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High Springs, Florida 32643



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**CITY COMMISSION MEETING
AGENDA
City Hall
110 N.W. 1st Avenue**

APRIL 14, 2016

**IMMEDIATELY FOLLOWING JOINT
COUNTY/CITY MEETING**

| | |
|--|---|
| CALL TO ORDER: | MAYOR BYRAN D. WILLIAMS |
| INVOCATION: | PASTOR DALE ELZIE, TRENTON UNITED METHODIST CHURCH |
| PLEDGE OF ALLEGIANCE: | MAYOR BYRAN D. WILLIAMS |
| ROLL CALL: | JENNY L. PARHAM, CITY CLERK |
| APPROVAL OF AGENDA | |
| APPROVAL OF MINUTES: | MARCH 24, 2016 COMMISSION MEETING |
| PROCLAMATION DECLARING THE MONTH OF APRIL 2016 AS “CHILD ABUSE PREVENTION” MONTH. | |

UNFINISHED BUSINESS

1. **CONSIDER ORDINANCE 2016-03, AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION Z-0569 BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES AS AMENDED; PROVIDING FOR REZONING FROM RESIDENTIAL-1 (R-1) TO COMMERCIAL-2 (C-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.**
 - A. MAYOR OPENS PUBLIC HEARING FOR PUBLIC INPUT.
 - B. MAYOR CLOSSES PUBLIC HEARING.
 - C. DISCUSSION AND CONSIDERATION IN PASSING OF ORDINANCE 2016-03 ON SECOND READING.

**AGENDA
CITY COMMISSION MEETING
APRIL 14, 2016
PAGE 2 OF 2**

- 2. CONSIDER ORDINANCE 2016-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS RELATING TO THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.**
 - A. MAYOR OPENS PUBLIC HEARING FOR PUBLIC INPUT.
 - B. MAYOR CLOSES PUBLIC HEARING.
 - C. DISCUSSION AND CONSIDERATION IN PASSING OF ORDINANCE 2016-05 ON SECOND READING.
- 3. REPORT ON COST OF DISPATCH SERVICES FOR FIRE CALLS.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

NEW BUSINESS

- 1. UPDATE ON FRDAP GRANTS BY RECREATION DIRECTOR.**
- 2. CONSIDER REPLACING PARKS & RECREATION ADVISORY BOARD MEMBER WITH AN ALTERNATE MEMBER.**
- 3. CONSIDER RESOLUTION 2016-E, A RESOLUTION OF THE CITY OF HIGH SPRINGS FLORIDA UPDATING COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973, ADOPTING A HANDICAP ACCESSIBILITY SELF EVALUATION PLAN, ADOPTING A TRANSITION PLAN FOR HANDICAP ACCESSIBILITY AND ADOPTING A SECTION 504 GRIEVANCE PROCEDURE.**
- 4. CONSIDER AUTHORIZING STAFF TO PROCEED WITH FILING COMPLAINT FOR UNLAWFUL DETAINER.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

- 1. COMMISSIONERS**
- 2. MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1ST AVENUE, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386)454-1416.

110 NW 1st Avenue
High Springs, Florida 32643



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CITY COMMISSION MEETING
MINUTES
MARCH 24, 2016

Mayor Williams called the meeting to order at 6:30p.m.

Invocation by Pastor Terry Hull, High Springs Church of God.

Pledge of Allegiance.

Roll Call: Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison – Present
Commissioner Sue Weller – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Joel DeCoursey, Police Chief
Antoine Sheppard, Police Lieutenant
Amanda Rodriguez, CRA Executive Director

APPROVAL OF AGENDA:

Mayor Williams stated there was a need to move Item #9 to Item #1 under New Business.

Motion Commissioner Weller to approve the agenda with the move of New Business Item #9 to New Business Item #1.

Second Commissioner James.

Motion carried 5-0.

APPROVAL OF MINUTES:

Motion Commissioner Evans to approve the minutes of March 10, 2016 Commission Meeting.

