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CITY COMMISSION MEETING
MINUTES
JANUARY 14, 2016

Mayor Williams called the meeting to order at 6:35 p.m.

Invocation by Pastor Terry Hull of High Springs Church of God.

Pledge of Allegiance.

Roll Call: Mayor Byran Williams – Present
Vice Mayor Gloria James – Present
Commissioner Jason Evans – Present
Commissioner Scott Jamison – Present 6:42 p.m.
Commissioner Sue Weller – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela Stone, Assistant City Clerk
Jennifer Stull, Finance Director
Scott Walker, City Attorney
Courtney Johnson, Assistant City Attorney
Amanda Rodriguez, CRA Executive Director

APPROVAL OF AGENDA:

**Motion Commissioner Weller to approve the agenda as presented.
Second Vice Mayor James.
Motion carried 4-0.**

APPROVAL OF MINUTES:

**Motion Commissioner Weller to approve the minutes of October 15, November 19 & 24, and December 10, 2015 with the correction to the December 10, 2015.
Second Vice Mayor James.
Motion Carried 4-0.**

JUDGE SUSANNE WILSON BULLARD SWEARS IN JOEL DECOURSEY AS THE POLICE CHIEF OF THE HIGH SPRINGS POLICE DEPARTMENT.

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Tara Malone spoke of Chief Decoursey and his natural talent to bring people together.

Linda Hewelt, Parks and Recreation Board Member, spoke of an event being put on by the Recreation Director, Robert Basford. She added that it is a 5k event to raise money for playground equipment. Robert Basford spoke of the virtual 5k on February 20th.

Eyvonne Andrews reminded of the High Springs Chamber of Commerce Banquet. She spoke of an ordeal she had and thanked Lt. Sheppard for coming out as soon as she asked. She thanked all involved for taking care of her. Vice Mayor James stated they did do a wonderful job.

Betty Schumpert asked about the new addresses and having two addresses for her church. Mr. Booth advised to get with Chief Gillingham.

Bruce Borders stated he has their certificates for sponsoring him in the parade. He handed the certificates to the commission. Mr. Borders spoke of Chief Decoursey being a sponsor for him for many years. Thanked the commission and Mr. Booth for bringing Chief Decoursey to High Springs.

NEW BUSINESS

CONSIDER AWARDING BIDS FOR THE CDBG WATER MAIN REPLACEMENT PROJECT.

Mr. Booth advised that the lowest bid was the Kent Bros. Mr. Booth stated this bid is considerably less than we have for this projects.

Motion Commissioner Weller to accept the bid from Kent Bros. for the CDBG Water Main Replacement Project in the amount of \$710,550.00

Second Commissioner Evans.

Commissioner Weller amended the motion to accept the bids of Art Walker and Commercial Industrial as back up bids.

Second Commissioner Evans.

Jennifer Stull, Finance Director, reminded the commission that we also have to pay administration fees of \$55,000 and engineering.

Motion carried 5-0.

CONSIDER ORDINANCE 2016-01, AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE FISCAL YEAR BUDGET FOR 2015-2016 FOR THE HIGH SPRINGS CRA; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION.

Attorney Walker read Ordinance 2016-01 by title only.

**Motion Commissioner Evans to approve Ordinance 2016-01 on First Reading.
Second Commissioner Weller.**

Roll Call Vote:

**Commissioner Evans-yes
Commissioner Jamison-yes
Commissioner Weller-yes
Vice Mayor James-yes
Mayor Williams-yes**

Motion carried 5-0.

REVIEW OF OCTOBER - NOVEMBER 2015 FINANCIAL STATEMENTS.

Mr. Booth stated that we are well within the budget, and we are doing very well.

Mayor Williams questioned the dispatch budget. Mrs. Stull advised she will have that budget for them at the next meeting.

DISCUSS AND CONSIDER THE DESIGNATION OF A HUMAN RESOURCE DIRECTOR.

Mr. Booth stated that we need this designation. He stated that Mrs. Parham has unofficially done this job, but we need this for a step before going to the City Manager. Mrs. Parham can handle personnel issues and if they want to appeal it will go to the City Manager. He stated that with the City Manager making all the decisions there really is no one for them to grieve to.

Commissioner Weller asked if Mrs. Parham was okay with this. Mrs. Parham stated she was.

**Motion Commissioner Evan to appoint Jenny Parham as Personnel Director.
Second Commissioner Weller.**

Commissioner Jamison stated that he would like to see that if someone brings a complaint, that there is a process that we follow each time.

Mrs. Parham stated that she is currently working with Attorney Johnson on this.

Terrie Maltbie asked if there is a compensation for this? Mr. Booth stated that there will be.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker stated that they have nothing at this time.

CITY MANAGER REPORT/UPDATE

Mr. Booth stated that the legislature passed the Water Bill yesterday. He spoke of the millions of dollars going to water projects. He added that High Springs being the gateway to the springs we are at the front. He speaks of the need to move forward with the sewer project.

Commissioner Williams asked about abolishing septic tanks. Mr. Booth stated that that legislation died.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Evans thanked Chief Decoursey for coming on board.

Commissioner Jamison stated he is pleased to hear Mr. Booth's direction on the Water and Sewer. He asks that the information get to the citizens; we need to adequately inform them.

Commissioner Weller welcomed Chief Decoursey.

Vice Mayor James thanked Chief Decoursey for coming aboard and thanked the officers for their work. Advised of a new restaurant on 1st Ave, Country Girls Grub Restaurant.

MAYOR

Mayor Williams stated that it is time to appoint a review board, and we will be advertising soon.

Mayor Williams advised he will be attending the meeting for Elected Officials on January 28th at Kirby Smith.

Mayor Williams advised of the event Celebrating the Legacy of the Martin Luther King.

Mayor Williams asked about figuring out goals of the commission. Mr. Booth advised that we can have a workshop and have input from the public. Consensus to schedule a workshop on goals.

Mayor Williams thanked Chief Decoursey for coming out of retirement to help our city.

Motion Commissioner Weller to adjourn.

Second Vice Mayor James.

Mayor Williams adjourn the meeting at 7:30 p.m.