

23718 W US HWY 27
High Springs, Florida 32643



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**CITY COMMISSION MEETING
AGENDA
City Hall
23718 WEST US HWY 27**

APRIL 28, 2016

6:30 PM

-
- CALL TO ORDER:** MAYOR BYRAN D. WILLIAMS
- INVOCATION:** DISCIPL E VEGAVATI
HARE KRISHNA TEMPLE
- PLEDGE OF ALLEGIANCE:** MAYOR BYRAN D. WILLIAMS
- ROLL CALL:** JENNY L. PARHAM, CITY CLERK
- APPROVAL OF AGENDA**
- APPROVAL OF MINUTES:** APRIL 14, 2016 COMMISSION MEETING
- PROCLAMATION DECLARING MAY 2 – 6, 2016 AS “TEACHER APPRECIATION WEEK”**
- PROCLAMATION DECLARING THE FIRST WEEK IN MAY AS “PERINATAL MENTAL HEALTH AWARENESS WEEK”**
- CONTINUED BUSINESS**
- 1. CONSIDER ORDINANCE 2016-04, AN ORDINANCE AMENDING CHAPTER 82 ARTICLE III “TREE REMOVAL” OF THE HIGH SPRINGS CODE OF ORDINANCES; REQUIRING A PERMIT FOR TREE REMOVAL OR TRIMMING; REQUIRING TREE SERVICE PROVIDERS CONDUCTING BUSINESS IN HIGH SPRINGS TO OBTAIN THE CITY’S BUSINESS LICENSE; DESIGNATING A CANOPY TREE PROTECTION ZONE; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION.**
 - A. DISCUSSION AND CONSIDERATION IN PASSAGE OF ORDINANCE 2016-04 ON FIRST READING.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

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...the eighteenth is the fact that the ...

110 NW 1st Avenue
High Springs, Florida 32643



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CITY COMMISSION MEETING
MINUTES
APRIL 14, 2016

Mayor Williams called the meeting to order at 7:26 p.m.

Invocation by Mayor Byran Williams

Pledge of Allegiance.

Roll Call: Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison – Present
Commissioner Sue Weller – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Joel Decoursey, Police Chief
Jennifer Stull, Finance Director
Bruce Gillingham, Fire Chief
Amanda Rodriguez, CRA Executive Director
Robert Basford, Recreation Director
Jamie Yakubsin, Police Officer

APPROVAL OF AGENDA:

Mr. Booth asked that we add discussion of the Interlocal Agreement for Fire Suppression and First Responder services with Alachua County.

Motion Commissioner Evans to approve the agenda with addition of the discussion of the Fire Contract with Alachua County.
Second Commissioner Weller.
Motion carried 5-0.

APPROVAL OF MINUTES:

**Motion Commissioner Weller to approve the minutes of March 24, 2016 Commission Meeting.
Second Commissioner Evans.
Motion carried 5-0.**

PROCLAMATION DECLARING THE MONTH OF APRIL 2016 AS “CHILD ABUSE PREVENTION” MONTH.

Attorney Walker read the Proclamation Declaring the month of April 2016 as “Child Abuse Prevention Month.

**Motion Commissioner Weller to approve the proclamation declaring the month of April 2016 as “Child Abuse Prevention” month.
Second Commissioner Evans.**

Carol Tate thanked the commission for the proclamation and thanked everyone who helped make their campaign for Child Abuse Prevention successful

Motion carried 5-0.

UNFINISHED BUSINESS

CONSIDER ORDINANCE 2016-03, AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION Z-0569 BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES AS AMENDED; PROVIDING FOR REZONING FROM RESIDENTIAL-1 (R-1) TO COMMERCIAL-2 (C-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

Attorney Walker advised that this is a Quasi-Judicial Hearing, and anyone speaking on this item will need to be sworn in.

Attorney Walker read Ordinance 2016-03 by title only.

Mayor Williams opened the Public Hearing for Public Input.

Mike Kearney asked if this is for one or two parcels. Mr. Booth stated that this is the rezoning of two parcels to make it more contiguous. Mr. Kearney stated that the one parcel is in the covenants of a neighborhood. Attorney Johnson stated that the City would not enforce the covenants for the neighborhood.

Judy Kearney spoke of issues with the owner of the property. She asked what the consequences for not following procedures. She asked the commission to wait for a report from Fish and Wildlife regarding Gopher Tortoises. She asked that the commission deny the request for rezoning.

Attorney Walker swore in the previous two speakers and all other remaining speakers that would like to speak on this topic.

Teresa Martin spoke on the importance of the trees and Gopher Tortoises. She stated there should be consequences.

Mr. Booth stated that this came as a recommendation from the Planning Board.

Elaine Womble stated that this property was at the front of her neighborhood and they were promised a buffer. She spoke of the demolition to the buffer, that was promised to the neighborhood.

Kristen Rubin spoke of the trees being cut down without a permit and Fish and Wildlife coming in. She spoke of the concern of the ethics of the property owner.

With no one else coming forward, Mayor Williams closes the Public Hearing.

Attorney Walker spoke of the City's Code of Ordinances on trees, and the process. He spoke of the Gopher Tortoise removal permit being governed by the State.

Attorney Walker spoke of the process on rezoning. He spoke of the categories in C-2. He states that once the applicant gets the zoning category, he will then go through the Site Plan Approval Process.

Attorney Walker gave an overview of the Site Plan Approval Process.

Mayor Williams asked what the property next to this property is zoned. Mr. Booth advised that it is R-1.

Mayor Williams stated that the applicant cannot move forward without the approval of the Commission.

Motion Commissioner Evans to approve Ordinance 2016-03 on second and final reading by title only.

Second Commissioner Weller.

Roll Call:

**Commissioner Evans-yes
Commissioner Jamison-yes
Commissioner Weller-yes
Mayor Williams-yes
Vice Mayor James-no**

Motion carried 4-1 with Vice Mayor James opposing.

CONSIDER ORDINANCE 2016-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS RELATING TO THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

Attorney Walker read Ordinance 2016-05 by title only.

Mayor Williams opened the Public Hearing for Public Input; with no one coming forward, Mayor Williams closed the Public Hearing.

**Motion Commissioner Weller to approve Ordinance 2016-05 as read into the record.
Second Commissioner Evans.**

Roll Call:

**Commissioner Jamison-yes
Commissioner Weller-yes
Mayor Williams-yes
Vice Mayor James-yes
Commissioner Evans-yes**

Motion carried 5-0.

REPORT ON COST OF DISPATCH SERVICES FOR FIRE CALLS.

Mr. Booth stated that this was done by the request of the commission. He states that the cost to the city, if we do not renew the agreement with the County for Fire Services, would be \$225,000.00. He states that staff is actively negotiating the Fire Service Contract with the County.

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Teresa Martin spoke of an ongoing land dispute with her neighbor.

NEW BUSINESS

UPDATE ON FRDAP GRANTS BY RECREATION DIRECTOR.

Robert Basford, Recreation Director, gave an update on the FRDAP Grants. He stated that we are just waiting on final approval to begin commencement of the projects. He states we have sent in all the information they have requested. He adds that we have received approval for funding for Walter Howard Park.

Commissioner Jamison stated that he is glad to see the basketball courts are being resurfaced.

Mayor Williams asked about the restroom. Mr. Basford stated that they will be repainting and putting doors on the restrooms at the Civic Center.

Mayor Williams spoke of citizens coming in to build a stage at the Catherine Taylor Park. Mr. Basford stated that if they reach out to him, we can work that out.

CONSIDER REPLACING PARKS & RECREATION ADVISORY BOARD MEMBER WITH AN ALTERNATE MEMBER.

Motion Commissioner Weller to approve the replacement of the current Recreation Board Member David Beckerink with Richard Daugherty.

Second Commissioner Evans.

Motion carried 5-0.

CONSIDER RESOLUTION 2016-E, A RESOLUTION OF THE CITY OF HIGH SPRINGS FLORIDA UPDATING COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973, ADOPTING A HANDICAP ACCESSIBILITY SELF EVALUATION PLAN, ADOPTING A TRANSITION PLAN FOR HANDICAP ACCESSIBILITY AND ADOPTING A SECTION 504 GRIEVANCE PROCEDURE.

Attorney Johnson read Resolution 2016-E by title only.

Motion Commissioner Weller to approve Resolution 2016-E as read into the record.

Second Commissioner Evans.

Roll Call:

**Commissioner Weller-yes
Mayor Williams-yes
Vice Mayor James-yes
Commissioner Evans-yes
Commissioner Jamison-yes**

Motion carried 5-0.

CONSIDER AUTHORIZING STAFF TO PROCEED WITH FILING COMPLAINT FOR UNLAWFUL DETAINER.

Mr. Booth stated this is regarding the house that was deeded to the City by the County.

Ilene Means stated that this is her family home. She states that her husband passed away three years ago. She spoke of falling on hard times. She stated this has been her family home since 1971. She asked for the City to give the property back and time to pay the taxes on this property.

Attorney Walker stated that the property has not had property taxes paid in some time and the City is the record title owner. He states that, with this, we are very limited on what we can do. He states we cannot just give the property away.

Mr. Booth advised that the Tax Collector called and stated that the city will have to pay taxes on this property. He states that we can give her more time to get things together.

Commissioner Weller states unfortunately the City's hands are tied.

Ms. Means states she knows that the taxes are due and wants to pay them. She states due to her hardship she would like an exception. Ms. Means asked for the City to give the property back.

Attorney Walker states as much compassion as the City may have, we cannot give the property away. He states that we can work with her to lessen the impact to her.

Ms. Means stated she did not learn until she received the letter from the City that the City owned the home.

Commissioner Evans stated he has sympathy, but the City's hands are tied.

**Motion Commissioner Evans to direct City Staff to file the paperwork to proceed, but would like staff to work with Ms. Means so she can get her things in order.
Second Commissioner Weller.**

Ms. Means asked what the property would go up for bid for. Attorney Walker stated it will be done by sealed bid process after the process of the declaring the property surplus.

Motion carried 5-0.

DISCUSSION ON THE INTERLOCAL AGREEMENT BETWEEN ALACHUA COUNTY AND THE CITY OF HIGH SPRINGS FOR FIRE SUPPRESSION AND FIRST RESPONSE SERVICES.

Chief Gillingham stated that they would like to add an amendment to the current Interlocal Agreement with Alachua County to extend the termination clause. He states that the earliest that they can get the new proposed Interlocal Agreement on the County Agenda is May 17th, 2016, and the current current termination clause date is May 31, 2016. Chief Gillingham added that he would like to change the verbiage from calendar year to fiscal year.

Motion Commissioner Weller to have staff execute the Second Amendment with the change from ending on the calendar year to fiscal year.

Second Commissioner Evans.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker introduced Clay Martin, a new Attorney at their firm.

Attorney Clay Martin stated he is happy to be a part of the team. He states they are always there to help.

CITY MANAGER REPORT/UPDATE

Advised they have been given the amended budget for review. Mrs. Stull stated there is more in Reserve in the amended budget.

Advised the CDBG Water Main Project is currently in process.

Advised that the SRWMD has approved Camp Kulaqua sewer project for \$500,000.00.

Advised that he received an ISO report, which has to do with the Building Department. He states this will have a small positive effect on insurance rates.

Advised that he has received the Capacity Analysis report on the sewer; which shows we are at 52% and remained at 52% for the last four years.

Advised that we sold 9 out of the 14 City owned lots that went out for sealed bid and brought in \$25,562.00, which we will use to clean up other properties.

Advised that we will be having a Community Cleanup at Catherine Taylor Park on Saturday at 8:30 a.m. and he will be cooking at 11:30 a.m.

COMMENTS AND CONCERNS:

COMMISSIONERS:

Commissioner Evans asked what happens to the properties that did not sell during the sealed bid process. Mr. Booth advised we will put it back out and try again.

Commissioner Evans reminded of Pioneer Days April 23rd and 24th.

Commissioner Jamison – Nothing at this time.

Commissioner Weller- Nothing at this time.

Vice Mayor James asked about the grants for the parks, did we entertain anyone locally to do the work. Mr. Booth stated we did and there was no interest.

MAYOR:

Mayor Williams –Nothing at this time.

Motion Commissioner Evans to adjourn.

Second Commissioner Weller.

Mayor Williams adjourned the meeting at 9:02 p.m.



P R O C L A M A T I O N
State of Florida
City of High Springs

WHEREAS, teachers are real life superheroes who educate, innovate, encourage and support our children; and

WHEREAS, teachers touch the lives of our children and their impact extends far beyond the boundaries of the classroom; and

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, I, Byran D. Williams, Mayor of the City of High Springs, do hereby proclaim May 2 - 6, 2016 to be **TEACHER APPRECIATION WEEK** in High Springs, and encourages all citizens to express their appreciation to our teachers for their dedication and devotion to their work.

Signed and sealed this 28th day of April, 2016, A.D.

BYRAN D. WILLIAMS, MAYOR

ATTEST: _____
JENNY L. PARHAM, CITY CLERK

SEAL

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses, income, and any other financial activity.

The second part of the document provides a detailed breakdown of the accounting cycle. It outlines the ten steps involved in the process, from identifying the accounting entity to preparing financial statements. Each step is explained in detail, with examples provided to illustrate the concepts.

The third part of the document discusses the various types of accounts used in accounting. It categorizes accounts into assets, liabilities, equity, revenue, and expense accounts. It also explains how these accounts are used to record and summarize financial transactions.

The fourth part of the document discusses the importance of the accounting equation. It explains that the accounting equation, which states that assets equal liabilities plus equity, is a fundamental principle of accounting. It also discusses how this equation is used to verify the accuracy of the accounting records.

The fifth part of the document discusses the various methods used to record transactions. It compares the double-entry system, which is the most commonly used method, with other methods such as the single-entry system. It also discusses the advantages and disadvantages of each method.

The sixth part of the document discusses the various types of journals used in accounting. It explains that journals are used to record transactions in chronological order. It also discusses the different types of journals, such as the general journal, the sales journal, and the purchases journal.

The seventh part of the document discusses the various types of ledgers used in accounting. It explains that ledgers are used to summarize the transactions recorded in the journals. It also discusses the different types of ledgers, such as the general ledger, the sales ledger, and the purchases ledger.

The eighth part of the document discusses the various types of financial statements used in accounting. It explains that financial statements are used to provide a summary of the financial performance of a business. It also discusses the different types of financial statements, such as the balance sheet, the income statement, and the cash flow statement.

The ninth part of the document discusses the various types of errors that can occur in accounting. It explains that errors can be caused by a variety of factors, such as human error or mistakes in the accounting process. It also discusses the various methods used to identify and correct these errors.

The tenth part of the document discusses the various types of controls used in accounting. It explains that controls are used to prevent and detect errors and fraud. It also discusses the different types of controls, such as internal controls and external controls.



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: APRIL 28, 2016

SUBJECT: CONSIDER ORDINANCE 2016-04,

AGENDA SECTION: CONTINUED BUSINESS

DEPARTMENT: PDC

PREPARED BY: JENNY L. PARHAM

RECOMMENDED ACTION: ADOPTION OF ORDINANCE 2016-04 ON FIRST READING.

Summary

THE CITY COMMISSION WILL CONSIDER AN ORDINANCE ESTABLISHING REQUIREMENTS FOR TREE REMOVAL AND TRIMMING, REQUIRING TREE SERVICE PROVIDERS TO PAY BUSINESS LICENSE TAX, AND DESIGNATING A CANOPY TREE PROTECTION ZONE. THIS ORDINANCE WAS CONTINUED FROM THE MARCH 24TH MEETING AND IS AGAIN BEING CONSIDERED FOR FIRST READING.

