110 NW 1st Avenue
High Springs, Florida 32643

Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.us

CITY COMMISSION MEETING
AGENDA
City Hall
110 N.W. 1st Avenue

OCTOBER 22, 2015 **6:30 PM**

CALL TO ORDER: MAYOR SUE WELLER

INVOCATION: SECOND CLASS SCOUT CODY TAPANES TROUP 69

PLEDGE OF ALLEGIANCE: MAYOR SUE WELLER

ROLL CALL: ANGELA STONE, ASSISTANT CITY CLERK

APPROVAL OF AGENDA

PRESENTATION OF LIFE SAVING AWARD TO OFFICER VERNON HIGGINBOTHAM.

PRESENTATION OF ADMINISTRATIVE EXCELLENCE AWARD/COORDINATOR OF THE 1ST ANNUAL NATIONAL NIGHT OUT TO OFFICER ADAM JOY.

PRESENTATION OF FRDAP GRANT CHECK BY MORGAN TYRONE, OLENO STATE PARK.

CONTINUED BUSINESS

1. **DISCUSSION AND CONSIDERATION OF POSITION CONCERNING THE EXTENSION OF THE ALACHUA COUNTY FOREVER PROGRAM REFERENDUM.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – **LIMIT COMMENTS TO 5 MINUTES)**

NEW BUSINESS

1. **CONSIDER RESOLUTION 2015-R,** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING INCREASED RATES FOR WATER AND WASTEWATER SERVICES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

2. **CONSIDER ORDINANCE 2015 – 13,** AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE TEXT OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT REGULATIONS, AS AMENDED; BY AMENDING TABLE 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION.

   A. DISCUSSION AND CONSIDERATION IN PASSAGE OF ORDINANCE 2015-13 ON FIRST READING.

3. **CONSIDER APPROVAL OF CONTRACT WITH MITTAUER & ASSOCIATES** FOR ENGINEERING SERVICES FOR BIDDING & CONSTRUCTION PHASE SERVICES FOR CDBG WATER MAIN REPLACEMENTS.

4. **DISCUSSION ON LEGISLATIVE PROPOSAL TO STANDARDIZE LOCAL GOVERNMENT ELECTION DATES.**

5. **UPDATE FROM CITY MANAGER ON USDA AUDIT REVIEW.**

6. **CONSIDER APPROVAL OF INVOICE FROM MUNICIPAL CODE CORPORATION FOR UPDATING AND REPUBLISHING CITY CODES.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

1. **COMMISSIONERS**
2. **MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1ST AVENUE, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386)454-1416.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **OCTOBER 8, 2015**

SUBJECT: DISCUSSION AND CONSIDERATION OF POSITION CONCERNING THE EXTENSION OF THE ALACHUA COUNTY FOREVER PROGRAM REFERENDUM.

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **CITY CLERK**

PREPARED BY: **JENNY L. PARHAM**

RECOMMENDED ACTION:

Summary

THE CITY COMMISSION WILL DISCUSS ALACHUA COUNTY'S PROPOSED REFERENDUM BALLOT LANGUAGE REGARDING EXTENDING THE ALACHUA COUNTY FOREVER PROGRAM TO PROVIDE FUNDING FOR LAND CONSERATION AND RECREATIONAL IMPROVEMENTS. THE ALACHUA COUNTY COMMISSION IS REQUESTING THE CITY'S INPUT BY OCTOBER 30TH.

ATTACHMENTS: LETTER FROM CHAIR CHARLES CHESTNUT, IV
FEASIBLITY STUDY
PRESENTATION

REVIEWED BY CITY MANAGER:_____

Alachua County
Board of County Commissioners

Charles "Chuck" Chestnut, IV, *Chair*
Robert "Hutch" Hutchinson, *Vice Chair*
Mike Byerly
Ken Cornell
Lee Pinkoson

Administration
Dr. Lee A. Niblock, CM
County Manager

September 22, 2015

The Honorable Mayor Sue Weller
City of High Springs
110 NW 1st Ave
High Springs, FL 32643

Dear Mayor Weller,

On behalf of the Alachua County Commission, I am requesting your position on proposed referendum ballot language regarding funding for land conservation and recreational improvements.

That referendum ballot question is: *"Shall Alachua County be authorized to extend the Alachua County Forever Program to acquire and improve environmentally sensitive lands to protect drinking water sources, water quality, and wildlife habitat, and to create, improve, and maintain park and recreational facilities in all cities and the County, with citizen oversight and independent audit, by the levy of a one-half percent sales tax for ten years starting January 1, 2017?"*

That ballot question did very well (67% in favor) in Trust for Public Land (TPL) poll and was recommended by the Joint County/Gainesville/League of Cities Task Force constituted to deliberate the question.

I am respectfully requesting your City Commission's input by October 30, 2015 in order to allow consideration at the November meeting of the Joint County/Gainesville/League of Cities City Task Force.

Sincerely,

Charles S. Chestnut, IV, Chair
Alachua County Commission
Chr15.081

CSC/rpb

Att: TPL Conservation Finance Feasibility Study, May 2015
TPL Presentation to Alachua County Commission, September 15, 2015

cc: Board of County Commissioners
Joint County/City Task Force Members
Dr. Lee A. Niblock, CM, County Manager
Michele Lieberman, County Attorney
Chris Bird, Environmental Protection Department

P.O. Box 5547 ■ Gainesville, Florida 32627 ■ Tel. (352) 264-6900 ■ Fax (352) 338-7363
TDD (352) 491-4430, or call 711 Relay
Commissioners' E-Mail: bocc@alachuacounty.us ■ Home Page: www.alachuacounty.us
An Equal Opportunity Employer M.F.V.D.

THE TRUST For OUR LAND

Ballot Measure Funding Options Research Gainesville & Alachua County

Alachua County Commission
September 15, 2015

THE TRUST for PUBLIC LAND
LAND FOR PEOPLE

Focus of Research

- The Trust for Public Land was contacted independently by Alachua County and City of Gainesville staff in January.
- Alachua County research focus was on re-authorizing funding for its Alachua County Forever land conservation program. November 2016 is the most likely ballot date. Interest in having a local match to attract state funding has been expressed.
- The City of research focus was on implementation of the Parks, Recreation and Cultural Affairs Master Plan, primarily its highest priority projects. Research was conducted for a March 2016 measure.
- Other organizations have expressed alternative uses for the infrastructure sales tax, notably children's centers and road maintenance.
- The One Mill for School Operations will be on the November, 2016 ballot (approved in 2008, 2012).

Conservation Finance Mission

The Trust for Public Land

The Conservation Finance Program seeks approval for new public funding for land conservation and parks through the research, design and passage of ballot measures and legislation. Other needs are often included.