**Second Commissioner Weller.
Motion Carried 5 -0.**

UNFINISHED BUSINESS

**CONSIDER ORDINANCE 2016-02, AN ORDINANCE OF THE CITY OF HIGH SPRINGS
ADOPTING A CITIZEN PETITION FORM; PROVIDING FOR SEVERABILITY;
PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION.**

Attorney Walker read Ordinance 2016-02 by title only.

Mayor Williams opened the Public Hearing for public input.

With no one coming forward Mayor Williams closed the Public Hearing.

**Motion Commissioner Evans to approve Ordinance 2016-02 on second and final reading.
Second Commissioner Weller.**

Roll Call:

**Commissioner Evans-yes
Commissioner Jamison-yes
Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams-yes**

Motion carried 5-0.

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE
STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)**

Dave Johnson spoke of the owner of the residence where he lives moving because of fear of his neighbor, Bill Richards. He spoke of Mr. Richards' harassment, having the city come out to tell them that they need to pull weeds in the garden. Spoke of having the Police called on them numerous times.

Elaine Gudbransen commended Mr. Booth and Mr. Kearney for going around working on abandoned properties. She spoke of the vacant lot behind Alice's Parkside Restaurant and the debris building up on this lot. She spoke of the need to clean up this lot. She spoke of the problem with the address change and not receiving mail. Mr. Booth stated that he will look into the lot and put it on our list to clean up.

Donald Gudbransen spoke of the new addresses and the GPS system. Commissioner Evans stated that the two major companies have been notified of the new addresses.

NEW BUSINESS

CONSIDER PLACING ADVERTISEMENT IN GAINESVILLE ECONOMIC DEVELOPMENT

MAGAZINE.

Derek Brady, Gainesville Area Chamber of Commerce spoke of the Gainesville Economic Development Guide. He spoke of this being a yearlong ad.

Commissioner Evans asked how many copies were published last year. Mr. Brady stated 10,000. Commissioner Evans asked if there is website visibility with the \$4,900. Mr. Brady gave an overview of the website visibility that we would receive.

Commissioner Jamison stated that this could maybe be something that the CRA could do, and suggested speaking to Amanda Rodriguez, CRA Executive Director.

CONSIDER ORDINANCE 2016-03, AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION Z-0569 BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES AS AMENDED; PROVIDING FOR REZONING FROM RESIDENTIAL-1 (R-1) TO COMMERCIAL-2 (C-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

Attorney Walker read Ordinance 2016-03 by title only.

Mr. Booth stated that this went before the Plan Board and was recommended for approval.

Attorney Walker stated that this is a quasi-judicial matter, and all parties speaking on this item will need to be sworn in.

Motion Commissioner Weller to approve Ordinance 2016-03, as read into the record, on First Reading.

Second Commissioner Evans.

Attorney Walker swore in Paul Barcia. Mr. Barcia spoke of his plan to put RV and Boat storage on this property.

Attorney Johnson asked the commission if there was any exparte communication. No one from the commission had any exparte communication.

Roll Call:

**Commissioner Jamison-yes
Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams-yes
Commissioner Evans-yes**

Motion carried 5-0.

CONSIDER ORDINANCE 2016-04, AN ORDINANCE AMENDING CHAPTER 82 ARTICLE III "TREE REMOVAL" OF THE HIGH SPRINGS CODE OF ORDINANCES; REQUIRING A PERMIT FOR TREE REMOVAL OR TRIMMING; REQUIRING TREE SERVICE PROVIDERS CONDUCTING BUSINESS IN HIGH SPRINGS TO OBTAIN THE CITY'S OCCUPATIONAL LICENSE; DESIGNATING A CANOPY TREE PROTECTION ZONE; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION.

Attorney Walker read Ordinance 2016-04 by title only.

Mr. Booth advised that the Ordinance would give us the ability to look at trees before they are cut down, if it is over 8" in diameter.

Commissioner Evans asked when the Tree Board would get involved. Mr. Booth stated they will determine the Canopy area and Arbor Day and such.

Mr. Booth stated we do not want it to be cumbersome for a citizen.

Commissioner Weller asked how do we get the information about the general rules out to the businesses and citizens.

Commissioner Jamison asked about a fee for the permit. Mr. Thomason stated it is \$35.00 for the first tree and \$15.00 for each additional tree.