ATTACHMENTS: ORDINANCE 2016-04 (AMENDED)

REVIEWED BY CITY MANAGER: _____

ORDINANCE 2016-04

AN ORDINANCE AMENDING CHAPTER 82 ARTICLE III "TREE REMOVAL" OF THE HIGH SPRINGS CODE OF ORDINANCES; REQUIRING A PERMIT FOR TREE REMOVAL OR TRIMMING; REQUIRING TREE SERVICE PROVIDERS CONDUCTING BUSINESS IN HIGH SPRINGS TO OBTAIN THE CITY'S BUSINESS LICENSE; DESIGNATING A CANOPY TREE PROTECTION ZONE; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

WHEREAS, Chapter 82, Article II of the High Springs Code of Ordinances regulates tree removal within the City limits; and

WHEREAS, the Commission has determined that the current Tree Ordinance does not provide sufficient guidelines or enforcement for the protection of trees; and

WHEREAS, the City of High Springs has been designated a Tree City; and

WHEREAS, the City recognizes that healthy and sound trees provide benefits to our City including providing the City with an attractive ambience that enhances the economic vitality of our City; and

WHEREAS, after proper notice and public hearing, the City Commission has determined that it is prudent to amend the High Springs Code of Ordinances relating to the removal of trees; and

WHEREAS, the City Commission of the City of High Springs has determined that it is desirable to amend Chapter 82, Article III of the High Springs Code of Ordinances to provide for clearer guidelines for the removal of trees and delineating enforcement mechanism of the guidelines.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1: Chapter 82, Article III of the High Springs Code of Ordinances entitled "Tree Removal" is hereby amended to read as follows (words ~~struck through~~ have been deleted, and words underlined have been added):

~~Sec. 82-36. Definitions.~~

~~The following words, terms and phrases, when used in this article, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~Tree means any self-supporting, woody plant of a species which normally grows to an overall height of a minimum of 15 feet in the city and which has attained a diameter of eight inches or more at a point 4 ½ feet above average ground level.~~

~~Sec. 82-37. Application of article.~~

~~The terms and provisions of this article shall apply to all real property lying within the incorporated territory of the city.~~

~~Sec. 82-38. Limitations on removal.~~

~~It shall be unlawful for any person, without first obtaining a permit to do so as provided in this article, to remove or effectively remove through damaging any tree, where the removal of or damage to such tree would have a harmful or adverse effect upon the draining, topography, natural resources or the ecology of the area in which it is situated.~~

~~Sec. 82-39. Permit required.~~

~~Any person wishing to obtain a permit to remove a tree shall make application with the city at the city hall in such form as shall be prescribed by the city commission.~~

~~Sec. 82-40. Review of the permit application.~~

~~The city manager, utilizing such technical assistance as he may require, shall review all applications for tree removal and determine what effect the removal will have upon the drainage, topography, natural resources and ecology of the area and shall consider these factors in granting or denying the applications.~~

~~Sec. 82-41. Exceptions.~~

~~The city commission may, upon appropriate application, vary or waive the terms and provisions of this article due to unreasonable hardship in specific cases where not to do so would prohibit a reasonable use of the land involved.~~

~~Sec. 82-42. Appeals.~~

~~Any person adversely affected by a decision of the city manager in the enforcement or the interpretation of any terms or provisions of this article may appeal such decision to the city commission. Such appeal shall be made to the commission within ten days after the decision of the city manager. The commission shall set a time and place for the purpose of allowing the applicant to be heard. The commission shall thereafter either grant or deny the application in whole or in part and notify the applicant in writing of its decision.~~

ARTICLE III. TREES

Sec. 82-36. Title

This Article shall be known and cited as the City of High Springs Tree Protection Ordinance.

Sec. 82-37. Findings

The City of High Springs recognizes that healthy and sound trees 1) reduce heating and cooling costs and increase human comfort by providing shade to structures and streets, 2) reduce soil erosion by slowing and deflecting rainfall and binding soil with their roots, 3) reduce flooding by lowering the soil water table through transpiration, 4) reduce air pollutants such as carbon dioxide and particulates while providing life-giving oxygen, 5) increase real estate values, and 6) lift the human spirit and provide the City with an attractive ambience that enhances the economic vitality of our business areas.

Sec. 82-38. Definitions

The words, terms, and phrases, when used in this article, shall have the meanings as ascribed to them in this section, except where the context clearly indicates a different meaning.

- (a) DBH is the acronym for diameter at breast height, which is the tree stem or trunk diameter measured at 4.5 feet above the ground.
- (b) Regulated tree means any tree or specimen tree, living or dead, with a DBH of 8 inches or greater (a circumference of 25 inches or greater).
- (c) Specimen tree means any tree which is determined by the City to be of unique and intrinsic value to the general public because of its size, age, location, historic association, or ecological value or any tree designated a Florida State Champion, United States Champion, or World Champion by the American Forestry Association. The City Clerk shall keep a record of all specimen trees so designated and their location.
- (d) Tree means any living self-supporting perennial plant whose one main stem attains at least a DBH of 3 inches (9 inches in circumference) and a height of at least 15 feet at maturity.
- (e) Tree Service Provider is an organization or business providing tree care, trimming, and removal services in return for payment for services.

Sec. 82-39. Permit Required

- (a) Permit for Tree Removal and Trimming. An approved tree permit is required for the following:
 - (1) Removal of any regulated living tree.
 - (2) Pruning to remove lower limbs larger than 8 inches in diameter, see Section 82-45.

- (b) Excluded Trees. The following trees do not require a permit for removal: camphor (*Cinnamomum camphora*), mimosa (*Albizia julibrissin*), Chinaberry (*Melia azedarach*), Chinese tallow (*Sapium sebiferum*), and golden rain tree (*Koelreuteria paniculata*).
- (c) Storm Damage Exception. The removal or trimming of regulated trees that have been damaged due to a storm may be performed without an approved permit. Such cutting or trimming is limited to that necessary to protect structures, restore safe traffic flow, or restore safe utility delivery.

Sec 82-40. Tree Service Providers

Tree Service Providers conducting business in High Springs will obtain the City's Business License. At the time of application for the Business License, Tree Service Providers will present current proof of having a Certified Arborist on staff. The aforementioned proof will be reviewed and approved or denied by the City Clerk prior to issuance or denial of the Business License.

Sec. 82-41. Canopy Tree Protection Zone Designated

To provide additional protection of regulated trees within the City of High Springs, all roads (local, county, and state-owned) within High Springs are designated as canopy roads. All property within the rights-of-way (local, county, or state-owned) plus within 25 feet of the edge of the ROW shall be known as the Canopy Tree Protection Zone. Except as provided in Section 82-39 above, no person or agency shall cut, remove, trim, or in any way damage any tree or tree canopy located within the Canopy Tree Protection Zone without obtaining an approved tree permit from the City Clerk as specified in this Article.

Sec. 82-42. Permit Application, Timeliness of Review, Review Process, Standards for Review, and Right of Appeal

- (a) Permit Application Process. The property owner or the owner's designated agent shall complete a Tree Permit Application on forms provided by the City. The City Clerk may request additional information if necessary to clearly describe the proposed work or substantiate the agent's status as agent for the owner.

The City Clerk will send copies of the Tree Permit Application as submitted to the City Manager..

Once the Tree Permit Application has been received by the City Manager, for non-emergency situations, the City Manager shall act on the Tree Permit Application within two weeks. Applications not addressed within the two-week time frame will be deemed approved by the City Manager.

- (b) Standards for Review. The City Manager shall recommend approval if he/she finds:
- (1) That the tree(s) is (are) diseased and imminently hazardous.
 - (2) That the removal of the tree(s) will benefit the health and survival of adjacent healthy tree(s). This finding cannot serve as the sole basis for removal of preferred trees (see list in 82-43.
 - (3) That the tree(s) is(are) required to be removed in order to develop the site pursuant to a site plan with a tree survey approved by the Planning and Historic Preservation Board with adherence to the City Manager’s input made during the review process.
 - (4) That the tree(s) prevent(s) construction of principal improvements on a permitted and approved building site.
- (c) Permit Completion. The City Manager will notify the permit applicant of the decision.
- (d) Right of Appeal. An applicant may seek a review of a final decision of the City Manager to the City Commission. The application for review must be filed within 20 calendar days of the final notification of the City Manager. The City Commission, at the next regularly scheduled monthly meeting, shall hear the matter de novo and make a final decision.

Sec. 82-43. Tree Replacement

A replacement tree may be required on the subject site for the permitted removal of a tree provided that the tree removed was healthy and that its removal was necessary for the purposes of construction, principal improvement, or utility line maintenance or installation. The decision to require a replacement tree will include consideration of the available space for the replacement tree to grow and other site factors. The replacement tree will be, at a minimum, a 15-gallon or equivalent ball and burlap or in-ground-fabric-container tree with a Florida Department of Plant Industry grade of Fancy. Replacement tree species must grow as tall at maturity as the tree removed. Replacement trees must be planted within 1 year. Survival of the replacement tree(s) will be guaranteed. The replacement tree(s) will be from the following list of preferred trees:

<u>Common Name</u>	<u>Scientific Name</u>
Ash (white or green)	<i>Fraxinus americana</i> or <i>F. pennsylvanica</i>
Basswood	<i>Tilia caroliniana</i>
Blue beech	<i>Carpinus caroliniana</i>
Cedar (red)	<i>Juniperus virginiana</i>
Cypress (bald or pond)	<i>Taxodium distichum</i> or <i>T. ascendens</i>
Eastern hophornbeam	<i>Ostrya virginiana</i>
Elm (winged, Florida, or cedar)	<i>Ulmus alata</i> , <i>U. americana</i> , or <i>U. crassiflora</i>
Gum (sour or black)	<i>Nyssa sylvatica</i> or <i>N. biflora</i>
Hickory (pignut or mockernut)	<i>Carya glabra</i> or <i>C. alba</i>
Holly (American)	<i>Ilex opaca</i>
Magnolia (southern or sweetbay)	<i>Magnolia grandiflora</i> or <i>M. virginiana</i>

<u>Common Name</u>	<u>Scientific Name</u>
<u>Maple (Florida or red)</u>	<u><i>Acer barbatum</i> or <i>A. rubrum</i></u>
<u>Oak (bluff, live, post, sand live, Shumard's, southern red, chestnut)</u>	<u><i>Quercus austrina</i>, <i>Q. virginiana</i>, <i>Q. stellata</i>, <i>Q. geminata</i>, <i>Q. shumardii</i>, <i>Q. falcata</i>, or <i>Q. michauxii</i></u>
<u>Persimmon (native)</u>	<u><i>Diospyros virginiana</i></u>
<u>Pine (longleaf, loblolly, pond, sand, slash, or spruce)</u>	<u><i>Pinus palustris</i>, <i>P. taeda</i>, <i>P. serotina</i>, <i>P. elliottii</i>, or <i>P. glabra</i></u>
<u>Sweetgum</u>	<u><i>Liquidamber styraciflua</i></u>
<u>Tulip tree</u>	<u><i>Liriodendron tulipifera</i></u>

Sec. 82-44. Maintenance Trimming and Removal for Utility Lines

The removal and trimming of trees within High Springs for the purposes of maintaining or installing utility lines shall be performed with the following specifications, whether through an approved Vegetation Management Plan or permit.

- (a) During tree trimming operations, a Certified Arborist or graduate forester is required to be in the field with and in charge of the trimming crew.
- (b) Mature established overhang growth (branches not trimmed during previous maintenance cycles) will be left in place. Any growth since the last trimming cycle will be trimmed back to previous cuts as needed to meet conductor clearance.
- (c) Upper diameter limit of limbs to be trimmed on slow growing species is 2 inches and on fast growing species is 4 inches. The pruning may vary depending on tree species growth rate, which can vary even within the groups of slow growing species and fast growing species.
- (d) The Vegetation Management Plan or permit application will include the following information:
 - (1) Written plan for the type of trimming that will occur, including clearance distance needed, during the operation for regulated trees by slow growing species group and fast growing species group.
 - (2) A list of slow growing species and a list of fast growing species specific to High Springs.
 - (3) The dates during which the operation will be performed.
 - (4) Evidence of the level of training of trimming crew leader.
 - (5) Evidence of a Certified Arborist or graduate forester in charge of the field crew.
 - (6) Contact information for Tree Board Members and utility crew leader.
- (e) A permit will be acquired for removal of regulated trees on private property (or on City rights-of-ways to be conservative until exact rights-of-way and property lines are determined).

- (f) The Vegetation Management Plan or permit application will be reviewed by the Tree Board.
- (g) Should the removal of a healthy tree be necessary under this Section, the applicant will be required to provide the City with two trees of the City's choice from the list and standards provided in Section 82-43.

Sec. 82-45. Pruning.

- (a) Normal pruning. Normal pruning of trees shall be kept to less than 25% of the canopy and shall be conducted in accordance with the adopted Tree Pruning Standards of the National Arborist Association. Dead or diseased limbs may be removed. Limbs that impede the safe passage of vehicles may be removed.
- (b) Pruning practices not permitted. The following pruning practices are not permitted (with the exception of trees planted and maintained as topiaries):
 - (1) Hat-racking: the severe trimming of trees in which most branches are cut and few branches with leaves remain
 - (2) Lollipopping: the severe trimming of trees to create a non-natural shape
 - (3) Topping: the severe trimming of trees that removes the top branch or leader
 - (4) Removing healthy lower limbs larger than 8 inches in diameter, unless this is necessary for the safe passage of vehicles.

Sec. 82-46. Enforcement and Penalties

- (a) Violations. The following constitute a violation of this Article requiring replacement of the trees in accordance with the standards provided in Section 82-43:
 - (1) Removal of a tree without an approved tree permit or removal of trees in excess of those authorized by the tree permit.
 - (2) Maintenance trimming without an approved tree permit or in excess of the amount authorized by the tree permit.
 - (3) Pruning in excess of standards specified herein.
- (b) Enforcement officer. The City Manager shall be the principle enforcement officer of this Article. The City Manager will consult with the Tree Board to assist in determining whether an actionable violation has occurred. The City Manager shall, upon determining that a violation has occurred, proceed in accordance with the Code Enforcement Board process.
- (c) Penalties. Penalties for each violation shall be set by the City Commission and detailed in a separate resolution.

Sec. 82-47. Injunctive Relief

In addition to the procedures provided herein, the City may, in its discretion, pursue a civil action in a court of competent jurisdiction for injunctive relief.

Sec. 82-48 Territory Embraced

All territory within the legal boundaries of the City of High Springs, as they may be changed from time to time, shall be embraced by the provisions of this Article.

Section 2: EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

Section 3: PRESERVATION OF RIGHTS AND DUTIES. The repealing provisions of this Ordinance do not affect the rights and duties that matured, penalties that were incurred, or proceedings that were begun before the effective date of the repeal.

Section 4: INCLUSION IN THE CODE, SCRIVENER'S ERROR. It is the intention of the City Commission of the City of High Springs, Florida, and it is hereby provided that the provisions of this Ordinance shall become and made part of the Code of Ordinances of the City of High Springs, Florida; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified copy of the same with the City.

Section 5: CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6: SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

First reading was held on the ____ day of _____ 2016.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of High Springs, Florida, at a regular meeting, this _____ day of _____, 2016.

BY THE MAYOR OF THE CITY OF HIGH SPRINGS, FLORIDA

Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE
CITY COMMISSION OF THE CITY OF
HIGH SPRINGS, FLORIDA:

Jenny L. Parham, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

S. Scott Walker, City Attorney





Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: April 28, 2016

SUBJECT: Discussion On Salary Increase For City Manager

AGENDA SECTION: New Business

DEPARTMENT:

PREPARED BY: Sue Weller

RECOMMENDED ACTION: Discuss and determine appropriate salary increase for City Manager, Ed Booth, and include in 2015-2016 Budget Amendment.

