

110 NW 1<sup>st</sup> Avenue  
High Springs, Florida 32643



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**CITY COMMISSION MEETING  
AGENDA  
City Hall  
110 N.W. 1<sup>st</sup> Avenue**

**SEPTEMBER 10, 2015**

**6:30 PM**

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<b>CALL TO ORDER:</b>	MAYOR SUE WELLER
<b>INVOCATION:</b>	RETIRED PASTOR JESSIE HAMPTON, JR.
<b>PLEDGE OF ALLEGIANCE:</b>	MAYOR SUE WELLER
<b>ROLL CALL:</b>	JENNY L. PARHAM, CITY CLERK
<b>APPROVAL OF AGENDA</b>	
<b>APPROVAL OF MINUTES:</b>	AUGUST 25, 2015 BUDGET WORKSHOP AUGUST 27, 2015 COMMISSION MEETING

**BUDGET**

1. **DISCUSS UTILITY RATES.**
1. **CONSIDER RESOLUTION 2015-N, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2015/2016; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE**
2. **CONSIDER ORDINANCE 2015-11, AN ORDINANCE ADOPTING THE 2015/2016 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE**
  - A. **DISCUSSION AND CONSIDERATION IN PASSAGE OF ORDINANCE 2015-11 ON FIRST READING.**

**CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)**

**AGENDA  
CITY COMMISSION MEETING  
SEPTEMBER 10, 2015  
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**NEW BUSINESS**

- 1. CONSIDER APPROVAL OF AGREEMENT WITH NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL FOR LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES FOR FY 15/16.**
- 2. CONSIDER LEASE AGREEMENT WITH THE HIGH SPRINGS GARDEN CLUB FOR THE BUILDING LOCATED AT 605 NW 4<sup>TH</sup> STREET.**
- 3. CONSIDER A SPECIAL EVENT PERMIT BY THE HIGH SPRINGS LIONS CLUB TO HOLD A BENEFIT FOR THE HIGH SPRINGS POLICE EXPLORERS.**
- 4. CONSIDER ORDINANCE 2015-12, AN ORDINANCE PROVIDING CONSENT FOR CERTAIN PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA, TO BE INCLUDED IN A SPECIAL ASSESSMENT DISTRICT FOR A NON-AD VALOREM ASSESSMENT CREATED BY ALACHUA COUNTY FOR ROADWAY IMPROVEMENTS TO PORTIONS OF NW 210 AVENUE, NW 205 STREET, NW 218 AVENUE AND NW 202 STREET LOCATED IN ALACHUA COUNTY; PROVIDING CONDITIONS FOR CONSENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**
  - A. DISCUSSION AND CONSIDERATION IN PASSAGE OF ORDINANCE 2015-12 ON FIRST READING.**

**CITY ATTORNEY REPORT/UPDATE**

**CITY MANAGER REPORT/UPDATE**

**COMMENTS AND CONCERNS:**

- 1. COMMISSIONERS**
- 2. MAYOR**

**MOTION TO ADJOURN**

**PLEASE NOTE:** PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1<sup>ST</sup> AVENUE, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386)454-1416.

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CITY COMMISSION BUDGET WORKSHOP  
MINUTES  
August 25, 2015

Mayor Weller called the meeting to order at 6:30 p.m.

Invocation by Mayor Sue Weller.

Pledge of Allegiance.

Roll Call: Mayor Sue Weller – Present  
Vice Mayor Scott Jamison – Present  
Commissioner Jason Evans – Present  
Commissioner Gloria James – Present  
Commissioner Byran Williams - Present

Staff Present: Ed Booth, City Manager  
Jenny L. Parham, City Clerk  
Jennifer Stull, Finance Director  
Bruce Gillingham, Fire Chief  
Jack Anterio, Police Chief

1. **PRESENTATION OF PROPOSED FY 15/16 BUDGETS FOR THE FOLLOWING DEPARTMENTS:**

A) **FIRE DEPARTMENT**

Mr. Booth presented amended proposals for the fire department.

Option one: Four Firefighters per shift.

Option two: Three Firefighters per shift; 24 hours on 48 hours off with two shifts per week, and will pick up extra shifts with part-time employees.

Spoke of looking into a grant.

Finance Director Stull outlined the proposals.

Chief Gillingham made a presentation on different deployment options.

Attorney Walker spoke of the administrative code allowing for the supervisory personnel being counted as one of the two personnel on the outside. Chief Gillingham stated that you can, but that requires that personnel to be on call.

Chief Gillingham gave an option of having a Captain position and hire at on call, being salary and addressing some of the issues.

Ross Ambrose would like for the commission to find a way to fund the four firefighters per shift. Spoke of ISO rating.

Bob Barnas stated that in 2012 the commission made this work. Spoke of finding money in the budget; he stated they can work with the budget and make this happen. Spoke of the importance of safety.

Ben Buckner spoke of funding the fire department fully and the importance of not cutting corners when it comes to safety. Spoke of being out of compliance without the staffing of the four firefighters per shift. Gave over of how ISO Ratings work. Spoke of the City Newberry's staffing on the two in and two out.

