then there will be a food give away at the Civic Center at 9:30 a.m.

COMMENTS AND CONCERNS:

COMMISSIONERS:

Commissioner Evans-Nothing at this time.

Commissioner Jamison- Nothing at this time.

Commissioner Weller stated she is looking forward to the Waterways Exhibit.

Vice Mayor James stated there is a new restaurant that opened called Sweet Pea on US Hwy 27.

MAYOR:

Advised the Grand Opening is this Saturday for the Smithsonian Exhibit.

Advised that they are still looking for volunteers for the Food Give Away.

Motion Commissioner Weller to adjourn.
Mayor Williams adjourned the meeting at 8:30 p.m.

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CITY COMMISSION WORKSHOP
MINUTES
AUGUST 9, 2016

Mayor Williams called the meeting to order at 6:31 p.m.

Invocation by Vice Mayor Gloria James.

Pledge of Allegiance.

Roll Call:

Mayor Byran Williams – Absent
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison –Present
Commissioner Sue Weller – Present

Staff Present:

Ed Booth, City Manager
Jenny L. Parham, City Clerk
Jennifer Stull, Finance Director
Angela Stone, Assistant City Clerk
Bruce Gillingham, Fire Chief
Amanda Rodriguez, CRA Executive Director
Dralynn Swick, Administrative Assistant

PRESENTATION OF PROPOSED FY 16/17 BUDGETS FOR THE FOLLOWING DEPARTMENTS:

PUBLIC WORKS

1) WATER

Mr. Booth gave an overview of the budget. He stated that we will be putting in a position for a Service Worker II, to work on installing new meters and for the zero read accounts.

Mr. Booth explains the Capital Outlay is for new meters.

Commissioner Jamison asked if there is a way to see the increase in revenue for the replacement of the meters. Jennifer Stull, Finance Director, stated there are too many factors that contribute.

Commission Weller asked if the Commission will receive a report of the zero consumption. Mrs. Stull advised that on a month to month basis they can provide this. Mr. Booth added that we can also let them know the meters being replaced each month.

2) SEWER

Mr. Booth advised that the increase is due to the SRWMD Grant Project. Mr. Booth advised that there will be adjustment when the Sewer Project begins, which he estimates that it should begin in about 8 months. He advised that the Camp Kulaqua project should start in about 60 days.

Mr. Booth advised that there is an increase in the Life and Health insurance. Advised that there is an increase in contractual services for the Grinder Repairs.

Mr. Booth states that the Capital Outlay, Machinery & Equipment is for a truck with a lift.

3) SOLID WASTE

Mr. Booth advised that this includes the small increase being charged by WCA. He states this has pretty much remained the same.

CRA

Amanda Rodriguez, CRA Executive Director, advised that there are two budgets in the packet, one that the City Manager and the Finance Director put together and the other is the one presented at the CRA Meeting last Thursday. She gave an overview of the CRA Budget. She advised that the County's Contribution will be less.

Commissioner Weller asked about that the Approbated Prior Year Funds. Mrs. Stull advised she took that from the Audited Finance Statements. Mrs. Rodriguez stated that the difference is the Sidewalk Project, the Finance Director rolled the entire amount forward and she that we ,au pay the engineer prior to the new budget year.

Commissioner Evans asked if the county wanted a separate line item for the repayment. CRA Director Rodriguez stated the county will want it a separate line item.

CRA Director Rodriguez spoke of proposing her salary being increased with an increase in the number of hours she works. She advised that at the last CRA Budget Workshop she was asked to bring similar CRA's Director's salaries; which she presented to the commission.

Commissioner Weller stated that the problem is that the County already thinks that the administrative costs are high, and this would increase it. CRA Director Rodriguez stated that she feels she can reduce it as she does a lot of the Administrative Work that the Maximus Study gives for the Administrative Costs. Commissioner Weller states that if we reduce something in this fund then we would have to reduce it for the rest. CRA Director Rodriguez stated that she recommended to the City Manager that

only the legal be removed. CRA Director Rodriguez stated that if she is hourly, she has to stop working after she has worked the contracted number of hours and there are things that will not get done. She also requested moving the Farmer's Market under the CRA. She spoke of the Farmer's Market Manager not being paid enough or being up to the caliber of doing the reporting.

Commissioner Weller stated the Farmer's Market was not intended to make the City money.

Commissioner Jamison stated that he would be willing to go up the $5,000 as other Directors will receive and for her to start recording hours accordingly. He also feels that the Farmer's Market should stay how it is currently. He stated that he does not think the CRA position is at a full-time level yet.

Commissioner Evans stated that he is fine with the Director being hourly, and feels that there should be one City person or the CRA Director to oversee the Farmer's Market.

Mrs. Stull advised that the budget provided by the Finance Director and the City Manager includes the $5,000.00 increase for the CRA Director.

CRA Director Rodriguez spoke of trying to get a part-time employee designated to the CRA and not sharing an employee with Public Works.

CRA Director Rodriguez stated the increase in Professional Services is for the Master Plan for James Paul Park.

CRA Director Rodriguez stated that the Commercial Activities is deceased as we will be doing virtual advertising more than the print advertising. She adds Murals decreased as we are going to try and get quilt murals, which cost less.

CRA Director Rodriguez stated that the Grant to Others is $25,000 to Façade Grants, $5,000 to Nonprofit Grants and the remainder will go for Fire Suppression Grants.

FIRE

Mr. Booth advised that the budget was based on a $93.00 Fire Assessment. He states he feels this is below the average for the area.

Mr. Booth advised that there is an increase in Revenue for the contract amount with Alachua County. He adds there may be SAFER Grants that come in, but we will not find out for a month or so. Chief Gillingham advised that the SAFER Grant would be $245,000.00 over three years, but if we use veteran preference than we will get a year extension.

Mr. Booth advised that there is a half time position in this budget for administrative work that will be shared with PDC.

Mr. Booth stated that Capital Outlay is bunker gear at $1875 each. Chief Gillingham stated that some of the gear they currently have are reaching their age limit.

Mr. Booth stated the Capital Outlay is really at a minimum. He states that we are really optimistic for the SAFER Grant.

CEMETERY

Mr. Booth advised that this is the reserve fund. Mrs. Stull advised that this is for the Cemetery plots.

IMPACT FEE

Mr. Booth advised there has been an uptick in construction. He states it is hard to determine an estimate of how many houses will be built. Mrs. Stull stated that if we get the money for the Sewer Project they will pay impact fees.

Mr. Booth stated that he would recommend that we keep this budget austere.

Motion Commissioner Weller to adjourn.
Vice Mayor James adjourned the meeting at 7:39 p.m.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **DISCUSS AND CONSIDER COMPENSATION TO JOHN AND GERTIE KELLY FOR HOME DAMAGE.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT:

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL CONSIDER A REQUEST FOR FINANCIAL COMPENSATION FOR HOME DAMAGES.

ATTACHMENTS: **LETTER FROM JOHN & GERTIE KELLY**

REVIEWED BY CITY MANAGER: _____

This is an account of what happen at the Kelly's residence, 23061 NW 181 Pl., High Springs, 32643

We first notice water and smell on the 21st of July. Only a small amount. Called Jerome Mazon and told him. He came the next day to check pipes for leaks. He could not find any leaks. That following saturday night it happen again and it was a lot worst. There was a lot of water in the bathroom and in one side of the master bedroom. (It rained really hard that night). We called Jerome that sunday morning and he said he would come by after church. He came that sunday evening but still couldn't find anything. We called Robbie of Butler plumbers on monday, July 25th. Robbie came out that afternoon to check the water meter to see if we had a leak somewhere, but there was no evidence from the meter that there was a leak. He said since it had rained so hard that saturday night that it might have come from a pipe in the roof or something to that effect. Well it happen again a few days later and there was no rain and it smelled really, really bad. So the plumber came on July 28th. He took out a couple pieces of tile that enclosed the bath tub in the master bathroom but could not find the problem, so they closed the hole with cardboard and came back that monday, August 1st. they also had a camera man to run a camera line thru the pipes to find the problem. They thought they located the problem, so they took out part of the floor in the master bathroom and part of the floor in the hallway by the guest bathroom, but they still could not find anything wrong. They had the camera man to come out again. By thursday august 4, they had taken out part of the floor in the master bedroom and still had not found the problem. The hole in the floor in master bath room and in front of guest bathroom had been filled in with cement, but there was still a large hole in the master bedroom with a very large pile of dirt at the foot of the bed. The smell was really bad, so they covered up the whole with plywood and it stayed that way until they came back on monday August 8th. They ~~are~~ off on Friday, Saturday and Sunday. (Two of our grandchildren were home during this whole process as well as a cousin from out of town. John and I had to take their bedroom on that

Scanned & filed
8/17/16 DV

August 11, 2016
4:10 pm
In Attendance: Ed Booth, David Benton, John Kelly, Gertie Kelly, Dralynn Swick

Meeting in Mr. Booth's office with John and Gertie Kelly concerning sewer line that contractor damaged while digging house footer. Building permit lists contractor as "owner/builder". There were no line located called for before digging was done.

A few months after Mr. and Mrs. Kelly moved into their house, the damaged sewer line caused sewer to leak into the house. Mr. Booth offered to pay for the line to be "TV'd" with a camera to help find identify the damage. The remainder of the repair would be the Kelly's responsibility.

Thursday and they had to sleep on the sofa and on the floor. Also during this process we were told not to use the shower, bathtub or use the washer. A couple of days we could not use toilet. We had to go to a relative house to use the bathroom and to bath and wash cloths). Well the camera man from gainesville was back on monday also for the third time. They decided to check the pump grinder/box on side of house and they said when they turned it off and turned it back on that was where the problem was with the sewer line/pipe. Not long after that the guy from the city came I think his name is David. He told us that the problem would be taken care of that same day and it was. The guys from butler plumber filled the whole in the bedroom and butler plumber also rerouted the sewer pipes on the outside..That took care of the outside (I think) but we still have somewhat of a mess on the inside and wondering who will take care of the inside. There is water damage on the bedroom floor, tile to be replaced in the master bathroom, floor damage in the hallway and the front entrance The plumber said the fault was not with him. (He also said earlier that if he was at fault he would certainly take care of everything). So we called the city that same evening to find out who we needed to talk to. Courtney said that david and his supervisor was on a business trip/meeting and they would be back on Thursday and they would meet with us at our resident. She called and left a message that the city manager needed to meet also, so we would meet at his office at 4:00pm on Thursay, August 11th. John and I met with David, City Manager, and Draylyn. Within a minute of us greeting and sitting down, he said it was not the responsibility of the city to take care of any damages caused by their pipe. He suggested that we take it before the council/committee and I asked who was that and he said talk to Mrs. Glorida James. I spoke to Mrs James on 8/11/16 around 9:00pm explained to her what happen and I also mention to her that my commode in the guest bathroom was backing up and there was a bubbling noise coming from the kitchen sink, so there is still a problem somewhere. She asked me to give her a written account of everything.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **CONSIDER RESOLUTION 2016-U, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING UPDATED MUNICIPAL FEES FOR THE BUILDING DEPARTMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **PDC**

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL CONSIDER A RESOLUTION UPDATING FEES FOR BUILDING DEPARTMENT SERVICES.

ATTACHMENTS: **RESOLUTION 2016-U**

REVIEWED BY CITY MANAGER: _____

RESOLUTION 2016-U

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING UPDATED MUNICIPAL FEES FOR THE BUILDING DEPARTMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of High Springs adopted Ordinance 2006-13 creating Section 18.32 of the High Springs Code of Ordinances, establishing the Development Fee Schedule; and

WHEREAS, Ordinance 2006-13 allows for the City Commission to govern all building permit fees, rates of services, penalties, etc. by Resolution; and

WHEREAS, it is in the best interest of the City of High Springs to amend the current building fees for the Building Department; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: That Section 18.32 of the High Springs Code of Ordinances, Permit Fees, is hereby repealed.

SECTION TWO: The City of High Springs shall now following the High Springs Development Fee Schedule attached hereto and attached herein as **Exhibit A**.

SECTION THREE: The City Commission shall review the City of High Springs Development Fee Schedule annually during the budget review and adoption process for the purpose of proposing and adopting any necessary changes to said schedule.

SECTION FOUR: The City Commission shall continue to govern all building permits fees, rates of services and penalties by Resolution.

SECTION FIVE: If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

SECTION SIX: All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION SEVEN: This Resolution shall become effective immediately upon adoption.

PASSED in regular session of the High Springs City Commission this 25th day of August, 2016.

CITY OF HIGH SPRINGS

_____
Gloria James, Vice Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____
Jenny Parham, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

EXHIBIT A

State Surcharge
$4.00 or 3%
whichever is greater

City of High Springs
Building and Planning Department
Service Fee Schedule

RESIDENTIAL:

New Construction/Additions:	$.45 per square foot
	Base fee + 3% State Surcharge + $150 Plan Review + Temp Pole @ $70 + # Inspections
	Req. @ $70 each (Avg. # = 13)
Renovation/Alterations:	$75 Base fee + $4 State Surcharge + $65 Plan Review + Value Chart + # Inspections
	Req. @$70 each
Valuation Chart:	$.00 - $1,000.....Base Permit Fee
	$1,001 - $100,000.....Add $6 for each additional thousand
	$100,001 - $500,000...Add $5 for each additional thousand
	$500,001 - Up.....Add $4 for each additional thousand
Re-Roof:	$75 Base fee + $4 State Surcharge + 2 Inspections @ $70 ea = $219
Driveway:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Demolition:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Mobile Home***:	$250 Base fee + $7.50 State Surcharge + 2 Inspections @ $70 ea = $397.50
	***Electric and Mechanical Permits Issued Separately
House Moving/Foundation only***:	$250 Base fee + 7.50 State Surcharge - include Bldg. Plan and Site Plan Reviews
	***Electric, Mechanical and Plumbing Permits Issued Separately
Electrical:	
Existing Service Change/Rep.:	$75 Base fee + $4 State Surcharge + 1 Inspection@ $70 = $149
Temporary Service:	$75 Base fee + $4 State Surcharge + 1 Inspection@ $70 = $149
Reactivate Elec. Service:	$75 Base fee + $4 State Surcharge + 1 Inspection@ $70 = $149
Fire Alarm-Single Family:	$75 Base fee + $4 State Surcharge + 1 Inspection@ $70 = $149
Multi-Family Dwelling:	$75 Base fee + $4 State Surcharge + 1 Inspection@ $70 = $149 (each unit)
Mechanical:	
Exh./Ventilation (ea. Sys):	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Res. Change-out/Repair:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Gas Pressure Reconnect:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Multi-Family Dwelling:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149 (each unit)
Plumbing:	
Misc. Plumbing:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Water Service, Backflow Preventer:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Multi-Family Dwelling:	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149 (each unit)
Fire Sprinkler (F.D. separate)	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
Swimming Pool:	
Above Ground	$75 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $149
In-Ground	$75 Base fee + $4 State Surcharge + 5 Inspections @ $70 = $429
Expedite Plan Review	$120.00

Each line item is subject to additional inspection fees as required.