Summary

ATTACHMENTS:

REVIEWED BY CITY MANAGER: _____

ORDINANCE 2016-06

AN ORDINANCE AMENDING THE ADOPTED 2015/2016 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS; PROVIDING AN EFFECTIVE DATE

WHEREAS, the High Springs City Commission shall, under the authority of Section 166.241(2), Florida Statutes, and Section 5.04 of the Charter of the City of High Springs, adopt an annual budget for the City of High Springs; and

WHEREAS, the City Commission passed a balanced budget on September 21, 2015 to be effective October 1, 2015; and

WHEREAS, the City Commission has determined that such budget shall be amended as needed.

WHEREAS, Section 166.241(4)(c), Florida Statutes, requires that the budget amendment must be adopted in the same manner as the original budget, unless otherwise specified in the municipality's charter; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1. The Budget for the City of High Springs, Florida, for the Fiscal Year October 1, 2015 through September 30, 2016, as attached hereto and incorporated herein, is hereby amended as reflected in the attached amended FY 15/16 budget.

Section 2. This ordinance shall take effect immediately upon passage.

First reading: April 28, 2016.
Second reading: April 28, 2016
Date of Publication: May 12, 2016

CITY OF HIGH SPRINGS, FLORIDA

ATTEST:

Byran D. Williams, Mayor

Jenny L. Parham, City Clerk

(Municipal Seal)

CITY OF HIGH SPRINGS
General Fund Revenues
Proposed Year 2015/2016

GL CODES	REVENUES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
TAXES				
001-00-00-311-100-00-00	Ad Valorem	1,325,000.00	1,074,514.98	1,325,000.00
001-00-00-311-200-00-00	Ad Valorem - Delinquent	75,200.00	36,958.18	75,200.00
001-00-00-314-100-00-00	Utility Tax - Electric	294,517.00	144,349.12	300,000.00
001-00-00-314-400-00-00	Utility Tax - Gas	14,000.00	12,017.97	17,250.00
001-00-00-314-300-00-00	Utility Tax - Water	0.00	0.00	0.00
001-00-00-312-410-00-00	Local Option Diesel/Gas Tax	239,038.00	68,131.98	259,000.00
001-00-00-312-600-00-00	Local Govt Infrastructure Tax	0.00	0.00	0.00
001-00-00-335-180-00-00	Local Gov't Half-Cent Sales Tax	317,897.00	52,625.68	317,897.00
001-00-00-314-200-00-00	Telecommunications Svc Tax	150,083.00	33,734.06	130,083.00
	TOTAL TAXES	2,415,735.00	1,422,331.97	2,424,430.00
LICENSES AND PERMITS				
001-00-00-321-000-00-00	City Occupational Licenses - Current	19,000.00	18,829.25	19,000.00
001-00-00-322-000-00-00	Building Permits	180,000.00	164,521.33	250,000.00
001-00-00-322-100-00-00	Building Permits Surcharge	400.00	2,870.98	2,500.00
001-00-00-329-100-00-00	Application for Variance	0.00	300.00	300.00
001-00-00-329-200-00-00	Tree Permits	0.00	1,745.00	2,000.00
001-00-00-329-300-00-00	Contractor Registration	0.00	0.00	0.00
001-00-00-323-000-00-00	Reinstatement-Expired Permit Fee	600.00	362.54	600.00
001-00-00-324-000-00-00	Re-Inspection Fee	100.00	2,100.00	3,000.00
001-00-00-329-000-00-00	Conditional Use Permit Fees	3,000.00	240.00	500.00
001-00-00-329-400-00-00	Vacant Property Registration	0.00	2,000.00	3,000.00
	TOTAL LICENSES AND PERMITS	203,100.00	192,969.10	280,900.00
INTERGOVERNMENTAL				
001-00-00-335-120-00-00	State Revenue Sharing	175,000.00	43,004.55	175,000.00
001-00-00-335-140-00-00	Mobile Home Licenses	2,000.00	824.25	2,000.00
001-00-00-335-150-00-00	Alcoholic Beverage Licenses	0.00	146.83	0.00
001-00-00-340-100-00-00	CRA - Admin/Maintenance	24,590.00	0.00	24,590.00
001-00-00-337-100-00-00	General Government Grants	0.00	0.00	0.00
001-00-00-330-000-00-00	Intergovernmental Grants	0.00	0.00	0.00
001-00-00-334-100-00-00	FRDAP Grants	100,000.00	0.00	150,000.00
001-00-00-331-000-00-00	Federal Grants	199,441.00	0.00	199,441.00
001-00-00-334-000-00-00	State Grants	0.00	0.00	12,000.00
001-00-00-336-100-00-00	Police Dispatch	0.00	0.00	0.00
001-00-00-336-200-00-00	FDOT - Signaling Maintenance	5,164.00	0.00	5,164.00
001-00-00-336-300-00-00	FDOT - Street Light Maintenance	16,511.00	0.00	16,511.00
001-00-00-341-910-00-00	Tag Agency Commissions	63,388.00	29,971.25	83,388.00
	TOTAL INTERGOVERNMENTAL	586,094.00	73,946.88	668,094.00
FRANCHISE FEES				
001-00-00-313-110-00-00	Electric-Progress Energy	298,157.00	142,265.95	305,000.00
001-00-00-313-100-00-00	Clay Electric	42,900.00	23,723.38	45,000.00
	TOTAL FRANCHISE FEES	341,057.00	165,989.33	350,000.00

CITY OF HIGH SPRINGS
General Fund Revenues
Proposed Year 2015/2016

GL CODES	REVENUES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
CHARGES FOR SERVICES				
001-00-00-349-100-00-00	Zoning Fees	0.00	70.00	0.00
001-00-00-349-111-00-00	Development Review fees	0.00	0.00	0.00
001-00-00-363-100-00-00	Street Assessments	0.00	0.00	0.00
001-00-00-363-110-00-00	Street Closing Revenue	0.00	0.00	0.00
001-00-00-349-112-00-00	Sale of Maps and Publications	0.00	0.00	0.00
001-00-00-349-113-00-00	Copying and Research	2,000.00	1,350.00	2,000.00
001-00-00-341-911-00-00	Filing Fee - City Election	0.00	0.00	0.00
001-00-00-342-100-00-00	Police Services	21,800.00	12,864.72	21,800.00
001-00-00-342-101-00-00	Police Fingerprinting	50.00	0.00	50.00
001-00-00-349-114-00-00	Police Reports and Services	50.00	316.20	50.00
001-00-00-347-211-00-00	Softball Fees	0.00	0.00	0.00
001-00-00-347-212-00-00	Volleyball Fees	1,600.00	1,560.00	1,600.00
001-00-00-347-213-00-00	Soccer Fees	8,400.00	7,960.00	8,400.00
001-00-00-347-216-00-01	General Income Sports	220.00	271.00	220.00
001-00-00-347-217-00-00	Sponsor Fees	2,450.00	3,950.00	3,700.00
001-00-00-347-218-00-00	Basketball Fees	1,600.00	1,863.46	1,900.00
	TOTAL CHARGES FOR SERVICES	38,170.00	30,205.38	39,720.00
FINES AND FORFEITURES				
001-00-00-351-100-00-00	Court Fines and Forfeitures	13,900.00	4,754.64	7,000.00
001-00-00-351-200-00-00	Municipal Ordinance Fines	50.00	0.00	50.00
001-00-00-354-100-00-00	Code Enforcement Fines	300.00	0.00	300.00
001-00-00-359-100-00-00	Second Dollar Training - Police Dept	1,000.00	862.82	1,000.00
	TOTAL FINES AND FORFEITURES	15,250.00	5,617.46	8,350.00
RENTALS				
001-00-00-362-100-00-00	Rentals - Civic Center	6,000.00	1,920.00	4,000.00
001-00-00-362-111-00-00	Rentals - Post Office	5,333.00	3,500.00	5,333.00
001-00-00-362-112-00-00	Rentals - Day Care	2,040.00	1,190.00	2,040.00
001-00-00-362-113-00-00	Rentals - Farmers Market	17,000.00	5,303.60	10,000.00
001-00-00-362-119-00-00	Rentals - Misc.	0.00	110.00	0.00
	TOTAL RENTALS	30,373.00	12,023.60	21,373.00
INTEREST EARNED				
001-00-00-361-100-00-00	Interest Earned-Bank Accounts	1,000.00	107.11	100.00
001-00-00-361-110-00-00	Interest on Investments	900.00	0.00	0.00
001-00-00-361-111-00-00	Interest on Ad Valorem Taxes	5,000.00	8,396.00	9,000.00
	TOTAL INTEREST EARNED	6,900.00	8,503.11	9,100.00
MISCELLANEOUS				
001-00-00-359-112-0000	Miscellaneous Revenue-Police Department	0.00	555.00	0.00
001-00-00-364-100-00-00	Sale of Fixed Assets	10,000.00	5,121.05	30,500.00
001-00-00-365-000-00-00	Sale of Scrap	750.00	1,798.67	750.00
001-00-00-366-110-00-00	Farmers' Market Donations/Fundraising	50.00	0.00	50.00
001-00-00-366-111-00-00	Community Garden	50.00	0.00	50.00
001-00-00-366-100-00-00	Contributions Non-Government	0.00	0.00	0.00
001-00-00-369-912-00-00	Other - Motor Fuel Tax Refunds	2,500.00	784.30	2,500.00
001-00-00-369-916-00-00	Insurance Recovery	0.00	0.00	0.00
001-00-00-369-990-00-00	Other - Miscellaneous Revenue	2,000.00	3,397.99	4,000.00
001-00-00-366-120-00-00	Youth Council Donations	0.00	0.00	0.00
001-00-00-359-111-00-00	Forfeiture Fund - Police Dept	0.00	0.00	0.00
001-00-00-384-100-00-00	Debt Proceeds	0.00	0.00	0.00
001-00-00-369-915-00-00	Police Department Donations	0.00	12,955.00	0.00
	TOTAL MISCELLANEOUS	15,350.00	24,612.01	37,850.00
	SUB TOTAL PRIOR TO TRANSFERS	3,652,029.00	1,936,198.84	3,839,817.00

CITY OF HIGH SPRINGS
General Fund Revenues
Proposed Year 2015/2016

GL CODES	REVENUES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
TRANSFERS IN				
001-00-00-381-115-00-00	From Solid Waste Fund	202,167.00	0.00	202,167.00
001-00-00-381-111-00-00	From Sewer Fund	192,802.00	0.00	192,802.00
001-00-00-381-112-00-00	From Water Fund	222,965.00	0.00	222,965.00
001-00-00-381-113-00-00	From Fire Control Fund	152,223.00	0.00	152,223.00
001-00-00-381-114-00-00	From Cemetery Reserve Fund	8,938.00	600.00	8,938.00
001-00-00-381-116-00-00	From Impact Fee Fund	2,726.00	0.00	2,726.00
	TOTAL TRANSFERS	781,821.00	600.00	781,821.00
001-00-00-271-000-00-00	APPROP FUND BALANCE-Restricted	0.00	0.00	0.00
001-00-00-271-000-00-00	APPROP FUND BALANCE-Unrestricted	0.00	0.00	0.00
	TOTAL ALL GF REVENUES	4,433,850.00	1,936,798.84	4,621,638.00

CITY OF HIGH SPRINGS
OVERVIEW OF REVENUES AND EXPENDITURES-General Fund
Proposed FY 2015-2016 Amendment #1

General Fund Revenue	4,621,638.00
General Fund Expenditures	4,621,638.00
City Commission	95,633.00
City Manager	143,593.00
Finance	189,307.00
City Clerk	116,037.00
Human Resources	70,057.00
Information Technology	168,184.00
City Attorney	74,000.00
Planning, Development & Codes	205,169.00
Licensing & Billing	161,127.00
PW - Parks & Recreation	273,481.00
PW - P&R - Civic Center	14,350.00
PW - P&R - Daycare	5,377.00
Farmers Market	209,441.00
Police - Operations	1,139,009.00
Police - Communications	137,600.00
Public Works - Facilities	129,791.00
Public Works - Cemetery	32,937.00
Public Works - Roads & Streets	364,846.00
Transfer to Fire Control Fund	568,890.00
Transfer to C. R. A. - TIF	73,000.00
Transfer to Sewer Fund	165,500.00
Transfer to Water Fund	75,500.00
General Fund Contingency	208,809.00
Reserve for Fund Balance Rollforward	0.00
	<hr/>
Total Expenditures	4,621,638.00
	<hr/>
Revenues Less Expenditures	0.00
	<hr/> <hr/>

CITY COMMISSION

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing Amendment #1
Mayor	S	1.0	1.0
Vice Mayor	S	1.0	1.0
Commissioner	S	3.0	3.0
TOTAL		5.0	5.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-01-01-511-121-00-00	Regular Salaries	30,600.00	15,300.00	30,600.00
001-01-01-511-210-00-00	FICA	2,350.00	1,170.48	2,350.00
001-01-01-511-240-00-00	Worker's Comp	83.00	74.90	83.00
001-01-01-511-250-00-00	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	33,033.00	16,545.38	33,033.00

CITY COMMISSION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-01-01-511-400-00-00	Training & Travel	6,000.00	1,087.07	6,000.00
001-01-01-511-451-00-00	Insurance - Public Officials	50,000.00	12,500.00	50,000.00
001-01-01-511-510-00-00	Office Supplies	1,600.00	89.42	1,600.00
001-01-01-511-520-00-00	Operating Supplies	3,500.00	2,405.33	3,500.00
001-01-01-511-540-00-00	Subscriptions & Dues	1,500.00	1,109.00	1,500.00
001-01-01-511-820-00-00	Chamber Grant	0.00	0.00	0.00
001-01-01-511-900-00-00	Other Charges	0.00	360.50	0.00
001-01-01-511-901-00-00	Youth Council	0.00	0.00	0.00
001-01-01-511-902-00-00	Employee Recognition	0.00	0.00	0.00
001-01-01-511-903-00-00	League of Cities Expense	0.00	0.00	0.00
	Total Operating Costs	<u>62,600.00</u>	<u>17,551.32</u>	<u>62,600.00</u>
	Total Capital Outlay Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Expenditures	<u>95,633.00</u>	<u>34,096.70</u>	<u>95,633.00</u>

CITY COMMISSION

CITY COMMISSION
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

CITY MANAGER

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing Amendment #1
City Manager	S	1	1.00
Administrative Assistant	H	1	1.00
TOTAL		2.0	2.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-02-01-512-121-00-00	Regular Salaries	93,500.00	53,053.17	93,500.00
001-02-01-512-141-00-00	Overtime	0.00	19.66	0.00
001-02-01-512-210-00-00	FICA	7,153.00	4,245.26	7,153.00
001-02-01-512-220-00-00	Retirement	16,757.00	16,678.27	25,000.00
001-02-01-512-230-00-00	Life & Health Insurance	6,600.00	4,372.24	6,600.00
001-02-01-512-240-00-00	Worker's Comp	240.00	29.56	240.00
001-02-01-512-250-00-00	Unemployment Comp	1,000.00	456.28	1,000.00
	Total Personnel Service Costs	125,250.00	78,854.44	133,493.00

CITY MANAGER

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015 2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-02-01-512-301-00-00	Merit Pay Contingency	0.00	0.00	0.00
001-02-01-512-310-00-00	Professional Services	250.00	101.53	250.00
001-02-01-512-400-00-00	Training & Travel	3,000.00	2,364.19	3,000.00
001-02-01-512-401-00-00	Auto Allowance	3,000.00	1,615.32	3,000.00
001-02-01-512-402-00-00	Employee Meetings	0.00	0.00	0.00
001-02-01-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-01-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-01-512-440-00-00	Copier Lease	1,800.00	825.19	1,800.00
001-02-01-512-460-00-00	Repair & Maintenance	100.00	41.67	100.00
001-02-01-512-510-00-00	Office Supplies	400.00	75.25	200.00
001-02-01-512-520-00-00	Operating Supplies	500.00	1,118.20	1,500.00
001-02-01-512-522-00-00	Fuel & Oil	0.00	0.00	0.00
001-02-01-512-540-00-00	Subscriptions & Dues	0.00	0.00	0.00
001-02-01-512-901-00-00	Youth Council Expense	250.00	0.00	250.00
Total Operating Costs		9,300.00	6,141.35	10,100.00
CAPITAL OUTLAY				
001-02-01-512-640-00-00	Furniture-City Manager	0.00	0.00	0.00
001-02-01-512-642-00-00	Computers/Printers/Software-CM	0.00	0.00	0.00
Total Capital Outlay Costs		0.00	0.00	0.00
Total Expenditures		134,550.00	84,995.79	143,593.00