Mr. Buckner gave an overview of the two in and two out rule. Chief Gillingham stated that the two people on the outside are to go in and get the two inside if they have collapsed.

Staff to come back with the four per shift and also another option, an option staff thinks would be best.

Mr. Booth stated that staff thinks that four per shift is the best way to go.

Vice Mayor Jamison states we need to make sure our firefighters are safe.

## **B) CITY ATTORNEY**

Mr. Booth gives an overview.

Mayor Weller states we have two proposals, one for outside counsel and one for in-house counsel. She added that the in-house attorney does not have any staff budgeted.

Vice Mayor Jamison states, in his personal opinion, that an in-house attorney would need a paralegal or legal assistant to be adequately staffed. He suggests a with change in the contract with Folds & Walker to include; before they do work outside their contracted scope of work, that they have written authority from the city manager.

Vice Mayor Jamison states even with an in-house attorney there will still be times that we will have to go outside.

Commissioner Williams stated his concern is if we can afford to do this properly, at this time.

Mayor Weller stated that she feels we need an in-house attorney. She stated we had one in the past, and they did not have a legal assistant or paralegal.

Mayor Weller expressed her concern with the outside attorney having to get approval for non-contracted issues and this being a restraint to staff. She adds that our current attorneys are great.

Attorney Walker spoke of his goal of trying to stay within the retainer contract.

Ross Ambrose spoke of in the past having an attorney on staff, based on a certain number of hours. He stated that this did work well. Suggested cutting the non-routine legal fees down some.

Ben Buckner spoke of the current city attorney and their record speaking for themselves.

Mr. Booth clarified the transfer from the Fire Department to the general fund; he stated it goes back to the fire department, plus some.

**Motion Vice Mayor Jamison to adjourn.**

**Mayor Weller adjourned the workshop at 8:18 p.m.**

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CITY COMMISSION MEETING  
MINUTES  
AUGUST 27, 2015

Mayor Weller called the meeting to order at 6:36 p.m.

Invocation by Commissioner Byran Williams.

Pledge of Allegiance.

Roll Call: Mayor Sue Weller – Present  
Vice Mayor Scott Jamison – Present  
Commissioner Jason Evans – Present  
Commissioner Gloria James – Present  
Commissioner Byran Williams - Present

Staff Present: Ed Booth, City Manager  
Jenny L. Parham, City Clerk  
Angela N. Stone, Assistant City Clerk  
Jennifer Stull, Finance Director  
Bruce Gillingham, Fire Chief  
Jack Anterio, Police Chief  
David Benton, Public Works Superintendent  
Scott Walker, City Attorney  
Courtney Johnson, City Attorney

**APPROVAL OF AGENDA**

**Motion Commissioner Evans to approve the agenda as presented.**

**Second Commissioner Williams.**

**Motion carried 5-0.**

**APPROVAL OF MINUTES**

**Motion Commissioner Evans to approve the minutes for the Commission meeting of July 23 and August 6, 2015.**

**Second Commissioner James.**

**Motion carried 5-0.**

**PROCLAMATION DECLARING THE WEEK OF SEPTEMBER 17 – 23, 2015 AS NATIONAL CONSTITUTION WEEK.**

Mayor Weller Presented a Proclamation for National Constitution Week to the National Society of the Daughters of the American Revolution, Annette Jones Representative.

Ms. Jones, Current Regent of the Gainesville Chapter of the National Society of the Daughters Of the American Revolution, thanked the Commission for their support of the Constitution.

**BUDGET**

**REVIEW AND DISCUSS FY 2015/2016 PROPOSED BUDGET.**

Mr. Booth stated that we would like to postpone this item and have a workshop on September 1<sup>st</sup>, 2015 to discuss it. He has made changes to the budget in order to have the four firefighters per shift and would like the opportunity to go over the changes with the department heads.

Vice Mayor Jamison stated that Mr. Booth, Chief Gillingham, and Mrs. Stull worked diligently on getting the four firefighters per shift in the budget.

Mr. Booth stated that the budget has the four firefighters per shift and money for the reserve.

**Motion Commissioner Evans to table the Review and Discussion of the FY 2015/2016 proposed budget and holding a workshop to discuss on September 1<sup>st</sup>, 2015 at 6:30 p.m.**

**Second Commissioner Williams.**

**Motion carried 5-0.**

**UNFINISHED BUSINESS**

**CONSIDER ORDINANCE 2015-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF HIGH SPRINGS COMPREHENSIVE PLAN, AS AMENDED, RELATING TO AN AMENDMENT OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 15-02, BY THE CITY COMMISSION, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR A CHANGE IN THE LAND USE CLASSIFICATION FROM CONSERVATION TO RESIDENTIAL MIXED (1 TO 4 DWELLING UNITS PER GROSS ACRE) ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

Ordinance 2015-05 was read by title only by Attorney Walker.

Mayor Weller opens the public hearing.

Attorney Walker stated this is a quasi-judicial hearing and gave the rules of such.

Mayor Weller stated that a year ago she was contacted by a neighbor of this property. She stated that the citizen stated that they would like for this property to remain conservation.

Mayor Weller closes the public hearing.