EXHIBIT A

State Surcharge
$4.00 or 3%
whichever is greater

City of High Springs
Building and Planning Department
Service Fee Schedule

COMMERCIAL:

New Construction/Additions:	$.50 per square foot (plus plan review {20%} and fire plan review) Base fee + 3% State Surcharge + 20% Plan Review + Fire Plan Review + Temp Pole @ $70 + # Inspections Req. @ $70 each

***Minimum Fire Plan Review Fee - $45

Renovation/Alterations:	$135 Base fee + $4 State Surcharge + Plan Review + Value Chart + # Inspections @ $70 each
Valuation Chart:	$.00 - $1,000.....Base Permit Fee
	$1,001 - $100,000.....Add $6 for each additional thousand
	$100,001 - $500,000.....Add $5 for each additional thousand
	$500,001 - Up.....Add $4 for each additional thousand
Re-Roof:	$135 Base fee + $4 St. Surcharge + 3 Inspections @ $70 ea = $349
Driveway:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Demolition:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Electrical:	
Existing Service Change/Rep.:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Temporary Service:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Reactivate Elec. Service:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Fire Alarm-Commercial:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Hotel/Motel: (each unit)	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Mechanical:	
Exh./Ventilation (ea. Sys):	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Comm. Change-out/Repair:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Gas Pressure Reconnect:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Hotel/Motel: (each unit)	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Commercial Grease Hood:	$135 Base fee + $4 State Surcharge + $100 Bldg. Dept. Plan Review + $100 Fire Review + (6) Inspections @ $70 each = $759
Plumbing:	
Misc. Plumbing:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Water Service, Backflow Preventer:	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Hotel/Motel: (each unit)	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Fire Sprinkler (F.D. separate)	$135 Base fee + $4 State Surcharge + 1 Inspection @ $70 = $209
Swimming Pool:	
In-Ground	$135 Base fee + $4 State Surcharge + 6 Inspections @ $70 = $559
Expedited Plan Review	$225 Building, $225 Fire

*****Each line item is subject to additional inspection fees as required.*****

City of High Springs
Building and Planning Department
Service Fee Schedule

OTHER SERVICE FEES:

Temporary Cert. of Occupancy:	25% of original permit fee or $400.00 whichever is greater
Occupancy Inspection:	$70.00
Minor Plan Revision (Res.):	$75.00
(Comm.):	$135.00
Major Plan Revision:	1/2 Original Permit Fee (structural changes)
Lost Plan Recertification:	$50.00/$100.00 (Depending on when needed)
Reinspection Fees:	$70.00 Each occurrence, must be paid prior to next inspection Four times the fee after 3rd same code violation specifically and continuously noted in each rejectionPursuant to FS 553.80 (2) (c)
Stop Work Reinstatement:	$280.00
Code Compliance Inspections:	$70.00 (ADA, AHCA, Day Care, Group Home - required annually)
Expired Permit Reinstatement Fee:	Equal to original permit fee or current fees, whichever is greater
Special Request for Inspections after hours, weekend, or holidays:	$140.00 per inspection
Tents and Membrane Structures:	$70 First tent or membrane structure $5 each additional structure
Fireworks - Sale or Storage (Perm. Retail or Wholesale Facility):	$70 per inspection
Fire Works Display - site plan review	$45
Inspection	$70
Fire Works Sales - includes site plan review and inspection	$90
Contractor Bi-Annually Maint. Fee	$0
Tree Removal Permit Application	$35 first tree $15 each tree thereafter Maximum $200 per acre
Zoning Verification Letter	$50
Lien Search - Up to 7 days	$25 - Permit $25 - Code Enforcement $25 - Utility
Lien Search - 2 days	$50 - Permit $50 - Code Enforcement $50 - Utility

FIRE PREVENTION SCHEDULE OF FEES AND CHARGES FOR SERVICES:

NEW CONSTRUCTION FEES:	PLAN REVIEW FEE:	INSPECTION FEE:
Fire Sprinkler and Standpipe (new)	$45/riser + $30 for each additional story + $0.25/head	
Hydro and Rough Pipe		$75/riser + $30/each additional story + $0.50/head
Final		$45/riser + $40/each additional story + $0.25/head
Fire sprinkler alteration: Up to and including 49 heads; alterations effecting more than 49 heads are treated as New Installation; Charger are based on riser and number of modified heads only	$45/riser + $0.25/head	
Hydro and Rough Pipe		$75/riser + $30/each additional story + $0.50/head
Final		$45/riser + $30/riser additional story + $0.25/head
Underground Fire Main - Commercial Only Add fee to fire sprinkler if fire sprinkler/ standpipe permit includes underground fire main	$45	
Burial Depth, Joints and Flush		$45 + $0.50/linear foot
Hydro and Final		$75.00
Fire Alarm New - including monitoring only systems	$45/panel + $0.50/ additional device	
Rough Wire		$45/Panel + $15/each additional story + $0.50/each additional device
Final		$45/panel + $0.50/each additional device

Fire Alarm Alterations Value up to $5,000; systems alterations exceeding this amount are treated as new install; Fire Alarm Alteration charges based on Panel + number of modified devices only	$45/panel + $0.50/ additional device	
Rough Wire		$45/Panel + $0.50/each additional device
Final		$45/Panel + $0.50/each additional device
Exhaust Hood (each)	$45/hood	$60/system
Pre-Engineered Suppression System (each)	$30 + $3/gallon of agent	$60/system
Pre-Engineered System Alteration	$30 + $3/gallon of agent	$60/system
Fire Pump (each)	$75/pump	$180/pump
Spray Booth	$30 + $0.50/sq. foot	$45 + $0.50/sq. foot
Fuel Tanks (above ground and underground)	$45 + $15/additional tank	
Hydro and Suds Test		$45 + $15/each additional tank
Burial Depth and Tie Down		$45 + $15/each additional tank
Final		$45
LP Gas	$45/tank	$45/tank
Gate	n/a	$30
Knox Box (install and key exchange)	n/a	$30
Alternative Water supply subsequent Review	$60 Review Fee	$120

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **REVIEW AND CONSIDER AGREEMENT WITH CAROL ROWAN FOR THE MANAGEMENT OF THE HIGH SPRINGS FARMER'S MARKET.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **FARMERS MARKET**

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL CONSIDER AN AGREEMENT WITH CAROL ROWAN FOR THE MANAGEMENT OF THE HIGH SPRINGS FARMER'S MARKET.

ATTACHMENTS: **PROPOSED AGREEMENT**

REVIEWED BY CITY MANAGER: _____

High Springs Farmers' Market Agreement

THIS AGREEMENT is made and entered this ____ day of August, 2016, by and between CAROL ROWAN, whose addresses is 335 SW Otter Lane, Fort White, Florida 32038, hereinafter referred to as the "Manager," and the City of High Springs, a municipal subdivision of the State of Florida, which City Hall is located at 23718 W. US HWY 27, High Springs, Florida 32643, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the City supports a conveniently located Farmers' Market to serve its citizens and visitors on a regular basis; and

WHEREAS, the City owns certain real property in High Springs, along with other property within the City, that provides a suitable location for a Farmers' Market;

WHEREAS, the City requires a Manager with the experience necessary to operate and manage the Farmers' Market and who is willing to provide such operational and management services to the City; and

WHEREAS, the Manager has experience in the operations of the Farmers' Market;

WHEREAS, it is in the City's best interest to have the Manager manage the Farmers' Market after a search for management pursuant to a bid;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, to be respectively kept and performed by the parties, the Manager and the City agree as follows:

Section 1: Definitions.

a. "Advertise" shall mean the act of publicly announcing or calling attention to the Farmers' Market and may include, but not be limited to, the distribution of handbills or mass mailing, the use of outdoor advertising and announcements by billboard, poster,

radio, television or newspapers and as is customary to promote other events similar in size and scope.

b. "Agreement" shall mean this Farmers' Market Agreement and all exhibits and addendums hereto between the City and the Manager.

c. "City" shall mean the City of High Springs, a Florida municipal corporation, its employees, agents and contractors.

d. "City Commission" shall mean the City Commission of the City of High Springs, Florida.

e. "City Manager" shall mean the City Manager of the City of High Springs, Florida, or the City Manager's designee.

f. "Executive Director" shall mean the Executive Director of the CRA.

g. "Finance Director" shall mean the City of High Springs Finance Director.

h. "Farmers' Market" shall mean the weekly, open-air event, known as the "High Springs Farmers' Market," located at 23517 NW 185th Road and conducted by the Manager in cooperation with the City pursuant to the terms and conditions set forth in this Agreement. The Farmers' Market shall be planned, promoted, managed and operated by the Manager pursuant to this Agreement.

i. "Effective Date" shall be the date on which the last signatory hereto shall execute this Agreement, and it shall be the date on which this Agreement-shall go into effect, The Agreement shall not be effective against any party until said date.

j. "Manager" shall mean CAROL ROWAN, individually, and her employees, agents, and contractors.

k. "Farmers' Market Location" shall mean the City's real property located at 23517 NW 185th Road in High Springs.

l. "Public Records" is as described in Chapter 119, Florida Statutes, as may be amended.

Section 2: Permit. The City hereby permits the Manager and the Manager agrees to produce, plan, promote, manage, and operate the Farmer Market pursuant to the terms and conditions of this Agreement. No prior or present agreements shall be binding upon any of the parties hereto unless expressly incorporated into this Agreement.

Section 3: Term of Agreement. This Agreement is for one (1) year. Accordingly, with the exception of the indemnification and insurance provisions – which shall survive termination of this Agreement - shall terminate August ____, 2017. This Agreement shall automatically renew on a month-to-month basis, until either party gives fourteen (14) days notice of intent to terminate prior to the expiration of the then-current term.

Section 4: Name. The Farmers' Market shall be named the "High Springs Farmers' Market." The logo of the Farmers' Market and the City of High Springs must be present in all notices and advertisements regarding the High Springs Farmers' Market.

Section 5: Location. The City shall provide a location for the Farmers' Market on the City's property in an area to be designated the "High Springs Farmers' Market Area." The City is in the process of constructing a pavilion located at 23517 NW 185th Road. It is the intent of the City that the Farmers' Market shall be located at said pavilion upon completion. The City reserves the right to change the location of the Farmers' Market at its sole discretion or in such other place deemed suitable by the City. Vendor spaces and parking within the High Springs Farmers' Market Area shall be assigned and regulated by the Manager.

Section 6: Days/Hours of Operation. The Manager will operate the Farmers' Market every Thursday from 12:00 pm until 4:00 pm, weather permitting. This time may change seasonally with the approval of the Executive Director. In addition, the Manager will operate the Farmers' Market the first Saturday of every month. Set up and tear down activity related to the Farmers' Market shall be permitted for two (2) hour prior to the start and two (2) hour following the conclusion of each Farmers' Market. The City reserves the right to cancel the Farmers' Market for any particular week in the event the City requires the locations for the operation of another special event. The City shall provide written notice of any such cancellation to the Manager in writing at least ten (10) days in advance. Should the Manager desire to operate the Famers Market for a special event, whether on the date of the regularly scheduled Market or additional days and/or times, said request shall be submitted to the Executive Director for approval. The Executive Director shall provide written approval or denial of the Manager's request to operate a special event within five (5) business days of receiving the request. Special events will require the issuance of a special events permit by the City.

Section 7: Independent Contractor; Scope of Engagement of Services. The Manager shall be considered an independent contractor in connection with this Agreement. The Manager and any volunteers recruited by the Manager shall in no way be construed or deemed to be employees of the City. The Manager shall operate, coordinate, supervise and manage the Farmers' Market. Except as specifically provided herein, the Manager shall have exclusive control and discretion in the operation and management of the Farmers' Market, including, but not limited to, the following functions:

(a) Serve as spokesperson for the Farmers' Market at official functions and act as liaison to the City to keep the City Manager and City Commission informed as to the

operation of the Farmers'' Market, handle emergencies, complaints, and customer requests and other issues that may arise; and maintain positive, non-discriminatory relations with all market vendors;

(b) Promulgate and enforce written Rules of Membership and Operation as well as the establishment of safety and sanitation standards, membership requirements, vendor fees, and collection of fees; Executive Director needs review and approval authority of any Rules of Membership & Operation, safety and sanitation standards, membership, fees and collection methods.

(c) Recruit and manage vendors for the Farmers' Market.

(d) Ensure that vendors comply with all local, state and federal agricultural and food-related inspection requirements, and other pertinent laws and regulations;

(e) Encourage the offering of a variety of desirable crops, farm products and fresh food stuffs which are superior to, or not readily available from chain food stores; and

(f) Maintain accurate accounts and comply with all state and federal labor standards, employment tax, sales tax, and income tax requirements pertaining to the operation and management of the Farmers' Market and to furnish a statement of accounts on forms prescribed by City to the Executive Director each week immediately following each Farmers' Market and each special event, or more frequently upon request.

(g) Set up and take down Farmers' Market signs, and other day-of Market items.

(h) Prepare promotional advertisements, press releases, and web announcements.

(i) In addition, set up tents, tables and market productions on market days and report and remit days activities to the Finance Department within 24 hours.

(j) Recruit and coordinate volunteers for the Farmers' Market.

(k) Partner with community service organizations to increase activities and outreach of the Farmers' Market.

Section 8: Record Keeping Requirements. The Manager and the City shall comply with the following record keeping requirements:

(a) The Manager shall remit all vendor fees, revenues and sales taxes collected from the operation of the Farmers' Market to the City's Finance Director by close of business the next business day after the close of each market day. The City's Finance Director shall maintain separate income and expense accounts for the Farmers' Market operations, and shall handle all deposits and disbursements, including any required Florida Department of Revenue sales tax returns.

(b) The Manager shall submit all invoices by the close of business the next business day for weekly routine operating expenses. Weekly "routine operating expenses" shall mean incidental weekly operating expenses which shall not cumulatively exceed twenty-five percent (25%) of gross weekly market revenues. All weekly operating expenses in excess of said amount shall be incurred only by written recommendation of the Managers and written approval of the Executive Director or shall be paid by the Manager.

(c) The City's Finance Director shall review and verify all accounts, invoices and reports for accuracy and disburse payment of all operating expenses from collected Farmers'' Market funds to the extent that such funds are available and approved by the Executive Director.

Section 9: Public Records. Pursuant to Florida Statute 119.0701 the parties agree to the following:

(a) During the term of this Agreement, the Manager shall comply with the Florida Public Records Law, to the extent such law is applicable to the Manager. If Section 119.0701, Florida Statutes is applicable, the Manager shall do the following: (1) Keep and maintain public records required by the City to perform this service; (2) Upon request from the City, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost allowed by law; (3) Keep from disclosure those public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of the Agreement if the Manager does not transfer the records to the City; (4) Upon completion of the contract, the Manager will transfer at no cost, all public records to the City, or keep and maintain public records required by the City to perform this service. If the Manager transfers to the City all public records upon completion of the contract, the Manager shall destroy any duplicate public records that are confidential or exempt from public records disclosure requirements. If the Manager keeps and maintains public records upon completion of the Agreement, the Manager shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City.

(b) The Manager shall keep and make available to the City for inspection and copying, upon written request by the City, all records in the Manager's possession relating to this Agreement. Any document submitted to the City may be a public record and is open for inspection or copying by any person or entity unless considered confidential

and exempt. Public records are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by an agency. Any document in the Manager's possession is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

(c) During the term of this Agreement, the Manager may claim that some or all of the Manager's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by the Manager in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. The Manager shall clearly identify and mark Confidential Information as "Confidential Information" and the City shall use its best efforts to maintain the confidentiality of the information properly identified by the Manager as "Confidential Information."

(d) The City shall promptly notify the Manager in writing of any request received by the City for disclosure of the Manager's Confidential Information and the Manager may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. The Manager shall protect, defend, indemnify, and hold the City, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. The Manager shall investigate,

handle, respond to, and defend, using counsel chosen by the City, at the Manager's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. The Manager shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement, the provisions of this section shall continue to survive. The Manager releases the City from all claims and damages related to any disclosure of documents by the City.

(e) If the Manager refuses to perform its duties under this section within 14 calendar days of notification by the City that a demand has been made to disclose the Manager's Confidential Information, then the Manager waived her claim that any information is Confidential Information, and releases the City from claims or damages related to the subsequent disclosure by the City.

(f) If the Manager fails to comply with the Public Records Law, the Manager shall be deemed to have breached a material provision of this Agreement and the City shall enforce this Agreement and the Manager may be subject to penalties pursuant to Chapter 119.

(g) A request to inspect or copy public records relating to this Agreement must be made directly to the City. If the City does not possess the requested records, the City shall immediately notify the Manager of the request, and the Manager must provide the records to the City or allow the records to be inspected or copied within a reasonable time.

(h) IF THE MANAGER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO

THE MANAGER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 386-454-1416, JPARHAM@HIGHSPRINGS.US OR AT 23718 W. US HWY 27, HIGH SPRINGS, FLORIDA 32643.

Section 10: Consideration and Method of Payment. Seventy-five percent (75%) of the Farmers' Market space rental fees shall be remitted to the Manager as consideration for services rendered in accordance with the Agreement. Manager's percentage shall be disbursed to the Manager on a weekly basis, after remittance of the preceding weeks' collections to the City. Routine operating expenses of the Farmers' Market shall come from the remaining twenty-five percent (25%) of net revenues. Net market fees shall mean total market fees less monthly routine operating expense and sales tax, distributed on a bi-weekly basis. Any additional funds generated by the Manager related to operation and management of the Farmers' Market, such as sponsorships or special event fees, shall be split twenty-five percent (25%) for use by the City to pay Farmers' Market expenses, and seventy-five percent (75%) remitted to the Manager for services associated with such additional activities. The parties hereby acknowledge that the payment arrangement described herein for sponsorships and special events applies only to such sponsorships and special events directly associated with the High Springs Farmers' Market, including but not limited to such events as Crescent Cuisine, Farmers, Family and Food, and other events historically sponsored by the Farmers' Market or to be sponsored by the Farmers' Market

in the future.