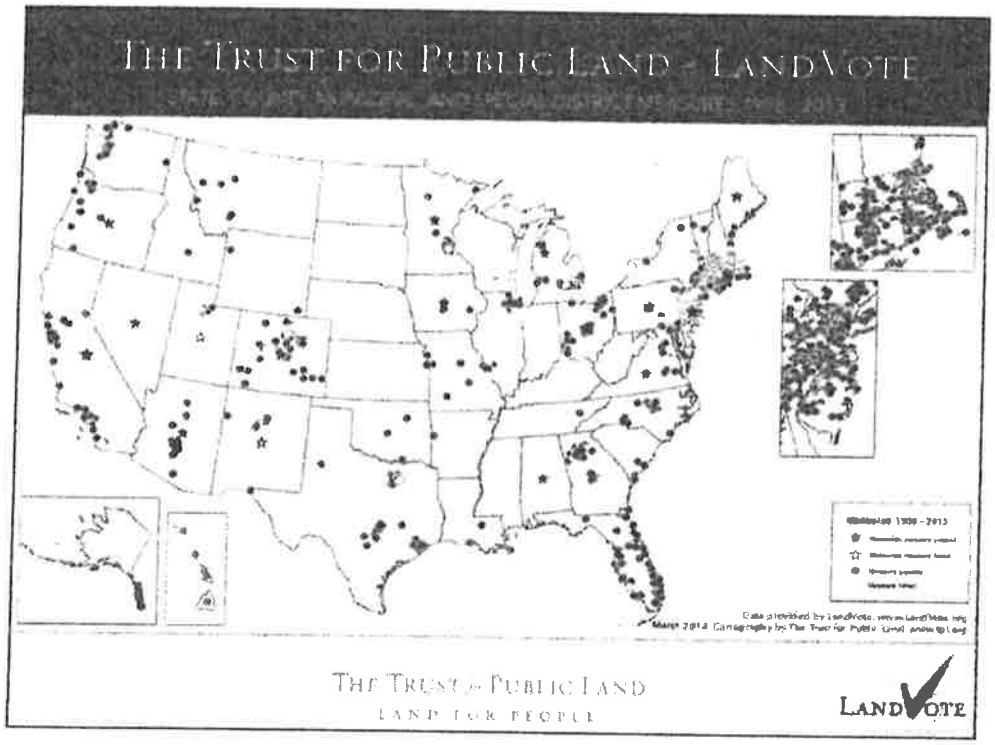
TPL Track Record

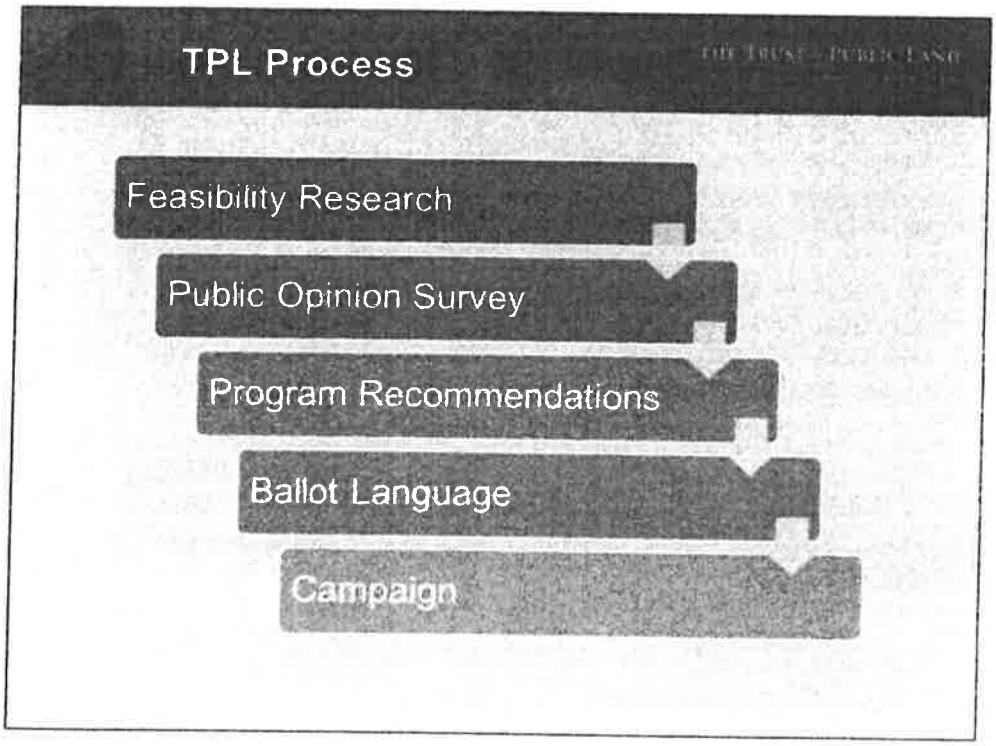
The Trust for Public Land

478 ballot measure wins

81% approval rate

$48 billion voter approved


THE TRUST FOR PUBLIC LAND - LANDVOTE
THE TRUST FOR PUBLIC LAND
LAND FOR PEOPLE
LANDVOTE


TPL Process
THE TRUST FOR PUBLIC LAND
Feasibility Research
Public Opinion Survey
Program Recommendations
Ballot Language
Campaign

Research Includes

THE TRUST FOR PUBLIC LAND

- Finance options
- Fiscal capacity
- Political profile
- Election history
- Election requirements
- Ballot language requirements
- Best practices

Gainesville/Alachua County Research

THE TRUST FOR PUBLIC LAND

Research studies for Gainesville and Alachua County assessing financing mechanism (bond, property tax, sales tax), election history, ballot requirements and so on.

County: Focus on November 2016 to fund continuation of Alachua County Forever. Looked at property tax, bond or sales tax, but sales tax was of greatest interest.

City: Focus on March 2016 to fund the highest priorities of the Vision 2020 Parks, Recreation and Culture Master Plan. Looked primarily at property tax or bond levied in the city only.

Intent is not for both to go forward, but one or the other, if the decision-makers wish to proceed.

Options, Success Rates

THE TRUST FOR PUBLIC LAND

Local Conservation Finance Measures in Florida, 1990-2014

Mechanism Type	Total Measures	Measures Passed	Percent Passed
Bond	65	59	91%
Property Tax	13	10	77%
Sales Tax	21	12	57%
Other	2	2	100%
Total	101	83	82%

Source: The Trust for Public Land, LandVote database

Fiscal Impact Analysis

THE TRUST FOR PUBLIC LAND

Estimated Revenue and Costs of Property Tax Increase Alachua County

Mill Levy Increase	Estimated Annual Revenue*	Cost/Year/$100,000 of taxable property value	Cost/Year/Average single family home**
0.05	$590,120	$5	$4
0.1	$1,180,240	$10	$9
0.25	$2,950,599	$25	$22
0.5	$5,901,198	$50	$43
0.75	$8,851,796	$75	$65

**Based on 2014 total taxable value = $11,802,395,298*
**Based on estimated single family home average taxable value for 2014 = $86,915*
Sources: Alachua County Property Appraiser, 2014 County Tax Roll Data; Alachua County Property Tax Overview (2014), Florida Department of Revenue

Note that the Alachua County Forever bonds will be paid off in Fiscal Year 2017. The 0.25 mill dedicated to that purpose will then be eliminated. A county may levy up to 10 mills, with necessary support from the commission to go beyond the rolled-back rate. A voluntary non-binding referenum may be held.