**Motion Commissioner Evans to adopt Ordinance 2015-05 on second and final reading.  
Second Vice Mayor Jamison.**

**Roll call vote:**

**Commissioner Evans - yes  
Commissioner James – yes  
Commissioner Williams – yes  
Vice Mayor Jamison – yes  
Mayor Weller – yes**

**Motion carried 5 – 0.**

**CONSIDER ORDINANCE 2015-06, AN ORDINANCE OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, LDC 15-02, BY THE CITY COMMISSION; PROVIDING FOR REZONING FROM CONSERVATION TO R-2 RESIDENTIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Ordinance 2015-06 was read by title only by Attorney Walker.

Mayor Weller opens the public hearing.

Bob Barnas asked for clarification on the land and if it is the Londono property.

Attorney Walker stated that it is and gave a brief history of the property.

Mr. Barnas stated this property has the original “High Spring.”

Mayor Weller stated we have talked to Suwannee River Water Management in regards to getting grants to clean up the area around the spring.

Mayor Weller closes the public hearing.

**Motion Commissioner Evans to adopt Ordinance 2015-06 on second and final reading.  
Second Commissioner James.**

**Roll call vote:**

**Commissioner James – yes**  
**Commissioner Williams – yes**  
**Vice Mayor Jamison – yes**  
**Commissioner Evans - yes**  
**Mayor Weller – yes**

**Motion carried 5 – 0.**

**CITIZEN REQUESTS AND COMMENTS** – FOR ISSUES NOT ON AGENDA (PLEASE STATE  
NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

Bob Watson, President of the High Springs Museum, and Christina Young, Program Director for the Smithsonian Traveling Waterways Exhibit, presented a letter selecting High Springs, as one of six Florida communities to host the 2016/2017 Smithsonian Institute’s Traveling Waterways Exhibit.

**NEW BUSINESS**

**CONSIDER REQUEST FOR REZONING FROM R1 TO C3 FROM PAUL BARCIA  
IN ORDER TO BUILD A RV & MARINE STORAGE FACILITY ON TAX  
PARCELS 00180-000-000 AND 00155-002-000.**

Attorney Walker swore in all members of the audience that wished to speak on this topic.

Attorney Johnson gave a brief history of this rezoning and the recommendation of the Planning and Zoning Board.

Attorney Walker read a letter that was sent by Paul Barcia to the attorney’s office in regards to these parcels.

Attorney Walker stated this is the zoning part of the process; this will have to come back with site plan approval.

Mayor Weller stated the minutes from the Plan Board state they are denying the zoning change for parcel 00155-002-000 and recommending that parcel 00180-000-000 be zoned C2.

Attorney Walker stated that the applicant is to put in a buffer and declare it as such, to help keep the zoning as C3 and help address some of the concerns.

Paul Barcia handed out drawings. He spoke of their plans for the property. He states this would be a place for people to park their RV’s and boats. He adds that there will not be a lot of day to day traffic. He states he is willing to have the buffer.

Mr. Barcia gives an overview of the actual buildings being drive through parking with a roof to protect the vehicle or boats from the elements.

Attorney Walker stated that the concern of the Plan Board was the intensity of the C3 zoning.

Commissioner Evans questioned, once we rezone this, what prevents the owner from doing something different.

Attorney Walker states the owner of the property is willing to deed restrict the property to prevent that.

Joseph Webster states he is a neighbor of this property. He expressed his concern with the C3 zoning and the domino effect for other neighboring properties. He states he does not have a concern with what Mr. Barcia wants to put on the property.

Mike Kearney, former Plan Board member, spoke of the C3 zoning issue. He adds that this has been before the Plan Board several times and the Commission once before. He states the Plan Board was willing to go to the C-2 zoning and Mr. Barcia asking the for an exception for this type of facility. Mr. Kearney stated that the neighbors were concerned with the C3 zoning.

Barbara Webster, was sworn in by Attorney Walker, stated they are speaking for a large part of the community, but they were not all aware of this meeting in time to plan to come.

Phillip Barcia, Operations Manager at High Springs Mini Storage, was sworn in by Attorney Walker, spoke of having to turn people away that want to store their RV and boats at the High Springs Mini Storage.

Mr. Booth stated that C3 zoning is for high impact, but what Mr. Barcia wants to do should really be in the C2 zoning as it is not high impact.

Mayor Weller asked if they were to allow the C2 could they do an exemption to have this on the property. Attorney Johnson stated she spoke to the planner at North Central Florida Regional Planning Council and it would be a stretch, according to our code, to have this as an exemption on the C2 zoning. Attorney Walker stated the problem is within our code; it is not high impact.

Commissioner Evans asked if they can just change the code so the C2 zoning would include this, since it is not high impact.

Attorney Walker states that is one way we would could do this, it would just take time. He states you will need to change the Land Development Code, and Mr. Barcia will need to go back through the process.

Mr. Booth states that if we are going to do the table, we need to do the whole table.

Commissioner Evans asked how much more time would this take. Mr. Booth advised 60 days.

Mike Kearney stated that a lot of thought went into this.

Paul Barcia asked if they have to start the process all over.