CITY MANAGER

CITY MANAGER
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

Total: 0.00

FINANCIAL SERVICES - ACCOUNTING

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Finance Director	S	1.0	1.0
Finance Technician	H	0.0	0.0
Accountant I	H	1.0	1.0
Account Clerk I	H	0.5	0.5
TOTAL		2.5	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-03-01-513-121-00-00	Regular Salaries	119,050.00	56,282.57	113,000.00
001-03-01-513-141-00-00	Overtime	0.00	138.08	0.00
001-03-01-513-210-00-00	FICA	9,107.00	4,331.03	9,107.00
001-03-01-513-220-00-00	Retirement	18,562.00	13,324.91	20,000.00
001-03-01-513-230-00-00	Life & Health Insurance	16,500.00	9,084.81	18,000.00
001-03-01-513-240-00-00	Worker's Comp	310.00	110.59	310.00
001-03-01-513-250-00-00	Unemployment Comp	1,330.00	536.86	1,330.00
	Total Personnel Service Costs	164,859.00	83,808.85	161,747.00

FINANCIAL SERVICES - ACCOUNTING

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-03-01-513-310-00-00	Professional Services	0.00	3,178.52	0.00
001-03-01-513-320-00-00	Accounting & Auditing 60%	15,691.00	22,060.00	22,060.00
001-03-01-513-400-00-00	Training & Travel	3,000.00	0.00	3,000.00
001-03-01-513-410-00-00	Communication Service	0.00	0.00	0.00
001-03-01-513-411-00-00	Wireless Communications	0.00	0.00	0.00
001-03-01-513-460-00-00	Repair & Maintenance	400.00	41.67	400.00
001-03-01-513-466-00-00	Acct Software Annual Maintenance	0.00	0.00	0.00
001-03-01-513-468-00-00	Maintenance Agreement Computers	0.00	0.00	0.00
001-03-01-513-510-00-00	Office Supplies	2,000.00	677.09	1,000.00
001-03-01-513-520-00-00	Operating Supplies	2,000.00	269.04	1,000.00
001-03-01-513-540-00-00	Subscriptions, Memberships, & Books	100.00	35.00	100.00
	Total Operating Costs	23,191.00	26,261.32	27,560.00
	CAPITAL OUTLAY			
001-03-01-513-642-00-00	Comp/Printers/Sware-Finance	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	188,050.00	110,070.17	189,307.00

FINANCIAL SERVICES - ACCOUNTING

**FINANCIAL SERVICES - ACCOUNTING
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

CITY CLERK

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing Amendment
City Clerk	S	1.0	0.6
Assistant City Clerk	H	1.0	0.6
TOTAL		2.0	1.2

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-02-02-512-121-00-00	Regular Salaries-City Clerk	87,800.00	50,069.36	58,700.00
001-02-02-512-141-00-00	Overtime-City Clerk	1,000.00	228.48	1,000.00
	Longevity	0.00	0.00	2,500.00
001-02-02-512-210-00-00	FICA	6,793.00	3,777.59	4,490.00
001-02-02-512-220-00-00	Retirement-City Clerk	19,030.00	10,567.00	12,600.00
001-02-02-512-230-00-00	Life & Health-City Clerk	13,200.00	9,447.19	7,920.00
001-02-02-512-240-00-00	Workers Comp-City Clerk	250.00	98.63	167.00
001-02-02-512-250-00-00	Unemployment-City Clerk	1,300.00	493.86	640.00
	Total Personnel Service Costs	129,373.00	74,682.11	88,017.00

CITY CLERK

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-02-02-512-310-00-00	Professional Services	5,000.00	101.53	500.00
001-02-02-512-310-20-00	Professional Services-IT Consul.	0.00	0.00	0.00
001-02-02-512-310-30-00	Professional Services-Web Consul.	0.00	0.00	0.00
001-02-02-512-341-00-00	Contractual Svc-Municipal Code	3,000.00	0.00	3,000.00
001-02-02-512-400-00-00	Training & Travel	3,500.00	2,549.42	3,500.00
001-02-02-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-02-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-02-512-440-00-00	Copier Lease City Clerk	2,200.00	825.21	1,320.00
001-02-02-512-460-00-00	Repair & Maintenance	1,000.00	41.67	500.00
001-02-02-512-490-00-00	Legal Advertisement	12,000.00	4,154.13	8,000.00
001-02-02-512-491-00-00	City Election Expense	2,000.00	1,973.37	2,000.00
001-02-02-512-510-00-00	Office Supplies	1,500.00	375.45	1,500.00
001-02-02-512-520-00-00	Operating Supplies	3,500.00	716.92	3,000.00
001-02-02-512-540-00-00	Subscriptions & Memberships	500.00	447.50	500.00
001-02-02-512-541-00-00	Web Page Expense	0.00	0.00	0.00
Total Operating Costs		34,200.00	11,185.20	23,820.00
CAPITAL OUTLAY				
001-02-02-512-640-00-00	Furniture-City Clerk	0.00	0.00	0.00
001-02-02-512-641-00-00	Machinery & Equipment-City Clk	4,200.00	3,082.60	4,200.00
001-02-02-512-642-00-00	Comp, Printers, Sware-City Clk	0.00	0.00	0.00
Total Capital Outlay Costs		4,200.00	3,082.60	4,200.00
Total Expenditures		167,773.00	88,949.91	116,037.00

CITY CLERK

CITY CLERK
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
1,200.00	Bulletin Board - Lobby
3,000.00	Badge ID Maker
Total:	
<u>4,200.00</u>	

Human Resources

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
City Clerk	S	0.0	0.4
Assistant City Clerk	H	0.0	0.4
TOTAL		0.0	0.8

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-02-02-512-121-00-00	Regular Salaries-City Clerk	0.00	0.00	39,200.00
001-02-02-512-141-00-00	Overtime-City Clerk	0.00	0.00	0.00
001-02-02-512-210-00-00	FICA	0.00	0.00	3,000.00
001-02-02-512-220-00-00	Retirement-City Clerk	0.00	0.00	8,400.00
001-02-02-512-230-00-00	Life & Health-City Clerk	0.00	0.00	5,280.00
001-02-02-512-240-00-00	Workers Comp-City Clerk	0.00	0.00	112.00
001-02-02-512-250-00-00	Unemployment-City Clerk	0.00	0.00	430.00
	Total Personnel Service Costs	0.00	0.00	56,422.00

Human Resources

OPERATING GL CODES

OPERATING EXPENDITURES

Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
0.00	0.00	4,500.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	2,500.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	885.00
0.00	0.00	500.00
0.00	0.00	4,000.00
0.00	0.00	0.00
0.00	0.00	500.00
0.00	0.00	500.00
0.00	0.00	250.00
0.00	0.00	0.00
<hr/>		
0.00	0.00	13,635.00
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0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
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0.00	0.00	0.00
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0.00	0.00	70,057.00

001-02-02-512-310-00-00
 001-02-02-512-310-20-00
 001-02-02-512-310-30-00
 001-02-02-512-341-00-00
 001-02-02-512-400-00-00
 001-02-02-512-410-00-00
 001-02-02-512-411-00-00
 001-02-02-512-440-00-00
 001-02-02-512-460-00-00
 001-02-02-512-490-00-00
 001-02-02-512-491-00-00
 001-02-02-512-510-00-00
 001-02-02-512-520-00-00
 001-02-02-512-540-00-00
 001-02-02-512-541-00-00

Professional Services
 Professional Services-IT Consul.
 Professional Services-Web Consul.
 Contractual Svc-Municipal Code
 Training & Travel
 Communication Service
 Wireless Communications
 Copier Lease City Clerk
 Repair & Maintenance
 Legal Advertisement
 City Election Expense
 Office Supplies
 Operating Supplies
 Subscriptions & Memberships
 Web Page Expense

Total Operating Costs

CAPITAL OUTLAY

001-02-02-512-640-00-00
 001-02-02-512-641-00-00
 001-02-02-512-642-00-00

Furniture-City Clerk
 Machinery & Equipment-City Clk
 Comp, Printers, Sware-City Clk

Total Capital Outlay Costs

Total Expenditures

Human Resources

CITY CLERK
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

	<u>Costs:</u>	<u>Description:</u>
	0.00	
Total:	<u><u>0.00</u></u>	

INFORMATION TECHNOLOGY

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	15/16 Staffing Amendment
IT	S	0.0	0.0
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-03-02-513-121-00-00	Regular Salaries	0.00	0.00	0.00
001-03-02-513-210-00-00	FICA	0.00	0.00	0.00
001-03-02-513-220-00-00	Retirement	0.00	0.00	0.00
001-03-02-513-230-00-00	Life & Health Ins	0.00	0.00	0.00
001-03-02-513-240-00-00	Workers Comp	0.00	0.00	0.00
001-03-02-513-250-00-00	Unemployment	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

INFORMATION TECHNOLOGY

Acct #	Account Name	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
<u>OPERATING EXPENSES</u>				
001-03-02-513-310-00-00	Professional Services - IT Consulting	52,428.00	35,284.86	52,428.00
001-03-02-513-311-00-00	Professional Services - Web Consulting	500.00	-	500.00
001-03-02-513-410-00-00	Communication Service	37,525.00	24,847.56	43,000.00
001-03-02-513-411-00-00	Wireless Communications	11,885.00	8,225.82	11,885.00
001-03-02-513-460-00-00	Repair & Maintenance	4,000.00	2,937.50	4,000.00
001-03-02-513-468-00-00	Maintenance Agreement Computers	7,200.00	4,764.60	7,200.00
001-03-02-513-520-00-00	Operating Supplies	3,000.00	658.56	3,000.00
001-03-02-513-541-00-00	Web Page Expense	1,200.00	19.99	1,200.00
001-03-02-513-542-00-00	E-Mail Expense	4,000.00	277.05	4,000.00
001-03-02-513-543-00-00	Software Annual Maintenance	30,658.00	19,206.63	30,658.00
001-03-02-513-544-00-00	Non-Routine Services / Audit (PD)	1,200.00	-	1,200.00
			-	
			0.00	
	Sub-total	<u>153,596.00</u>	<u>96,222.57</u>	<u>159,071.00</u>
<u>CAPITAL EXPENDITURES</u>				
001-03-02-513-642-00-00	Computers/Printers/Software	9,113.00	1,056.32	9,113.00
	Sub-total	<u>9,113.00</u>	<u>1,056.32</u>	<u>9,113.00</u>
	Total Expenditures	<u><u>162,709.00</u></u>	<u><u>97,278.89</u></u>	<u><u>168,184.00</u></u>

Information Technology
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>	
6,313.00	001-03-02-513-642-00-00	Springbrook
2,800.00	001-03-02-513-642-00-00	

Total: 9,113.00

CITY ATTORNEY

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing Amendment
City Attorney	S	0.0	1.0
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-04-01-514-121-00-00	Regular Salaries-City Attorney	0.00	0.00	0.00
001-04-01-514-210-00-00	FICA-City Attorney	0.00	0.00	0.00
001-04-01-514-220-00-00	Retirement-City Attorney	0.00	0.00	0.00
001-04-01-514-230-00-00	Life & Health Ins-City Attorne	0.00	0.00	0.00
001-04-01-514-240-00-00	Workers Comp-City Attorney	0.00	0.00	0.00
001-04-01-514-250-00-00	Unemployment-City Attorney	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

CITY ATTORNEY

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-04-01-514-310-00-00	Professional Svcs-City Attorne	54,000.00	31,500.00	54,000.00
001-04-01-514-310-10-00	Professional Svcs-Code Bd Atty	0.00	0.00	0.00
001-04-01-514-310-20-00	Professional Svcs-Non routine legal	31,499.00	3,225.00	20,000.00
001-04-01-514-400-00-00	Training & Travel-City Attorney	0.00	0.00	0.00
001-04-01-514-410-00-00	Communications Svc-City Attorney	0.00	0.00	0.00
001-04-01-514-411-00-00	Wireless Comm-City Attorney	0.00	0.00	0.00
001-04-01-514-460-00-00	Repairs & Maint-City Attorney	0.00	0.00	0.00
001-04-01-514-510-00-00	Office Supplies-City Attorney	0.00	30.68	0.00
001-04-01-514-520-00-00	Operating Supplies-City Attorn	0.00	0.00	0.00
001-04-01-514-540-00-00	Dues, Subs & Member-City Attor	0.00	0.00	0.00
	Total Operating Costs	85,499.00	34,755.68	74,000.00
	CAPITAL OUTLAY			
001-04-01-514-640-00-00	Furniture-City Attorney	0.00	0.00	0.00
001-04-01-514-642-00-00	Comp/Printers/Sware-City Attor	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	CONTINGENCY			
001-04-01-514-301-00-00	Contingency	0.00	0.00	0.00
	Total Contingency	0.00	0.00	0.00
	Total Expenditures	85,499.00	34,755.68	74,000.00

CITY ATTORNEY

CITY ATTORNEY
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

PLANNING, DEVELOPMENT AND CODES

STAFFING/WAGES		Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Building Official		S	1.00	1.00
Code Enforcement		H	0.50	0.50
Adm Assistant		H	0.00	0.00
Permit Technician		H	1.00	1.00
TOTAL			2.50	2.50

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-13-01-524-121-00-00	Regular Salaries-PDC	109,026.00	52,329.77	109,026.00
001-13-01-524-141-00-00	Overtime	400.00	246.41	400.00
	Longevity	0.00	0.00	1,000.00
001-13-01-524-210-00-00	FICA-PDC	8371.00	3,986.45	8371.00
001-13-01-524-220-00-00	Retirement-PDC	9,812.00	3,747.58	9,812.00
001-13-01-524-230-00-00	Life & Health Ins-PDC	13,200.00	8,384.59	13,200.00
001-13-01-524-240-00-00	Workers Comp-PDC	1,525.00	122.73	1,525.00
001-13-01-524-250-00-00	Unemployment-PDC	2,425.00	555.62	2,425.00
Total Personnel Service Costs		144,759.00	69,373.15	145,759.00

PLANNING, DEVELOPMENT AND CODES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-13-01-524-310-00-00	Professional Services	0.00	482.05	1,000.00
001-13-01-524-340-00-00	Contractual Services	35,000.00	9,665.44	15,000.00
001-13-01-524-341-00-00	Plan Board Service Fees	7,500.00	750.00	2,500.00
001-13-01-524-342-00-00	Contractual Services - Bldg Offic	0.00	0.00	0.00
001-13-01-524-400-00-00	Training & Travel	2,000.00	0.00	2,000.00
001-13-01-524-410-00-00	Communications Services	0.00	0.00	400.00
001-13-01-524-411-00-00	Wireless Communications	0.00	72.63	0.00
001-13-01-524-430-00-00	Utility Services	500.00	510.50	1,000.00
001-13-01-524-440-00-00	Copier Lease	1,600.00	804.96	1,600.00
001-13-01-524-450-00-00	Property & Liability Insurance	910.00	227.50	910.00
001-13-01-524-460-00-00	Repair & Maintenance	1,000.00	395.25	1,000.00
001-13-01-524-461-00-00	Repair & Maintenance - Vehicle	500.00	420.63	500.00
001-13-01-524-466-00-00	Software Maintenance Agr	0.00	0.00	0.00
001-13-01-524-510-00-00	Office Supplies	2,000.00	1,809.66	4,000.00
001-13-01-524-520-00-00	Operating supplies	2,000.00	2,790.46	5,500.00
001-13-01-524-522-00-00	Fuel and Oil	3,250.00	430.11	1,000.00
001-13-01-524-545-00-00	Subscriptions & Memberships	1,500.00	1,305.00	1,500.00
001-13-01-524-540-00-00	Building Permit Surcharge	0.00	789.90	1,500.00
	Total Operating Costs	57,760.00	20,454.09	39,410.00
	CAPITAL OUTLAY			
001-13-01-524-642-00-00	Comp/Printers/Sware-PDC	0.00	0.00	0.00
001-13-01-524-643-00-00	Vehicles-PDC	0.00	19,388.00	20,000.00
	Total Capital Outlay Costs	0.00	19,388.00	20,000.00
	Total Expenditures	202,519.00	109,215.24	205,169.00