Commissioner Jamison stated he would like for the fee to be waived for dead trees.

Scott Thomason, Building Official, stated that if they have a lot of trees they have been capping at \$50.00. He added that the fee is not to make money, but to cover the cost for staff to go out.

Motion Commissioner Evans to approve Ordinance 2016-04 on First Reading with the mentioned Changes.

Second Commissioner Weller.

Roll Call:

**Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams-yes
Commissioner Evans-yes
Commissioner Jamison-yes**

Motion carried 5-0.

CONSIDER ORDINANCE 2016-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS RELATING TO THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

Attorney read Ordinance 2016-05 by title only.

**Motion Commissioner Evans to approve Ordinance 2016-05 on First Reading.
Second Commissioner Weller.**

Roll Call:

**Vice Mayor James-yes
Mayor Williams-yes
Commissioner Evans-yes
Commissioner Jamison-yes
Commissioner Weller-yes**

Motion carries 5-0.

Mrs. Stull asked how much would need to go into the Trust. Mr. Booth stated the full amount.

DISCUSS AND CONSIDER AUTHORIZING STAFF TO NEGOTIATE PROPOSED AGREEMENT FOR FIRE SUPPRESSION & FIRST RESPONSE EMS/RESCUE SERVICES BETWEEN ALACHUA COUNTY AND THE CITY OF HIGH SPRINGS.

Mr. Booth stated that he and the Fire Chief would like to negotiate this agreement.

Chief Gillingham stated that they have been working with the City of Newberry to be a united front. He states we would like to have a letter drafted to terminate the current contract.

Commissioner Weller asked what we would do if negotiations do not go well. Chief Gillingham stated he has spoken to Chief Buckner from Newberry regarding being backup for one another.

Commissioner Weller would like to see the upfront costs to know what we would need. Chief Gillingham stated they are currently working on this.

Chief Gillingham stated we have to give the county our intent by May 31, 2016. He stated the City of Melrose received an increase.

Chief Gillingham stated we need to have the letter drafted just so we do not get stuck another year because we did not give the county our intent by for May 31, 2016.

Attorney Walker stated we are not renewing the current contract, not necessarily canceling the contract.

Motion Commissioner Evans to authorize City Staff to negotiate proposed agreement for Fire

**Suppression & First Response EMS/Rescue Services between Alachua County and the City of High Springs and have the attorney's draft a letter for the current agreement termination.
Second Commissioner Weller.**

Motion carried 5-0.

**DISCUSS AND CONSIDER PURCHASE OF VEHICLE FOR THE PLANNING,
DEVELOPMENT AND CODES DEPARTMENT FOR USE BY THE BUILDING OFFICIAL.**

Mr. Booth advised that if approved we would need to do a budget amendment.

Motion Commissioner Weller to purchase the vehicle for Planning Development and Codes Department for the Building Official for \$19388.00.

Second Vice Mayor James.

Commissioner Jamison stated he will not vote in favor only because he thinks that it should be planned for and a budgeted item.

Motion carried 4-1 with Commissioner Jamison opposing.

REVIEW OF FEBRUARY 2016 FINANCIAL STATEMENTS.

Mr. Booth advised that the departments are right in line.

Commissioner Jamison asked about the Recreation Grants. Ms. Stull spoke of first going out for bid for the construction of the equipment. Mr. Booth stated that we are moving ahead.

Commissioner Jamison asked about the budget amendment and setting aside cash into reserves.

Mr. Booth advised that we would like to change the Ordinance to read two months operating cash, not fund balance.

Discussion on Reserve Funds.

Mrs. Parham stated we typically hold a budget workshop prior to the amendment.

**CONSIDER RESOLUTION 2016-E, A RESOLUTION OF THE CITY OF HIGH SPRINGS,
FLORIDA, DECLARING NW 231ST STREET IN THE CITY OF HIGH SPRINGS TO BE
DESIGNATED WITH THE HONORARY DESIGNATION AS MARTIN LUTHER KING, JR.
DRIVE; AUTHORIZING A BROWN HONORARY STREET SIGN BE PLACED BELOW THE
OFFICIAL STREET SIGNAGE TO STATE "MARTIN LUTHER KING, JR. DRIVE";
REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE
DATE.**

**Motion Commissioner Weller to table Resolution 2016-E to the April 28, 2016 meeting.
Second Commissioner Evans.**

Motion carried 5-0.