Attorney Walker states the process would need to be restarted with the C2 zoning, but we can discuss the options.

Bob Barnas, was sworn in by Attorney Walker, questioned the changing of the table. He states he remembers in the past the term multiuse, this may be something they can look into.

**Motion Commissioner Evans to deny the rezoning request from R1 to C3 by Paul Barcia for Tax Parcels 00180-000-000 and 00155-002-000.**

**Second Commissioner Williams.**

**Motion carried 5-0.**

**Motion Commissioner Evans to direct staff to come back within 60 days with proposed change recommendations for this to be included in the C-2 zoning table and any others they can fit in.**

**Second Commissioner James.**

**Motion carried 5-0.**

**CONSIDER APPROVAL OF CONTRACT FOR AUDITING SERVICES WITH JAMES MOORE & COMPANY, P.L.**

Mayor Weller stated the bid was accepted on July 23, 2015. She stated this is a three year contract.

**Motion Commissioner Williams to enter into the contract for auditing services with James Moore & Company, P.L.**

**Second Commissioner Evans.**

**Motion carried 5-0.**

**REVIEW OF JULY 2015 FINANCIAL STATEMENTS.**

Mr. Booth stated that he and the finance director have been working on the budget. He Stated he has locked down procurements.

**CONSIDER WAIVER OF FEES CHARGED FOR WATERLINE BREAK BY GREG THOMPSON.**

Greg Thompson spoke of the incident and stated he called 811, Call Before You Dig. He stated he was not informed by 811 to contact the city. He is asking for help with this fee.

Attorney Walker stated he has spoken with Mr. Thompson's Attorney, Rod Smith, and Mr. Thompson did not understand that city lines were not included in the service with 811.

Mrs. Stull states that when you call 811, as well as on your work order, they advise who they Contact; they advise the caller that they must contact none participating partners. She advised that there was also not a Tree Permit obtained.

Mr. Thompson stated that the trees he took out were less than 8" in diameter and did not require a permit.

Mr. Booth advised that we are just trying to recoup our cost.

Vice Mayor Jamison asked how the trees were extracted. Mr. Thompson advised that they used a back hoe.

Commissioner Evans stated that Mr. Thompson did make an effort.

Mayor Weller stated she would support taking out the city labor portion of the costs.

**Motion Vice Mayor Jamison to waive the fees for the City's Labor portion of the bill, but still charge for the outside contractors costs to Greg Thompson for the waterline break.**

**Second Commissioner James.**

**Motion carried 4-1 with Commissioner Evans opposing.**

**CONSIDER RESOLUTION 2015- J, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, FOR THE PURPOSE OF PROVIDING SUPPORT TO THE HIGH SPRINGS/NEWBERRY CSX RAIL CORRIDOR; REPEALING ALL RESOLUTIONS IN CONFLICT.**

Resolution 2015-J was read by title only by Attorney Walker.

Mr. Booth stated this is simply supporting the county with the obtaining of the right-of-way.

Attorney Johnson stated that they are going around trying to get unified support.

**Motion Commissioner Evans to adopt Resolution 2015-J as read into the record.**

**Second Commissioner Williams.**

**Roll call vote:**

**Commissioner Williams – yes**

**Vice Mayor Jamison – yes**

**Mayor Weller – yes**

**Commissioner Evans - yes**

**Commissioner James – yes**

**Motion carried 5 – 0.**

**CONSIDER RESOLUTION 2015-K, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING UPDATED MUNICIPAL FEES**

**FOR THE BUILDING DEPARTMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

Resolution 2015-K was read by title only by Attorney Walker.

Scott Thomason, Building Official, states we have not raised the rates in nine years. He gave an explanation on how he came up with the figures. Spoke of establishing a master builder plan. Spoke of wanting to update the permitting program.

Mr. Thomason stated that he spoke to some of the builders and has not heard any complaints.

**Motion Commissioner Williams to adopt Resolution 2015-K as read into the record.  
Second Commissioner Evans.**

**Roll call vote:**

**Vice Mayor Jamison – yes  
Mayor Weller – yes  
Commissioner Evans - yes  
Commissioner James – yes  
Commissioner Williams – yes**

**Motion carried 5 – 0.**

**CONSIDER AN INTERLOCAL AGREEMENT WITH THE CITY OF ALACHUA FOR BUILDING INSPECTIONS**

Mr. Booth stated that staff would like to table this item, as the City of Alachua's Attorney has not had a chance to go through this, and we will bring back to the commission at the next meeting.

**Motion Commissioner Williams to table the Interlocal Agreement with the City of Alachua for building inspections.**

**Second Vice Mayor Jamison.**

**Motion carried 5-0.**

**CONSIDER RESOLUTION 2015-L, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS IMPOSING REGULATORY FEES FOR THE REGISTRATION OF VACANT REAL PROPERTY IN FORECLOSURE; PROVIDING LIMITATIONS ON SUCH REGULATORY FEES; PROVIDING DIRECTIONS REGARDING CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

Resolution 2015-L was read by title only by Attorney Walker.