Fiscal Impact Analysis

THE TRUST FOR PUBLIC LAND

Estimated Alachua County Bond Financing Costs				
Bond Issue	Annual Debt Service*	Property Tax Mill Increase	Cost/Year/$100,000 of taxable property value	Cost/Year/Average single family home**
$10,000,000	$735,818	0.062	$6	$5
$20,000,000	$1,471,635	0.125	$12	$11
$30,000,000	$2,207,453	0.187	$19	$16
$50,000,000	$3,679,088	0.312	$31	$27
$80,000,000	$5,886,540	0.499	$50	$43

Assumes 20-year bond at 4.0% interest rate; 2014 Total Assessed Valuation = $11,802,395,298
***Based on estimated single family home average taxable value for 2014 = $86,914*
Sources: Alachua County Property Appraiser, 2014 County Tax Roll Data; Alachua County Property Tax Overview (2014), Florida Department of Revenue

Fiscal Impact Analysis

THE TRUST FOR PUBLIC LAND

Estimated Revenue and Cost of Infrastructure Sales Tax			
Sales Tax	Estimated Annual Revenue*	Household Spending on Taxable Goods	Annual Cost/Household
1.0%	$29,895,995	$11,739	$118
0.5%	$14,947,997	$11,739	$59
Sales Tax	Estimated Annual Revenue*	Total Revenue Attributed to Resident Spending***	% Revenue Generated by Residents****
1.0%	$29,895,995	$11,274,490	37.7%
0.5%	$14,947,997	$5,637,245	37.7%

Estimates from the Florida Department of Revenue, Office of Tax Research
***Estimate assumes 25% of median household income spent on taxable items. This uses $46,956 (statewide average), rather than $42,149 reported by the Census, including students households*
****Average household spending multiplied by number of households in county (96,043)*
*****Remainder is attributed to visitors and business expenditures.*
Source: Census QuickFacts http://quickfacts.census.gov/qfd/states/12/12001.html

Discretionary Sales Surtax Formula and Revenues, 2015 Default and 2008 Negotiated

Local Government	1% Tax Rate – If 2015 Default Formula Were Used		1% Tax Rate – If 2008 Interlocal Agreement Percentages Were Used	
	Distribution Percentage	Estimated Distribution	Distribution Percentage	Estimated Distribution
ALACHUA BOCC	**57.17%**	**$17,092,194**	52.21%	$15,609,894
Alachua	2.69%	$805,118	2.75%	$823,451
Archer	0.33%	$97,220	0.39%	$117,279
Gainesville	35.78%	$10,697,595	40.26%	$12,035,420
Hawthorne	0.40%	$120,248	0.49%	$146,540
High Springs	1.58%	$470,951	1.66%	$495,725
La Crosse	0.10%	$31,166	0.07%	$20,467
Micanopy	0.17%	$51,943	0.22%	$66,635
Newberry	1.49%	$445,672	1.67%	$500,745
Waldo	0.28%	$83,888	0.27%	$79,842
Countywide Total	100.00%	$29,895,995	100.00%	$29,895,995

Only 11 Counties Have No Local Sales Tax

Discretionary Sales Surtax Rates for 2015

COUNTY	TOTAL SURTAX RATE		EFFECTIVE DATE	EXPIRATION DATE
Alachua	None			
Baker	1%		Jan 1, 1994	None
Bay	.5%		Jan 1, 2011	Dec 2020
Bradford	1%		Mar 1, 1993	None
Brevard	**.5%**		**Jan 1, 2015**	**Dec 2020**
Broward	None			
Calhoun	1.5%	(1%)	Jan 1, 1993	None
		(.5%)	Jan 1, 2009	Dec 2018
Charlotte	**1%**		**Apr 1, 1995**	**Dec 2020**
Citrus	None			
Clay	1%		Feb 1, 1990	Dec 2019
Collier	None			
Columbia	1%		Aug 1, 1994	None
Dade	See Miami-Dade for rates.			
DeSoto	**1.5%**	(1%)	Jan 1, 1988	None
		(.5%)	**Jan 1, 2015**	**Dec 2035**
Dixie	1%		Apr 1, 1990	Dec 2029
Duval	1%	(.5%)	Jan 1, 1989	None
		(.5%)	Jan 1, 2001	Dec 2030

COUNTY	TOTAL SURTAX RATE		EFFECTIVE DATE	EXPIRATION DATE
Lake	1%		Jan 1, 1988	Dec 2017
Lee	None			
Leon	**1.5%**	**(1%)**	**Dec 1, 1989**	**Dec 2039**
		(.5%)	**Jan 1, 2008**	**Dec 2027**
Levy	**1%**		Oct 1, 1992	None
Liberty	**1.5%**	(1%)	Nov 1, 1992	None
		(.5%)	Jan 1, 2012	Dec 2020
Madison	**1.5%**	(1%)	Aug 1, 1989	None
		(.5%)	Jan 1, 2007	None
Manatee	.5%		Jan 1, 2003	Dec 2017
Marion	None			
Martin	None			
Miami-Dade	**1%**	**(.5%)**	**Jan 1, 1992**	**None**
		(.5%)	**Jan 1, 2003**	**None**
Monroe	**1.5%**	**(1%)**	**Nov 1, 1989**	**Dec 2033**
		(.5%)	**Jan 1, 1996**	**Dec 2025**
Nassau	1%		Mar 1, 1996	None
Okaloosa	None			
Okeechobee	1%		Oct 1, 1995	None

Alachua County Ballot Measure

Key Findings from a Survey of 300 Registered Voters

Conducted August 28-31, 2015

Lori Weigel

GC PUBLIC OPINION STRATEGIES

METHODOLOGY

- 300 telephone interviews with registered voters likely to participate in November 2016 throughout Alachua County.
- Statistically valid sample with an overall margin of sampling error of ±5.66% at the 95% confidence interval for the total sample.
- Interviews conducted August 28-31, 2015.
- Interviews were conducted on both land line and cell phone. Quotas were set for demographic variables including area of the county, gender and age.

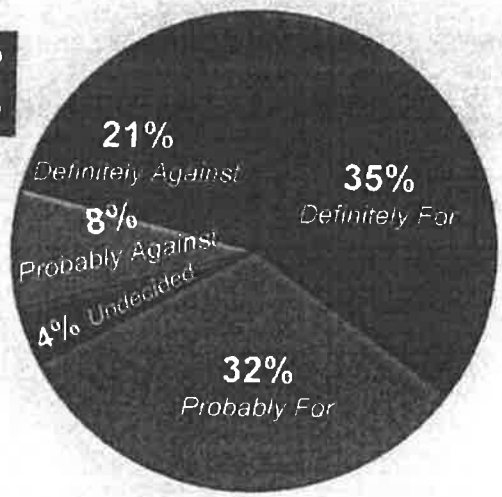
WHAT WE ASKED

Voters were also asked to react to the proposed "Wild Spaces Only" ballot language, with half hearing this language first and half hearing it after the alternative (more comprehensive) proposal:

"Shall Alachua County be authorized to extend the Alachua County Forever Program to acquire and improve environmentally sensitive lands to protect drinking water sources, water quality, and wildlife habitat, and to create, improve, and maintain park and recreational facilities in all cities and the County, with citizen oversight and independent audit, by the levy of a one-half percent sales tax for ten years starting January 1, 2017?"

Two-thirds of Alachua county residents surveyed indicate support for this potential half cent sales tax.

Total For	67%
Total Against	29%



"Wild Spaces Only" Ballot

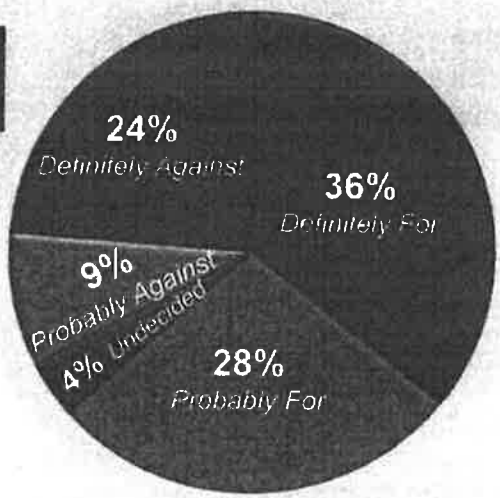
WHAT WE ASKED

Voters were asked to react to ballot language for a proposed comprehensive measure we are referring to as "Wild Spaces and Roads Measure:"

"Shall Alachua County be authorized to extend Alachua County Forever to acquire and improve natural lands to protect drinking water sources, water quality and wildlife habitat and to create, improve and maintain parks, recreational facilities including early childhood centers, transportation and road maintenance projects in all cities and the County, with citizen oversight and public audits, shall Alachua County be authorized to levy a one half percent sales tax for ten years starting January 1, 2017?"