PLANNING, DEVELOPMENT AND CODES

**PLANNING, DEVELOPMENT AND CODES DEPARTMENT
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
20,000.00	Vehicles-PDC
Total:	<u>20,000.00</u>

FINANCIAL SERVICES - LICENSING AND BILLING

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
		Customer Service Rep	H
Customer Service Rep	H	1.0	1.0
Customer Service Rep	H	0.5	0.5
TOTAL		2.5	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-08-03-519-121-00-00	Regular Salaries-Lic & Billing	82,340.00	39,205.42	97,340.00
001-08-03-519-141-00-00	Overtime-Lic & Billing	1,000.00	534.58	1,000.00
	Longevity	0.00	0.00	3,000.00
001-08-03-519-210-00-00	FICA	6,376.00	3,067.37	7,526.00
001-08-03-519-220-00-00	Retirement-Lic & Billing	6,051.00	3,874.47	7,251.00
001-08-03-519-230-00-00	Life & Health Ins-Lic & Billin	16,500.00	12,337.94	19,800.00
001-08-03-519-240-00-00	Workers Com-Lic & Billing	210.00	101.43	210.00
001-08-03-519-250-00-00	Unemployment-Lic & Billing	900.00	546.46	900.00
	Total Personnel Service Costs	113,377.00	59,667.67	137,027.00

FINANCIAL SERVICES - LICENSING AND BILLING

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
001-08-03-519-310-00-00	Professional Services	0.00	101.53	0.00
001-08-03-519-400-00-00	Training & Travel	1,000.00	0.00	1,000.00
001-08-03-519-410-00-00	Communications Service	0.00	0.00	0.00
001-08-03-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-03-519-440-00-00	Copier Lease	1,500.00	717.67	1,500.00
001-08-03-519-460-00-00	Repair & Maintenance	1,250.00	41.67	1,250.00
001-08-03-519-466-00-00	Software Maintenance - Computers	0.00	0.00	0.00
001-08-03-519-468-00-00	Maintenance Agreements - Computers	0.00	0.00	0.00
001-08-03-519-510-00-00	Office Supplies	1,000.00	2,432.91	5,000.00
001-08-03-519-520-00-00	Operating Supplies	20,000.00	8,179.79	15,350.00
001-08-03-519-540-00-00	Subscriptions, Memberships, & Books	0.00	0.00	0.00
	Total Operating Costs	24,750.00	11,473.57	24,100.00
	CAPITAL OUTLAY			
001-08-03-519-641-00-00	Machinery & Equipment-Lic & Bi	0.00	0.00	0.00
001-08-03-519-642-00-00	Comp, Print, Softw-Lic & Bill	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	138,127.00	71,141.24	161,127.00

FINANCIAL SERVICES - LICENSING AND BILLING

**FINANCIAL SERVICES - LICENSING AND BILLING
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

PUBLIC WORKS- PARKS & RECREATION DIVISION

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Recreation Director	S	1.00	1.00
TOTAL		1.00	1.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-51-01-572-121-00-00	Regular Salaries-Parks & Rec	35,000.00	19,400.18	35,000.00
001-51-01-572-141-00-00	Overtime-Parks & Rec	0.00	18.00	0.00
001-51-01-572-210-00-00	FICA-Parks & Rec	2,678.00	1,952.65	2,678.00
001-51-01-572-220-00-00	Retirement-Parks & Rec	2,685.00	1,351.92	2,685.00
001-51-01-572-230-00-00	Life & Health Ins-Parks & Rec	6,600.00	5,528.22	6,600.00
001-51-01-572-240-00-00	Workers Comp-Parks & Rec	1,000.00	1,014.74	1,000.00
001-51-01-572-250-00-00	Unemployment-Parks & Rec	400.00	198.84	400.00
	Total Personnel Service Costs	48,363.00	29,464.55	48,363.00

PUBLIC WORKS- PARKS & RECREATION DIVISION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-51-01-572-311-00-00	Employee Exams	395.00	0.00	0.00
001-51-01-572-340-00-00	Contractual Services	3,000.00	3,000.00	3,000.00
001-51-01-572-400-00-00	Training & Travel	1,000.00	0.00	0.00
001-51-01-572-410-00-00	Communications Service	0.00	0.00	0.00
001-51-01-572-411-00-00	Wireless Communications	0.00	0.00	0.00
001-51-01-572-430-00-00	Utility Services	14,000.00	7,395.53	14,000.00
001-51-01-572-440-00-00	Rental Equipment	0.00	0.00	0.00
001-51-01-572-450-00-00	Property & Liability Insurance	4,000.00	1,000.00	4,000.00
001-51-01-572-460-00-00	Repair & Maintenance	12,000.00	10,636.18	14,700.00
001-51-01-572-520-10-00	Recreation Operating Supplies	11,923.00	11,106.45	13,318.00
001-51-01-572-520-20-00	Park Maintenance Operating Supplies	9,000.00	8,789.49	9,000.00
001-51-01-572-520-30-00	Operating Supplies-Community Garden	0.00	45.40	0.00
001-51-01-572-521-00-00	Uniforms	11,000.00	10,360.10	11,000.00
001-51-01-572-522-00-00	Fuel and Oil	1,000.00	748.03	1,000.00
001-51-01-572-540-00-00	Subscriptions & Memberships	100.00	0.00	100.00
Total Operating Costs		67,418.00	53,081.18	70,118.00
CAPITAL OUTLAY				
001-51-01-572-620-00-00	Equipment	0.00	0.00	0.00
001-51-01-572-731-00-00	Grant Match-Parks & Rec	0.00	0.00	0.00
001-51-01-572-630-00-00	Improve other than Bldg-P&R	100,000.00	0.00	155,000.00
001-51-01-572-630-00-01	Building Improvements	0.00	0.00	0.00
Total Capital Outlay Costs		100,000.00	0.00	155,000.00
DEBT SERVICE				
001-51-01-572-710-00-00	Debt Service-Principal- P & R	0.00	0.00	0.00
001-51-01-572-720-00-00	Debt Service-Interest P & R	0.00	0.00	0.00
Total Debt Service		0.00	0.00	0.00
Total Expenditures		215,781.00	82,545.73	273,481.00

PUBLIC WORKS- PARKS & RECREATION DIVISION

**PUBLIC WORKS- PARKS & RECREATION DIVISION
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

155,000.00

Improvements other than Buildings (Includes 3 \$50,000 FRDAP Grants)

Total: 155,000.00

PUBLIC WORKS - P & R - CIVIC CENTER

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

PUBLIC WORKS - P & R - CIVIC CENTER

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-51-02-572-310-00-00	Professional Svc-Civic Ctr-P&R	0.00	0.00	0.00
001-51-02-572-430-00-00	Utilities-Civic Ctr-P&R	8,400.00	2,718.74	8,400.00
001-51-02-572-450-00-00	Prop & Gen Liab Ins-Civic Ctr	2,100.00	525.00	2,100.00
001-51-02-572-460-00-00	Repairs & Maint-Civic Ctr-P&R	1,850.00	1,926.97	2,850.00
001-51-02-572-520-00-00	Operating Supplies-Civic Cente	2,000.00	168.29	1,000.00
	Total Operating Costs	14,350.00	5,339.00	14,350.00
	CAPITAL OUTLAY			
001-51-02-572-620-00-00	Building Improvements	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	14,350.00	5,339.00	14,350.00

PUBLIC WORKS - P & R - CIVIC CENTER

**PUBLIC WORKS - P & R - CIVIC CENTER
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

Total: 0.00

PUBLIC WORKS - P & R - DAYCARE

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

PUBLIC WORKS - P & R - DAYCARE

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
001-56-02-579-310-00-00	Professional Services- DayCare	0.00	0.00	0.00
001-56-02-579-430-00-00	Utility Services- DayCare	2,500.00	1,051.97	2,500.00
001-56-02-579-450-00-00	Property & Liability Ins- DayCare	1,377.00	344.25	1,377.00
001-56-02-579-460-00-00	Repair & Maintenance-DayCare	1,500.00	307.09	1,500.00
	Total Operating Costs	5,377.00	1,703.31	5,377.00
CAPITAL OUTLAY				
001-56-02-579-620-00-00	Building Improvement-DayCare	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	5,377.00	1,703.31	5,377.00

PUBLIC WORKS - P & R - DAYCARE

PUBLIC WORKS - P & R - DAYCARE
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

Total: 0.00

FARMER MARKET

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Director		0.0	0.05
Service Worker		0.0	0.25
TOTAL		0.0	0.0

S=Salaried H=Hourly

PERSONNEL SERVICES		Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
001-56-01-579-121-00-00	Regular Salaries	2,500.00	0.00	2,500.00
001-56-01-579-141-00-00	Overtime	0.00	0.00	0.00
001-56-01-579-210-00-00	FICA	192.00	0.00	192.00
001-56-01-579-220-00-00	Retirement	192.00	0.00	192.00
001-56-01-579-230-00-00	Life & Health Insurance	0.00	0.00	0.00
001-56-01-579-240-00-00	Work Comp-Farmers Market	50.00	0.00	50.00
001-56-01-579-250-00-00	Unemployment Comp	50.00	0.00	50.00
Total Personnel Service Costs		2,984.00	0.00	2,984.00

FARMERS MARKET

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-56-01-579-310-00-00	Professional Services	7,484.00	3,679.79	5,262.00
001-56-01-579-400-00-00	Training and Travel	500.00	80.00	160.00
001-56-01-579-480-00-00	Promotional Activities	1,000.00	75.00	150.00
001-56-01-579-481-00-00	Advertising	1,000.00	50.06	100.00
001-56-01-579-510-00-00	Office Supplies	0.00	0.00	0.00
001-56-01-579-520-00-00	Operating Supplies	2,000.00	1,147.42	1,344.00
001-56-01-579-900-00-00	Other Current Charges		0.00	
	Total Operating Costs	11,984.00	5,032.27	7,016.00
CAPITAL OUTLAY				
001-56-01-579-641-00-00	Machinery & Equip-Farmers Mark	0.00	0.00	0.00
001-56-01-579-630-00-01	Building Improvements	199,441.00	0.00	199,441.00
	Total Capital Outlay Costs	199,441.00	0.00	199,441.00
	Total Expenditures	211,425.00	5,032.27	209,441.00

FARMERS MARKET

FARMERS MARKET
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
199,441.00	Pavilion
Total: <u>199,441.00</u>	

POLICE DEPARTMENT - OPERATIONS

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Records/Evidence Manager	S	0.00	1.00
Police Chief	S	1.00	1.00
Police Lt	S	1.00	1.00
Resource Officer	H	0.00	0.74
Crossing Guard	H	0.25	0.25
Police Sergeant - Patrol	H	2.00	4.00
Police Detective	H	0.00	0.00
Police Officer - Patrol	H	10.00	8.00
Police Officer - Reserve	H	2.00	2.00
TOTAL		16.25	16.99

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-10-01-521-121-00-00	Regular Salaries	553,532.00	308,325.79	553,532.00
001-10-01-521-141-00-00	Overtime	19,000.00	21,286.06	39,000.00
	Longevity	0.00	0.00	1,500.00
001-10-01-521-210-00-00	FICA	43,799.00	31,908.85	43,799.00
001-10-01-521-220-00-00	Retirement	126,186.00	53,133.90	126,186.00
001-10-01-521-230-00-00	Life & Health Insurance	99,000.00	56,090.92	99,000.00
001-10-01-521-240-00-00	Worker's Comp	19,100.00	11,002.63	19,100.00
001-10-01-521-250-00-00	Unemployment Comp	12,254.00	3,506.62	12,254.00
Total Personnel Service Costs		872,871.00	485,254.77	894,371.00

POLICE DEPARTMENT - OPERATIONS

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-10-01-521-310-00-00	Professional Services	0.00	775.39	0.00
001-10-01-521-311-00-00	Professional Services-Employee Exams	1,500.00	135.00	1,500.00
001-10-01-521-350-00-00	Drug/Buy Money	500.00	0.00	500.00
001-10-01-521-400-00-00	Travel & Training	2,500.00	1,946.26	8,000.00
001-10-01-521-401-00-00	Education Reimbursement	3,000.00	422.52	3,000.00
001-10-01-521-410-00-00	Communications	0.00	953.00	0.00
001-10-01-521-411-00-00	Wireless Communications	0.00	0.00	0.00
001-10-01-521-430-00-00	Utilities	8,925.00	3,417.99	8,925.00
001-10-01-521-440-00-00	Copier Lease	1,500.00	684.85	1,500.00
001-10-01-521-450-00-00	General Liability Insurance	40,263.00	10,065.75	40,263.00
001-10-01-521-460-00-00	Repair & Maintenance - General	4,000.00	587.22	4,000.00
001-10-01-521-461-00-00	Repair & Maintenance - Vehicles	40,000.00	16,028.09	40,000.00
001-10-01-521-462-00-00	Repair & Maintenance - Equipment	6,500.00	288.42	6,500.00
001-10-01-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-01-521-510-00-00	Office Supplies	5,000.00	1,325.88	5,000.00
001-10-01-521-520-00-00	Operating Supplies	10,000.00	9,159.65	20,000.00
001-10-01-521-521-00-00	Uniforms	5,000.00	4,017.78	10,000.00
001-10-01-521-522-00-00	Fuel & Oil	50,000.00	14,790.06	35,000.00
001-10-01-521-540-00-00	Subscriptions & Dues	500.00	320.62	500.00
001-10-01-521-541-00-00	Police Training Expenses	6,000.00	0.00	6,000.00
001-10-01-521-830-00-00	Match - Grants	1,000.00	0.00	1,000.00
	Total Operating Costs	186,188.00	64,918.48	191,688.00
DEBT SERVICE				
001-10-01-521-710-00-00	Debt Svc-Principal-Police Oper	11,705.00	5,392.36	11,705.00
001-10-01-521-720-00-00	Debt Svc-Interest-Police Opera	1,245.00	1,082.66	1,245.00
	Total Debt Service Costs	12,950.00	6,475.02	12,950.00
CAPITAL OUTLAY				
001-10-01-521-620-00-00	Building Improvements-Police O	0.00	0.00	0.00
001-10-01-521-641-00-00	Machinery & Equip-Police Opera	0.00	9,485.00	40,000.00
001-10-01-521-642-00-00	Comp/Printers/Sware-Police Ope	0.00	0.00	0.00
001-10-01-521-643-00-00	Vehicles-Police Operations	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	9,485.00	40,000.00
	Total Expenditures	1,072,009.00	566,133.27	1,139,009.00

POLICE DEPARTMENT - OPERATIONS

POLICE DEPARTMENT - OPERATIONS
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Cost:</u>	<u>Description:</u>	
12,000.00	Byne Grants	Speed Trailer
28,000.00	Motorola Radios	Video System Upgrade
Total:	<u>40,000.00</u>	