**Motion Vice Mayor Jamison to adopt Resolution 2015-L as read into the record.  
Second Commissioner Evans.**

**Roll call vote:**

**Vice Mayor Jamison – yes**  
**Mayor Weller – yes**  
**Commissioner Evans - yes**  
**Commissioner James – yes**  
**Commissioner Williams – yes**

**Motion carried 5 – 0.**

**CONSIDER APPROVAL OF CONTRACT WITH COMMUNITY CHAMPIONS CORPORATION FOR MANAGEMENT OF A REGISTRATION PROGRAM FOR VACANT/FORECLOSED REAL PROPERTIES.**

Attorney Walker gave an overview of the contract. He adds that there is not a cost to the city.

Vice Mayor Jamison states that this helps to expedite the process of the abandoned properties.

**Motion Commissioner Evans to approve the contract with Community Champions Corporation for management of a registration program for vacant/foreclosed real properties.**

**Second Commissioner James.**

Bill Richards questioned if this company does homes that are not foreclosed on and are just vacant. Attorney Walker stated that kind of property would be handled through the Code Enforcement process.

**REVIEW AND CONSIDER APPROVAL OF AGREEMENT WITH THE SCHOOL BOARD OF ALACHUA COUNTY FOR A SCHOOL RESOURCE OFFICER PROGRAM.**

Mr. Booth advised that this agreement has been reviewed by our attorneys and the School Board's attorneys. He advised that the school board is paying us \$20,701.00, which exactly pays for the School Resource Officer (SRO). Mr. Booth advised that prior to school starting they did a letter of agreement, since the children's safety in our community is very important, and the Police Chief agreed he would provide that protection. He states this tonight is the formal agreement.

**Motion Commissioner James to approve the agreement with the School Board of Alachua County for a School Resource Officer Program.**

**Second Commissioner Williams.**

Bob Barnas stated he questioned why we hired a police officer from outside the police

Department to fill this position. He states he does feel it is fully needed. He states he feels that we should have had one of the officer we had on staff fill it. He states, with watching the School Board meeting, that next year this may go back to the county.

Mr. Booth stated an SRO has to be specially trained; you cannot take just a regular police officer and stick them over there. He added we hired someone that was trained and had experience in this.

Vice Mayor Jamison stated the person that was select has School Resource Officer experience.

**Motion Carried 5-0.**

**CONSIDER APPROVAL OF TRAFFIC SIGNALS AND BEACONS AGREEMENT.**

Mr. Booth states that we make a little bit of money on this, and that this is a yearly agreement.

**Motion Vice Mayor Jamison to approve the Traffic Signals and Beacons Agreement.**

**Second Commissioner Evans.**

**Motion passes 5-0.**

**DISCUSSION AND CONSIDERATION IN ALLOWING CERTAIN CITY PROPERTIES TO BE INCLUDED IN AN ALACHUA COUNTY SPECIAL ASSESSMENT DISTRICT.**

Michael Faye, Alachua County Public Works Department, stated the county approved a Resolution to establish a Special Assessment District to Chip Seal NW 210th, 218th, and 205<sup>th</sup> Street that connects back to County Road 236. He explains with in the Special Assessment District there are seven parcels that are in the city limits. He states that they need to have the city pass an ordinance for them to establish the assessment from the city parcels.

Mr. Faye stated that they notified all the property owners by letter when they started the process. He stated 75% of the properties indicated they were willing to have the special assessment. He added that only one parcel in the city limits responded and voted in the affirmative.

He states that the county would be willing to notify the city properties that High Springs is considering this.

**Motion Commissioner Evans to direct staff to bring back an Ordinance to allow certain city properties to be included in an Alachua County Special Assessment District.**

**Second Commissioner James.**

Mable Blake stated she spear headed having this done, it has been a two year process.

**Motion carried 5-0.**

**CONSIDER CERTAIN CITY PROPERTY AS SURPLUS.**

Mr. Booth gave an overview of the surplus property.

**Motion Commissioner Evans to declare property surplus and direct staff to dispose of as they see fit.**

**Second Commissioner James.**

**Motion carried 5-0.**

**CONSIDER CHANGING THE SECOND REGULAR COMMISSION MEETING IN SEPTEMBER TO MONDAY, SEPTEMBER 21ST.**

Jenny Parham, City Clerk, explained that we normally hold commission meetings on the second and fourth Thursday of every month, but in September we will hold an additional meeting on September 21, 2015. She added that Mr. Booth will be going out of town September 23<sup>rd</sup>. Staff is suggesting that the meeting agendas for September 21<sup>st</sup>, 2015 and September 24<sup>th</sup>, 2015 be combined.

**Motion Commissioner Williams to change the second regular commission meeting to September 21<sup>st</sup>, 2015.**

**Second Commissioner Evans.**

**Motion carried 5-0.**

**CONSIDER RESOLUTION-M, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA, IN OPPOSITION TO THE ALACHUA COUNTY PROPOSED IRRIGATION EFFICIENCY ORDINANCE; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.**

Resolution 2015-M was read by title only by Attorney Walker.

