*23718 W US HWY 27*
*High Springs, Florida 32643*

*Telephone: (386) 454-1416*
*Facsimile: (386) 454-2126*
*Web: www.highsprings.us*

**CITY COMMISSION MEETING**
**AGENDA**
**City Hall**
**23718 WEST US HWY 27**

**JUNE 23, 2016** **6:30 PM**

---

| | |
|---|---|
| **CALL TO ORDER:** | MAYOR BYRAN D. WILLIAMS |
| **INVOCATION:** | POLICE CHAPLAIN JESSICA HALL |
| **PLEDGE OF ALLEGIANCE:** | MAYOR BYRAN D. WILLIAMS |
| **ROLL CALL:** | JENNY L. PARHAM, CITY CLERK |
| **APPROVAL OF AGENDA** | |
| **APPROVAL OF MINUTES:** | MAY 26 AND JUNE 9, 2016 COMMISSION MEETING |

PRESENTATION OF CERTIFICATES OF APPRECIATION FOR RELAY FOR LIFE PARTICIPATION.

KRISTINA YOUNG - UPDATE ON SMITHSONIAN INSTITUTE.

**AUDIT**

1. **PRESENTATION OF THE 2014/2015 FISCAL YEAR AUDIT BY JAMES MOORE AND ASSOCIATES.**

2. **ACCEPTANCE OF THE 2014/2015 FISCAL YEAR AUDIT.**

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA** (PLEASE STATE NAME FOR THE RECORD – **LIMIT COMMENTS TO 5 MINUTES)**

**NEW BUSINESS**

1. **DISCUSS AND CONSIDER PARKS & RECREATION ADVISORY BOARD'S RECOMMENDATIONS.**

2. **CONSIDER AWARDING BIDS FOR INSTALLATION OF PLAYGROUND EQUIPMENT AND THE RESURFACING OF TENNIS AND BASKETBALL COURTS.**

3. **CONSIDER A REQUEST FROM DAPHNE ROBERSON FOR A CREDIT ON UTILITY BILL.**

4. **CONSIDER RESOLUTION 2016-J,** A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; RELATING TO THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF HIGH SPRINGS, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR FIRE SERVICES ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING AN EFFECTIVE DATE

5. **CONSIDER AMENDED INTERLOCAL AGREEMENT WITH ALACHUA COUNTY TAX COLLECTOR FOR THE OPERATION OF A VEHICLE TAG SERVICES BRANCH OFFICE.**

6. **REVIEW FINANCIAL REPORTS FOR APRIL AND MAY, 2016.**

7. **CONSIDER RESOLUTION 2016-I**, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE ESTABLISHING THE PRICE OF CEMETERY SERVICES AND GRAVES IN ALL CEMETERIES OWNED OR OPERATED BY THE CITY OF HIGH SPRINGS AS PREVIOUSLY SET IN RESOLUTION 2002-I PURSUANT TO CHAPTER 22 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

8. **CONSIDER RESOLUTION 2016-K**, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS AMENDING THE CITY'S REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.

9. **CONSIDER RESOLUTION 2016-L**, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING AFFORDABLE HOUSING SURPLUS PROPERTY POLICY WHICH GOVERN THE DISPOSITION OF REAL PROPERTY BY THE CITY OF HIGH SPRINGS TO NOT FOR PROFIT ORGANIZATIONS TO ENCOURAGE AFFORDABLE HOUSING IN THE CITY; AND PROVIDING AN EFFECTIVE DATE.

10. **CONSIDER ORDINANCE 2016-07,** AN ORDINANCE AMENDING CHAPTER 30 "ELECTIONS" OF THE HIGH SPRINGS CODE OF ORDINANCES; AMENDING THE REQUIRED QUALIFYING PERIOD FROM FIVE BUSINESS DAYS TO COINCIDE WITH THE CITY'S BUSINESS WEEK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

**11.** DISCUSS CHARTER REVIEW BOARD'S RECOMMENDATIONS AND CONSIDER APPROPRIATE DIRECTION TO STAFF.

## CITY ATTORNEY REPORT/UPDATE

## CITY MANAGER REPORT/UPDATE

## COMMENTS AND CONCERNS:

**1. COMMISSIONERS**
**2. MAYOR**

## MOTION TO ADJOURN

**PLEASE NOTE:** PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 237187 WEST US HWY 27, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386) 454-1416.

*110 NW 1st Avenue*
*High Springs, Florida 32643*

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CITY COMMISSION MEETING
MINUTES
MAY 26, 2016

Mayor Williams called the meeting to order at 6:33 p.m.

Invocation by James Mc Daniel, Allen Chapel.

Pledge of Allegiance.

| | |
|---|---|
| Roll Call: | Mayor Byran Williams – Present<br>Vice Mayor Gloria James – Present<br>Commissioner Jason Evans – Present<br>Commissioner Scott Jamison –Absent<br>Commissioner Sue Weller – Absent |
| Staff Present: | Ed Booth, City Manager<br>Angela Stone, Assistant City Clerk<br>Scott Walker, City Attorney<br>Courtney Johnson, Assistant City Attorney<br>Joel Decoursey, Police Chief<br>Amanda Rodriguez, CRA Executive Director |

**APPROVAL OF AGENDA:**

**Motion Commissioner Evans to approve the agenda with the amendment to remove Item# 3 under New Business, Consider Approval of New Administrative Position for PDC/Fire Department.**
**Second Vice Mayor James.**
**Motion carried 3-0.**

**APPROVAL OF MINUTES:**

**Motion Commissioner Evans to approve the minutes of May 5, 2016 and May 12, 2016. Commission Meetings.**
**Second Vice Mayor James**
**Motion Carried 3 -0.**

**DISPOSE OF SAID PROPERTY; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.**

Attorney Johnson read Resolution 2016-G by title only.

**Motion Commissioner Evans to approve Resolution 2016-G as read by title only.**
**Second Vice Mayor James.**

**Roll Call:**

**Vice Mayor James-yes**
**Commissioner Evans-yes**
**Mayor Williams-yes**

**Motion carried 3-0.**

**UPDATE ON PROCESS FOR DONATING CITY OWNED LOT TO HABITAT FOR HUMANITY.**

Attorney Johnson stated that our policy does require us to use a competitive bid process. She stated that another option would be set a policy on how the city designates surplus property; the city will make a list of property the city would like to donate to a non-profit and they would pay closing fees.

Attorney Walker stated they recommend the alternate process.

**Motion Commissioner Evans to come up with an alternate process for declaring disposable property Surplus and declaring it for charitable use.**
**Second Vice Mayor James.**

Terry Hull asked about building of low-income housing. He stated that at the last meeting it was said that the families Habitat wanted to help did not live in our community. He hoped that in the alternative there may be leverage to build for people in our community first.

**Motion carried 3-0.**

**CITY ATTORNEY REPORT/UPDATE**

Attorney Johnson stated they attend the FMMA conference every year and this year it is July 28 and would like to request that the commission consider changing the date of the second Commission Meeting in July so they can attend. She stated she asked that it be put on the next agenda.

Mike Davis stated that he cannot get any peace with HJ Logistics. Mr. Booth stated the owner has been given a Cease and Desist. Mr. Davis stated that they have not stopped, and right before he came to this meeting they were running.

Attorney Walker stated that this is a code enforcement issue and he requested that he provide the city with the information on when this is happening. Mr. Booth stated that to close his business is a serious thing. He stated he is not zoned. If he finds out that this continues then he can try and close his business down. He does need to make sure he is doing this before action is taken. He stated if you get us a list it gives us information.

Mayor Williams asked for him to make a paper trail, that this requires a process.

**CITY MANAGER REPORT/UPDATE**

Advised that the Water Project is going well.

Advised that the playground equipment is going in over at the Civic Center Park.

Advised that we will be sending a second letter to property owners to comply with codes or it will go to the Code Board.

Advised that we have received a grant for $144,000.00 for 24 Grinder Pumps from SWRWD.

Advised that the County Commissioners have decided not to repave County Road 236. He is going to write a letter on behalf of this commission to the State District Office of FDOT saying the road is unsafe and that there is a great concern that the trucks traveling through and in front of the school have toxic waste.

**COMMENTS AND CONCERNS:**

**COMMISSIONERS**

Commissioner Evans- Nothing at this time.

Vice Mayor James- In regards to garbage pick-up, we have to do something. She stated we have a company that does not care. Mr. Booth stated he will have representative at the next meeting.

**MAYOR**

Mayor Williams asked when we could expect the parks to be complete. Mr. Booth advised that they will work on one park then move to the next.

**Motion Commissioner Evans to adjourn.**
**Second Vice Mayor James.**
**Mayor Williams adjourned the meeting at 7:22p.m.**

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CITY COMMISSION MEETING
MINUTES
JUNE 9, 2016

Mayor Williams called the meeting to order at 6:31 p.m.

Invocation by Retired Pastor Jessie Hampton.

Pledge of Allegiance.

| | |
|---|---|
| Roll Call: | Mayor Byran Williams – Present<br>Vice Mayor Gloria James – Present<br>Commissioner Jason Evans – Present<br>Commissioner Scott Jamison –Present<br>Commissioner Sue Weller –Present |
| Staff Present: | Ed Booth, City Manager<br>Angela Stone, Assistant City Clerk<br>Scott Walker, City Attorney<br>Courtney Johnson, Assistant City Attorney<br>Amanda Rodriguez, CRA Executive Director |

**APPROVAL OF AGENDA:**

**Motion Commissioner Weller to approve the agenda as presented.**
**Second Vice Mayor James.**
**Motion carried 5-0.**

**CITIZEN REQUESTS AND COMMENTS** – ***FOR ISSUES NOT ON AGENDA*** *(PLEASE STATE NAME FOR THE RECORD –* ***LIMIT COMMENTS TO 5 MINUTES)***

Robert Strimple spoke of the issue they still have with yard trash pick-up. He states that they have to put a plywood sign out to tell the drivers to pick up the yard trash. If the sign is not there they do not pick it up. Mayor Williams stated that we do have on the agenda an item to discuss trash collection issues, and that he could speak more on this at that time.

**NEW BUSINESS**

**PRESENTATION OF CHARTER REVIEW BOARD'S RECOMMENDATIONS BY CRB CHAIR, GARY GRUNDER.**

Chair Grunder presented the Charter Review Board Recommendations to the Commission. Spoke of how well the members were engaged and thanked city support staff. He recognized each member of the board.

Commissioner Weller asked if this would be put on the next agenda to discuss and vote on. Attorney Walker stated that it should be given sufficient time on the next commission agenda to go through and discuss the items presented by the Charter Review Board.

Commissioner Weller asked if we passed on this, since there is a lot on the ballot this year, could the commission consider waiting to the next year. Attorney Walker stated that they could.

Member Paul Regensdorf, Charter Review Board, stated you may want to consider this for the upcoming ballot as more voters will come out to vote this year.

**DISCUSSION CONCERNING ISSUES WITH TRASH COLLECTION.**

Commissioner James spoke of issues with yard trash pick-up. She spoke of the issue with the can of leaves in front of her house that has not been picked up since the beginning of May.

Bob Mathis, WCA, stated they have made a change in the yard waste program. He did apologize for the inconvenience.

Norm Swarthout suggested making a sign to have yard waste picked up. He stated he has made suggestions to have another can for yard waste. He asked that the truck not turn around on the small dirt roads.

Commissioner Jamison stated sometimes the drivers may confuse the yard waste when they cannot see it.

Mr. Swarthout asked if they can put out multiple cans of yard trash. Mr. Mathis stated it is unlimited.

Jerry Hampton spoke of using brown bags for the yard trash. She stated sometimes they will pick-up other times they do not. She spoke of issues with pick-up of bulk and yard waste.

**DISCUSSION ON AUTOMATIC RENEWALS OF CITY CONTRACTS.**

Commissioner Weller stated that in the past we have had a problem with our contracts expiring without the opportunity to send notice to negotiate the contract. She would like to send a letter to all the entities we have a current contract with, unless there is a window period specified in the contract, stating that we would like to negotiate.

Attorney Walker stated this is an excellent idea and a good starting place. He would suggest that we develop the spreadsheet with the window period for each. He states the contracts will tend to roll over

and then the City is stuck with the terms.

Commissioner Jamison stated this is a notification process with a regular form letter.

Consensus for City Staff to work on the form letter.

**CONSIDER RESOLUTION 2016-H, A RESOLUTION SETTING THE ELECTION TO FILL CITY COMMISSION SEAT NUMBER 3 IN THE CITY OF HIGH SPRINGS; DESIGNATING THE ELECTION FOR THE 8TH DAY OF NOVEMBER, 2016, SETTING THE QUALIFYING PERIOD; SETTING THE QUALIFYING FEES; PROVIDING FOR AN EFFECTIVE DATE.**

Attorney Walker read Resolution 2016-H by title only.

**Motion Commissioner Evans to approve Resolution 2016-H as read by title only.**
**Second Vice Mayor James.**

**Roll Call:**

**Commissioner Weller-yes**
**Commissioner Jamison-yes**
**Commissioner Evans-yes**
**Vice Mayor James-yes**
**Mayor Williams-yes**

**Motion carried 5-0.**

**CONSIDER CANCELLATION OF THE JULY 28TH COMMISSION MEETING.**

Attorney Johnson stated that she and Attorney Walker would like to attend a conference. She added that City Clerk Parham and Asst. City Clerk Stone also have a conference they are attending.

**Motion Commissioner Weller to cancel the Commission Meeting of July 28th, 2016.**
**Second Vice Mayor James.**
**Motion carried 5-0.**

**CITY ATTORNEY REPORT/UPDATE**

Attorney Johnson stated that they are looking to have, at the next meeting, the process to declare City owned land Surplus for non-profits.

**CITY MANAGER REPORT/UPDATE**

Thanked City Staff for being prepared for the last storm; it was a good dress rehearsal.

Advised that we are starting to move on the house the City owns, and we will also be selling the property that did not sell during the last sealed bid process.

Advised that the budget is being worked on and the Commission will have a copy by July 1, 2016.

Advised of the estimated 2016 non-exempt value for High Springs is $241,000,000.00; the new construction number is $7,096760.00.

Advised in July we will start having Budget Workshops.

Advised that we are aggressively pursuing grants.

Gave an overview of the location of the lift station for Camp Kulaqua. The City Attorney is negotiating with the Camp Kulaqua attorney.

Spoke on the Water Project and there being more rocks than in the original contract for excavation. He stated that there will be additional charges.

Advised of $144,000.00 grant from SRWMD to install Grinder Pumps. He stated that the engineers will determine who will receive the pumps.

Advised that he will not be placing in the new budget the chip and seal of Railroad Ave, but will put in the next year. He stated that we have a lot of projects outstanding that need to be completed.

Advised that the County is willing to give $30,000.00 additional for fire calls. If they do not, then we will increase the Fire Assessment by $10.00 and then bill the county for calls. He states he does not for see this, but it is important to have a contingency plan. Commissioner Jamison asked when he will know. Mr. Booth advised in two weeks.

**COMMENTS AND CONCERNS:**

**COMMISSIONERS**

Commissioner Evans- Nothing at this time

Commissioner Jamison- Nothing at this time

Commissioner Weller- Reminded everyone to thank the Dad's, and that there will be a Father's Day Music Special by Music in the Park on Father's Day.

Vice Mayor James- Asked about the property being cleaned up by her. Mr. Booth stated that they received our letter and decided to clean it up before the city stepped in.

**MAYOR**

Mayor Williams-Nothing at this time.

**Motion Commissioner Evans to adjourn.**
**Second Commissioner Weller.**
**Mayor Williams adjourned the meeting at 7:29 p.m.**

A review of the City's recreation facilities and funding patterns for those facilities. The Advisory Board will present a list of concerns as well as suggesting funding priorities for the next five years.

**Park's Advisory Board is tasked, "to advise the City Commission and City Manager on parks and recreation facilities improvement projects, grant projects and recreation programs pertaining youth, adults and senior citizens."**

Six Parks

1. Civic Center
2. Sports Complex
3. Memorial Park
4. Walter Howard
5. Catherine L. Taylor
6. James Paul Park

Facilities In Our Parks:

1. Pavilions - 5 and 1 Gazebo
2. Playgrounds - 3
3. Walking Paths - 3
4. Basketball Courts - 4
5. Volley Ball Courts - 3
6. Tennis Courts - 1
7. Baseball/Softball Fields - 9
8. Shuffleboard Pad (2 Courts)
9. Lighted Fields - 8
10. Public Bathrooms - 3
11. Designated Emergency Landing Zone - 1
12. Soccer/Football fields - 4
13. Civic Center Building w/ meeting space, kitchen, stage

The Advisory Board feels a park's & recreation budget should represent:

1. That Parks & Recreation is a cornerstone of building a community's Quality of Life,
2. That a strong Park's & Recreation program fosters Economic Development,
3. That proper funding protects the investment of tax dollars and those that own property, operate businesses, work and live in our community,
4. A long term vision for the community's parks and recreation program and facilities.

SUGGESTED FIVE YEAR VISION:

Year 1 - 2016/17

1. Provide staffing to maintain programs; specifically, at a minimum, providing for a part-time Program Coordinator.
2. Realistically fund an operating budget (lights, maintenance & repairs),
3. Support annual fundraising event - Frozen Foot
4. Develop policies that protect the citizens and provide guidance.
5. Support Certified Playgrounds (Certified Playground Safety Inspector, CPSI).

Year 2 - 2017/18

1. Expand programs beyond youth team sports to include activities for families and individual youth that may or may not be sports based.
2. Establish programs for Seniors
3. Designate land near "Old School" (exempting Police Station) as a park and consider Old School after a plan for it is established.
4. Establish one day (no school) events for individual youth.
5. Fund and support Dog Park
6. Fund proper irrigation for all fields.

Years 3/4 - 2018/2020

1. Bike Trail between the river & Newberry
2. Restroom facilities at each park.
3. Host and support full calendar of senior and teen activities

Year 5 - 2020/2021 Planned Facilities Expansion

1. Water Park
2. Splash Pad
3. Expansion of Memorial Park
4. Light back field of Sports Complex
5. Grant funding for capital improvements and expansion to facilities.
6. Funding for appropriate development of the original High Springs property.

Tree Board:

A review of the City's commitment to remain a Tree City USA and the presentation of a list of suggested priorities as a designated Tree City.

"Everyone benefits when elected officials, volunteers and committed citizens in communities like High Springs make smart investments in urban forests," said Matt Harris, chief executive of the Arbor Day Foundation. "Trees bring shade to our homes and beauty to our neighborhoods, along with numerous economic, social and environmental benefits."

High Springs achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least $2 per capita and an Arbor Day observance and proclamation

# General Ledger
## Parks and Recreation Report

User: jstull
Printed: 6/2/2016 11:44:10 AM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| Add $12,000 For Part Time Assistant | | | | | | |
| **Personnel** | $1.50 Contract | | | | | |
| Regular Salaries-Parks & Rec | 35,000.00 | 20,746.33 | 0.00 | 14,253.67 | 40.72 | 59.28 |
| Overtime-Parks & Rec | 0.00 | 18.00 | 0.00 | -18.00 | 0.00 | 0.00 |
| FICA-Parks & Rec | 2,678.00 | 2,055.63 | 0.00 | 622.37 | 23.24 | 76.76 |
| Retirement-Parks & Rec | 2,685.00 | 1,449.65 | 0.00 | 1,235.35 | 46.01 | 53.99 |
| Life & Health Ins-Parks & Rec | 6,600.00 | 5,805.45 | 0.00 | 794.55 | 12.04 | 87.96 |
| Workers Comp-Parks & Rec | 1,000.00 | 1,063.42 | 0.00 | -63.42 | -6.34 | 106.34 |
| Unemployment-Parks & Rec | 400.00 | 198.84 | 0.00 | 201.16 | 50.29 | 49.71 |
| **Personnel** | **48,363.00** | **31,337.32** | **0.00** | **17,025.68** | **35.20** | **64.80** |
| **Operating Expenditures** | | | | | | |
| Employee Exams-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services-Parks & R | ~~3,000.00~~ | ~~3,000.00~~ | 0.00 | 0.00 | 0.00 | 100.00 |
| Training & Travel-Parks & Rec | ~~0.00~~ 1,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications -Parks | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Parks & Rec | 14,000.00 16,000 | 7,842.71 | 0.00 | 6,157.29 | 43.98 | 56.02 |
| Rental Equipment-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Parks & Re | 4,000.00 | 1,000.00 | 0.00 | 3,000.00 | 75.00 | 25.00 |
| Repairs & Maintenance-Parks&Re | 14,700.00 17,700 | 10,705.94 | 0.00 | 3,994.06 | 27.17 | 72.83 |
| Refund of Sports Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Recreation | 14,318.00 16,000 | 13,895.09 | 513.91 | -91.00 | -0.64 | 97.05 |
| Operating Supplies-Parks Maint | 9,000.00 10,000 | 9,271.63 | 0.00 | -271.63 | -3.02 | 103.02 |
| Operating Supplies-Comm Garden | 0.00 | 54.48 | 0.00 | -54.48 | 0.00 | 0.00 |
| Uniforms | 11,000.00 12,000 | 10,360.10 | 0.00 | 639.90 | 5.82 | 94.18 |
| Fuel and Oil-Parks and Rec | ~~0.00~~ 1,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues, Subs & Memberships-P & R | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **70,118.00** | **56,129.95** | **513.91** | **13,474.14** | **19.22** | **80.05** |
| **Capital Outlay** | | | | | | |
| Building Improve-Parks & Rec | 0.00 100,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Improve other than Bldg-P&R | 155,000.00 ~~155,000~~ | 3,750.00 | 0.00 | 151,250.00 | 97.58 | 2.42 |
| Machinery and Equip-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sports Complex Lighting | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant Match-FRDAP-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **155,000.00** | **3,750.00** | **0.00** | **151,250.00** | **97.58** | **2.42** |
| **Debt Service** | | | | | | |
| Debt Service-Principal- P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-Interest P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc-Howard Park-P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 273,481.00 | 91,217.27 | 513.91 | 181,749.82 | 0.66 | 0.33 |

$14,000 Fense

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

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**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **CONSIDER AWARDING BIDS FOR INSTALLATION OF PLAYGROUND EQUIPMENT AND THE RESURFACING OF TENNIS AND BASKETBALL COURTS.**

**AGENDA SECTION:** **NEW BUSINESS**

**DEPARTMENT:** **PARKS & RECREATION**

**PREPARED BY:** **JENNY L. PARHAM**

**RECOMMENDED ACTION:** **AWARD EQUIPMENT BID TO KENNICO, INC. IN THE AMOUNT OF $11,000 AND AWARD BID TO RESURFACE COURTS TO TENNIS UNLIMITED FOR $23,000.**

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**Summary**

THE CITY REQUESTED BIDS FOR THE ASSEMBLY/INSTALLATION OF PLAYGROUND EQUIPMENT AND FOR THE RESURFACING OF BOTH THE TENNIS AND BASKETBALL COURTS. THE FOLLOWING BIDS WERE RECEIVED:

| | EQUIPMENT | COURTS |
|---|---|---|
| ARROWHEAD ENT. | $27,500 | $33,000 |
| KENNICO, INC. | $11,000 | |
| TENNIS UNLIMITED | | $23,000 |

---

**ATTACHMENTS:** **AD/BID SUMMARY**

**REVIEWED BY CITY MANAGER:** _____

# INVITATION TO BID

The City of High Springs is now accepting bids for the following work to be performed at the Civic Center Park and Catherine L. Taylor Park:

1) Assembly and installation of playground equipment for both parks.

2) Resurface tennis and basketballs courts and replace hoops and nets at both parks.

Contact Recreation Director Robert Basford at rbasford@highsprings.us for more information. Interested bidders should submit sealed bids marked "Park Bids" and indicate which option the bid is submitted for along with licensing and proof of insurance to: City Manager's Office, 23718 W US HWY 27, High Springs, FL 32643, no later than 5:00 PM, Thursday, June 9, 2016.

THE CITY OF HIGH SPRINGS RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS. THE CITY ALSO RESERVES THE RIGHT TO ACCEPT THE BID WHICH IS IN THE BEST INTEREST OF THE CITY, WHICH MAY OR MAY NOT BE, THE LOWEST BID.

PLAYGROUND

# BID OPENING

JUNE 13, 2016

| | BIDDER | BID - OPTION #1 PLAYGROUND EQUIPMENT | BID - OPTION #2 RESURFACE COURTS |
|---|---|---|---|
| 1 | Arrowhead Enterprises | | $33,000 |
| 2 | Arrowhead Enterprises | $27,500 | |
| 3 | Kennico, Inc | $11,000 | |
| 4 | Tennis Unlimited Maint. & Supplies, Inc | | $23,000 |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |

BIDS OPENED BY: [illegible] DATE: 6-13-16 3:00

BIDS OPENED BY: Jenney G Parham DATE: 6-13-16 3:00

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

---

**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **ADDITION ADJUSTMENTS TO THEIR UTILITY BILL**

**AGENDA SECTION:** **NEW**

**DEPARTMENT:** **CITY MANAGER**

**PREPARED BY:** **FINANCE DIRECTOR**

**RECOMMENDED ACTION:** **DO NOT APPROVE**

**COST:**

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## Summary

Customer had a high water bill November 2014, City reread the meter on 11/25/2014 and 12/3/2014, reading was correct. City gave two one-time credits on the sewer portion. Adjustment of $144.30 was made on 12/4/2015 and an additional adjustment of $97.03 was made on 1/15/2015. Customer met with City Manager and Finance Director and agreed with amount of $250 for the November bill. Customer also asked for a new meter, meter was replaced on 1/7/2015. Customer is now wanting additional adjustments to their account for this same bill.

---

**ATTACHMENTS:** **Copy of Comments on the account and Account History.**

**REVIEWED BY CITY MANAGER:** _____

# Utility Billing

## Account History Report

User: jstull
Printed: 06/16/2016 - 8:47AM

**Account Status:** Active
**Connect Date:** 11/05/2014 **Final Date:**
**Customer Name:** Daphne Roberson
**Care Of:**
**Customer Address:** 18550 NW 230TH ST
High Springs, FL 32643

**Total Account Balance:** 120.86
**Total Deposits:** 100.00 **Total Refunds:** 0.00

**Owner Name:**
**Service Address:** 18550 NW 230TH ST

**Home Phone:** **Ext:**
**Business Phone:** (352) 792-3728 **Ext:**
**Account Number:** 011900-000 **Reference Number:**

| Tran Date | Tran Type | Description | Amount | WTR | IRR | SWR | REF | WPEN | RPEN | MIS | FR ASSMT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | **Current Balance By Service** | 36.47 | 0.00 | 64.89 | 19.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02/27/2015 | Payment | | -21.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -21.34 | 0.00 |
| 02/26/2015 | Balance | | 97.48 | 22.23 | 0.00 | 34.41 | 19.50 | 0.00 | 0.00 | 21.34 | 0.00 |
| 02/26/2015 | Billing | | 76.14 | 22.23 | 0.00 | 34.41 | 19.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 02/25/2015 | Payment | | -150.00 | -39.72 | 0.00 | -63.60 | -31.32 | -5.00 | -5.00 | -5.36 | 0.00 |
| 02/24/2015 | Adjustment | Service charge | 25.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25.00 | 0.00 |
| 02/24/2015 | Adjustment | Interest | 1.70 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.70 | 0.00 |
| 02/17/2015 | Adjustment | Refuse Penalty | 5.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 |
| 02/17/2015 | Adjustment | Water Penalty | 5.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 | 0.00 |
| 02/02/2015 | Payment | | -100.00 | -57.39 | 0.00 | -32.83 | -9.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/30/2015 | Payment | | -50.00 | -37.13 | 0.00 | -11.18 | -1.69 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/29/2015 | Balance | | 284.64 | 134.24 | 0.00 | 107.61 | 42.79 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/29/2015 | Billing | | 76.14 | 22.23 | 0.00 | 34.41 | 19.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/20/2015 | Payment | | -50.00 | -37.13 | 0.00 | -11.18 | -1.69 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/15/2015 | Adjustment | Adjustment | -97.03 | 0.00 | 0.00 | -97.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01/13/2015 | Payment | | -90.00 | -39.78 | 0.00 | -35.13 | -15.09 | 0.00 | 0.00 | 0.00 | 0.00 |

# Utility Billing

## Account Comments

User: jstull
Printed: 06/15/2016 - 5:54 PM
Account No: 011900-000

| Creation Date | Close Date | Comment Status | Comment |
|---|---|---|---|
| 11/17/2014 | 11/17/2014 | Closed | Per J. Stull-transfer balance of $45.82 from Account#5123-000. |
| 12/4/2014 | 12/4/2014 | Closed | Adj. off $144.30 from sewer per J. Stull. |
| 12/29/2014 | 1/26/2015 | Closed | Cust. to pay $180.00 by days end 12/29/14, waive $25.00 late fee. Will pay $180.33 by 1/10/14. |
| 1/15/2015 | 1/15/2015 | Closed | adj off -97.03 per j stull to make balance 250.00 plus new bill |

Total Comments: 4

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

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**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **CONSIDER RESOLUTION 2016-J, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; RELATING TO THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF HIGH SPRINGS, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR FIRE SERVICES ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING AN EFFECTIVE DATE**

**AGENDA SECTION:** **NEW BUSINESS**

**DEPARTMENT:** **FIRE**

**PREPARED BY:** **JENNY L. PARHAM**

**RECOMMENDED ACTION:** **ADOPTION OF RESOLUTION 2016-J.**

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## Summary

IN COMPLIANCE WITH FIRE ASSESSMENT GUIDELINES, THE CITY COMMISSION MUST ESTABLISH THE FIRE SERVICES RATE EACH YEAR. THIS IS THE PRELIMINARY RESOLUTION ESTABLISHING THE ESTIMATED ASSESSMENT AND DIRECTING THE PREPARATION OF THE ASSESSMENT ROLL. A SEPARATE RESOLUTION ESTABLISHING THE FINAL ASSESSMENT FEES WILL BE CONSIDERED AT THE AUGUST 11TH CITY COMMISSION MEETING.

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**ATTACHMENTS:** **RESOLUTION 2016-J**

**REVIEWED BY CITY MANAGER:**_____

# RESOLUTION 2016-J

**A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; RELATING TO THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF HIGH SPRINGS, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR FIRE SERVICES ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING AN EFFECTIVE DATE**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA AS FOLLOWS:**

**SECTION ONE. AUTHORITY.** This resolution is adopted pursuant to the provisions of the Fire Services Assessment Ordinance (Ordinance 2008-26), Resolution 2008-K (the "2008 Initial Assessment Resolution"), Resolution 2008-L (the "2008 Final Assessment Resolution"), sections 166.021 and 166.041, Florida Statues, and other applicable provisions of law.

**SECTION TWO. PURPOSE AND DEFINITIONS.** This resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the imposition of Fire Services Assessments for the Fiscal Year beginning October 1, 2016. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance, the 2008 Initial Assessment Resolution or the 2008 Final Assessment Resolution. Unless the context indicates otherwise, words imparting the singular number include the plural number and vice versa.

**SECTION THREE. PROVISION AND FUNDING OF FIRE SERVICES.**

(A) Upon the imposition of a Fire Services Assessment for fire services, facilities and programs against the Assessed Property located within the City, the City shall provide fire services to such Assessed Property. A portion of the cost to provide such fire services, facilities and programs shall be funded from proceeds of the Fire Services Assessments. The remaining cost required to provide fire services, facilities and programs shall be funded by legally available City revenues other than Fire Services Assessment proceeds.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property located within the City will be benefited by the City's provision of fire services, facilities and programs in an amount not less than the Fire Services Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

**SECTION FOUR. IMPOSITION AND COMPUTATION OF FIRE SERVICES ASSESSMENTS.** Unless otherwise exempted herein, Fire Services Assessments shall be imposed against all Tax Parcels within the Property Use Categories. Fire Services Assessments shall be computed in the manner set forth in this Preliminary Rate Resolution.

**SECTION FIVE. LEGISLATIVE DETERMINATION OF SPECIAL BENEFIT AND FAIR APPORTIONMENT.** The legislative determinations of special benefit and fair apportionment embodied in the Ordinance, the 2008 Initial Assessment Resolution and the 2008 Final Assessment Resolution are affirmed and incorporated herein by reference.

**SECTION SIX. COST APPORTIONMENT METHODOLOGY.** The Cost Apportionment embodied in Section 6 of the 2008 Initial Assessment Resolution is affirmed and incorporated herein by reference.

**SECTION SEVEN. PARCEL APPORTIONMENT METHODOLOGY.** The Parcel Apportionment embodied in Section 7 and Appendix E of the 2008 Initial Assessment Resolution is hereby affirmed and incorporated herein by reference.

**SECTION EIGHT. DETERMINATION OF FIRE SERVICES ASSESSED COSTS; ESTABLISHMENT OF ANNUAL FIRE SERVICE ASSESSMENTS.**

(A) The Fire Services Assessed Costs to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and the Parcel Apportionment for the Fiscal Year commencing October 1, 2016, is the amount determined in the Estimated Fire Services Assessment Rate Schedule, attached hereto as Appendix A. The approval of the Estimated Fire Services Assessment Rate Schedule by the adoption of this Preliminary Rate Resolution determines the amount of the Fire Services Assessed Costs. The remainder of such Fiscal Year budget for fire services, facilities and programs shall be funded from legally available City revenues other than Fire Services Assessment proceeds.