Section 11. Clean up. Manager shall be responsible for the coordination of clean up and disposal of any debris at the Farmers' Market grounds and its immediate vicinity caused by the Farmers' Market. The Executive Director and Manager shall perform a walk-through of the Farmers' Market grounds prior to the commencement of each Farmers' Market in order to inspect its condition and any clean up activity shall return the Farmers' Market grounds to its original or better condition.

Section 12. Event Staffing. The Manager shall hire and schedule all personnel/labor and volunteers deemed necessary to run the operation of the Farmers' Market, including labor for setup, tear-down, clean-up staff and security personnel in addition to the police and fire personnel possibly required by the City.

Section 13: Contractors. The Manager may employ as many contractors or assistants as they deems appropriate and necessary to perform its respective services required hereunder. However, the Manager shall be solely responsible for the payment of the Manager's respective contractors or assistants, including responsibility for their acts and omissions, wages, fees, applicable income taxes, applicable worker's compensation insurance, and expenses.

Section 14: Permits. The Manager shall obtain all local, state, and federal permits necessary to hold the Farmers' Market. The City agrees to cooperate with the issuance of all permits, and will use its best and reasonable efforts to support any permit application submitted in furtherance of this Agreement.

Section 15: Duty to Cooperate; Further Assurances. From and after the Effective Date of this Agreement, the parties hereto shall have a duty to cooperate with each other and perform any further act(s) and execute and deliver any further documents which may be necessary or desirable in order to carry out the purposes and intentions of this Agreement. In furtherance

thereof, the Manager agrees to keep the Executive Director fully informed of their respective performance hereunder and their respective responsibilities to manage, promote, and operate the Farmers' Market so that the City can reasonably satisfy its obligations under this Agreement and reasonably address those issues which the City believes should be addressed in the interests of the public health, safety, and welfare related to the Farmers' Market.

Section 16: Dispute Resolution. The Manager reports to the Executive Director of the CRA. Disputes regarding any terms or conditions of this Agreement which cannot be resolved within a reasonable time by the Manager shall be decided by the Executive Director at such time at least one party declares an impasse in writing to the City Manager. Upon impasse, the City Manager shall promptly decide the impasse issue in writing and shall distribute the written decision to the Manager's representative and the City Commission. All such decisions shall be final unless an appeal is filed with the Office of the City Clerk within five (5) business days of the date of the City Manager's written decision. If timely appealed, the appeal shall be scheduled for consideration by the City Commission at its next available regular meeting, The City Commission shall ultimately make, in writing, a final and binding decision on the impasse issue. The parties agree to fully abide by the decision of the City Commission or City Manager (if not appealed) as if said written decision was incorporated into this Agreement.

Section 17: Due Diligence. The Manager acknowledges that they have investigated prior to the execution of this Agreement and satisfied itself as to the conditions affecting the services, the availability of materials and labor, the cost thereof the requirements to obtain necessary insurance, permits, and the steps necessary to complete the services within the time set forth herein, the Manager warrants unto the City that they have the competence and abilities to carefully, professionally, and faithfully complete the services in the manner and within the time limits set forth herein, the Managers

will perform the services with due and reasonable diligence consistent with sound professional and labor practices.

Section 18: No Assignment. This Agreement shall not be assigned or transferred without the express written consent of the City Manager, or his designee.

Section 19: Third-Party Rights. This Agreement is not a third party beneficiary contract and shall not in any respect whatsoever create any rights on behalf of any third parties.

Section 20: Legal Representation. The parties acknowledge that S. Scott Walker, Esq, Folds & Walker, LLC and the other attorneys therein, have acted as counsel for City in connection with this Agreement and the transactions contemplated herein, and have not given legal advice to any party hereto other than City.

Section 21: Severability. If any provision of this Agreement is held to be invalid, void, or unenforceable, the remaining previsions shall nevertheless remain in full force and effect, unless the absence of the invalid, void or unenforceable provision or provisions causes this Agreement to fail in its essential purposes.

Section 22: Governing, Law and Venue. This Agreement shall be construed and enforced in accordance with the laws of the State of Florida, The parties further agree that in any dispute between them relating to this Agreement, exclusive state court jurisdiction shell be in the trial courts located in Alachua County, Florida, and exclusive federal court jurisdiction shall be in Gainesville, Florida, any objections as to jurisdiction or venue in such courts being expressly waived.

Section 23: Attorney's Fees. In the event any litigation or controversy arises out of or in connection with this Agreement between the parties hereto, the prevailing party in such litigation or controversy shall be entitled to recover from the other party or parties all reasonable attorney's

fees and paralegal fees, expenses and suit costs, including those associated with any appellate or post-judgment collection proceedings.

Section 24: Non-Waiver. No delay or failure by either parties to exercise any right under this Agreement and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

Section 25: Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same instrument,

Section 26: Interpretation. The parties have participated in the drafting of all parts of this Agreement, and have each had an opportunity to review this Agreement with legal counsel. As a result, it is the intent of the parties that no portion of this Agreement shall, be interpreted more harshly against either of the parties as the drafter.

Section 27: Entire Agreement. Agreement represents the entire and integrated Agreement_between the parties and supersedes all prior negotiations, representations, or Agreements, either oral or written, and all such matters shall be deemed merged into this Agreement.

Section 28: Sovereign Immunity. Notwithstanding any other provision set forth in this Agreement, nothing contained in this Agreement shall be construed as a waiver of the City's right to sovereign immunity under section 768.28, Florida Statutes, or other limitations imposed on the City's potential liability under state or federal law. As such, the City shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, the City shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars ($200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other damages or judgments paid by the State or its agencies and subdivisions arising

out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars ($300,000.00). This paragraph shall survive termination of this Agreement.

Section 29: Insurance and Indemnification. For all services performed hereunder, the Manager shall purchase and maintain, at their own expense, such general liability insurance, personal property, worker's compensation, and unemployment insurance coverage for the Manager, Farmer's Market employees and volunteers to cover claims for damages because of bodily injury or death of any person or property damage arising in any way out of the services performed under this Agreement. The insurance shall have minimum limits of coverage of $1,000,000.00 per occurrence combined single limit for bodily injury liability; property damage liability, with no deductible. All insurance coverage shall be with insurer(s) approved by the City's Manager and licensed by the State of Florida to engage in the business of writing of insurance. The Manager shall provide City with evidence of insurance in the form of Certificates of Insurance for each coverage naming the City as an additional insured.

For all services performed pursuant to this Agreement, the Manager agree, to the fullest extent permitted by law, to indemnify and hold harmless the City and its employees, officers, and attorneys from and against all claims, losses, damages, personal injuries (including but not limited to death), or liability (including reasonable attorney's fees through any and all administrative, trial, post judgment and appellate proceedings), directly or indirectly arising from the negligent acts, errors, omissions, intentional or otherwise, arising out of or resulting from their respective: (1) performance of services pursuant to this Agreement; (ii) failure to properly train employees under their control or direction; (iii) failure to remit any local, state, and federal taxes due by them as a result of the Farmers' Market; and (iv) failure to properly plan, promote, manage, and operate the Farmers' Market.

The indemnification provided above shall obligate the indemnifying party to defend at its own expense or to provide for such defense, at the sole option of the City, as the *case* maybe, of any and all claims of liability and suits and actions of every name and description that may be brought against the City or its employees, officers, and attorneys which may result from the services under this Agreement whether the services be performed by the indemnifying party or anyone directly or indirectly employed or hired by them, in all events the City shall be permitted to choose legal counsel of its sole choice, the fees for which shall be subject to and included with this indemnification provided herein, as long as said fees are reasonable. This paragraph shall survive termination of this Agreement.

Section 30: Scope of Agreement, Modification and Notices. This Agreement constitutes the entire Agreement between the City and the Manager. Any modification hereto shall be null and void unless the same is reduced to writing and signed by both parties. All notices required hereunder shall be directed to the parties at the following addresses:

City of High Springs
Edwin L. Booth, City Manager
23718 W. US HWY 27
High Springs, Florida 32643

Carol Rowan
Manager
335 SW Otter Lane
Fort White, Florida 32038

or at such other address as either party may designate in writing delivered to the other party.

Section 31. Standard of Care. In performing its services hereunder, the Managers shall use the degree of care and skill ordinarily exercised, under similar circumstances by reputable members of their profession practicing at the same or similar locality.

Section 32. Manager's Signatory. The undersigned person executing this Agreement on behalf of each party hereby represents and warrants that he/she has the full authority to sign this

Agreement and to fully bind their principal to the terms and conditions set forth in this Agreement,

Section 33: Termination. Either party may terminate this Agreement without penalty and without cause, upon providing the other party with a minimum of fourteen (14) days written notice.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on this _____day of August, 2016.

By: _____
Byran Williams Date
Mayor

By: _____
Carol Rowan Date
Manager

Attest: _____
Edwin L. Booth Date
City Manager

Approved as to Form and Legality:

By: _____
S. Scott Walker Date
City Attorney

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **CONSIDER APPROVAL OF ENGINEERING SERVICES AGREEMENT WITH MITTAUER & ASSOCIATES, INC. FOR THE CAMP KULAQUA/SRWMD PROJECT.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **PUBLIC WORKS**

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL CONSIDER APPROVAL OF AN ENGINEERING SERVICES AGREEMENT WITH MITTAUER & ASSOCIATES, INC. FOR THE DESIGN, PERMITTING, AND CONSTRUCTION OF A PUMP STATION AND INSTALLATION OF FORCE MAIN TO CONNECT CAMP KULAQUA TO THE CITY'S WASTEWATER SYSTEM.

ATTACHMENTS: **PROPOSED ENGINEERING SERVICES AGREEMENT**

REVIEWED BY CITY MANAGER: _____

MITTAUER
& ASSOCIATES, INC.
CONSULTING ENGINEERS &
PROJECT FUNDING SPECIALISTS

580-1 WELLS ROAD
ORANGE PARK, FL 32073
PHONE: (904) 278-0030
FAX: (904) 278-0840
WWW.MITTAUER.COM

August 3, 2016

Mayor and City Commission
City of High Springs
110 NW 1st Avenue
High Springs, FL 32643-1000

RE: Engineering Services Agreement
SRWMD Camp Kulaqua Pump Station and Force Main
City of High Springs, Florida
Mittauer & Associates, Inc. Project No. 1105-14-1

Dear Mayor and City Commission:

In accordance with our Continuing Contract for Professional Engineering Services, we are pleased to present the following proposal for Engineering Services in conjunction with the design, permitting, and construction of a duplex submersible pump station and approximately 6,000 LF of 6" force main to connect Camp Kulaqua to the City's wastewater collection system. Mittauer & Associates, Inc., hereinafter referred to as the Engineer, proposes to provide services as described in the Scope of Services to the City of High Springs, the Client, for the fees stipulated hereafter.

ITEM A - ENGINEERING DESIGN

1. The Engineer shall prepare plans and specifications for the construction of a duplex submersible pump station and approximately 6,000 LF of 6" force main to connect Camp Kulaqua to the City's wastewater collection system. Design shall meet FDEP and Alachua County requirements.

ITEM B - PERMIT APPLICATIONS

1. The Engineer shall prepare a Florida Department of Environmental Protection Wastewater Collection System application and shall respond to all requests for additional information concerning the proposed pump station and force main extension.

2. The Engineer shall prepare an Alachua County utility permit application and shall respond to all requests for additional information concerning the proposed force main extension.

ITEM C - TOPOGRAPHIC SURVEY

The Engineer shall obtain on-site, above-ground field topographic survey information at the immediate area of improvements as necessary for the preparation of construction drawings and preparation of the permit applications. As it relates to subsurface utilities, the Engineer shall perform a Quality Level C Investigation, in accordance with ASCE 38-02, Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data.

ITEM D - CONSTRUCTION BIDDING SERVICES

The Engineer shall assist the Client in advertising the project for construction bids, based upon award to a single contractor, by preparing an invitation to bid, selling bid documents to prospective bidders, maintaining a record of prospective bidders to whom Bidding Documents have been issued, issuing addenda as appropriate to clarify, correct or change the bid documents and preparing a tabulation of bids.

ITEM E - CONSTRUCTION ADMINISTRATION

The Engineer shall provide standard Engineering Construction Administration Services including the preparation of construction contract documents; attending a preconstruction conference; reviewing the Contractor's material shop drawings; making periodic visits to the site to observe the progress of the various aspects of the Contractor's work; reviewing and approval of the Contractor's application for payment; processing change orders, if required; reviewing the Contractor's completion documents and record drawings; and performing a final inspection of the work.

ITEM F - RESIDENT OBSERVATION

The Engineer shall provide the services of a part-time Resident Project Representative at the site to provide part-time observation of the Contractor's work during critical/important times during construction. Resident observation shall be limited to 278 hours unless additional hours are authorized by the Client.

ITEMS FURNISHED BY CLIENT AT NO EXPENSE TO THE ENGINEER

The Client shall provide a current copy of a boundary survey for the Camp Kulaqua wastewater treatment plant site. The Client or Owner shall provide all regulatory agency permit application fees, and related items. The Engineer's scope of services does not include the preparation of landscape plans, traffic studies, retaining wall design, zoning related tasks, wetlands surveys, wetlands permitting and/or wetland mitigation, flood plain permitting and/or flood plain mitigation, tree surveys, boundary or easement surveys, subdivision platting or value engineering. Owner shall pay for all project advertising costs.

SCHEDULE OF FEES

For Item A - Engineering Design, the Engineer shall be paid a lump sum fee of $26,500.

For Item B - Permit Applications, the Engineer shall be paid a lump sum fee of $6,000.

For Item C - Topographic Survey, the Engineer shall be paid a lump sum fee of $15,000.

For Item D - Construction Bidding Services, the Engineer shall be paid a lump sum fee of $1,900 for each time, each phase of the project is bid.

For Item E - Construction Administration, the Engineer shall be paid a lump sum fee of $9,500 assuming that the project is awarded to a single contractor.

For Item F - Resident Observation, the Engineer shall be paid a lump sum fee of $21,100.

TOTAL ENGINEERING FEE = $80,000.00

The Engineer shall respond to design-related questions during construction at no cost to the Client. The Engineer shall make himself available to the Client at the Engineer's standard hourly rates for additional services as requested and changes in project scope of work.

Invoices for services in progress are prepared monthly and are due in accordance with Florida Statute 218, The Local Government Prompt Payment Act. Payments which are not received in accordance herewith are subject to late fees as outlined in the Act as well as collection fees and may cause the Engineer to stop work on the Client's projects. The fees listed above do not include state sales tax or value added tax, should they be required by law.

ACCEPTANCE

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One signed copy of the proposal returned to the Engineer shall serve as Notice to Proceed. Should this proposal not be accepted within a period of thirty (30) days, it shall become null and void.

Sincerely,
Mittauer & Associates, Inc.

Joseph A. Mittauer, P.E.
President

JAM/TPN/pj

Accepted by
City of High Springs, Florida

By: _____
Bryan Williams, Mayor

Date: _____

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **AUTHORIZATION TO PROVIDE LEGAL SERVICES PERTAINING TO ETHICS COMPLAINT.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **CITY ATTORNEY**

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY ATTORNEY WILL REQUEST AUTHORIZATION TO PROVIDE LEGAL SERVICES PERTAINING TO A RECENT ETHICS COMPLAINT.

ATTACHMENTS: **NONE**

REVIEWED BY CITY MANAGER: _____

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **AUGUST 25, 2016**

SUBJECT: **REVIEW FINANCIAL REPORTS FOR JUNE, 2016.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **FINANCE**

PREPARED BY: **CITY CLERK**

RECOMMENDED ACTION:

Summary

THE CITY MANAGER AND FINANCE DIRECTOR WILL PRESENT THE FINANCIAL STATEMENTS THROUGH JUNE.