Nearly two-thirds support the measure covering not just Wild Spaces but roads and childhood centers.

Total For	64%
Total Against	33%



"Wild Spaces and Roads" Ballot

Reasons Respondents Vote YES

"I believe in protecting our wild lands very strongly. Without our natural environment, humans do not have a good chance of surviving. I also enjoy viewing wildlife."
—Female, 55-64, Democrat, Gainesville

"We need all that stuff. The recreation parks, we need more stuff to for kids in Alachua County. Because I have kids and I see a lot of what other places have and we don't. Are we going to see some changes? I hope it works out. We need activities in the neighborhood other than the high school in the county. We need this and make the change to help it grow.."
—Female, 35-44, Democrat, Unincorp. County

"The road issue, we have so many roads that are in disrepair, and something definitely needs to be done. And then I think with children and the younger ages, it's very important to have them in an environment that is productive and helps them get on the right path early, so that they don't become a problem later.
which gets even more expensive."
—Male, 45-54, Republican, Unincorp. County

"I strongly believe in public places and natural habitats being protected and preserved, and as accessible to the public as possible. It's just my gut. I've seen it posted on the web. I don't think a half percent tax is too much to spend for the future generations."
—Female, 35-44, Democrat, Gainesville

Reasons Respondents Vote NO

"I don't believe they properly use their resources. I believe that if they're going to be using funds for specific items or for specific reasons, the community should be able to vote. I think the parks and roadways do need to be funded. I don't think that the citizens of the county should be taxed for childcare for instance. It just seems a while back they were doing city beautification, laying bricks in the roads making the streets pretty instead of functional."
—Female, 45-54, Republican, Gainesville

"It is too vague. It covers about three or four different things. It is too spread out. If they will put it all on roads then I will do it. Our roads suck. The roads are so bad they are like a dirt road."
—Male, 55-64, Democrat, Orange City

"I'm just tired of them trying to charge extra tax. We pay enough tax. We don't need to pay more. Water quality is good up here. We have city water and it seems to be fine. It's good."
—Male, 55-64, Republican, Gainesville

"We get taxed enough. That's enough. The roads are not too bad. They are okay. There is a couple of the roads that need work. The parks I have been to are fine."
—Male, 45-54, Republican, Unincorp. County

One accountability provision – full public disclosure – has the potential to significantly impact how residents view the proposal.

Provisions Ranked by % Much More Likely	Much More Likely	Total More Likely
Full public disclosure of all expenditures will be required.	36%	67%
A sunset or automatic expiration of the tax in 10 years.	29%	62%
Decisions about how funds are spent will be based on recommendations made by the citizens advisory committees who studied cultural, parks and recreation needs in our area.	20%	67%
A sunset or automatic expiration of the tax in 20 years.	9%	43%

The proposal COULD also include a number of provisions, so for each of the following please tell me if you would be more or less likely to vote Yes in support of the measure if it included a provision for.

WHAT WE ASKED

In order to determine where voters' priorities lie, we asked respondents the importance of funding thirteen potential types of projects:

I am going to read you a list of projects that could be funded if voters approve these measures. As I read each one, please tell me how important it is to you that each project be funded. Is it extremely important, very important, somewhat important, or not important to you?

Basic road maintenance, water, wildlife, and preparing children for school are strong elements.

Top Funding Items *Ranked by % Extremely/Very Important*	% Extremely Important	% Extremely/ Very Important
Re-pave existing roads, starting with those in the worst condition that are heavily traveled	38%	77%
Acquiring and improving lands to protect drinking water sources	37%	72%
Ensuring more children are prepared and ready to learn when they start kindergarten by providing greater access to quality early childhood centers	37%	66%
Acquiring and improving lands to protect the water quality of rivers, lakes, and streams	29%	63%
Protecting wildlife habitat	24%	53%
Extend the useful life of existing roads	22%	65%

That said, even for the measure where roads is included, less than half of residents who say roads is most important to them vote Yes.

"Wild Spaces and Roads" Ballot By Transportation/Road Maintenance Top Priority

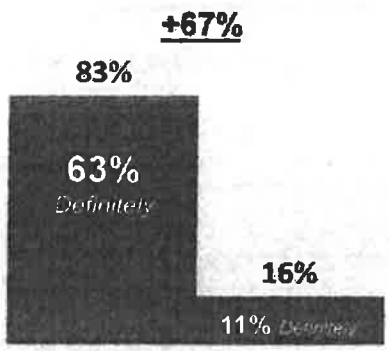
TOTAL FOR **49%**

TOTAL AGAINST **49%**

Four-in-five voters would support a one mil tax increase for the schools if provided for these purposes.

School District Funding Ballot

Shall the Alachua County School District's existing one mil tax be renewed for four years to fund school nurses, elementary music and art programs, kindergarten through twelfth grade school library and guidance programs, middle and high school bands and chorus programs, academic, career technical magnet programs and to update classroom technology with oversight by an independent citizens' committee?



There may also be a different proposal on the ballot, so let me get your quick reaction to that one as well. The title is ... Renewal of the existing one mil ad valorem tax for school district operating expenses. The measure will read:

CITY OF GAINESVILLE, FL

Data from a survey of 300 likely primary election voters in Gainesville, Florida conducted July 15-19, 2015.

Lori Weigel

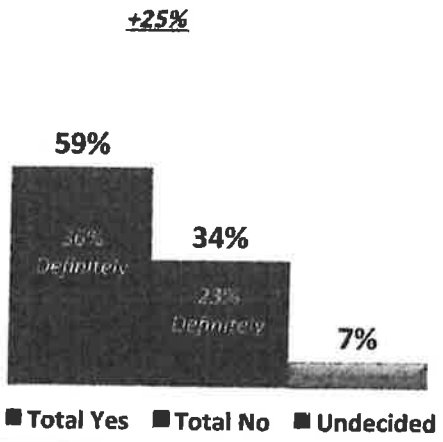
GC PUBLIC OPINION STRATEGIES

METHODOLOGY

- Public Opinion Strategies is pleased to present the key findings of a telephone survey conducted in the City of Gainesville, Florida.
- The survey was conducted July 15-19, 2015 among 300 likely primary election voters and has a margin of error of ±5.66%.
- Lori Weigel was the principal researcher on this project. Tom Arnold was the project director and Brian Fraser provided analytical support.

We tested a close approximation of the potential ballot language. Three-in-five voters indicate support.

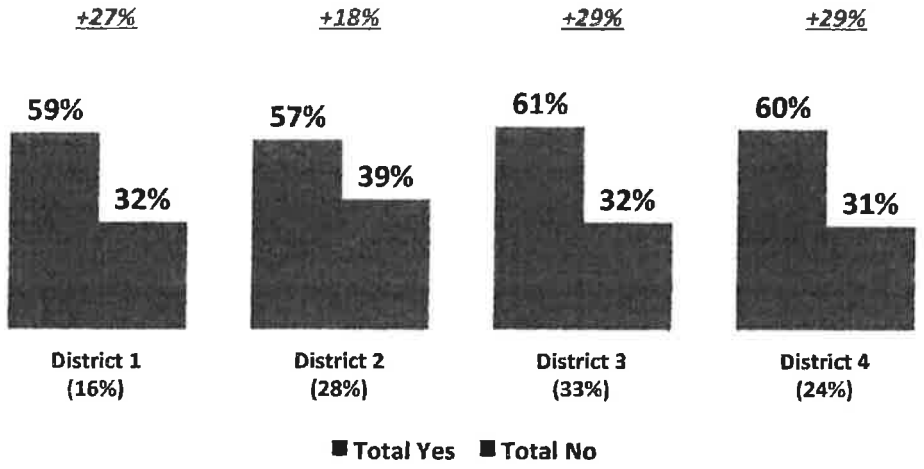
Shall the City of Gainesville establish a trust fund to be used to renovate, improve, acquire, develop, operate, maintain and promote public parks, trails, recreational, cultural and natural areas, facilities, and programs by increasing ad valorem taxes at a rate of one-half mil, that is fifty cents per one thousand dollars of property value, with citizen oversight and public disclosure of trust fund expenses?



