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CITY COMMISSION MEETING
MINUTES
OCTOBER 8, 2015

Mayor Weller called the meeting to order at 6:31 p.m.

Invocation by Pastor Terry Hull, High Springs Church of God.

Pledge of Allegiance.

Roll Call: Mayor Sue Weller – Present
Vice Mayor Scott Jamison – Present
Commissioner Jason Evans – Present
Commissioner Gloria James –Present
Commissioner Byran Williams – Present arrived 6:54 p.m.

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela N. Stone, Assistant City Clerk
Antoine Sheppard, Police Lieutenant
Amanda Rodriguez, CRA Executive Director

APPROVAL OF AGENDA

**Motion Commissioner Evans to approve the agenda as presented.
Second Commissioner James.
Motion carried 4-0.**

APPROVAL OF MINUTES

**Motion Commissioner Evans to approve the minutes for the September 21, 2015 Commission Meeting Minutes.
Second Commissioner James.
Motion carried 5-0.**

PROCLAMATION DECLARING OCTOBER 2015 MANUFACTURING MONTH

Mayor Weller read a proclamation declaring October 2015 as Manufacturing Month.

CITIZEN REQUEST AND COMMENTS

Bob Barnas asked about a Special Meeting on the utility billing. He gave suggestions to be discussed at this meeting. He spoke of receiving a zero consumption bill one month and a reading the next. He spoke of his belief of being double charged for 5,000 gallon of sewer on the second bill. Spoke of the due date on the last bill being printed as the 13th. Suggested to have a moratorium on shutting off the water until these issues are figured out.

Mayor Weller stated that they are having a meeting on October 15, 2015 regarding this issue. She stated there was an issue on 400 bills.

Yvonne Andrews stated that she did not know if Public Works had been out to look at the drainage and wash out to her property. She has been out of town and came back and it is a mess. Mr. Booth stated that they have tried to address this. He stated that we will get an engineer to look at this. Ms. Andrews stated that her house is cracking really bad.

Vice Mayor Jamison asked for a time line for when she can expect an engineer to look at it. Mr. Booth stated within the next two weeks.

NEW BUSINESS

CONSIDER PROPOSED AMENDED INTERLOCAL AGREEMENT CREATING THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AS PRESENTED BY NCFRPC EXECUTIVE DIRECTOR, SCOTT KOONS.

Scott Koons, Executive Director, The North Central Florida Regional Planning Council, gave a presentation on the North Central Florida Regional Planning Council and spoke of the Interlocal Agreement and the proposed amendments.

Commissioner Evans asked if there was still the possibility of Citrus County coming to the North Central Florida Region. Mr. Koons stated it is still up in the air.

Resolution 2015-Q was read by title only by Attorney Johnson.

**Motion Commissioner Evans to adopt Resolution 2015-Q as read into the record.
Second Commissioner Williams.**

Roll call vote:

**Mayor Weller - yes
Vice Mayor Jamison – yes
Commissioner Evans – yes
Commissioner James – yes
Commissioner Williams – yes**

Motion carried 5 – 0.

**DISCUSSION AND CONSIDERATION OF POSITION CONCERNING THE
EXTENSION OF THE ALACHUA COUNTY FOREVER PROGRAM
REFERENDUM.**

Mayor Weller gave an overview of the referendum.

Commissioner Evans expressed his concern with supporting this, with the current situation with the City of Alachua and the county.

Mayor Weller stated we can wait for the October 22, 2015 meeting and request more information on this, and have them come and make a presentation.

Consensus of the commission to request county staff to make a presentation on this and answer questions the commission may have.

**CONSIDER RESOLUTION 2015-P, A RESOLUTION OF THE CITY COMMISSION
OF THE CITY OF HIGH SPRINGS ADOPTING UPATED PROCUREMENT
POLICY FOR THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE
DATE.**

Resolution 2015-P was read by title only by Attorney Johnson.