ATTACHMENTS: **FINANCIAL STATEMENTS**

REVIEWED BY CITY MANAGER: _____

General Ledger
General Revenue Fund Report

User: jparham
Printed: 8/18/2016 12:05:01 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Uncollected	YTD Bgt Var	% Collected
Taxes						
Ad Valorem Taxes	1,325,000.00	23,723.57	1,291,841.04	33,158.96	-298,091.04	97.50
Ad Valorem Taxes-Delinquent	75,200.00	56,786.96	95,467.60	-20,267.60	-39,067.60	126.95
Local Option Gas Tax	259,000.00	0.00	163,167.11	95,832.89	31,082.89	63.00
Local Govt Infrastructure Tax	0.00	0.00	0.00	0.00	0.00	0.00
Electric Utility Tax	0.00	0.00	0.00	0.00	0.00	0.00
Utility Tax-Clay Electric	46,000.00	4,390.64	34,307.50	11,692.50	192.50	74.58
Utility Tax-Duke Energy	254,000.00	24,985.43	188,514.72	65,485.28	1,985.28	74.22
Telecommunications Svc Tax	0.00	0.00	0.00	0.00	0.00	0.00
Telecommunications Tax-Alltel	0.00	0.00	0.00	0.00	0.00	0.00
Telecommunication Tax-AT&T	0.00	0.00	0.00	0.00	0.00	0.00
Telecommunications Service Tax	130,083.00	0.00	79,270.83	50,812.17	18,291.42	60.94
Telecommunication Services	0.00	0.00	0.00	0.00	0.00	0.00
Utility Tax Water	0.00	0.00	0.00	0.00	0.00	0.00
Utility Tax - Gas	0.00	0.00	0.00	0.00	0.00	0.00
Gas Utility Svc Tax-CVS	250.00	0.00	339.94	-89.94	-152.44	135.98
Gas Utility Svc Tax-Crescent P	0.00	0.00	0.00	0.00	0.00	0.00
Gas Utility Svc Tax-Davis Gas	300.00	153.86	344.16	-44.16	-119.16	114.72
Gas Utility Svc Tax-Ferrel Gas	2,000.00	72.77	1,556.75	443.25	-56.75	77.84
Gas Utility Svc Tax-Heritage L	5,000.00	0.00	4,183.52	816.48	-433.52	83.67
Gas Utility Svc Tax-Tru-Gas	0.00	0.00	0.00	0.00	0.00	0.00
Gas Utility Svc Tax-Suburban P	300.00	24.17	193.44	106.56	31.56	64.48
Gas Utility Svc Tax-PantryLil	400.00	53.48	268.38	131.62	31.62	67.10
Gas Utility Svc Tax-William Ga	1,000.00	101.66	618.28	381.72	131.72	61.83
Gas Utility Svc Tax-Winn Dixie	2,000.00	181.82	1,629.11	370.89	-129.11	81.46
Gas Utility Svc Tax-Misc	6,000.00	31.71	6,752.43	-752.43	-2,252.43	112.54
Local Govt 12 Cent Sales Tax	317,897.00	0.00	189,715.15	128,181.85	48,707.60	59.68
Taxes	**2,424,430.00**	**110,506.07**	**2,058,169.96**	**366,260.04**	**-239,847.46**	**84.89**
Licenses and Permits						
Occupational Licenses	19,000.00	127.25	19,138.50	-138.50	-4,888.50	100.73
Building Permits	250,000.00	19,708.00	232,046.73	17,953.27	-44,546.73	92.82
Building Permit Surcharge	2,500.00	316.03	3,891.38	-1,391.38	-2,016.38	155.66
Reinstatement-Expired Pmt. Fee	600.00	0.00	362.54	237.46	87.46	60.42
Re-Inspection Fee	3,000.00	0.00	2,900.00	100.00	-650.00	96.67
Conditional Use Permit Fee	500.00	300.00	740.00	-240.00	-365.00	148.00
Application for Variance Fee	300.00	0.00	300.00	0.00	-75.00	100.00
Tree Removal Permit	2,000.00	215.00	3,105.00	-1,105.00	-1,605.00	155.25
Contractor Registration	0.00	0.00	0.00	0.00	0.00	0.00
Vacant Property Registration	3,000.00	500.00	3,900.00	-900.00	-1,650.00	130.00
Licenses and Permits	**280,900.00**	**21,166.28**	**266,384.15**	**14,515.85**	**-55,709.15**	**94.83**
Intergovernmental						
State Revenue Sharing Proceeds	175,000.00	0.00	114,584.84	60,415.16	16,665.16	65.48
Mobile Home Licenses	2,000.00	0.00	1,754.00	246.00	-254.00	87.70
Alcoholic Beverage Licenses	0.00	0.00	288.66	-288.66	-288.66	0.00
FDOT Sign Maintenance	5,164.00	6,080.00	6,080.00	-916.00	-2,207.00	117.74
FDOT Street Light Maintenance	16,511.00	17,007.10	17,007.10	-496.10	-4,623.85	103.00
CRA-Admin SvcsMaintenance	24,590.00	0.00	0.00	24,590.00	18,442.50	0.00
Tag Agency Commission	69,388.00	10,150.93	52,168.68	17,219.32	-127.68	75.18
Intergovernmental	**292,653.00**	**33,238.03**	**191,883.28**	**100,769.72**	**27,606.47**	**65.57**
Grants						
Intergovernmental Grants	0.00	0.00	0.00	0.00	0.00	0.00

Description	Budget	Period Amt	YTD Actual	Uncollected	YTD Bgt Var	% Collected
Federal Grants	199,441.00	6,100.00	6,100.00	193,341.00	143,480.75	3.06
State Grants	12,000.00	0.00	0.00	12,000.00	9,000.00	0.00
Byrne Grants	0.00	5,900.00	5,900.00	-5,900.00	-5,900.00	0.00
FRDAP Grants	150,000.00	0.00	0.00	150,000.00	112,500.00	0.00
General Government Grants	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**361,441.00**	**12,000.00**	**12,000.00**	**349,441.00**	**259,080.75**	**3.32**
Franchise Fees						
Franchise Fees-Clay Electric	45,000.00	-22,668.04	8,424.46	36,575.54	25,325.54	18.72
Franchise Fees-Duke Energy	305,000.00	54,289.84	238,233.65	66,766.35	-9,483.65	78.11
Franchise Fees-Communicomm Sv	0.00	0.00	0.00	0.00	0.00	0.00
Franchise Fees	**350,000.00**	**31,621.80**	**246,658.11**	**103,341.89**	**15,841.89**	**70.47**
Charges For Services						
Police Dispatch Fees	0.00	0.00	259.00	-259.00	-259.00	0.00
Charges for Services	0.00	0.00	0.00	0.00	0.00	0.00
Filing Fee-City Election	0.00	0.00	0.00	0.00	0.00	0.00
Police Services	21,800.00	2,070.12	21,293.20	506.80	-4,943.20	97.68
Police Department-Fingerprint	50.00	0.00	0.00	50.00	37.50	0.00
Park Entrance Fees-Poe Springs	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Rec - Softball Fees	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Rec - Volleyball Fees	1,600.00	0.00	1,920.00	-320.00	-720.00	120.00
Parks & Rec - Soccer Fees	8,400.00	0.00	8,681.52	-281.52	-2,381.52	103.35
Parks & Rec - 3V3 Soccer Fees	0.00	0.00	880.00	-880.00	-880.00	0.00
Parks & Rec - Flag Football Fe	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Rec - Tennis Fees	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Rec-General Income Spo	0.00	0.00	271.00	-271.00	-271.00	0.00
Parks and Rec-Sponsor Fees	3,700.00	0.00	4,739.00	-1,039.00	-1,964.00	128.08
Parks and Rec-Basketball Fees	1,900.00	0.00	2,120.19	-220.19	-695.19	111.59
CanoeKayakConcess-Poe Spring	0.00	0.00	0.00	0.00	0.00	0.00
Zoning Fees	0.00	400.00	540.00	-540.00	-540.00	0.00
Development Review Fees	0.00	0.00	0.00	0.00	0.00	0.00
Sales of Maps and Publications	0.00	0.00	0.00	0.00	0.00	0.00
Copying and Research Fees	2,000.00	282.50	1,944.55	55.45	-444.55	97.23
Police Reports & Services	50.00	0.00	57.20	-7.20	-19.70	114.40
Street Assessments	0.00	0.00	0.00	0.00	0.00	0.00
Street Closing Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Charges For Services	**39,500.00**	**2,752.62**	**42,705.66**	**-3,205.66**	**-13,080.66**	**108.12**
Fines & Forfeitures						
Court Fines and Forfeitures	7,000.00	2,078.45	9,076.19	-2,076.19	-3,826.19	129.66
Municipal Ordinance Fines	50.00	0.00	0.00	50.00	37.50	0.00
Code Enforcement Fines	300.00	0.00	0.00	300.00	225.00	0.00
2nd Dollar Training-Police	1,000.00	312.00	1,434.82	-434.82	-684.82	143.48
Fines & Forfeitures	**8,350.00**	**2,390.45**	**10,511.01**	**-2,161.01**	**-4,248.51**	**125.88**
Rentals						
Civic Center Rental	4,000.00	310.00	2,880.00	1,120.00	120.00	72.00
Post Office Rent	5,333.00	500.00	4,500.00	833.00	-500.25	84.38
Day Care Rental	2,040.00	-340.00	1,020.00	1,020.00	510.00	50.00
Farmers Market Rents	10,000.00	1,175.00	8,120.87	1,879.13	-620.87	81.21
Residential Property Rent	0.00	0.00	0.00	0.00	0.00	0.00
Rentals - Poe Springs Park	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Rents	0.00	0.00	110.00	-110.00	-110.00	0.00
Rentals	**21,373.00**	**1,645.00**	**16,630.87**	**4,742.13**	**-601.12**	**77.81**
Sports Fees						
	220.00	0.00	0.00	220.00	165.00	0.00
Sports Fees	**220.00**	**0.00**	**0.00**	**220.00**	**165.00**	**0.00**
Interest Earned						
Interest Earned-Bank Accounts	100.00	0.00	209.84	-109.84	-134.84	209.84
Interest Earned on Investments	0.00	0.00	289.75	-289.75	-289.75	0.00
Interest Earned Ad Valorem Tax	9,000.00	4,468.36	14,125.80	-5,125.80	-7,375.80	156.95
Interest Tax Collector	0.00	0.00	752.08	-752.08	-752.08	0.00

Description	Budget	Period Amt	YTD Actual	Uncollected	YTD Bgt Var	% Collected
Interest Earned	**9,100.00**	**4,468.36**	**15,377.47**	**-6,277.47**	**-8,552.47**	**168.98**
Misc Revenue						
Forfeiture Fund Police Dept	0.00	0.00	0.00	0.00	0.00	0.00
Misc. Revenue - Police Dept.	0.00	0.00	555.00	-555.00	-555.00	0.00
Sales of Fixed Assets	30,500.00	0.00	19,224.05	11,275.95	3,650.95	63.03
Sale of Scrap	750.00	0.00	1,798.67	-1,048.67	-1,236.17	239.82
Contributions Non-Government	0.00	0.00	250.00	-250.00	-250.00	0.00
Farmers Mkt FundraisingDonati	50.00	0.00	0.00	50.00	37.50	0.00
Community Garden	50.00	0.00	0.00	50.00	37.50	0.00
Youth Council Fundraising	0.00	0.00	0.00	0.00	0.00	0.00
Motor Fuel Tax Refunds	2,500.00	0.00	3,265.04	-765.04	-1,390.04	130.60
Police Dept. Donations	12,955.00	0.00	12,955.00	0.00	-3,238.75	100.00
Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	4,000.00	590.00	4,327.99	-327.99	-1,327.99	108.20
Misc Revenue	**50,805.00**	**590.00**	**42,375.75**	**8,429.25**	**-4,272.00**	**83.41**
Loan Proceeds						
Debt Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Transfers In						
Interfund Transfer-Sewer Fund	192,802.00	0.00	0.00	192,802.00	144,601.50	0.00
Interfund Transfer-Water Fund	222,965.00	0.00	0.00	222,965.00	167,223.75	0.00
Interfund Transfer-Fire Fund	152,223.00	0.00	0.00	152,223.00	114,167.25	0.00
Interfund Transfer-Cemetery Tr	8,938.00	0.00	-600.00	9,538.00	7,303.50	-6.71
Interfund Transfer-Solid Waste	202,167.00	0.00	0.00	202,167.00	151,625.25	0.00
Interfund Transer-Impact Fund	2,726.00	0.00	0.00	2,726.00	2,044.50	0.00
Transfers In	**781,821.00**	**0.00**	**-600.00**	**782,421.00**	**586,965.75**	**-0.08**
Appropriated Funds						
Approp of Prior Yr Fund-Restr	0.00	-110.00	-110.00	110.00	110.00	0.00
Approp of Prior Yr Funds-Unres	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Fund Balance-Res.	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**-110.00**	**-110.00**	**110.00**	**110.00**	**0.00**
Revenue Total	4,620,593.00	220,268.61	2,901,986.26	1,718,606.74	563,458.49	0.6281

General Ledger
City Commission Monthly Report

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Period 01 - 09
Fiscal Year 2016

Description	Adopted	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-City Commiss	30,600.00	22,950.00	0.00	7,650.00	25.00	75.00
FICA-City Commission	2,350.00	1,755.72	0.00	594.28	25.29	74.71
Workers Comp-City Commission	83.00	74.90	0.00	8.10	9.76	90.24
Unemployment -City Commission	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	**33,033.00**	**24,780.62**	**0.00**	**8,252.38**	**24.98**	**75.02**
Operating Expenditures						
Training & Travel-City Commiss	6,000.00	1,420.82	0.00	4,579.18	76.32	23.68
Insurance Public Officials-CC	50,000.00	31,742.50	0.00	18,257.50	36.52	63.49
Office Supplies-City Commissio	1,600.00	182.67	0.00	1,417.33	88.58	11.42
Operating Supplies-City Commis	3,500.00	3,171.64	0.00	328.36	9.38	90.62
Dues, Subs, Memberships-City C	1,500.00	1,109.00	0.00	391.00	26.07	73.93
Chamber Grant-City Commission	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses-City Commission	0.00	540.85	0.00	-540.85	0.00	0.00
Youth Council Expense-City Com	0.00	0.00	0.00	0.00	0.00	0.00
Employee Recognition-City Comm	0.00	0.00	0.00	0.00	0.00	0.00
Alachua League of Cities Expen	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**62,600.00**	**38,167.48**	**0.00**	**24,432.52**	**39.03**	**60.97**
Expense Total	95,633.00	62,948.10	0.00	32,684.90	0.3418	0.6582

General Ledger
City Manager Monthly Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-City Manager	93,500.00	83,011.66	0.00	10,488.34	11.22	88.78
Overtime-City Manager	0.00	19.66	0.00	-19.66	0.00	0.00
FICA-City Manager	7,153.00	6,580.86	0.00	572.14	8.00	92.00
Retirement-City Manager	25,000.00	27,256.64	0.00	-2,256.64	-9.03	109.03
Life & Health Ins-City Manager	6,600.00	5,832.15	0.00	767.85	11.63	88.37
Workers Comp-City Manager	240.00	75.98	0.00	164.02	68.34	31.66
Unemployment-City Manager	1,000.00	582.59	0.00	417.41	41.74	58.26
Personnel	**133,493.00**	**123,359.54**	**0.00**	**10,133.46**	**7.59**	**92.41**
Operating Expenditures						
Professional Services-City Mgr	250.00	153.21	0.00	96.79	38.72	61.28
Training & Travel-City Manager	3,000.00	2,179.19	0.00	820.81	27.36	72.64
Auto Allowance-City Manager	3,000.00	2,307.60	0.00	692.40	23.08	76.92
Employee Meetings-City Manager	0.00	0.00	0.00	0.00	0.00	0.00
Communications Svcs-City Mgr	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-City M	0.00	0.00	0.00	0.00	0.00	0.00
Copier Lease-City Manager	1,800.00	1,193.22	0.00	606.78	33.71	66.29
Repairs & Maintenance-City Mgr	100.00	41.67	0.00	58.33	58.33	41.67
Office Supplies-City Manager	200.00	154.20	0.00	45.80	22.90	77.10
Operating Supplies-City Manage	1,500.00	1,604.15	0.00	-104.15	-6.94	106.94
Fuel & Oil - City Manager	0.00	0.00	0.00	0.00	0.00	0.00
Dues, Subs, Memberships-City M	0.00	0.00	0.00	0.00	0.00	0.00
Youth ouncil Expense	250.00	0.00	0.00	250.00	100.00	0.00
Operating Expenditures	**10,100.00**	**7,633.24**	**0.00**	**2,466.76**	**24.42**	**75.58**
Capital Outlay						
Furniture-City Manager	0.00	0.00	0.00	0.00	0.00	0.00
ComputersPrintersSoftware-CM	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Contingency						
Merit Pay Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	143,593.00	130,992.78	0.00	12,600.22	0.0877	0.9123