CONSIDER APPOINTING MEMBER TO THE PARKS & RECREATION ADVISORY BOARD.

Motion Commissioner Weller to appoint Richard A. Daughtery to the Parks & Recreation Board as an alternate.

Second Commissioner Jamison.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker -Nothing at this time.

CITY MANAGER REPORT/UPDATE

Starting April 11th he and Mr. Benton will start working on Friday, alternating Fridays, during the Water Line Project. He will knock on doors to let them know of the upcoming construction.

Advised that from April 7th-10th he will be in Dallas, TX and will appoint someone in-charge.

Mr. Thomason stated that ScubaNation will be in town next Thursday and Friday filming.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Evans wished everyone a safe and happy Easter.

Commissioner Jamison- Nothing at this time.

Commissioner Weller- Nothing at this time.

Vice Mayor James- Nothing at this time.

MAYOR

Mayor Williams spoke of a Workshop by FLC in Kissimmee on How to Deal with an Active Shooter, April 29th.

Noble is looking for sponsorships for the scholarships. Chief DeCoursey gave a background on Noble.

Reminded of the Community Cleanup April 16th & 17th in the Douglass Community.

Motion Commissioner Weller to adjourn.

Second Commissioner Evans.

Mayor Williams adjourned the meeting at 7:47 p.m.



P R O C L A M A T I O N
State of Florida
City of High Springs

WHEREAS, in Federal fiscal year 2013, States reported 678,932 victims of child abuse or neglect; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of High Springs; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children;

WHEREAS, effective child abuse prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community- and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families; **WHEREAS**, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

WHEREAS, Prevention remains the best defense for our children and families;

NOW, THEREFORE, I, Byran D. Williams, Mayor of the City of High Springs, do hereby proclaim April, 2016 as **NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH** in High Springs, and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Signed and sealed this 14th day of April, 2016, A.D.

BYRAN D. WILLIAMS, MAYOR

ATTEST:

JENNY L. PARHAM
CITY CLERK

SEAL



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: APRIL 14, 2016

SUBJECT: CONSIDER ORDINANCE 2016-03, AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION Z-0569 BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES AS AMENDED; PROVIDING FOR REZONING FROM RESIDENTIAL-1 (R-1) TO COMMERCIAL-2 (C-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT.

AGENDA SECTION: UNFINISHED BUSINESS

DEPARTMENT: PDC

PREPARED BY: JENNY L. PARHAM

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL CONSIDER AN ORDINANCE REZONING TWO PARCELS FROM RESIDENTIAL-1 TO COMMERCIAL-2. THIS ORDINANCE WAS READ AND ADOPTED ON FIRST READING AT THE MARCH 24TH MEETING.

ATTACHMENTS: ORDINANCE 2016-03

REVIEWED BY CITY MANAGER: _____

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION Z-0569 BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3248, FLORIDA STATUTES AS AMENDED; PROVIDING FOR REZONING FROM RESIDENTIAL-1 (R-1) TO COMMERCIAL-2 (C-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of the City of High Springs, Florida, hereinafter referred to as the City Commission, to prepare, adopt and enforce Land Development Code; and

WHEREAS, Section 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Commission to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan; and

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of High Springs, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of High Springs, Florida, hereinafter referred to as the Local Planning Agency; and

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Land Development Code, as amended, the Planning and Zoning Board held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, reviewed and considered all comments received during said public hearing and recommended to the City Commission approval of said application for amendment for tax parcel number 00180-000-000 and denial of 00155-002-000; and

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Commission, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Commission reviewed and considered all comments receiving during said public hearing, including the recommendation of the Planning and Zoning Board concerning said application for amendment, as described below; and

WHEREAS, pursuant to Section 11.14.02, of the Land Development Code, the City Commission shall consider proposed zoning map amendments; and