**Motion Commissioner Evans to adopt Resolution 2015-M as read into the record.**

**Second Commissioner James.**

**Roll call vote:**

**Mayor Weller – yes  
Commissioner Evans - yes  
Commissioner James – yes  
Commissioner Williams – yes  
Vice Mayor Jamison – yes**

**Motion carried 5 – 0.**

**CITY ATTORNEY REPORT/UPDATE**

Nothing at this time.

**CITY MANAGER REPORT/UPDATE**

Working with the City Managers of Newberry and Alachua on boundaries; and will need to have joint Commission meetings.

Gave an update on the street renaming and advised of the issues with a few streets.

Spoke of legislation that the FLC is fighting regarding the cities being responsible for the movement of the utilities when DOT does a project.

Advised of a possible threat of a Tropical Storm.

Spoke of Trees on city right-of-ways falling onto private property and the responsibility being the property's owner..

Gave an update on the Economic Development Forum, and wants to have a follow up.

Sewer Plant has gone from Class C to Class B and thanked David Benton and the sewer staff for this and all their hard work.

**COMMENTS AND CONCERNS:**

**COMMISSIONERS:**

Commissioner James stated she heard good news today that realtors have told citizens that High Springs is an up and coming place. Stated that there are citizens that would like permission to put in a stage at Catherine Taylor Park at no cost to the city.

Commissioner Evans-nothing at this time.

Commissioner Williams nothing at this time.

Vice Mayor Jamison thanked the Finance Director, City Manager, and Fire Chief for all the hard work on the budget for the fire department. Thanked Chief Anterio on the selection of the School Resource Officer. Stated the Resource Officer has already started connecting with the children. He added that this was not easy with the time limit, but we got it done.

**MAYOR**

Advised that September 9<sup>th</sup> Santa Fe College Classes will start at the Community School.

**Motion Commissioner Evans to adjourn.**

**Mayor Weller adjourned the meeting at 9:06 p.m.**



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER RESOLUTION 2015-N, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; DETERMINING THE AMOUNT OF AND FIXING THE TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2015/2016; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT:**

**PREPARED BY: CITY CLERK**

**RECOMMENDED ACTION: APPROVAL OF RESOLUTION 2015-N.**

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### Summary

THE CITY COMMISSION ADOPTED RESOLUTION 2015-I, ADOPTING THE PROPOSED TENTATIVE MILLAGE RATE OF 6.1326 ON JULY 23, 2015. RESOLUTION 2015-N ADOPTS THE TENTATIVE MILLAGE RATE. THE CITY COMMISSION MAY VOTE AT THIS TIME TO DECREASE THE RATE BUT MAY NOT INCREASE THE RATE ANY HIGHER THAN WAS APPROVED AS THE PROPOSED TENTATIVE MILLAGE RATE OF 6.1326. THE RESOLUTION TO PASS THE FINAL MILLAGE RATE WILL BE READ AT THE SEPTEMBER 21, 2015 BUDGET HEARING.

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**ATTACHMENTS: RESOLUTION 2015-N**

**REVIEWED BY CITY MANAGER:**

A handwritten signature in black ink, appearing to be "R. B. [unclear]", written over a horizontal line.

**RESOLUTION 2015-N**

**A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA;  
DETERMINING THE AMOUNT OF AND FIXING THE  
TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL  
YEAR 2015/2016; PROVIDING FOR CONFLICTS,  
SEVERABILITY AND AN EFFECTIVE DATE**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HIGH  
SPRINGS, FLORIDA AS FOLLOWS:**

**SECTION ONE. TAX DECREASE.** That the tentative millage for Fiscal Year 2015/2016 is fixed at 6.1326 mills which is a 1.699% *increase* from the current rolled-back rate of 6.0301mills.

**SECTION TWO. MILLAGE RATE.** That there shall be levied and collected by the City of High Springs, Florida for the Fiscal Year 2015/2016 upon all **NON-EXEMPT TAXABLE PROPERTY** within the corporate limits of said City, a tentative tax rate of 6.1326 mills on each dollar of non-exempt appraised value for the purpose of realizing a sum sufficient to fund the budget and meet and defray the necessary operating expenses of said City for the ensuing Fiscal Year.

**SECTION THREE. CONFLICTS.** All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE. EFFECTIVE DATE.** This Resolution shall become effective immediately upon passage and adoption this 10th day of September, 2015.

**CITY OF HIGH SPRINGS, FLORIDA**

**ATTEST:**

\_\_\_\_\_  
Sue Weller, Mayor

\_\_\_\_\_  
Jenny L. Parham  
City Clerk

(Municipal Seal)



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER ORDINANCE 2015-11, AN ORDINANCE ADOPTING THE 2015/2016 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT:**

**PREPARED BY: CITY CLERK**

**RECOMMENDED ACTION: APPROVAL OF ORDINANCE 2015-11 ON FIRST READING.**

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### Summary

THE CITY COMMISSION WILL CONSIDER AN ORDINANCE ADOPTING THE FISCAL YEAR 2015/2016 BUDGET. THIS ORDINANCE IS BEING PRESENTED FOR FIRST READING. ORDINANCE 2015-11 WILL BE PRESENTED FOR SECOND READING AT THE SEPTEMBER 21<sup>ST</sup> MEETING.