POLICE DEPARTMENT - COMMUNICATIONS

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Comm Supervisor	S	1.00	0.00
Dispatchers - FT	H	5.00	0.00
Dispatchers - PT	H	0.04	0.00
TOTAL		6.04	0.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
001-10-02-521-121-00-00	Regular Salaries	0.00	0.00	0.00
001-10-02-521-141-00-00	Overtime	0.00	0.00	0.00
001-10-02-521-210-00-00	FICA	0.00	0.00	0.00
001-10-02-521-220-00-00	Retirement	0.00	0.00	0.00
001-10-02-521-230-00-00	Life & Health Insurance	0.00	0.00	0.00
001-10-02-521-240-00-00	Worker's Comp	0.00	0.00	0.00
001-10-02-521-250-00-00	Unemployment Comp	0.00	0.00	0.00
Total Personnel Service Costs		0.00	0.00	0.00

POLICE DEPARTMENT - COMMUNICATIONS

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment
001-10-02-521-340-00-00	Contractual Services	144,000.00	63024.88	124,000.00
001-10-02-521-400-00-00	Training and Travel	1,500.00	0.00	0.00
001-10-02-521-410-00-00	Communications	0.00	0.00	0.00
001-10-02-521-411-00-00	Wireless Communications	0.00	1,677.92	0.00
001-10-02-521-412-00-00	Comm Svcs-Radio Svc Agree	13,600.00	6,276.00	13,600.00
001-10-02-521-460-00-00	Repair & Maintenance General	2,000.00	0.00	0.00
001-10-02-521-462-00-00	Repair & Maintenance Equipment	500.00	0.00	0.00
001-10-02-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-02-521-520-00-00	Operating Supplies	1,500.00	0.00	0.00
001-10-02-521-900-00-00	Other Expenses	0.00	0.00	0.00
Total Operating Costs		163,100.00	70,978.80	137,600.00
CAPITAL OUTLAY				
001-10-02-521-641-00-00	Machinery & Equipment-Police D	0.00	0.00	0.00
001-10-02-521-642-00-00	Comp/Printers/Sware-Police Dis	0.00	0.00	0.00
Total Capital Outlay Costs		0.00	0.00	0.00
DEBT SERVICE				
001-10-02-521-710-00-00	Debt Service-Principal	10,000.00	0.00	0.00
001-10-02-521-720-00-00	Debt Service-Interest	0.00	0.00	0.00
Total Debt Service		10,000.00	0.00	0.00
Total Expenditures		173,100.00	70,978.80	137,600.00

POLICE DEPARTMENT - COMMUNICATIONS

**POLICE DEPARTMENT - COMMUNICATIONS
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

PUBLIC WORKS - FACILITIES

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Facilities Maintenance Worker	H	1.0	1.0
Public Works Secretary	H	1.0	0.5
TOTAL		2.0	1.5
**			
S=Salaried H=Hourly			

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
001-08-01-519-121-00-00	Regular Salaries	41,210.00	32,897.16	41,210.00
001-08-01-519-141-00-00	Overtime	0.00	64.69	0.00
	Longevity	0.00	0.00	2,000.00
001-08-01-519-210-00-00	FICA	3,153.00	2,884.41	3,153.00
001-08-01-519-220-00-00	Retirement	2,992.00	3,241.66	2,992.00
001-08-01-519-230-00-00	Life & Health Insurance	9,900.00	13,232.97	9,900.00
001-08-01-519-240-00-00	Worker's Comp	168.00	126.49	168.00
001-08-01-519-250-00-00	Unemployment Comp	1,505.00	307.97	1,505.00
Total Personnel Service Costs		58,928.00	52,755.35	60,928.00

PUBLIC WORKS - FACILITIES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-08-01-519-310-00-00	Professional Services	0.00	119.55	0.00
001-08-01-519-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-08-01-513-410-00-00	Communications Svcs	0.00	0.00	0.00
001-08-01-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-01-519-430-00-00	Utilities	18,000.00	17,200.16	25,000.00
001-08-01-519-441-00-00	Phone System Lease	2,000.00	1,984.40	4,000.00
001-08-01-519-450-00-00	General Liability Insurance	12,863.00	3,215.75	12,863.00
001-08-01-519-460-00-00	Repair & Maintenance	15,000.00	1,984.26	10,500.00
001-08-01-519-461-00-00	Repair & Maintenance - Vehicles	1,000.00	926.37	1,000.00
001-08-01-519-520-00-00	Operating Supplies	3,000.00	3,477.02	5,000.00
001-08-01-519-522-00-00	Fuel & Oil	2,000.00	164.75	2,000.00
001-08-01-519-521-00-00	Uniforms	0.00	0.00	500.00
	Total Operating Costs	53,863.00	29,072.26	60,863.00
	Capital Outlay			
001-08-01-519-610-00-00	Land Acquisition-PW Facilities	0.00	0.00	0.00
001-08-01-519-620-00-00	Building Improvements-PW Facil	15,000.00	36.00	8,000.00
	Total Capital Outlay Costs	15,000.00	36.00	8,000.00
	Total Expenditures	127,791.00	81,863.61	129,791.00

PUBLIC WORKS - FACILITIES

PUBLIC WORKS - FACILITIES
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>	
15,000.00	001-08-01-519-620-00-00	Building Improvements-PW Facility
Total:		<u>15,000.00</u>

PUBLIC WORKS - CEMETERIES

STAFFING/WAGES		Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Service Worker II		H	0.25	0.50
TOTAL			0.25	0.50

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015- 2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendme nt #1
001-28-01-539-121-00-00	Regular Salaries	11,440.00	5,953.00	11,440.00
001-28-01-539-141-00-00	Overtime	0.00	82.49	0.00
001-28-01-539-210-00-00	FICA	895.00	804.50	895.00
001-28-01-539-220-00-00	Retirement	860.00	430.89	860.00
001-28-01-539-230-00-00	Life & Health Insurance	3,000.00	1,593.08	3,000.00
001-28-01-539-240-00-00	Worker's Comp	1,643.00	278.09	1,643.00
001-28-01-539-250-00-00	Unemployment Comp	399.00	66.84	399.00
	Total Personnel Service Costs	18,237.00	9,208.89	18,237.00

PUBLIC WORKS - CEMETERIES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-28-01-539-310-00-00	Professional Services	0.00	0.00	0.00
001-28-01-539-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-28-01-539-400-00-00	Training & Travel	0.00	0.00	0.00
001-28-01-539-411-00-00	Wireless Communications	0.00	1.50	0.00
001-28-01-539-430-00-00	Utility Services	800.00	1,020.52	1,700.00
001-28-01-539-460-00-00	Repair & Maintenance	1,500.00	951.09	1,500.00
001-28-01-539-461-00-00	Repair & Maintenance - Vehicles	1,000.00	884.02	1,000.00
001-28-01-539-520-00-00	Operating Supplies	200.00	17.99	200.00
001-28-01-539-521-00-00	Uniforms	200.00	113.93	200.00
001-28-01-539-522-00-00	Fuel & Oil	2,000.00	632.97	2,000.00
	Total Operating Costs	5,700.00	3,622.02	6,600.00
	CAPITAL OUTLAY			
001-28-01-539-641-00-00	Machinery & Equipment-PW Cemet	9,000.00	8,009.00	8,100.00
	Total Capital Outlay Costs	9,000.00	8,009.00	8,100.00
	Total Expenditures	32,937.00	20,839.91	32,937.00

PUBLIC WORKS- CEMETERIES

PUBLIC WORKS - CEMETERIES
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
\$9,000.00	Zero Turn Mower
Total:	
<u>9,000.00</u>	

PUBLIC WORKS - ROADS & STREETS DIVISION

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing Amendment
Public Works Director	S	1.0	1.0
Public Works Supt.	S	0.0	0.0
Service Worker II	H	1.5	1.5
TOTAL		2.5	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-30-01-541-121-00-00	Regular Salaries	88,240.00	48,455.73	88,240.00
001-30-01-541-141-00-00	Overtime	500.00	44.28	500.00
	Longevity	0.00	0.00	2,000.00
001-30-01-541-210-00-00	FICA	6,924.00	6,527.57	6,924.00
001-30-01-541-220-00-00	Retirement	6,670.00	3,441.26	6,670.00
001-30-01-541-230-00-00	Life & Health Insurance	16,500.00	13,666.23	16,500.00
001-30-01-541-240-00-00	Worker's Comp	5,000.00	4,390.27	5,000.00
001-30-01-541-250-00-00	Unemployment Comp	1,812.00	589.08	1,812.00
	Total Personnel Service Costs	125,646.00	77,114.42	127,646.00

PUBLIC WORKS - ROADS & STREETS DIVISION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015-2016 Amendment #1
001-30-01-541-310-00-00	Professional Services - Engineering	1,500.00	0.00	1,500.00
001-30-01-541-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-30-01-541-340-00-00	Contractural Services	35,000.00	23,584.44	35,000.00
001-30-01-541-400-00-00	Training and Travel	400.00	0.00	400.00
001-30-01-541-410-00-00	Communications Services	0.00	0.00	0.00
001-30-01-541-411-00-00	Wireless Communications	0.00	2.48	0.00
001-30-01-541-430-00-00	Utility Services	80,000.00	31,463.46	80,000.00
001-30-01-541-440-00-00	Rental Equipment	1,000.00	311.08	1,000.00
001-30-01-541-450-00-00	Property & Liability Insurance	26,400.00	6,600.00	26,400.00
001-30-01-541-460-00-00	Repair & Maintenance	1,000.00	1,514.40	3,000.00
001-30-01-541-461-00-00	Repair & Maintenance - Vehicles	5,050.00	1,633.14	5,050.00
001-30-01-541-462-00-00	Repair & Maintenance - Equipment	15,000.00	2,271.51	15,000.00
001-30-01-541-463-00-00	Repair & Maintenance - Traffic Signs	10,000.00	6,233.22	10,000.00
001-30-01-541-464-00-00	Repair & Maintenance - Traffic Signal	2,500.00	0.00	2,500.00
001-30-01-541-465-00-00	Repair & Maintenance - Tree	10,000.00	0.00	10,000.00
001-30-01-541-520-00-00	Operating Supplies	4,000.00	1,859.40	4,000.00
001-30-01-541-521-00-00	Uniforms	1,200.00	501.24	1,200.00
001-30-01-541-522-00-00	Fuel & Oil	14,000.00	3,437.06	14,000.00
001-30-01-541-523-00-00	Tree Replacement	150.00	0.00	150.00
001-30-01-541-530-00-00	Road & Sidewalk Repair	30,000.00	713.89	28,000.00
Total Operating Costs		237,200.00	80,125.32	237,200.00
CAPITAL OUTLAY				
001-30-01-541-610-00-00	Land Acquisition-Roads & Stree	0.00	0.00	0.00
001-30-01-541-620-00-00	Building Improvements-Roads&St	0.00	0.00	0.00
001-30-01-541-631-00-00	Imp Other Bldg-Paving-Roads&St	0.00	0.00	0.00
001-30-01-541-641-00-00	Machinery & Equipment-Roads&St	0.00	0.00	0.00
001-30-01-541-643-00-00	Vehicles-Roads & Streets	0.00	0.00	0.00
Total Capital Outlay Costs		0.00	0.00	0.00
Total Expenditures		362,846.00	157,239.74	364,846.00

PUBLIC WORKS - ROADS & STREETS DIVISION
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

Total: 0.00

PUBLIC UTILITIES - WATER FUND

OPERATING GL CODES	OPERATING REVENUES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
402-00-00-334-000-00-00	CDBG Grant	700,000.00	0.00	700,000.00
402-00-00-343-301-00-00	Water Service Fees	539,939.00	209,552.89	515,000.00
402-00-00-343-302-00-00	Water Adjustments	0.00	0.00	0.00
402-00-00-343-303-00-00	Meter Installations-Water	90,000.00	56,200.00	95,000.00
402-00-00-343-304-00-00	Cutoff Charges-Water	40,000.00	2,029.91	23,000.00
402-00-00-343-305-00-04	Irrigation Meter Charges	0.00	0.00	0.00
402-00-00-343-306-00-00	Penalties-Water	22,000.00	7,279.82	17,000.00
402-00-00-361-100-00-00	Interest Earned Bank Accounts	5,000.00	(516.78)	5,000.00
402-00-00-381-100-00-00	Transfer from General Fund-Water	75,000.00	0.00	75,500.00
402-00-00-361-110-00-00	Interest Earned on Investments	0.00	0.00	0.00
402-00-00-369-990-00-00	Miscellaneous Income-Water	0.00	0.00	0.00
402-00-00-382-100-00-00	Appropriation of Prior Year Funds (SRWMD)	0.00	0.00	0.00
Total Operating Revenues		1,471,939.00	274,545.84	1,430,500.00

PUBLIC UTILITIES - WATER FUND

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Public Works Supt.	S	1.0	1.0
Service Worker III	H	1.0	0.0
Service Worker II	H	1.0	1.0
Service Worker I	H	0.0	1.0
TOTAL		3.0	3.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015-2016 Actuals	Proposed FY 2015- 2016 Amendment #1
402-22-01-533-121-00-00	Regular Salaries	91,515.00	51,219.62	91,515.00
402-22-01-533-141-00-00	Overtime	5,000.00	3,105.40	5,000.00
	Longevity	0.00	0.00	500.00
402-22-01-533-141-00-01	Overtime Meter Installation	10,000.00	0.00	10,000.00
402-22-01-533-210-00-00	FICA	8,148.00	5,600.88	8,148.00
402-22-01-533-220-00-00	Retirement	7,733.00	3,900.11	7,733.00
402-22-01-533-230-00-00	Life & Health Insurance	19,800.00	12,641.42	19,800.00
402-22-01-533-235-00-00	OPEB	5,849.00	0.00	5,849.00
402-22-01-533-240-00-00	Worker's Comp	4,149.00	1,577.81	4,149.00
402-22-01-533-250-00-00	Unemployment Comp	2,040.00	540.39	2,040.00
Total Personnel Service Costs		154,234.00	78,585.63	154,734.00

PUBLIC UTILITIES - WATER FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
402-22-01-533-310-00-00	Professional Services	0.00	0.00	0.00
402-22-01-533-310-10-00	Professional Services - Engineering	5,000.00	8,915.00	5,000.00
402-22-01-533-310-20-00	Professional Services - Water Study	0.00	0.00	0.00
402-22-01-533-311-00-00	Professional Services - Employee Exams	100.00	0.00	100.00
402-22-01-533-320-00-00	Accounting & Auditing 16%	5,440.00	5,440.00	5,440.00
402-22-01-533-340-00-00	Contractual Services	5,000.00	3,044.82	5,000.00
402-22-01-533-400-00-00	Training & Travel	2,000.00	595.00	2,000.00
402-22-01-533-410-00-00	Communications	0.00	0.00	0.00
402-22-01-533-411-00-00	Wireless Communications	0.00	105.77	0.00
402-22-01-533-430-00-00	Utilities	20,000.00	7,621.53	20,000.00
402-22-01-533-440-00-00	Rental Equipment	250.00	0.00	250.00
402-22-01-533-450-00-00	Property & Liability Insurance	6,000.00	1,500.00	6,000.00
402-22-01-533-460-00-00	Repair & Maintenance	35,000.00	24,083.75	35,000.00
402-22-01-533-461-00-00	Repair & Maintenance - Vehicle	2,000.00	669.02	2,000.00
402-22-01-533-462-00-00	Repair & Maintenance-Equipment	1,500.00	1,370.95	1,500.00
402-22-01-533-467-00-00	Repair & Maintenance - Bldg Improvement	0.00	0.00	0.00
402-22-01-533-520-00-00	Operating Supplies	15,000.00	11,643.18	23,000.00
402-22-01-533-521-00-00	Uniforms	500.00	612.85	500.00
402-22-01-533-522-00-00	Fuel & Oil	3,500.00	1,700.88	3,500.00
402-22-01-533-526-00-00	Operating Supplies - New Meter/Install	9,000.00	5,381.75	9,000.00
402-22-01-533-529-00-00	Operating Supplies - Meter Replacement	4,000.00	0.00	4,000.00
402-22-01-533-540-00-00	Subscriptions & Memberships	1,000.00	1,104.00	1,000.00
402-22-01-533-780-00-00	Bad Debt	0.00	0.00	0.00
402-22-01-533-441-00-00	Phone System Lease	0.00	0.00	0.00
	Total Operating Costs	115,290.00	73,788.50	123,290.00
CAPITAL OUTLAY				
402-22-01-533-620-00-00	Building Improvements-Water	10,000.00	0.00	10,000.00
402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa	125,000.00	18,530.00	125,000.00
402-00-00-164-900-00-00	Improvements-Other than Buildings	786,450.00	0.00	786,450.00
	Total Capital Outlay Costs	921,450.00	18,530.00	921,450.00
DEBT SERVICE				
402-22-01-533-730-00-00	Debt Service-1976 Bonds-Water-Principal	0.00	0.00	0.00
402-22-01-533-730-00-00	Debt Service-1976 Bonds-Water-Interest	0.00	0.00	0.00
	Total Debt Service	0.00	0.00	0.00
TRANSFERS				
402-22-01-533-911-00-00	Transfer to General Fund-Water	222,965.00	0.00	222,965.00
402-22-01-533-912-00-00	Transfers To Sewer Fund-Water	0.00	0.00	0.00
	Total Transfers	222,965.00	0.00	222,965.00
CONTINGENCY				
402-22-01-533-301-00-00	Contingency	58,000.00	0.00	8,061.00
402-22-01-533-990-00-00	Reserve for Fund Balance Rollforward	0.00	0.00	0.00
	Total Contingencies	58,000.00	0.00	8,061.00
	Total Expenditures	1,471,939.00	170,904.13	1,430,500.00
	Total Revenues	1,471,939.00	274,545.84	1,430,500.00
	Revenues Less Expenditures	0.00	103,641.71	0.00