(B) The estimated Fire Services Assessments specified in the Estimated Fire Services Assessment Rate Schedule are hereby established to fund the specified Fire Services Assessed Costs determined to be assessed in the Fiscal Year commencing October 1, 2016. No portion of such Fire Services Assessed Costs is attributable to impact fee revenue that funds capital improvements necessitated by new growth or development.

(C) The estimated Fire Services Assessments established in this Preliminary Rate Resolution shall be the estimated assessment rates applied by the Mayor in the preparation of the updated Assessment Roll for the Fiscal Year commencing on October 1, 2016, as provided in Section 9 of this Preliminary Rate Resolution.

**SECTION NINE. ASSESSMENT ROLL.**

(A) The Mayor is hereby directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2016, in the manner provided in the Ordinance. The updated Assessment Roll shall include all Tax Parcels within the Property Use Categories. The Mayor shall apportion the estimated Fire Services Assessed Costs to be recovered through Fire Services Assessments in the manner set forth in this Preliminary Rate Resolution.

(B) A copy of this Preliminary Rate Resolution, the Ordinance, the 2008 Initial Assessment Resolution, the 2008 Final Assessment Resolution, documentation related to the estimated amount of the Fire Services Assessed Costs to be recovered through the imposition of Fire Services Assessments, and the updated Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll for the Fiscal Year beginning October 1, 2016, be in printed form if the amount of the Fire Services Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(C) It is hereby ascertained, determined, and declared that the method of determining the Fire Services Assessments for fire services, facilities and programs as set forth in this Preliminary Rate Resolution is a fair and reasonable method of apportioning the Fire Services Assessed Costs among parcels of Assessed Property located within the City.

(D) The estimated Maximum Assessment Rates specified in the Estimated Fire Services Assessment Rate Schedule are hereby established.

**SECTION TEN. AUTHORIZATION OF PUBLIC HEARING.** There is hereby authorized a public hearing to be held at 6:30 p.m. on August 11, 2016, in the Commission Chambers of City Hall, 23718 W. US HWY 27, High Springs, Florida, at which time the City Commission will receive and consider any comments on the Fire Services Assessments from the public and affected property owners and consider imposing Fire Services Assessments for the Fiscal Year beginning October 1, 2016, and collecting such assessments on the same bill as ad valorem taxes.

**SECTION ELEVEN. NOTICE BY PUBLICAION.** The Mayor shall publish a notice of the public hearing authorized by Section 10 of this Preliminary Rate Resolution in the manner and time provided in Section 2.04 of the Ordinance. The notice shall be published no later than July 21, 2016, in substantially the form attached hereto as Appendix B.

**SECTION TWELVE. NOTICE BY MAIL.** The Mayor shall also provide notice by first class mail to the Owner of each parcel of Assessed Property in the event circumstances described in Section 2.08(F) of the Ordinance so require. Such notice shall be in substantially

the form attached hereto as Appendix C. Such notices shall be mailed no later than July 21, 2016.

**SECTION THIRTEEN. APPLICATION OF ASSESSMENT PROCEEDS.** The revenue derived from the City's Fire Services Assessments shall be used for the provision of fire services, facilities and programs, as reflected by the Fire Services Assessed Costs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire services, facilities and programs.

**SECTION FOURTEEN. EFFECTIVE DATE.** This Preliminary Rate Resolution shall become effective immediately upon passage.

PASSED, ADOPTED AND APPROVED on this 23rd day of June, 2016.

**CITY OF HIGH SPRINGS, FLORIDA**

By: _____
BYRAN D. WILLIAMS
MAYOR

Attest:

(MUNICIPAL SEAL)

By: _____
JENNY L. PARHAM
CITY CLERK

## APPENDIX A
## ESTIMATED FIRE SERVICES ASSESSMENT RATE SCHEDULE

**SECTION A-1. DETERMINATION OF FIRE SERVICES ASSESSED COSTS.** The estimated Fire Services Assessed Costs to be assessed for the Fiscal Year commencing October 1, 2016, is $ 252,363.

**SECTION A-2. ESTIMATED FIRE SERVICES ASSESSMENTS.**

(A) The estimated Fire Services Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Services Assessed Costs for the Fiscal Year commencing October 1, 2016, are hereby established as follows for the purpose of this Preliminary Rate Resolution:

| RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Dwelling Unit |
|---|---|
| Residential | $93.00 |
| NON-RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Square Foot (capped at 40,000 sq ft) |
| Commercial | $0.04 |
| Industrial/Warehouse | $0.01 |
| Institutional | $0.07 |

The maximum Fire Services Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the maximum Fire Services Assessed Costs for future Fiscal Years, without additional notice, are hereby established as follows for the purpose of this Initial Assessment Resolution:

| RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Dwelling Unit |
|---|---|
| Residential | $112.00 |
| NON-RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Square Foot (capped at 40,000 sq ft) |
| Commercial | $0.05 |
| Industrial/Warehouse | $0.01 |
| Institutional | $0.08 |

(B) No Fire Services Assessment shall be imposed upon a parcel of Government Property or upon Buildings located on a parcel of Institutional Property whose use is wholly exempt from ad valorem taxation under Florida law.

(C) A program is hereby authorized to provide a program of hardship assistance to City residents who are living below or close to the poverty level and who are at risk of losing title to their homes as a result of the imposition of the Fire Services Assessment. The hardship program shall apply only to owner-occupied Residential Property. Requests for hardship assistance shall be filed in the Office of the City Clerk on or before September 1, 2016, on a form provided by the City.

(D) Any shortfall in the expected Fire Services proceeds due to any reduction or exemption from payment of the Fire Services Assessments required by law or authorized by the Commission shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Services Assessments. In the event a court of competent jurisdiction determines any exemption or reduction by the Commission is improper or otherwise adversely affects the validity of the Fire Services Assessment imposed for this Fiscal Year, the sole and exclusive remedy shall be the imposition of a Fire Services Assessment upon each affected Tax Parcel in the amount of the Fire Services Assessment that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel by the Commission.

## APPENDIX B
## FORM OF NOTICE TO BE PUBLISHED

To Be Published by July 21, 2016

### NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF FIRE SERVICES SPECIAL ASSESSMENTS

Notice is hereby given that the City Commission of the City of High Springs, Florida, will conduct a public hearing to consider the reimposition of annual fire services special assessments for the provision of fire services, facilities and programs within the municipal boundaries of the City of High Springs.

The hearing will be held at 6:30 pm on August 11, 2016, in the Commission Chambers of City Hall, 110 NW 1st Avenue, High Springs, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's Office at 386-454-1416, option 6, at least (7) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire services assessments schedule:

| RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Dwelling Unit |
|---|---|
| Residential | $93.00 |
| NON-RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Square Foot (capped at 40,000 sq ft) |
| Commercial | $0.04 |
| Industrial/Warehouse | $0.01 |
| Institutional | $0.07 |

The maximum Fire Services Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the maximum Fire Services Assessed Costs for future Fiscal Years, without additional notice, are hereby established as follows:

| RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Dwelling Unit |
|---|---|
| Residential | $112.00 |
| NON-RESIDENTIAL PROPERTY USE CATEGORIES | Rate Per Square Foot (capped at 40,000 sq ft) |
| Commercial | $0.05 |
| Industrial/Warehouse | $0.01 |
| Institutional | $0.08 |

Copies of the Fire Services Assessment Ordinance (Ordinance 2008-26), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and reimposing the Fire Services Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office, City Hall, located at 23718 W US HWY 27, High Springs, Florida.

The fire services non-ad valorem assessment will be collected on the annual property ad valorem tax bill that is mailed to you in November by the Alachua County Tax Collector, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments would cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Clerk's office at 386-454-1416, option 6, Monday through Thursday between 7:30 a.m. and 6:00 p.m.

CITY COMMISSION
CITY OF HIGH SPRINGS, FLORIDA

**APPENDIX C**
**FORM OF NOTICE TO BE MAILED**

*****NOTICE TO PROPERTY OWNER*****

City of High Springs
110 NW 1st Avenue
High Springs, Florida 32643

Owner Name
Address
City, State Zip

CITY OF HIGH SPRINGS, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF FIRE SERVICES NON-AD VALOREM ASSESSMENTS

NOTICE DATE: July 21, 2016

Tax Parcel #_____
Legal Description: _____

_____

As required by Section 197.3632, Florida Statutes, and City Ordinance 2008-26, notice is given by the City of High Springs that an annual assessment for fire services, facilities and programs using the tax bill collection method, may be levied on your property for the fiscal year October 1, 2016 – September 30, 2017. The purpose of this assessment is to fund fire services benefiting improved property located within the City of High Springs. The total annual fire services assessment revenue to be collected within the City of High Springs is estimated to be $252,363. The annual fire services assessment is based on the classification of each parcel of property and number of billing units contained therein.

The above parcel is classified as _____

The total number of billing units on the above parcel is _____

The type of billing units on the above parcel is _____

The annual fire services assessment for the above parcel for Fiscal Year 2016-17 is $_____.

The maximum annual Fire Services Assessment that can be imposed in future fiscal years without additional notice for the above parcel is $_____.

A public hearing will be held at 6:30 pm on August 11, 2016, in the Commission Chambers of City Hall, 23718 W US HWY 27, High Springs, Florida, for the purpose of receiving public comment on the proposed assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days

of this notice. If you decide to appeal any decision made by the City Commission with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's Office at 386-454-1416, ext. 6, at least (7) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of City Commission action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the Fire Services Assessment Ordinance, the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and reimposing the Fire Services Assessments, and the updated Assessment Roll for the upcoming Fiscal Year are available for inspection at the City Clerk's office, located at City Hall, 23718 W US HWY 27, High Springs, Florida.

The fire services non-ad valorem assessment amount shown on this notice for the above parcel will be collected on your property's annual ad valorem tax bill that will be mailed to you in November by the Alachua County Tax Collector. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your fire services assessment, please contact the City Clerk's office at 386-454-1416, option 6, Monday through Thursday between 7:30 a.m. and 6:00 p.m.

******* THIS IS NOT A BILL *******

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **INTERLOCAL AGREEMENT BEWEEN THE ALACHUA COUNTY TAX COLLECTOR AND THE CITY OF HIGH SPRINGS.**

**AGENDA SECTION:** **NEW**

**DEPARTMENT:** **CITY MANAGER**

**PREPARED BY:** **FINANCE DIRECTOR**

**RECOMMENDED ACTION:** **APPROVE**

**COST:**

## Summary

**CHANGE IN HOW FEES ARE PAID TO THE CITY OF HIGH SPRINGS**

**ATTACHMENTS:** **INTERLOCAL AGREEMENT**

**REVIEWED BY CITY MANAGER:** _____

# INTERLOCAL AGREEMENT
# BETWEEN THE ALACHUA COUNTY TAX COLLECTOR
# AND
# CITY OF HIGH SPRINGS, FLORIDA
# FOR OPERATION OF A VEHICLE TAG SERVICES BRANCH OFFICE

**THIS INTERLOCAL AGREEMENT** ("Agreement") is made and entered into this _____ day of _____, 2016, between the ALACHUA COUNTY TAX COLLECTOR ("Tax Collector") and the CITY OF HIGH SPRINGS, FLORIDA ("City").

## WITNESSETH

**WHEREAS**, the Tax Collector is the statutory and regulatory agent of the Florida Department of Highway Safety and Motor Vehicles ("DHSMV") authorized under statute and rule to implement statutory and regulatory requirements for the registration of vehicles and the issuance of various indicia of ownership in Alachua County, Florida; and

**WHEREAS,** the DHSMV is the Florida state agency which governs the registration of vehicles and the issuance of indicia pursuant to Florida law and regulation; and

**WHEREAS**, both the Tax Collector and the City are properly constituted governmental entities and are each a "public agency" under the Florida Interlocal Cooperation Act of 1969, Part I of Chapter 163, Florida Statutes; and

**WHEREAS**, Section 197.332, Florida Statutes, authorizes tax collectors to establish branch offices and to perform duties by use of contracted service; and

**WHEREAS**, by written agreement dated April 30, 1964, amended (Continuation Agreement) August 6, 1975, the City has operated a branch office of the Tax Collector within the City of High Springs; and

**WHEREAS,** the Tax Collector determines that operation of a branch office within the City of High Springs is necessary and serves the public interest, and wishes to have the City continue to operate a branch office of the Tax Collector for the express and limited purposes of this Agreement.

**NOW THEREFORE,** for good and valuable consideration, having and intending to be legally bound hereby, the Tax Collector and the City agree as follows;

1. Recitals. The above Recitals are incorporated into the body of this Agreement, and said Recitals are adopted as Findings of Fact.

2. Incorporated Agreements. The Memorandum of Understanding between the Department of Highway Safety and Motor Vehicles, Tax Collector, the City, executed on May 19, 2016, is hereby attached as Exhibit A and incorporated by reference into to this Agreement.

3. Duration of Agreement. The term of this Agreement shall be for a period of five (5) years, and shall thereafter automatically renew on an annual basis on the anniversary of the effective date of the Agreement and remain in effect, until terminated in accordance with paragraph 9, below.

4. Branch Office Designation. City shall, on behalf of the Tax Collector, operate a Branch Office in the High Springs City Hall, 110 N.W. 1st Avenue, High Springs, FL 32643 ("Branch Office") for the issuance of motor vehicle title and registration documents and collection of the appropriate fees. The Branch Office shall be open to the public during normal business hours as established by City and approved by the Tax Collector.

5. Duties. City shall perform all duties of motor vehicle tag agencies in accordance with this Agreement, the May 19, 2016 Memorandum of Understanding, and any applicable policies and procedures of the Tax Collector.

a. City shall be responsible for proper record keeping for any equipment, products, materials or indicia.

b. City shall be financially responsible for any missing equipment, products, materials or indicia.

6. Service Fees and Charges. As compensation for its services the City is authorized to collect and retain service charges authorized pursuant to the May 19, 2016 Memorandum of Understanding.

7. Remittance to Tax Collector. City shall remit the "Retained Vessel Fees" to the Tax Collector within 10 days after the end of the month in which collected. "Retained Vessel Fees" pursuant to Section 328.72, Florida Statutes, are fees all vessel owners are required to pay for recreational vessels and are distributed by the Tax Collector to Alachua County. The "Retained Vessel Fees" are highlighted in Exhibit B, attached hereto and incorporated, for reference.

8. Staffing, Equipment and Expenses. City shall staff, equip, and maintain the Branch Office at its own expense, except as provided otherwise in this Agreement, including exhibits.

9. Termination. Either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other.

10. Indemnification. The parties are public bodies and as such shall each be solely responsible for their own wrongful acts and negligence.

11. Sovereign immunity. Nothing herein is interpreted as a waiver of either party's sovereign immunity under Section 768.28, Florida Statutes. Nothing herein shall be construed as consent to be sued by any third party from any matter arising from this Agreement.

12. Notice. Any notice given pursuant to this Agreement must be written and shall be considered to have been fully delivered when actually received by the addressee or after five (5) working days after the mailing of the notice addressed as follows:

If to City: _____
_____
_____

If to Tax Collector: John Power, Tax Collector
P.O. Box 142578
Gainesville, FL 32614

13. Severability. The provisions of this Agreement are intended to be severable. If any provision of this Agreement shall be held to be invalid or unenforceable in whole or in part, such provision shall be ineffective to the extent of such invalidity or unenforceability without in any manner affecting the validity or enforceability of the remaining provisions of this Agreement.

14. Non-waiver. The failure of either party to enforce any provision of this Agreement shall not constitute a waiver of a right to enforce any and all provisions of the Agreement.

15. Assignment. This Agreement shall not be assignable.

16. Headings. The headings in this Agreement are intended for convenience of reference only and shall not affect its interpretation.

17. Exhibits. All exhibits attached hereto contain additional terms of this Contract and are incorporated as if actually set forth herein. Typewritten provisions inserted in this form or attached hereto shall control all printed provisions in conflict therewith.

18. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue shall be in Alachua County, Florida.

19. Entire Agreement. Other than the May 19, 2016 Memorandum of Agreement, this Agreement is the exclusive statement of the agreement of the parties with respect to its subject matter and supersedes the written agreement between the City and Tax Collector dated April 30, 1964 and amended August 6, 1975, and all other agreements, negotiations, representations, proposals and awards, written and oral, relating to its subject matter that existed or occurred prior to this Agreement. This Agreement cannot be modified in any manner except by written amendment which has been executed by both parties.

IN WITNESS WHEREOF, the Parties execute this Agreement effective the last date of signature.

CITY OF HIGH SPRINGS

By: _____ Date:_____

OFFICE OF JOHN POWER, TAX COLLECTOR
ALACHUA COUNTY, FLORIDA

By: _____ Date:_____
TAX COLLECTOR

MLOFQ125
COUNTY/AGENCY: 11/05
REPORT DATE/NO: 03/10/2016 -4357
REPORT STATUS: CLOSED

FLORIDA DEPARTMENT OF HIGHWAY SAFETY
TRANSACTION SUMMARY REPORT
IN COMPLIANCE WITH F.S. 116.01


RUN DATE: 03/14/2016
RUN TIME: 091303

| TRANSACTION TYPE | #TRANS | PROP APP | RETAINED VESSEL | FAST TTL | BRANCH | SERVICE | MAIL | VESSEL CNTY FEE | AGENTS FEE | REMIT TOTALS | TRANS TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ORIG PARK PERMIT | 3 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 | 5.00 | 25.00 | 30.00 |
| REPLACE PARK PERMIT | 1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL VEHICLE PARK PERMITS: | 4 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 | 5.00 | 25.00 | 30.00 |
| DUP REG REGIS | 2 | 0.00 | 0.00 | 0.00 | 1.00 | 5.00 | 0.00 | 0.00 | 6.00 | 0.00 | 6.00 |
| ORIG REG REGIS | 7 | 0.00 | 0.00 | 0.00 | 4.00 | 20.00 | 0.00 | 0.00 | 24.00 | 1,350.60 | 1,374.60 |
| REPLACEMENT OF REGISTRATION | 1 | 0.00 | 0.00 | 0.00 | 0.50 | 2.50 | 0.00 | 0.00 | 3.00 | 33.90 | 36.90 |
| REPLACE LIC PLATE | 1 | 0.00 | 0.00 | 0.00 | 0.50 | 2.50 | 0.00 | 0.00 | 3.00 | 33.90 | 36.90 |
| RENEW REG REGIS | 97 | 0.00 | 0.00 | 0.00 | 54.00 | 270.00 | 0.00 | 0.00 | 324.00 | 5,716.75 | 6,040.75 |
| SURRENDER LP / CANCEL REG | 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TRANSFER REG REGIS | 18 | 0.00 | 0.00 | 0.00 | 9.50 | 47.50 | 0.00 | 0.00 | 57.00 | 760.53 | 817.53 |
| SUBTOTAL VEHICLE REGISTRATIONS: | 128 | 0.00 | 0.00 | 0.00 | 69.50 | 347.50 | 0.00 | 0.00 | 417.00 | 7,895.68 | 8,312.68 |
| RENEW REG REGIS | 3 | 0.00 | 14.55 | 0.00 | 1.50 | 6.75 | 0.00 | 0.00 | 8.25 | 66.70 | 89.50 |
| TRANSFER REGIS OWNER | 2 | 0.00 | 31.40 | 0.00 | 1.00 | 4.50 | 0.00 | 0.00 | 5.50 | 90.60 | 127.50 |
| SUBTOTAL VESSEL REGISTRATIONS: | 5 | 0.00 | 45.95 | 0.00 | 2.50 | 11.25 | 0.00 | 0.00 | 13.75 | 157.30 | 217.00 |
| DUP TITLE | 4 | 0.00 | 0.00 | 10.50 | 1.00 | 8.50 | 0.00 | 0.00 | 20.00 | 161.50 | 181.50 |
| LIEN MAINTENANCE | 1 | 0.00 | 0.00 | 0.00 | 0.50 | 1.25 | 0.00 | 0.00 | 1.75 | 73.00 | 74.75 |
| ORIG USED TITLE | 7 | 0.00 | 0.00 | 7.00 | 3.50 | 29.75 | 0.00 | 0.00 | 40.25 | 610.00 | 728.35 |
| PRINT ELECTRONIC TITLE | 7 | 0.00 | 0.00 | 21.00 | 0.00 | 0.00 | 0.00 | 0.00 | 21.00 | 41.50 | 62.50 |
| SOLD TITLE | 1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TITLE CORRECT | 8 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TRANSFER TITLE | 15 | 0.00 | 0.00 | 24.50 | 8.50 | 68.75 | 0.00 | 0.00 | 111.75 | 1,090.50 | 2,678.25 |
| SUBTOTAL VEHICLE TITLES: | 43 | 0.00 | 0.00 | 63.00 | 13.50 | 108.25 | 0.00 | 0.00 | 194.75 | 1,976.50 | 3,725.35 |
| DUP TITLE | 1 | 0.00 | 0.00 | 2.50 | 0.50 | 3.75 | 0.00 | 0.00 | 6.75 | 4.75 | 11.50 |
| TRANSFER TITLE | 3 | 0.00 | 0.00 | 2.50 | 1.50 | 11.25 | 0.00 | 5.00 | 20.25 | 17.00 | 97.25 |
| SUBTOTAL VESSEL TITLES: | 4 | 0.00 | 0.00 | 5.00 | 2.00 | 15.00 | 0.00 | 5.00 | 27.00 | 21.75 | 108.75 |
| GRAND TOTALS: | 184 | 0.00 | 45.95 | 68.00 | 87.50 | 487.00 | 0.00 | 5.00 | 657.50 | 10,076.23 | 12,393.78 |

COUNTY OH LATE FEE: 10.00
BAD CHECK PENALTY FEE: 0.00
BIENNIAL SERVICE: 35.00
BIENNIAL BRANCH: 7.00
BIENNIAL VESSEL CNTY: 0.00

*NOT INCLUDED IN TOTALS

VEHICLE REMITTANCE AMOUNT: 9,897.18
VESSEL REMITTANCE AMOUNT: 179.05

| TRANSACTION TYPE | #TRANS | PROP APP | RETAINED VESSEL | FAST TTL | BRANCH | SERVICE | MAIL | VESSEL CNTY FEE | AGENTS FEE | REMIT TOTALS | TRANS TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | BIENNIAL RETAINED VESSEL: | | | 0.00 | | | | | |

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

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**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **APRIL AND MAY 2016 FINANCIALS**

**AGENDA SECTION:** **NEW**

**DEPARTMENT:** **CITY MANAGER**

**PREPARED BY:** **FINANCE DIRECTOR**

**RECOMMENDED ACTION:** **APPROVE**

**COST:**

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**Summary**

**YEAR TO DATE FINANCIALS FOR APRIL AND MAY 2016**

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**ATTACHMENTS:** **APRIL AND MAY 2016 FINANCIAL STATEMENTS**

**REVIEWED BY CITY MANAGER:** _____

# General Ledger
## General Revenue Fund Report

User: jstull
Printed: 6/16/2016 4:37:37 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Ad Valorem Taxes | 1,325,000.00 | 0.00 | 1,074,514.98 | 250,485.02 | -301,598.31 | 81.10 |
| Ad Valorem Taxes-Delinquent | 75,200.00 | 0.00 | 36,958.18 | 38,241.82 | 6,908.49 | 49.15 |
| Local Option Gas Tax | 259,000.00 | 0.00 | 137,497.46 | 121,502.54 | 13,585.87 | 53.09 |
| Local Govt Infrastructure Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Electric Utility Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax-Clay Electric | 46,000.00 | 3,291.43 | 26,212.27 | 19,787.73 | 621.06 | 56.98 |
| Utility Tax-Duke Energy | 254,000.00 | 12,844.25 | 137,901.06 | 116,098.94 | 10,265.61 | 54.29 |
| Telecommunications Svc Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunications Tax-Alltel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunication Tax-AT&T | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunications Service Tax | 130,083.00 | 0.00 | 67,526.82 | 62,556.18 | 8,354.93 | 51.91 |
| Telecommunication Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax - Gas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-CVS | 250.00 | 0.00 | 339.94 | -89.94 | -194.11 | 135.98 |
| Gas Utility Svc Tax-Crescent P | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-Davis Gas | 300.00 | 0.00 | 172.30 | 127.70 | 2.70 | 57.43 |
| Gas Utility Svc Tax-Ferrel Gas | 2,000.00 | 51.84 | 1,405.29 | 594.71 | -238.62 | 70.26 |
| Gas Utility Svc Tax-Heritage L | 5,000.00 | 346.17 | 3,778.81 | 1,221.19 | -862.14 | 75.58 |
| Gas Utility Svc Tax-Tru-Gas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-Suburban P | 300.00 | 0.00 | 131.15 | 168.85 | 43.85 | 43.72 |
| Gas Utility Svc Tax-PantryLil | 400.00 | 0.00 | 169.92 | 230.08 | 63.41 | 42.48 |
| Gas Utility Svc Tax-William Ga | 1,000.00 | 40.56 | 516.62 | 483.38 | 66.71 | 51.66 |
| Gas Utility Svc Tax-Winn Dixie | 2,000.00 | 170.52 | 1,260.57 | 739.43 | -93.90 | 63.03 |
| Gas Utility Svc Tax-Misc | 6,000.00 | 64.41 | 6,615.94 | -615.94 | -3,115.94 | 110.27 |
| Local Govt 12 Cent Sales Tax | 317,897.00 | 0.00 | 133,557.07 | 184,339.93 | 51,882.85 | 42.01 |
| **Taxes** | **2,424,430.00** | **16,809.18** | **1,628,558.38** | **795,871.62** | **-214,307.55** | **67.17** |
| **Licenses and Permits** | | | | | | |
| Occupational Licenses | 19,000.00 | 30.25 | 18,859.50 | 140.50 | -7,776.17 | 99.26 |
| Building Permits | 250,000.00 | 59,932.40 | 199,328.68 | 50,671.32 | -53,495.35 | 79.73 |
| Building Permit Surcharge | 2,500.00 | 834.30 | 3,343.04 | -843.04 | -1,884.71 | 133.72 |
| Reinstatement-Expired Pmt. Fee | 600.00 | 0.00 | 362.54 | 237.46 | -12.54 | 60.42 |
| Re-Inspection Fee | 3,000.00 | 170.00 | 2,200.00 | 800.00 | -450.00 | 73.33 |
| Conditional Use Permit Fee | 500.00 | 0.00 | 240.00 | 260.00 | 51.67 | 48.00 |
| Application for Variance Fee | 300.00 | 0.00 | 300.00 | 0.00 | -125.00 | 100.00 |
| Tree Removal Permit | 2,000.00 | 765.00 | 2,325.00 | -325.00 | -1,158.33 | 116.25 |
| Contractor Registration | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vacant Property Registration | 3,000.00 | 300.00 | 2,700.00 | 300.00 | -950.00 | 90.00 |
| **Licenses and Permits** | **280,900.00** | **62,031.95** | **229,658.76** | **51,241.24** | **-65,800.43** | **81.76** |
| **Intergovernmental** | | | | | | |
| State Revenue Sharing Proceeds | 175,000.00 | 0.00 | 86,009.10 | 88,990.90 | 16,074.23 | 49.15 |
| Mobile Home Licenses | 2,000.00 | 0.00 | 1,742.25 | 257.75 | -575.58 | 87.11 |
| Alcoholic Beverage Licenses | 0.00 | 0.00 | 288.66 | -288.66 | -288.66 | 0.00 |
| FDOT Sign Maintenance | 5,164.00 | 0.00 | 0.00 | 5,164.00 | 3,012.33 | 0.00 |
| FDOT Street Light Maintenance | 16,511.00 | 0.00 | 0.00 | 16,511.00 | 9,631.42 | 0.00 |
| CRA-Admin SvcsMaintenance | 24,590.00 | 0.00 | 0.00 | 24,590.00 | 14,344.17 | 0.00 |
| Tag Agency Commission | 69,388.00 | 0.00 | 29,971.25 | 39,416.75 | 10,505.08 | 43.19 |
| **Intergovernmental** | **292,653.00** | **0.00** | **118,011.26** | **174,641.74** | **52,702.99** | **40.32** |
| **Grants** | | | | | | |
| Intergovernmental Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| Federal Grants | 199,441.00 | 0.00 | 0.00 | 199,441.00 | 116,340.58 | 0.00 |
| State Grants | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 7,000.00 | 0.00 |
| Byrne Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FRDAP Grants | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 87,500.00 | 0.00 |
| General Government Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **361,441.00** | **0.00** | **0.00** | **361,441.00** | **210,840.58** | **0.00** |
| **Franchise Fees** | | | | | | |
| Franchise Fees-Clay Electric | 45,000.00 | 3,368.83 | 27,092.21 | 17,907.79 | -842.21 | 60.20 |
| Franchise Fees-Duke Energy | 305,000.00 | 14,485.06 | 156,751.01 | 148,248.99 | 21,165.66 | 51.39 |
| Franchise Fees-Communicomm Sv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Franchise Fees** | **350,000.00** | **17,853.89** | **183,843.22** | **166,156.78** | **20,323.45** | **52.53** |
| **Charges For Services** | | | | | | |
| Police Dispatch Fees | 0.00 | 0.00 | 259.00 | -259.00 | -259.00 | 0.00 |
| Charges for Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Filing Fee-City Election | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Police Services | 21,800.00 | 2,218.12 | 17,152.96 | 4,647.04 | -4,436.29 | 78.68 |
| Police Department-Fingerprint | 50.00 | 0.00 | 0.00 | 50.00 | 29.17 | 0.00 |
| Park Entrance Fees-Poe Springs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Softball Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Volleyball Fees | 1,600.00 | 240.00 | 1,800.00 | -200.00 | -866.67 | 112.50 |
| Parks & Rec - Soccer Fees | 8,400.00 | 0.00 | 8,621.52 | -221.52 | -3,721.52 | 102.64 |
| Parks & Rec - 3V3 Soccer Fees | 0.00 | 0.00 | 880.00 | -880.00 | -880.00 | 0.00 |
| Parks & Rec - Flag Football Fe | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Tennis Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec-General Income Spo | 0.00 | 0.00 | 271.00 | -271.00 | -271.00 | 0.00 |
| Parks and Rec-Sponsor Fees | 3,700.00 | 300.00 | 4,250.00 | -550.00 | -2,091.67 | 114.86 |
| Parks and Rec-Basketball Fees | 1,900.00 | 0.00 | 2,120.19 | -220.19 | -1,011.86 | 111.59 |
| CanoeKayakConcess-Poe Spring | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Zoning Fees | 0.00 | 70.00 | 140.00 | -140.00 | -140.00 | 0.00 |
| Development Review Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sales of Maps and Publications | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copying and Research Fees | 2,000.00 | 200.00 | 1,475.00 | 525.00 | -308.33 | 73.75 |
| Police Reports & Services | 50.00 | 0.00 | 57.20 | -7.20 | -28.03 | 114.40 |
| Street Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Street Closing Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Charges For Services** | **39,500.00** | **3,028.12** | **37,026.87** | **2,473.13** | **-13,985.20** | **93.74** |
| **Fines & Forfeitures** | | | | | | |
| Court Fines and Forfeitures | 7,000.00 | 1,219.67 | 5,974.31 | 1,025.69 | -1,890.98 | 85.35 |
| Municipal Ordinance Fines | 50.00 | 0.00 | 0.00 | 50.00 | 29.17 | 0.00 |
| Code Enforcement Fines | 300.00 | 0.00 | 0.00 | 300.00 | 175.00 | 0.00 |
| 2nd Dollar Training-Police | 1,000.00 | 154.00 | 1,016.82 | -16.82 | -433.49 | 101.68 |
| **Fines & Forfeitures** | **8,350.00** | **1,373.67** | **6,991.13** | **1,358.87** | **-2,120.30** | **83.73** |
| **Rentals** | | | | | | |
| Civic Center Rental | 4,000.00 | 200.00 | 2,120.00 | 1,880.00 | 213.33 | 53.00 |
| Post Office Rent | 5,333.00 | 0.00 | 3,500.00 | 1,833.00 | -389.08 | 65.63 |
| Day Care Rental | 2,040.00 | 0.00 | 1,190.00 | 850.00 | 0.00 | 58.33 |
| Farmers Market Rents | 10,000.00 | 936.00 | 5,941.75 | 4,058.25 | -108.42 | 59.42 |
| Residential Property Rent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Rentals - Poe Springs Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Rents | 0.00 | 0.00 | 110.00 | -110.00 | -110.00 | 0.00 |
| **Rentals** | **21,373.00** | **1,136.00** | **12,861.75** | **8,511.25** | **-394.17** | **60.18** |
| **Sports Fees** | | | | | | |
| | 220.00 | 0.00 | 0.00 | 220.00 | 128.33 | 0.00 |
| **Sports Fees** | **220.00** | **0.00** | **0.00** | **220.00** | **128.33** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned-Bank Accounts | 100.00 | 33.02 | 173.44 | -73.44 | -115.11 | 173.44 |
| Interest Earned on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned Ad Valorem Tax | 9,000.00 | 0.00 | 8,396.00 | 604.00 | -3,146.00 | 93.29 |
| Interest Tax Collector | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| **Interest Earned** | **9,100.00** | **33.02** | **8,569.44** | **530.56** | **-3,261.11** | **94.17** |
| **Misc Revenue** | | | | | | |
| Forfeiture Fund Police Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Misc. Revenue - Police Dept. | 0.00 | 0.00 | 555.00 | -555.00 | -555.00 | 0.00 |
| Sales of Fixed Assets | 30,500.00 | 0.00 | 5,121.05 | 25,378.95 | 12,670.62 | 16.79 |
| Sale of Scrap | 750.00 | 0.00 | 1,798.67 | -1,048.67 | -1,361.17 | 239.82 |
| Contributions Non-Government | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Farmers Mkt FundraisingDonati | 50.00 | 0.00 | 0.00 | 50.00 | 29.17 | 0.00 |
| Community Garden | 50.00 | 0.00 | 0.00 | 50.00 | 29.17 | 0.00 |
| Youth Council Fundraising | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Motor Fuel Tax Refunds | 2,500.00 | 0.00 | 2,194.05 | 305.95 | -735.72 | 87.76 |
| Police Dept. Donations | 12,955.00 | 0.00 | 12,955.00 | 0.00 | -5,397.92 | 100.00 |
| Insurance Recovery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenue | 4,000.00 | 342.63 | 3,527.99 | 472.01 | -1,194.66 | 88.20 |
| **Misc Revenue** | **50,805.00** | **342.63** | **26,151.76** | **24,653.24** | **3,484.49** | **51.47** |
| **Loan Proceeds** | | | | | | |
| Debt Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Interfund Transfer-Sewer Fund | 192,802.00 | 0.00 | 0.00 | 192,802.00 | 112,467.83 | 0.00 |
| Interfund Transfer-Water Fund | 222,965.00 | 0.00 | 0.00 | 222,965.00 | 130,062.92 | 0.00 |
| Interfund Transfer-Fire Fund | 152,223.00 | 0.00 | 0.00 | 152,223.00 | 88,796.75 | 0.00 |
| Interfund Transfer-Cemetery Tr | 8,938.00 | 0.00 | -600.00 | 9,538.00 | 5,813.83 | -6.71 |
| Interfund Transfer-Solid Waste | 202,167.00 | 0.00 | 0.00 | 202,167.00 | 117,930.75 | 0.00 |
| Interfund Transer-Impact Fund | 2,726.00 | 0.00 | 0.00 | 2,726.00 | 1,590.17 | 0.00 |
| **Transfers In** | **781,821.00** | **0.00** | **-600.00** | **782,421.00** | **456,662.25** | **-0.08** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Yr Fund-Restr | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Unres | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Appropriated Fund Balance-Res. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | 4,620,593.00 | 102,608.46 | 2,251,072.57 | 2,369,520.43 | 444,273.34 | 0.49 |