If the election were being held today, would you vote Yes in favor of or No against the following question with the title of... Gainesville Parks, Recreation, And Cultural Affairs Trust Fund?

There is almost no geographic difference in support levels.

Initial Ballot By Region



GC PUBLIC OPINION STRATEGIES *City of Gainesville, FL – Likely Primary Voters 2015 Survey* 31

Lori Weigel, Partner

Email: Lori@pos.org

Phone: 303-433-4424

GC PUBLIC OPINION STRATEGIES

Recommendations

THE TRUST FOR PUBLIC LAND

If state funding is sought, local matching funds are normally needed. For every dollar of local ACF funds spent, $1.8 dollar of federal, state and private funds were attracted to Alachua County. A half cent sales tax for ten years appears viable.

While the city could likely pass a 0.5 mill property tax on the March ballot for Recreation Master Plan Implementation, chances of success are likely greater on the November 2016 ballot.

The Trust for Public Land recommends that if the County does not move forward with a sales tax option in November and the City wishes to pursue its own funding source, a November 2016 property tax measure would be the option most likely to succeed. A funding source of 0.5 mill appears viable based on available information.

Reminder of Next Steps

THE TRUST FOR PUBLIC LAND

- Feasibility Research
- Public Opinion Survey
- Program Recommendations
- Ballot Language
- Campaign

Questions?

THE TRUST FOR PUBLIC LAND

Will Abberger, Director, Conservation Finance
850-222-7911 Extension 23
Tallahassee, Florida
Will.Abberger@tpl.org

Pegeen Hanrahan, P.E., Consultant to the
Trust for Public Land, 2005- Present
352-377-7960
Gainesville, Florida
PegeenHanrahan@aol.com

RESOLUTION 2015- R

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING INCREASED RATES FOR WATER AND WASTEWATER SERVICES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of High Springs adopted Ordinance 2002-06 on September 26, 2002, establishing that all water system rates, deposits, service charges, distribution line extension charges, tap-on fees, meter test fees and penalties for all water system services shall be established and governed by Resolution of the High Springs City Commission; and

WHEREAS, the City of High Springs in 2004 adopted Ordinance 2004-04, establishing wastewater regulations and establishing wastewater service fees, which Ordinance was re-enacted and amended by Ordinance 2007-32 adopted on August 9, 2007, and which was subsequently amended by Ordinance 2007-50, adopted on January 10, 2008; and

WHEREAS, Section 110 of Ordinance 2007-50 provides that wastewater rates shall be changed by Resolution of the High Springs City Commission; and

WHEREAS, the City has provided notice of a proposed water rate increase to each customer through the utility billing process pursuant to Section 180.136 of the Florida Statutes, including notice of the date, time, and place of the meeting of the governing board at which such increase will be considered; and

WHEREAS, the City last adopted Resolution 2011-B on March 10, 2011, modifying the water rate schedule and wastewater rate schedule; and

WHEREAS, the City adopted a Resolution in November 2014, modifying the due date for payment; and

WHEREAS, the City Commission deems it necessary and appropriate to increase the rates for water services and to increase the rates for wastewater services; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: The following rate schedule from prior Resolution 2011-B is modified as follows (words ~~struck through~~ have been deleted, words <u>underlined</u> have been added):

Water Rate Schedule.

Each account shall pay a monthly base fee of ~~$8.08~~ $9.08, based on the user's metered water consumption calculated according to the following rates:

Metered Usage	Rate per 1000 gallons metered
First 3,000 gallons	$2.69 per 1000 gallons
Next 2,000 gallons	$3.04 per 1000 gallons
Next 10,000 gallons	$3.31 per 1000 gallons
Next 1,000 gallons and above	$3.58 per 1000 gallons

No meter installed after the effective date of this Resolution shall be used to provide water to more than one (1) residential or one (1) nonresidential user.

Wastewater Rate Schedule

Monthly rates and volume charges to be charged by the City for the provision of wastewater collection and treatment service and the use and privilege of the use of the City's wastewater system shall be as follows:

Residential customers for the first Service Unit, a base rate of ~~thirty-four dollars and forty one cents ($34.41)~~ thirty-seven dollars and forty one cents ($37.41) per month for the first five thousand (5,000) gallons of water consumed, plus six dollars and eighty-seven cents ($6.87) per thousand (1,000) gallons of water consumed thereafter, or any part thereof.

Commercial customers, for the first Service Unit, a base rate of ~~forty-six dollars and forty-four cents ($46.44)~~ forty nine dollars and forty four cents ($49.44) per month for the first five thousand (5,000) gallons of water consumed, plus six dollars and eighty-seven cents ($6.87) per (1,000) gallons of water consumed thereafter, or any part thereof.

Water Service Connection Charges

Each applicant for installation of water service shall pay the following connection charges, prior to installation and activation of the water meter:

Meter Inlet Size:	**Charge:**
(1) For a 5/8" to ¾" meter and backflow protector	$1,560.00
(2) For a 1" meter and backflow protector	$1,660.00
(3) For a 1 ½" meter and backflow protector	$2,070.00

(4) For a 2" meter and backflow protector	$4,020.00
(5) Additional 5/8" meter and backflow protector (irrigation only)	$800.00

The installation charge for a meter and backflow protector large than 2" shall be determined on a case by case basis on the recommendation of the City Engineer. Backflow prevention devices shall be installed and maintained.

Current water service customers applying for a larger meter shall pay the difference between the charge for the existing water meter and the requested larger meter, as determined above.

Backflow prevention devices shall be provided by each water customer, in accordance with the Ordinance 2002-01.

Required Water Service Deposits and Solid Waste Service Deposits.

Each applicant for water service shall post the following security deposits before water service is activated or reactivated:

Account Classification	**Required Deposit**
Residential Users	$50.00
Commercial and Non-Residential Users	$100.00

Each applicant for solid waste service shall post the following security deposits before solid waste service will be provided:

Account Classification	**Required Deposit**
Residential Users	$50.00
Commercial and Non-Residential Users	$100.00

The City may elect to apply the security deposit towards the unpaid balance of an account at the time water service is terminated. The claim and application of an insufficient security deposit shall not relieve the account holder of the duty to pay the water service account in full.

Late Payment and Disconnection Service Charges.

All water accounts that are not paid on or before the fifteenth (15th) day of the month shall be charged a Late Charge of Five ($5.00) Dollars.

All solid waste accounts that are not paid on or before the fifteenth (15th) day of the month shall be charged a Late Charge of Five ($5.00) Dollars.

If the fifteenth (15th) falls on a weekend or holiday the customer will have the ability to pay up to 6:00 pm on the business day following the weekend or holiday and not receive a late charge.

All water accounts that are not paid on or before the twenty-second (22th) day of the month shall be disconnected and shall be charged a Service Charge of Twenty-five ($25.00) Dollars. If the reconnection is made anytime outside of regular business hours, or on holidays or weekends, the Service Charge shall be Fifty ($50.00) Dollars. Prior to disconnecting service, the City shall send a second notice to all water account holders who have not paid their bill by the due date, which notice shall state the deadline for payment prior to service being disconnected.