General Ledger
City Clerk Monthly Report

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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-City Clerk	61,200.00	73,556.19	0.00	-12,356.19	-20.19	120.19
Overtime-City Clerk	1,000.00	662.81	0.00	337.19	33.72	66.28
FICA-City Clerk	4,490.00	5,547.99	0.00	-1,057.99	-23.56	123.56
Retirement-City Clerk	12,600.00	15,656.88	0.00	-3,056.88	-24.26	124.26
Life & Health-City Clerk	7,920.00	12,281.33	0.00	-4,361.33	-55.07	155.07
Workers Comp-City Clerk	167.00	147.93	0.00	19.07	11.42	88.58
Unemployment-City Clerk	640.00	605.24	0.00	34.76	5.43	94.57
Personnel	**88,017.00**	**108,458.37**	**0.00**	**-20,441.37**	**-23.22**	**123.22**
Operating Expenditures						
Professional Svcs-City Clerk	500.00	153.21	0.00	346.79	69.36	30.64
Professional Svcs-IT Consul.	0.00	0.00	0.00	0.00	0.00	0.00
Professional Svcs-Web Consul.	0.00	0.00	0.00	0.00	0.00	0.00
Municipal Code Exp-City Clerk	3,000.00	0.00	0.00	3,000.00	100.00	0.00
Training & Travel-City Clerk	3,500.00	2,616.14	0.00	883.86	25.25	74.75
Communications Svc-City Clerk	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-City C	0.00	0.00	0.00	0.00	0.00	0.00
Copier Lease-City Clerk	1,320.00	1,308.55	0.00	11.45	0.87	99.13
Repairs & Maint-City Clerk	500.00	421.67	0.00	78.33	15.67	84.33
Legal Advertisements-City Clk	8,000.00	5,585.21	0.00	2,414.79	30.18	69.82
City Election Expense-City Clk	2,000.00	1,973.37	0.00	26.63	1.33	98.67
Office Supplies-City Clerk	1,500.00	622.73	0.00	877.27	58.48	41.52
Operating Supplies-City Clerk	3,000.00	1,537.42	0.00	1,462.58	48.75	51.25
Dues, Subs, Memberships-City C	500.00	447.50	0.00	52.50	10.50	89.50
Web Page Expense	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**23,820.00**	**14,665.80**	**0.00**	**9,154.20**	**38.43**	**61.57**
Capital Outlay						
Furniture - City Clerk	0.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment-City Clk	4,200.00	3,082.60	0.00	1,117.40	26.60	73.40
Comp, Printers, Sware-City Clk	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**4,200.00**	**3,082.60**	**0.00**	**1,117.40**	**26.60**	**73.40**
Expense Total	116,037.00	126,206.77	0.00	-10,169.77	-0.0876	1.0876

General Ledger
Human Resources Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-Human Resourc	39,200.00	1,499.08	0.00	37,700.92	96.18	3.82
Overtime-Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
FICA - Human Resources	3,000.00	111.90	0.00	2,888.10	96.27	3.73
Retirement-Human Resources	8,400.00	321.26	0.00	8,078.74	96.18	3.82
Life & Health-Human Resources	5,280.00	0.00	0.00	5,280.00	100.00	0.00
Workers Comp-Human Resources	112.00	0.00	0.00	112.00	100.00	0.00
Unemployment-Human Resources	430.00	0.00	0.00	430.00	100.00	0.00
Personnel	**56,422.00**	**1,932.24**	**0.00**	**54,489.76**	**96.58**	**3.42**
Operating Expenditures						
Professional Services-HR	4,500.00	1,040.00	0.00	3,460.00	76.89	23.11
Training & Travel-HR	2,500.00	0.00	0.00	2,500.00	100.00	0.00
Copier Lease-Human Resources	885.00	0.00	0.00	885.00	100.00	0.00
Repairs & Maintenance-HR	500.00	0.00	0.00	500.00	100.00	0.00
Legal Advertisement-HR	4,000.00	0.00	0.00	4,000.00	100.00	0.00
Office Supplies-HR	500.00	0.00	0.00	500.00	100.00	0.00
Operating Supplies-HR	500.00	0.00	0.00	500.00	100.00	0.00
Subscriptions & Memberships-HR	250.00	0.00	0.00	250.00	100.00	0.00
Furniture-Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment-HR	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**13,635.00**	**1,040.00**	**0.00**	**12,595.00**	**92.37**	**7.63**
Expense Total	70,057.00	2,972.24	0.00	67,084.76	0.9576	0.0424

General Ledger
City Attorney Monthly Report

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Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
FICA-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Retirement-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Life & Health Ins-City Attorne	0.00	0.00	0.00	0.00	0.00	0.00
Workers Comp-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Operating Expenditures						
Professional Svcs-City Attorne	54,000.00	9,910.90	41,410.90	0.00	12,589.10	76.69
Professional Svcs-Code BD Atty	0.00	0.00	0.00	0.00	0.00	0.00
Prof Svcs-Non Routine Legal	20,000.00	-150.00	3,075.00	0.00	16,925.00	15.38
Training & Travel-City Attorne	0.00	0.00	0.00	0.00	0.00	0.00
Communications Svc-City Attorn	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Comm-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & Maint-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies-City Attorn	0.00	0.00	30.68	0.00	-30.68	0.00
Dues, Subs & Member-City Attor	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**74,000.00**	**9,760.90**	**44,516.58**	**0.00**	**29,483.42**	**60.16**
Capital Outlay						
Furniture-City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
CompPrintersSware-City Attor	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Contingency						
CONTINGENCY-LEGAL	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	**74,000.00**	**9,760.90**	**44,516.58**	**0.00**	**29,483.42**	**0.6016**

General Ledger
Finance Monthly Report

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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-Finance	113,000.00	80,529.37	0.00	32,470.63	28.74	71.26
Overtime-Finance	0.00	157.07	0.00	-157.07	0.00	0.00
FICA-Finance	9,107.00	6,160.40	0.00	2,946.60	32.36	67.64
Retirement-Finance	20,000.00	17,448.71	0.00	2,551.29	12.76	87.24
Life & Health Ins-Finance	18,000.00	11,935.36	0.00	6,064.64	33.69	66.31
Workers Comp-Finance	310.00	157.94	0.00	152.06	49.05	50.95
Unemployment-Finance	1,330.00	654.07	0.00	675.93	50.82	49.18
Personnel	**161,747.00**	**117,042.92**	**0.00**	**44,704.08**	**27.64**	**72.36**
Operating Expenditures						
Professional Services-Finance	0.00	3,230.20	0.00	-3,230.20	0.00	0.00
Accounting & Auditing-Finance	22,060.00	18,060.00	0.00	4,000.00	18.13	81.87
Training & Travel-Finance	3,000.00	126.81	0.00	2,873.19	95.77	4.23
Communications Svc-Finance	0.00	0.00	0.00	0.00	0.00	0.00
Wireless-Finance	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance-Finance	400.00	41.67	0.00	358.33	89.58	10.42
Software Maintenance-Finance	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Agreements Compute	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-Finance	1,000.00	822.69	0.00	177.31	17.73	82.27
Operating Supplies-Finance	1,000.00	1,451.87	0.00	-451.87	-45.19	145.19
Dues, Subs & Membership-Financ	100.00	0.00	0.00	100.00	100.00	0.00
Operating Expenditures	**27,560.00**	**23,733.24**	**0.00**	**3,826.76**	**13.89**	**86.11**
Capital Outlay						
CompPrintersSware-Finance	0.00	208.99	0.00	-208.99	0.00	0.00
Springbrook	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**208.99**	**0.00**	**-208.99**	**0.00**	**0.00**
Expense Total	189,307.00	140,985.15	0.00	48,321.85	0.2553	0.7447

General Ledger
Information Technology Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Operating Expenditures						
Prof Services-IT Consulting	52,428.00	43,455.26	0.00	8,972.74	17.11	82.89
Prof Servces-Web Consulting-IT	500.00	0.00	0.00	500.00	100.00	0.00
Training & Travel - IT	0.00	0.00	0.00	0.00	0.00	0.00
Communication Service-IT	43,000.00	32,948.47	0.00	10,051.53	23.38	76.62
Wireless Communications-IT	11,885.00	11,693.08	0.00	191.92	1.61	98.39
Repairs & Maintenance-IT	4,000.00	4,199.00	0.00	-199.00	-4.98	104.98
Maintenance Agreemnts Comp-IT	7,200.00	4,764.60	0.00	2,435.40	33.83	66.18
Operating Supplies-IT	3,000.00	733.53	0.00	2,266.47	75.55	24.45
Web Page Expense-IT	1,200.00	19.99	0.00	1,180.01	98.33	1.67
E-Mail Expense	4,000.00	277.05	0.00	3,722.95	93.07	6.93
Software Annual Maintenance-IT	30,658.00	19,933.63	0.00	10,724.37	34.98	65.02
Non-Routine ServAudit (PD)-IT	1,200.00	0.00	0.00	1,200.00	100.00	0.00
Operating Expenditures	**159,071.00**	**118,024.61**	**0.00**	**41,046.39**	**25.80**	**74.20**
Capital Outlay						
ComputersPrintersSoftware-IT	9,113.00	1,056.32	0.00	8,056.68	88.41	11.59
Capital Outlay	**9,113.00**	**1,056.32**	**0.00**	**8,056.68**	**88.41**	**11.59**
Expense Total	168,184.00	119,080.93	0.00	49,103.07	0.292	0.708

General Ledger
License and Billing Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-Lic & Billing	100,340.00	62,851.07	0.00	37,488.93	37.36	62.64
Overtime-Lic & Billing	1,000.00	564.01	0.00	435.99	43.60	56.40
FICA-Lic & Billing	7,526.00	4,802.13	0.00	2,723.87	36.19	63.81
Retirement-Lic & Billing	7,251.00	6,050.55	0.00	1,200.45	16.56	83.44
Life & Health Ins-Lic & Billin	19,800.00	16,273.91	0.00	3,526.09	17.81	82.19
Workers Com-Lic & Billing	210.00	149.63	0.00	60.37	28.75	71.25
Unemployment-Lic & Billing	900.00	624.44	0.00	275.56	30.62	69.38
Personnel	**137,027.00**	**91,315.74**	**0.00**	**45,711.26**	**33.36**	**66.64**
Operating Expenditures						
Professional Svcs-Lic & Billin	0.00	153.21	0.00	-153.21	0.00	0.00
Training & Travel-Lic & Billin	1,000.00	66.72	0.00	933.28	93.33	6.67
Communications Svcs-Lic & Bill	0.00	0.43	0.00	-0.43	0.00	0.00
Wireless Communications-Lic &	0.00	0.00	0.00	0.00	0.00	0.00
Copier Lease-Lic & Billing	1,500.00	1,055.05	0.00	444.95	29.66	70.34
Repairs & Maintenance-Lic & Bi	1,250.00	41.67	0.00	1,208.33	96.67	3.33
Software Maintenance - L & B	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & Maint Comps-Lic & B	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-Lic & Billing	5,000.00	2,470.82	0.00	2,529.18	50.58	49.42
Operating Supplies-Lic & Billi	15,350.00	14,438.38	0.00	911.62	5.94	94.06
Dues, Subs & Membships-Lic & B	0.00	0.00	0.00	0.00	0.00	0.00
Cash Short & Over-Lic & Bill	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**24,100.00**	**18,226.28**	**0.00**	**5,873.72**	**24.37**	**75.63**
Capital Outlay						
Machinery & Equipment-Lic & Bi	0.00	0.00	0.00	0.00	0.00	0.00
Comp, Print, Softw-Lic & Bill	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	161,127.00	109,542.02	0.00	51,584.98	0.3202	0.6798

General Ledger
Parks and Recreation Report

User: jparham
Printed: 8/18/2016 12:09:33 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-Parks & Rec	35,000.00	27,478.83	0.00	7,521.17	21.49	78.51
Overtime-Parks & Rec	0.00	18.00	0.00	-18.00	0.00	0.00
FICA-Parks & Rec	2,678.00	2,570.66	0.00	107.34	4.01	95.99
Retirement-Parks & Rec	2,685.00	1,926.08	0.00	758.92	28.27	71.73
Life & Health Ins-Parks & Rec	6,600.00	6,961.51	0.00	-361.51	-5.48	105.48
Workers Comp-Parks & Rec	1,000.00	1,300.73	0.00	-300.73	-30.07	130.07
Unemployment-Parks & Rec	400.00	240.50	0.00	159.50	39.88	60.13
Personnel	**48,363.00**	**40,496.31**	**0.00**	**7,866.69**	**16.27**	**83.73**
Operating Expenditures						
Employee Exams-Parks & Rec	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Services-Parks & R	3,000.00	3,000.00	0.00	0.00	0.00	100.00
Training & Travel-Parks & Rec	0.00	0.00	0.00	0.00	0.00	0.00
Communications Svcs-Parks & Re	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications -Parks	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-Parks & Rec	14,000.00	9,655.18	0.00	4,344.82	31.03	68.97
Rental Equipment-Parks & Rec	0.00	0.00	0.00	0.00	0.00	0.00
Prop & Gen Liab Ins-Parks & Re	4,000.00	9,902.64	0.00	-5,902.64	-147.57	247.57
Repairs & Maintenance-Parks&Re	14,700.00	12,913.76	499.00	1,287.24	8.76	87.85
Refund of Sports Fees	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies-Recreation	14,318.00	16,064.81	0.00	-1,746.81	-12.20	112.20
Operating Supplies-Parks Maint	9,000.00	9,291.63	0.00	-291.63	-3.24	103.24
Operating Supplies-Comm Garden	0.00	86.79	0.00	-86.79	0.00	0.00
Uniforms	11,000.00	10,497.18	0.00	502.82	4.57	95.43
Fuel and Oil-Parks and Rec	0.00	0.00	0.00	0.00	0.00	0.00
Dues, Subs & Memberships-P & R	100.00	0.00	0.00	100.00	100.00	0.00
Operating Expenditures	**70,118.00**	**71,411.99**	**499.00**	**-1,792.99**	**-2.56**	**101.85**
Capital Outlay						
Building Improve-Parks & Rec	0.00	0.00	0.00	0.00	0.00	0.00
Improve other than Bldg-P&R	155,000.00	3,750.00	55,743.05	95,506.95	61.62	2.42
Machinery and Equip-Parks & Re	0.00	0.00	0.00	0.00	0.00	0.00
Sports Complex Lighting	0.00	0.00	0.00	0.00	0.00	0.00
Grant Match-FRDAP-Parks & Rec	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**155,000.00**	**3,750.00**	**55,743.05**	**95,506.95**	**61.62**	**2.42**
Debt Service						
Debt Service-Principal- P & R	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service-Interest P & R	0.00	0.00	0.00	0.00	0.00	0.00
Debt Svc-Howard Park-P & R	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	273,481.00	115,658.30	56,242.05	101,580.65	0.3714	0.4229

General Ledger
Civic Center Monthly Report

User: jparham
Printed: 8/18/2016 12:09:48 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Operating Expenditures						
Professional Svc-Civic Ctr-P&R	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-Civic Ctr-P&R	7,250.00	3,364.49	0.00	3,885.51	53.59	46.41
Prop & Gen Liab Ins-Civic Ctr	2,100.00	0.00	0.00	2,100.00	100.00	0.00
Repairs & Maint-Civic Ctr-P&R	4,000.00	3,885.00	250.00	-135.00	-3.38	97.13
Operating Supplies-Civic Cente	1,000.00	1,048.95	20.00	-68.95	-6.90	104.90
Operating Expenditures	**14,350.00**	**8,298.44**	**270.00**	**5,781.56**	**40.29**	**57.83**
Capital Outlay						
Building Improve-Civic Center	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	14,350.00	8,298.44	270.00	5,781.56	0.4029	0.5783