PUBLIC UTILITIES - WATER FUND

PUBLIC UTILITIES - WATER FUND
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

<u>Cost:</u>	<u>Description:</u>		
7,000.00	402-22-01-533-641-00-00	Building Improvements-Water	Metal Building w/ Roll up door-for PVC pipe
3,000.00	402-22-01-533-641-00-00	Building Improvements-Water	Roof over Wells
125,000.00	402-00-00-164-900-00-00	Improvements-Other than Buildings	CDBG Matching
86,450.00	402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa	Radio Meters
Total:			
<u><u>221,450.00</u></u>			

PUBLIC UTILITIES - SEWER FUND

OPERATING GL CODES	OPERATING REVENUES	Adopted FY 2015- 2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
403-00-00-334-350-00-00	State Grant-Sewer	0.00	0.00	0.00
403-00-00-334-351-00-00	Rural Development Grant-Sewer	0.00	0.00	0.00
403-00-00-334-352-00-00	Suwannee River Mgt Grant-Sewer	0.00	0.00	0.00
403-00-00-343-501-00-00	Sewer Service Fees	671,625.00	277,235.18	671,625.00
403-00-00-343-502-00-00	Sewer Adjustments	0.00	0.00	0.00
403-00-00-343-503-00-00	Penalties-Sewer	0.00	0.00	0.00
403-00-00-343-504-00-00	Sewer Installations	25,000.00	31,715.00	60,000.00
403-00-00-343-505-00-00	Sewer Connections	35,000.00	16,800.00	35,000.00
403-00-00-361-100-00-00	Interest Earned on Bank Acct	600.00	308.04	600.00
403-00-00-369-990-00-00	Miscellaneous Revenue-Sewer	0.00	0.00	0.00
403-00-00-381-100-00-00	Transfer from General Fund-Sew	150,000.00	0.00	165,500.00
403-00-00-381-112-00-00	Transfer from Water Fund-Sewer	0.00	0.00	0.00
403-00-00-381-115-00-00	Transfer from Solid Waste	0.00	0.00	0.00
403-00-00-381-116-00-00	Transfer from Sewer Impact Fee Debt Service	94,784.00	0.00	94,784.00
403-00-00-380-100-00-00	Sewer Reserve	0.00	0.00	0.00
403-00-00-382-100-00-00	Appropriation of Prior Year Funds	0.00	0.00	0.00
	Total Operating Revenues	977,009.00	326,058.22	1,027,509.00

PUBLIC UTILITIES - SEWER FUND

STAFFING/WAGES		Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Sewer Superintendent		H	0.00	0.00
WW Operator		H	0.00	0.00
Service Worker III		H	1.00	1.00
Service Worker II		H	2.00	2.00
TOTAL			3.00	3.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015- 2016 Amendment #1
403-24-01-535-121-00-00	Regular Salaries	77,875.00	41,099.98	77,875.00
403-24-01-535-141-00-00	Overtime	6,000.00	1,829.29	6,000.00
	Longevity	0.00	0.00	500.00
403-24-01-535-210-00-00	FICA	6,417.00	3,771.32	6,417.00
403-24-01-535-220-00-00	Retirement	6,089.00	3,071.99	6,089.00
403-24-01-535-230-00-00	Life & Health Insurance	19,800.00	11,676.91	19,800.00
403-24-01-535-235-00-00	OPEB	1,795.00	0.00	1,795.00
403-24-01-535-240-00-00	Worker's Comp	2,900.00	1,163.47	2,900.00
403-24-01-535-250-00-00	Unemployment Comp	1,000.00	466.80	1,000.00
Total Personnel Service Costs		121,876.00	63,079.76	122,376.00

PUBLIC UTILITIES - SEWER FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015-2016 Amendment #1
403-24-01-535-310-00-00	Professional Services	12,000.00	15,830.00	30,000.00
403-24-01-535-310-10-00	Professional Services - Engineering	5,000.00	5,125.00	5,000.00
403-24-01-535-311-00-00	Professional Services - Employee Exams	200.00	0.00	200.00
403-24-01-535-340-00-00	Contractual Services - GRU	5,000.00	2,896.80	5,000.00
403-24-01-535-345-00-00	Contractual Services - Grinder installs	5,000.00	8,400.00	15,000.00
403-24-01-535-400-00-00	Training & Travel	1,200.00	738.00	1,200.00
403-24-01-535-410-00-00	Communication Services	0.00	0.00	0.00
403-24-01-535-411-00-00	Wireless Communications	0.00	3.07	0.00
403-24-01-535-430-00-00	Utilities	62,000.00	28,369.43	49,000.00
403-24-01-535-440-00-00	Rental Equipment	500.00	0.00	500.00
403-24-01-535-441-00-00	Phone System Lease	0.00	0.00	0.00
403-24-01-535-450-00-00	Property & Liability Insurance	8,490.00	2,676.50	8,490.00
403-24-01-535-460-00-00	Repair & Maintenance	30,000.00	21,563.33	30,000.00
403-24-01-535-461-00-00	Repair & Maintenance - Vehicle	2,000.00	736.60	2,000.00
403-24-01-535-469-00-00	Repair & Maintenance - Grinder Pumps	15,000.00	15,462.80	25,000.00
403-24-01-535-504-00-00	Refund of Prior Yr. Rev.-Sewer Installs	0.00	0.00	0.00
403-24-01-535-520-00-00	Operating Supplies	15,000.00	11,532.43	15,000.00
403-24-01-535-521-00-00	Uniforms	1,250.00	1,035.26	1,250.00
403-24-01-535-522-00-00	Fuel & Oil	3,500.00	1,609.12	3,500.00
403-24-01-535-525-00-00	Operating Supplies-new Grinder Stations	5,000.00	23,250.00	30,000.00
403-24-01-535-526-00-00	Bank Charges & Fees - Sewer	0.00	0.00	0.00
403-24-01-535-732-00-00	Bad Debt	0.00	0.00	0.00
	Total Operating Costs	171,140.00	139,228.34	221,140.00
CAPITAL OUTLAY				
403-24-01-535-641-00-00	Machinery & Equipment	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
DEBT SERVICE				
403-24-01-535-720-00-00	Debt Service Bonds-Interest	337,181.00	0.00	337,181.00
403-24-01-535-720-00-00	Debt Service Bonds-Principal	120,610.00	0.00	120,610.00
403-00-00-103-112-00-00	Reserve Account for Bond Series 2004/2009	33,400.00	0.00	33,400.00
405-00-00-203-100-00-00	Debt Service- RD-Regions-Principal	0.00	0.00	0.00
405-00-00-169-990-00-00	Debt Service-RD-Regions-Interest	0.00	0.00	0.00
	Total Debt Service	491,191.00	0.00	491,191.00
TRANSFERS				
403-24-01-535-911-00-00	Transfer to General Fund	192,802.00	0.00	192,802.00
403-24-01-535-914-00-00	Transfer to Sewer Construction Fund	0.00	0.00	0.00
	Total Transfers	192,802.00	0.00	192,802.00
CONTINGENCY				
403-22-01-533-301-00-00	Contingency	0.00	0.00	0.00
403-24-01-535-001-00-00	Reserve for Fund Balance Rollforward	0.00	0.00	0.00
	Total Contingencies	0.00	0.00	0.00
	Total Expenditures	977,009.00	202,308.10	1,027,509.00
	Total Revenues	977,009.00	326,058.22	1,027,509.00
	Revenues Less Expenditures	0.00	123,750.12	0.00

PUBLIC UTILITIES - SEWER FUND

**PUBLIC UTILITIES - SEWER FUND
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:

Description:

Total: 0.00

PUBLIC UTILITIES - SOLID WASTE FUND

OPERATING GL CODES	OPERATING REVENUES	Adopted FY 2015- 2016	YTD FY 2014- 2015 Actuals	Proposed FY 2015-2016 Amendment #1
404-00-00-343-404-00-00	Reimbursement from FEMA-SW	0.00	0.00	0.00
404-00-00-343-405-00-00	Miscellaneous Revenue	0.00	0.00	0.00
404-00-00-343-401-00-00	Collection Fees-Solid Waste	715,238.00	313,894.56	715,238.00
404-00-00-343-402-00-00	Garbage Adjustments-Solid Waste	0.00	0.00	0.00
404-00-00-343-403-00-00	Penalties-Solid Waste	22,905.00	7,838.29	22,905.00
404-00-00-361-100-00-00	Interest Earned Bank Accts-SW	0.00	71.92	0.00
404-00-00-361-110-00-00	Interest Earned on Invest-SW	0.00	0.00	0.00
404-00-00-381-100-00-00	Transfer From General Fund-SW	0.00	0.00	0.00
404-00-00-382-990-00-00	Appropriation of Prior Funds	0.00	0.00	0.00
	Total Operating Revenues	738,143.00	321,804.77	738,143.00

PUBLIC UTILITIES - SOLID WASTE FUND

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Public Works Secretary	H	0.0	0.5
Service Worker II	H	0.0	0.5
TOTAL		0.0	1.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2015 2016 Actuals	Proposed FY 2015- 2016 Amendment #1
	Regular Salaries	25,461.00	13,331.47	25,461.00
	Overtime	0.00	50.75	0.00
	FICA	1,947.00	1,442.45	1,947.00
	Retirement	1,850.00	957.05	1,850.00
	Life & Health Insurance	6,600.00	557.75	6,600.00
	Worker's Comp/Claims	1,000.00	0.00	1,000.00
	Unemployment Comp	250.00	0.00	250.00
	Total Personnel Service Costs	37,108.00	16,339.47	37,108.00

PUBLIC UTILITIES - SOLID WASTE

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2015- 2016 Actuals	Proposed FY 2015- 2016 Amendmen t #1
404-23-01-534-310-00-00	Professional Fees-Solid Waste	485,000.00	247,262.29	485,000.00
404-23-01-534-320-00-00	Accounting & Auditing-SW	9,500.00	9,500.00	9,500.00
404-23-01-534-450-00-00	Prop & Gen Liab Ins-SW	1,068.00	267.00	1,068.00
404-23-01-534-460-00-00	Repairs & Maintenance-SW	100.00	41.66	100.00
404-23-01-534-461-00-00	Repairs & Maint Vehicles-SW	1,000.00	0.00	1,000.00
404-23-01-534-510-00-00	Office Supplies-Solid Waste	200.00	142.30	200.00
404-23-01-534-520-00-00	Operating Supplies-Solid Waste	1,000.00	131.67	1,000.00
404-23-01-534-522-00-00	Fuel & Oil-Solid Waste	1,000.00	313.63	1,000.00
Total Operating Costs		498,868.00	257,658.55	498,868.00
CAPITAL OUTLAY				
404-23-01-534-591-00-00	Equip, Mach & Furn Depr	0.00	0.00	0.00
Total Capital Outlay Costs		0.00	0.00	0.00
TRANSFERS				
404-23-01-534-911-00-00	Transfer to General Fund-Sw	202,167.00	0.00	202,167.00
Total Transfers		202,167.00	0.00	202,167.00
CONTINGENCY				
404-23-01-534-301-00-00	Contingency	0.00	0.00	0.00
Total Contingency		0.00	0.00	0.00
Total Expenditures		738,143.00	273,998.02	738,143.00
Total Revenues		738,143.00	321,804.77	738,143.00
Revenues Less Expenditures		0.00	47,806.75	0.00

PUBLIC UTILITIES - SOLID WASTE

**PUBLIC UTILITIES - SOLID WASTE
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:

Description:

Total: 0.00

FIRE CONTROL FUND

OPERATING GL CODES	OPERATING REVENUES	Adopted FY 2015-2016	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016 Amendment #1
105-00-00-334-201-00-00	Grants-DOI-Fire	0.00	0.00	0.00
105-00-00-334-202-00-00	Misc Grants	0.00	0.00	0.00
105-00-00-338-111-00-00	Alachua County Agreement	145,000.00	84,583.38	145,000.00
105-00-00-311-300-00-00	Fire Assessments	245,000.00	197,220.84	245,000.00
105-00-00-338-113-00-00	Fire Inspection Fees	3,500.00	3,271.80	3,500.00
105-00-00-361-100-00-00	Interest Earned on Bank Accts	300.00	32.13	300.00
105-00-00-369-100-00-00	Miscellaneous Revenue-Fire	0.00	660.00	0.00
105-00-00-369-110-00-00	Donations-Fire	0.00	0.00	0.00
105-00-00-384-000-00-00	Loan Proceeds-Fire	0.00	0.00	0.00
105-00-00-381-100-00-00	Transfer from General Fund	567,390.00	0.00	568,890.00
105-00-00-382-100-00-00	Approp of Prior Year Funds-Fire	0.00	0.00	0.00
Total Operating Revenues		961,190.00	285,768.15	962,690.00

FIRE CONTROL FUND

STAFFING/WAGES		Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Fire Chief		S	1.0	1.0
Fire Lieutenant		H	3.0	3.0
Fire Fighter - FT		H	3.0	6.0
Fire Fighter - PT (8)		H	3.0	3.0
TOTAL			10.0	13.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2014 2015 Actuals	Proposed FY 2015- 2016 Amendment #1
105-11-01-522-121-00-00	Regular Salaries	425,193.00	190,192.79	425,193.00
105-11-01-522-150-00-00	Overtime	33,317.00	15,283.61	33,317.00
	Longevity	0.00	0.00	1,500.00
105-11-01-522-200-00-00	Fire Fees	8,000.00	2,510.00	8,000.00
105-11-01-522-210-00-00	FICA	35,706.00	21,622.57	35,706.00
105-11-01-522-220-00-00	Retirement	101,506.00	44,779.07	101,506.00
105-11-01-522-230-00-00	Life & Health Insurance	46,200.00	28,320.01	46,200.00
105-11-01-522-240-00-00	Worker's Comp	18,000.00	8,679.77	18,000.00
105-11-01-522-250-00-00	Unemployment Comp	6,000.00	2,073.63	6,000.00
Total Personnel Service Costs		673,922.00	313,461.45	675,422.00