# General Ledger
## City Commission Monthly Report

User: jstull
Printed: 6/16/2016 4:35:08 PM
Period 01 - 07
Fiscal Year 2016

| Description | Adopted | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Commiss | 30,600.00 | 17,850.00 | 0.00 | 12,750.00 | 41.67 | 58.33 |
| FICA-City Commission | 2,350.00 | 1,365.56 | 0.00 | 984.44 | 41.89 | 58.11 |
| Workers Comp-City Commission | 83.00 | 74.90 | 0.00 | 8.10 | 9.76 | 90.24 |
| Unemployment -City Commission | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **33,033.00** | **19,290.46** | **0.00** | **13,742.54** | **41.60** | **58.40** |
| **Operating Expenditures** | | | | | | |
| Training & Travel-City Commiss | 6,000.00 | 1,420.82 | 0.00 | 4,579.18 | 76.32 | 23.68 |
| Insurance Public Officials-CC | 50,000.00 | 31,742.50 | 0.00 | 18,257.50 | 36.52 | 63.49 |
| Office Supplies-City Commissio | 1,600.00 | 129.42 | 0.00 | 1,470.58 | 91.91 | 8.09 |
| Operating Supplies-City Commis | 3,500.00 | 2,421.79 | 0.00 | 1,078.21 | 30.81 | 69.19 |
| Dues, Subs, Memberships-City C | 1,500.00 | 1,109.00 | 0.00 | 391.00 | 26.07 | 73.93 |
| Chamber Grant-City Commission | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses-City Commission | 0.00 | 360.50 | 0.00 | -360.50 | 0.00 | 0.00 |
| Youth Council Expense-City Com | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Recognition-City Comm | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Alachua League of Cities Expen | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **62,600.00** | **37,184.03** | **0.00** | **25,415.97** | **40.60** | **59.40** |
| Expense Total | 95,633.00 | 56,474.49 | 0.00 | 39,158.51 | 0.41 | 0.59 |

# General Ledger
## City Manager Monthly Report

User: jstull
Printed: 6/16/2016 4:35:25 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Manager | 93,500.00 | 62,952.70 | 0.00 | 30,547.30 | 32.67 | 67.33 |
| Overtime-City Manager | 0.00 | 19.66 | 0.00 | -19.66 | 0.00 | 0.00 |
| FICA-City Manager | 7,153.00 | 5,009.56 | 0.00 | 2,143.44 | 29.97 | 70.03 |
| Retirement-City Manager | 25,000.00 | 19,464.11 | 0.00 | 5,535.89 | 22.14 | 77.86 |
| Life & Health Ins-City Manager | 6,600.00 | 4,649.47 | 0.00 | 1,950.53 | 29.55 | 70.45 |
| Workers Comp-City Manager | 240.00 | 36.95 | 0.00 | 203.05 | 84.60 | 15.40 |
| Unemployment-City Manager | 1,000.00 | 582.59 | 0.00 | 417.41 | 41.74 | 58.26 |
| **Personnel** | **133,493.00** | **92,715.04** | **0.00** | **40,777.96** | **30.55** | **69.45** |
| **Operating Expenditures** | | | | | | |
| Professional Services-City Mgr | 250.00 | 121.29 | 0.00 | 128.71 | 51.48 | 48.52 |
| Training & Travel-City Manager | 3,000.00 | 2,179.19 | 185.00 | 635.81 | 21.19 | 72.64 |
| Auto Allowance-City Manager | 3,000.00 | 1,730.70 | 0.00 | 1,269.30 | 42.31 | 57.69 |
| Employee Meetings-City Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-City Mgr | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-City M | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copier Lease-City Manager | 1,800.00 | 924.68 | 0.00 | 875.32 | 48.63 | 51.37 |
| Repairs & Maintenance-City Mgr | 100.00 | 41.67 | 0.00 | 58.33 | 58.33 | 41.67 |
| Office Supplies-City Manager | 200.00 | 100.95 | 0.00 | 99.05 | 49.53 | 50.48 |
| Operating Supplies-City Manage | 1,500.00 | 1,190.81 | 0.00 | 309.19 | 20.61 | 79.39 |
| Fuel & Oil - City Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues, Subs, Memberships-City M | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Youth ouncil Expense | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **10,100.00** | **6,289.29** | **185.00** | **3,625.71** | **35.90** | **62.27** |
| **Capital Outlay** | | | | | | |
| Furniture-City Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ComputersPrintersSoftware-CM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Contingency** | | | | | | |
| Merit Pay Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 143,593.00 | 99,004.33 | 185.00 | 44,403.67 | 0.31 | 0.69 |

# General Ledger
## City Clerk Monthly Report

User: jstull
Printed: 6/16/2016 4:34:54 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Clerk | 61,200.00 | 53,760.31 | 0.00 | 7,439.69 | 12.16 | 87.84 |
| Overtime-City Clerk | 1,000.00 | 371.13 | 0.00 | 628.87 | 62.89 | 37.11 |
| FICA-City Clerk | 4,490.00 | 4,059.78 | 0.00 | 430.22 | 9.58 | 90.42 |
| Retirement-City Clerk | 12,600.00 | 11,388.54 | 0.00 | 1,211.46 | 9.61 | 90.39 |
| Life & Health-City Clerk | 7,920.00 | 10,001.65 | 0.00 | -2,081.65 | -26.28 | 126.28 |
| Workers Comp-City Clerk | 167.00 | 106.08 | 0.00 | 60.92 | 36.48 | 63.52 |
| Unemployment-City Clerk | 640.00 | 605.24 | 0.00 | 34.76 | 5.43 | 94.57 |
| **Personnel** | **88,017.00** | **80,292.73** | **0.00** | **7,724.27** | **8.78** | **91.22** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-City Clerk | 500.00 | 121.29 | 0.00 | 378.71 | 75.74 | 24.26 |
| Professional Svcs-IT Consul. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Professional Svcs-Web Consul. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Municipal Code Exp-City Clerk | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 | 0.00 |
| Training & Travel-City Clerk | 3,500.00 | 2,616.14 | 0.00 | 883.86 | 25.25 | 74.75 |
| Communications Svc-City Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-City C | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copier Lease-City Clerk | 1,320.00 | 978.75 | 0.00 | 341.25 | 25.85 | 74.15 |
| Repairs & Maint-City Clerk | 500.00 | 41.67 | 0.00 | 458.33 | 91.67 | 8.33 |
| Legal Advertisements-City Clk | 8,000.00 | 5,052.52 | 153.28 | 2,794.20 | 34.93 | 63.16 |
| City Election Expense-City Clk | 2,000.00 | 1,973.37 | 0.00 | 26.63 | 1.33 | 98.67 |
| Office Supplies-City Clerk | 1,500.00 | 550.39 | 56.26 | 893.35 | 59.56 | 36.69 |
| Operating Supplies-City Clerk | 3,000.00 | 1,027.30 | 0.00 | 1,972.70 | 65.76 | 34.24 |
| Dues, Subs, Memberships-City C | 500.00 | 447.50 | 0.00 | 52.50 | 10.50 | 89.50 |
| Web Page Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **23,820.00** | **12,808.93** | **209.54** | **10,801.53** | **45.35** | **53.77** |
| **Capital Outlay** | | | | | | |
| Furniture - City Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-City Clk | 4,200.00 | 3,082.60 | 0.00 | 1,117.40 | 26.60 | 73.40 |
| Comp, Printers, Sware-City Clk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **4,200.00** | **3,082.60** | **0.00** | **1,117.40** | **26.60** | **73.40** |
| Expense Total | 116,037.00 | 96,184.26 | 209.54 | 19,643.20 | 0.17 | 0.83 |

# General Ledger
## Human Resources Report

User: jstull
Printed: 6/16/2016 4:54:07 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | End Bal | Encumbered | AvailUncollect | % AvailUncollect | % ExpendCollect |
|---|---|---|---|---|---|---|
| Regular Salaries-Human Resourc | 39,200.00 | 0.00 | 0.00 | 39,200.00 | 100.00 | 0.00 |
| Overtime-Human Resources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA - Human Resources | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 | 0.00 |
| Retirement-Human Resources | 8,400.00 | 0.00 | 0.00 | 8,400.00 | 100.00 | 0.00 |
| Life & Health-Human Resources | 5,280.00 | 0.00 | 0.00 | 5,280.00 | 100.00 | 0.00 |
| Workers Comp-Human Resources | 112.00 | 0.00 | 0.00 | 112.00 | 100.00 | 0.00 |
| Unemployment-Human Resources | 430.00 | 0.00 | 0.00 | 430.00 | 100.00 | 0.00 |
| Personnel | 56,422.00 | 0.00 | 0.00 | 56,422.00 | 100.00 | 0.00 |
| Professional Services-HR | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 100.00 | 0.00 |
| Training & Travel-HR | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 | 0.00 |
| Copier Lease-Human Resources | 885.00 | 0.00 | 0.00 | 885.00 | 100.00 | 0.00 |
| Repairs & Maintenance-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Legal Advertisement-HR | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 | 0.00 |
| Office Supplies-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Operating Supplies-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Subscriptions & Memberships-HR | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 | 0.00 |
| Furniture-Human Resources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-HR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Expenditures | 13,635.00 | 0.00 | 0.00 | 13,635.00 | 100.00 | 0.00 |
| City Administrations | 70,057.00 | 0.00 | 0.00 | 70,057.00 | 100.00 | 0.00 |
| Expense Total | 70,057.00 | 0.00 | 0.00 | 70,057.00 | 1.00 | 0.00 |

# General Ledger
## City Attorney Monthly Report

User: jstull
Printed: 6/16/2016 4:34:37 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Retirement-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Life & Health Ins-City Attorne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Workers Comp-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Unemployment-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-City Attorne | 54,000.00 | 4,500.00 | 31,500.00 | 0.00 | 22,500.00 | 58.33 |
| Professional Svcs-Code BD Atty | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prof Svcs-Non Routine Legal | 20,000.00 | 0.00 | 3,225.00 | 0.00 | 16,775.00 | 16.13 |
| Training & Travel-City Attorne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svc-City Attorn | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Comm-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-City Attorn | 0.00 | 0.00 | 30.68 | 0.00 | -30.68 | 0.00 |
| Dues, Subs & Member-City Attor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **74,000.00** | **4,500.00** | **34,755.68** | **0.00** | **39,244.32** | **46.97** |
| **Capital Outlay** | | | | | | |
| Furniture-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-City Attor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Contingency** | | | | | | |
| CONTINGENCY-LEGAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **74,000.00** | **4,500.00** | **34,755.68** | **0.00** | **39,244.32** | **0.47** |

# General Ledger
## Finance Monthly Report

User: jstull
Printed: 6/16/2016 4:36:58 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Finance | 113,000.00 | 60,295.37 | 0.00 | 52,704.63 | 46.64 | 53.36 |
| Overtime-Finance | 0.00 | 144.03 | 0.00 | -144.03 | 0.00 | 0.00 |
| FICA-Finance | 9,107.00 | 4,633.31 | 0.00 | 4,473.69 | 49.12 | 50.88 |
| Retirement-Finance | 20,000.00 | 14,012.41 | 0.00 | 5,987.59 | 29.94 | 70.06 |
| Life & Health Ins-Finance | 18,000.00 | 9,641.46 | 0.00 | 8,358.54 | 46.44 | 53.56 |
| Workers Comp-Finance | 310.00 | 118.50 | 0.00 | 191.50 | 61.77 | 38.23 |
| Unemployment-Finance | 1,330.00 | 654.07 | 0.00 | 675.93 | 50.82 | 49.18 |
| **Personnel** | **161,747.00** | **89,499.15** | **0.00** | **72,247.85** | **44.67** | **55.33** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Finance | 0.00 | 3,198.28 | 0.00 | -3,198.28 | 0.00 | 0.00 |
| Accounting & Auditing-Finance | 22,060.00 | 18,060.00 | 4,000.00 | 0.00 | 0.00 | 81.87 |
| Training & Travel-Finance | 3,000.00 | 126.81 | 0.00 | 2,873.19 | 95.77 | 4.23 |
| Communications Svc-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maintenance-Finance | 400.00 | 41.67 | 0.00 | 358.33 | 89.58 | 10.42 |
| Software Maintenance-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Maintenance Agreements Compute | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Finance | 1,000.00 | 677.09 | 0.00 | 322.91 | 32.29 | 67.71 |
| Operating Supplies-Finance | 1,000.00 | 467.01 | 0.00 | 532.99 | 53.30 | 46.70 |
| Dues, Subs & Membership-Financ | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **27,560.00** | **22,570.86** | **4,000.00** | **989.14** | **3.59** | **81.90** |
| **Capital Outlay** | | | | | | |
| CompPrintersSware-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Springbrook | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 189,307.00 | 112,070.01 | 4,000.00 | 73,236.99 | 0.39 | 0.59 |

# General Ledger
## Information Technology Report

User: jstull
Printed: 6/16/2016 4:37:44 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Prof Services-IT Consulting | 52,428.00 | 35,284.86 | 0.00 | 17,143.14 | 32.70 | 67.30 |
| Prof Servces-Web Consulting-IT | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Training & Travel - IT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communication Service-IT | 43,000.00 | 25,212.26 | 0.00 | 17,787.74 | 41.37 | 58.63 |
| Wireless Communications-IT | 11,885.00 | 10,098.94 | 0.00 | 1,786.06 | 15.03 | 84.97 |
| Repairs & Maintenance-IT | 4,000.00 | 3,112.50 | 0.00 | 887.50 | 22.19 | 77.81 |
| Maintenance Agreemnts Comp-IT | 7,200.00 | 4,764.60 | 0.00 | 2,435.40 | 33.83 | 66.18 |
| Operating Supplies-IT | 3,000.00 | 708.54 | 0.00 | 2,291.46 | 76.38 | 23.62 |
| Web Page Expense-IT | 1,200.00 | 19.99 | 0.00 | 1,180.01 | 98.33 | 1.67 |
| E-Mail Expense | 4,000.00 | 277.05 | 0.00 | 3,722.95 | 93.07 | 6.93 |
| Software Annual Maintenance-IT | 30,658.00 | 19,933.63 | 0.00 | 10,724.37 | 34.98 | 65.02 |
| Non-Routine ServAudit (PD)-IT | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **159,071.00** | **99,412.37** | **0.00** | **59,658.63** | **37.50** | **62.50** |
| **Capital Outlay** | | | | | | |
| ComputersPrintersSoftware-IT | 9,113.00 | 1,056.32 | 0.00 | 8,056.68 | 88.41 | 11.59 |
| **Capital Outlay** | **9,113.00** | **1,056.32** | **0.00** | **8,056.68** | **88.41** | **11.59** |
| Expense Total | 168,184.00 | 100,468.69 | 0.00 | 67,715.31 | 0.40 | 0.60 |

# General Ledger
## License and Billing Report

User: jstull
Printed: 6/16/2016 4:38:01 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Lic & Billing | 100,340.00 | 42,044.63 | 0.00 | 58,295.37 | 58.10 | 41.90 |
| Overtime-Lic & Billing | 1,000.00 | 546.36 | 0.00 | 453.64 | 45.36 | 54.64 |
| FICA-Lic & Billing | 7,526.00 | 3,283.57 | 0.00 | 4,242.43 | 56.37 | 43.63 |
| Retirement-Lic & Billing | 7,251.00 | 4,154.70 | 0.00 | 3,096.30 | 42.70 | 57.30 |
| Life & Health Ins-Lic & Billin | 19,800.00 | 12,966.90 | 0.00 | 6,833.10 | 34.51 | 65.49 |
| Workers Com-Lic & Billing | 210.00 | 108.50 | 0.00 | 101.50 | 48.33 | 51.67 |
| Unemployment-Lic & Billing | 900.00 | 624.44 | 0.00 | 275.56 | 30.62 | 69.38 |
| **Personnel** | **137,027.00** | **63,729.10** | **0.00** | **73,297.90** | **53.49** | **46.51** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-Lic & Billin | 0.00 | 121.29 | 0.00 | -121.29 | 0.00 | 0.00 |
| Training & Travel-Lic & Billin | 1,000.00 | 66.72 | 0.00 | 933.28 | 93.33 | 6.67 |
| Communications Svcs-Lic & Bill | 0.00 | 0.21 | 0.00 | -0.21 | 0.00 | 0.00 |
| Wireless Communications-Lic & | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copier Lease-Lic & Billing | 1,500.00 | 837.72 | 0.00 | 662.28 | 44.15 | 55.85 |
| Repairs & Maintenance-Lic & Bi | 1,250.00 | 41.67 | 0.00 | 1,208.33 | 96.67 | 3.33 |
| Software Maintenance - L & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint Comps-Lic & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Lic & Billing | 5,000.00 | 1,689.19 | 799.88 | 2,510.93 | 50.22 | 33.78 |
| Operating Supplies-Lic & Billi | 15,350.00 | 9,565.29 | 0.00 | 5,784.71 | 37.69 | 62.31 |
| Dues, Subs & Membships-Lic & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cash Short & Over-Lic & Bill | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **24,100.00** | **12,322.09** | **799.88** | **10,978.03** | **45.55** | **51.13** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-Lic & Bi | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Comp, Print, Softw-Lic & Bill | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 161,127.00 | 76,051.19 | 799.88 | 84,275.93 | 0.52 | 0.47 |

# General Ledger
## Parks and Recreation Report

User: jstull
Printed: 6/16/2016 4:54:08 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Parks & Rec | 35,000.00 | 20,746.33 | 0.00 | 14,253.67 | 40.72 | 59.28 |
| Overtime-Parks & Rec | 0.00 | 18.00 | 0.00 | -18.00 | 0.00 | 0.00 |
| FICA-Parks & Rec | 2,678.00 | 2,055.63 | 0.00 | 622.37 | 23.24 | 76.76 |
| Retirement-Parks & Rec | 2,685.00 | 1,449.65 | 0.00 | 1,235.35 | 46.01 | 53.99 |
| Life & Health Ins-Parks & Rec | 6,600.00 | 5,805.45 | 0.00 | 794.55 | 12.04 | 87.96 |
| Workers Comp-Parks & Rec | 1,000.00 | 1,063.42 | 0.00 | -63.42 | -6.34 | 106.34 |
| Unemployment-Parks & Rec | 400.00 | 240.50 | 0.00 | 159.50 | 39.88 | 60.13 |
| **Personnel** | **48,363.00** | **31,378.98** | **0.00** | **16,984.02** | **35.12** | **64.88** |
| **Operating Expenditures** | | | | | | |
| Employee Exams-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services-Parks & R | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Training & Travel-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications -Parks | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Parks & Rec | 14,000.00 | 7,842.71 | 0.00 | 6,157.29 | 43.98 | 56.02 |
| Rental Equipment-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Parks & Re | 4,000.00 | 9,902.64 | 0.00 | -5,902.64 | -147.57 | 247.57 |
| Repairs & Maintenance-Parks&Re | 14,700.00 | 10,705.94 | 0.00 | 3,994.06 | 27.17 | 72.83 |
| Refund of Sports Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Recreation | 14,318.00 | 13,895.09 | 513.91 | -91.00 | -0.64 | 97.05 |
| Operating Supplies-Parks Maint | 9,000.00 | 9,271.63 | 0.00 | -271.63 | -3.02 | 103.02 |
| Operating Supplies-Comm Garden | 0.00 | 54.48 | 0.00 | -54.48 | 0.00 | 0.00 |
| Uniforms | 11,000.00 | 10,360.10 | 0.00 | 639.90 | 5.82 | 94.18 |
| Fuel and Oil-Parks and Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues, Subs & Memberships-P & R | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **70,118.00** | **65,032.59** | **513.91** | **4,571.50** | **6.52** | **92.75** |
| **Capital Outlay** | | | | | | |
| Building Improve-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Improve other than Bldg-P&R | 155,000.00 | 3,750.00 | 0.00 | 151,250.00 | 97.58 | 2.42 |
| Machinery and Equip-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sports Complex Lighting | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant Match-FRDAP-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **155,000.00** | **3,750.00** | **0.00** | **151,250.00** | **97.58** | **2.42** |
| **Debt Service** | | | | | | |
| Debt Service-Principal- P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-Interest P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc-Howard Park-P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 273,481.00 | 100,161.57 | 513.91 | 172,805.52 | 0.63 | 0.37 |

# General Ledger
## Civic Center Monthly Report

User: jstull
Printed: 6/16/2016 4:35:24 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Svc-Civic Ctr-P&R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Civic Ctr-P&R | 7,250.00 | 2,777.26 | 0.00 | 4,472.74 | 61.69 | 38.31 |
| Prop & Gen Liab Ins-Civic Ctr | 2,100.00 | 0.00 | 0.00 | 2,100.00 | 100.00 | 0.00 |
| Repairs & Maint-Civic Ctr-P&R | 4,000.00 | 3,305.97 | 250.00 | 444.03 | 11.10 | 82.65 |
| Operating Supplies-Civic Cente | 1,000.00 | 683.29 | 20.00 | 296.71 | 29.67 | 68.33 |
| **Operating Expenditures** | **14,350.00** | **6,766.52** | **270.00** | **7,313.48** | **50.97** | **47.15** |
| **Capital Outlay** | | | | | | |
| Building Improve-Civic Center | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 14,350.00 | 6,766.52 | 270.00 | 7,313.48 | 0.51 | 0.47 |

# General Ledger
## Day Care Monthly Report

User: jstull
Printed: 6/16/2016 4:35:55 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Avaiable | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Services-DayCare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Services-DayCare | 2,500.00 | 1,153.33 | 0.00 | 1,346.67 | 53.87 | 46.13 |
| Property & Liability Ins- DCar | 1,377.00 | 0.00 | 0.00 | 1,377.00 | 100.00 | 0.00 |
| Repair & Maintenance-DayCare | 1,500.00 | 307.09 | 0.00 | 1,192.91 | 79.53 | 20.47 |
| **Operating Expenditures** | **5,377.00** | **1,460.42** | **0.00** | **3,916.58** | **72.84** | **27.16** |
| **Capital Outlay** | | | | | | |
| Building Improvement-Day Care | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 5,377.00 | 1,460.42 | 0.00 | 3,916.58 | 0.73 | 0.27 |

# General Ledger
## Police Ops Monthly Report

User: jstull
Printed: 6/16/2016 4:38:33 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Police Oper | 555,032.00 | 41,979.19 | 329,108.67 | 0.00 | 225,923.33 | 59.30 |
| Overtime-Police Operations | 39,000.00 | 2,260.86 | 22,661.26 | 0.00 | 16,338.74 | 58.11 |
| FICA-Police Operations | 43,799.00 | 3,229.17 | 33,526.24 | 0.00 | 10,272.76 | 76.55 |
| Retirement-Police Operations | 126,186.00 | 6,345.89 | 56,238.14 | 0.00 | 69,947.86 | 44.57 |
| Life & Health Ins-Police Opera | 99,000.00 | 6,106.59 | 59,142.96 | 0.00 | 39,857.04 | 59.74 |
| Workers Comp-Police Operations | 19,100.00 | 1,316.94 | 10,543.55 | 0.00 | 8,556.45 | 55.20 |
| Unemployment-Police Operations | 12,254.00 | 653.72 | 4,160.34 | 0.00 | 8,093.66 | 33.95 |
| **Personnel** | **894,371.00** | **61,892.36** | **515,381.16** | **0.00** | **378,989.84** | **57.62** |
| **Operating Expenditures** | | | | | | |
| Professional Services - Police | 0.00 | 82.20 | 775.39 | 0.00 | -775.39 | 0.00 |
| Employee Exams-Police Ops | 1,500.00 | 0.00 | 135.00 | 0.00 | 1,365.00 | 9.00 |
| Drug Buy Money-Police Operatio | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Training & Travel-Police Opera | 8,000.00 | 755.72 | 2,937.98 | 0.00 | 5,062.02 | 36.72 |
| Education Reimbursement-Pol Op | 3,000.00 | 0.00 | 422.52 | 0.00 | 2,577.48 | 14.08 |
| Communications Svcs-Police Ope | 0.00 | 238.25 | 1,191.25 | 0.00 | -1,191.25 | 0.00 |
| Wireless Communications-Police | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Police Operations | 8,925.00 | 58.52 | 3,476.51 | 0.00 | 5,448.49 | 38.95 |
| Copier Lease-Police Operations | 1,500.00 | 89.27 | 774.12 | 0.00 | 725.88 | 51.61 |
| Prop & Gen Liab Ins-Police Ope | 40,263.00 | 14,277.29 | 45,153.87 | 0.00 | -4,890.87 | 112.15 |
| Repairs & Maintenance-Police O | 4,000.00 | 0.00 | 587.22 | 0.00 | 3,412.78 | 14.68 |
| Rep and Maint-Vehicles-Pol Op | 40,000.00 | 644.44 | 17,991.78 | 10.75 | 21,997.47 | 44.98 |
| Repairs & Maint Equip-Police O | 6,500.00 | 0.00 | 288.42 | 0.00 | 6,211.58 | 4.44 |
| Software Maintenance - Police | 0.00 | 0.00 | 0.00 | 1,872.06 | -1,872.06 | 0.00 |
| Office Supplies-Police Operati | 5,000.00 | -123.95 | 1,325.88 | 0.00 | 3,674.12 | 26.52 |
| Operating Supplies-Police Oper | 20,000.00 | 860.32 | 10,820.23 | 5,978.46 | 3,201.31 | 54.10 |
| Uniforms-Police Operations | 10,000.00 | -227.21 | 5,837.43 | 0.00 | 4,162.57 | 58.37 |
| Fuel & Oil-Police Operations | 35,000.00 | 3,285.84 | 17,992.71 | 0.00 | 17,007.29 | 51.41 |
| Dues, Subs & Memships-Police O | 500.00 | 0.00 | 320.62 | 0.00 | 179.38 | 64.12 |
| Police Training Exp-Police Ope | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| Grant Match Exp-Police Operati | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| **Operating Expenditures** | **191,688.00** | **19,940.69** | **110,030.93** | **7,861.27** | **73,795.80** | **57.40** |
| **Capital Outlay** | | | | | | |
| Building Improvements-Police O | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Infrastructure | 12,000.00 | 8,500.00 | 8,500.00 | 0.00 | 3,500.00 | 70.83 |
| Machinery & Equip-Police Opera | 40,000.00 | 6,100.00 | 6,100.00 | 0.00 | 33,900.00 | 15.25 |
| CompPrintersSware-Police Ope | 0.00 | 0.00 | 3,385.00 | 0.00 | -3,385.00 | 0.00 |
| Vehicles-Police Operations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **52,000.00** | **14,600.00** | **17,985.00** | **0.00** | **34,015.00** | **34.59** |
| **Debt Service** | | | | | | |
| Debt Svc-Principal-Police Oper | 11,705.00 | 0.00 | 5,392.36 | 0.00 | 6,312.64 | 46.07 |
| Debt Svc-Interest-Police Opera | 1,245.00 | 0.00 | 1,082.66 | 0.00 | 162.34 | 86.96 |
| **Debt Service** | **12,950.00** | **0.00** | **6,475.02** | **0.00** | **6,474.98** | **50.00** |
| Expense Total | **1,151,009.00** | **96,433.05** | **649,872.11** | **7,861.27** | **493,275.62** | **0.56** |

# General Ledger
## Police Disp Monthly Report

User: jstull
Printed: 6/16/2016 4:38:33 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Police Disp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Overtime-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Retirement-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Life & Health Ins-Police Dispa | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Workers Comp-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Unemployment-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs - Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams - Police Dispat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contract Services-Police Disp | 124,000.00 | 8,538.19 | 63,024.88 | 0.00 | 60,975.12 | 50.83 |
| Training & Travel - Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Police | 0.00 | -1,677.92 | 0.00 | 0.00 | 0.00 | 0.00 |
| Comm Svcs-Radio Svc Agr-Pol Co | 13,600.00 | 3,765.60 | 8,786.40 | 0.00 | 4,813.60 | 64.61 |
| Prop & Gen Liab Ins-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maintenance-Police D | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint Equip-Police | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Software Maintenance-Police Di | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Police Disp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Uniforms - Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expense-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **137,600.00** | **10,625.87** | **71,811.28** | **0.00** | **65,788.72** | **52.19** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-Police D | 0.00 | -6,100.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **-6,100.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Svc. Principal - Motorola | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc. Interest - Motorola | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **137,600.00** | **4,525.87** | **71,811.28** | **0.00** | **65,788.72** | **0.52** |

# General Ledger
## PW Facilities Monthly Report

User: jstull
Printed: 6/16/2016 4:39:04 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW Facilities | 43,210.00 | 3,676.19 | 34,749.60 | 0.00 | 8,460.40 | 80.42 |
| Overtime-PW Facilities | 0.00 | 28.69 | 64.69 | 0.00 | -64.69 | 0.00 |
| FICA-PW Facilities | 3,153.00 | 277.13 | 3,022.96 | 0.00 | 130.04 | 95.88 |
| Retirement-PW Facilities | 2,992.00 | 393.34 | 3,438.33 | 0.00 | -446.33 | 114.92 |
| Life & Health Ins-PW Facilitie | 9,900.00 | 954.37 | 13,712.93 | 0.00 | -3,812.93 | 138.51 |
| Workers Comp-PW Facilities | 168.00 | 80.02 | 166.50 | 0.00 | 1.50 | 99.11 |
| Unemployment-PW-Facilities | 1,505.00 | 91.17 | 399.14 | 0.00 | 1,105.86 | 26.52 |
| **Personnel** | **60,928.00** | **5,500.91** | **55,554.15** | **0.00** | **5,373.85** | **91.18** |
| **Operating Expenditures** | | | | | | |
| Professional Services-PW-Facil | 0.00 | 119.55 | 119.55 | 0.00 | -119.55 | 0.00 |
| Employee Exams-PW-Facilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-PW Facilit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-PW Fac | 0.00 | 0.00 | 0.72 | 0.00 | -0.72 | 0.00 |
| Utilities-PW Facilities | 25,000.00 | 507.98 | 17,930.78 | 0.00 | 7,069.22 | 71.72 |
| Phone System Lease-PW Faciliti | 4,000.00 | 314.72 | 2,299.12 | 0.00 | 1,700.88 | 57.48 |
| Property & Gen Liab Ins-PW Fac | 12,863.00 | 3,478.32 | 10,759.96 | 0.00 | 2,103.04 | 83.65 |
| Repairs & Maintenance-PW Facil | 10,500.00 | 1,767.42 | 2,759.97 | 0.00 | 7,740.03 | 26.29 |
| Repairs & Maint Vehicles-PW Fa | 1,000.00 | 0.00 | 926.37 | 0.00 | 73.63 | 92.64 |
| Operating Supplies-PW Faciliti | 5,000.00 | 7.97 | 3,484.99 | 60.00 | 1,455.01 | 69.70 |
| Uniforms-PW Facilities | 500.00 | -17.98 | 166.00 | 20.87 | 313.13 | 33.20 |
| Fuel & Oil-PW Facilities | 2,000.00 | 0.00 | 1,003.35 | 0.00 | 996.65 | 50.17 |
| **Operating Expenditures** | **60,863.00** | **6,177.98** | **39,450.81** | **80.87** | **21,331.32** | **64.82** |
| **Capital Outlay** | | | | | | |
| Land Acquisition-PW Facilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Improvements-PW Facil | 8,000.00 | 0.00 | 36.00 | 0.00 | 7,964.00 | 0.45 |
| **Capital Outlay** | **8,000.00** | **0.00** | **36.00** | **0.00** | **7,964.00** | **0.45** |
| Expense Total | **129,791.00** | **11,678.89** | **95,040.96** | **80.87** | **34,669.17** | **0.73** |