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort,

convenience, appearance, prosperity or general welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1: Pursuant to an application Z-0569 by Paul Barcia on behalf of Limited Access Properties, Inc., to amend the Official Zoning Map of the Land Development Code by changing the zoning district on certain lands, the zoning district is hereby changes from Residential-1 (R-1) to Commnerical-2 (C-2) on the property as described, as follows:

Tax Parcel Number: 00180-000-000 *W 1072 FT OF SE1/4 OF NW1/4 N OF PUB RD LESS E 14 ACRES & LESS OR 797/722)(LESS COM NW COR PARCEL B PB M-73 POB W 588.74FT M/L S 320.50 FT M/L E 588.74 FT M/L N 320.50 FT M/L POB PER OR 2296/2300) OR 2526/0178; and*

Tax Parcel Number: 00155-002-000: *RIVER LAND ESTATES PB M-73 PARCEL B (LESS N 320.50 FT PER OR 2299/2792) OR 2526/0178*

Section 2: EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

Section 3: SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified cop of the same with the City.

Section 4: CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 6: AUTHORITY. This Ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended, and High Springs Land Development Code Section 11.14.02.

First reading was held on the 24th day of March, 2016.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of High Springs, Florida, at a regular meeting, this 14th day of April, 2016.

BY THE MAYOR OF THE CITY OF HIGH SPRINGS, FLORIDA

Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE
CITY COMMISSION OF THE CITY OF
HIGH SPRINGS, FLORIDA:

Jenny L. Parham, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

S. Scott Walker, City Attorney

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The text suggests that a systematic approach to record-keeping is essential for identifying trends and making informed decisions.

In the second section, the author addresses the challenges of budgeting and financial planning. It is noted that many businesses struggle to stay within their budgets due to unforeseen expenses or changes in market conditions. The text provides several strategies to mitigate these risks, such as setting aside a contingency fund and regularly reviewing the budget to adjust for any deviations.

The third part of the document focuses on the role of technology in modern accounting. It highlights how software solutions can streamline the accounting process, reduce errors, and provide real-time insights into the company's financial health. The author recommends investing in reliable accounting software and ensuring that all staff are properly trained to use these tools effectively.

Finally, the document concludes with a discussion on the importance of transparency and communication in financial management. It stresses that clear communication with stakeholders, including investors and employees, is crucial for building trust and ensuring the long-term success of the business. The author encourages businesses to provide regular financial reports and to be open to feedback from all parties involved.



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: APRIL 14, 2016

SUBJECT: CONSIDER ORDINANCE 2016-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS RELATING TO THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT

AGENDA SECTION: UNFINISHED BUSINESS

DEPARTMENT: CRA

PREPARED BY: JENNY L. PARHAM

RECOMMENDED ACTION: ADOPTION OF ORDINANCE 2016-05 ON SECOND AND FINAL READING.

Summary

THE CITY COMMISSION WILL CONSIDER AN ORDINANCE ESTABLISHING A COMMUNITY REDEVELOPMENT TRUST FUND. THIS ORDINANCE WAS READ AND ADOPTED ON FIRST READING AT THE MARCH 24TH MEETING.

ATTACHMENTS: ORDINANCE 2016-05

REVIEWED BY CITY MANAGER: _____

ORDINANCE NO. 2016-05

AN ORDINANCE OF THE CITY OF HIGH SPRINGS RELATING TO THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR A COMMUNITY REDEVELOPMENT TRUST FUND; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT

WHEREAS, pursuant to Florida Statutes Chapter 163, the City of High Springs established a Community Redevelopment Agency in 1986 to carry out the rehabilitation, conservation, or redevelopment of slum or blighted areas in the City of High Springs; and

WHEREAS, Section 163.387(1)(a) requires the City to establish a trust fund via ordinance; and

WHEREAS, following approval of the High Springs Community Redevelopment Agency, the City began collecting the appropriate appropriation from all required taxing authorities pursuant to Florida Statutes;

WHEREAS, in 2012, the City of High Springs created a separate bank account for tax increment funds for the Community Redevelopment Agency; and