Mr. Booth advised that this is for the CDBG Grant. Attorney Johnson advised that this updates to the language. Attorney Johnson stated that it is a very thorough step by step policy.

**Motion Commissioner Williams to adopt Resolution 2015-P.
Second Commissioner Evans.**

Roll call vote:

**Vice Mayor Jamison – yes
Commissioner Evans – yes
Commissioner James – yes
Commissioner Williams – yes**

Motion carried 5 – 0.

**REVIEW REQUIREMENTS/JOB DESCRIPTION FOR CITY ATTORNEY
POSITION AND CONSIDER DIRECTION TO STAFF.**

Mayor Weller advised that there was an advertisement on the dais that was not in the packet.

Mrs. Parham stated that with this ad we would be accepting applications and qualifications and after review the commission will determine if they want an in-house attorney or an outside firm.

Mrs. Parham stated this is for either an in-house attorney or outside counsel.

Commissioner James stated she likes this approach; at the end we can see what participation we actually get.

Mrs. Parham stated there will be two scopes of work, one for each for review.

Commissioner James questioned, on the first scope of work, the wording of the attorney attending one Code Enforcement Board meeting. She would like the word one taken out.

Vice Mayor Jamison stated he thought we were only doing an in-house attorney advertisement. He states he does not see the need to go out for an outside attorney. He stated he thought the focus was for an in-house attorney for daily issues and questions.

Commissioner Evans stated he thought it was for in-house only also.

Vice Mayor Jamison stated when we made the needed switch to Folds and Walker, there was a certain amount of turn-over costs. He states we do owe it to the citizens to look for an in-house attorney.

Motion Vice Mayor Jamison to approve an advertisement and the scope of work for an in-house attorney and direct staff to advertise.

Second Commissioner Williams.

Motion carried 5-0.

CONSIDER APPROVAL OF LIST OF POLLWORKERS FOR THE NOVEMBER 3, 2015 CITY ELECTION.

Motion Commissioner Williams to approve the List of Poll Workers as presented for the November 3, 2015 City Elections.

Second Commissioner James.

Motion carried 5-0.

ESTABLISH ALTERNATE DATES FOR THE NOVEMBER AND DECEMBER CITY COMMISSION MEETINGS IN ORDER TO AVOID CONFLICT WITH THE HOLIDAYS.

Motion Commissioner James to change and hold the Commission Meetings for November on November 19th, November 24th and only have one Commission Meeting in December on December 10th.

Second Commissioner Williams.

Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Advised of ethics training here at City Hall on October 29th. She advised that the City Manager has

invited the City of Archer to attend as well.

CITY MANAGER REPORT/UPDATE

Advised that the K-9 detection dog is coming on retirement age and the Chief would like to sign over to the handler.

Spoke of the utility bills that were sent with zero consumption.

Advised that the phone system has been fixed, but there was a glitch on Monday; and that has been corrected and it will not happen again.

Spoke of funds that will becoming available from the Water Management District.

Spoke of changing our ordinance on code enforcement to say neighborhood improvement code, instead of code enforcement.

Spoke of a letter from USDA that states that our customers are paying 40% less than they should in order for the sewer system to be self-sustaining. He stated he will contact USDA to come up with a plan within the 30 day time period. He states that he does not think that we can raise it more than \$3.00.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Williams-Nothing at this time

Commissioner Evans-Nothing at this time.

Commissioner James-Nothing at this time.

Vice Mayor Jamison stated that the School Resource Officer has done well and feedback has been positive.

MAYOR

Advised that the Springs Protection Forum will be October 22 at Women's Club with a field trip to Poe Springs.

Advised the NAACP Freedom Fund Annual Banquet would like for the City to sponsor a table.

Reminder that October 18, 2015 will be the Mutts and Pups event.

**Motion Commissioner Evans to adjourn the meeting.
Second Commissioner James.**

Mayor Weller adjourned the meeting at 7:41 p.m.