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**ATTACHMENTS: ORDINANCE 2015-11.**

**REVIEWED BY CITY MANAGER:** \_\_\_\_\_

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**City of High Springs**  
**Proposed FY 2015-2016 Budget**  
**Summary of Funds**

	<b>Revenues</b>	<b>Expenditures</b>
<b>General Fund</b>	<b>4,433,850.00</b>	<b>4,433,850.00</b>
<b>Enterprise Funds</b>		
Water	1,442,000.00	1,471,939.00
Sewer	935,384.00	977,009.00
Grinder Pumps	0.00	0.00
Solid Waste	738,143.00	738,143.00
<b>Total Enterprise Funds</b>	<b>3,115,527.00</b>	<b>3,187,091.00</b>
<b>Special Revenue Funds</b>		
Fire Control	961,190.00	961,190.00
Cemetery Reserve	10,438.00	10,438.00
Impact Fee	165,318.00	165,318.00
<b>Total Special Revenue Funds</b>	<b>1,136,946.00</b>	<b>1,136,946.00</b>
<b>TOTAL</b>	<b>8,686,323.00</b>	<b>8,757,887.00</b>

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**High Springs Community Redevelopment Agency**  
**Proposed FY 2015-2016 Budget**

<b>Total Redevelopment Agency</b>	<b>299,727.00</b>	<b>299,727.00</b>
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**CITY OF HIGH SPRINGS**  
**General Fund Revenues**  
**Proposed Year 2015/2016**

REVENUES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
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<b>TAXES</b>			
Ad Valorem	1,302,000.00	1,226,786.56	1,325,000.00
Ad Valorem - Delinquent	59,800.00	87,129.25	75,200.00
Utility Tax - Electric	294,517.00	227,396.22	294,517.00
Utility Tax - Gas	14,000.00	9,330.26	14,000.00
Utility Tax - Water	0.00	0.00	0.00
Local Option Diesel/Gas Tax	239,038.00	188,457.97	239,038.00
Local Govt Infrastructure Tax	0.00	0.00	0.00
Local Gov't Half-Cent Sales Tax	295,967.00	230,865.13	317,897.00
Telecommunications Svc Tax	150,083.00	101,092.98	150,083.00
<b>TOTAL TAXES</b>	<b>2,355,405.00</b>	<b>2,071,058.37</b>	<b>2,415,735.00</b>

<b>LICENSES AND PERMITS</b>			
City Occupational Licenses - Current	19,000.00	18,916.65	19,000.00
Building Permits	120,000.00	79,929.85	180,000.00
Building Permits Surcharge	400.00	2,785.76	400.00
Application for Variance	0.00	335.00	0.00
Reinstatement-Expired Permit Fee	600.00	862.83	600.00
Re-inspection Fee	100.00	50.00	100.00
Conditional Use Permit Fees	3,000.00	3,063.25	3,000.00
<b>TOTAL LICENSES AND PERMITS</b>	<b>143,100.00</b>	<b>105,943.34</b>	<b>203,100.00</b>

<b>INTERGOVERNMENTAL</b>			
State Revenue Sharing	155,000.00	116,254.46	175,000.00
Mobile Home Licenses	2,000.00	1,777.82	2,000.00
Alcoholic Beverage Licenses	0.00	97.89	0.00
CRA - Admin/Maintenance	83,327.00	50,000.00	24,590.00
General Government Grants	0.00	0.00	0.00
Intergovernmental Grants	0.00	0.00	0.00
FRDAP Grants	0.00	0.00	100,000.00
Federal Grants	0.00	6,387.00	199,441.00
State Grants	0.00	0.00	0.00
Police Dispatch	0.00	0.00	0.00
FDOT - Signaling Maintenance	5,164.00	5,164.25	5,164.00
FDOT - Street Light Maintenance	16,511.00	16,511.72	16,511.00
Tag Agency Commissions	63,388.00	54,191.13	63,388.00
<b>TOTAL INTERGOVERNMENTAL</b>	<b>325,390.00</b>	<b>250,384.27</b>	<b>586,094.00</b>

<b>FRANCHISE FEES</b>			
Electric-Progress Energy	298,157.00	0.00	298,157.00
Clay Electric	42,900.00	34,205.86	42,900.00
Communicom Services	0.00	232,026.91	0.00
<b>TOTAL FRANCHISE FEES</b>	<b>341,057.00</b>	<b>266,232.77</b>	<b>341,057.00</b>

<b>CHARGES FOR SERVICES</b>			
Zoning Fees	0.00	635.00	0.00
Development Review fees	0.00	0.00	0.00
Street Assessments	0.00	0.00	0.00
Street Closing Revenue	0.00	0.00	0.00
Sale of Maps and Publications	0.00	0.00	0.00
Copying and Research	2,000.00	1,945.10	2,000.00
Filing Fee - City Election	0.00	0.00	0.00
Police Services	1,000.00	1,202.50	21,800.00
Police Fingerprinting	50.00	10.00	50.00
Police Reports and Services	50.00	15.90	50.00
Softball Fees	0.00	0.00	0.00
Volleyball Fees	1,600.00	1,595.00	1,600.00
Soccer Fees	8,400.00	9,000.00	8,400.00
General Income Sports	220.00	221.00	220.00
Sponsor Fees	2,450.00	2,700.00	2,450.00
Basketball Fees	1,600.00	1,560.00	1,600.00
<b>TOTAL CHARGES FOR SERVICES</b>	<b>17,370.00</b>	<b>18,884.50</b>	<b>38,170.00</b>

