

23718 W US HWY 27
High Springs, Florida 32643



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CITY COMMISSION MEETING
AMENDED AGENDA
City Hall
23718 WEST US HWY 27

AUGUST 11, 2016

6:30 PM

CALL TO ORDER:

VICE MAYOR GLORIA JAMES

INVOCATION:

PASTOR TIM SPIVEY, HIGH SPRINGS
CHURCH OF CHRIST

PLEDGE OF ALLEGIANCE:

MAYOR BYRAN D. WILLIAMS

ROLL CALL:

JENNY L. PARHAM, CITY CLERK

APPROVAL OF AGENDA

APPROVAL OF MINUTES:

JULY 12, 2016 COMMISSION WORKSHOP

CONTINUED BUSINESS

1. DISCUSS AND CONSIDER MEMORIAL GARDEN LETTER.

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE
NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)**

NEW BUSINESS

**1. PRESENTATION BY MR. BOOTH AND TIM NORMAN OF MITTAUER &
ASSOCIATES ON THE SEWER.**

**2. PRESENTATION OF US HWY 27 TRAFFIC STUDY CONDUCTED BY THE HIGH
SPRINGS POLICE DEPARTMENT.**

**3. CONSIDER RESOLUTION 2106-R, A RESOLUTION OF THE CITY OF HIGH SPRINGS,
FLORIDA; RELATING TO THE PROVISION OF FIRE SERVICES, FACILITIES AND
PROGRAMS IN THE CITY OF HIGH SPRINGS, FLORIDA; ESTABLISHING THE RATE
OF ASSESSMENT; IMPOSING FIRE SERVICES ASSESSMENTS AGAINST ASSESSED
PROPERTY LOCATED WITHIN THE CITY OF HIGH SPRINGS FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2016; APPROVING THE ASSESSMENT ROLL; PROVIDING
FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE
DATE**

4. DISCUSS AND CONSIDER PRO-RATING FIRE ASSESSMENT.

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- 5. CONSIDER APPROVAL OF ARCHITECTURAL AND ENGINEERING SERVICES WITH BRAME HECK ARCHITECTS, INC. FOR THE FARMER'S MARKET PAVILION.**
- 6. REVIEW AND DISCUSSION ON THE ANNUAL FARMER'S MARKET REPORT.**
- 7. CONSIDER APPROVAL OF AMENDED EMPLOYMENT AGREEMENT WITH CITY MANAGER ED BOOTH.**
- 8. DISCUSSION AND DIRECTION TO STAFF REGARDING INTERNET CAFES.**
- 9. DISCUSS AND AUTHORIZE SUBMITTAL OF LETTER FROM ALACHUA COUNTY MUNICIPALITIES REQUESTING INFORMATION REGARDING THE ALACHUA COUNTY STORMWATER TREATMENT ORDINANCE.**
- 10. CONSIDER RESOLUTION 2016-S, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS APPROVING THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT BETWEEN THE CITY OF HIGH SPRINGS AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE APPROPRIATE CITY STAFF AND OFFICIALS TO EXECUTE THE TRAFFIC OPERATIONS SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT; AND PROVIDING THAT THE CITY OF HIGH SPRINGS ACCEPT THE RESPONSIBILITIES OUTLINED IN THE ATTACHED AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.**
- 11. CONSIDER RESOLUTION 2016-T, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS APPROVING AND AUTHORIZING THE CITY MANGER TO SUBMIT A GRANT APPLICATION WITH THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FLORIDA RECREATIONAL DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) FOR A PROJECT FOR PUBLIC RECREATIONAL PROJECT OF A WATER PARK; REPEALING ALL RESOLUTIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

- A) UPDATE ON FRDAP GRANT APPLICATION.**

COMMENTS AND CONCERNS:

- 1. COMMISSIONERS**
- 2. MAYOR**

MOTION TO ADJOURN

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PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 237187 WEST US HWY 27, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386) 454-1416.



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: August 11, 2016

SUBJECT: Approval of Memorial Garden Letter

AGENDA SECTION: Continued Business

DEPARTMENT:

PREPARED BY: Sue Weller

RECOMMENDED ACTION: Approve attached letter for use by Ms. Carrero for acquisition of materials for Memorial Garden

Summary

See attached e-mail from Ms. Leda Carrero and proposed letter.

ATTACHMENTS:

REVIEWED BY CITY MANAGER: _____

(2 Letters Requested)

Manager
Lowe's Home Improvement
15910 NW 144th Terrace
Alachua, FL 32615

and

To Whom It May Concern:

The City of High Springs has recently approved the establishment of a Memorial Garden. The Memorial Garden will be located at the City of High Springs Fire Department and will provide a place of quiet contemplation in honor of our nation's fallen public safety officers. Ms. Leda Carrero, a citizen of High Springs, has agreed to spearhead the acquisition of the necessary materials for the construction of the Memorial Garden.

On September 11, 2016 a rededication ceremony will be held at the High Springs Fire Department to honor those brave men and women who perished on that terrible day 15 years ago. Through the efforts of Ms. Carrero it is hoped the Memorial Garden will come to fruition in time for the rededication ceremony. Any assistance you may provide her to complete this project would be appreciated.

Sincerely,

Fw: memorial garden

Sue Weller

Mon 8/8/2016 8:09 AM

To: Angela Stone <astone@highsprings.us>;

Angela:

This is the e-mail that needs to be included with the Agenda Request Item I forwarded.

Sue Weller

Please Note:

Florida has a very broad public records law. Most written communication, including e-mail addresses, to or from a City Official or employee regarding City business are public records available to the public and Media upon request. Your e-mail communication may be subject to public disclosure, even if the communication is to or from what you might consider a private e-mail address.

From: Sue Weller

Sent: Sunday, August 7, 2016 7:53 PM

To: Jenny Parham

Subject: Fw: memorial garden

Jenny:

This is the e-mail that needs to be attached to my agenda item.

Sue Weller

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From: Leda <bluemoon77@windstream.net>

Sent: Sunday, August 7, 2016 1:31 PM

To: Sue Weller

Subject: Re: memorial garden

Yes please address it to Lowe's. Could I also have one that just says TO WHOM IT MAY CONCERN. I may need to get the supplies from other sources. I will not use it for anything other

then this project. And yes to state that it is a city project. They need that for their records. Hope you are enjoying your vacation. Thanks, Leda

On 8/7/2016 1:14 PM, Sue Weller wrote:

Leda,

I have been out of town but will be back later today. I will need to add this item to the agenda for this week's meeting. I assume the letter just has to say the City supports the project. Do you want it addressed to Lowe's?

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Leda <bluemoon77@windstream.net>

Date: 8/6/16 3:57 PM (GMT-05:00)

To: Sue Weller <sweller@highsprings.us>

Subject: memorial garden

Hi Sue, In view of the fact that the memorial garden project will take a very long time I have a suggestion for the time being and it could be done in time for the re-dedication. I have attached a very rough sketch. I think I can get some of stuff I need donated by Lowe's or at the least a very good price. So if I can get approval for this I will need a letter from the City of High Springs. We could even place a bench in between or Bruce could move the firefighter statue there. This would greatly improve the look of the area and could possible stay that way. Please keep Bruce in the loop. Let me know. Thanks, Leda

attached is the image of the flowers we placed around the memorial last year.

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