If the twenty-second (22nd) day falls on a weekend or holiday the customer will have the ability to pay up to 6:00 pm on the business day following the weekend or holiday and not be charged the service charge.

Interest shall be charged on all delinquent accounts at the rate of one (1%) percent per month from the date of disconnection until the account is fully paid. Unless authorized by the City Manager in cases of emergency, water service shall not be reconnected until all sums owed to the City for utility services are fully paid.

Meter Testing and Charges.

Any water service customer may make a written request that the water meter serving their account be removed and tested for accuracy. If the meter proves to be defective, the customer shall not be charged for the test and the City Manager may correct the customer's water account. If the meter proves to be non-defective, the customer shall be charged the actual testing cost incurred by the City.

SECTION TWO: If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

SECTION THREE: All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: The City Commission shall continue to govern all building permits fees, rates of services and penalties by Resolution.

SECTION FIVE: This Resolution shall become effective immediately on November 1, 2015.

PASSED in regular session of the High Springs City Commission this ____ day of _____, 2015.

CITY OF HIGH SPRINGS

_____
Sue Weller, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____
Jenny Parham, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

ORDINANCE NO. 2015-13

AN ORDINANCE OF THE CITY OF HIGH SPRINGS AMENDING THE TEXT OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT REGULATIONS, AS AMENDED; BY AMENDING TABLE 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

WHEREAS, the City of High Springs is a Florida Municipal corporation deriving its powers from Florida Statute Chapter 166.021, which empowers the City Commission to prepare, adopt and enforce land development regulations; and

WHEREAS, Sections 163.3161 through 163.3215, Florida Statutes, the Local Government Comprehensive Planning and Land Development Regulation Act, requires the City Commission to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan; and

WHEREAS, pursuant to Section 163.3174, Florida Statutes, the City of High Springs Planning and Zoning Board, held the required public hearing, with public notice having been provided, on said amendment, as described below, and at said public hearing the, the Planning and Zoning Board, reviewed and considered all comments received during said public hearing concerning said amendment, as described below, and recommended to the City Commission approval of said amendment;

WHEREAS, pursuant to Section 166.041, Florida Statutes, the City Commission held the required public hearings, with public notice having been provided, on said amendment, and at said public hearing, the City Commission reviewed and considered all comments received during the public hearings, including the recommendation of the Planning and Zoning Board; and

WHEREAS, the City Commission has determined and found a need and justification exists for the approval of said amendment; and

WHEREAS, the City Commission has determined and found that approval of said amendment is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan; and

WHEREAS, the City Commission has determined and found that approval of said amendment, will further the purposes of the Land Development Regulations and other ordinances, regulations and actions designed to implement the Comprehensive Plan; and

WHEREAS, it is in the best interest of the City of High Springs to amend the current land development regulations as it would promote the public health, safety, morals, order, comfort, convenience, appearances, prosperity or general welfare; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1: That Chart 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS of the High Springs Land Development Code is hereby amended, Chart 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS as follows (words ~~struck through~~ have been deleted, words underlined and **bolded** have been added):

Table 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS

	RE	R1	R1A	R2	R3	C1	C2	C3	P/SP	BC	IND
Materials storage											P
10.1 Storage within completely enclosed structures								C			S
10.2 Storage inside or outside completely enclosed structures											SE
10.3 Parking of vehicles or storage or equipment outside enclosed structures							**C**	~~C~~ **SE**			S

"P"-Permitted Use "S"-Provisional or Special Use "SE"-Special Exception "C"-Conditional Use

Section 2: EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

Section 3: PRESERVATION OF RIGHTS AND DUTIES. The repealing provisions of this Ordinance do not affect the rights and duties that matured, penalties that were incurred, or proceedings that were begun before the effective date of the repeal.

Section 4: INCLUSION IN THE CODE, SCRIVENER'S ERROR. It is the intention of the City Commission of the City of High Springs, Florida, and it is hereby provided that the provisions of this Ordinance shall become and made part of the Code of Ordinances of the City of High Springs, Florida; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified cop of the same with the City.

Section 5: CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6: SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

First reading was held on the _____ day of _____2015.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of High Springs, Florida, at a regular meeting, this _____ day of _____, 2015.

BY THE MAYOR OF THE CITY OF HIGH SPRINGS, FLORIDA

_____
Sue Weller, Mayor

ATTEST, BY THE CLERK OF THE
CITY COMMISSION OF THE CITY OF
HIGH SPRINGS, FLORIDA:

_____
Jenny L. Parham, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

_____
S. Scott Walker, City Attorney

MITTAUER
& ASSOCIATES, INC.
CONSULTING ENGINEERS &
PROJECT FUNDING SPECIALISTS

580-1 WELLS ROAD
ORANGE PARK, FL 32073
PHONE: (904) 278-0030
FAX: (904) 278-0840
WWW.MITTAUER.COM

September 15, 2015

Mayor and City Commission
City of High Springs
110 NW 1st Avenue
High Springs, FL 32643-1000

RE: Engineering Services Agreement for Bidding & Construction Phase Services (Revised)
CDBG 15 NR Water Main Replacements
CDBG No. 15DB-OJ-03-11-02-N51
City of High Springs, Florida
Mittauer & Associates, Inc. Project No. 1105-10-1

Dear Mayor and City Commission:

In accordance with our Continuing Contract for Professional Engineering Services dated January 17, 2012, we are pleased to present the following proposal for Engineering Services in conjunction with the CDBG Water Main Replacements Project for the City of High Springs. Mittauer & Associates, Inc., hereinafter referred to as the Engineer, proposes to provide services as described in the Scope of Services to the City of High Springs, the Client, for the fees stipulated hereafter.

Total Project funding is summarized as follows:

CDBG Funding	$700,000
City of High Springs' Leverage	$125,000
SRWMD RIVER Grant	$50,000
Total Project Funding	**$875,000**

SCOPE OF SERVICES

A. PRELIMINARY ENGINEERING

1. Preliminary engineering services include preliminary planning of the project, the preparation of exhibits, maps, and an opinion of probable project cost, that are beyond the funding from the $700,000 CDBG.

B. BASIC ENGINEERING SERVICES - DESIGN PHASE

1. Preparation of plans and specifications for the construction of the water main replacements that are beyond the funding from the $700,000 CDBG grant.

2. Preparation of an Engineer's Opinion of Probable Construction Cost.

3. Provide the Client with three (3) copies of final plans and specifications.

C. BASIC ENGINEERING SERVICES - BIDDING & CONSTRUCTION PHASE

1. The Engineer shall assist the Client in advertising the project for construction bids, based upon award to a single contractor, by preparing an invitation to bid; selling bid documents to prospective bidders; maintaining a record of prospective bidders to whom Bidding Documents have been issued; issuing addenda as appropriate to clarify, correct, or change the bid documents; and preparing a tabulation of bids.

2. Provide standard Engineering Construction Administration Services including the preparation of construction contract documents; attending a preconstruction conference; reviewing the Contractor's material shop drawings; making periodic visits to the site to observe the progress of the various aspects of the Contractor's work; reviewing and approval of the Contractor's application for payment; processing change orders, if required; reviewing the Contractor's completion documents and record drawings; and performing a final inspection of the work.

D. RESIDENT PROJECT REPRESENTATIVE SERVICES

1. The Engineer shall provide the services of a Resident Project Representative (RPR) by making weekly on-site visits during the construction of the project.

