

HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MINUTES
June 2, 2016

Meeting called to order by Vice Chair Jamison at 6:30 p.m.

Invocation by Mayor Williams.

Pledge of Allegiance.

ROLL CALL:

Chair Jason Evans- Absent
Vice Chair Scott Jamison-Present
Member Gloria James- Present
Member Byran Williams-Present
Member Sue Weller- Present

STAFF PRESENT:

Amanda Rodriguez, CRA Executive Director
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney
Ed Booth, City Manager
Antoine Sheppard, Lieutenant Police Department

APPROVAL OF MINUTES:

Motion Member Weller to approve the Minutes of April 21, 2016 CRA Meeting.

Second Member Williams.

Motion carried 4 -0.

BUSINESS ITEMS

DISCUSSION ON DOWNTOWN CLOCK OPTIONS.

A. CLOCK REMAINS AS IT IS

CRA Director Rodriguez states that one option is to leave the clock as it is currently.

B. NEW CLOCK TO REPLACE CURRENT CLOCK

CRA Director Rodriguez states that we can replace the current clock with a new clock for \$22,002.00. She adds that this would be the same exact clock, just the updated model.

C. REPAIR CLOCK-NOT A COMPLETE REFURBISHMENT

CRA Director Rodriguez stated that this is not a complete refurbishment of the clock, but to repair what is not currently working on the clock for \$5,848.00.

D. COMPLETE REFURBISHMENT

CRA Director Rodriguez advised that this would be a complete refurbishment with repair, cleaning, and painting with an estimated cost is \$10,000.00.

E. REPLACE CLOCK FACES WITH CITY OF HIGH SPRINGS SEALS

CRA Director Rodriguez advised that the seals would be placed in the clock but could be removed, and are made for the outdoors.

F. RELOCATE CLOCK TO NEW LOCATION AND REPLACE WITH SOMETHING

CRA Director Rodriguez stated that she does not have a cost on this as pricing would depend on where we would relocate.

Member Weller stated she would like to relocate the clock. She states the biggest problem is that we do not know what DOT is going to do in that area. CRA Director Rodriguez stated they did give an update on this, and they will not be taking any of this area.

CRA Director Rodriguez suggested that we have a complete plan before we actually move the clock.

**Motion Member Weller to go with Option E for \$370.10, replacing the face of the clock with the City of High Springs Seal.
Second Member Williams.
Motion carries 4-0.**

Consensus to budget in the next budget.

UPDATE ON MAIN STREET SIDEWALK.

CRA Director Rodriguez advised that we can use the DOT surveys, which will save us money. She stated they are putting in a handicap access by the Old Bank of America. She stated that she spoke to the engineer about the step ups.

Member Weller asked if there was going to be a handicapped parking space on US HWY 27. She stated that there was not.

Vice Chair Jamison questioned how this will affect our businesses. He suggested that we need to think of an alternate parking plan and routing of traffic so we can plan ahead and the businesses know in advanced so they suffer minimally.

Member Weller asked when it is projected to start. CRA Director Rodriguez stated January 2017.

Member Weller suggested that we put something on the utility bills to notify when it will start. CRA Director Rodriguez will make sure this gets on the bill.

UPDATE ON CRA EXTENSION

A. CONSIDER ADOPTION OF PROPOSED PLAN AMENDMENTS

CRA Director Rodriguez stated that the county did look at our plan.

Member Weller stated that she thinks there needs to be a summary cover letter with our response. Attorney Johnson advised that the summary went to county.

Member Weller stated it needs to be stated that we are willing to work with them on the new points.

B. DISCUSSION OF COUNTY'S POINTS OF NEGOTIATION

CRA Director Rodriguez stated that the county had some concerns with extending the plan.

CRA Director Rodriguez gave an overview of their concerns. She stated that they are concerned with the City not putting in the TIF. She stated that they want to see a plan to ensure that this will not occur again.

Member Weller asked if the administrative costs were taken for the City administrating this. CRA Director Rodriguez stated it has not, but she does not want to just guess.

Member Weller stated that we may be able to use the Maximus Report. She states this is all negotiations.

Member Weller suggested we start with the 10 years on the payment plan for paying back.

General Discussion of administrative costs. CRA Director Rodriguez stated she will look into this.

CRA Director Rodriguez stated that the county would like for us to consider a sunset date. She speaks of them wanting parameters and goals. They will review to make sure we are meeting our goals. She suggested we have general goals, and not so specific.

Attorney Johnson stated that we have not discussed the specifics. She states that we would suggest that it be a review.

CRA Director Rodriguez stated the county would like to change the base year to something between 1986 and the current year.

Member Weller asked if we can put it in the Interlocal that the contributions for the city and county match. CRA Director Rodriguez advises that we can. Attorney Johnson stated that the amount to contribute is unknown until you determine the base year.

CRA Director Rodriguez stated they will have staff look into the base year.

CRA Director Rodriguez states that staff's recommendation is to keep the base year and just match contributions.

Member Weller stated the county has raised the question that maybe we should start a new plan. Attorney Johnson stated it is our argument that this is a clear extension.

CRA Director Rodriguez stated they want a written report of the changes that were made since the Kessler Audit to make sure we have made the suggested changes.

Member Weller stated that there may be some items in the Kessler Report that we did not agree with so we did not make the changes.

Motion Member Weller that the CRA Executive Director go forward with the negotiations with the county on the CRA Extension, Interlocal Agreement with the discussions this evening on the issues the county has raised, with the emphasis on the base year and then bring back to the recommendations to the CRA.

Second Williams

Motion carried 4-0.

C. REVIEW OF FORENSIC

CRA Director Rodriguez gave an overview of the issues mentioned in the Kessler Report. She gave an overview of the changes that have been made to correct some of the issues.

DISCUSSION ON CRA STRATEGIC PLANNING GOALS FOR FY 2017-2020.

CRA Director Rodriguez stated that it would be beneficial to have a three-year plan so the county can see how we would move forward.

Member Weller stated if we are going to have a review every five years shouldn't we have goals for five years.

Motion Member Weller to identify goals for five-year plan and capital improvement projects.

Second Member Williams.

Motion carried 4-0.

Consensus to have more time for review and CRA Director to bring back a dollar amount estimate.

GRANT UPDATES

CRA Director Rodriguez advised that the All Star Tattoo has been completed. Advised that Busy Bee will not be utilizing the grant.

CRA Director Rodriguez stated a letter has been sent out on new residential grant amount.

CHAIR REPORT

Vice Chair Jamison stated he does not have anything at this time.

Member Weller asked everyone to look at the gazebo in James Paul Park, they have started work.

EXECUTIVE DIRECTOR UPDATE

Advised that the Quilt Mural is in and we will have an unveiling at 1:00 p.m. on June 19th, with the Music in the Park Father's Day event at 2:00 p.m.

Advised the Museum on Main Street is set to open on July 16th with a Sneak Peek on the 15th.

Advised that the Folk in the Springs Event is set for September 18th.

Advised that the Farmers Market received two grants; one for a Credit Card terminal, the other is an EBT Match grant.

Advised that the Economic Development SCORE will have the first workshop on June 13th with the topic, Best Business for Small Businesses.

Advised that from July 22nd until the 31st she will be on vacation.

Motion Member Weller to adjourn.

Chair Jamison adjourned the meeting at 8:01 p.m.