General Ledger
Day Care Monthly Report

User: jparham
Printed: 8/18/2016 12:10:02 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Avaiable	% Available	% Spent
Operating Expenditures						
Professional Services-DayCare	0.00	0.00	0.00	0.00	0.00	0.00
Utility Services-DayCare	2,500.00	2,016.89	0.00	483.11	19.32	80.68
Property & Liability Ins- DCar	1,377.00	0.00	0.00	1,377.00	100.00	0.00
Repair & Maintenance-DayCare	1,500.00	462.09	0.00	1,037.91	69.19	30.81
Operating Expenditures	**5,377.00**	**2,478.98**	**0.00**	**2,898.02**	**53.90**	**46.10**
Capital Outlay						
Building Improvement-Day Care	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	5,377.00	2,478.98	0.00	2,898.02	0.539	0.461

General Ledger
Police Ops Monthly Report

User: jparham
Printed: 8/18/2016 12:10:36 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-Police Oper	555,032.00	43,336.31	437,542.36	0.00	117,489.64	78.83
Overtime-Police Operations	39,000.00	4,315.23	34,059.87	0.00	4,940.13	87.33
FICA-Police Operations	43,799.00	3,518.79	42,341.19	0.00	1,457.81	96.67
Retirement-Police Operations	126,186.00	7,106.07	74,504.04	0.00	51,681.96	59.04
Life & Health Ins-Police Opera	99,000.00	-4.14	71,940.25	0.00	27,059.75	72.67
Workers Comp-Police Operations	19,100.00	1,369.17	14,096.12	0.00	5,003.88	73.80
Unemployment-Police Operations	12,254.00	0.00	4,160.34	0.00	8,093.66	33.95
Personnel	**894,371.00**	**59,641.43**	**678,644.17**	**0.00**	**215,726.83**	**75.88**
Operating Expenditures						
Professional Services - Police	0.00	82.20	939.78	0.00	-939.78	0.00
Employee Exams-Police Ops	1,500.00	0.00	135.00	0.00	1,365.00	9.00
Drug Buy Money-Police Operatio	500.00	0.00	0.00	0.00	500.00	0.00
Training & Travel-Police Opera	8,000.00	563.85	3,628.72	0.00	4,371.28	45.36
Education Reimbursement-Pol Op	3,000.00	577.48	1,000.00	0.00	2,000.00	33.33
Communications Svcs-Police Ope	0.00	238.25	1,667.75	0.00	-1,667.75	0.00
Wireless Communications-Police	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-Police Operations	8,925.00	852.95	4,387.98	0.00	4,537.02	49.17
Copier Lease-Police Operations	1,500.00	85.71	951.65	0.00	548.35	63.44
Prop & Gen Liab Ins-Police Ope	40,263.00	23,500.00	68,653.87	0.00	-28,390.87	170.51
Repairs & Maintenance-Police O	4,000.00	240.00	827.22	0.00	3,172.78	20.68
Rep and Maint-Vehicles-Pol Op	40,000.00	1,821.68	22,019.12	0.00	17,980.88	55.05
Repairs & Maint Equip-Police O	6,500.00	574.56	862.98	0.00	5,637.02	13.28
Software Maintenance - Police	0.00	1,200.00	3,072.06	0.00	-3,072.06	0.00
Office Supplies-Police Operati	5,000.00	130.32	1,495.20	0.00	3,504.80	29.90
Operating Supplies-Police Oper	20,000.00	996.98	21,875.85	20.00	-1,895.85	109.38
Uniforms-Police Operations	10,000.00	1,109.75	7,020.98	0.00	2,979.02	70.21
Fuel & Oil-Police Operations	35,000.00	2,818.96	24,530.61	0.00	10,469.39	70.09
Dues, Subs & Memships-Police O	500.00	0.00	320.62	0.00	179.38	64.12
Police Training Exp-Police Ope	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Grant Match Exp-Police Operati	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Operating Expenditures	**191,688.00**	**34,792.69**	**163,389.39**	**20.00**	**28,278.61**	**85.24**
Capital Outlay						
Building Improvements-Police O	0.00	0.00	0.00	0.00	0.00	0.00
Infrastructure	12,000.00	0.00	8,500.00	0.00	3,500.00	70.83
Machinery & Equip-Police Opera	12,000.00	0.00	6,100.00	0.00	5,900.00	50.83
CompPrintersSware-Police Ope	0.00	0.00	3,385.00	0.00	-3,385.00	0.00
Vehicles-Police Operations	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**24,000.00**	**0.00**	**17,985.00**	**0.00**	**6,015.00**	**74.94**
Debt Service						
Debt Svc-Principal-Police Oper	11,705.00	2,696.18	8,088.54	0.00	3,616.46	69.10
Debt Svc-Interest-Police Opera	1,245.00	541.33	1,623.99	0.00	-378.99	130.44
Debt Service	**12,950.00**	**3,237.51**	**9,712.53**	**0.00**	**3,237.47**	**75.00**
Expense Total	**1,123,009.00**	**97,671.63**	**869,731.09**	**20.00**	**253,257.91**	**0.7745**

General Ledger
Police Disp Monthly Report

User: jparham
Printed: 8/18/2016 12:10:51 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-Police Disp	0.00	0.00	0.00	0.00	0.00	0.00
Overtime-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
FICA-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Retirement-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Life & Health Ins-Police Dispa	0.00	0.00	0.00	0.00	0.00	0.00
Workers Comp-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Operating Expenditures						
Professional Svcs - Police Dis	0.00	0.00	0.00	0.00	0.00	0.00
Employee Exams - Police Dispat	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services-Police Disp	124,000.00	10,338.41	83,804.57	0.00	40,195.43	67.58
Training & Travel - Police Dis	0.00	0.00	0.00	0.00	0.00	0.00
Communications Svcs-Police Dis	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-Police	0.00	925.22	925.22	0.00	-925.22	0.00
Comm Svcs-Radio Svc Agr-Pol Co	13,600.00	0.00	10,041.60	0.00	3,558.40	73.84
Prop & Gen Liab Ins-Police Dis	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance-Police D	0.00	0.00	0.00	0.00	0.00	0.00
Repairs & Maint Equip-Police	0.00	0.00	0.00	0.00	0.00	0.00
Software Maintenance-Police Di	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies-Police Disp	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms - Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense-Police Dispatch	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**137,600.00**	**11,263.63**	**94,771.39**	**0.00**	**42,828.61**	**68.87**
Capital Outlay						
Machinery & Equipment-Police D	0.00	0.00	0.00	0.00	0.00	0.00
CompPrintersSware-Police Dis	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Debt Service						
Debt Svc. Principal - Motorola	28,000.00	30,000.00	30,000.00	0.00	-2,000.00	107.14
Debt Svc. Interest - Motorola	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**28,000.00**	**30,000.00**	**30,000.00**	**0.00**	**-2,000.00**	**107.14**
Expense Total	**165,600.00**	**41,263.63**	**124,771.39**	**0.00**	**40,828.61**	**0.7535**

General Ledger
PW Facilities Monthly Report

User: jparham
Printed: 8/18/2016 12:11:06 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-PW Facilities	43,210.00	4,253.12	47,382.42	0.00	-4,172.42	109.66
Overtime-PW Facilities	0.00	0.00	122.07	0.00	-122.07	0.00
FICA-PW Facilities	3,153.00	321.71	3,979.12	0.00	-826.12	126.20
Retirement-PW Facilities	2,992.00	433.14	4,782.95	0.00	-1,790.95	159.86
Life & Health Ins-PW Facilitie	9,900.00	0.00	15,988.53	0.00	-6,088.53	161.50
Workers Comp-PW Facilities	168.00	78.02	436.87	0.00	-268.87	260.04
Unemployment-PW-Facilities	1,505.00	0.00	399.14	0.00	1,105.86	26.52
Personnel	**60,928.00**	**5,085.99**	**73,091.10**	**0.00**	**-12,163.10**	**119.96**
Operating Expenditures						
Professional Services-PW-Facil	0.00	0.00	119.55	0.00	-119.55	0.00
Employee Exams-PW-Facilities	0.00	0.00	0.00	0.00	0.00	0.00
Communications Svcs-PW Facilit	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-PW Fac	0.00	0.00	0.72	0.00	-0.72	0.00
Utilities-PW Facilities	25,000.00	2,553.46	21,860.96	0.00	3,139.04	87.44
Phone System Lease-PW Faciliti	4,000.00	629.44	2,928.56	0.00	1,071.44	73.21
Property & Gen Liab Ins-PW Fac	12,863.00	0.00	10,759.96	0.00	2,103.04	83.65
Repairs & Maintenance-PW Facil	10,500.00	1,085.86	5,230.05	0.00	5,269.95	49.81
Repairs & Maint Vehicles-PW Fa	1,000.00	0.00	926.37	0.00	73.63	92.64
Operating Supplies-PW Faciliti	5,000.00	469.99	4,733.15	60.00	206.85	94.66
Uniforms-PW Facilities	500.00	25.70	212.20	0.00	287.80	42.44
Fuel & Oil-PW Facilities	2,000.00	69.30	1,072.65	0.00	927.35	53.63
Operating Expenditures	**60,863.00**	**4,833.75**	**47,844.17**	**60.00**	**12,958.83**	**78.61**
Capital Outlay						
Land Acquisition-PW Facilities	0.00	0.00	0.00	0.00	0.00	0.00
Building Improvements-PW Facil	8,000.00	0.00	36.00	0.00	7,964.00	0.45
Capital Outlay	**8,000.00**	**0.00**	**36.00**	**0.00**	**7,964.00**	**0.45**
Expense Total	**129,791.00**	**9,919.74**	**120,971.27**	**60.00**	**8,759.73**	**0.932**

General Ledger
PW Cemetery Monthly Report

User: jparham
Printed: 8/18/2016 12:11:22 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Personnel						
Regular Salaries-PW Cemeteries	11,440.00	8,169.50	0.00	3,270.50	28.59	71.41
Overtime-PW Cemetery	0.00	82.49	0.00	-82.49	0.00	0.00
FICA-PW Cemetery	895.00	971.35	0.00	-76.35	-8.53	108.53
Retirement-PW Cemetery	860.00	591.83	0.00	268.17	31.18	68.82
Life & Health Ins-PW Cemetery	3,000.00	2,237.58	0.00	762.42	25.41	74.59
Workers Comp-PW Cemetery	1,643.00	688.19	0.00	954.81	58.11	41.89
Unemployment-PW Cemetery	399.00	80.04	0.00	318.96	79.94	20.06
Personnel	**18,237.00**	**12,820.98**	**0.00**	**5,416.02**	**29.70**	**70.30**
Operating Expenditures						
Professional Services-PW Cemet	0.00	0.00	0.00	0.00	0.00	0.00
Employee Exams-PW Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Training & Travel-PW Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-PW Cem	0.00	1.50	0.00	-1.50	0.00	0.00
Utility Services	1,700.00	1,173.70	0.00	526.30	30.96	69.04
Property and Liability Ins	0.00	196.50	0.00	-196.50	0.00	0.00
Repairs & Maintenance-PW Cemet	1,500.00	1,037.81	0.00	462.19	30.81	69.19
Repairs & Maint Vehicles-PW Ce	1,000.00	909.01	0.00	90.99	9.10	90.90
Operating Supplies-PW Cemetery	200.00	171.29	0.00	28.71	14.36	85.65
Uniforms-PW Cemetery	200.00	170.92	0.00	29.08	14.54	85.46
Fuel & Oil-PW Cemetery	2,000.00	1,141.54	0.00	858.46	42.92	57.08
Operating Expenditures	**6,600.00**	**4,802.27**	**0.00**	**1,797.73**	**27.24**	**72.76**
Capital Outlay						
Machinery & Equipment-PW Cemet	8,100.00	8,009.00	0.00	91.00	1.12	98.88
Capital Outlay	**8,100.00**	**8,009.00**	**0.00**	**91.00**	**1.12**	**98.88**
Expense Total	**32,937.00**	**25,632.25**	**0.00**	**7,304.75**	**0.2218**	**0.7782**

General Ledger
Roads and Streets Report

User: jparham
Printed: 8/18/2016 12:13:11 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-PW RoadStr	90,240.00	6,898.98	71,197.68	0.00	19,042.32	78.90
Overtime-Roads & Streets	500.00	0.00	44.28	0.00	455.72	8.86
FICA-Roads & Streets	6,924.00	527.46	8,265.77	0.00	-1,341.77	119.38
Retirement-Roads & Streets	6,670.00	500.87	5,080.01	0.00	1,589.99	76.16
Life & Health Ins-Roads & Stre	16,500.00	-142.64	17,219.16	0.00	-719.16	104.36
Workers Comp-Roads & Streets	5,000.00	618.31	5,321.46	0.00	-321.46	106.43
Unemployment-Roads & Streets	1,812.00	0.00	709.10	0.00	1,102.90	39.13
Personnel	**127,646.00**	**8,402.98**	**107,837.46**	**0.00**	**19,808.54**	**84.48**
Operating Expenditures						
Professional Services-Road & S	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Employee Exams- Roads & Street	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Services-Roads & S	35,000.00	0.00	39,777.77	0.00	-4,777.77	113.65
Training & Travel-Roads & Stre	400.00	0.00	128.00	0.00	272.00	32.00
Communication Svcs-Roads & Str	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-Road &	0.00	0.00	2.48	0.00	-2.48	0.00
Utilities-Roads & Streets	80,000.00	13,363.29	57,124.01	0.00	22,875.99	71.41
Rental Equipment-Roads & Stree	1,000.00	0.00	311.08	0.00	688.92	31.11
Prop & Gen Liab Ins-Roads & St	26,400.00	0.00	19,601.47	0.00	6,798.53	74.25
Repairs & Maintenance-Roads &	3,000.00	30.00	1,544.40	0.00	1,455.60	51.48
Rep & Maint Vehicles-Roads & S	5,050.00	682.78	2,755.70	68.00	2,226.30	54.57
Rep & Maint Equip-Roads & Stre	15,000.00	105.52	3,346.24	0.00	11,653.76	22.31
Rep & Maint-Traffic Signs-R&S	10,000.00	197.61	7,677.35	0.00	2,322.65	76.77
Rep & Maint-Traffic Signal-R&S	2,500.00	1,386.96	1,386.96	0.00	1,113.04	55.48
Rep & Maint-Trees-Roads & Stre	10,000.00	0.00	6,900.00	0.00	3,100.00	69.00
Operating Supplies-Roads & Str	4,000.00	48.27	2,273.81	0.00	1,726.19	56.85
Uniforms-Roads & Streets	1,200.00	70.48	640.02	200.00	359.98	53.34
Fuel & Oil-Roads & Streets	14,000.00	869.24	5,846.73	0.00	8,153.27	41.76
Tree Replacement-Roads & Stree	150.00	0.00	0.00	0.00	150.00	0.00
Road & Sidewalk Rep-Roads & St	28,000.00	555.00	5,071.56	0.00	22,928.44	18.11
Bad Debt Expense - Streets	0.00	0.00	0.00	0.00	0.00	0.00
Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**237,200.00**	**17,309.15**	**154,387.58**	**268.00**	**82,544.42**	**65.09**
Capital Outlay						
Land Acquisition-Roads & Stree	0.00	0.00	0.00	0.00	0.00	0.00
Building Improvements-Roads&St	0.00	0.00	0.00	0.00	0.00	0.00
Imp Other Blgd-Paving-Roads&St	0.00	0.00	0.00	0.00	0.00	0.00
Machinery & Equipment-Roads&St	0.00	0.00	0.00	0.00	0.00	0.00
Vehicles-Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Debt Service						
Debt Service-Principal-R&S	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service Interest - R&S	0.00	0.00	0.00	0.00	0.00	0.00
Debt Svc-Other Costs-R&S	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expense Total	**364,846.00**	**25,712.13**	**262,225.04**	**268.00**	**102,352.96**	**0.7187**