# General Ledger
## PW Cemetery Monthly Report

User: jstull
Printed: 6/16/2016 4:39:04 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW Cemeteries | 11,440.00 | 6,393.00 | 0.00 | 5,047.00 | 44.12 | 55.88 |
| Overtime-PW Cemetery | 0.00 | 82.49 | 0.00 | -82.49 | 0.00 | 0.00 |
| FICA-PW Cemetery | 895.00 | 837.56 | 0.00 | 57.44 | 6.42 | 93.58 |
| Retirement-PW Cemetery | 860.00 | 462.84 | 0.00 | 397.16 | 46.18 | 53.82 |
| Life & Health Ins-PW Cemetery | 3,000.00 | 1,731.68 | 0.00 | 1,268.32 | 42.28 | 57.72 |
| Workers Comp-PW Cemetery | 1,643.00 | 347.56 | 0.00 | 1,295.44 | 78.85 | 21.15 |
| Unemployment-PW Cemetery | 399.00 | 80.04 | 0.00 | 318.96 | 79.94 | 20.06 |
| **Personnel** | **18,237.00** | **9,935.17** | **0.00** | **8,301.83** | **45.52** | **54.48** |
| **Operating Expenditures** | | | | | | |
| Professional Services-PW Cemet | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams-PW Cemetery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Training & Travel-PW Cemetery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-PW Cem | 0.00 | 1.50 | 0.00 | -1.50 | 0.00 | 0.00 |
| Utility Services | 1,700.00 | 1,047.76 | 0.00 | 652.24 | 38.37 | 61.63 |
| Property and Liability Ins | 0.00 | 196.50 | 0.00 | -196.50 | 0.00 | 0.00 |
| Repairs & Maintenance-PW Cemet | 1,500.00 | 1,008.82 | 0.00 | 491.18 | 32.75 | 67.25 |
| Repairs & Maint Vehicles-PW Ce | 1,000.00 | 884.02 | 0.00 | 115.98 | 11.60 | 88.40 |
| Operating Supplies-PW Cemetery | 200.00 | 64.34 | 0.00 | 135.66 | 67.83 | 32.17 |
| Uniforms-PW Cemetery | 200.00 | 124.68 | 0.00 | 75.32 | 37.66 | 62.34 |
| Fuel & Oil-PW Cemetery | 2,000.00 | 725.22 | 0.00 | 1,274.78 | 63.74 | 36.26 |
| **Operating Expenditures** | **6,600.00** | **4,052.84** | **0.00** | **2,547.16** | **38.59** | **61.41** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-PW Cemet | 8,100.00 | 8,009.00 | 0.00 | 91.00 | 1.12 | 98.88 |
| **Capital Outlay** | **8,100.00** | **8,009.00** | **0.00** | **91.00** | **1.12** | **98.88** |
| Expense Total | **32,937.00** | **21,997.01** | **0.00** | **10,939.99** | **0.33** | **0.67** |

# General Ledger
## Roads and Streets Report

User: jstull
Printed: 6/16/2016 4:39:52 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW RoadStr | 90,240.00 | 6,984.00 | 51,905.23 | 0.00 | 38,334.77 | 57.52 |
| Overtime-Roads & Streets | 500.00 | 0.00 | 44.28 | 0.00 | 455.72 | 8.86 |
| FICA-Roads & Streets | 6,924.00 | 533.63 | 6,791.13 | 0.00 | 132.87 | 98.08 |
| Retirement-Roads & Streets | 6,670.00 | 500.87 | 3,691.69 | 0.00 | 2,978.31 | 55.35 |
| Life & Health Ins-Roads & Stre | 16,500.00 | 1,386.17 | 14,359.32 | 0.00 | 2,140.68 | 87.03 |
| Workers Comp-Roads & Streets | 5,000.00 | 626.50 | 3,605.52 | 0.00 | 1,394.48 | 72.11 |
| Unemployment-Roads & Streets | 1,812.00 | 120.02 | 709.10 | 0.00 | 1,102.90 | 39.13 |
| **Personnel** | **127,646.00** | **10,151.19** | **81,106.27** | **0.00** | **46,539.73** | **63.54** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Road & S | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Employee Exams- Roads & Street | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services-Roads & S | 35,000.00 | 0.00 | 23,584.44 | 11,792.22 | -376.66 | 67.38 |
| Training & Travel-Roads & Stre | 400.00 | 128.00 | 128.00 | 0.00 | 272.00 | 32.00 |
| Communication Svcs-Roads & Str | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Road & | 0.00 | 0.00 | 2.48 | 0.00 | -2.48 | 0.00 |
| Utilities-Roads & Streets | 80,000.00 | 11,776.25 | 43,270.05 | 0.00 | 36,729.95 | 54.09 |
| Rental Equipment-Roads & Stree | 1,000.00 | 0.00 | 311.08 | 0.00 | 688.92 | 31.11 |
| Prop & Gen Liab Ins-Roads & St | 26,400.00 | 5,345.49 | 19,601.47 | 0.00 | 6,798.53 | 74.25 |
| Repairs & Maintenance-Roads & | 3,000.00 | 0.00 | 1,514.40 | 0.00 | 1,485.60 | 50.48 |
| Rep & Maint Vehicles-Roads & S | 5,050.00 | 158.72 | 1,723.86 | 68.00 | 3,258.14 | 34.14 |
| Rep & Maint Equip-Roads & Stre | 15,000.00 | 957.73 | 3,229.24 | 0.00 | 11,770.76 | 21.53 |
| Rep & Maint-Traffic Signs-R&S | 10,000.00 | 1,246.52 | 7,479.74 | 0.00 | 2,520.26 | 74.80 |
| Rep & Maint-Traffic Signal-R&S | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| Rep & Maint-Trees-Roads & Stre | 10,000.00 | 6,900.00 | 6,900.00 | 0.00 | 3,100.00 | 69.00 |
| Operating Supplies-Roads & Str | 4,000.00 | 204.04 | 1,875.43 | 90.01 | 2,034.56 | 46.89 |
| Uniforms-Roads & Streets | 1,200.00 | 122.21 | 511.45 | 112.00 | 576.55 | 42.62 |
| Fuel & Oil-Roads & Streets | 14,000.00 | 642.52 | 4,079.58 | 0.00 | 9,920.42 | 29.14 |
| Tree Replacement-Roads & Stree | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| Road & Sidewalk Rep-Roads & St | 28,000.00 | 2,802.67 | 3,516.56 | 0.00 | 24,483.44 | 12.56 |
| Bad Debt Expense - Streets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Loss on Investment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **237,200.00** | **30,284.15** | **117,727.78** | **12,062.23** | **107,409.99** | **49.63** |
| **Capital Outlay** | | | | | | |
| Land Acquisition-Roads & Stree | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Improvements-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Imp Other Blgd-Paving-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vehicles-Roads & Streets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service Interest - R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc-Other Costs-R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **364,846.00** | **40,435.34** | **198,834.05** | **12,062.23** | **153,949.72** | **0.54** |

# General Ledger
## Solid Waste Fund Monthly Rept

User: jstull
Printed: 6/16/2016 4:40:53 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Reimbursement from FEMA-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Collection Fees-Solid Waste | 715,238.00 | 62,849.77 | 376,612.83 | 0.00 | 338,625.17 | 52.66 |
| Garbage Adjustments-Solid Wast | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Solid Waste | 22,905.00 | 1,510.00 | 9,353.29 | 0.00 | 13,551.71 | 40.84 |
| **Utility Revenue** | **738,143.00** | **64,359.77** | **385,966.12** | **0.00** | **352,176.88** | **52.29** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenu-SW | 0.00 | 0.00 | 71.92 | 0.00 | -71.92 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **71.92** | **0.00** | **-71.92** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Accts-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned on Invest-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer From General Fund-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Appropriation of Prior Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries - Solid Waste | 25,461.00 | 1,037.59 | 13,850.26 | 0.00 | 11,610.74 | 54.40 |
| Overtime - Solid Waste | 0.00 | 0.00 | 50.75 | 0.00 | -50.75 | 0.00 |
| FICA - Solid Waste | 1,947.00 | 79.39 | 1,482.15 | 0.00 | 464.85 | 76.12 |
| Retirement - Solid Waste | 1,850.00 | 75.33 | 994.72 | 0.00 | 855.28 | 53.77 |
| Life & Health Ins.-Solid Waste | 6,600.00 | 277.21 | 696.35 | 0.00 | 5,903.65 | 10.55 |
| Workers Comp - Solid Waste | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Unemployment - Solid Waste | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| **Personnel** | **37,108.00** | **1,469.52** | **17,074.23** | **0.00** | **20,033.77** | **46.01** |
| **Operating Expenditures** | | | | | | |
| Professional Fees-Solid Waste | 485,000.00 | 41,630.20 | 288,892.49 | 0.00 | 196,107.51 | 59.57 |
| Accounting & Auditing-SW | 9,500.00 | 0.00 | 9,500.00 | 0.00 | 0.00 | 100.00 |
| Prop & Gen Liab Ins-SW | 1,068.00 | 0.00 | 0.00 | 0.00 | 1,068.00 | 0.00 |
| Repairs & Maintenance-SW | 100.00 | 0.00 | 41.66 | 0.00 | 58.34 | 41.66 |
| Repairs & Maint Vehicles-SW | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Office Supplies-Solid Waste | 200.00 | 0.00 | 142.30 | 0.00 | 57.70 | 71.15 |
| Operating Supplies-Solid Waste | 1,000.00 | 0.00 | 131.67 | 0.00 | 868.33 | 13.17 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Fuel & Oil-Solid Waste | 1,000.00 | 107.15 | 420.78 | 0.00 | 579.22 | 42.08 |
| Bad Debt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **498,868.00** | **41,737.35** | **299,128.90** | **0.00** | **199,739.10** | **59.96** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Sw | 202,167.00 | 0.00 | 0.00 | 0.00 | 202,167.00 | 0.00 |
| Transfer to Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **202,167.00** | **0.00** | **0.00** | **0.00** | **202,167.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation-Solid Waste | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec-Eq, Mach & Furn-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **738,143.00** | **64,359.77** | **386,038.04** | **0.00** | **352,104.96** | **0.52** |
| Expense Total | **738,143.00** | **43,206.87** | **316,203.13** | **0.00** | **421,939.87** | **0.43** |
| Grand Total | **0.00** | **21,152.90** | **69,834.91** | **0.00** | **-69,834.91** | **0.00** |

# General Ledger
## Sewer Fund Monthly Report

User: jstull
Printed: 6/16/2016 4:40:24 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| State Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Rural Development Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Suwannee River Mgt Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Sewer Service Fees | 671,625.00 | 60,187.31 | 336,380.69 | 0.00 | 335,244.31 | 50.08 |
| Sewer Adjustments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer Installations | 25,000.00 | 15,882.00 | 44,497.00 | 0.00 | -19,497.00 | 177.99 |
| Sewer Connections | 35,000.00 | 5,600.00 | 22,400.00 | 0.00 | 12,600.00 | 64.00 |
| Fee Grinder Pump Replacement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Utility Revenue** | **731,625.00** | **81,669.31** | **403,277.69** | **0.00** | **328,347.31** | **55.12** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Acct | 600.00 | 61.68 | 432.57 | 0.00 | 167.43 | 72.10 |
| **Interest Earned** | **600.00** | **61.68** | **432.57** | **0.00** | **167.43** | **72.10** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenue-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Sewer Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund-Sew | 165,500.00 | 0.00 | 0.00 | 0.00 | 165,500.00 | 0.00 |
| Transfer from Water Fund-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Solid Waste | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Sewer Impact Fee | 94,784.00 | 0.00 | 0.00 | 0.00 | 94,784.00 | 0.00 |
| **Transfers In** | **260,284.00** | **0.00** | **0.00** | **0.00** | **260,284.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Appropriation of Prior Yr Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Sewer | 78,375.00 | 5,656.25 | 43,697.23 | 0.00 | 34,677.77 | 55.75 |
| Overtime-Sewer | 6,000.00 | 469.51 | 2,055.42 | 0.00 | 3,944.58 | 34.26 |
| FICA-Sewer | 6,417.00 | 461.30 | 3,983.65 | 0.00 | 2,433.35 | 62.08 |
| Retirement-Sewer | 6,089.00 | 444.73 | 3,276.97 | 0.00 | 2,812.03 | 53.82 |
| Life & Health Ins-Sewer | 19,800.00 | 1,663.38 | 12,508.60 | 0.00 | 7,291.40 | 63.17 |
| OPEB Expense - Sewer | 1,795.00 | 0.00 | 0.00 | 0.00 | 1,795.00 | 0.00 |
| Workers Comp-Sewer | 2,900.00 | 161.34 | 1,237.74 | 0.00 | 1,662.26 | 42.68 |
| Unemployment-Sewer | 1,000.00 | 94.42 | 561.22 | 0.00 | 438.78 | 56.12 |
| **Personnel** | **122,376.00** | **8,950.93** | **67,320.83** | **0.00** | **55,055.17** | **55.01** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Sewer | 30,000.00 | 15,780.00 | 18,410.00 | 0.00 | 11,590.00 | 61.37 |
| Prof Services Engineering-Sewe | 5,000.00 | -13,200.00 | 5,125.00 | 0.00 | -125.00 | 102.50 |
| Employee Exams-Sewer | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Contractual Services-GRU-Sewer | 5,000.00 | 0.00 | 2,896.80 | 2,872.00 | -768.80 | 57.94 |
| Contractual Svcs Grinder Insta | 15,000.00 | 12,280.00 | 12,280.00 | 0.00 | 2,720.00 | 81.87 |
| Travel & Training-Sewer | 1,200.00 | 0.00 | 674.00 | 64.00 | 462.00 | 56.17 |
| Communication Services-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Services-Sewer | 0.00 | 0.00 | 3.07 | 0.00 | -3.07 | 0.00 |
| Utilities-Sewer | 49,000.00 | 5,275.96 | 33,645.39 | 0.00 | 15,354.61 | 68.66 |
| Rental Equipment-Sewer | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Phone System Lease-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Sewer | 8,490.00 | 990.97 | 3,526.91 | 0.00 | 4,963.09 | 41.54 |
| Repairs & Maintenance-Sewer | 30,000.00 | 1,700.35 | 19,818.68 | 3,445.00 | 6,736.32 | 66.06 |
| Repairs & Maint Vehicles-Sewer | 2,000.00 | 403.37 | 1,900.80 | 0.00 | 99.20 | 95.04 |
| Rep & Maint Grinder Pumps-Sewe | 25,000.00 | 1,324.55 | 16,003.43 | 638.92 | 8,357.65 | 64.01 |
| Refund of PriorYr.Rev.-Sew.Ins | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refund of PriorYr.Rev.-Sew.Con | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Sewer | 15,000.00 | 1,730.03 | 12,130.43 | 524.53 | 2,345.04 | 80.87 |
| Uniforms-Sewer | 1,250.00 | 60.64 | 1,095.90 | 0.00 | 154.10 | 87.67 |
| Fuel & Oil-Sewer | 3,500.00 | 206.08 | 1,815.20 | 0.00 | 1,684.80 | 51.86 |
| Op Supply-New Grinder Pumps-Se | 30,000.00 | -8,400.00 | 23,250.00 | 0.00 | 6,750.00 | 77.50 |
| Bank Charges & Fees - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **221,140.00** | **18,151.95** | **152,575.61** | **7,544.45** | **61,019.94** | **69.00** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Interest-Sewer | 120,610.00 | 0.00 | 0.00 | 0.00 | 120,610.00 | 0.00 |
| Debt Svs-Rural Dev Const-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svs-2003 Bonds-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **120,610.00** | **0.00** | **0.00** | **0.00** | **120,610.00** | **0.00** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Sewer | 192,802.00 | 0.00 | 0.00 | 0.00 | 192,802.00 | 0.00 |
| Transfer To Water Fund-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Sewer Const-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **192,802.00** | **0.00** | **0.00** | **0.00** | **192,802.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTINGENCY-SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reserve for FB Rollfwd-Pimcip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reserve for FB Rollfwd-Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTGY GRINDER PUMP REPLACEMNT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Depreciation-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec Improvements-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec Eq, Mach & Furn-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Amortization-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **992,509.00** | **81,730.99** | **403,710.26** | **0.00** | **588,798.74** | **0.41** |
| Expense Total | **656,928.00** | **27,102.88** | **219,896.44** | **7,544.45** | **429,487.11** | **0.33** |
| Grand Total | **335,581.00** | **54,628.11** | **183,813.82** | **-7,544.45** | **159,311.63** | **0.55** |

# General Ledger
## Water Fund Monthly Report

User: jstull
Printed: 6/16/2016 4:41:12 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Grant Revenue - Water | 700,000.00 | 0.00 | 0.00 | 0.00 | 700,000.00 | 0.00 |
| **Grants** | **700,000.00** | **0.00** | **0.00** | **0.00** | **700,000.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Water Service Fees | 515,000.00 | 44,001.53 | 253,404.19 | 0.00 | 261,595.81 | 49.20 |
| Water Adjustments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Meter Installations-Water | 95,000.00 | 15,600.00 | 67,120.00 | 0.00 | 27,880.00 | 70.65 |
| Cutoff Charges-Water | 23,000.00 | 2,875.00 | 4,929.91 | 0.00 | 18,070.09 | 21.43 |
| Irrigation Meter Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Water | 17,000.00 | 1,170.00 | 8,459.82 | 0.00 | 8,540.18 | 49.76 |
| **Utility Revenue** | **650,000.00** | **63,646.53** | **333,913.92** | **0.00** | **316,086.08** | **51.37** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Accounts | 5,000.00 | 738.69 | 388.96 | 0.00 | 4,611.04 | 7.78 |
| Interest Earned on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **5,000.00** | **738.69** | **388.96** | **0.00** | **4,611.04** | **7.78** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Income-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund | 75,500.00 | 0.00 | 0.00 | 0.00 | 75,500.00 | 0.00 |
| Transfer from Sewer Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **75,500.00** | **0.00** | **0.00** | **0.00** | **75,500.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Water | 92,015.00 | 7,218.62 | 54,779.43 | 0.00 | 37,235.57 | 59.53 |
| Overtime-Water | 10,000.00 | 173.26 | 3,105.40 | 0.00 | 6,894.60 | 31.05 |
| FICA-Water | 8,148.00 | 550.09 | 5,865.51 | 0.00 | 2,282.49 | 71.99 |
| Retirement-Water | 7,733.00 | 536.65 | 4,158.55 | 0.00 | 3,574.45 | 53.78 |
| Life and Health Ins-Water | 19,800.00 | 1,663.38 | 13,473.11 | 0.00 | 6,326.89 | 68.05 |
| OPEB Expense - Water | 5,849.00 | 0.00 | 0.00 | 0.00 | 5,849.00 | 0.00 |
| Workers Comp-Water | 4,149.00 | 249.05 | 1,698.68 | 0.00 | 2,450.32 | 40.94 |
| Unemployment-Water | 2,040.00 | 117.36 | 657.75 | 0.00 | 1,382.25 | 32.24 |
| **Personnel** | **149,734.00** | **10,508.41** | **83,738.43** | **0.00** | **65,995.57** | **55.92** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Water | 0.00 | -5,740.00 | 125.00 | 0.00 | -125.00 | 0.00 |
| Prof Services Engineering-Wate | 5,000.00 | 5,865.00 | 8,915.00 | 0.00 | -3,915.00 | 178.30 |
| Prof. Services - Water Study | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams-Water | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| Accounting & Auditing-Water | 5,440.00 | 0.00 | 5,440.00 | 0.00 | 0.00 | 100.00 |
| Contractual Services-Water | 5,000.00 | 0.00 | 3,044.82 | 0.00 | 1,955.18 | 60.90 |
| Training & Travel | 2,000.00 | 452.50 | 1,047.50 | 0.00 | 952.50 | 52.38 |
| Communications Services-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Services-Water | 0.00 | 0.00 | 105.77 | 0.00 | -105.77 | 0.00 |
| Utilities-Water | 20,000.00 | 0.00 | 7,621.53 | 0.00 | 12,378.47 | 38.11 |
| Rental Equipment-Water | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Phone System Lease-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Water | 6,000.00 | 1,455.18 | 4,365.54 | 0.00 | 1,634.46 | 72.76 |
| Repairs & Maintenance-Water | 35,000.00 | 569.66 | 24,569.41 | 0.00 | 10,430.59 | 70.20 |
| Repairs & Maint Vehicles-Water | 2,000.00 | 145.12 | 814.14 | 0.00 | 1,185.86 | 40.71 |
| Repair & Maintenance Equipment | 1,500.00 | 0.00 | 1,370.95 | 0.00 | 129.05 | 91.40 |
| Repairs & Maint Bldg-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Water | 23,000.00 | 1,800.61 | 13,038.37 | 405.42 | 9,556.21 | 56.69 |
| Uniforms-Water | 500.00 | 44.22 | 601.07 | 56.00 | -157.07 | 120.21 |
| Fuel & Oil-Water | 3,500.00 | 246.50 | 1,947.38 | 0.00 | 1,552.62 | 55.64 |
| Op Supplies-New Meter Inst-Wat | 9,000.00 | 0.00 | 5,381.75 | 0.00 | 3,618.25 | 59.80 |
| Operating Supplies Meter Repla | 4,000.00 | -7,030.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| Dues, Subs & Memberships-Water | 1,000.00 | 0.00 | 1,104.00 | 0.00 | -104.00 | 110.40 |
| Bad Debt-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **123,290.00** | **-2,191.21** | **79,492.23** | **461.42** | **43,336.35** | **64.48** |
| **Capital Outlay** | | | | | | |
| Building Improvements-Water | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| Machinery, Equipment & Furn-Wa | 125,000.00 | 26,030.00 | 37,530.00 | 0.00 | 87,470.00 | 30.02 |
| **Capital Outlay** | **135,000.00** | **26,030.00** | **37,530.00** | **0.00** | **97,470.00** | **27.80** |
| **Debt Service** | | | | | | |
| Debt Service-1976 Bonds-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Water | 222,965.00 | 0.00 | 0.00 | 0.00 | 222,965.00 | 0.00 |
| Tranfers To Sewer Fund-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **222,965.00** | **0.00** | **0.00** | **0.00** | **222,965.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 8,061.00 | 0.00 | 0.00 | 0.00 | 8,061.00 | 0.00 |
| Reserve for FB Rollfwd-Princip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **8,061.00** | **0.00** | **0.00** | **0.00** | **8,061.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Depreciation-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Improvements Depreciation-Wate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equip, Mach & Furn Depr-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **1,430,500.00** | **64,385.22** | **334,302.88** | **0.00** | **1,096,197.12** | **0.23** |
| Expense Total | **639,050.00** | **34,347.20** | **200,760.66** | **461.42** | **437,827.92** | **0.31** |
| Grand Total | **791,450.00** | **30,038.02** | **133,542.22** | **-461.42** | **658,369.20** | **0.17** |

# General Ledger
## Impact Fee Fund Monthly Report

User: jstull
Printed: 6/16/2016 4:37:45 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Rural Development Grant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Accts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Int Earned on Bank Acct-Water | 100.00 | 23.97 | 0.00 | 76.03 | 76.03 | 23.97 |
| Int Earned on Bank Acct-Sewer | 200.00 | 201.19 | 0.00 | -1.19 | -0.60 | 100.60 |
| Interest Earned on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest earned on Inv-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned on Inv.-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned-Ad Valorem Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **300.00** | **225.16** | **0.00** | **74.84** | **24.95** | **75.05** |
| **Impact Fees** | | | | | | |
| Water Impact Fee Revenue | 20,529.00 | 8,120.00 | 0.00 | 12,409.00 | 60.45 | 39.55 |
| Sewer Impact Fee Revenue | 144,489.00 | 49,010.00 | 0.00 | 95,479.00 | 66.08 | 33.92 |
| **Impact Fees** | **165,018.00** | **57,130.00** | **0.00** | **107,888.00** | **65.38** | **34.62** |
| **Transfers In** | | | | | | |
| Contribs from Enterprise Opers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Refund of PriorYr.Rev.-Sew.Imp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Capital Outlay** | | | | | | |
| Water Sys Improvements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer System Improv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| Development Water Reimb | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 | 0.00 |
| Development Sewer Reimb | 12,808.00 | 0.00 | 0.00 | 12,808.00 | 100.00 | 0.00 |
| Sewer Lift Station | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **17,808.00** | **0.00** | **0.00** | **17,808.00** | **100.00** | **0.00** |
| **Transfers** | | | | | | |
| Interfund Transfer-Gen Fund | 2,726.00 | 0.00 | 0.00 | 2,726.00 | 100.00 | 0.00 |
| Transfer to Sewer | 94,784.00 | 0.00 | 0.00 | 94,784.00 | 100.00 | 0.00 |
| Transfer to Sewer Const Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **97,510.00** | **0.00** | **0.00** | **97,510.00** | **100.00** | **0.00** |
| **Contingency** | | | | | | |
| Water Contingency | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100.00 | 0.00 |
| Sewer Contingency | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100.00 | 0.00 |
| **Contingency** | **50,000.00** | **0.00** | **0.00** | **50,000.00** | **100.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Depreciation Exepnse-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | 165,318.00 | 57,355.16 | 0.00 | 107,962.84 | 0.65 | 0.35 |
| Expense Total | 165,318.00 | 0.00 | 0.00 | 165,318.00 | 1.00 | 0.00 |
| Grand Total | 0.00 | 57,355.16 | 0.00 | -57,355.16 | 0.00 | 0.00 |

# General Ledger
## Fire Fund Monthly Report

User: jstull
Printed: 6/16/2016 4:37:18 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Fire Assessments | 245,000.00 | 0.00 | 197,220.84 | 0.00 | 47,779.16 | 80.50 |
| **Taxes** | **245,000.00** | **0.00** | **197,220.84** | **0.00** | **47,779.16** | **80.50** |
| **Grants** | | | | | | |
| Grants-DOI-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Misc Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Intergovernmental** | | | | | | |
| State Rev Share-Firefgt Sup Co | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Intergovernmental** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Fire Fees** | | | | | | |
| Fire Contract Payments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Alachua County Agreement | 145,000.00 | 12,083.34 | 84,583.38 | 0.00 | 60,416.62 | 58.33 |
| Columbia County Agreement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire Inspection Fees | 3,500.00 | 1,158.00 | 3,271.80 | 0.00 | 228.20 | 93.48 |
| Fire Plan Review Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Fire Fees** | **148,500.00** | **13,241.34** | **87,855.18** | **0.00** | **60,644.82** | **59.16** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Accts | 300.00 | 9.90 | 52.02 | 0.00 | 247.98 | 17.34 |
| **Interest Earned** | **300.00** | **9.90** | **52.02** | **0.00** | **247.98** | **17.34** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenue-Fire | 0.00 | 0.00 | 660.00 | 0.00 | -660.00 | 0.00 |
| Donations-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **660.00** | **0.00** | **-660.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund | 568,890.00 | 0.00 | 0.00 | 0.00 | 568,890.00 | 0.00 |
| **Transfers In** | **568,890.00** | **0.00** | **0.00** | **0.00** | **568,890.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds-Fir | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Loan Proceeds** | | | | | | |
| Loan Proceeds-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Fire | 426,693.00 | 26,957.70 | 203,774.24 | 0.00 | 222,918.76 | 47.76 |
| Overtime-Fire | 33,317.00 | 1,838.43 | 16,219.63 | 0.00 | 17,097.37 | 48.68 |
| Holiday Pay-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire Fees | 8,000.00 | 340.00 | 3,425.00 | 0.00 | 4,575.00 | 42.81 |
| FICA-Fire | 35,706.00 | 2,165.66 | 22,714.51 | 0.00 | 12,991.49 | 63.62 |
| Retirement-Fire | 101,506.00 | 6,346.67 | 47,978.74 | 0.00 | 53,527.26 | 47.27 |
| Life & Health Ins-Fire | 46,200.00 | 3,329.27 | 29,985.90 | 0.00 | 16,214.10 | 64.90 |
| Workers Comp-Fire | 18,000.00 | 1,179.21 | 8,175.13 | 0.00 | 9,824.87 | 45.42 |
| Unemployment-Fire | 6,000.00 | 467.87 | 2,541.50 | 0.00 | 3,458.50 | 42.36 |
| **Personnel** | **675,422.00** | **42,624.81** | **334,814.65** | **0.00** | **340,607.35** | **49.57** |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Services-Fire | 8,500.00 | 370.00 | 4,660.00 | 235.00 | 3,605.00 | 54.82 |
| Training & Travel-Fire | 2,500.00 | 0.00 | 1,415.00 | 0.00 | 1,085.00 | 56.60 |
| Communications Svcs-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Fire | 0.00 | 0.00 | 108.83 | 0.00 | -108.83 | 0.00 |
| Utilities-Fire | 8,000.00 | 206.86 | 4,838.43 | 20.00 | 3,141.57 | 60.48 |
| Phone System Lease-Fire | 675.00 | 50.04 | 254.20 | 0.00 | 420.80 | 37.66 |
| Prop & Gen Liab Ins-Fire | 6,300.00 | 1,157.24 | 3,471.72 | 0.00 | 2,828.28 | 55.11 |
| Repairs & Maint Vehicles-Fire | 19,175.00 | 146.44 | 15,219.70 | 0.00 | 3,955.30 | 79.37 |
| Repairs & Maint Equip-Fire | 8,000.00 | 0.00 | 6,509.46 | 0.00 | 1,490.54 | 81.37 |
| Software Maint Agr-Fire | 4,200.00 | 0.00 | 0.00 | 0.00 | 4,200.00 | 0.00 |
| Repairs & Maint Bldg-Fire | 6,500.00 | 339.77 | 4,577.27 | 0.00 | 1,922.73 | 70.42 |
| Assesment Study | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Fire | 3,000.00 | 56.14 | 514.26 | 0.00 | 2,485.74 | 17.14 |
| Operating Supplies-Fire | 6,000.00 | 659.49 | 2,233.32 | 102.00 | 3,664.68 | 37.22 |
| Uniforms-Fire | 2,500.00 | 1,217.91 | 2,100.54 | 0.00 | 399.46 | 84.02 |
| Fuel & Oil-Fire | 11,700.00 | 548.63 | 4,944.69 | 0.00 | 6,755.31 | 42.26 |
| Dues, Subs & Memberships-Fire | 2,000.00 | 0.00 | 1,622.00 | 0.00 | 378.00 | 81.10 |
| **Operating Expenditures** | **89,050.00** | **4,752.52** | **52,469.42** | **357.00** | **36,223.58** | **58.92** |
| **Capital Outlay** | | | | | | |
| Building Improvements | 0.00 | 4,600.00 | 4,600.00 | 0.00 | -4,600.00 | 0.00 |
| Machinery & Equipment-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **4,600.00** | **4,600.00** | **0.00** | **-4,600.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-Fire | 36,176.00 | 0.00 | 33,095.38 | 0.00 | 3,080.62 | 91.48 |
| Debt Service-Interest-Fire | 9,819.00 | 0.00 | 8,574.19 | 0.00 | 1,244.81 | 87.32 |
| **Debt Service** | **45,995.00** | **0.00** | **41,669.57** | **0.00** | **4,325.43** | **90.60** |
| **Transfers** | | | | | | |
| Transfer to General Fund | 152,223.00 | 0.00 | 0.00 | 0.00 | 152,223.00 | 0.00 |
| **Transfers** | **152,223.00** | **0.00** | **0.00** | **0.00** | **152,223.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **962,690.00** | **13,251.24** | **285,788.04** | **0.00** | **676,901.96** | **0.30** |
| Expense Total | **962,690.00** | **51,977.33** | **433,553.64** | **357.00** | **528,779.36** | **0.45** |
| Grand Total | **0.00** | **-38,726.09** | **-147,765.60** | **-357.00** | **148,122.60** | **0.00** |

