

HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES
February 18, 2016

Meeting called to order by Vice Chair Scott Jamison at 5:35 p.m.

Invocation by Mayor Byran Williams

Pledge of Allegiance.

ROLL CALL:

Chair Jason Evans- Present arrived at 5:42 p.m.
Vice Chair Scott Jamison-Present
Member Gloria James- Present
Member Byran Williams-Present
Member Sue Weller- Present
Member Sylvia Newcomb-Resigned

STAFF PRESENT:

Amanda Rodriguez, CRA Executive Director
Jenny Parham, City Clerk
Angela Stone, Assistant City Clerk
Courtney Johnson, City Attorney

APPROVAL OF MINUTES:

DECEMBER 8, 2015CRA BUDGET WORKSHOP,
DECEMBER 8, 2015 CRA MEETING

Motion Member Weller to approve the Minutes of the December 8, 2015 CRA Budget Workshop and December 8, 2015 CRA Meeting.

Second Member Williams.

Motion Carried 4-0.

BUSINESS ITEMS

DISCUSS AND CONSIDER CRA BOARD MEMBERSHIP CHANGE.

Attorney Johnson stated that they can change the membership back the original five members, as the original change from five to seven was done by motion and vote; but she would recommend this be done by resolution.

Motion Member Weller to change the CRA Board Membership to five (5) members, the Commission, from seven (7).

Second Member James.

Motion carried 4-0.

CONSIDER MOMS PROGRAM GRANT APPLICATION.

Christina Young, High Springs Historical Society, thanked the CRA for their continued support. She gave a power point presentation on the local exhibit to educate on our local waterways and all the events they have been involved in. She gave an update on the Smithsonian Local Exhibit. She spoke of their marketing work to spread the word.

Ms. Young spoke of the grant application. They would like to get assistance with wrist bands and brochures.

Member Weller asked where the funds would come from. Mrs. Rodriguez stated that there is a line item for grants, Grants to Others, not-for-profit.

Motion Vice Chair Jamison to approve the Mom's Program Grant Application in the amount of \$4,992.34

Second Member Weller.

Motion carried 5-0.

CRA EXTENSION PLAN UPDATE.

Mrs. Rodriguez stated they will have a joint meeting with the city and county April 14, 2016, this is already scheduled City Commission County Commission Meeting. This puts us two months behind, but there was not a way to schedule a joint meeting any earlier.

BEAUTIFICATION/ VISUAL ENVIRONMENT PROJECTS.

Ms. Rodriguez advised the lights in front of the Old School should be going in soon; they had an electrician out that has done the wiring for the lights.

Ms. Rodriguez stated we have run into a problem with the sidewalk project. She stated that the engineers suggested we do not start the project until the DOT project is complete. She states the engineering could be off if DOT changed anything. She has been negotiating with DOT to do the engineering, but they stated the time is close, and they have not said they will.

Ms. Rodriguez stated that there are a lot of lights out downtown, but we currently do not have a bucket truck to change the lights.

Member Weller asked why the lights around the poles have been taken down. Ms. Rodriguez stated that there are a lot of the bulbs that were out and they will be replacing with new lights, but they need a bucket truck to do replace.

Ms. Rodriguez stated we have signed a contract for the quilt mural.

Ms. Rodriguez stated we will be pressure washing the sidewalks downtown soon. She stated she will also be looking into having the businesses taking over the flower pots. She advises that the hand rail will be installed at the Old School.

Ms. Rodriguez stated they ended up buying two new light poles, since the price to replace the top of the one was going to be, with shipping, more.

GRANT UPDATES.

Ms. Rodriguez stated that Robinson Cleaner's has put in the doors and the grant is closed out.

Ms. Rodriguez advised that Sylvia Nunez is close to being complete.

Ms. Rodriguez stated that all other grant applications have been signed, but have not started the projects.

Member Weller asked of the Attorney's grant. Attorney Johnson stated we have sent him a certified letter stating he needs to meet the obligations of the contract. She added that he has signed for the letter, but we have not yet heard from him.

DISCUSSION ON THE HIGH SPRINGS COMMUNITY GARDEN.

Ms. Rodriguez stated there has been citizens asking about the community garden. Ms. Rodriguez stated that she has been working with the City Clerk to see who owns the community garden. She recommends that we hold off on letting anyone use it until we determine who owns it.

Chair Evans asked how many people would use it. Member Weller stated that when it was cleaned up there were several people that used it.

UPCOMING EVENTS.

Advised that Music in the Park is this Sunday; hoping that it is the last one that will be inside.

Advised that Frozen Foot, a Virtual 5K, sponsored by our Parks and Recreation is coming up.

Advised the City Wide Yard Sale is March 5th.

CHAIR REPORT.

Nothing at this time; apologized for being late.

Member Weller stated that the Kiwanis Club has been talking about cleaning up the gazebo at James Paul Park, before the Smithsonian Exhibit comes. She stated they will be going before the Parks and Recreation Board, and they would then like to come before the CRA for additional support.

EXECUTIVE DIRECTOR REPORT.

Ms. Rodriguez stated she would like to set a CRA Workshop on goals for the next three years, on March 17th at 6:30 p.m. at the Old School, in order to draw attention to the Old School.

Motion Member Weller to adjourn.

Chair Evans adjourned the meeting at 6:15 p.m.