WHEREAS, the City Commission desires to create the trust fund via ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1: COMMUNITY REDEVELOPMENT TRUST FUND. There is hereby established a trust fund as of December 18, 1986, to be separately administered and accounted for, to be known as the Community Redevelopment Trust Fund. Such trust fund shall be used for the deposit of all tax increment funds obtained by the Community Redevelopment Agency to finance or refinance community redevelopment projects within the Community Redevelopment Area and all such funds shall be used to carry out redevelopment activities included in the Community Redevelopment Plan. Until all redevelopment projects included in the Community Redevelopment Plan are completed and paid for, such trust fund shall receive the annual tax increment, as hereinafter defined, from all taxing authorities except school districts, for the Community Redevelopment Area.

Section 2: TAX INCREMENT FUNDING. Pursuant to Section 163.387, Florida Statutes, the tax increments to be allocated annually to such trust fund is the different between:

- (a) The amount of ad valorem taxes levied each year by all taxing authorities except school districts on taxable real property contained within the geographic boundaries of the community redevelopment area; and
- (b) The amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for all taxing authorities except school districts upon the total of the assessed value of the taxable property in the community

redevelopment project as shown upon the most recent assessment roll used in connection with the taxation of such property by each taxing authority prior to the effective date of the ordinance approving the community redevelopment plan.

Section 3: ANNUAL APPROPRIATION. Until such time as the redevelopment plan is completed and paid for, unless extended in accordance with applicable law, the City of High Springs shall, and all other taxing authorities except the school districts are called upon to, annually appropriate to the trust fund created hereby the tax increment described above for the area known as the Community Redevelopment Area.

Section 4: EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

Section 5: SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified copy of the same with the City.

Section 6: CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 7: SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 8: AUTHORITY. This Ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended, and High Springs Land Development Code Section 11.14.02.

First reading was held on the 24th day of March, 2016.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of High Springs, Florida, at a regular meeting, this 14th day of April, 2016.

BY THE MAYOR OF THE CITY OF HIGH SPRINGS, FLORIDA

Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE
CITY COMMISSION OF THE CITY OF
HIGH SPRINGS, FLORIDA:

Jenny L. Parham, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

S. Scott Walker, City Attorney



Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: APRIL 14, 2016

SUBJECT: CONSIDER REPLACING PARKS & RECREATION ADVISORY BOARD MEMBER WITH AN ALTERNATE MEMBER.

AGENDA SECTION: NEW BUSINESS

DEPARTMENT:

PREPARED BY: JENNY L. PARHAM

RECOMMENDED ACTION: REMOVE MEMBER

Summary

THE PARKS & RECREATION ADVISORY BOARD HAS REQUESTED TO REPLACE INACTIVE MEMBER DAVID BECKERINK WITH NEWLY APPOINTED ALTERNATE MEMBER, RICHARD DAUGHTERY.

ATTACHMENTS: BOARD MINUTES

REVIEWED BY CITY MANAGER: _____

City of High Springs
110 NW 1st Avenue
High Springs, Florida 32643



Telephone (386) 454-1416
facsimile: (386) 454-2126
Web: highsprings.us

PARKS AND RECREATION COMMITTEE MEETING

110 NW 1ST AVENUE
HIGH SPRINGS, FL 32643

AGENDA

March 23, 2016

5:30 PM

Call to Order at 5:34PM

Ross Ambrose, Chair

Pledge of Allegiance:

Ross Ambrose, Chair

Roll Call:

Chair Ross Ambrose: Present
Vice Chair Lynda Schladant: Present
Member Linda Hewlett: Present
Member Suzie Clark: Present
Member David Beckerink: Not Present
Alternate Brandon Labonte: Not Present
Staff Robert Basford: Present
Staff Courtney Odum: Present

1. Approval of today's Agenda.

- **Member Linda Hewlett would like to add a number 3.5 for Frozen Foot Information**
- **Member Suzie Clark would like to add number 6.5 for Sidewalks and Bathrooms at Sport Complex/Civic Center.**
- ***Motion* made by Member Linda Hewlett to approve today's agenda with 2 new agenda items.**
- ***Seconded* by Member Suzie Clark.**
- ***Motion carries; four to zero***