# General Ledger
## CRA Monthly Report

User: jstull
Printed: 6/16/2016 4:35:58 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Ad Valorem Taxes COHS | 73,000.00 | 0.00 | 72,863.00 | 0.00 | 137.00 | 99.81 |
| Ad Valorem Tax-CRA | 105,000.00 | 0.00 | 104,495.00 | 0.00 | 505.00 | 99.52 |
| **Taxes** | **178,000.00** | **0.00** | **177,358.00** | **0.00** | **642.00** | **99.64** |
| **Grants** | | | | | | |
| General Government Grant-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Account | 0.00 | 0.00 | 0.05 | 0.00 | -0.05 | 0.00 |
| **Interest Earned** | **0.00** | **0.00** | **0.05** | **0.00** | **-0.05** | **0.00** |
| **Misc Revenue** | | | | | | |
| Contributions Non-Govt - CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 234,515.00 | 0.00 | 0.00 | 0.00 | 234,515.00 | 0.00 |
| **Appropriated Funds** | **234,515.00** | **0.00** | **0.00** | **0.00** | **234,515.00** | **0.00** |
| **Loan Proceeds** | | | | | | |
| Proceeds From Loan | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries - CRA | 48,500.00 | 3,764.80 | 26,044.83 | 0.00 | 22,455.17 | 53.70 |
| Overtime - CRA | 0.00 | 2.07 | 82.52 | 0.00 | -82.52 | 0.00 |
| FICA - CRA | 3,725.00 | 283.29 | 2,392.78 | 0.00 | 1,332.22 | 64.24 |
| Retirement - CRA | 3,575.00 | 273.48 | 1,882.21 | 0.00 | 1,692.79 | 52.65 |
| Life & Health Insurance-CRA | 9,000.00 | 831.70 | 3,378.46 | 0.00 | 5,621.54 | 37.54 |
| Worker's Comp - CRA | 1,200.00 | 5.68 | 38.08 | 0.00 | 1,161.92 | 3.17 |
| Unemployment Comp - CRA | 1,100.00 | 56.47 | 286.71 | 0.00 | 813.29 | 26.06 |
| Contingency - CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **67,100.00** | **5,217.49** | **34,105.59** | **0.00** | **32,994.41** | **50.83** |
| **Operating Expenditures** | | | | | | |
| Professional Services-CRA | 13,000.00 | 1,918.60 | 2,583.61 | 0.00 | 10,416.39 | 19.87 |
| Contractual Services-CRA | 4,700.00 | 0.00 | 0.00 | 0.00 | 4,700.00 | 0.00 |
| Contractual Svcs COHS | 24,590.00 | 0.00 | 0.00 | 0.00 | 24,590.00 | 0.00 |
| Training and Travel-CRA | 3,000.00 | 0.00 | 640.73 | 0.00 | 2,359.27 | 21.36 |
| Utilities-CRA | 1,000.00 | 0.00 | 59.52 | 0.00 | 940.48 | 5.95 |
| Prop & Gen Liab Ins-CRA | 5,000.00 | 750.78 | 2,252.34 | 0.00 | 2,747.66 | 45.05 |
| Repairs & Maintenance-CRA | 14,000.00 | 1,623.01 | 12,997.26 | 696.00 | 306.74 | 92.84 |
| Repairs & Maint Bldg-CRA | 1,000.00 | 85.00 | 640.25 | 685.00 | -325.25 | 64.03 |
| Promotional Activities-CRA | 3,000.00 | 1,697.50 | 2,052.50 | 50.00 | 897.50 | 68.42 |
| Operating Supplies | 1,200.00 | 113.23 | 900.83 | 0.00 | 299.17 | 75.07 |
| Dues, Subs, Memberships-CRA | 700.00 | 0.00 | 832.18 | 0.00 | -132.18 | 118.88 |
| Billboard Advertising - CRA | 10,000.00 | 0.00 | 5,450.00 | 0.00 | 4,550.00 | 54.50 |
| Pamphlets - CRA | 200.00 | 52.50 | 52.50 | 0.00 | 147.50 | 26.25 |
| Music in the Park Advert.-CRA | 2,500.00 | 0.00 | 853.58 | 0.00 | 1,646.42 | 34.14 |
| Building Demolition | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt - CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grants to Others-CRA | 85,769.00 | 8,338.50 | 16,646.78 | 0.00 | 69,122.22 | 19.41 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | **169,659.00** | **14,579.12** | **45,962.08** | **1,431.00** | **122,265.92** | **27.09** |
| **Capital Outlay** | | | | | | |
| Improve Other than Bldgs-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| School Renovation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Downtown Sidewalks | 112,010.00 | 0.00 | 28.99 | 0.00 | 111,981.01 | 0.03 |
| Downtown Projects | 63,746.00 | 1,250.00 | 2,324.01 | 0.00 | 61,421.99 | 3.65 |
| Machinery & Equipment-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant Match-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **175,756.00** | **1,250.00** | **2,353.00** | **0.00** | **173,403.00** | **1.34** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-Interest-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Contingency** | | | | | | |
| Reserve for Parking Lots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| RESERVED FOR BALANCE FORWARD | 0.00 | 0.00 | 1,434.98 | 0.00 | -1,434.98 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **1,434.98** | **0.00** | **-1,434.98** | **0.00** |
| Revenue Total | **412,515.00** | **0.00** | **177,358.05** | **0.00** | **235,156.95** | **0.43** |
| Expense Total | **412,515.00** | **21,046.61** | **83,855.65** | **1,431.00** | **327,228.35** | **0.20** |
| Grand Total | **0.00** | **-21,046.61** | **93,502.40** | **-1,431.00** | **-92,071.40** | **0.00** |

# General Ledger
## Farmers Market Monthly Report

User: jstull
Printed: 6/16/2016 4:36:26 PM
Period 01 - 07
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-FM | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| FICA - FM | 192.00 | 0.00 | 0.00 | 0.00 | 192.00 | 0.00 |
| Retirement - FM | 192.00 | 0.00 | 0.00 | 0.00 | 192.00 | 0.00 |
| Life & Health Insurance - FM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Work Comp-Farmers Market | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| Unemployment Comp. - FM | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| **Personnel** | **2,984.00** | **0.00** | **0.00** | **0.00** | **2,984.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-Farmers Mkt | 5,262.00 | 721.67 | 4,083.08 | 0.00 | 1,178.92 | 77.60 |
| Training & Travel-Farmers Mkt | 160.00 | 0.00 | 80.00 | 0.00 | 80.00 | 50.00 |
| Promotional Act-Farmers Mkt | 150.00 | -50.00 | 25.00 | 0.00 | 125.00 | 16.67 |
| Advertising Farmers Market | 100.00 | 0.00 | 50.06 | 0.00 | 49.94 | 50.06 |
| Office Supplies-Farmers Mkt | 0.00 | 91.12 | 91.12 | 0.00 | -91.12 | 0.00 |
| Operating Supplies-Farmers Mkt | 1,344.00 | 273.92 | 1,533.02 | 0.00 | -189.02 | 114.06 |
| Other Expenses-Farmers Mkt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **7,016.00** | **1,036.71** | **5,862.28** | **0.00** | **1,153.72** | **83.56** |
| **Capital Outlay** | | | | | | |
| Building Improvements | 199,441.00 | 0.00 | 0.00 | 0.00 | 199,441.00 | 0.00 |
| Machinery & Equip-Farmers Mark | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **199,441.00** | **0.00** | **0.00** | **0.00** | **199,441.00** | **0.00** |
| Expense Total | **209,441.00** | **1,036.71** | **5,862.28** | **0.00** | **203,578.72** | **0.03** |

# General Ledger
## General Revenue Fund Report

User: jstull
Printed: 6/16/2016 4:56:18 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Ad Valorem Taxes | 1,325,000.00 | 120,739.49 | 1,195,254.47 | 129,745.53 | -311,921.14 | 90.21 |
| Ad Valorem Taxes-Delinquent | 75,200.00 | 1,722.46 | 38,680.64 | 36,519.36 | 11,452.69 | 51.44 |
| Local Option Gas Tax | 259,000.00 | 0.00 | 137,497.46 | 121,502.54 | 35,169.21 | 53.09 |
| Local Govt Infrastructure Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Electric Utility Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax-Clay Electric | 46,000.00 | 0.00 | 26,212.27 | 19,787.73 | 4,454.40 | 56.98 |
| Utility Tax-Duke Energy | 254,000.00 | 0.00 | 137,901.06 | 116,098.94 | 31,432.27 | 54.29 |
| Telecommunications Svc Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunications Tax-Alltel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunication Tax-AT&T | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecommunications Service Tax | 130,083.00 | 0.00 | 67,526.82 | 62,556.18 | 19,195.18 | 51.91 |
| Telecommunication Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Tax - Gas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-CVS | 250.00 | 0.00 | 339.94 | -89.94 | -173.27 | 135.98 |
| Gas Utility Svc Tax-Crescent P | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-Davis Gas | 300.00 | 0.00 | 172.30 | 127.70 | 27.70 | 57.43 |
| Gas Utility Svc Tax-Ferrel Gas | 2,000.00 | 0.00 | 1,405.29 | 594.71 | -71.96 | 70.26 |
| Gas Utility Svc Tax-Heritage L | 5,000.00 | 0.00 | 3,778.81 | 1,221.19 | -445.48 | 75.58 |
| Gas Utility Svc Tax-Tru-Gas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gas Utility Svc Tax-Suburban P | 300.00 | 0.00 | 131.15 | 168.85 | 68.85 | 43.72 |
| Gas Utility Svc Tax-PantryLil | 400.00 | 0.00 | 169.92 | 230.08 | 96.75 | 42.48 |
| Gas Utility Svc Tax-William Ga | 1,000.00 | 0.00 | 516.62 | 483.38 | 150.05 | 51.66 |
| Gas Utility Svc Tax-Winn Dixie | 2,000.00 | 0.00 | 1,260.57 | 739.43 | 72.76 | 63.03 |
| Gas Utility Svc Tax-Misc | 6,000.00 | 0.00 | 6,615.94 | -615.94 | -2,615.94 | 110.27 |
| Local Govt 12 Cent Sales Tax | 317,897.00 | 0.00 | 133,557.07 | 184,339.93 | 78,374.26 | 42.01 |
| **Taxes** | **2,424,430.00** | **122,461.95** | **1,751,020.33** | **673,409.67** | **-134,733.66** | **72.22** |
| **Licenses and Permits** | | | | | | |
| Occupational Licenses | 19,000.00 | 151.75 | 19,011.25 | -11.25 | -6,344.58 | 100.06 |
| Building Permits | 250,000.00 | 13,010.05 | 212,338.73 | 37,661.27 | -45,672.06 | 84.94 |
| Building Permit Surcharge | 2,500.00 | 232.31 | 3,575.35 | -1,075.35 | -1,908.68 | 143.01 |
| Reinstatement-Expired Pmt. Fee | 600.00 | 0.00 | 362.54 | 237.46 | 37.46 | 60.42 |
| Re-Inspection Fee | 3,000.00 | 700.00 | 2,900.00 | 100.00 | -900.00 | 96.67 |
| Conditional Use Permit Fee | 500.00 | 200.00 | 440.00 | 60.00 | -106.67 | 88.00 |
| Application for Variance Fee | 300.00 | 0.00 | 300.00 | 0.00 | -100.00 | 100.00 |
| Tree Removal Permit | 2,000.00 | 565.00 | 2,890.00 | -890.00 | -1,556.67 | 144.50 |
| Contractor Registration | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vacant Property Registration | 3,000.00 | 0.00 | 2,700.00 | 300.00 | -700.00 | 90.00 |
| **Licenses and Permits** | **280,900.00** | **14,859.11** | **244,517.87** | **36,382.13** | **-57,251.20** | **87.05** |
| **Intergovernmental** | | | | | | |
| State Revenue Sharing Proceeds | 175,000.00 | 0.00 | 86,009.10 | 88,990.90 | 30,657.57 | 49.15 |
| Mobile Home Licenses | 2,000.00 | 0.00 | 1,742.25 | 257.75 | -408.92 | 87.11 |
| Alcoholic Beverage Licenses | 0.00 | 0.00 | 288.66 | -288.66 | -288.66 | 0.00 |
| FDOT Sign Maintenance | 5,164.00 | 0.00 | 0.00 | 5,164.00 | 3,442.67 | 0.00 |
| FDOT Street Light Maintenance | 16,511.00 | 0.00 | 0.00 | 16,511.00 | 11,007.33 | 0.00 |
| CRA-Admin SvcsMaintenance | 24,590.00 | 0.00 | 0.00 | 24,590.00 | 16,393.33 | 0.00 |
| Tag Agency Commission | 69,388.00 | 0.00 | 29,971.25 | 39,416.75 | 16,287.42 | 43.19 |
| **Intergovernmental** | **292,653.00** | **0.00** | **118,011.26** | **174,641.74** | **77,090.74** | **40.32** |
| **Grants** | | | | | | |
| Intergovernmental Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| Federal Grants | 199,441.00 | 0.00 | 0.00 | 199,441.00 | 132,960.67 | 0.00 |
| State Grants | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 8,000.00 | 0.00 |
| Byrne Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FRDAP Grants | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 100,000.00 | 0.00 |
| General Government Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **361,441.00** | **0.00** | **0.00** | **361,441.00** | **240,960.67** | **0.00** |
| **Franchise Fees** | | | | | | |
| Franchise Fees-Clay Electric | 45,000.00 | 0.00 | 27,092.21 | 17,907.79 | 2,907.79 | 60.20 |
| Franchise Fees-Duke Energy | 305,000.00 | 0.00 | 156,751.01 | 148,248.99 | 46,582.32 | 51.39 |
| Franchise Fees-Communicomm Sv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Franchise Fees** | **350,000.00** | **0.00** | **183,843.22** | **166,156.78** | **49,490.11** | **52.53** |
| **Charges For Services** | | | | | | |
| Police Dispatch Fees | 0.00 | 0.00 | 259.00 | -259.00 | -259.00 | 0.00 |
| Charges for Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Filing Fee-City Election | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Police Services | 21,800.00 | 2,070.12 | 19,223.08 | 2,576.92 | -4,689.75 | 88.18 |
| Police Department-Fingerprint | 50.00 | 0.00 | 0.00 | 50.00 | 33.33 | 0.00 |
| Park Entrance Fees-Poe Springs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Softball Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Volleyball Fees | 1,600.00 | 120.00 | 1,920.00 | -320.00 | -853.33 | 120.00 |
| Parks & Rec - Soccer Fees | 8,400.00 | 60.00 | 8,681.52 | -281.52 | -3,081.52 | 103.35 |
| Parks & Rec - 3V3 Soccer Fees | 0.00 | 0.00 | 880.00 | -880.00 | -880.00 | 0.00 |
| Parks & Rec - Flag Football Fe | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec - Tennis Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parks & Rec-General Income Spo | 0.00 | 0.00 | 271.00 | -271.00 | -271.00 | 0.00 |
| Parks and Rec-Sponsor Fees | 3,700.00 | 489.00 | 4,739.00 | -1,039.00 | -2,272.33 | 128.08 |
| Parks and Rec-Basketball Fees | 1,900.00 | 0.00 | 2,120.19 | -220.19 | -853.52 | 111.59 |
| CanoeKayakConcess-Poe Spring | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Zoning Fees | 0.00 | 0.00 | 140.00 | -140.00 | -140.00 | 0.00 |
| Development Review Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sales of Maps and Publications | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copying and Research Fees | 2,000.00 | 187.05 | 1,662.05 | 337.95 | -328.72 | 83.10 |
| Police Reports & Services | 50.00 | 0.00 | 57.20 | -7.20 | -23.87 | 114.40 |
| Street Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Street Closing Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Charges For Services** | **39,500.00** | **2,926.17** | **39,953.04** | **-453.04** | **-13,619.71** | **101.15** |
| **Fines & Forfeitures** | | | | | | |
| Court Fines and Forfeitures | 7,000.00 | 579.69 | 6,554.00 | 446.00 | -1,887.33 | 93.63 |
| Municipal Ordinance Fines | 50.00 | 0.00 | 0.00 | 50.00 | 33.33 | 0.00 |
| Code Enforcement Fines | 300.00 | 0.00 | 0.00 | 300.00 | 200.00 | 0.00 |
| 2nd Dollar Training-Police | 1,000.00 | 48.00 | 1,064.82 | -64.82 | -398.15 | 106.48 |
| **Fines & Forfeitures** | **8,350.00** | **627.69** | **7,618.82** | **731.18** | **-2,052.15** | **91.24** |
| **Rentals** | | | | | | |
| Civic Center Rental | 4,000.00 | 450.00 | 2,570.00 | 1,430.00 | 96.67 | 64.25 |
| Post Office Rent | 5,333.00 | 500.00 | 4,000.00 | 1,333.00 | -444.67 | 75.00 |
| Day Care Rental | 2,040.00 | 170.00 | 1,360.00 | 680.00 | 0.00 | 66.67 |
| Farmers Market Rents | 10,000.00 | 399.12 | 6,340.87 | 3,659.13 | 325.80 | 63.41 |
| Residential Property Rent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Rentals - Poe Springs Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Rents | 0.00 | 0.00 | 110.00 | -110.00 | -110.00 | 0.00 |
| **Rentals** | **21,373.00** | **1,519.12** | **14,380.87** | **6,992.13** | **-132.20** | **67.29** |
| **Sports Fees** | | | | | | |
| | 220.00 | 0.00 | 0.00 | 220.00 | 146.67 | 0.00 |
| **Sports Fees** | **220.00** | **0.00** | **0.00** | **220.00** | **146.67** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned-Bank Accounts | 100.00 | 36.40 | 209.84 | -109.84 | -143.17 | 209.84 |
| Interest Earned on Investments | 0.00 | 289.75 | 289.75 | -289.75 | -289.75 | 0.00 |
| Interest Earned Ad Valorem Tax | 9,000.00 | 1,261.44 | 9,657.44 | -657.44 | -3,657.44 | 107.30 |
| Interest Tax Collector | 0.00 | 752.08 | 752.08 | -752.08 | -752.08 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Uncollected | YTD Bgt Var | % Collected |
|---|---|---|---|---|---|---|
| **Interest Earned** | **9,100.00** | **2,339.67** | **10,909.11** | **-1,809.11** | **-4,842.44** | **119.88** |
| **Misc Revenue** | | | | | | |
| Forfeiture Fund Police Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Misc. Revenue - Police Dept. | 0.00 | 0.00 | 555.00 | -555.00 | -555.00 | 0.00 |
| Sales of Fixed Assets | 30,500.00 | 17,105.00 | 22,226.05 | 8,273.95 | -1,892.72 | 72.87 |
| Sale of Scrap | 750.00 | 0.00 | 1,798.67 | -1,048.67 | -1,298.67 | 239.82 |
| Contributions Non-Government | 0.00 | 250.00 | 250.00 | -250.00 | -250.00 | 0.00 |
| Farmers Mkt FundraisingDonati | 50.00 | 0.00 | 0.00 | 50.00 | 33.33 | 0.00 |
| Community Garden | 50.00 | 0.00 | 0.00 | 50.00 | 33.33 | 0.00 |
| Youth Council Fundraising | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Motor Fuel Tax Refunds | 2,500.00 | 0.00 | 2,194.05 | 305.95 | -527.38 | 87.76 |
| Police Dept. Donations | 12,955.00 | 0.00 | 12,955.00 | 0.00 | -4,318.33 | 100.00 |
| Insurance Recovery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous Revenue | 4,000.00 | 210.00 | 3,737.99 | 262.01 | -1,071.32 | 93.45 |
| **Misc Revenue** | **50,805.00** | **17,565.00** | **43,716.76** | **7,088.24** | **-9,846.76** | **86.05** |
| **Loan Proceeds** | | | | | | |
| Debt Proceeds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Interfund Transfer-Sewer Fund | 192,802.00 | 0.00 | 0.00 | 192,802.00 | 128,534.67 | 0.00 |
| Interfund Transfer-Water Fund | 222,965.00 | 0.00 | 0.00 | 222,965.00 | 148,643.33 | 0.00 |
| Interfund Transfer-Fire Fund | 152,223.00 | 0.00 | 0.00 | 152,223.00 | 101,482.00 | 0.00 |
| Interfund Transfer-Cemetery Tr | 8,938.00 | 0.00 | -600.00 | 9,538.00 | 6,558.67 | -6.71 |
| Interfund Transfer-Solid Waste | 202,167.00 | 0.00 | 0.00 | 202,167.00 | 134,778.00 | 0.00 |
| Interfund Transer-Impact Fund | 2,726.00 | 0.00 | 0.00 | 2,726.00 | 1,817.33 | 0.00 |
| **Transfers In** | **781,821.00** | **0.00** | **-600.00** | **782,421.00** | **521,814.00** | **-0.08** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Yr Fund-Restr | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Unres | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Appropriated Fund Balance-Res. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | 4,620,593.00 | 162,298.71 | 2,413,371.28 | 2,207,221.72 | 667,024.06 | 0.52 |

# General Ledger
## City Commission Monthly Report

User: jstull
Printed: 6/16/2016 4:56:25 PM
Period 01 - 08
Fiscal Year 2016

| Description | Adopted | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Commiss | 30,600.00 | 20,400.00 | 0.00 | 10,200.00 | 33.33 | 66.67 |
| FICA-City Commission | 2,350.00 | 1,560.64 | 0.00 | 789.36 | 33.59 | 66.41 |
| Workers Comp-City Commission | 83.00 | 74.90 | 0.00 | 8.10 | 9.76 | 90.24 |
| Unemployment -City Commission | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **33,033.00** | **22,035.54** | **0.00** | **10,997.46** | **33.29** | **66.71** |
| **Operating Expenditures** | | | | | | |
| Training & Travel-City Commiss | 6,000.00 | 1,420.82 | 0.00 | 4,579.18 | 76.32 | 23.68 |
| Insurance Public Officials-CC | 50,000.00 | 31,742.50 | 0.00 | 18,257.50 | 36.52 | 63.49 |
| Office Supplies-City Commissio | 1,600.00 | 129.42 | 0.00 | 1,470.58 | 91.91 | 8.09 |
| Operating Supplies-City Commis | 3,500.00 | 2,476.55 | 0.00 | 1,023.45 | 29.24 | 70.76 |
| Dues, Subs, Memberships-City C | 1,500.00 | 1,109.00 | 0.00 | 391.00 | 26.07 | 73.93 |
| Chamber Grant-City Commission | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses-City Commission | 0.00 | 360.50 | 0.00 | -360.50 | 0.00 | 0.00 |
| Youth Council Expense-City Com | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Recognition-City Comm | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Alachua League of Cities Expen | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **62,600.00** | **37,238.79** | **0.00** | **25,361.21** | **40.51** | **59.49** |
| Expense Total | 95,633.00 | 59,274.33 | 0.00 | 36,358.67 | 0.38 | 0.62 |

# General Ledger
## City Clerk Monthly Report

User: jstull
Printed: 6/16/2016 4:57:12 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Clerk | 61,200.00 | 67,559.89 | 0.00 | -6,359.89 | -10.39 | 110.39 |
| Overtime-City Clerk | 1,000.00 | 554.81 | 0.00 | 445.19 | 44.52 | 55.48 |
| FICA-City Clerk | 4,490.00 | 5,096.24 | 0.00 | -606.24 | -13.50 | 113.50 |
| Retirement-City Clerk | 12,600.00 | 14,348.73 | 0.00 | -1,748.73 | -13.88 | 113.88 |
| Life & Health-City Clerk | 7,920.00 | 12,848.89 | 0.00 | -4,928.89 | -62.23 | 162.23 |
| Workers Comp-City Clerk | 167.00 | 133.15 | 0.00 | 33.85 | 20.27 | 79.73 |
| Unemployment-City Clerk | 640.00 | 605.24 | 0.00 | 34.76 | 5.43 | 94.57 |
| **Personnel** | **88,017.00** | **101,146.95** | **0.00** | **-13,129.95** | **-14.92** | **114.92** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-City Clerk | 500.00 | 137.19 | 0.00 | 362.81 | 72.56 | 27.44 |
| Professional Svcs-IT Consul. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Professional Svcs-Web Consul. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Municipal Code Exp-City Clerk | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 | 0.00 |
| Training & Travel-City Clerk | 3,500.00 | 2,616.14 | 0.00 | 883.86 | 25.25 | 74.75 |
| Communications Svc-City Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-City C | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copier Lease-City Clerk | 1,320.00 | 1,130.37 | 0.00 | 189.63 | 14.37 | 85.63 |
| Repairs & Maint-City Clerk | 500.00 | 41.67 | 0.00 | 458.33 | 91.67 | 8.33 |
| Legal Advertisements-City Clk | 8,000.00 | 5,459.99 | 108.08 | 2,431.93 | 30.40 | 68.25 |
| City Election Expense-City Clk | 2,000.00 | 1,973.37 | 0.00 | 26.63 | 1.33 | 98.67 |
| Office Supplies-City Clerk | 1,500.00 | 550.39 | 56.26 | 893.35 | 59.56 | 36.69 |
| Operating Supplies-City Clerk | 3,000.00 | 1,170.51 | 0.00 | 1,829.49 | 60.98 | 39.02 |
| Dues, Subs, Memberships-City C | 500.00 | 447.50 | 0.00 | 52.50 | 10.50 | 89.50 |
| Web Page Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **23,820.00** | **13,527.13** | **164.34** | **10,128.53** | **42.52** | **56.79** |
| **Capital Outlay** | | | | | | |
| Furniture - City Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-City Clk | 4,200.00 | 3,082.60 | 0.00 | 1,117.40 | 26.60 | 73.40 |
| Comp, Printers, Sware-City Clk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **4,200.00** | **3,082.60** | **0.00** | **1,117.40** | **26.60** | **73.40** |
| Expense Total | 116,037.00 | 117,756.68 | 164.34 | -1,884.02 | -0.02 | 1.01 |

# General Ledger
## Human Resources Report

User: jstull
Printed: 6/16/2016 4:57:12 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | End Bal | Encumbered | AvailUncollect | % AvailUncollect | % ExpendCollect |
|---|---|---|---|---|---|---|
| Regular Salaries-Human Resourc | 39,200.00 | 0.00 | 0.00 | 39,200.00 | 100.00 | 0.00 |
| Overtime-Human Resources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA - Human Resources | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 | 0.00 |
| Retirement-Human Resources | 8,400.00 | 0.00 | 0.00 | 8,400.00 | 100.00 | 0.00 |
| Life & Health-Human Resources | 5,280.00 | 0.00 | 0.00 | 5,280.00 | 100.00 | 0.00 |
| Workers Comp-Human Resources | 112.00 | 0.00 | 0.00 | 112.00 | 100.00 | 0.00 |
| Unemployment-Human Resources | 430.00 | 0.00 | 0.00 | 430.00 | 100.00 | 0.00 |
| Personnel | 56,422.00 | 0.00 | 0.00 | 56,422.00 | 100.00 | 0.00 |
| Professional Services-HR | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 100.00 | 0.00 |
| Training & Travel-HR | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 | 0.00 |
| Copier Lease-Human Resources | 885.00 | 0.00 | 0.00 | 885.00 | 100.00 | 0.00 |
| Repairs & Maintenance-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Legal Advertisement-HR | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 | 0.00 |
| Office Supplies-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Operating Supplies-HR | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Subscriptions & Memberships-HR | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 | 0.00 |
| Furniture-Human Resources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-HR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Expenditures | 13,635.00 | 0.00 | 0.00 | 13,635.00 | 100.00 | 0.00 |
| City Administrations | 70,057.00 | 0.00 | 0.00 | 70,057.00 | 100.00 | 0.00 |
| Expense Total | 70,057.00 | 0.00 | 0.00 | 70,057.00 | 1.00 | 0.00 |

# General Ledger
## City Attorney Monthly Report

User: jstull
Printed: 6/16/2016 4:57:28 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Retirement-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Life & Health Ins-City Attorne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Workers Comp-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Unemployment-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-City Attorne | 54,000.00 | 0.00 | 31,500.00 | 0.00 | 22,500.00 | 58.33 |
| Professional Svcs-Code BD Atty | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prof Svcs-Non Routine Legal | 20,000.00 | 0.00 | 3,225.00 | 0.00 | 16,775.00 | 16.13 |
| Training & Travel-City Attorne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svc-City Attorn | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Comm-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-City Attorn | 0.00 | 0.00 | 30.68 | 0.00 | -30.68 | 0.00 |
| Dues, Subs & Member-City Attor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **74,000.00** | **0.00** | **34,755.68** | **0.00** | **39,244.32** | **46.97** |
| **Capital Outlay** | | | | | | |
| Furniture-City Attorney | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-City Attor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Contingency** | | | | | | |
| CONTINGENCY-LEGAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **74,000.00** | **0.00** | **34,755.68** | **0.00** | **39,244.32** | **0.47** |

# General Ledger
## Information Technology Report

User: jstull
Printed: 6/16/2016 4:57:43 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Prof Services-IT Consulting | 52,428.00 | 39,370.06 | 0.00 | 13,057.94 | 24.91 | 75.09 |
| Prof Servces-Web Consulting-IT | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 | 0.00 |
| Training & Travel - IT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communication Service-IT | 43,000.00 | 30,524.90 | 0.00 | 12,475.10 | 29.01 | 70.99 |
| Wireless Communications-IT | 11,885.00 | 10,140.54 | 0.00 | 1,744.46 | 14.68 | 85.32 |
| Repairs & Maintenance-IT | 4,000.00 | 3,112.50 | 0.00 | 887.50 | 22.19 | 77.81 |
| Maintenance Agreemnts Comp-IT | 7,200.00 | 4,764.60 | 0.00 | 2,435.40 | 33.83 | 66.18 |
| Operating Supplies-IT | 3,000.00 | 708.54 | 0.00 | 2,291.46 | 76.38 | 23.62 |
| Web Page Expense-IT | 1,200.00 | 19.99 | 0.00 | 1,180.01 | 98.33 | 1.67 |
| E-Mail Expense | 4,000.00 | 277.05 | 0.00 | 3,722.95 | 93.07 | 6.93 |
| Software Annual Maintenance-IT | 30,658.00 | 19,933.63 | 0.00 | 10,724.37 | 34.98 | 65.02 |
| Non-Routine ServAudit (PD)-IT | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **159,071.00** | **108,851.81** | **0.00** | **50,219.19** | **31.57** | **68.43** |
| **Capital Outlay** | | | | | | |
| ComputersPrintersSoftware-IT | 9,113.00 | 1,056.32 | 0.00 | 8,056.68 | 88.41 | 11.59 |
| **Capital Outlay** | **9,113.00** | **1,056.32** | **0.00** | **8,056.68** | **88.41** | **11.59** |
| Expense Total | 168,184.00 | 109,908.13 | 0.00 | 58,275.87 | 0.35 | 0.65 |

# General Ledger
## Finance Monthly Report

User: jstull
Printed: 6/16/2016 4:57:44 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Finance | 113,000.00 | 72,503.77 | 0.00 | 40,496.23 | 35.84 | 64.16 |
| Overtime-Finance | 0.00 | 145.86 | 0.00 | -145.86 | 0.00 | 0.00 |
| FICA-Finance | 9,107.00 | 5,551.92 | 0.00 | 3,555.08 | 39.04 | 60.96 |
| Retirement-Finance | 20,000.00 | 16,073.75 | 0.00 | 3,926.25 | 19.63 | 80.37 |
| Life & Health Ins-Finance | 18,000.00 | 12,500.29 | 0.00 | 5,499.71 | 30.55 | 69.45 |
| Workers Comp-Finance | 310.00 | 142.21 | 0.00 | 167.79 | 54.13 | 45.87 |
| Unemployment-Finance | 1,330.00 | 654.07 | 0.00 | 675.93 | 50.82 | 49.18 |
| **Personnel** | **161,747.00** | **107,571.87** | **0.00** | **54,175.13** | **33.49** | **66.51** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Finance | 0.00 | 3,214.18 | 0.00 | -3,214.18 | 0.00 | 0.00 |
| Accounting & Auditing-Finance | 22,060.00 | 18,060.00 | 4,000.00 | 0.00 | 0.00 | 81.87 |
| Training & Travel-Finance | 3,000.00 | 126.81 | 0.00 | 2,873.19 | 95.77 | 4.23 |
| Communications Svc-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maintenance-Finance | 400.00 | 41.67 | 0.00 | 358.33 | 89.58 | 10.42 |
| Software Maintenance-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Maintenance Agreements Compute | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Finance | 1,000.00 | 677.09 | 142.41 | 180.50 | 18.05 | 67.71 |
| Operating Supplies-Finance | 1,000.00 | 1,148.33 | 0.00 | -148.33 | -14.83 | 114.83 |
| Dues, Subs & Membership-Financ | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **27,560.00** | **23,268.08** | **4,142.41** | **149.51** | **0.54** | **84.43** |
| **Capital Outlay** | | | | | | |
| CompPrintersSware-Finance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Springbrook | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 189,307.00 | 130,839.95 | 4,142.41 | 54,324.64 | 0.29 | 0.69 |

