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CITY COMMISSION MEETING
MINUTES
SEPTEMBER 21, 2015

Mayor Weller called the meeting to order at 6:30 p.m.

Invocation by Associate Pastor, Mike Daroza, First United Methodist Church.

Pledge of Allegiance.

Roll Call: Mayor Sue Weller – Present
Vice Mayor Scott Jamison – Present
Commissioner Jason Evans – Present
Commissioner Gloria James – Present
Commissioner Byran Williams – Present

Staff Present: Ed Booth, City Manager
Jenny L. Parham, City Clerk
Angela N. Stone, Assistant City Clerk
Jennifer Stull, Finance Director
Jack Anterio, Police Chief
David Benton, Public Works Superintendent
J.C. Lazo, Maintenance Mechanic
Amanda Rodriguez, CRA Executive Director

APPROVAL OF AGENDA

Motion Commissioner Evans to approve the agenda as presented.

Second Commissioner James .

Motion carried 5-0.

APPROVAL OF MINUTES

Motion Commissioner Evans to approve the minutes for the Commission meeting of September 1, 2015 Budget Workshop and September 10, 2015 Commission Meeting.

Second Vice Mayor Jamison.

Motion carried 5-0.

BUDGET

CONSIDER RESOLUTION 2015-O, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE FINAL RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Attorney Walker gave an overview of this resolution.

Resolution 2015-O was read in its entirety by Attorney Walker.

**Motion Commissioner Evans to adopt Resolution 2015-O as read into the record.
Second Commissioner Williams.**

Roll call vote:

**Mayor Weller – yes
Vice Mayor Jamison – yes
Commissioner Evans - yes
Commissioner James – yes
Commissioner Williams- yes**

Motion carried 5 – 0.

CONSIDER ORDINANCE 2015-11, AN ORDINANCE ADOPTING THE 2015/2016 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE.

Ordinance 2015-11 was read in its entirety by Attorney Walker.

Mr. Booth gave an overview of the budget.

J.C. Lazo, Maintenance Mechanic, Public Works spoke of the need for 28 new pumps and the repair of grinder pumps using old parts.

Mr. Benton spoke of the cost of a repair to a grinder pump by E-1, stating that the repairs for pumps not under warranty were between \$700 and \$1400. Mr. Lazo adds that the hourly rate that E-1 charges is \$90.00 per hour.

Mayor Weller opens the public hearing; and as there was no public input, closed the public hearing.

Mayor Weller thanked City Staff for working to make the budget balance.

**Motion Commissioner James to adopt Ordinance 2015-11 on second and final reading.
Second Commissioner Evans.**

Roll call vote:

**Vice Mayor Jamison – yes
Commissioner Evans - yes
Commissioner James – yes
Commissioner Williams – yes
Mayor Weller – yes**

Motion carried 5 – 0.

UNFINISHED BUSINESS

CONSIDER ORDINANCE 2015-12, AN ORDINANCE PROVIDING CONSENT FOR CERTAIN PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA, TO BE INCLUDED IN A SPECIAL ASSESSMENT DISTRICT FOR A NON-AD VALOREM ASSESSMENT CREATED BY ALACHUA COUNTY FOR ROADWAY IMPROVEMENTS TO PORTIONS OF NW 210 AVENUE, NW 205 STREET, NW 218 AVENUE AND NW 202 STREET LOCATED IN ALACHUA COUNTY; PROVIDING CONDITIONS FOR CONSENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 2015-12 was read by title only by Attorney Walker.

Mayor Weller gave a brief history of the Ordinance. She advised that there were seven properties within the city limits that are affected by this; of the seven only one responded and was in the affirmative.

Mayor Weller opens the public hearing and as there was no public input closed the public hearing.

Vice Mayor Jamison asked if we had heard anything from the other six High Springs Residents affected by this.

Michael Faye, Alachua County Public Works, stated that there was a citizen that expressed some concerns to their Rural Concerns Advisory Committee. He added that they will make a presentation to the committee in the next month or two on the process.

**Motion Commissioner Williams adopt Ordinance 2015-12 on second and final reading.
Second Commissioner James.**

Roll call vote:

**Commissioner Evans - yes
Commissioner James – yes
Commissioner Williams – yes
Mayor Weller – yes
Vice Mayor Jamison – yes**

Motion carried 5-0.