2. Approval of minutes from 02/03/2016.

- **Chair Ambrose would like to have an agenda item on future agendas labeled "Old Business"**
- **Approval from the commission is not needed to removed Alternate Brandon Labonte, The Parks and Recreation board would also like to have Member David Beckerink removed from the board, there have been many attempts to contact the non-active member with no response.**

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PARKS AND RECREATION COMMITTEE MEETING

110 NW 1ST AVENUE
HIGH SPRINGS, FL 32643

AGENDA

February 3, 2016

5:30 PM

Call to Order: 5:32PM

Ross Ambrose, Chair

Pledge of Allegiance:

Ross Ambrose, Chair

Roll Call:

Chair Ross Ambrose: Present
Member Suzie Clark: Present
Member Linda Hewlett: Present
Member Lynda Schladant: Present
Member David Beckerink: Not Present
Alternate Brandon Labonte: Not Present
Staff Robert Basford: Present
Staff Linda Diehl: Present
Staff David Benton: Present
Staff Amanda Rodriguez: Present

1. Approval of today's Agenda.

- **Motion** made by Member Suzie Clark to approve today's agenda.
- **Seconded** by Member Linda Hewlett.
- **All in favor; four to zero.**

2. Approval of minutes from 1/6/2016.

- **Motion** made by Member Suzie Clark to approve minutes from 1/6/2016.
- **Seconded** by Member Linda Hewlett.
- **All in favor; four to zero.**

3. Chair Elections

- **Motion** made by Member Suzie Clark to nominate Ross Ambrose to continue on as Chair.
- **Seconded** by Member Linda Hewlett.
- **All in favor; four to zero.**
- **Motion** made by Chair Ross Ambrose to nominate Member Lynda Schladant as Vice-Chair.

- Seconded by Member Suzie Clark.
- All in favor; four to zero.

4. Tree Board – Collette with ideas for next year’s activities.

- There was concern about a magnolia tree on the east side towards the women’s club. Adjacent to the bottle brush. This tree is covering in mold, this tree needs to be removed.
- There’s pruning on the bottom right hand side of the tree that needs to be done on the memorial tree in front of city hall. Also, fertilize twice a year.
- Small tree growing under bottle brush can be removed.
- Magnolia tree - cut stump as close to ground as possible and put herbicide on the remainder.
- Small tree on the path leading up to the park. A small cypress is growing into a Live Oak. Remove the small cypress tree.
- Fungi on Christmas tree is back. The tree was just sprayed 2 weeks prior and is treated every 30 days.
- The Christmas tree that was painted will be removed.

5. Spending Report.

- Staff Robert Basford explained all spending of P&R budget.
- Check utilities to see what Electric and Water Meter accounts come out of parks and recreation.
- There is no November on the Spending report.
- Rec. Operating Supplies is not on the Spending report. Will be provided at the next meeting.
- Suzie Clark showed concerns in the back of the sports complex park, when facing the soccer field on the left there is standing water. Looks as the area has been driven over. They have been working on fixing the problem area.
- There are 2 places where the sidewalk has fallen in. These need to be fixed. At that time, they will shave all the spots that are needed as well.

6. Inactive Member Voting (vote to recommended that the commission appoints replacements)

- Duplicated as #3 – CHAIR ELECTIONS
- Inactive Members – Staff Linda Diehl tried to contact the inactive members, with no success. New members should be appointed at this point. Advertising for openings will be placed in the local paper.
- When it goes to the commission, it is better to show recommendations from the board members. There are currently 2 vacancies open to be filled.

7. Virtual 5K Update.

- Currently only have 1 person signed up. \$35 signups, \$10 additional for medals.
- How do people register? Issues with where to find registration, it is very confusing. When on Blue Sombrero it does not state 5K. Only after an account with Blue Sombrero is made you are able to see all events within the city.

**IN THE CIRCUIT COURT OF THE EIGHTH JUDICIAL CIRCUIT
IN AND FOR ALACHUA COUNTY, FLORIDA**

**CITY OF HIGH SPRINGS, FLORIDA,
a Municipal Corporation**

**CASE NO:
DIVISION:**

Plaintiff,

v.