# General Ledger
## License and Billing Report

User: jstull
Printed: 6/16/2016 4:58:00 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Lic & Billing | 100,340.00 | 55,677.22 | 0.00 | 44,662.78 | 44.51 | 55.49 |
| Overtime-Lic & Billing | 1,000.00 | 564.01 | 0.00 | 435.99 | 43.60 | 56.40 |
| FICA-Lic & Billing | 7,526.00 | 4,253.47 | 0.00 | 3,272.53 | 43.48 | 56.52 |
| Retirement-Lic & Billing | 7,251.00 | 5,383.67 | 0.00 | 1,867.33 | 25.75 | 74.25 |
| Life & Health Ins-Lic & Billin | 19,800.00 | 16,565.94 | 0.00 | 3,234.06 | 16.33 | 83.67 |
| Workers Com-Lic & Billing | 210.00 | 135.68 | 0.00 | 74.32 | 35.39 | 64.61 |
| Unemployment-Lic & Billing | 900.00 | 624.44 | 0.00 | 275.56 | 30.62 | 69.38 |
| **Personnel** | **137,027.00** | **83,204.43** | **0.00** | **53,822.57** | **39.28** | **60.72** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-Lic & Billin | 0.00 | 137.19 | 0.00 | -137.19 | 0.00 | 0.00 |
| Training & Travel-Lic & Billin | 1,000.00 | 66.72 | 0.00 | 933.28 | 93.33 | 6.67 |
| Communications Svcs-Lic & Bill | 0.00 | 0.21 | 0.00 | -0.21 | 0.00 | 0.00 |
| Wireless Communications-Lic & | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Copier Lease-Lic & Billing | 1,500.00 | 959.23 | 0.00 | 540.77 | 36.05 | 63.95 |
| Repairs & Maintenance-Lic & Bi | 1,250.00 | 41.67 | 0.00 | 1,208.33 | 96.67 | 3.33 |
| Software Maintenance - L & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint Comps-Lic & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Lic & Billing | 5,000.00 | 1,689.19 | 799.88 | 2,510.93 | 50.22 | 33.78 |
| Operating Supplies-Lic & Billi | 15,350.00 | 12,074.92 | 14.06 | 3,261.02 | 21.24 | 78.66 |
| Dues, Subs & Membships-Lic & B | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cash Short & Over-Lic & Bill | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **24,100.00** | **14,969.13** | **813.94** | **8,316.93** | **34.51** | **62.11** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-Lic & Bi | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Comp, Print, Softw-Lic & Bill | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 161,127.00 | 98,173.56 | 813.94 | 62,139.50 | 0.39 | 0.61 |

# General Ledger
## Parks and Recreation Report

User: jstull
Printed: 6/16/2016 4:58:01 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Parks & Rec | 35,000.00 | 24,786.52 | 0.00 | 10,213.48 | 29.18 | 70.82 |
| Overtime-Parks & Rec | 0.00 | 18.00 | 0.00 | -18.00 | 0.00 | 0.00 |
| FICA-Parks & Rec | 2,678.00 | 2,364.70 | 0.00 | 313.30 | 11.70 | 88.30 |
| Retirement-Parks & Rec | 2,685.00 | 1,730.62 | 0.00 | 954.38 | 35.54 | 64.46 |
| Life & Health Ins-Parks & Rec | 6,600.00 | 7,238.74 | 0.00 | -638.74 | -9.68 | 109.68 |
| Workers Comp-Parks & Rec | 1,000.00 | 1,203.37 | 0.00 | -203.37 | -20.34 | 120.34 |
| Unemployment-Parks & Rec | 400.00 | 240.50 | 0.00 | 159.50 | 39.88 | 60.13 |
| **Personnel** | **48,363.00** | **37,582.45** | **0.00** | **10,780.55** | **22.29** | **77.71** |
| **Operating Expenditures** | | | | | | |
| Employee Exams-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services-Parks & R | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Training & Travel-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications -Parks | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Parks & Rec | 14,000.00 | 8,120.90 | 0.00 | 5,879.10 | 41.99 | 58.01 |
| Rental Equipment-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Parks & Re | 4,000.00 | 9,902.64 | 0.00 | -5,902.64 | -147.57 | 247.57 |
| Repairs & Maintenance-Parks&Re | 14,700.00 | 12,763.69 | 0.00 | 1,936.31 | 13.17 | 86.83 |
| Refund of Sports Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Recreation | 14,318.00 | 16,033.04 | 513.91 | -2,228.95 | -15.57 | 111.98 |
| Operating Supplies-Parks Maint | 9,000.00 | 9,271.63 | 0.00 | -271.63 | -3.02 | 103.02 |
| Operating Supplies-Comm Garden | 0.00 | 77.71 | 0.00 | -77.71 | 0.00 | 0.00 |
| Uniforms | 11,000.00 | 10,497.18 | 0.00 | 502.82 | 4.57 | 95.43 |
| Fuel and Oil-Parks and Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dues, Subs & Memberships-P & R | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 | 0.00 |
| **Operating Expenditures** | **70,118.00** | **69,666.79** | **513.91** | **-62.70** | **-0.09** | **99.36** |
| **Capital Outlay** | | | | | | |
| Building Improve-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Improve other than Bldg-P&R | 155,000.00 | 3,750.00 | 2,375.00 | 148,875.00 | 96.05 | 2.42 |
| Machinery and Equip-Parks & Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sports Complex Lighting | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant Match-FRDAP-Parks & Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **155,000.00** | **3,750.00** | **2,375.00** | **148,875.00** | **96.05** | **2.42** |
| **Debt Service** | | | | | | |
| Debt Service-Principal- P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-Interest P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc-Howard Park-P & R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 273,481.00 | 110,999.24 | 2,888.91 | 159,592.85 | 0.58 | 0.41 |

# General Ledger
## Civic Center Monthly Report

User: jstull
Printed: 6/16/2016 4:58:14 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Svc-Civic Ctr-P&R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Civic Ctr-P&R | 7,250.00 | 2,835.78 | 0.00 | 4,414.22 | 60.89 | 39.11 |
| Prop & Gen Liab Ins-Civic Ctr | 2,100.00 | 0.00 | 0.00 | 2,100.00 | 100.00 | 0.00 |
| Repairs & Maint-Civic Ctr-P&R | 4,000.00 | 3,750.00 | 250.00 | 0.00 | 0.00 | 93.75 |
| Operating Supplies-Civic Cente | 1,000.00 | 988.95 | 20.00 | -8.95 | -0.90 | 98.90 |
| **Operating Expenditures** | **14,350.00** | **7,574.73** | **270.00** | **6,505.27** | **45.33** | **52.79** |
| **Capital Outlay** | | | | | | |
| Building Improve-Civic Center | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 14,350.00 | 7,574.73 | 270.00 | 6,505.27 | 0.45 | 0.53 |

# General Ledger
## Day Care Monthly Report

User: jstull
Printed: 6/16/2016 4:58:30 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Avaiable | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Services-DayCare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utility Services-DayCare | 2,500.00 | 1,315.77 | 0.00 | 1,184.23 | 47.37 | 52.63 |
| Property & Liability Ins- DCar | 1,377.00 | 0.00 | 0.00 | 1,377.00 | 100.00 | 0.00 |
| Repair & Maintenance-DayCare | 1,500.00 | 307.09 | 0.00 | 1,192.91 | 79.53 | 20.47 |
| **Operating Expenditures** | **5,377.00** | **1,622.86** | **0.00** | **3,754.14** | **69.82** | **30.18** |
| **Capital Outlay** | | | | | | |
| Building Improvement-Day Care | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | 5,377.00 | 1,622.86 | 0.00 | 3,754.14 | 0.70 | 0.30 |

# General Ledger
## Police Disp Monthly Report

User: jstull
Printed: 6/16/2016 4:58:47 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Police Disp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Overtime-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FICA-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Retirement-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Life & Health Ins-Police Dispa | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Workers Comp-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Unemployment-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs - Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams - Police Dispat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contract Services-Police Disp | 124,000.00 | 10,441.28 | 73,466.16 | 0.00 | 50,533.84 | 59.25 |
| Training & Travel - Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Police | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Comm Svcs-Radio Svc Agr-Pol Co | 13,600.00 | 1,255.20 | 10,041.60 | 0.00 | 3,558.40 | 73.84 |
| Prop & Gen Liab Ins-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maintenance-Police D | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs & Maint Equip-Police | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Software Maintenance-Police Di | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Police Disp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Uniforms - Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expense-Police Dispatch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **137,600.00** | **11,696.48** | **83,507.76** | **0.00** | **54,092.24** | **60.69** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-Police D | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-Police Dis | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Svc. Principal - Motorola | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc. Interest - Motorola | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **137,600.00** | **11,696.48** | **83,507.76** | **0.00** | **54,092.24** | **0.61** |

# General Ledger
## Police Ops Monthly Report

User: jstull
Printed: 6/16/2016 4:58:48 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-Police Oper | 555,032.00 | 65,097.38 | 394,206.05 | 0.00 | 160,825.95 | 71.02 |
| Overtime-Police Operations | 39,000.00 | 7,083.38 | 29,744.64 | 0.00 | 9,255.36 | 76.27 |
| FICA-Police Operations | 43,799.00 | 5,296.16 | 38,822.40 | 0.00 | 4,976.60 | 88.64 |
| Retirement-Police Operations | 126,186.00 | 11,159.83 | 67,397.97 | 0.00 | 58,788.03 | 53.41 |
| Life & Health Ins-Police Opera | 99,000.00 | 15,857.61 | 75,000.57 | 0.00 | 23,999.43 | 75.76 |
| Workers Comp-Police Operations | 19,100.00 | 2,183.40 | 12,726.95 | 0.00 | 6,373.05 | 66.63 |
| Unemployment-Police Operations | 12,254.00 | 0.00 | 4,160.34 | 0.00 | 8,093.66 | 33.95 |
| **Personnel** | **894,371.00** | **106,677.76** | **622,058.92** | **0.00** | **272,312.08** | **69.55** |
| **Operating Expenditures** | | | | | | |
| Professional Services - Police | 0.00 | 82.19 | 857.58 | 0.00 | -857.58 | 0.00 |
| Employee Exams-Police Ops | 1,500.00 | 0.00 | 135.00 | 0.00 | 1,365.00 | 9.00 |
| Drug Buy Money-Police Operatio | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Training & Travel-Police Opera | 8,000.00 | 126.89 | 3,064.87 | 0.00 | 4,935.13 | 38.31 |
| Education Reimbursement-Pol Op | 3,000.00 | 0.00 | 422.52 | 0.00 | 2,577.48 | 14.08 |
| Communications Svcs-Police Ope | 0.00 | 238.25 | 1,429.50 | 0.00 | -1,429.50 | 0.00 |
| Wireless Communications-Police | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Utilities-Police Operations | 8,925.00 | 58.52 | 3,535.03 | 0.00 | 5,389.97 | 39.61 |
| Copier Lease-Police Operations | 1,500.00 | 91.82 | 865.94 | 0.00 | 634.06 | 57.73 |
| Prop & Gen Liab Ins-Police Ope | 40,263.00 | 0.00 | 45,153.87 | 0.00 | -4,890.87 | 112.15 |
| Repairs & Maintenance-Police O | 4,000.00 | 0.00 | 587.22 | 0.00 | 3,412.78 | 14.68 |
| Rep and Maint-Vehicles-Pol Op | 40,000.00 | 1,125.49 | 19,117.27 | 505.75 | 20,376.98 | 47.79 |
| Repairs & Maint Equip-Police O | 6,500.00 | 0.00 | 288.42 | 0.00 | 6,211.58 | 4.44 |
| Software Maintenance - Police | 0.00 | 1,872.06 | 1,872.06 | 0.00 | -1,872.06 | 0.00 |
| Office Supplies-Police Operati | 5,000.00 | 39.00 | 1,364.88 | 0.00 | 3,635.12 | 27.30 |
| Operating Supplies-Police Oper | 20,000.00 | 9,948.64 | 20,768.87 | 20.00 | -788.87 | 103.84 |
| Uniforms-Police Operations | 10,000.00 | 73.80 | 5,911.23 | 0.00 | 4,088.77 | 59.11 |
| Fuel & Oil-Police Operations | 35,000.00 | 3,718.94 | 21,711.65 | 0.00 | 13,288.35 | 62.03 |
| Dues, Subs & Memships-Police O | 500.00 | 0.00 | 320.62 | 0.00 | 179.38 | 64.12 |
| Police Training Exp-Police Ope | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| Grant Match Exp-Police Operati | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| **Operating Expenditures** | **191,688.00** | **17,375.60** | **127,406.53** | **525.75** | **63,755.72** | **66.47** |
| **Capital Outlay** | | | | | | |
| Building Improvements-Police O | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Infrastructure | 12,000.00 | 0.00 | 8,500.00 | 0.00 | 3,500.00 | 70.83 |
| Machinery & Equip-Police Opera | 40,000.00 | 0.00 | 6,100.00 | 0.00 | 33,900.00 | 15.25 |
| CompPrintersSware-Police Ope | 0.00 | 0.00 | 3,385.00 | 0.00 | -3,385.00 | 0.00 |
| Vehicles-Police Operations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **52,000.00** | **0.00** | **17,985.00** | **0.00** | **34,015.00** | **34.59** |
| **Debt Service** | | | | | | |
| Debt Svc-Principal-Police Oper | 11,705.00 | 0.00 | 5,392.36 | 0.00 | 6,312.64 | 46.07 |
| Debt Svc-Interest-Police Opera | 1,245.00 | 0.00 | 1,082.66 | 0.00 | 162.34 | 86.96 |
| **Debt Service** | **12,950.00** | **0.00** | **6,475.02** | **0.00** | **6,474.98** | **50.00** |
| Expense Total | **1,151,009.00** | **124,053.36** | **773,925.47** | **525.75** | **376,557.78** | **0.67** |

# General Ledger
## PW Facilities Monthly Report

User: jstull
Printed: 6/16/2016 4:59:03 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW Facilities | 43,210.00 | 8,379.70 | 43,129.30 | 0.00 | 80.70 | 99.81 |
| Overtime-PW Facilities | 0.00 | 57.38 | 122.07 | 0.00 | -122.07 | 0.00 |
| FICA-PW Facilities | 3,153.00 | 634.45 | 3,657.41 | 0.00 | -504.41 | 116.00 |
| Retirement-PW Facilities | 2,992.00 | 911.48 | 4,349.81 | 0.00 | -1,357.81 | 145.38 |
| Life & Health Ins-PW Facilitie | 9,900.00 | 2,830.06 | 16,542.99 | 0.00 | -6,642.99 | 167.10 |
| Workers Comp-PW Facilities | 168.00 | 192.35 | 358.85 | 0.00 | -190.85 | 213.60 |
| Unemployment-PW-Facilities | 1,505.00 | 0.00 | 399.14 | 0.00 | 1,105.86 | 26.52 |
| **Personnel** | **60,928.00** | **13,005.42** | **68,559.57** | **0.00** | **-7,631.57** | **112.53** |
| **Operating Expenditures** | | | | | | |
| Professional Services-PW-Facil | 0.00 | 0.00 | 119.55 | 0.00 | -119.55 | 0.00 |
| Employee Exams-PW-Facilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Communications Svcs-PW Facilit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-PW Fac | 0.00 | 0.00 | 0.72 | 0.00 | -0.72 | 0.00 |
| Utilities-PW Facilities | 25,000.00 | 509.32 | 18,440.10 | 0.00 | 6,559.90 | 73.76 |
| Phone System Lease-PW Faciliti | 4,000.00 | 0.00 | 2,299.12 | 0.00 | 1,700.88 | 57.48 |
| Property & Gen Liab Ins-PW Fac | 12,863.00 | 0.00 | 10,759.96 | 0.00 | 2,103.04 | 83.65 |
| Repairs & Maintenance-PW Facil | 10,500.00 | 99.27 | 2,859.24 | 1,284.95 | 6,355.81 | 27.23 |
| Repairs & Maint Vehicles-PW Fa | 1,000.00 | 0.00 | 926.37 | 0.00 | 73.63 | 92.64 |
| Operating Supplies-PW Faciliti | 5,000.00 | 718.17 | 4,203.16 | 60.00 | 736.84 | 84.06 |
| Uniforms-PW Facilities | 500.00 | 20.50 | 186.50 | 20.87 | 292.63 | 37.30 |
| Fuel & Oil-PW Facilities | 2,000.00 | 0.00 | 1,003.35 | 0.00 | 996.65 | 50.17 |
| **Operating Expenditures** | **60,863.00** | **1,347.26** | **40,798.07** | **1,365.82** | **18,699.11** | **67.03** |
| **Capital Outlay** | | | | | | |
| Land Acquisition-PW Facilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Improvements-PW Facil | 8,000.00 | 0.00 | 36.00 | 0.00 | 7,964.00 | 0.45 |
| **Capital Outlay** | **8,000.00** | **0.00** | **36.00** | **0.00** | **7,964.00** | **0.45** |
| Expense Total | **129,791.00** | **14,352.68** | **109,393.64** | **1,365.82** | **19,031.54** | **0.84** |

# General Ledger
## PW Cemetery Monthly Report

User: jstull
Printed: 6/16/2016 4:59:18 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW Cemeteries | 11,440.00 | 7,493.00 | 0.00 | 3,947.00 | 34.50 | 65.50 |
| Overtime-PW Cemetery | 0.00 | 82.49 | 0.00 | -82.49 | 0.00 | 0.00 |
| FICA-PW Cemetery | 895.00 | 920.19 | 0.00 | -25.19 | -2.81 | 102.81 |
| Retirement-PW Cemetery | 860.00 | 542.71 | 0.00 | 317.29 | 36.89 | 63.11 |
| Life & Health Ins-PW Cemetery | 3,000.00 | 2,653.43 | 0.00 | 346.57 | 11.55 | 88.45 |
| Workers Comp-PW Cemetery | 1,643.00 | 561.42 | 0.00 | 1,081.58 | 65.83 | 34.17 |
| Unemployment-PW Cemetery | 399.00 | 80.04 | 0.00 | 318.96 | 79.94 | 20.06 |
| **Personnel** | **18,237.00** | **12,333.28** | **0.00** | **5,903.72** | **32.37** | **67.63** |
| **Operating Expenditures** | | | | | | |
| Professional Services-PW Cemet | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams-PW Cemetery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Training & Travel-PW Cemetery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-PW Cem | 0.00 | 1.50 | 0.00 | -1.50 | 0.00 | 0.00 |
| Utility Services | 1,700.00 | 1,075.00 | 0.00 | 625.00 | 36.76 | 63.24 |
| Property and Liability Ins | 0.00 | 196.50 | 0.00 | -196.50 | 0.00 | 0.00 |
| Repairs & Maintenance-PW Cemet | 1,500.00 | 1,037.81 | 0.00 | 462.19 | 30.81 | 69.19 |
| Repairs & Maint Vehicles-PW Ce | 1,000.00 | 909.01 | 0.00 | 90.99 | 9.10 | 90.90 |
| Operating Supplies-PW Cemetery | 200.00 | 64.34 | 0.00 | 135.66 | 67.83 | 32.17 |
| Uniforms-PW Cemetery | 200.00 | 145.22 | 0.00 | 54.78 | 27.39 | 72.61 |
| Fuel & Oil-PW Cemetery | 2,000.00 | 897.26 | 0.00 | 1,102.74 | 55.14 | 44.86 |
| **Operating Expenditures** | **6,600.00** | **4,326.64** | **0.00** | **2,273.36** | **34.44** | **65.56** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment-PW Cemet | 8,100.00 | 8,009.00 | 0.00 | 91.00 | 1.12 | 98.88 |
| **Capital Outlay** | **8,100.00** | **8,009.00** | **0.00** | **91.00** | **1.12** | **98.88** |
| Expense Total | **32,937.00** | **24,668.92** | **0.00** | **8,268.08** | **0.25** | **0.75** |

# General Ledger
## Roads and Streets Report

User: jstull
Printed: 6/16/2016 4:59:36 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-PW RoadStr | 90,240.00 | 12,393.47 | 64,298.70 | 0.00 | 25,941.30 | 71.25 |
| Overtime-Roads & Streets | 500.00 | 0.00 | 44.28 | 0.00 | 455.72 | 8.86 |
| FICA-Roads & Streets | 6,924.00 | 947.18 | 7,738.31 | 0.00 | -814.31 | 111.76 |
| Retirement-Roads & Streets | 6,670.00 | 887.45 | 4,579.14 | 0.00 | 2,090.86 | 68.65 |
| Life & Health Ins-Roads & Stre | 16,500.00 | 3,838.19 | 18,197.51 | 0.00 | -1,697.51 | 110.29 |
| Workers Comp-Roads & Streets | 5,000.00 | 1,097.63 | 4,703.15 | 0.00 | 296.85 | 94.06 |
| Unemployment-Roads & Streets | 1,812.00 | 0.00 | 709.10 | 0.00 | 1,102.90 | 39.13 |
| **Personnel** | **127,646.00** | **19,163.92** | **100,270.19** | **0.00** | **27,375.81** | **78.55** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Road & S | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Employee Exams- Roads & Street | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual Services-Roads & S | 35,000.00 | 0.00 | 23,584.44 | 16,193.33 | -4,777.77 | 67.38 |
| Training & Travel-Roads & Stre | 400.00 | 0.00 | 128.00 | 0.00 | 272.00 | 32.00 |
| Communication Svcs-Roads & Str | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Road & | 0.00 | 0.00 | 2.48 | 0.00 | -2.48 | 0.00 |
| Utilities-Roads & Streets | 80,000.00 | 490.67 | 43,760.72 | 0.00 | 36,239.28 | 54.70 |
| Rental Equipment-Roads & Stree | 1,000.00 | 0.00 | 311.08 | 0.00 | 688.92 | 31.11 |
| Prop & Gen Liab Ins-Roads & St | 26,400.00 | 0.00 | 19,601.47 | 0.00 | 6,798.53 | 74.25 |
| Repairs & Maintenance-Roads & | 3,000.00 | 0.00 | 1,514.40 | 0.00 | 1,485.60 | 50.48 |
| Rep & Maint Vehicles-Roads & S | 5,050.00 | 349.06 | 2,072.92 | 68.00 | 2,909.08 | 41.05 |
| Rep & Maint Equip-Roads & Stre | 15,000.00 | 11.48 | 3,240.72 | 0.00 | 11,759.28 | 21.60 |
| Rep & Maint-Traffic Signs-R&S | 10,000.00 | 0.00 | 7,479.74 | 0.00 | 2,520.26 | 74.80 |
| Rep & Maint-Traffic Signal-R&S | 2,500.00 | 0.00 | 0.00 | 924.64 | 1,575.36 | 0.00 |
| Rep & Maint-Trees-Roads & Stre | 10,000.00 | 0.00 | 6,900.00 | 0.00 | 3,100.00 | 69.00 |
| Operating Supplies-Roads & Str | 4,000.00 | 350.11 | 2,225.54 | 90.01 | 1,684.45 | 55.64 |
| Uniforms-Roads & Streets | 1,200.00 | 58.09 | 569.54 | 312.00 | 318.46 | 47.46 |
| Fuel & Oil-Roads & Streets | 14,000.00 | 897.91 | 4,977.49 | 0.00 | 9,022.51 | 35.55 |
| Tree Replacement-Roads & Stree | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| Road & Sidewalk Rep-Roads & St | 28,000.00 | 1,000.00 | 4,516.56 | 0.00 | 23,483.44 | 16.13 |
| Bad Debt Expense - Streets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Loss on Investment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **237,200.00** | **3,157.32** | **120,885.10** | **17,587.98** | **98,726.92** | **50.96** |
| **Capital Outlay** | | | | | | |
| Land Acquisition-Roads & Stree | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Improvements-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Imp Other Blgd-Paving-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Machinery & Equipment-Roads&St | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vehicles-Roads & Streets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service Interest - R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svc-Other Costs-R&S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Expense Total | **364,846.00** | **22,321.24** | **221,155.29** | **17,587.98** | **126,102.73** | **0.61** |

# General Ledger
## Sewer Fund Monthly Report

User: jstull
Printed: 6/16/2016 4:59:38 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| State Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Rural Development Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Suwannee River Mgt Grant-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Sewer Service Fees | 671,625.00 | 70,365.95 | 406,746.64 | 0.00 | 264,878.36 | 60.56 |
| Sewer Adjustments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer Installations | 25,000.00 | 7,350.00 | 51,847.00 | 0.00 | -26,847.00 | 207.39 |
| Sewer Connections | 35,000.00 | 1,600.00 | 24,000.00 | 0.00 | 11,000.00 | 68.57 |
| Fee Grinder Pump Replacement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Utility Revenue** | **731,625.00** | **79,315.95** | **482,593.64** | **0.00** | **249,031.36** | **65.96** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Acct | 600.00 | 65.68 | 498.25 | 0.00 | 101.75 | 83.04 |
| **Interest Earned** | **600.00** | **65.68** | **498.25** | **0.00** | **101.75** | **83.04** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenue-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Sewer Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund-Sew | 165,500.00 | 0.00 | 0.00 | 0.00 | 165,500.00 | 0.00 |
| Transfer from Water Fund-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Solid Waste | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Sewer Impact Fee | 94,784.00 | 0.00 | 0.00 | 0.00 | 94,784.00 | 0.00 |
| **Transfers In** | **260,284.00** | **0.00** | **0.00** | **0.00** | **260,284.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Appropriation of Prior Yr Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Sewer | 78,375.00 | 8,393.00 | 52,090.23 | 0.00 | 26,284.77 | 66.46 |
| Overtime-Sewer | 6,000.00 | 991.88 | 3,047.30 | 0.00 | 2,952.70 | 50.79 |
| FICA-Sewer | 6,417.00 | 746.29 | 4,729.94 | 0.00 | 1,687.06 | 73.71 |
| Retirement-Sewer | 6,089.00 | 681.35 | 3,958.32 | 0.00 | 2,130.68 | 65.01 |
| Life & Health Ins-Sewer | 19,800.00 | 2,816.87 | 15,325.47 | 0.00 | 4,474.53 | 77.40 |
| OPEB Expense - Sewer | 1,795.00 | 0.00 | 0.00 | 0.00 | 1,795.00 | 0.00 |
| Workers Comp-Sewer | 2,900.00 | 209.08 | 1,446.82 | 0.00 | 1,453.18 | 49.89 |
| Unemployment-Sewer | 1,000.00 | 0.00 | 561.22 | 0.00 | 438.78 | 56.12 |
| **Personnel** | **122,376.00** | **13,838.47** | **81,159.30** | **0.00** | **41,216.70** | **66.32** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Sewer | 30,000.00 | 2,940.00 | 21,350.00 | 0.00 | 8,650.00 | 71.17 |
| Prof Services Engineering-Sewe | 5,000.00 | 0.00 | 5,125.00 | 0.00 | -125.00 | 102.50 |
| Employee Exams-Sewer | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Contractual Services-GRU-Sewer | 5,000.00 | 2,872.00 | 5,768.80 | 2,872.00 | -3,640.80 | 115.38 |
| Contractual Svcs Grinder Insta | 15,000.00 | 0.00 | 12,280.00 | 0.00 | 2,720.00 | 81.87 |
| Travel & Training-Sewer | 1,200.00 | 0.00 | 674.00 | 64.00 | 462.00 | 56.17 |
| Communication Services-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Services-Sewer | 0.00 | 0.00 | 3.07 | 0.00 | -3.07 | 0.00 |
| Utilities-Sewer | 49,000.00 | 4,951.82 | 38,597.21 | 0.00 | 10,402.79 | 78.77 |
| Rental Equipment-Sewer | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Phone System Lease-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Sewer | 8,490.00 | 0.00 | 3,526.91 | 0.00 | 4,963.09 | 41.54 |
| Repairs & Maintenance-Sewer | 30,000.00 | 89.01 | 19,907.69 | 3,445.00 | 6,647.31 | 66.36 |
| Repairs & Maint Vehicles-Sewer | 2,000.00 | 0.00 | 1,900.80 | 0.00 | 99.20 | 95.04 |
| Rep & Maint Grinder Pumps-Sewe | 25,000.00 | 901.47 | 16,904.90 | 1,670.32 | 6,424.78 | 67.62 |
| Refund of PriorYr.Rev.-Sew.Ins | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refund of PriorYr.Rev.-Sew.Con | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Sewer | 15,000.00 | 1,631.72 | 13,762.15 | 781.79 | 456.06 | 91.75 |
| Uniforms-Sewer | 1,250.00 | 98.74 | 1,194.64 | 0.00 | 55.36 | 95.57 |
| Fuel & Oil-Sewer | 3,500.00 | 232.85 | 2,048.05 | 0.00 | 1,451.95 | 58.52 |
| Op Supply-New Grinder Pumps-Se | 30,000.00 | 10,500.00 | 33,750.00 | 0.00 | -3,750.00 | 112.50 |
| Bank Charges & Fees - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **221,140.00** | **24,217.61** | **176,793.22** | **8,833.11** | **35,513.67** | **79.95** |
| **Capital Outlay** | | | | | | |
| Machinery & Equipment - Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Interest-Sewer | 120,610.00 | 0.00 | 0.00 | 0.00 | 120,610.00 | 0.00 |
| Debt Svs-Rural Dev Const-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Svs-2003 Bonds-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **120,610.00** | **0.00** | **0.00** | **0.00** | **120,610.00** | **0.00** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Sewer | 192,802.00 | 0.00 | 0.00 | 0.00 | 192,802.00 | 0.00 |
| Transfer To Water Fund-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Sewer Const-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **192,802.00** | **0.00** | **0.00** | **0.00** | **192,802.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTINGENCY-SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reserve for FB Rollfwd-Pimcip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reserve for FB Rollfwd-Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTGY GRINDER PUMP REPLACEMNT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Depreciation-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec Improvements-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec Eq, Mach & Furn-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Amortization-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **992,509.00** | **79,381.63** | **483,091.89** | **0.00** | **509,417.11** | **0.49** |
| Expense Total | **656,928.00** | **38,056.08** | **257,952.52** | **8,833.11** | **390,142.37** | **0.39** |
| Grand Total | **335,581.00** | **41,325.55** | **225,139.37** | **-8,833.11** | **119,274.74** | **0.67** |

# General Ledger
## Solid Waste Fund Monthly Rept

User: jstull
Printed: 6/16/2016 4:59:51 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Reimbursement from FEMA-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Collection Fees-Solid Waste | 715,238.00 | 63,613.43 | 440,226.26 | 0.00 | 275,011.74 | 61.55 |
| Garbage Adjustments-Solid Wast | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Solid Waste | 22,905.00 | 1,735.00 | 11,088.29 | 0.00 | 11,816.71 | 48.41 |
| **Utility Revenue** | **738,143.00** | **65,348.43** | **451,314.55** | **0.00** | **286,828.45** | **61.14** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenu-SW | 0.00 | 0.00 | 71.92 | 0.00 | -71.92 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **71.92** | **0.00** | **-71.92** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Accts-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned on Invest-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer From General Fund-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Appropriation of Prior Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries - Solid Waste | 25,461.00 | 1,681.40 | 15,531.66 | 0.00 | 9,929.34 | 61.00 |
| Overtime - Solid Waste | 0.00 | 0.00 | 50.75 | 0.00 | -50.75 | 0.00 |
| FICA - Solid Waste | 1,947.00 | 128.60 | 1,610.75 | 0.00 | 336.25 | 82.73 |
| Retirement - Solid Waste | 1,850.00 | 122.05 | 1,116.77 | 0.00 | 733.23 | 60.37 |
| Life & Health Ins.-Solid Waste | 6,600.00 | 415.84 | 1,112.19 | 0.00 | 5,487.81 | 16.85 |
| Workers Comp - Solid Waste | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Unemployment - Solid Waste | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| **Personnel** | **37,108.00** | **2,347.89** | **19,422.12** | **0.00** | **17,685.88** | **52.34** |
| **Operating Expenditures** | | | | | | |
| Professional Fees-Solid Waste | 485,000.00 | 41,606.15 | 330,498.64 | 0.00 | 154,501.36 | 68.14 |
| Accounting & Auditing-SW | 9,500.00 | 0.00 | 9,500.00 | 0.00 | 0.00 | 100.00 |
| Prop & Gen Liab Ins-SW | 1,068.00 | 0.00 | 0.00 | 0.00 | 1,068.00 | 0.00 |
| Repairs & Maintenance-SW | 100.00 | 0.00 | 41.66 | 0.00 | 58.34 | 41.66 |
| Repairs & Maint Vehicles-SW | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Office Supplies-Solid Waste | 200.00 | 0.00 | 142.30 | 0.00 | 57.70 | 71.15 |
| Operating Supplies-Solid Waste | 1,000.00 | 0.00 | 131.67 | 0.00 | 868.33 | 13.17 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Fuel & Oil-Solid Waste | 1,000.00 | 0.00 | 420.78 | 0.00 | 579.22 | 42.08 |
| Bad Debt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **498,868.00** | **41,606.15** | **340,735.05** | **0.00** | **158,132.95** | **68.30** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Sw | 202,167.00 | 0.00 | 0.00 | 0.00 | 202,167.00 | 0.00 |
| Transfer to Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **202,167.00** | **0.00** | **0.00** | **0.00** | **202,167.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation-Solid Waste | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Deprec-Eq, Mach & Furn-SW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **738,143.00** | **65,348.43** | **451,386.47** | **0.00** | **286,756.53** | **0.61** |
| Expense Total | **738,143.00** | **43,954.04** | **360,157.17** | **0.00** | **377,985.83** | **0.49** |
| Grand Total | **0.00** | **21,394.39** | **91,229.30** | **0.00** | **-91,229.30** | **0.00** |