CITIZEN REQUESTS AND COMMENTS – *FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)*

No citizens came forward.

NEW BUSINESS

APPOINT MEMBER TO HISTORIC REVIEW COMMITTEE.

Mayor Weller stated that one of the original members resigned and we need suggestions to replace this member.

Jenny Parham, City Clerk, advised the current members are; Ronald Wilson, Paul Regensdorf, Pat Dixon, and Linda Jones.

Mrs. Parham stated that the Resolution passed by the commission to set the board requires 5 to 7 members, and we currently only have 4. She stated she has a meeting set up for September 29th, 2015 for them to meet. She questioned the attorney on whether they can have the meeting without having sufficient members.

Attorney Walker stated they could still meet as long as they have a quorum.

Meeting to be held the September 29th.

CONSIDER APPROVAL AND AUTHORIZATION FOR MAYOR TO EXECUTE DEP AGREEMENTS NO. A6035 AND A6036 FOR FRDAP GRANTS FOR CATHERINE L. TAYLOR AND CIVIC CENTER PARKS.

Attorney Walker stated that they should approve these separately.

Mayor Weller gave an overview of the grants.

Motion Commissioner James to approve and authorize the Mayor to Execute DEP Agreement A6035 for FRDAP Grant For Catherine L. Taylor Park.

Second Commissioner Williams.

Motion carried 5-0.

Motion Commissioner Evans to approve and authorize the appropriate City Officials to Execute DEP Agreement A6036 for FRDAP Grant For Civic Center Park Phase 1.

Second Commissioner James.

Motion carried 5-0.

DISCUSS AND CONSIDER IN-HOUSE ATTORNEY POSITION.

Mayor Weller stated she put this on the agenda to discuss putting out an advertisement for an in-house attorney or an outside company.

Vice Mayor Jamison stated he would like for the job description to be reviewed by the commission before it goes out. He stated that we do not want to get less of a product than what we have with Folds and Walker. He stated we need to do this to make sure we are doing our due diligence.

Commissioner Williams stated that we need someone with the appropriate experience.

Commissioner Evans expressed his concern with going with an in-house attorney; but thinks we should do our due diligence.

Consensus to have the City Clerk bring back the advertisement and job description to be reviewed by the Commission.

CONSIDER AN INTERLOCAL AGREEMENT WITH THE CITY OF ALACHUA FOR BUILDING INSPECTION SERVICES.

Mr. Booth stated that this is a standard agreement. He stated that the City of Alachua's attorney and our Attorney have reviewed the agreement. He explained that when the building official in Alachua is out, our building official would assist them and vice versa.

Motion Commissioner Williams to approve the Interlocal Agreement with the City of Alachua for Building Inspection Services.
Second Commissioner James.
Motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

Nothing at this time.

CITY MANAGER REPORT/UPDATE

Advised that the LDC chart is at the attorney's office.

Advised he took his exam for Labor Negotiations and passed.

Advised December 17, 2015 we have planned a Christmas Party at the Women's Club; he has lined up sponsors to help with this.

Advised he will be out of town for 10 days starting tomorrow.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner James thanked Mr. Booth for going out regarding the stage at Catherine Taylor Park.

Commissioner Evans asked about the new coal patch machine. Mr. Booth stated they are learning

before they use it in a high traffic areas. Thanked staff for getting the request for the roads by the Baptist Church done in a timely manner.

Commissioner Williams asked about the mowing; stated that some parts of the city need it. Mr. Booth advised that we did add an additional mowing.

Vice Mayor Jamison- Nothing at this time.

MAYOR

Mayor Weller advised there are 40 enrolled students for the Santa Fe College classes. They are currently trying to schedule the Fall B courses.

Advised Folk in the Springs was this weekend. Thanked Michael Loveday for all his hard work. Thanked the City Manager for taking care of citizen issues.

Chief Anterio advised that we had delivered today our speed trailer. He advised they will rotate between neighborhoods.

Commissioner Williams asked if the Police Department could look at the stop sign by Car Quest. Chief Anterio stated he has looked at this and they have asked Public Works to put a stop bar. He stated they will go out this week and see if there is anything else they can do.

Commissioner Evans asked about putting up a barrier. Chief Anterio stated he can look into this but it may hurt the business located there.

Motion Commissioner James to adjourn the meeting.
Mayor Weller adjourned the meeting at 7:23 p.m.