**EILEEN MCANN MEANS AND UNIDENTIFIED RESIDENTS
OF 18679 NW 242ND STREET,**

Defendant.

COMPLAINT FOR UNLAWFUL DETAINER

COMES NOW, the City of High Springs, Florida, a political subdivision of the State of Florida, (hereinafter referred to as the Plaintiff), by and through undersigned counsel, and files this Complaint and states:

1. This is an action for unlawful detainer to recover possession of real property pursuant to Florida Statutes, Chapter 82.
2. Jewel Elaine Bowers was the record title owner of certain real property located at 18679 NW 242nd Street in High Springs, Florida and said property is more particularly described as follows:

GE Foster ADDN PB A-6 LOTS 1 6 BK 71 OR 4324/1883
3. Ms. Jewel Elaine Bowers died on December 22, 2004.
4. On or about June 21, 2011, this Court entered an Order of Summary Administration in case number 01-2011-P-229, *In re Estate of Jewel Elaine Bowers*, attached hereto as **Exhibit A**. This Order distributed the estate of Jewel Elaine Bowers consisting only of homestead real property to the following: (1) Eileen McCann Means, Dale Robert Bowers, Elaine Kay Carlyon, and Charlene Bowers.
5. Prior to the issuance of the Order of Summary Administration, the heirs failed to pay the requisite property taxes and Tax Sale Certificate number 2008-157 was filed in the Alachua County Tax Collector's Office and an application was made for the issuance of an ad valorem tax deed. Taxes were not been paid on the subject property for the tax years 2007 and all subsequent years.
6. On or about December 20, 2011, the property was offered for sale. There were no bidders at the sale, and pursuant to Florida Statute Section 197.502(7), the

- property was entered on the "List of Lands Available for Taxes" in Alachua County, Florida.
7. Three years after December 20, 2011, (the date the property as offered at public sale,) the property remained un-purchased. Pursuant to Florida Statute Section 197.502(8), and Florida Administrative Code Rule 12D-13.064 the property escheated to Alachua County in the name of the Board of County Commissioners.
 8. On or about December 22, 2014, the Alachua County Board of County Commissioners obtained a deed to the subject property via an Escheatment Tax Deed. A true and correct copy of the Escheatment Tax Deed is attached hereto as **Exhibit B**.
 9. On or about August 25, 2015, the Alachua County Board of County Commissioners granted the Plaintiff a deed to the subject property. A true and correct copy of the deed is attached hereto as **Exhibit C**.
 10. The Plaintiff recorded said deed on or about January 27, 2016.
 11. The Defendant is in possession of the following real property located within the City of High Springs identified as 18679 NW 242nd Street, tax parcel number 00778-000-000.
 12. On or about March 30, 2016, the Plaintiff informed the Defendant(s) via letter, attached hereto as **Exhibit D**, they did not have the City's consent to be in possession of the real property, and demanded the Defendants vacate the premises.
 13. Neither the Alachua County Board of County Commissioners, nor the Plaintiff ever entered into any tenancy agreement with the Defendant for lawful possession of the subject property. See Affidavit from Alachua County Board of County Commissioners, attached hereto as **Exhibit D**.
 14. The Defendant refuses to deliver possession of the property to the Plaintiff.
 15. Pursuant to Section 82.04(1), Florida Statutes, the Plaintiff is entitled to have Defendant removed from possession of the premises.
 16. Plaintiff is entitled to the summary procedure set forth in Section 51.011, Florida Statutes.

WHEREFORE, the Plaintiff respectfully requests this Court will find Defendant(s) wrongfully hold possession of the premises, grant final judgment in favor of the Plaintiff, and against Defendant(s), issue a writ of possession in favor of Plaintiff and against Defendant(s) in accordance with Section 82.091, Florida Statutes, award to Plaintiff the costs of this action, and grant to Plaintiff such other relief as justified by this circumstances in this case.

City of High Springs v. Eileen McCann Means

Case No:

Complaint for Unlawful Detainer

FOLDS & WALKER, LLC

S. SCOTT WALKER, ESQUIRE

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