FIRE CONTROL FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015-2016	YTD FY 2014 2015 Actuals	Proposed FY 2015-2016 Amendment #1
105-11-01-522-310-00-00	Professional Services	8,500.00	4,525.00	8,500.00
105-11-01-522-400-00-00	Training and Travel	2,500.00	1,415.00	2,500.00
105-11-01-522-410-00-00	Communications Services	0.00	0.00	0.00
105-11-01-522-411-00-00	Wireless Communications	0.00	108.83	0.00
105-11-01-522-430-00-00	Utility Services	8,000.00	4,615.54	8,000.00
105-11-01-522-441-00-00	Phone Lease	675.00	204.16	675.00
105-11-01-522-450-00-00	Property & Liability Insurance	6,300.00	1,575.00	6,300.00
105-11-01-522-461-00-00	Repair & Maintenance - Vehicles	19,175.00	14,575.09	19,175.00
105-11-01-522-462-00-00	Repair & Maintenance - Equipment	8,000.00	6,509.46	8,000.00
105-11-01-522-466-00-00	Software Maintenance Agr-Fire	4,200.00	0.00	4,800.00
105-11-01-522-467-00-00	Repair & Maint Building	6,500.00	3,916.70	6,500.00
105-11-01-522-490-00-00	Assessment Studies	0.00	0.00	0.00
105-11-01-522-510-00-00	Office Supplies	3,000.00	458.12	3,000.00
105-11-01-522-520-00-00	Operating Supplies	6,000.00	1,539.83	6,500.00
105-11-01-522-521-00-00	Uniforms	2,500.00	882.63	3,000.00
105-11-01-522-522-00-00	Fuel & Oil	11,700.00	4,396.06	10,100.00
105-11-01-522-540-00-00	Subscriptions & Dues	2,000.00	1,622.00	2,000.00
	Total Operating Costs	89,050.00	46,343.42	89,050.00
DEBT SERVICE				
105-11-01-522-710-00-00	Debt Service-Principal-Fire	36,176.00	33,095.38	36,176.00
105-11-01-522-720-00-00	Debt Service-Interest-Fire	9,819.00	8,574.19	9,819.00
	Total Debt Service Costs	45,995.00	41,669.57	45,995.00
CAPITAL OUTLAY				
105-11-01-522-620-00-00	Building Improvements	0.00	0.00	0.00
105-11-01-522-641-00-00	Machinery & Equipment-Fire	0.00	0.00	0.00
105-11-01-522-642-00-00	Comp/Printers/Sware-Fire	0.00	0.00	0.00
105-11-01-522-643-00-00	Vehicles	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
TRANSFERS				
105-11-01-522-911-00-00	Transfer to General Fund	152,223.00	0.00	152,223.00
	Total Transfers	152,223.00	0.00	152,223.00
CONTINGENCY				
105-11-01-522-301-00-00	Contingency	0.00	0.00	0.00
	Total Contingency	0.00	0.00	0.00
	Total Expenditures	961,190.00	401,474.44	962,690.00
	Total Revenues	961,190.00	285,768.15	962,690.00
	Revenues Less Expenditures	0.00	(115,706.29)	0.00

CEMETERY RESERVE FUND

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
TOTAL	0.0	0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2014 2015 Actuals	Proposed FY 2015- 2016 Amendment #1
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

CEMETERY RESERVE FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2015- 2016	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016 Amendmen t #1
601-28-01-539-520-00-00	Operating Supplies-Cemetery	200.00	0.00	200.00
601-28-01-539-520-90-00	Repurchase Cemetery Lots	100.00	0.00	100.00
601-28-01-539-520-00-00	Operating Expense	0.00	0.00	0.00
			0	
	Total Operating Costs	300.00	0.00	300.00
	CAPITAL OUTLAY			
601-28-01-539-630-00-00	Improve Other than Bldg-Cemete	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	TRANSFERS			
601-28-01-539-911-00-00	Transfer to General Fund-Cemet	8,938.00	0.00	8,938.00
	Total Transfers	8,938.00	0.00	8,938.00
	CONTINGENCY			
601-28-01-539-001-00-00	Contingency	0.00	0.00	0.00
	Total Contingency	0.00	0.00	0.00
	Total Expenditures	9,238.00	0.00	9,238.00
	Total Revenues	10,438.00	2,410.71	10,438.00
	Revenues Less Expenditures	1,200.00	2,410.71	1,200.00

IMPACT FEE FUND

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
TOTAL	0.0	0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2015-2016	YTD FY 2014 2015 Actuals	Proposed FY 2015- 2016 Amendment #1
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	0.00	0.00	0.00

IMPACT FEE FUND

OPERATING GL CODES	CAPITAL OUTLAY	Adopted FY 2015-2016	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016 Amendment #1
101-28-01-539-632-00-00	Water System Improvements	0.00	0.00	0.00
101-28-01-539-633-00-00	Sewer System Improvements	0.00	0.00	0.00
101-28-01-539-634-00-00	Development Water Reimb	15,000.00	0.00	5,000.00
101-28-01-539-635-00-00	Development Sewer Reimb	38,388.00	0.00	12,808.00
	222/RR Ave Lift Station(Sewer)	0.00	0.00	0.00
	Total Capital Outlay Costs	53,388.00	0.00	17,808.00
TRANSFERS				
101-28-01-539-912-00-00	Transfer to Sewer Debt Service	24,063.00	-	94,784.00
101-28-01-539-914-00-00	Transfer to Sewer Construction Fund	-	-	-
	Transfer to General Fund	-	-	2,726.00
	Total Debt Service	24,063.00	0.00	97,510.00
CONTINGENCY				
101-00-00-539-100-00-00	Water Contingency	0.00	0.00	25,000.00
101-00-00-539-200-00-00	Sewer Contingency	0.00	0.00	25,000.00
	Total Contingencies	0.00	0.00	50,000.00
	Total Expenditures	77,451.00	0.00	165,318.00
	Total Revenues	165,318.00	54,646.09	165,318.00
	Revenues Less Expenditures	87,867.00	54,646.09	0.00

IMPACT FEE FUND

IMPACT FEE FUND
CAPITAL OUTLAYS

Proposed Year 2015/2016 Capital Outlays

Costs: Description:

Total: 0.00

COMMUNITY REDEVELOPMENT AGENCY

OPERATING GL CODES	OPERATING REVENUES	Approved FY 2015- 2016	YTD FY 2014-2015 Actuals	Proposed Amended FY 2015- 2016
108-00-00-311-000-00-00	Ad Valorem Taxes COHS TIF	73,000.00	72,933.00	73,000.00
108-00-00-311-100-00-00	Ad Valorem County TIF	105,000.00	104,643.00	105,000.00
108-00-00-384-100-00-00	Loan Proceeds	0.00	0.00	0.00
108-00-00-366-100-00-00	Contributions Non-Governmental	0.00	0.00	0.00
108-00-00-382-100-00-00	Approp of Prior Year Funds	121,727.00	0.00	234,515.00
108-00-00-361-100-00-00	Interest Earnings	-	37.75	-
	Total Operating Revenues	299,727.00	177,613.75	412,515.00

COMMUNITY REDEVELOPMENT AGENCY

STAFFING/WAGES	Type of Pay	Adopted 15/16 Staffing	Proposed 15/16 Staffing
Executive Director	S	0.5	0.70
Service Worker II	H	0.25	0.5
TOTAL		0.8	1.2

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Approved FY 2015- 2016	YTD FY 2014 2015 Actuals	Proposed Amended FY 2015-2016
108-38-01-552-121-00-00	Regular Salaries	48,500.00	24,162.43	48,500.00
108-38-01-552-141-00-00	Overtime	0.00	82.52	0.00
108-38-01-552-210-00-00	FICA	3,725.00	2,251.22	3,725.00
108-38-01-552-220-00-00	Retirement	3,575.00	1,745.55	3,575.00
108-38-01-552-230-00-00	Life & Health Insurance	9,000.00	2,962.60	9,000.00
108-38-01-552-240-00-00	Worker's Comp	1,200.00	35.24	1,200.00
108-38-01-552-250-00-00	Unemployment Comp	1,100.00	230.24	1,100.00
Total Personnel Service Costs		67,100.00	31,469.80	67,100.00

COMMUNITY REDEVELOPMENT AGENCY

OPERATING GL CODES	OPERATING EXPENDITURES	Approved FY 2015- 2016	YTD FY 2014- 2015 Actuals	Proposed Amended FY 2015- 2016
108-38-01-552-310-00-00	Professional Services	13,000.00	1,818.61	13,000.00
108-38-01-552-340-00-00	Contractual Services-Attorney	4,700.00	0.00	4,700.00
108-38-01-552-341-00-00	Contractual Services-COHS	24,590.00	0.00	24,590.00
108-38-01-552-400-00-00	Training and Travel	3,000.00	640.73	3,000.00
108-38-01-552-450-00-00	Property & Liability Insurance	5,000.00	1,250.00	5,000.00
108-38-01-552-460-00-00	Repair and Maintenance	6,000.00	12,070.25	14,000.00
108-38-01-552-467-00-00	Repair and Maintenance-Bldg	1,000.00	1,240.25	1,000.00
108-38-01-552-480-00-00	Promotional Activities	3,000.00	2,102.50	3,000.00
108-38-01-552-520-00-00	Operating Supplies	1,200.00	823.00	1,200.00
108-38-01-552-540-00-00	Subscriptions & Dues	700.00	832.18	700.00
108-38-01-552-540-10-00	Billboard Advertising/Mural- CRA	10,000.00	5,450.00	10,000.00
108-38-01-552-540-20-00	Pamphlets - CRA	200.00	52.50	200.00
108-38-01-552-540-30-00	Music in the Park	2,500.00	853.58	2,500.00
108-38-01-552-550-00-00	Building Remodel & Repair	0.00	0.00	0.00
108-38-01-552-430-00-00	Utilities	0.00	59.52	1,000.00
Total Operating Costs		74,890.00	27,193.12	83,890.00
CAPITAL OUTLAY				
108-38-01-552-630-00-00	Improvements Other Than Buildings	0.00	0.00	0.00
108-38-01-552-632-00-00	School Renovation	0.00	0.00	0.00
108-38-01-552-632-10-00	Downtown Sidewalk	0.00	28.99	112,010.00
108-38-01-552-633-00-00	Downtown Parking Project	35,000.00	1,074.01	63,746.00
108-38-01-552-641-00-00	Machinery and Equipment	0.00	0.00	0.00
Total Capital Outlay Costs		35,000.00	1,103.00	175,756.00
GRANTS				
108-38-01-552-820-00-00	Grants to Others	64,000.00	10,308.28	85,769.00
Total Debt Service		64,000.00	10,308.28	85,769.00
CONTINGENCY				
108-38-01-552-000-00-00	Contingency	58,737.00	0.00	0.00
	Reserve for Fund Balance Carry Forward	0.00	0.00	0.00
Total Contingencies		58,737.00	0.00	0.00
Total Expenditures		299,727.00	70,074.20	412,515.00
Total Revenues		299,727.00	177,613.75	412,515.00
Revenues Less Expenditures		0.00	107,539.55	0.00

COMMUNITY REDEVELOPMENT AGENCY

**COMMUNITY REDEVELOPMENT AGENCY
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
63,746.00	Downtown Parking/Sidewalks Project
112,010.00	Sidewalk Project
Total:	
<u>175,756.00</u>	

The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also any other financial activities that may occur during the course of the business. Proper record-keeping is essential for determining the true financial position of the company at any given time.

In addition to maintaining accurate records, it is also important to regularly review these records to identify any potential areas of concern. This may include analyzing trends in sales and expenses, as well as identifying any unusual or suspicious transactions. Regular reviews can help to detect and address problems before they become more serious.

Finally, it is important to ensure that all records are properly stored and protected. This may involve using secure storage methods, such as locked filing cabinets or encrypted digital files. It is also important to have a backup plan in place in case of a disaster or other emergency.

By following these guidelines, businesses can ensure that their financial records are accurate, up-to-date, and secure. This will help to provide a clear picture of the company's financial health and enable them to make informed decisions about their future operations.



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: April 28, 2016

SUBJECT: Farmer's Market Pavilion

AGENDA SECTION: New Business

DEPARTMENT:

PREPARED BY: Sue Weller

RECOMMENDED ACTION: Review status of Farmer's Market Pavilion and provide direction to staff.

Summary

ATTACHMENTS:

REVIEWED BY CITY MANAGER: _____

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income. The document also highlights the need for regular reconciliation of bank statements and the company's records to identify any discrepancies early on.

In addition, the document provides a detailed breakdown of the accounting cycle, from identifying transactions to preparing financial statements. It explains how each step contributes to the overall accuracy and reliability of the financial data. The document also includes a section on the importance of internal controls, which are designed to prevent errors and fraud. It discusses various control measures, such as segregation of duties and regular audits, and how they can be implemented effectively.

The document concludes by emphasizing the role of the accountant in providing accurate and timely financial information to management and other stakeholders. It stresses that a strong foundation in accounting principles and practices is essential for the success of any business. The document also includes a list of references and a glossary of key terms to help readers understand the concepts discussed throughout the text.



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: APRIL 28, 2016

SUBJECT: CONSIDER RESOLUTION 2016-F, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, DECLARING NW 231ST STREET IN THE CITY OF HIGH SPRINGS TO BE DESIGNATED WITH THE HONORARY DESIGNATION AS MARTIN LUTHER KING, JR. DRIVE; AUTHORIZING A BROWN HONORARY STREET SIGN BE PLACED BELOW THE OFFICIAL STREET SIGNAGE TO STATE "MARTIN LUTHER KING, JR. DRIVE"; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

AGENDA SECTION: NEW BUSINESS

DEPARTMENT: COMMISSION

PREPARED BY: JENNY L. PARHAM

RECOMMENDED ACTION: ADOPTION OF RESOLUTION 2016-E

Summary

IN 1985, PORTIONS OF NE AND SE 5TH STREET WERE RENAMED TO MARTIN LUTHER KING, JR. DRIVE. IN THE RECENT STREET RENUMBERING, MLK, JR. DRIVE WAS CHANGED TO NW 231ST STREET TO AVOID CONFLICT WITH US 441 AKA MARTIN LUTHER KING, JR. BLVD. THE CITY COMMISSION WILL CONSIDER A RESOLUTION DESIGNATING NW 231ST STREET WITH THE HONORARY NAME OF MARTIN LUTHER KING, JR. DRIVE.

ATTACHMENTS: RESOLUTION 2016-F

REVIEWED BY CITY MANAGER: _____

RESOLUTION NO 2016-F
CITY OF HIGH SPRINGS, FLORIDA

A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, DECLARING NW 231ST STREET IN THE CITY OF HIGH SPRINGS TO BE DESIGNATED WITH THE HONORARY DESIGNATION AS MARTIN LUTHER KING, JR. DRIVE; AUTHORIZING A BROWN HONORARY STREET SIGN BE PLACED BELOW THE OFFICIAL STREET SIGNAGE TO STATE “MARTIN LUTHER KING, JR. DRIVE”; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of High Springs is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166 of the Florida Statutes; and

WHEREAS, the City of High Springs passed Ordinance 2011-03 amending Chapter 66 of the High Springs Code of Ordinances establishing the procedure to add an honorary name designation to a public street located within the City of High Springs; and

WHEREAS, when the City ceased dispatch operations, it contracted with Alachua County for 911 services; and

WHEREAS, said contract required no streets in the County and City have duplicative names;

WHEREAS, NW 231st Street was formerly named Martin Luther King, Jr. Drive which was duplicative of another street in the County;

WHEREAS, the City Commission desires to honor the legacy of Martin Luther King, Jr. by designating NW 231st Street with the honorary name Martin Luther King, Jr. Drive; and

WHEREAS, the City Commission finds it is in the best interest of the City of High Springs to designate NW 231st Street with the honorary name Martin Luther King, Jr. Drive; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: The City has followed all of the guidelines enumerated in Ordinance 2011-03 for adding an honorary name to a public street in the City including the appropriate advertisement.

SECTION TWO: Henceforth, NW 231st Street shall have an honorary name designation of Martin Luther King, Jr. Drive.

SECTION THREE: The City Manager is hereby directed to place official signage below all