General Ledger
Solid Waste Fund Monthly Rept

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Grants						
Reimbursement from FEMA-SW	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Utility Revenue						
Collection Fees-Solid Waste	715,238.00	63,387.98	472,576.94	0.00	242,661.06	66.07
Garbage Adjustments-Solid Wast	0.00	0.00	0.00	0.00	0.00	0.00
Penalties-Solid Waste	22,905.00	2,065.00	12,153.29	0.00	10,751.71	53.06
Utility Revenue	**738,143.00**	**65,452.98**	**484,730.23**	**0.00**	**253,412.77**	**65.67**
Misc Revenue						
Miscellaneous Revenu-SW	0.00	0.00	71.92	0.00	-71.92	0.00
Misc Revenue	**0.00**	**0.00**	**71.92**	**0.00**	**-71.92**	**0.00**
Interest Earned						
Interest Earned Bank Accts-SW	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned on Invest-SW	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Transfers In						
Transfer From General Fund-SW	0.00	0.00	0.00	0.00	0.00	0.00
Transfers In	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Appropriated Funds						
Appropriation of Prior Funds	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Pension						
Pension Expense-SW	0.00	0.00	0.00	0.00	0.00	0.00
Pension	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Personnel						
Regular Salaries - Solid Waste	25,461.00	1,037.60	16,569.26	0.00	8,891.74	65.08
Overtime - Solid Waste	0.00	0.00	50.75	0.00	-50.75	0.00
FICA - Solid Waste	1,947.00	79.37	1,690.12	0.00	256.88	86.81
Retirement - Solid Waste	1,850.00	75.33	1,192.10	0.00	657.90	64.44
Life & Health Ins.-Solid Waste	6,600.00	138.62	1,250.81	0.00	5,349.19	18.95
Workers Comp - Solid Waste	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Unemployment - Solid Waste	250.00	0.00	0.00	0.00	250.00	0.00
Personnel	**37,108.00**	**1,330.92**	**20,753.04**	**0.00**	**16,354.96**	**55.93**
Operating Expenditures						
Professional Fees-Solid Waste	485,000.00	42,270.38	372,769.02	0.00	112,230.98	76.86
Accounting & Auditing-SW	9,500.00	0.00	9,500.00	0.00	0.00	100.00
Prop & Gen Liab Ins-SW	1,068.00	0.00	0.00	0.00	1,068.00	0.00
Repairs & Maintenance-SW	100.00	0.00	41.66	0.00	58.34	41.66
Repairs & Maint	1,000.00	0.00	0.00	0.00	1,000.00	0.00

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Vehicles-SW						
Office Supplies-Solid Waste	200.00	0.00	142.30	0.00	57.70	71.15
Operating Supplies-Solid Waste	1,000.00	0.00	131.67	0.00	868.33	13.17
Fuel & Oil-Solid Waste	1,000.00	160.97	581.75	0.00	418.25	58.18
Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**498,868.00**	**42,431.35**	**383,166.40**	**0.00**	**115,701.60**	**76.81**
Transfers						
Transfer to General Fund-Sw	202,167.00	0.00	0.00	0.00	202,167.00	0.00
Transfer to Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Transfers	**202,167.00**	**0.00**	**0.00**	**0.00**	**202,167.00**	**0.00**
Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Depreciation						
Depreciation-Solid Waste	0.00	0.00	0.00	0.00	0.00	0.00
Deprec-Eq, Mach & Furn-SW	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total	**738,143.00**	**65,452.98**	**484,802.15**	**0.00**	**253,340.85**	**0.6568**
Expense Total	**738,143.00**	**43,762.27**	**403,919.44**	**0.00**	**334,223.56**	**0.5472**
Grand Total	**0.00**	**21,690.71**	**80,882.71**	**0.00**	**-80,882.71**	**0**

General Ledger
Sewer Fund Monthly Report

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Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Grants						
State Grant-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Rural Development Grant-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Suwannee River Mgt Grant-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Utility Revenue						
Sewer Service Fees	671,625.00	63,145.09	439,696.87	0.00	231,928.13	65.47
Sewer Adjustments	0.00	0.00	0.00	0.00	0.00	0.00
Penalties-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Installations	25,000.00	0.00	51,847.00	0.00	-26,847.00	207.39
Sewer Connections	35,000.00	800.00	24,800.00	0.00	10,200.00	70.86
Fee Grinder Pump Replacement	0.00	0.00	0.00	0.00	0.00	0.00
Utility Revenue	**731,625.00**	**63,945.09**	**516,343.87**	**0.00**	**215,281.13**	**70.57**
Interest Earned						
Interest Earned on Bank Acct	600.00	42.80	541.05	0.00	58.95	90.18
Interest Earned	**600.00**	**42.80**	**541.05**	**0.00**	**58.95**	**90.18**
Misc Revenue						
Miscellaneous Revenue-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Misc Revenue	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Appropriated Funds						
Sewer Reserve	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Transfers In						
Transfer from General Fund-Sew	165,500.00	0.00	0.00	0.00	165,500.00	0.00
Transfer from Water Fund-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from Solid Waste	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from Sewer Impact Fee	94,784.00	0.00	0.00	0.00	94,784.00	0.00
Transfers In	**260,284.00**	**0.00**	**0.00**	**0.00**	**260,284.00**	**0.00**
Appropriated Funds						
Appropriation of Prior Yr Fund	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Pension						
Pension Expense-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Pension	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Personnel						
Regular Salaries-Sewer	78,375.00	6,019.00	58,109.23	0.00	20,265.77	74.14
Overtime-Sewer	6,000.00	717.38	3,764.68	0.00	2,235.32	62.74
FICA-Sewer	6,417.00	570.75	5,300.69	0.00	1,116.31	82.60
Retirement-Sewer	6,089.00	489.06	4,447.38	0.00	1,641.62	73.04
Life & Health Ins-Sewer	19,800.00	1,098.88	15,867.38	0.00	3,932.62	80.14
OPEB Expense - Sewer	1,795.00	0.00	0.00	0.00	1,795.00	0.00
Workers Comp-Sewer	2,900.00	115.40	1,562.22	0.00	1,337.78	53.87
Unemployment-Sewer	1,000.00	0.00	561.22	0.00	438.78	56.12
Personnel	**122,376.00**	**9,010.47**	**89,612.80**	**0.00**	**32,763.20**	**73.23**

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Operating Expenditures						
Professional Services-Sewer	30,000.00	2,940.00	24,290.00	0.00	5,710.00	80.97
Prof Services Engineering-Sewe	5,000.00	905.00	6,030.00	0.00	-1,030.00	120.60
Employee Exams-Sewer	200.00	0.00	0.00	0.00	200.00	0.00
Contractual Services-GRU-Sewer	5,000.00	0.00	5,768.80	0.00	-768.80	115.38
Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Svcs Grinder Insta	15,000.00	2,800.00	15,080.00	0.00	-80.00	100.53
Travel & Training-Sewer	1,200.00	32.00	706.00	0.00	494.00	58.83
Communication Services-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Services-Sewer	0.00	9.08	12.15	0.00	-12.15	0.00
Utilities-Sewer	49,000.00	4,766.23	43,363.44	0.00	5,636.56	88.50
Rental Equipment-Sewer	500.00	0.00	0.00	0.00	500.00	0.00
Phone System Lease-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Prop & Gen Liab Ins-Sewer	8,490.00	0.00	3,526.91	0.00	4,963.09	41.54
Repairs & Maintenance-Sewer	30,000.00	3,473.01	24,124.70	1,429.99	4,445.31	80.42
Repairs & Maint Vehicles-Sewer	2,000.00	851.71	2,752.51	0.00	-752.51	137.63
Rep & Maint Grinder Pumps-Sewe	25,000.00	3,449.70	20,354.60	0.00	4,645.40	81.42
Refund of PriorYr.Rev.-Sew.Ins	0.00	0.00	0.00	0.00	0.00	0.00
Refund of PriorYr.Rev.-Sew.Con	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies-Sewer	15,000.00	1,653.94	15,752.03	530.58	-1,282.61	105.01
Uniforms-Sewer	1,250.00	87.41	1,282.05	0.00	-32.05	102.56
Fuel & Oil-Sewer	3,500.00	1,006.00	3,054.05	0.00	445.95	87.26
Op Supply-New Grinder Pumps-Se	30,000.00	0.00	33,750.00	0.00	-3,750.00	112.50
Bank Charges & Fees - Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**221,140.00**	**21,974.08**	**199,847.24**	**1,960.57**	**19,332.19**	**90.37**
Capital Outlay						
Machinery & Equipment - Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Debt Service						
Debt Service-Interest-Sewer	120,610.00	0.00	0.00	0.00	120,610.00	0.00
Debt Svs-Rural Dev Const-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Debt Svs-2003 Bonds-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**120,610.00**	**0.00**	**0.00**	**0.00**	**120,610.00**	**0.00**
Transfers						
Transfer to General Fund-Sewer	192,802.00	0.00	0.00	0.00	192,802.00	0.00
Transfer To Water Fund-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to Sewer Const-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Transfers	**192,802.00**	**0.00**	**0.00**	**0.00**	**192,802.00**	**0.00**
Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
CONTINGENCY-SEWER	0.00	0.00	0.00	0.00	0.00	0.00
Reserve for FB Rollfwd-Pirncip	0.00	0.00	0.00	0.00	0.00	0.00
Reserve for FB Rollfwd-Reserve	0.00	0.00	0.00	0.00	0.00	0.00
CONTGY GRINDER PUMP REPLACEMNT	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Depreciation						
Depreciation Expense-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Building Depreciation-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Deprec Improvements-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Deprec Eq, Mach & Furn-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Amortization-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total	**992,509.00**	**63,987.89**	**516,884.92**	**0.00**	**475,624.08**	**0.5208**
Expense Total	**656,928.00**	**30,984.55**	**289,460.04**	**1,960.57**	**365,507.39**	**0.4406**
Grand Total	**335,581.00**	**33,003.34**	**227,424.88**	**-1,960.57**	**110,116.69**	**0.6777**

General Ledger
Water Fund Monthly Report

User: jparham
Printed: 8/18/2016 12:14:31 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Grants						
Grant Revenue - Water	700,000.00	0.00	0.00	0.00	700,000.00	0.00
Grants	**700,000.00**	**0.00**	**0.00**	**0.00**	**700,000.00**	**0.00**
Utility Revenue						
Water Service Fees	515,000.00	52,838.43	341,325.67	0.00	173,674.33	66.28
Water Adjustments	0.00	0.00	0.00	0.00	0.00	0.00
Meter Installations-Water	95,000.00	1,560.00	73,360.00	0.00	21,640.00	77.22
Cutoff Charges-Water	23,000.00	2,700.00	7,979.91	0.00	15,020.09	34.70
Irrigation Meter Charges	0.00	0.00	0.00	0.00	0.00	0.00
Penalties-Water	17,000.00	2,129.40	11,234.22	0.00	5,765.78	66.08
Utility Revenue	**650,000.00**	**59,227.83**	**433,899.80**	**0.00**	**216,100.20**	**66.75**
Interest Earned						
Interest Earned Bank Accounts	5,000.00	600.53	1,487.07	0.00	3,512.93	29.74
Interest Earned on Investments	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned	**5,000.00**	**600.53**	**1,487.07**	**0.00**	**3,512.93**	**29.74**
Misc Revenue						
Miscellaneous Income-Water	0.00	0.00	0.00	0.00	0.00	0.00
Misc Revenue	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Transfers In						
Transfer from General Fund	75,500.00	0.00	0.00	0.00	75,500.00	0.00
Transfer from Sewer Fund	0.00	0.00	0.00	0.00	0.00	0.00
Transfers In	**75,500.00**	**0.00**	**0.00**	**0.00**	**75,500.00**	**0.00**
Appropriated Funds						
Approp of Prior Year Funds	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Pension						
Pension Expense-Water	0.00	0.00	0.00	0.00	0.00	0.00
Pension	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Personnel						
Regular Salaries-Water	92,015.00	7,518.13	73,401.69	0.00	18,613.31	79.77
Overtime-Water	10,000.00	949.13	4,545.04	0.00	5,454.96	45.45
FICA-Water	8,148.00	715.42	7,494.72	0.00	653.28	91.98
Retirement-Water	7,733.00	614.72	5,615.03	0.00	2,117.97	72.61
Life and Health Ins-Water	19,800.00	0.00	16,177.79	0.00	3,622.21	81.71
OPEB Expense - Water	5,849.00	0.00	0.00	0.00	5,849.00	0.00
Workers Comp-Water	4,149.00	196.69	2,236.13	0.00	1,912.87	53.90
Unemployment-Water	2,040.00	0.00	657.75	0.00	1,382.25	32.24
Personnel	**149,734.00**	**9,994.09**	**110,128.15**	**0.00**	**39,605.85**	**73.55**
Operating Expenditures						
Professional Services-Water	0.00	0.00	125.00	0.00	-125.00	0.00
Prof Services Engineering-Wate	5,000.00	0.00	8,915.00	0.00	-3,915.00	178.30
Prof. Services - Water Study	0.00	0.00	0.00	0.00	0.00	0.00
Employee Exams-Water	100.00	0.00	0.00	0.00	100.00	0.00
Accounting & Auditing-Water	5,440.00	0.00	5,440.00	0.00	0.00	100.00
Contractual Services-Water	5,000.00	0.00	3,044.82	0.00	1,955.18	60.90
Training & Travel	2,000.00	23.54	1,264.76	0.00	735.24	63.24

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Communications Services-Water	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Services-Water	0.00	59.23	165.00	0.00	-165.00	0.00
Utilities-Water	20,000.00	3,567.66	11,189.19	0.00	8,810.81	55.95
Rental Equipment-Water	250.00	0.00	295.00	0.00	-45.00	118.00
Phone System Lease-Water	0.00	0.00	0.00	0.00	0.00	0.00
Prop & Gen Liab Ins-Water	6,000.00	0.00	4,365.54	0.00	1,634.46	72.76
Repairs & Maintenance-Water	35,000.00	14,869.64	39,528.95	98.69	-4,627.64	112.94
Repairs & Maint Vehicles-Water	2,000.00	370.05	1,220.91	0.00	779.09	61.05
Repair & Maintenance Equipment	1,500.00	0.00	1,370.95	0.00	129.05	91.40
Repairs & Maint Bldg-Water	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies-Water	23,000.00	6,611.40	22,764.93	0.00	235.07	98.98
Uniforms-Water	500.00	51.40	729.62	0.00	-229.62	145.92
Fuel & Oil-Water	3,500.00	754.59	2,930.65	0.00	569.35	83.73
Op Supplies-New Meter Inst-Wat	9,000.00	3,288.00	8,669.75	0.00	330.25	96.33
Operating Supplies Meter Repla	4,000.00	1,968.00	1,968.00	0.00	2,032.00	49.20
Dues, Subs & Memberships-Water	1,000.00	0.00	1,104.00	0.00	-104.00	110.40
Bad Debt-Water	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**123,290.00**	**31,563.51**	**115,092.07**	**98.69**	**8,099.24**	**93.35**
Capital Outlay						
Building Improvements-Water	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Machinery, Equipment & Furn-Wa	125,000.00	735.00	38,265.00	0.00	86,735.00	30.61
Capital Outlay	**135,000.00**	**735.00**	**38,265.00**	**0.00**	**96,735.00**	**28.34**
Debt Service						
Debt Service-1976 Bonds-Water	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Transfers						
Transfer to General Fund-Water	222,965.00	0.00	0.00	0.00	222,965.00	0.00
Tranfers To Sewer Fund-Water	0.00	0.00	0.00	0.00	0.00	0.00
Transfers	**222,965.00**	**0.00**	**0.00**	**0.00**	**222,965.00**	**0.00**
Contingency						
Contingency	8,061.00	0.00	0.00	0.00	8,061.00	0.00
Reserve for FB Rollfwd-Princip	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**8,061.00**	**0.00**	**0.00**	**0.00**	**8,061.00**	**0.00**
Depreciation						
Depreciation Expense-Water	0.00	0.00	0.00	0.00	0.00	0.00
Building Depreciation-Water	0.00	0.00	0.00	0.00	0.00	0.00
Improvements Depreciation-Wate	0.00	0.00	0.00	0.00	0.00	0.00
Equip, Mach & Furn Depr-Water	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total	**1,430,500.00**	**59,828.36**	**435,386.87**	**0.00**	**995,113.13**	**0.3044**
Expense Total	**639,050.00**	**42,292.60**	**263,485.22**	**98.69**	**375,466.09**	**0.4123**
Grand Total	**791,450.00**	**17,535.76**	**171,901.65**	**-98.69**	**619,647.04**	**0.2172**

