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CITY COMMISSION MEETING  
MINUTES  
NOVEMBER 19, 2015

Mayor Weller called the meeting to order at 6:33 p.m.

Invocation by Retired Pastor Jesse Hampton, Jr.

Pledge of Allegiance.

Roll Call: Mayor Sue Weller – Present  
Vice Mayor Scott Jamison – Present  
Commissioner Jason Evans – Present  
Commissioner Gloria James – Present  
Commissioner Byran Williams – Present

Staff Present: Ed Booth, City Manager  
Jenny L. Parham, City Clerk  
Angela N. Stone, Assistant City Clerk  
Jennifer Stull, Finance Director  
Scott Walker, City Attorney  
Courtney Johnson, Assistant City Attorney

**APPROVAL OF AGENDA**

**Motion Commissioner Evans to approve the agenda as presented.  
Second Commissioner James.  
Motion carried 5-0.**

**MAYOR WELLER ADJOURNS THE 2014/2015 CITY COMMISSION AT 6:37 P.M.**

City Manager, Ed Booth presents a plaque to Mayor Weller for her service as Mayor of the last year.

**CITY CLERK, JENNY PARHAM, ADMINISTERS OATH OF OFFICE TO:**

**Commissioner-Elect Scott Jamison  
Commissioner-Elect Byran Williams**

City Manager, Ed Booth, Calls To Order The 2015/2016 City Commission.

Roll Call Of The 2015/2016 City Commission, by City Clerk Jenny Parham:

Commissioner Jason Evans – Present  
Commissioner Gloria James – Present  
Commissioner Scott Jamison – Present  
Commissioner Sue Weller – Present  
Commissioner Byran Williams – Present

**COMMENTS FROM NEWLY ELECTED COMMISSIONERS.**

Commissioner Jamison thanked all who participated in his campaign and all the citizens. He stated that he will continue to look out for what is in the best interest of the City.

Commissioner Williams stated he is thankful to be able to serve the City of High Springs. He added that he will work to the best of his ability and knowledge to do what is best for the City of High Springs.

**CITY MANAGER ACCEPTS NOMINATIONS AND ELECT MAYOR.**

**Motion Commissioner James to nominate Byran Williams for Mayor.  
Second Commissioner Evans.  
Motion carried 5-0.**

**MAYOR ACCEPTS NOMINATIONS AND ELECT VICE-MAYOR.**

**Motion Commissioner Weller to nominate Commissioner James as Vice Mayor.  
Second Commissioner Evans.  
Motion carries 5-0.**

**PASTOR KEVIN THORNE, CANDIDATE FOR ALACHUA COUNTY COMMISSION,  
DISTRICT 1.**

Pastor Thorne spoke of running for the Alachua County Commission and the issues he sees in the County.

**CITIZEN REQUESTS AND COMMENTS** – FOR ISSUES NOT ON AGENDA (PLEASE STATE  
NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Evelyn Foxx, President of the Alachua County Chapter of the NAACP, thanked the city for allowing the NAACP to participate in the process of the interviewing of the officers of the Police Department during the recent inquiry.

**NEW BUSINESS**

**CONSIDER ORDINANCE 2015-14, AN ORDINANCE AMENDING THE ADOPTED 2014/2015  
FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS; PROVIDING AN EFFECTIVE  
DATE.**

Ordinance 2015-14 was read by title only by Attorney Walker.

**Motion Commissioner Evans to adopt Ordinance 2015-14 on first reading.  
Second Commissioner Weller .**

**Roll call vote:**

**Commissioner Evans – yes  
Vice Mayor James – yes  
Commissioner Jamison – yes  
Commissioner Weller – yes  
Mayor Williams – yes**

**Motion carried 5 – 0.**

**DISCUSS AND CONSIDER REQUEST FROM WCA FOR A 1.4% CPI INCREASE IN RESIDENTIAL AND COMMERCIAL SOLID WASTE SERVICES AND AN EFFECTIVE DATE AMENDMENT TO SECTION 10.2(A) OF CURRENT AGREEMENT.**

Mr. Booth presented a request from WCA for a 1.4% increase in solid waste services and to amend the effective date to October 1<sup>st</sup> in Section 10.2(a) of their current agreement. Mr. Booth stated he did not see that their cost increase justifies this increase.

Attorney Walker stated that their needs to be reasoning for denial. He recommended that WCA be present to justify the increase. He suggested we table this item until they have the opportunity to justify this.

Commissioner Jamison stated that he would like this presented during the budget process in the future.

Commissioner Weller stated she would like to give the opportunity for them to justify the increase.

**Motion Commissioner Weller to table the request from WCA for the 1.4% CPI Increase.  
Second Commissioner Evans.**

Yvonne Andrews thanked the commission for their concern for citizens.

**Motion carries 5-0.**

**DISCUSS AND CONSIDER A THREE YEAR CONTINUING SERVICES AGREEMENT WITH GSG, GOVERNMENT SERVICES GROUP, FOR FIRE ASSESSMENT SERVICES.**

Mr. Booth presented a proposed three year Continuing Services Agreement with GSG for

Fire Assessment Services.