# General Ledger
## Water Fund Monthly Report

User: jstull
Printed: 6/16/2016 5:00:10 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Grant Revenue - Water | 700,000.00 | 0.00 | 0.00 | 0.00 | 700,000.00 | 0.00 |
| **Grants** | **700,000.00** | **0.00** | **0.00** | **0.00** | **700,000.00** | **0.00** |
| **Utility Revenue** | | | | | | |
| Water Service Fees | 515,000.00 | 58,615.27 | 312,019.46 | 0.00 | 202,980.54 | 60.59 |
| Water Adjustments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Meter Installations-Water | 95,000.00 | 4,680.00 | 71,800.00 | 0.00 | 23,200.00 | 75.58 |
| Cutoff Charges-Water | 23,000.00 | 2,725.00 | 7,654.91 | 0.00 | 15,345.09 | 33.28 |
| Irrigation Meter Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Penalties-Water | 17,000.00 | 1,465.00 | 9,924.82 | 0.00 | 7,075.18 | 58.38 |
| **Utility Revenue** | **650,000.00** | **67,485.27** | **401,399.19** | **0.00** | **248,600.81** | **61.75** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Accounts | 5,000.00 | 771.81 | 1,160.77 | 0.00 | 3,839.23 | 23.22 |
| Interest Earned on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **5,000.00** | **771.81** | **1,160.77** | **0.00** | **3,839.23** | **23.22** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Income-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund | 75,500.00 | 0.00 | 0.00 | 0.00 | 75,500.00 | 0.00 |
| Transfer from Sewer Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **75,500.00** | **0.00** | **0.00** | **0.00** | **75,500.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Water | 92,015.00 | 11,104.13 | 65,883.56 | 0.00 | 26,131.44 | 71.60 |
| Overtime-Water | 10,000.00 | 490.51 | 3,595.91 | 0.00 | 6,404.09 | 35.96 |
| FICA-Water | 8,148.00 | 913.79 | 6,779.30 | 0.00 | 1,368.70 | 83.20 |
| Retirement-Water | 7,733.00 | 841.76 | 5,000.31 | 0.00 | 2,732.69 | 64.66 |
| Life and Health Ins-Water | 19,800.00 | 3,261.65 | 16,734.76 | 0.00 | 3,065.24 | 84.52 |
| OPEB Expense - Water | 5,849.00 | 0.00 | 0.00 | 0.00 | 5,849.00 | 0.00 |
| Workers Comp-Water | 4,149.00 | 340.76 | 2,039.44 | 0.00 | 2,109.56 | 49.15 |
| Unemployment-Water | 2,040.00 | 0.00 | 657.75 | 0.00 | 1,382.25 | 32.24 |
| **Personnel** | **149,734.00** | **16,952.60** | **100,691.03** | **0.00** | **49,042.97** | **67.25** |
| **Operating Expenditures** | | | | | | |
| Professional Services-Water | 0.00 | 0.00 | 125.00 | 0.00 | -125.00 | 0.00 |
| Prof Services Engineering-Wate | 5,000.00 | 0.00 | 8,915.00 | 0.00 | -3,915.00 | 178.30 |
| Prof. Services - Water Study | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Exams-Water | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| Accounting & Auditing-Water | 5,440.00 | 0.00 | 5,440.00 | 0.00 | 0.00 | 100.00 |
| Contractual Services-Water | 5,000.00 | 0.00 | 3,044.82 | 0.00 | 1,955.18 | 60.90 |
| Training & Travel | 2,000.00 | 193.72 | 1,241.22 | 0.00 | 758.78 | 62.06 |
| Communications Services-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Services-Water | 0.00 | 0.00 | 105.77 | 0.00 | -105.77 | 0.00 |
| Utilities-Water | 20,000.00 | 0.00 | 7,621.53 | 0.00 | 12,378.47 | 38.11 |
| Rental Equipment-Water | 250.00 | 295.00 | 295.00 | 0.00 | -45.00 | 118.00 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| Phone System Lease-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prop & Gen Liab Ins-Water | 6,000.00 | 0.00 | 4,365.54 | 0.00 | 1,634.46 | 72.76 |
| Repairs & Maintenance-Water | 35,000.00 | 89.90 | 24,659.31 | 2,409.76 | 7,930.93 | 70.46 |
| Repairs & Maint Vehicles-Water | 2,000.00 | 36.72 | 850.86 | 0.00 | 1,149.14 | 42.54 |
| Repair & Maintenance Equipment | 1,500.00 | 0.00 | 1,370.95 | 0.00 | 129.05 | 91.40 |
| Repairs & Maint Bldg-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Supplies-Water | 23,000.00 | 2,577.22 | 15,615.59 | 1,056.29 | 6,328.12 | 67.89 |
| Uniforms-Water | 500.00 | 77.15 | 678.22 | 56.00 | -234.22 | 135.64 |
| Fuel & Oil-Water | 3,500.00 | 228.68 | 2,176.06 | 0.00 | 1,323.94 | 62.17 |
| Op Supplies-New Meter Inst-Wat | 9,000.00 | 0.00 | 5,381.75 | 3,288.00 | 330.25 | 59.80 |
| Operating Supplies Meter Repla | 4,000.00 | 0.00 | 0.00 | 984.00 | 3,016.00 | 0.00 |
| Dues, Subs & Memberships-Water | 1,000.00 | 0.00 | 1,104.00 | 0.00 | -104.00 | 110.40 |
| Bad Debt-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **123,290.00** | **3,498.39** | **82,990.62** | **7,794.05** | **32,505.33** | **67.31** |
| **Capital Outlay** | | | | | | |
| Building Improvements-Water | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| Machinery, Equipment & Furn-Wa | 125,000.00 | 0.00 | 37,530.00 | 735.00 | 86,735.00 | 30.02 |
| **Capital Outlay** | **135,000.00** | **0.00** | **37,530.00** | **735.00** | **96,735.00** | **27.80** |
| **Debt Service** | | | | | | |
| Debt Service-1976 Bonds-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Transfers** | | | | | | |
| Transfer to General Fund-Water | 222,965.00 | 0.00 | 0.00 | 0.00 | 222,965.00 | 0.00 |
| Tranfers To Sewer Fund-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **222,965.00** | **0.00** | **0.00** | **0.00** | **222,965.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 8,061.00 | 0.00 | 0.00 | 0.00 | 8,061.00 | 0.00 |
| Reserve for FB Rollfwd-Princip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **8,061.00** | **0.00** | **0.00** | **0.00** | **8,061.00** | **0.00** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Depreciation-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Improvements Depreciation-Wate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equip, Mach & Furn Depr-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **1,430,500.00** | **68,257.08** | **402,559.96** | **0.00** | **1,027,940.04** | **0.28** |
| Expense Total | **639,050.00** | **20,450.99** | **221,211.65** | **8,529.05** | **409,309.30** | **0.35** |
| Grand Total | **791,450.00** | **47,806.09** | **181,348.31** | **-8,529.05** | **618,630.74** | **0.23** |

# General Ledger
## Impact Fee Fund Monthly Report

User: jstull
Printed: 6/16/2016 5:00:06 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| **Grants** | | | | | | |
| Rural Development Grant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Accts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Int Earned on Bank Acct-Water | 100.00 | 27.63 | 0.00 | 72.37 | 72.37 | 27.63 |
| Int Earned on Bank Acct-Sewer | 200.00 | 231.03 | 0.00 | -31.03 | -15.52 | 115.52 |
| Interest Earned on Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest earned on Inv-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned on Inv.-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest Earned-Ad Valorem Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Interest Earned** | **300.00** | **258.66** | **0.00** | **41.34** | **13.78** | **86.22** |
| **Impact Fees** | | | | | | |
| Water Impact Fee Revenue | 20,529.00 | 8,620.00 | 0.00 | 11,909.00 | 58.01 | 41.99 |
| Sewer Impact Fee Revenue | 144,489.00 | 53,250.00 | 0.00 | 91,239.00 | 63.15 | 36.85 |
| **Impact Fees** | **165,018.00** | **61,870.00** | **0.00** | **103,148.00** | **62.51** | **37.49** |
| **Transfers In** | | | | | | |
| Contribs from Enterprise Opers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers In** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Approp of Prior Yr Funds-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Refund of PriorYr.Rev.-Sew.Imp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Capital Outlay** | | | | | | |
| Water Sys Improvements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer System Improv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Description | Budget | YTD Actual | Encumbered | Available | % Available | % Spent |
|---|---|---|---|---|---|---|
| Development Water Reimb | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 | 0.00 |
| Development Sewer Reimb | 12,808.00 | 0.00 | 0.00 | 12,808.00 | 100.00 | 0.00 |
| Sewer Lift Station | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **17,808.00** | **0.00** | **0.00** | **17,808.00** | **100.00** | **0.00** |
| **Transfers** | | | | | | |
| Interfund Transfer-Gen Fund | 2,726.00 | 0.00 | 0.00 | 2,726.00 | 100.00 | 0.00 |
| Transfer to Sewer | 94,784.00 | 0.00 | 0.00 | 94,784.00 | 100.00 | 0.00 |
| Transfer to Sewer Const Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Transfers** | **97,510.00** | **0.00** | **0.00** | **97,510.00** | **100.00** | **0.00** |
| **Contingency** | | | | | | |
| Water Contingency | 25,000.00 | 20.40 | 0.00 | 24,979.60 | 99.92 | 0.08 |
| Sewer Contingency | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100.00 | 0.00 |
| **Contingency** | **50,000.00** | **20.40** | **0.00** | **49,979.60** | **99.96** | **0.04** |
| **Depreciation** | | | | | | |
| Depreciation Expense-Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Depreciation Exepnse-Sewer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Depreciation** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | 165,318.00 | 62,128.66 | 0.00 | 103,189.34 | 0.62 | 0.38 |
| Expense Total | 165,318.00 | 20.40 | 0.00 | 165,297.60 | 1.00 | 0.00 |
| Grand Total | 0.00 | 62,108.26 | 0.00 | -62,108.26 | 0.00 | 0.00 |

# General Ledger
## Fire Fund Monthly Report

User: jstull
Printed: 6/16/2016 5:00:39 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Fire Assessments | 245,000.00 | 25,116.61 | 222,337.45 | 0.00 | 22,662.55 | 90.75 |
| **Taxes** | **245,000.00** | **25,116.61** | **222,337.45** | **0.00** | **22,662.55** | **90.75** |
| **Grants** | | | | | | |
| Grants-DOI-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Misc Grants | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Intergovernmental** | | | | | | |
| State Rev Share-Firefgt Sup Co | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Intergovernmental** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Fire Fees** | | | | | | |
| Fire Contract Payments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Alachua County Agreement | 145,000.00 | 12,083.34 | 96,666.72 | 0.00 | 48,333.28 | 66.67 |
| Columbia County Agreement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire Inspection Fees | 3,500.00 | 210.00 | 3,481.80 | 0.00 | 18.20 | 99.48 |
| Fire Plan Review Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Fire Fees** | **148,500.00** | **12,293.34** | **100,148.52** | **0.00** | **48,351.48** | **67.44** |
| **Interest Earned** | | | | | | |
| Interest Earned on Bank Accts | 300.00 | 10.92 | 62.94 | 0.00 | 237.06 | 20.98 |
| **Interest Earned** | **300.00** | **10.92** | **62.94** | **0.00** | **237.06** | **20.98** |
| **Misc Revenue** | | | | | | |
| Miscellaneous Revenue-Fire | 0.00 | 0.00 | 660.00 | 0.00 | -660.00 | 0.00 |
| Donations-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Misc Revenue** | **0.00** | **0.00** | **660.00** | **0.00** | **-660.00** | **0.00** |
| **Transfers In** | | | | | | |
| Transfer from General Fund | 568,890.00 | 0.00 | 0.00 | 0.00 | 568,890.00 | 0.00 |
| **Transfers In** | **568,890.00** | **0.00** | **0.00** | **0.00** | **568,890.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds-Fir | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Appropriated Funds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Loan Proceeds** | | | | | | |
| Loan Proceeds-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries-Fire | 426,693.00 | 45,331.57 | 249,105.81 | 0.00 | 177,587.19 | 58.38 |
| Overtime-Fire | 33,317.00 | 2,970.34 | 19,189.97 | 0.00 | 14,127.03 | 57.60 |
| Holiday Pay-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire Fees | 8,000.00 | 0.00 | 3,425.00 | 0.00 | 4,575.00 | 42.81 |
| FICA-Fire | 35,706.00 | 3,815.00 | 26,529.51 | 0.00 | 9,176.49 | 74.30 |
| Retirement-Fire | 101,506.00 | 10,315.85 | 58,294.59 | 0.00 | 43,211.41 | 57.43 |
| Life & Health Ins-Fire | 46,200.00 | 8,103.22 | 38,089.12 | 0.00 | 8,110.88 | 82.44 |
| Workers Comp-Fire | 18,000.00 | 1,800.71 | 9,975.84 | 0.00 | 8,024.16 | 55.42 |
| Unemployment-Fire | 6,000.00 | 0.00 | 2,541.50 | 0.00 | 3,458.50 | 42.36 |
| **Personnel** | **675,422.00** | **72,336.69** | **407,151.34** | **0.00** | **268,270.66** | **60.28** |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | | | | | | |
| Professional Services-Fire | 8,500.00 | 0.00 | 4,660.00 | 235.00 | 3,605.00 | 54.82 |
| Training & Travel-Fire | 2,500.00 | 0.00 | 1,415.00 | 0.00 | 1,085.00 | 56.60 |
| Communications Svcs-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wireless Communications-Fire | 0.00 | 0.00 | 108.83 | 0.00 | -108.83 | 0.00 |
| Utilities-Fire | 8,000.00 | 63.90 | 4,902.33 | 20.00 | 3,077.67 | 61.28 |
| Phone System Lease-Fire | 675.00 | 0.00 | 254.20 | 0.00 | 420.80 | 37.66 |
| Prop & Gen Liab Ins-Fire | 6,300.00 | 0.00 | 3,471.72 | 0.00 | 2,828.28 | 55.11 |
| Repairs & Maint Vehicles-Fire | 19,175.00 | 35.47 | 15,255.17 | 2,374.62 | 1,545.21 | 79.56 |
| Repairs & Maint Equip-Fire | 8,000.00 | 140.91 | 6,650.37 | 243.04 | 1,106.59 | 83.13 |
| Software Maint Agr-Fire | 4,200.00 | 0.00 | 0.00 | 4,740.00 | -540.00 | 0.00 |
| Repairs & Maint Bldg-Fire | 6,500.00 | 0.00 | 4,577.27 | 0.00 | 1,922.73 | 70.42 |
| Assesment Study | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Supplies-Fire | 3,000.00 | 534.01 | 1,048.27 | 0.00 | 1,951.73 | 34.94 |
| Operating Supplies-Fire | 6,000.00 | 0.00 | 2,233.32 | 134.85 | 3,631.83 | 37.22 |
| Uniforms-Fire | 2,500.00 | 658.85 | 2,759.39 | 0.00 | -259.39 | 110.38 |
| Fuel & Oil-Fire | 11,700.00 | 1,044.01 | 5,988.70 | 0.00 | 5,711.30 | 51.19 |
| Dues, Subs & Memberships-Fire | 2,000.00 | 0.00 | 1,622.00 | 0.00 | 378.00 | 81.10 |
| **Operating Expenditures** | **89,050.00** | **2,477.15** | **54,946.57** | **7,747.51** | **26,355.92** | **61.70** |
| **Capital Outlay** | | | | | | |
| Building Improvements | 0.00 | 0.00 | 4,600.00 | 0.00 | -4,600.00 | 0.00 |
| Machinery & Equipment-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CompPrintersSware-Fire | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **0.00** | **0.00** | **4,600.00** | **0.00** | **-4,600.00** | **0.00** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-Fire | 36,176.00 | 0.00 | 33,095.38 | 0.00 | 3,080.62 | 91.48 |
| Debt Service-Interest-Fire | 9,819.00 | 0.00 | 8,574.19 | 0.00 | 1,244.81 | 87.32 |
| **Debt Service** | **45,995.00** | **0.00** | **41,669.57** | **0.00** | **4,325.43** | **90.60** |
| **Transfers** | | | | | | |
| Transfer to General Fund | 152,223.00 | 0.00 | 0.00 | 0.00 | 152,223.00 | 0.00 |
| **Transfers** | **152,223.00** | **0.00** | **0.00** | **0.00** | **152,223.00** | **0.00** |
| **Contingency** | | | | | | |
| Contingency | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| Revenue Total | **962,690.00** | **37,420.87** | **323,208.91** | **0.00** | **639,481.09** | **0.34** |
| Expense Total | **962,690.00** | **74,813.84** | **508,367.48** | **7,747.51** | **446,575.01** | **0.53** |
| Grand Total | **0.00** | **-37,392.97** | **-185,158.57** | **-7,747.51** | **192,906.08** | **0.00** |

# General Ledger
## CRA Monthly Report

User: jstull
Printed: 6/16/2016 5:00:55 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| Ad Valorem Taxes COHS | 73,000.00 | 0.00 | 72,863.00 | 0.00 | 137.00 | 99.81 |
| Ad Valorem Tax-CRA | 105,000.00 | 0.00 | 104,495.00 | 0.00 | 505.00 | 99.52 |
| **Taxes** | **178,000.00** | **0.00** | **177,358.00** | **0.00** | **642.00** | **99.64** |
| **Grants** | | | | | | |
| General Government Grant-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Grants** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Interest Earned** | | | | | | |
| Interest Earned Bank Account | 0.00 | 0.01 | 0.06 | 0.00 | -0.06 | 0.00 |
| **Interest Earned** | **0.00** | **0.01** | **0.06** | **0.00** | **-0.06** | **0.00** |
| **Misc Revenue** | | | | | | |
| Contributions Non-Govt - CRA | 0.00 | 350.00 | 350.00 | 0.00 | -350.00 | 0.00 |
| **Misc Revenue** | **0.00** | **350.00** | **350.00** | **0.00** | **-350.00** | **0.00** |
| **Appropriated Funds** | | | | | | |
| Approp of Prior Year Funds | 234,515.00 | 0.00 | 0.00 | 0.00 | 234,515.00 | 0.00 |
| **Appropriated Funds** | **234,515.00** | **0.00** | **0.00** | **0.00** | **234,515.00** | **0.00** |
| **Loan Proceeds** | | | | | | |
| Proceeds From Loan | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Loan Proceeds** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Personnel** | | | | | | |
| Regular Salaries - CRA | 48,500.00 | 5,867.20 | 31,912.03 | 0.00 | 16,587.97 | 65.80 |
| Overtime - CRA | 0.00 | 103.13 | 185.65 | 0.00 | -185.65 | 0.00 |
| FICA - CRA | 3,725.00 | 449.12 | 2,841.90 | 0.00 | 883.10 | 76.29 |
| Retirement - CRA | 3,575.00 | 433.45 | 2,315.66 | 0.00 | 1,259.34 | 64.77 |
| Life & Health Insurance-CRA | 9,000.00 | 1,913.69 | 5,292.15 | 0.00 | 3,707.85 | 58.80 |
| Worker's Comp - CRA | 1,200.00 | 8.52 | 46.60 | 0.00 | 1,153.40 | 3.88 |
| Unemployment Comp - CRA | 1,100.00 | 0.00 | 286.71 | 0.00 | 813.29 | 26.06 |
| Contingency - CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Personnel** | **67,100.00** | **8,775.11** | **42,880.70** | **0.00** | **24,219.30** | **63.91** |
| **Operating Expenditures** | | | | | | |
| Professional Services-CRA | 13,000.00 | 0.00 | 2,583.61 | 0.00 | 10,416.39 | 19.87 |
| Contractual Services-CRA | 4,700.00 | 0.00 | 0.00 | 0.00 | 4,700.00 | 0.00 |
| Contractual Svcs COHS | 24,590.00 | 0.00 | 0.00 | 0.00 | 24,590.00 | 0.00 |
| Training and Travel-CRA | 3,000.00 | 133.38 | 774.11 | 0.00 | 2,225.89 | 25.80 |
| Utilities-CRA | 1,000.00 | 0.00 | 59.52 | 0.00 | 940.48 | 5.95 |
| Prop & Gen Liab Ins-CRA | 5,000.00 | 0.00 | 2,252.34 | 0.00 | 2,747.66 | 45.05 |
| Repairs & Maintenance-CRA | 14,000.00 | 90.80 | 13,088.06 | 725.43 | 186.51 | 93.49 |
| Repairs & Maint Bldg-CRA | 1,000.00 | 0.00 | 640.25 | 685.00 | -325.25 | 64.03 |
| Promotional Activities-CRA | 3,000.00 | 0.00 | 2,052.50 | 50.00 | 897.50 | 68.42 |
| Operating Supplies | 1,200.00 | 97.13 | 997.96 | 0.00 | 202.04 | 83.16 |
| Dues, Subs, Memberships-CRA | 700.00 | 0.00 | 832.18 | 0.00 | -132.18 | 118.88 |
| Billboard Advertising - CRA | 10,000.00 | 0.00 | 5,450.00 | 0.00 | 4,550.00 | 54.50 |
| Pamphlets - CRA | 200.00 | 0.00 | 52.50 | 0.00 | 147.50 | 26.25 |
| Music in the Park Advert.-CRA | 2,500.00 | 90.00 | 943.58 | 0.00 | 1,556.42 | 37.74 |
| Building Demolition | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bad Debt - CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grants to Others-CRA | 85,769.00 | 1,673.31 | 18,320.09 | 2,000.00 | 65,448.91 | 21.36 |

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Operating Expenditures** | **169,659.00** | **2,084.62** | **48,046.70** | **3,460.43** | **118,151.87** | **28.32** |
| **Capital Outlay** | | | | | | |
| Improve Other than Bldgs-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| School Renovation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Downtown Sidewalks | 112,010.00 | 0.00 | 28.99 | 0.00 | 111,981.01 | 0.03 |
| Downtown Projects | 63,746.00 | 0.00 | 2,324.01 | 0.00 | 61,421.99 | 3.65 |
| Machinery & Equipment-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant Match-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **175,756.00** | **0.00** | **2,353.00** | **0.00** | **173,403.00** | **1.34** |
| **Debt Service** | | | | | | |
| Debt Service-Principal-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-Interest-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Debt Service-CRA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Debt Service** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Contingency** | | | | | | |
| Reserve for Parking Lots | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| RESERVED FOR BALANCE FORWARD | 0.00 | 0.00 | 1,434.98 | 0.00 | -1,434.98 | 0.00 |
| **Contingency** | **0.00** | **0.00** | **1,434.98** | **0.00** | **-1,434.98** | **0.00** |
| Revenue Total | **412,515.00** | **350.01** | **177,708.06** | **0.00** | **234,806.94** | **0.43** |
| Expense Total | **412,515.00** | **10,859.73** | **94,715.38** | **3,460.43** | **314,339.19** | **0.23** |
| Grand Total | **0.00** | **-10,509.72** | **82,992.68** | **-3,460.43** | **-79,532.25** | **0.00** |

# General Ledger
## Farmers Market Monthly Report

User: jstull
Printed: 6/16/2016 5:01:07 PM
Period 01 - 08
Fiscal Year 2016

| Description | Budget | Period Amt | YTD Actual | Encumbered | Available | % Spent |
|---|---|---|---|---|---|---|
| **Personnel** | | | | | | |
| Regular Salaries-FM | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| FICA - FM | 192.00 | 0.00 | 0.00 | 0.00 | 192.00 | 0.00 |
| Retirement - FM | 192.00 | 0.00 | 0.00 | 0.00 | 192.00 | 0.00 |
| Life & Health Insurance - FM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Work Comp-Farmers Market | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| Unemployment Comp. - FM | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| **Personnel** | **2,984.00** | **0.00** | **0.00** | **0.00** | **2,984.00** | **0.00** |
| **Operating Expenditures** | | | | | | |
| Professional Svcs-Farmers Mkt | 5,262.00 | 541.24 | 4,624.32 | 0.00 | 637.68 | 87.88 |
| Training & Travel-Farmers Mkt | 160.00 | 0.00 | 80.00 | 0.00 | 80.00 | 50.00 |
| Promotional Act-Farmers Mkt | 150.00 | 0.00 | 25.00 | 0.00 | 125.00 | 16.67 |
| Advertising Farmers Market | 100.00 | 0.00 | 50.06 | 0.00 | 49.94 | 50.06 |
| Office Supplies-Farmers Mkt | 0.00 | 0.00 | 91.12 | 0.00 | -91.12 | 0.00 |
| Operating Supplies-Farmers Mkt | 1,344.00 | 27.46 | 1,560.48 | 0.00 | -216.48 | 116.11 |
| Other Expenses-Farmers Mkt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Operating Expenditures** | **7,016.00** | **568.70** | **6,430.98** | **0.00** | **585.02** | **91.66** |
| **Capital Outlay** | | | | | | |
| Building Improvements | 199,441.00 | 0.00 | 0.00 | 0.00 | 199,441.00 | 0.00 |
| Machinery & Equip-Farmers Mark | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Capital Outlay** | **199,441.00** | **0.00** | **0.00** | **0.00** | **199,441.00** | **0.00** |
| Expense Total | **209,441.00** | **568.70** | **6,430.98** | **0.00** | **203,010.02** | **0.03** |

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

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**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **CONSIDER RESOLUTION 2016-I, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE ESTABLISHING THE PRICE OF CEMETERY SERVICES AND GRAVES IN ALL CEMETERIES OWNED OR OPERATED BY THE CITY OF HIGH SPRINGS AS PREVIOUSLY SET IN RESOLUTION 2002-I PURSUANT TO CHAPTER 22 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.**

**AGENDA SECTION:** **NEW BUSINESS**

**DEPARTMENT:** **CEMETERY**

**PREPARED BY:** **JENNY L. PARHAM**

**RECOMMENDED ACTION:**

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**Summary**

THE CITY COMMISSION WILL CONSIDER A RESOLUTION INCREASING THE COST OF GRAVE SPACES IN THE HIGH SPRINGS CEMETERY AND PINEHILL CEMETERY. THE COST IS DISCOUNTED FOR CITY RESIDENTS.

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**ATTACHMENTS:** **RESOLUTION 2016-I**

**REVIEWED BY CITY MANAGER:** _____

**RESOLUTION 2016 - I**

**A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE ESTABLISHING THE PRICE OF CEMETERY SERVICES AND GRAVES IN ALL CEMETERIES OWNED OR OPERATED BY THE CITY OF HIGH SPRINGS AS PREVIOUSLY SET IN RESOLUTION 2002-I PURSUANT TO CHAPTER 22 OF THE HIGH SPRINGS CODE OF ORDINANCES; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the City of High Springs is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166 of the Florida Statutes; and

**WHEREAS**, Chapter 22, Article II, of the City of High Springs Code of Ordinances authorizes the City Commission to establish the prices for graves and all cemetery services furnished by the City in all cemeteries owned or operated by the City via resolution;

**WHEREAS,** pursuant to this authority, the City Commission previously set said prices on May 9, 2002 via Resolution 2002-I; and

**WHEREAS,** the City Commission upon review of the prices had determined amendments are necessary to increase the prices to cover the City's costs of providing such services; and

**WHEREAS,** it is in the best interest of the City to amended the prices for graves in all cemeteries owned or operated by the City; and

**NOW THEREFORE BE IT RESOLVED BY THE HIGH SPRINGS CITY COMMISSION THAT:**

**SECTION ONE:** The following prices are hereby established as the required consideration to be paid for graves in all cemeteries owned or operated by the City of High Springs, Florida:

| | **CITY RESIDENT** | **NON-RESIDENT** |
|---|---|---|
| **CREMAINS GRAVE SPACE, 24" x 30"** | **$400.00** | **$ 600.00** |
| **BURIAL GRAVE SPACE, 5' X 15'** | **$950.00** | **$1,550.00** |

**SECTION TWO:** The previous restrictions established in Resolution 2002-I on the use of cemetery graves shall continue to apply.

**SECTION THREE:** All funds collected from the sale of graves spaces under this Resolution shall continue to be allocated to the High Springs Cemetery Reserve Fund as enumerated in Section 22-33 of the High Springs Code of Ordinances.

**SECTION FOUR:** All resolutions and parts of resolution in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION FIVE:** This Resolution shall become effective July 1, 2016.

**PASSED** in regular session of the High Springs City Commission on this 23rd day of June, 2016.

**CITY OF HIGH SPRINGS, FLORIDA**

**ATTEST:**

Jenny L. Parham, City Clerk

Byran D. Williams, Mayor

(Seal)

APPROVED AS TO FORM AND LEGALITY:

S. Scott Walker, City Attorney

**RESOLUTION 2016-K**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS AMENDING THE CITY'S REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City of High Springs previously adopted a policy pertaining to acquisition and disposition of real property in 2014; and

**WHEREAS,** Article 1, Section 1.03 of the High Springs Charter vests the City with all governmental, corporate and propriety powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as expressly prohibited by law; and

**WHEREAS,** the purpose of the Real Property Policy is to establish guidelines to govern the acquisition and disposition of real property by the City. These policies shall also govern the acquisition or disposition of personal property affixed to or located on real property that is being acquired by or disposed of the City.

**WHEREAS,** to the Commission desires to revise this Policy to remove reference to surplus lands to be donated to non-profits for affordable housing, as the City desires to adopt a new policy for the donation of surplus lands for affordable housing; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:**

**SECTION ONE:** The City of High Springs Amended Real Property Policy is hereby adopted in it's entirely to read as set forth in **Exhibit A**.

**SECTION TWO:** If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

**SECTION THREE:** All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION FOUR:** This Resolution shall become effective immediately upon final adoption.

**PASSED** in regular session of the High Springs City Commission this 23rd day of June, 2016.

**CITY OF HIGH SPRINGS**

_____
Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____
Jenny Parham, City Clerk

(municipal seal)

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

**Exhibit "A"**

# CITY OF HIGH SPRINGS
# REAL PROPERTY POLICY

## I. AUTHORITY; AMENDMENT; EFFECTIVE DATE

Article I, Section 1.03 of the High Springs Charter vests the City with all governmental, corporate and propriety powers to enable it to conduct municipal government and it may exercise any power for municipal purposes except as expressly prohibited by law. To more fully and effectively carry out these powers, the City Commission has adopted, and may amend, these policies by Resolution. These policies, and any amendments, shall become effective on the date of the Resolution approve the same is adopted by the City Commission.

## II. PURPOSE; SCOPE

The purpose of these policies is to establish the regulations which shall govern the acquisition and disposition of real property by the City. These policies shall also govern the acquisition or disposition of personal property affixed to or located on real property that is being acquired by or disposed of by the City.

These policies do not apply to the High Springs Community Redevelopment Agency, which may adopt real property policies, procedures or guidelines to govern its transactions. These policies are not intended, nor shall they be interpreted, to replace, supersede, amend or create conflict with any other local, state, or federal legal requirements that are applicable to any particular transaction.

## III. ADMINISTRATION

These policies shall be administered by the City Manager or his/her designee, who shall have the power to issue procedures pursuant to and consistent with these policies and shall have final authority within the City to interpret these policies.

The City Manager or his/her designee shall:

A. Supervise and provide technical support to all City Departments in making acquisitions and dispositions of interest in real property on behalf of the City to ensure that transactions are conducted in accordance with these policies;

B. Maintain the City's permanent records of real property acquisitions and dispositions in order to document transactions in accordance with these policies;

C. Obtain review and approval, as to form and legality, of the City Attorney's Office on transaction documents;

D. Maintain a working relationship, based on integrity and trust, with all parties to a real property transactions while ensuring that the City's interests are satisfactorily pursued;

E. Conduct negotiations and attend all closing or arrange for execution of documents for the acquisition or disposition of real property; and

F. Make reports to the City Commission of all acquisitions or dispositions of property on a regular basis.

## IV. DEFINITIONS

Acquisitions: A general term describing when the City obtains or is granted an interest in real property, such as by deed, lease, license, usage or presumption (pursuant to Florida law), eminent domain or any other manner allowed by law.

Agreement: A general term usually describing a common view of two or more parties regarding the rights and obligation of each with regard to a given subject. All agreements for the acquisition or disposition of real property by the City shall be in writing.

Appraisal: A written report that establishes the market value of property and includes, without limitation, the legal description of the property, a location map and site description, photos of the subject property, a statement of assumptions and limiting conditions and analysis and the conclusions as to the highest and best use, value, comparable sales data and market conditions. Appraisals shall be prepared in accordance

with the Uniform Standards of Professional Appraisal Practice by an appraiser holding a current license in good standing through the Florida Department of Business and Professional Regulation.

Closing: The time and place for the exchange of documents and tender of payment to finalize the acquisition or disposition of real property.