General Ledger
Impact Fee Fund Monthly Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Grants						
Rural Development Grant	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Interest Earned						
Interest Earned on Bank Accts	0.00	0.00	0.00	0.00	0.00	0.00
Int Earned on Bank Acct-Water	100.00	31.24	0.00	68.76	68.76	31.24
Int Earned on Bank Acct-Sewer	200.00	260.55	0.00	-60.55	-30.28	130.28
Interest Earned on Investments	0.00	0.00	0.00	0.00	0.00	0.00
Interest earned on Inv-Water	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned on Inv.-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned-Ad Valorem Tax	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earned	**300.00**	**291.79**	**0.00**	**8.21**	**2.74**	**97.26**
Impact Fees						
Water Impact Fee Revenue	20,529.00	9,120.00	0.00	11,409.00	55.58	44.42
Sewer Impact Fee Revenue	144,489.00	57,490.00	0.00	86,999.00	60.21	39.79
Impact Fees	**165,018.00**	**66,610.00**	**0.00**	**98,408.00**	**59.63**	**40.37**
Transfers In						
Contribs from Enterprise Opers	0.00	0.00	0.00	0.00	0.00	0.00
Transfers In	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Appropriated Funds						
Approp of Prior Year Funds	0.00	0.00	0.00	0.00	0.00	0.00
Approp of Prior Yr Funds-Water	0.00	0.00	0.00	0.00	0.00	0.00
Approp of Prior Yr Funds-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Operating Expenditures						
Refund of PriorYr.Rev.-Sew.Imp	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Capital Outlay						
Water Sys Improvements	0.00	693.48	0.00	-693.48	0.00	0.00
Sewer System Improv	0.00	0.00	0.00	0.00	0.00	0.00

Description	Budget	YTD Actual	Encumbered	Available	% Available	% Spent
Development Water Reimb	5,000.00	0.00	0.00	5,000.00	100.00	0.00
Development Sewer Reimb	12,808.00	0.00	0.00	12,808.00	100.00	0.00
Sewer Lift Station	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**17,808.00**	**693.48**	**0.00**	**17,114.52**	**96.11**	**3.89**
Transfers						
Interfund Transfer-Gen Fund	2,726.00	0.00	0.00	2,726.00	100.00	0.00
Transfer to Sewer	94,784.00	0.00	0.00	94,784.00	100.00	0.00
Transfer to Sewer Const Fund	0.00	0.00	0.00	0.00	0.00	0.00
Transfers	**97,510.00**	**0.00**	**0.00**	**97,510.00**	**100.00**	**0.00**
Contingency						
Water Contingency	25,000.00	20.40	0.00	24,979.60	99.92	0.08
Sewer Contingency	25,000.00	0.00	0.00	25,000.00	100.00	0.00
Contingency	**50,000.00**	**20.40**	**0.00**	**49,979.60**	**99.96**	**0.04**
Depreciation						
Depreciation Expense-Water	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Exepnse-Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total	165,318.00	66,901.79	0.00	98,416.21	0.5953	0.4047
Expense Total	165,318.00	713.88	0.00	164,604.12	0.9957	0.0043
Grand Total	0.00	66,187.91	0.00	-66,187.91	0	0

General Ledger
Fire Fund Monthly Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Taxes						
Fire Assessments	245,000.00	18,140.04	240,477.49	0.00	4,522.51	98.15
Taxes	**245,000.00**	**18,140.04**	**240,477.49**	**0.00**	**4,522.51**	**98.15**
Grants						
Grants-DOI-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Misc Grants	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Intergovernmental						
State Rev Share-Firefgt Sup Co	0.00	0.00	0.00	0.00	0.00	0.00
Intergovernmental	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Fire Fees						
Fire Contract Payments	0.00	0.00	0.00	0.00	0.00	0.00
Alachua County Agreement	145,000.00	12,083.34	108,750.06	0.00	36,249.94	75.00
Columbia County Agreement	0.00	0.00	0.00	0.00	0.00	0.00
Fire Inspection Fees	3,500.00	280.00	3,761.80	0.00	-261.80	107.48
Fire Plan Review Fees	0.00	0.00	0.00	0.00	0.00	0.00
Fire Fees	**148,500.00**	**12,363.34**	**112,511.86**	**0.00**	**35,988.14**	**75.77**
Interest Earned						
Interest Earned on Bank Accts	300.00	0.00	62.94	0.00	237.06	20.98
Interest Earned	**300.00**	**0.00**	**62.94**	**0.00**	**237.06**	**20.98**
Misc Revenue						
Miscellaneous Revenue-Fire	0.00	0.00	660.00	0.00	-660.00	0.00
Donations-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Misc Revenue	**0.00**	**0.00**	**660.00**	**0.00**	**-660.00**	**0.00**
Transfers In						
Transfer from General Fund	568,890.00	0.00	0.00	0.00	568,890.00	0.00
Transfers In	**568,890.00**	**0.00**	**0.00**	**0.00**	**568,890.00**	**0.00**
Appropriated Funds						
Approp of Prior Year Funds-Fir	0.00	0.00	0.00	0.00	0.00	0.00
Appropriated Funds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Loan Proceeds						
Loan Proceeds-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Personnel						
Regular Salaries-Fire	426,693.00	29,755.78	278,861.59	0.00	147,831.41	65.35
Overtime-Fire	33,317.00	2,779.86	21,969.83	0.00	11,347.17	65.94
Holiday Pay-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Fire Fees	8,000.00	0.00	3,425.00	0.00	4,575.00	42.81
FICA-Fire	35,706.00	2,617.15	29,146.66	0.00	6,559.34	81.63
Retirement-Fire	101,506.00	7,170.85	65,465.44	0.00	36,040.56	64.49
Life & Health Ins-Fire	46,200.00	0.00	36,146.00	0.00	10,054.00	78.24
Workers Comp-Fire	18,000.00	1,154.73	11,130.57	0.00	6,869.43	61.84
Unemployment-Fire	6,000.00	0.00	2,541.50	0.00	3,458.50	42.36
Personnel	**675,422.00**	**43,478.37**	**448,686.59**	**0.00**	**226,735.41**	**66.43**

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Operating Expenditures						
Professional Services-Fire	8,500.00	0.00	6,410.00	0.00	2,090.00	75.41
Training & Travel-Fire	2,500.00	703.00	2,118.00	0.00	382.00	84.72
Communications Svcs-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Wireless Communications-Fire	0.00	180.57	289.40	0.00	-289.40	0.00
Utilities-Fire	8,000.00	1,897.85	6,737.18	20.00	1,242.82	84.21
Phone System Lease-Fire	675.00	100.08	354.28	0.00	320.72	52.49
Prop & Gen Liab Ins-Fire	6,300.00	0.00	3,471.72	0.00	2,828.28	55.11
Repairs & Maint Vehicles-Fire	19,175.00	2,922.13	18,177.30	0.00	997.70	94.80
Repairs & Maint Equip-Fire	8,000.00	748.62	7,408.67	0.00	591.33	92.61
Software Maint Agr-Fire	4,200.00	4,740.00	4,740.00	0.00	-540.00	112.86
Repairs & Maint Bldg-Fire	6,500.00	56.77	4,634.04	0.00	1,865.96	71.29
Assesment Study	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-Fire	3,000.00	0.00	1,048.27	0.00	1,951.73	34.94
Operating Supplies-Fire	6,000.00	219.39	2,535.71	578.00	2,886.29	42.26
Uniforms-Fire	2,500.00	0.00	2,759.39	0.00	-259.39	110.38
Fuel & Oil-Fire	11,700.00	919.50	6,908.20	0.00	4,791.80	59.04
Dues, Subs & Memberships-Fire	2,000.00	0.00	1,622.00	0.00	378.00	81.10
Operating Expenditures	**89,050.00**	**12,487.91**	**69,214.16**	**598.00**	**19,237.84**	**77.73**
Capital Outlay						
Building Improvements	0.00	0.00	4,600.00	0.00	-4,600.00	0.00
Machinery & Equipment-Fire	0.00	0.00	0.00	0.00	0.00	0.00
CompPrintersSware-Fire	0.00	0.00	0.00	0.00	0.00	0.00
Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**0.00**	**0.00**	**4,600.00**	**0.00**	**-4,600.00**	**0.00**
Debt Service						
Debt Service-Principal-Fire	36,176.00	1,708.24	34,803.62	0.00	1,372.38	96.21
Debt Service-Interest-Fire	9,819.00	342.97	8,917.16	0.00	901.84	90.82
Debt Service	**45,995.00**	**2,051.21**	**43,720.78**	**0.00**	**2,274.22**	**95.06**
Transfers						
Transfer to General Fund	152,223.00	0.00	0.00	0.00	152,223.00	0.00
Transfers	**152,223.00**	**0.00**	**0.00**	**0.00**	**152,223.00**	**0.00**
Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total	**962,690.00**	**30,503.38**	**353,712.29**	**0.00**	**608,977.71**	**0.3674**
Expense Total	**962,690.00**	**58,017.49**	**566,221.53**	**598.00**	**395,870.47**	**0.5882**
Grand Total	**0.00**	**-27,514.11**	**-212,509.24**	**-598.00**	**213,107.24**	**0**

General Ledger
CRA Monthly Report

User: jparham
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Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Taxes						
Ad Valorem Taxes COHS	73,000.00	0.00	72,863.00	0.00	137.00	99.81
Ad Valorem Tax-CRA	105,000.00	0.00	104,495.00	0.00	505.00	99.52
Taxes	**178,000.00**	**0.00**	**177,358.00**	**0.00**	**642.00**	**99.64**
Grants						
General Government Grant-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Grants	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Interest Earned						
Interest Earned Bank Account	0.00	2.92	2.98	0.00	-2.98	0.00
Interest Earned	**0.00**	**2.92**	**2.98**	**0.00**	**-2.98**	**0.00**
Misc Revenue						
Contributions Non-Govt - CRA	0.00	0.00	350.00	0.00	-350.00	0.00
Misc Revenue	**0.00**	**0.00**	**350.00**	**0.00**	**-350.00**	**0.00**
Appropriated Funds						
Approp of Prior Year Funds	234,515.00	0.00	0.00	0.00	234,515.00	0.00
Appropriated Funds	**234,515.00**	**0.00**	**0.00**	**0.00**	**234,515.00**	**0.00**
Loan Proceeds						
Proceeds From Loan	0.00	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Personnel						
Regular Salaries - CRA	48,500.00	3,968.30	35,880.33	0.00	12,619.67	73.98
Overtime - CRA	0.00	0.00	185.65	0.00	-185.65	0.00
FICA - CRA	3,725.00	301.12	3,143.02	0.00	581.98	84.38
Retirement - CRA	3,575.00	288.10	2,603.76	0.00	971.24	72.83
Life & Health Insurance-CRA	9,000.00	138.62	5,153.54	0.00	3,846.46	57.26
Worker's Comp - CRA	1,200.00	5.68	52.28	0.00	1,147.72	4.36
Unemployment Comp - CRA	1,100.00	0.00	286.71	0.00	813.29	26.06
Contingency - CRA	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	**67,100.00**	**4,701.82**	**47,305.29**	**0.00**	**19,794.71**	**70.50**
Operating Expenditures						
Professional Services-CRA	13,000.00	1,650.00	4,233.61	0.00	8,766.39	32.57
Contractual Services-CRA	4,700.00	0.00	0.00	0.00	4,700.00	0.00
Contractual Svcs COHS	24,590.00	0.00	0.00	0.00	24,590.00	0.00
Training and Travel-CRA	3,000.00	0.00	774.11	0.00	2,225.89	25.80
Utilities-CRA	1,000.00	0.00	59.52	0.00	940.48	5.95
Prop & Gen Liab Ins-CRA	5,000.00	0.00	2,252.34	0.00	2,747.66	45.05
Repairs & Maintenance-CRA	14,000.00	495.76	12,887.63	0.00	1,112.37	92.05
Repairs & Maint Bldg-CRA	1,000.00	0.00	640.25	0.00	359.75	64.03
Promotional Activities-CRA	3,000.00	0.00	2,052.50	50.00	897.50	68.42
Operating Supplies	1,200.00	342.29	1,340.25	0.00	-140.25	111.69
Dues, Subs, Memberships-CRA	700.00	0.00	670.00	0.00	30.00	95.71
Billboard Advertising - CRA	10,000.00	43.98	5,493.98	0.00	4,506.02	54.94
Pamphlets - CRA	200.00	0.00	52.50	0.00	147.50	26.25
Music in the Park Advert.-CRA	2,500.00	215.70	1,321.46	0.00	1,178.54	52.86
Building Demolition	0.00	0.00	0.00	0.00	0.00	0.00
Bad Debt - CRA	0.00	0.00	0.00	0.00	0.00	0.00
Grants to Others-CRA	85,769.00	2,188.64	20,508.73	0.00	65,260.27	23.91

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Operating Expenditures	**169,659.00**	**4,936.37**	**52,286.88**	**50.00**	**117,322.12**	**30.82**
Capital Outlay						
Improve Other than Bldgs-CRA	0.00	0.00	0.00	0.00	0.00	0.00
School Renovation	0.00	0.00	0.00	0.00	0.00	0.00
Downtown Sidewalks	112,010.00	0.00	28.99	0.00	111,981.01	0.03
Downtown Projects	63,746.00	0.00	2,324.01	0.00	61,421.99	3.65
Machinery & Equipment-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Grant Match-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**175,756.00**	**0.00**	**2,353.00**	**0.00**	**173,403.00**	**1.34**
Debt Service						
Debt Service-Principal-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service-Interest-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service-CRA	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Contingency						
Reserve for Parking Lots	0.00	0.00	0.00	0.00	0.00	0.00
RESERVED FOR BALANCE FORWARD	0.00	0.00	1,434.98	0.00	-1,434.98	0.00
Contingency	**0.00**	**0.00**	**1,434.98**	**0.00**	**-1,434.98**	**0.00**
Revenue Total	**412,515.00**	**2.92**	**177,710.98**	**0.00**	**234,804.02**	**0.4308**
Expense Total	**412,515.00**	**9,638.19**	**103,380.15**	**50.00**	**309,084.85**	**0.2506**
Grand Total	**0.00**	**-9,635.27**	**74,330.83**	**-50.00**	**-74,280.83**	**0**

General Ledger
Farmers Market Monthly Report

User: jparham
Printed: 8/18/2016 12:15:30 PM
Period 01 - 09
Fiscal Year 2016

Description	Budget	Period Amt	YTD Actual	Encumbered	Available	% Spent
Personnel						
Regular Salaries-FM	2,500.00	0.00	0.00	0.00	2,500.00	0.00
FICA - FM	192.00	0.00	0.00	0.00	192.00	0.00
Retirement - FM	192.00	0.00	0.00	0.00	192.00	0.00
Life & Health Insurance - FM	0.00	0.00	0.00	0.00	0.00	0.00
Work Comp-Farmers Market	50.00	0.00	0.00	0.00	50.00	0.00
Unemployment Comp. - FM	50.00	0.00	0.00	0.00	50.00	0.00
Personnel	**2,984.00**	**0.00**	**0.00**	**0.00**	**2,984.00**	**0.00**
Operating Expenditures						
Professional Svcs-Farmers Mkt	5,262.00	905.59	5,529.91	0.00	-267.91	105.09
Training & Travel-Farmers Mkt	160.00	0.00	80.00	0.00	80.00	50.00
Promotional Act-Farmers Mkt	150.00	0.00	25.00	0.00	125.00	16.67
Advertising Farmers Market	100.00	0.00	50.06	0.00	49.94	50.06
Office Supplies-Farmers Mkt	0.00	0.00	91.12	0.00	-91.12	0.00
Operating Supplies-Farmers Mkt	1,344.00	1,108.56	4,174.05	0.00	-2,830.05	310.57
Other Expenses-Farmers Mkt	0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenditures	**7,016.00**	**2,014.15**	**9,950.14**	**0.00**	**-2,934.14**	**141.82**
Capital Outlay						
Building Improvements	199,441.00	0.00	0.00	0.00	199,441.00	0.00
Machinery & Equip-Farmers Mark	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay	**199,441.00**	**0.00**	**0.00**	**0.00**	**199,441.00**	**0.00**
Expense Total	**209,441.00**	**2,014.15**	**9,950.14**	**0.00**	**199,490.86**	**0.0475**