Commissioner Weller questioned if there have been any costs, in the past, above and beyond the contracted amount. Mrs. Stull advised there had not. Commissioner Weller asked if the contracted amount was in the budget. Mrs. Stull advised it was.

**Motion Commissioner Evans to approve the Three Year Continuing Services Agreement with GSG.**

**Second Vice Mayor James.**

**Motion carried 5-0.**

**CONSIDER RESOLUTION 2015-S, A RESOLUTION SETTING THE MONTHLY SALARY FOR THE OFFICE OF CITY COMMISSIONER AND MAYOR; PROVIDING AN EFFECTIVE DATE.**

Resolution 2015-S was read in its entirety by Attorney Walker.

**Motion Commissioner Weller to adopt Resolution 2015-S as read into the record.**

**Second Vice Mayor James.**

**Roll call vote:**

**Vice Mayor James – yes  
Commissioner Jamison – yes  
Commissioner Weller – yes  
Mayor Williams – yes  
Commissioner Evans – yes**

**Motion carried 5 – 0.**

**APPOINT/REAPPOINT MEMBERS TO VARIOUS CITY BOARDS AND COMMITTEES.**

City Clerk, Jenny Parham gave an overview of open positions of the Code and Plan Boards.

**Motion Commissioner Weller to reappoint Yvonne Andrews to the Plan Board**

**Second Vice Mayor James.**

**Motion Carried 5-0.**

**Motion Vice Mayor James to appoint Barbara Miller to a term ending 2016 and Elizabeth Pis to a term ending 2017 to the Code Enforcement Board.**

**Second Commissioner Weller.**

**Motion carried 5-0.**

**Motion Commissioner Weller to reappoint John Durr to the Code Enforcement Board.**

**Second Commissioner Evans.**

**Motion carries 5-0.**

**Motion Commissioner Weller to reappoint Ross Ambrose to the Parks and Recreation Board.**

**Second Commissioner Jamison.**

**Motion carries 5-0.**

**AUTHORIZE THE FOLLOWING PERSONNEL TO SIGN CHECKS AND INVESTMENT DOCUMENTS IN COMPLIANCE WITH SECTION 2-97 OF THE HIGH SPRINGS CODE OF ORDINANCES: MAYOR, VICE MAYOR, CITY MANAGER AND CITY CLERK**

**Motion Commissioner Evans to authorize Mayor Byran Williams, Vice Mayor Gloria James, City Manager Edwin Booth, and City Clerk Jenny Parham to sign checks for the City of High Springs.**

**Second Commissioner Jamison.**

**Motion carries 5-0.**

**DISCUSS AND CONSIDER SETTING INTERVIEW PROCESS AND SALARY RANGE FOR IN-HOUSE CITY ATTORNEY POSITION.**

Commissioner Weller would like for a letter to go to the applicants stating their duties, that there are limited secretarial duties and stating the salary range.

Attorney Walker stated that they should pay BAR Association Membership dues. He stated that they should also give them the information on the benefits that will be available to them.

Commissioner Evans stated he does not see doing this unless it is a cost savings.

Commissioner Weller stated that she thinks it should be a maximum salary of \$75,000.00 per year.

Commissioner Jamison stated he does not think they should make more than the City Manager. He stated that we need to know the BAR dues and cost for other items that will be needed.

Discussion on salary range.

Commission consensus to bring back information on dues, items that the attorney may need and benefit costs.

**Motion Commissioner Evans for the salary range to be set at \$50,000.00-\$70,000.00 and send out a letter to the applicants with the information regarding salary range, and other items mentioned tonight (benefits available to them, dues to be covered by the City and indicating there is limited secretarial services.)**

**Second Commissioner Jamison.**

**Motion carried 5-0.**

### **CITY ATTORNEY REPORT/UPDATE**

Attorney Johnson questioned if the commission would like on a commission agenda for them to discuss the role of the Historic Administrator and the Historic Board, as it was brought up at a CRA meeting.

Consensus of the commission to have this on an agenda.

### **CITY MANAGER REPORT/UPDATE**

Stated that they will now receive a monthly report from each department to keep the commission informed.

Advised that he relieved Jack Anterio of his position as Chief of Police at 4:15 p.m. today and after the holidays the former Chief of Alachua Joel Decoursey will take command of the Police Department until we find a replacement and things are worked out at the police department.

### **COMMENTS AND CONCERNS:**

#### **COMMISSIONERS**

Commissioner Evans stated he would like to review the requirements for the Chief of Police position before we go for a new Chief. Congratulated the commissioners on their reelection.

Commissioner Jamison thanked all the citizens again for his reelection.

Commissioner Weller advised of the Tree Lighting by the Chamber of Commerce tomorrow at 6:00 p.m. Advised the new Mayor of the benefits of joining the Alachua League of Cities. She stated that our Newberry/High Springs Rails to Trails is being reviewed by the Green Trails in Tallahassee.

Vice Mayor James had nothing at this time.

#### **MAYOR**

Thanked everyone for working together last year for the best of High Springs and hope that this continues.

**Motion Commissioner Evans to adjourn.**

**Mayor Williams adjourned the meeting at 7:38 p.m.**