Competitive manner: Utilizing a process that is open and fosters competition, such a process may include, but is not limited to, posting signs for sale or lease on the property, posting information concerning the availability of the property on the City's website, listing the property with a multiple listing service by a licensed real estate broker or issuing a written solicitation (such as an invitation to bid or request for proposals).

Dedication: The setting aside of land for a public use by its owners, together with acceptance by or on behalf of the public, by the making, signing, acknowledging and recording of a map or plat of land in accordance with general law upon which areas appear as devoted to public use of such purposes as streets and utility and drainage easements.

Deed: An instrument of conveyance intended to pass title, in one of the following three forms:

1. Quitclaim Deed: An instrument of conveyance intended to pass such title, interest, or claim as the grantor may have in the property and which contains neither warranties nor convents of the title.
2. Special Warranty Deed: An instrument of conveyance which covenants from the grantor an estate in property free from encumbrances and with defense of title as to the claims of superior title arising by, through or under the grantor only.
3. Warranty Deed: An instrument of conveyance which covenants from the grantor an estate in property free from encumbrances and with defense of title as to all claims of superior title.

Disposition: A general term describing when the City relinquishes or grants its interest in real property, such as by lease, license, or deed.

Easement: A right to use the land of another for a specific purpose that is not inconsistent with the use by the owner of the land. Easements are generally non-exclusive and run with the land, unless otherwise specified in the Easement document. Easements may be permanent or temporary in duration.

Environmental assessment: An "all appropriate inquiries" investigation of the property conducted by an environmental professional in accordance with the standards and

practices set forth in 30 CRF 312 as published in the Federal Register on November 1, 2005 and as amended from time to time.

Fee title or fee simple title: An estate in real property belonging to the owner an alienable to transferable by the owner absolutely and simply. An absolute estate in perpetuity and the largest possible real property right an owner can have.

License: A revocable, unassignable personal right to go on the property of another for a limited purpose which does not operate to confer or vest in the licensee any title, interest or estate.

Lease: An agreement by which the owner of real property grants the right of possession to another, for a specified period of time and for a specified consideration.

Marketable title: A legally defensible title which is free from material defects, acceptable to a reasonable purchaser, a capable of being insured by a reputable title underwriter licensed in the state of Florida.

Option: An Agreement that grants one party a specified period of time during which it may, but is not required to, purchase the property of another.

Permit: A written, revocable, unassignable authorization to use property of the permit grantor to do some act now allowable without such authority; generally for a very temporary period of time.

Property or real property: Land, including that which is erected upon, growing upon or affixed to land, such as structures, fixtures and crops.

Public purpose: A purpose which has as its objective the promotion of the general public health, safety, and welfare of the residents of the City of High Springs and not the sole welfare of, or inuring to the sole benefit of, an individual or specific class of persons.

Public right-of-way: Public highway, roads, streets or alleys, whether presently owned by or dedicated to the City or hereafter acquired or dedicated, or for which the City exercises right of management or control; and includes the surface, the air space over the surface and the area below the surface.

Public utilities: Utilities owned and maintained by the City, including, but not limited to storm drainage, water, wastewater, natural gas, electric, and telecommunications.

Surplus: Property which no longer serves a public purpose, or is in excess of the City's needs, or the sale of which would serve a greater public purpose than the retention of the property.

Vacation: Release or abandonment of public rights in property.

## V. PROCEDURES/REQUIREMENTS FOR ACQUISITION OR DISPOSITION

### A. Manner of Disposition:

Prior to fee title disposition by the City of High Springs, the City Commission must find and declare that the property is surplus. This finding and declaration shall be embodied in the form of a Resolution adopted by the City Commission.

All surplus property shall be disposed of in a competitive manner. However, nothing contained in these policies is intended or shall be interpreted as limiting the right of the City to achieve specific objectives in its disposition of surplus property. This policy does not apply to surplus lands the City desires to use in furtherance of affordable housing. See the City's Policy for Surplus Lands for Affordable Housing. ~~For example, if the City Commission determines that it would like to offer to sell or donate a surplus residential lot for construction of a low-income home by a non-profit organization, the City can, in its competitive solicitation, limit the responses to non-profit organizations.~~

### B. Manner of Acquisition:

Prior to fee title acquisition by purchase or eminent domain by the City, the approving official (as specified in C. below) must find that the acquisition of the property will serve a public purpose.

### C. Negotiation/Contract:

The City Manager or his/her designee may enter into non-binding negotiations for the acquisition or disposition of property. When approval of the City Commission is not required, the City Manager is authorized to execute binding agreements for the acquisition or disposition of property. When approval of the City Commission is required, the City Manager is authorized to execute agreements for the acquisition and disposition or real property, provided such agreements are made expressly contingent upon obtaining an appraisal and upon obtaining approval of the City Commission. No agreement for acquisition or disposition shall be binding on the City until approved as follows:

The City Commission shall not approve a contract for the purchase or sale of fee title to real property at a cost of $100,000.00 or more until the City has first obtained an appraisal of the property.

Approval of the City Commission is required for:

1. Sale or purchase of fee title of real property of any value;
2. Licenses and leases of real property of any value;
3. Permanent easements, or other forms of documents, which grant access to City property for more than one year;
4. All transactions involving real property which are either not contemplated by this policy, or for which approval by the City Manager is not provided by this policy.

Approval of the City Manager is required for:

1. Temporary easements, or other forms of documents which grant access to City property for less than one year.

D. Due Diligence:

The City Manager or his/her designee shall conduct due diligence as he/she deems appropriate for each acquisition; however, at a minimum, he/she will generally obtain:

1. An environmental assessment for property with known or suspected environmental contamination;
2. A survey for unplatted lands; and
3. An owner's policy of title insurance for all fee simple purchases by the City. In all other acquisitions, the real property office shall obtain a title policy, a title search, or an ownership and encumbrances report, as he/she deems appropriate, in order to confirm ownership and to ascertain any encumbrances on the property.

E. Closing/Conveyance:

The City Manager or his/her designee is authorized to execute all necessary closing documents on behalf of the City, except that the Mayor shall execute and the City Clerk shall attest any permanent easement or deed.

F. Disposition of Proceeds:

Any proceeds from the disposition of park property (or property dedicated to the City for park purposes) shall be used exclusively for park purposes, pursuant to Section 95.36, Florida Statutes.

## VI. VACATION

Upon request of an abutting property owner or upon the City's initiative, public rights-of-way or public places may be vacated by the City in accordance with the City's Land Development

Code. The vacation shall be accomplished by City ordinance and the City may require a vacation petition/agreement. The ordinance shall identify any rights retained by the City, or waive the same, and shall be recorded in the public records of Alachua County. In vacating rights, the City does not grant title, it merely releases the public interest in and to the property, with title passing by operation of law.

## VII. PERMITS

Except as otherwise provided by the City of High Springs, the City Manager or his/her designee shall have the power and authority to grant permits for the temporary utilization of City property, in accordance with uniform procedures or guidelines promulgated by the City Manager or his/her designee for the issuance of such permits.

## VIII. ACQUISITION/DISPOSITION OF PROPERTY WITH STATE OR FEDERAL FUNDS

In the event the City uses state, federal, or other grant funds for the acquisition, improvement or disposition of property, the City shall follow the applicable local, state, or federal laws or program guidelines governing the use of use of such funds. In the event of conflict between such laws or guidelines and these policies, the laws and program guidelines governing the use of such funds shall control.

## IX. RESERVATION AND RELEASE OF SUB-SURFACE RIGHTS

Section 270.11, Florida Statutes, automatically acts to reserve unto the City a three-fourths interest in all the phosphate, minerals, and metals and an undivided one-half interest in the petroleum on land that is conveyed to the City. The statute allows the City to expressly choose

not to reserve such interests and also permits the City to sell or release the interests upon petition by the purchaser/property owner with a statement of reasons for such release.

With respect to all interests automatically reserved prior to the effective date of these policies or that are zoned other than residential or are larger than one acre in size, the City will consider release of such interests in accordance with the requirements of the Florida Statutes and such other procedures as the City may implement.

**RESOLUTION 2016-L**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING AFFORDABLE HOUSING SURPLUS PROPERTY POLICY WHICH GOVERN THE DISPOSITION OF REAL PROPERTY BY THE CITY OF HIGH SPRINGS TO NOT FOR PROFIT ORGANIZATIONS TO ENCOURAGE AFFORDABLE HOUSING IN THE CITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City of High Springs desires to have a policy pertaining to acquisition and disposition of real property; and

**WHEREAS,** Article 1, Section 1.03 of the High Springs Charter vests the City with all governmental, corporate and propriety powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as expressly prohibited by law; and

**WHEREAS,** the City is committed to providing affordable housing in the City; and

**WHEREAS,** the purpose of the Real Property Policy is to establish guidelines to govern disposition of real property by the City to encourage affordable housing in the City. These policies shall also govern the disposition of real property that is being disposed of the City to not for profit organizations. All other dispositions of real property shall be governed by the City's Real Property Policy; and

**WHEREAS,** to more fully and effectively carry out the City's powers, the City Commission, by resolution wishes to adopt this "Affordable Housing Surplus Property Policy."

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:**

**SECTION ONE:** The City of High Springs Affordable Housing Surplus Property Policy is hereby adopted in its entirety to read as set forth in **Exhibit A**.

**SECTION TWO:** If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

**SECTION THREE:** All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION FOUR:** This Resolution shall become effective immediately upon final adoption.

**PASSED** in regular session of the High Springs City Commission this 23rd day of June, 2016.

**CITY OF HIGH SPRINGS**

_____
Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____
Jenny Parham, City Clerk

(municipal seal)

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

# Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

---

**MEETING DATE:** **JUNE 23, 2016**

**SUBJECT:** **AN ORDINANCE AMENDING CHAPTER 30 "ELECTIONS" OF THE HIGH SPRINGS CODE OF ORDINANCES; AMENDING THE REQUIRED QUALIFYING PERIOD FROM FIVE BUSINESS DAYS TO COINCIDE WITH THE CITY'S BUSINESS WEEK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION**

**AGENDA SECTION:** **NEW BUSINESS**

**DEPARTMENT:** **FINANCE**

**PREPARED BY:** **JENNY L. PARHAM**

**RECOMMENDED ACTION:**

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## Summary

AT THE JUNE 9TH MEETING, THE COMMISSION PASSED RESOLUTION 2016-H WHICH SET THE QUALIFYING PERIOD FOR JULY 11TH-14TH. SECTION 30-1 OF THE HIGH SPRINGS CODE OF ORDINANCES STATES THE QUALIFYING PERIOD SHALL BE FOR A PERIOD OF FIVE BUSINESS DAYS FROM MONDAY THROUGH FRIDAY. AS CITY HALL'S OFFICE HOURS ARE MONDAY – THURSDAY, THIS SECTION IS BEING AMENDING TO SET THE QUALIFYING PERIOD FOR ONE BUSINESS WEEK. UPON PASSAGE OF THIS ORDINANCE ON SECOND READING AT THE JULY 14TH MEETING, ANOTHER RESOLUTION WILL BE PRESENTED SETTING THE QUALIFYING PERIOD TO AUGUST 8 – 11.

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**ATTACHMENTS:** **ORDINANCE 2016-07**

**REVIEWED BY CITY MANAGER:** _____

ORDINANCE NO. 2016-07

AN ORDINANCE AMENDING CHAPTER 30 "ELECTIONS" OF THE HIGH SPRINGS CODE OF ORDINANCES; AMENDING THE REQUIRED QUALIFING PERIOD FROM FIVE BUSINES DAYS TO COINCIDE WITH THE CITY'S BUSINESS WEEK; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

**WHEREAS**, Chapter 30 of the High Springs Code of Ordinances establishes the requirements for qualifying to be a candidate for city commission in the City; and

**WHEREAS,** Section 30-1 requires the City Commission to establish by resolution the qualifying period for candidates running for city commission; and

**WHEREAS,** Section 30-1 requires the qualifying period last for a period of five (5) business days from Monday through Friday; and

**WHEREAS**, subsequent to the most recent amendment to this Section via Ordinance 2012-05, the City's business week now runs from Monday through Thursday; and

**WHEREAS**, after proper notice and public hearing, the City Commission has determined that it is prudent to amend the High Springs Code of Ordinances reducing the qualifying period to coincide with the City's business week; and

**WHEREAS,** the City Commission of the City of High Springs has determined that it is desirable to amend Section 30-1 of the High Springs Code of Ordinances to reflect the City's work week.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

**Section 1**: Section 30-1 of the High Springs Code of Ordinances entitled "Candidates' qualifying" is hereby amended to read as follows (words ~~struck through~~ have been deleted, and words <u>underlined</u> have been added):

In the event that it becomes necessary to hold a special election to fill a vacancy on the city commission, the city commission shall by resolution set the qualifying period for candidates running to fill the vacancy on the city commission. The qualifying period shall be at least 30 days before the election and shall be for a period of <u>one business week of the City of High Springs</u> ~~five business days from Monday through Friday~~. The resolution establishing the qualifying period shall be adopted no later than ten calendar days prior to the established qualifying period. The resolution establishing the qualifying period shall be adopted no later than ten calendar days prior to the established qualifying period. The resolution shall establish the qualifying fee for candidates.

**<u>Section 2:</u>** EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

## Report of the Charter Review Board

The Charter Review Board (CRB) met for the first time on March 29, 2016. We agreed upon an agenda to take any and all available citizen input, to be followed by CRB member input, development of recommendations, discussion of possible Charter amendments, and a vote to recommend action to be considered by the City Commission.

We had limited public input, but the members of the public who attended our meetings offered thoughtful suggestions that we took into consideration in our deliberations. We thank Arlene Levine, Ross Ambrose and Eric May for their contributions to our deliberations.

City officials, Ed Booth, Jenny Parham, Courtney Johnson and Angela Stone provided support and input that greatly assisted us in this process.

The CRB reviewed the current High Springs City Charter as adopted in 2001 and amended in 2007, 2009, 2010 and 2011. We also reviewed charters from the cities of DeFuniak Springs, Fort Meade, Mascotte, Newberry, Starke and Wauchula. Late in the process we discovered a bill of rights contained in the City of Opa-locka Charter.

From our review of the various city charters, public input and input from CRB members, we settled on seven issues that should be considered. Those seven issues are set forth below.

### Issue 1. Preamble

The preamble to a city charter should set forth the values, aspirations and principals of the people of the city. When we hear preamble many of us think of the preamble to the United States Constitution that provides:

*We the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America.*

Our Charter's preamble currently provides as follows:

*This municipal government exists to protect the governed, not the governing, and exists in order to provide the public with full and accurate information, to promote efficient administration management, to make government accountable to the people, and to ensure fair and equitable treatment to all persons. The orderly, efficient and fair operation of government requires the participation of individual citizens. Citizens are encouraged to exercise their rights with dignity and restraint so as to avoid any sweeping acceleration in the cost of government because of the exercise of individual prerogatives, and individual citizens are encouraged to grant respect for the dignity of public office.*

We were not comfortable with the language in our Charter, so we came up with three options as follows:

**Leave it alone**.

- In support of the current preamble "if it ain't broke don't fix it." Or, since a Preamble doesn't "do" anything, there is no reason to expend capital trying to make it better.
- In opposition the current preamble is a poorly worded statement that conveys no unique or special message about High Springs and appears to have been written by a committee, rather than as result of a thoughtful process to create a meaningful statement of a special municipal purpose.

**Delete it altogether, without any replacement**.

- As there is no unique quality to the City of High Springs that needs to be memorialized in a Preamble, the current poorly worded Preamble should simply be deleted and not replaced.

**Replace the current preamble with the following:**

*We the people of the City of High Springs, in order to demonstrate our commitment to securing for ourselves the benefits of responsible, responsive, and fair municipal government to serve our present and future needs, do hereby adopt this Preamble to our City's Charter to help guide the actions of those who serve us in that government.*

**The CRB believes that a simple strong statement of municipal purpose is far preferable to the current preamble and we unanimously recommend replacing the current preamble with the language set forth above.**

## Issue 2. Method of Electing City Commissioners

As to the election of city commissioners our Charter now provides:

*Section 2.01 Composition of City Commission.*
*There shall be a City Commission of Five (5) members, each elected at large by the electors of the City, and designated as follows:*

| | |
|---|---|
| *Commissioner – Seat One* | *(presently filled by Commissioner Gestrin)* |
| *Commissioner – Seat Two* | *(presently filled by Commissioner Barnas)* |
| *Commissioner – Seat Three* | *(presently filled by Commissioner Weller)* |
| *Commissioner – Seat Four* | *(presently filled by Commissioner Davis)* |
| *Commissioner – Seat Five* | *(presently filled by Commissioner May)* |

*Each elector shall be entitled to vote for each Commission Seat appearing on the ballot. Only qualified electors of the City shall be eligible to be members of the City Commission.*

In 2011, Eric May proposed the Charter amendment that now requires every commissioner to run for a specific seat. The Charter amendment was adopted.

Prior to the 2011 Charter revisions city commissioners were elected by everyone running at large, collectively, in a single group, without the races being broken down into Districts. If there were two open seats, the two highest vote-getters would be elected. If there were three open seats, the three highest vote-getters would be elected.

Arlene Levine appeared before us to support a return to the method of electing city commissioners prior to the 2011 Charter revisions. In order to return to the pre 2011 method of electing city commissioners Section 2.01 could be amended in its entirety to read as follows:

*Section 2.01 Composition of City Commission.*

*There shall be a City Commission of Five (5) members, each elected at large by the electors of the City. At every election where one or more City Commission seats are being filled by the electors, the candidate with the largest number of votes shall be elected. If more than one seat is being filled by the electors, the top vote recipients equaling the number of seats being filled shall be elected. Only qualified electors of the City shall be eligible to be members of the City Commission.*

While the present system of electing city commissioners leaves open the possibility of one (or more) candidates not having to campaign as hard as other candidates, there was concern that may not be a sufficient reason to change back to a totally at-large election format.

One stated reason was that, especially in a smaller town, elections sometimes center on who is NOT wanted to be elected as much as who IS wanted. It was felt that it was easier to make a precise selection – for or against – if candidates had to square off against specific opponents.

Also, the current system was questioned as possibly enhancing the chances that no minority representation would be present on the commission. In fact, however, the present commission has two minority members. While that may not be attributable to the election format, it is a fact. And that fact raises the argument "if it ain't broke, don't fix it".

**The CRB believes the current method of electing city commissioners by seat is the better method and we unanimously recommend no change to this Charter section.**

If the Charter is going to continue to provide for the election of city commissioners by seat, the city commission may want to consider requiring a sitting commissioner who wants to run for re-election, to run for the seat she or he is currently occupying. This could avoid changing seats late in the qualifying period to improve the odds of getting elected. Also there could be language to prevent a challenger from changing seats during the qualification period to accomplish the same purpose. Language could be added at the end of Section 4.03 as follows:

*Upon designating a seat, a candidate may not later change that designation and designate another seat. A sitting Commissioner who runs for re-election must run for the seat she or he occupies at the time of qualifying.*

**The CRB unanimously recommends the above language be added at the end of Section 4.03 of the Charter.**

## Issue 3. Resolving the Issue of a Tie Vote in a City Commission Election

The City Clerk brought up the question as to what happens in the event of a tie vote where two or more candidates receiving the most votes receive the same number of votes. The CRB considered various options: (1) a coin toss, (2) another election, (3) a duel, and (4) letting the Commission vote.

The Charter currently provides:

*Section 2.02 Election and Terms.*

*The regular election of City Commissioners shall be held on the same date as the regular state and federal general election, or as otherwise permitted by state law, and shall be for a regular term of three (3) years. No election shall be required to be held if the number of vacancies to be filled at the election are equal to or greater than the number of duly qualified candidates for City Commission.*

**The CRB unanimously recommends the addition of the following language at the end of Section 2.02 as follows:**

*If, after all legally available recounts and analyses following an election for Commissioner, the vote count results in a tie vote, the candidates shall appear at the next scheduled City Commission meeting where the City Clerk will conduct a "coin flip", the winner of that coin flip to be thereby elected to the City Commission.*

## Issue 4. Removal of Charter Officers

Charter officers in the City of High Springs are the city manager, city clerk and city attorney. Our Charter sets forth the manner in which a charter officer may be removed from office as follows:

*Section 3.03 Removal.*

*To remove a Charter Officer, the Commission shall adopt a preliminary resolution stating reasons for the intended removal and shall offer the Charter Officer an opportunity for a public hearing before the Commission on the matters raised by the resolution. This preliminary resolution may also suspend the Charter Officer from duty immediately with pay. The Charter*

*Officer must accept the offer of a public hearing or file a written response within ten (10) days of the adoption of the preliminary resolution or the resolution becomes final at the expiration of this ten-day period and the Charter Officer is terminated on that date. If the public hearing is requested, it shall be held not earlier than twenty (20) days nor later than thirty (30) days after the adoption of the preliminary resolution. After any such public hearing, or after consideration of any written response, the Commission shall adopt a final resolution of removal or let the preliminary resolution lapse.*

There was a proposal to replace Article III, Section 3.03 in its entirety with the following language:

*Section 3.03 Removal.*

*A Charter Officer may be removed from office upon the affirmative vote of three (3) members of the Commission. Written notice of the removal action specifying the effective date of removal shall be promptly provided to the Charter Officer. [Source: Sarasota City Charter]*

The argument in favor of replacing Section 3.03 is as follows:

- The removal of a charter officer would be time consuming under the current provision. The commission would have to vote to have a preliminary resolution drafted setting forth the reasons for removal of the charter officer (vote on June 12). The resolution would then be prepared and debated, discussed and approved by the commission at its next meeting (June 26). The charter officer accepts the offer of public hearing and requests the full thirty-day period from the adoption of the preliminary resolution to the hearing date. Hearing date on July 26. After public hearing and consideration of any written response, the Commission may adopt a final resolution of removal or let the preliminary resolution lapse. At the July 26 hearing the commission votes to request a final resolution which may take a week to prepare and present to the commission at a meeting on August 2. The process takes more than six weeks and can be further delayed depending upon circumstances. The time and cost involved is excessive.
- Due process issues could complicate the removal of a charter officer. The commission shall offer the charter officer an opportunity for a public hearing. What does this mean? If the charter officer makes himself or herself unavailable to be noticed, what happens? Can the charter officer's pay be terminated? Can the charter officer be terminated if he or she never received notice of his or her right to a hearing under the existing Section 3.03. What constitutes notice? What constitutes a charter officer's acceptance of a public hearing? The charter doesn't seem to require a written acceptance. Who is the acceptance delivered to? What is the procedure if the charter officer files a written response? The written response seems to be an alternative to a public hearing, so what happens in that case?
- The replacement for Section 3.03 does not involve due process and allows the commission to act expeditiously. Nothing under the replacement would prevent the commission from holding a termination hearing and then voting on a motion to terminate.
- In the event of litigation between the city and a former charter officer the replacement for Section 3.03 would favor the city and reduce the possibility of an unfavorable decision that could cost the city and its taxpayers a substantial amount of money.

The argument in favor of keeping Section 3.03 is as follows:

- Charter officers provide the professional leadership in our city government. They deserve the consideration and respect of citizens and the commission. The removal of a charter officer should be undertaken through a process that brings the issues to public attention, requires careful deliberation and extends the process long enough to allow for the cooling of passions and public input.
- Charter officers are being afforded similar rights to other city employees who have the right to due process before dismissal.
- The removal of a charter officer is a significant event that should not be decided on a motion, second and three votes that could occur in the span of five minutes.

**The CRB by a 3 to 2 vote recommends against the replacement language.**

In considering the arguments to replace Section 3.03, we became concerned that the language following the first two sentences of the current Section 3.03 does not provide a sufficiently complete procedural framework. We favored the principle that notice and hearing be afforded to Charter officers and given permanency by the Charter, but we felt that procedural issues should be determined by ordinance, which is easier to change if circumstances require. We agreed on the following revision to replace Section 3.03 in its entirety:

*Section 3.03 Removal.*

*To remove a Charter Officer, the Commission shall adopt a preliminary resolution stating reasons for the intended removal and shall offer the Charter Officer an opportunity for a public hearing before the Commission on the matters raised by the resolution. This preliminary resolution may also suspend the Charter Officer from duty immediately with pay. The procedure including, but not limited to, notice and public hearing shall be as set forth by ordinance.*

**The CRB unanimously recommends the revision language set forth above to replace Section 3.03 in its entirety.**

## Issue 5. Binding Referendum

The CRB discussed the binding referendum and whether issues of considerable public importance should be submitted to the voters to be decided. A binding referendum provision could be added at Article V of the Charter as new Section 5.07 to read as follows:

*Section 5.07 Binding Referendum*

*When undertaking projects of great public importance that will require significant commitment of tax dollars and/or user fees on the part of the citizens of High Springs, the Commission may consider submission of the issue to binding referendum of the electorate at the next regular election, or a special election if the City Commission considers the issue of such immediate importance as to require approval sooner.*

The argument in favor of this provision goes back to the decision to build the High Springs sewer system. The city commission submitted the question in a nonbinding referendum to the voters who voted against. The city commission later decided to proceed with the sewer system. This provision does not require a binding referendum, but it is available for the city commission to consider. What are "projects of great importance" and "significant commitment of tax dollars and/or user fees"? The city commission will decide. The city commission could decide a project is of great importance and requires a significant commitment of tax dollars and/or user fees, and still not submit the issue to binding referendum.

The argument against the binding referendum comes from a reluctance to leave these decisions to an uninformed public.

**The CRB unanimously recommends the binding referendum language be added to the Charter.**

## Issue 6. Recall of City Commissioners

The Charter Review Board considered removal of city commissioners. Currently city commissioners can be removed in one of two ways:

- Suspension by the governor if charged with a crime, and removal by the governor if convicted as provided in F.S. 112.51;
- Through municipal recall as provided in F.S. 100.361.

Suspension and removal by the governor are pretty straightforward.

Municipal recall seems to be anything but straightforward setting up a two-step petition process with very strict standards to trigger a recall election. This process is exacting and difficult.

The Charter Review Board could have considered a third removal process in the form of a Charter recall process less onerous than the state statutory municipal recall process. We agreed that the removal of an elected city commissioner should be a difficult process undertaken in the direst of circumstances. City commissioners are elected and subject to being unelected every three years. In all but extraordinary circumstances the electorate should be deciding whether a city commissioner keeps her job.

**The CRB recommends no changes to the Charter to make it easier to recall city commissioners.**

## Issue 7. Citizens Bill of Rights

The city charter of Opa-locka, Florida contains a citizens' bill of rights (attached as Schedule A) that sets forth the basic rights of its citizens. This Bill of Rights did not come to the attention of

the CRB until too late in its deliberations to give it the careful consideration required to include recommended Charter amendment language.

The CRB liked the idea of a bill of rights to give citizens an overview of what their rights are. Government exists to serve the people it governs, and a bill of citizens' rights reminds everyone of the rights of the governed.

Concern was expressed that the citizens' bill of rights set forth in the Opa-locka charter could conflict with existing federal and state constitutions and High Springs ordinances and practices, and should be more carefully considered before specific language is put forth in a recommended Charter amendment.

The CRB includes the Opa-locka citizens' bill of rights as something that could be considered by a future charter review board.

## Conclusion

The CRB did not find serious flaws in the Charter. Our recommendations for changes are mostly tweaks. If no proposed Charter amendments appear on the November ballot, we will understand that there simply is no compelling need to make changes that amount to tweaks. We did try to take into consideration issues that have not come up, like a tie vote in the election of city commissioners. We could find no good solution to that issue, but we felt there should be something in the Charter to deal with a tie. Some issues we considered and could come to no consensus on change that would constitute an improvement, so we resolved to recommend no change.

SCHEDULE A

## PART I - CHARTER

### CITY OF OPA-LOCKA

### PREAMBLE

We, the people of the City of Opa-locka, in order to secure for ourselves the benefits and responsibilities of home rule, in order to provide a municipal government to serve our present and future needs, do hereby adopt this Charter.

### CITIZENS' BILL OF RIGHTS

(A) This government has been created to protect the governed, not the governing. In order to provide the public with full and accurate information, to promote efficient administration management, to make government more accountable, and to insure to all persons fair and equitable treatment, the following are guaranteed:

(1) *Convenient Access.* Every person has the right to transact City business with a minimum of personal inconvenience. It shall be the duty of the City Commission and the City Manager to provide, within budget limitations, reasonably convenient times and places for required inspections and for transacting business with the City.

(2) *Truth in Government.* No municipal official or employee shall knowingly furnish false information on any public matter, nor knowingly omit significant facts when giving requested information to members of the public.

(3) *Public Records.* All audits, reports, minutes, documents and other public records of the City and its boards, agencies, departments and authorities shall be open for inspection at reasonable times and places convenient to the public.

(4) *Minutes and Ordinance Register.* The City Clerk shall maintain and make available for public inspection an ordinance register separate from the minutes showing the votes of each member on all ordinances and resolutions listed by descriptive title. Written minutes of all meetings and the ordinance register shall be available for public inspection not later than 30 days after the conclusion of the meeting.

(5) *Right to be Heard.* So far as the orderly conduct of public business permits, any interested person has the right to appear before the City Commission or City agency, board or department for the presentation, adjustment or determination of an issue, request, or controversy within the jurisdiction of the City. Matters shall be scheduled for the convenience of the public. The City Commission shall adopt agenda procedure and schedule hearings in a manner that will enhance the opportunity for public participation. Nothing herein shall prohibit any governmental entity or agency from imposing reasonable time limits and procedures for the presentation of a matter.

(6) *Right to Notice.* Persons entitled to notice of City hearing shall be timely informed as to the time, place and nature of the hearing and the legal authority pursuant to which the hearing is to be held. Failure by an individual to receive such notice shall not constitute mandatory grounds for canceling the hearing or rendering invalid any determination made at such hearing. Copies of proposed ordinances or resolutions shall be made available at a reasonable time prior to the hearing, unless the matter involves an emergency ordinance or resolution.

(7) *No Unreasonable Postponements.* No matter, once having been placed on a formal agenda by the City, shall be postponed to another day except for good cause shown in the opinion of the City Commission, board or agency conducting such meeting, and then only on conditions that the affected person shall, upon written request, receive mailed notice of the new date of any postponed meeting. Failure by an individual to receive such notice shall not constitute mandatory grounds for canceling the hearing or rendering invalid any determination made at such hearing.

(8) *Right to Public Hearing.* Upon a timely written request from any interested party, and after presentation of the facts to and approval of the Commission, a public hearing shall be held by any City agency, board, department or authority upon any significant policy decision to be issued by it which is not subject to subsequent administrative or legislative review and hearing. This provision shall not apply to the Law Department of the City nor to any person whose duties and responsibilities are solely advisory.

At any zoning or other hearing in which review is exclusively by certiorari, a party or his/her counsel shall be entitled to present his/her case or defense by oral or documentary evidence, to submit rebuttal evidence, and to conduct such cross examination as may be required for a full and true disclosure of the facts. The decision of such agency, board, department or authority must be based upon the facts in the record. Procedural rules establishing reasonable time and other limitations may be promulgated and amended from time to time.

(9) *Notice of Action and Reasons.* Prompt notice shall be given of the denial in whole or in part of a request of an interested person made in connection with any City administrative decision or proceeding when the decision is reserved at the conclusion of the hearing. The notice shall be accompanied by a statement of the grounds for denial.

(10) *Manager's and Attorney's Report.* The City Manager and City Attorney shall periodically make a public status report on all major matters pending or concluded within their respective areas of concern.

(11) *Budgeting.* In addition to any budget required by state statutes, the City Manager at the direction of the City Commission shall prepare a budget showing the cost of each department of each budget year. Prior to the City Commission's first public hearing on the proposed budget required by state law, the City Manager shall make public a budget summary setting forth the proposed cost of each individual department and reflecting the personnel for each department, the purpose therefore, the estimated millage cost of each department and the amount of any contingency and carryover funds for each department.

(12) *Quarterly Budget Comparison.* The City Manager shall make public a quarterly report showing the actual expenditures during the quarter just ended against one quarter of the proposed annual expenditures set forth in the budget. Such report shall also reflect the same cumulative information for whatever portion of the fiscal year that has elapsed.

(B) The foregoing enumeration of citizens' rights vests large and pervasive powers in the citizenry of the City. Such power necessarily carries with it responsibility of equal magnitude for the successful operation of government in the City. The orderly, efficient and fair operation of government requires the participation of individual citizens exercising their rights and dignity and restraint so as to avoid any sweeping acceleration on the cost of government because of the exercise of individual prerogatives, and for individual citizens to grant respect for the dignity of public office.

(C) All provisions of this Bill of Rights shall be construed to be supplementary to and not in conflict with the general laws of Florida. If any part of this Bill of Rights shall be declared invalid, it shall not affect the validity of the remaining provisions.

ARTICLE I. - INCORPORATION, FORM OF GOVERNMENT, BOUNDARY AND POWERS
ARTICLE II. - CITY COMMISSION
ARTICLE III. - ADMINISTRATIVE
ARTICLE IV. - LEGISLATIVE
ARTICLE V. - ELECTIONS
ARTICLE VI. - CHARTER AMENDMENTS
ARTICLE VII. - GENERAL PROVISIONS
ARTICLE VIII. - TRANSITION PROVISIONS