ITEMS FURNISHED BY CLIENT AT NO EXPENSE TO THE ENGINEER

The Client shall provide copies of all available Client records as may be required for the Engineer to complete these services. The Client shall provide all regulatory agency permit application fees and related items required by the agencies. Should land acquisition or easements be required for this project, the Client shall provide services that may be required such as property appraisals, legal surveys, easements, title searches, zoning changes, attorney fees, recording fees, or value engineering.

SCHEDULE OF FEES

For Item A - Preliminary Engineering, the Engineer shall be paid a lump sum fee of $900.00.

For Item B - Basic Engineering Services - Design Phase, the Engineer shall be paid a lump sum fee of $8,700.00.

For Item C - Basic Engineering Services - Bidding & Construction Phase, the Engineer shall be paid a lump sum fee of $13,800.00.

For Item D - Resident Project Representative Services, the Engineer shall be paid a lump sum fee of $32,300.00.

TOTAL ENGINEERING FEE = $55,700.00

Engineering fee shall not exceed $55,700.00 except for mutually agreed upon changes in scope by Client and Engineer. Engineering fee shall be paid from the City of High Springs' Leverage commitment. No additional funds will be required beyond the City's current leverage commitment.

The Engineer shall make himself available to the Client at the Engineer's standard hourly rates for additional services as requested and changes in project scope of work.

Invoices for services in progress are prepared monthly and are due in accordance with Florida Statute 218, The Local Government Prompt Payment Act. Payments which are not received in accordance herewith are subject to late fees as outlined in the Act as well as collection fees and may cause the Engineer to stop work on the Client's projects. The fees listed above do not include state sales tax, federal sales tax, or value added tax (VAT), should it be required by law.

ACCEPTANCE

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One signed copy of the proposal returned to the Engineer shall serve as Notice to Proceed. Should this proposal not be accepted within a period of thirty (30) days, it shall become null and void.

Sincerely,
Mittauer & Associates, Inc.

Joseph A. Mittauer, P.E.
President

JAM/TPN/pj

Accepted by
City of High Springs, Florida

By: _____
Sue Weller, Mayor

Date: _____

CITY OF HIGH SPRINGS
CDBG WATER MAIN REPLACEMENTS
ENGINEERING FEE SUMMARY
Mittauer & Associates, Inc. Project No. 1105-10-1
09/15/15

TOTAL ESTIMATED CONSTRUCTION COST = $777,400

Preliminary Engineering = 0.5% x $777,400 = $3,900
Engineering Design = 7.55% x $777,400 x 75% = $44,000
Engineering Bidding & Construction Administration = 7.55% x $777,400 x 25% = $14,700

Description	Total Calculated Engineering Fee	CDBG Readiness-to-Proceed	City Leverage Funds	SRWMD River Grant	Discount to City
Preliminary Engineering	$3,900	$3,000	$900	$0	$0
Engineering Design	$44,000	$32,800	$8,700	$0	$2,500
Permit Applications	$15,000	$15,000	$0	$0	$0
Topographic Survey	$24,000	$24,000	$0	$0	$0
Bidding & Construction Admin.	$14,700	$0	$13,800	$0	$900
Resident Observation	$32,300	$0	$32,300	$0	$0
TOTAL	**$133,900**	**$74,800**	**$55,700**	**$0**	**$3,400**

RE: Election Date Proposal

Jenny Parham

Wed 10/7/2015 7:06 PM

Inbox

To:Sue Weller <sweller@highsprings.us>;

Will do.

Sent via the Samsung GALAXY S® 5, an AT&T 4G LTE smartphone

-------- Original message --------
From: Sue Weller <sweller@highsprings.us>
Date: 10/07/2015 6:33 PM (GMT-05:00)
To: Jenny Parham <jparham@highsprings.us>
Subject: Fw: Election Date Proposal

Jenny:

Please place this on the Oct. 22nd Commission meeting for discussion.

Thank you.

Sue Weller

Please Note:
Florida has a very broad public records law. Most written communication, including e-mail addresses, to or from a City Official or employee regarding City business are public records available to the public and Media upon request. Your e-mail communication may be subject to public disclosure, even if the communication is to or from what you might consider a private e-mail address.

From: Jenny Anderson <JAnderson@flcities.com>
Sent: Wednesday, September 30, 2015 4:44 PM
To: David Cruz
Subject: Election Date Proposal

Dear Mayor:

The Florida League of Cities has received a legislative proposal from Representative Caldwell, Chair of House State Affairs Committee. The proposal, currently not in bill form, is likely to be considered during the upcoming

2016 Legislative Session. This proposal seeks to standardize various local government election dates in Florida and will have a direct impact on municipal and local referenda elections.

Chair Caldwell's plan calls for moving all municipal elections for local office to general elections (November) on odd-numbered years. In order to make this transition, the legislation would extend the term of incumbent officeholders until the next general election (November) on an odd-numbered year.

League staff has identified the following concerns with this proposal:

- Currently, cities have elections at different times of the year on either even or odd numbered years. This proposal preempts the flexibility currently enjoyed by municipalities to set their own elections according to local needs.
- Currently, cities can choose the length of term served by an officeholder. It is common practice for city officials to have 2, 3 or 4 year terms of office. This proposal will not allow for a city official to have a 3 year term of office when municipal elections may only be held on odd numbered years. This can also have a significant impact on any city having "term limits".
- Changes to length of term of office and dates of elections will most likely require municipal charter amendments. Charter amendments will require an additional referenda election.
- Consolidating various elections for local office into a general election has the possibility to create a longer ballot and therefore increase the possibility of "under voting", the practice in which a voter does not fill out all questions on a ballot.
- Consolidating elections may have a negative effect on voter turnout and the non-partisan nature of municipal elections.

In addition, Chair Caldwell's plan calls for moving elections for bonds, charter amendments, annexation/contraction, and elections to set property tax millage to the next even or odd numbered year general election (November).

League staff has identified the following concerns with this part of the proposal:

- Requiring cities to wait to approve operational functions that need voter approval for an election held once a year may delay the efficiency of government.
- For example, developments may stall waiting months to hold an annexation election, or interest rates for bonds may be dramatically different in 11 months.
- Cities operate on a fiscal year that begins on October 1. Under this proposal special elections to set tax millage can only be held during general elections (November). Therefore, cities would have to predict when election approval is required for a tax millage increase over a year in advance, prior to tax rolls being accessed or roll backs being released, a practical improbability.

We are requesting that all cities review the attached proposal and identify any concerns in the implementation of this proposed legislation. Identifying municipal costs or practical impossibilities in complying with this proposal would be especially helpful.

If you have any questions please feel free to contact me directly.

Thank you,

David Cruz, Esq.
Assistant General Counsel
Florida League of Cities
(850) 701-3676 (office)
(305) 322-3643 (mobile)

Web: ***[www.floridaleagueofcities.com]www.floridaleagueofcities.com***

-- -- -- Florida has a very broad public records law. Most written communication, including e-mail addresses, to or from the City regarding City business are public records available to the public and Media upon request. Your e-mail communication may be subject to public disclosure. -- -- --

-- -- -- Florida has a very broad public records law. Most written communication, including e-mail addresses, to or from the City regarding City business are public records available to the public and Media upon request. Your e-mail communication may be subject to public disclosure. -- -- --

Election Date Revision Proposal for Certain Elected Offices and Referenda

Elected Office[1]	Election Date in Current Law	Proposed Change
Municipal Office	GE (General Election)[2] in each even-numbered year, *unless* the governing body adopts an ordinance changing the date for qualifying and for the election of members of the municipality's governing body	GE in each odd-numbered year. Terms of incumbent officeholders will be extended to the next GE in an odd-numbered year.
Dependent Special District Office	GE in each even-numbered year	GE in each odd-numbered year. Terms of incumbent officeholders will be extended to the next GE in an odd-numbered year.
Independent Special District Office: 1. Supervisor of elections conducts the district's elections 2. District conducts its own elections 3. Governing body elected on a one-acre/one-vote basis	1. GE in each even-numbered year 2. Date and process selected by district, and district reports such information to the supervisor of elections 3. General or special election for referendum called by the governing body to determine if all qualified electors should elect certain members of the district governing body. If referendum is approved, elections must be held during the next regularly scheduled election of governing body members or at special election called within six months following the referendum, whichever is earlier.	1. GE in each odd-numbered year 2. GE in each odd-numbered year 3. GE in each odd-numbered year Terms of incumbent officeholders will be extended to the next GE in an odd-numbered year.
Multicounty Special District Office	GE in each even-numbered year	GE in each odd-numbered year. Terms of incumbent officeholders will be extended to the next GE in an odd-numbered year.
Community Development District Office: 1. Generally 2. Board of supervisors for district that *has not* exercised its ad valorem taxing power 3. Board of supervisors for district that *has* exercised its ad valorem taxing power	1. After certain period of time and regardless of whether the board opts to impose ad valorem taxes, members whose terms are expired must be filled at GE in each even-numbered year. 2. At a meeting of the landowners of the district, held within 90 days after establishing district. Upon expiration of term of one or more board members, next election is held at a meeting on first Tuesday in November and, thereafter, every two years in November on a date established by the board. 3. In conjunction with primary or GE, unless the district bears the cost of a special election.	1. GE in each odd-numbered year 2. GE in each odd-numbered year 3. GE in each odd-numbered year Terms of incumbent officeholders will be extended to the next GE in an odd-numbered year.

[1] The following elected offices are not impacted by the proposal: President and Vice President, member of Congress, Governor and Lieutenant Governor, Cabinet member, judicial officer, county commissioner, school superintendent, and school board member.

[2] For purposes of this document, the term "general election" is used generically and does not refer to the term as defined in The Florida Election Code.

Election Date Revision Proposal for Certain Elected Offices and Referenda

Referenda	Election Date in Current Law	Proposed Change
Bonds	GE in each even-numbered year, unless local law applies to municipality. If local law applies, local law governs date and time of election.	Next GE in even- or odd-numbered year after board of county commissioners calls for bond referendum
County: 1. Charter adoption 2. Emergency fire rescue services and facilities surtax approval 3. Pari-mutuel permit ratification, rejection, or revocation	1. Special election called by board of county commissioners once proposed charter has been submitted; however, cannot call special election no more than 90 days and no less than 45 days following receipt of proposed charter 2. Next regularly scheduled election upon adoption of ordinance levying surtax 3. Special election conducted by county to determine whether a pari-mutuel permit should be ratified or rejected. County commission must order a referendum to be conducted at next GE to determine whether pari-mutuel permit should be revoked, provided certain requirements are met.	1. Next GE in even- or odd-numbered year, held no less than 45 days following receipt of proposed charter 2. Next GE in even- or odd-numbered year following adoption of ordinance levying surtax 3. GE in even- or odd-numbered year to determine rejection, ratification, or revocation; eliminate option for special election
Municipal: 1. Charter amendment 2. Annexation 3. Contraction	1. Next GE held within the municipality or at a special election called for such purpose 2. Next regularly scheduled election following final adoption of ordinance or municipality may call a special election for purpose of holding referendum 3. Next regularly scheduled election or special election approved by municipal governing body, following verification of petition or passage of ordinance	1. Next GE in even- or odd-numbered year following adoption of ordinance or receipt of petition meeting certain requirements; eliminate option for special election 2. Next GE in even- or odd-numbered year following final adoption of ordinance; eliminate option for special election 3. Next GE in even- or odd-numbered year following adoption of ordinance or verification of petition; eliminate option for special election
Land Authority Tourist Impact Tax Approval	General or special election	Next GE in even- or odd-numbered year; eliminate option for special election
Property Tax Millage Increases in Excess of Statutory Limits	Special election	Next GE in even- or odd-numbered year; eliminate special election requirement

USDA

United States Department of Agriculture

October 5, 2015

OCT 07 2015

Honorable Sue Weller
City of High Springs
110 NW 1st Avenue
High Springs, FL 32643

Re: City of High Springs – Audit Review 9/30/2014

Dear Mayor Weller:

We have reviewed the audited financial statement submitted for the City of High Springs for the period ending 9/30/2014.

The Audit findings by Powell and Jones noted that the City's General Funds had received transfers from multiple funds for administrative allocations. The findings noted that the sewer fund has had funds transferred in to support the operation for fiscal year 2014. The audit also revealed that this was the third preceding year of this funding. An interfund study by Maximum (2012) was done and the City acknowledged that the study was not used for the 2014-15 budgets and would revisit the study. The average monthly cost shows an approximate 40% rate reduction for the sewer system.

At this time this facility is not considered sustainable. The City will need to review the current rates and take the necessary action for the sewer system to be sustainable and able to support itself.

Please complete a rate study and notify this office of the results and the steps the City plans on taking to assure the sewer system can support itself.

Please provide this documentation to this office within 30 days (no later than November 5, 2015).

If you should have any questions in this matter, please contact Rebecca Manning of this office at 352-732-9796 extension 123 or by email at rebecca.manning@fl.usda.gov.

Sincerely,

Rebecca S

Stephanie C. Hodges
Area Director

Rural Development • Ocala Area Office
2441 NE 3rd Street, Suite 204-1, Ocala, FL 34470
Voice (352)732-9796 • Fax 855-474-6990

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **OCTOBER 22, 2015**

SUBJECT: **CONSIDER APPROVAL OF INVOICE FROM MUNICIPAL CODE CORPORATION FOR UPDATING AND REPUBLISHING CITY CODES.**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **CITY CLERK**

PREPARED BY: **JENNY L. PARHAM**

RECOMMENDED ACTION: **APPROVAL OF INVOICE FOR UPDATING AND PRINTING TWELVE CODE BOOKS.**

Summary

MUNICODE HAS SUBMITTED A FINAL INVOICE FOR THE REMAINING BALANCE OF UPDATING THE CODE BOOKS. THIS INVOICE IS THE COST FOR EXCESS PAGES OVER THE BASE AND FREIGHT.

ATTACHMENT: INVOICE

REVIEWED BY CITY MANAGER:_____

Municipal Code Corporation

P.O. Box 2235
Tallahassee, FL 32316
(850) 576-3171

INVOICE

Customer

HIGH SPRINGS, FLORIDA
JENNY PARHAM
110 NORTHWEST 1st AVE
HIGH SPRINGS, FL 32643

Date: 9/30/2015
PO Number:
Invoice #: 260913
`10-2614
FEIN 59-0649026

Qty	Description	Unit Price	TOTAL
1	REPUBLICATION-CONTRACT BASE	$ 12,970.00	$12,970.00
422	EXCESS PAGES OVER BASE OF 800	$ 14.00	$5,908.00
205	IMAGES, GRAPHS & TABULAR MATTER	$ -	$0.00
12	SEPARATOR TABS	$ -	$0.00
-1	ADVANCE PAYMENT	$ 9,500.00	($9,500.00)
1	FREIGHT	$ 34.73	$34.73
-1	LESS CREDIT ON ACCOUNT	$ 3,470.00	($3,470.00)
	12 COPIES OF THE REPUBLICATION TO THE CODE OF ORDINANCES		
		Sub-Total	$5,942.73
		Sales Tax	
		TOTAL	$5,942.73

Payment Details - Due Upon Receipt

◉ **Please Remit Payment To:**
P.O. Box 2235
Tallahassee
FL 32316