**CITY OF HIGH SPRINGS**  
**General Fund Revenues**  
**Proposed Year 2015/2016**

REVENUES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
<b>FINES AND FORFEITURES</b>			
Court Fines and Forfeitures	13,900.00	10,504.14	13,900.00
Municipal Ordinance Fines	50.00	56.00	50.00
Code Enforcement Fines	300.00	202.50	300.00
Second Dollar Training - Police Dept	1,000.00	1,284.00	1,000.00
<b>TOTAL FINES AND FORFEITURES</b>	<b>15,250.00</b>	<b>12,046.64</b>	<b>15,250.00</b>
<b>RENTALS</b>			
Rentals - Civic Center	6,000.00	4,470.00	6,000.00
Rentals - Post Office	5,333.00	4,500.00	5,333.00
Rentals - Day Care	2,040.00	1,360.00	2,040.00
Rentals - Farmers Market	14,785.00	11,241.43	17,000.00
Rentals - Misc.	0.00	0.00	0.00
<b>TOTAL RENTALS</b>	<b>28,158.00</b>	<b>21,571.43</b>	<b>30,373.00</b>
<b>INTEREST EARNED</b>			
Interest Earned-Bank Accounts	1,000.00	828.47	1,000.00
Interest on Investments	900.00	801.31	900.00
Interest on Ad Valorem Taxes	5,000.00	7,808.47	5,000.00
<b>TOTAL INTEREST EARNED</b>	<b>6,900.00</b>	<b>9,438.25</b>	<b>6,900.00</b>
<b>MISCELLANEOUS</b>			
Miscellaneous Revenue-Police Department	100.00	100.00	0.00
Sale of Fixed Assets	2,000.00	0.00	10,000.00
Sale of Scrap	750.00	0.00	750.00
Farmers' Market Donations/Fundraising	50.00	16.60	50.00
Community Garden	50.00	25.00	50.00
Contributions Non-Government	0.00	0.00	0.00
Other - Motor Fuel Tax Refunds	2,500.00	2,369.15	2,500.00
Insurance Recovery	0.00	657.25	0.00
Other - Miscellaneous Revenue	2,000.00	2,285.51	2,000.00
Youth Council Donations	0.00	0.00	0.00
Forfeiture Fund - Police Dept	0.00	0.00	0.00
Debt Proceeds	0.00	0.00	0.00
Police Department Donations	0.00	375.00	0.00
<b>TOTAL MISCELLANEOUS</b>	<b>7,450.00</b>	<b>5,828.51</b>	<b>15,350.00</b>
<b>SUB TOTAL PRIOR TO TRANSFERS</b>	<b>3,240,080.00</b>	<b>2,761,388.08</b>	<b>3,652,029.00</b>
<b>TRANSFERS IN</b>			
From Solid Waste Fund	96,013.00	0.00	202,167.00
From Sewer Fund	178,351.00	0.00	192,802.00
From Water Fund	116,238.00	0.00	222,965.00
From Fire Control Fund	74,261.00	0.00	152,223.00
From Cemetery Reserve Fund	3,190.00	0.00	8,938.00
From Impact Fee Fund	0.00	0.00	2,726.00
<b>TOTAL TRANSFERS</b>	<b>468,053.00</b>	<b>0.00</b>	<b>781,821.00</b>
<b>APPROP FUND BALANCE-Restricted</b>	<b>166,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>APPROP FUND BALANCE-Unrestricted</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ALL GF REVENUES</b>	<b>3,874,133.00</b>	<b>2,761,388.08</b>	<b>4,433,850.00</b>

**CITY OF HIGH SPRINGS**  
**OVERVIEW OF REVENUES AND EXPENDITURES-General Fund**  
Proposed FY 2015-2016

<b>General Fund Revenue</b>	<b>4,433,850.00</b>
<b>General Fund Expenditures</b>	<b>4,433,850.00</b>
City Commission	95,633.00
City Manager	134,550.00
Finance	188,050.00
City Clerk	167,773.00
Information Technology	162,709.00
City Attorney	85,499.00
Planning, Development & Codes	202,519.00
Licensing & Billing	138,127.00
PW - Parks & Recreation	215,781.00
PW - P&R - Civic Center	14,350.00
PW - P&R - Daycare	5,377.00
Farmers Market	214,409.00
Police - Operations	1,072,009.00
Police - Communications	173,100.00
Public Works - Facilities	127,791.00
Public Works - Cemetery	32,937.00
Public Works - Roads & Streets	362,846.00
<b>Transfer to Fire Control Fund</b>	<b>567,390.00</b>
<b>Transfer to C. R. A. - TIF</b>	<b>73,000.00</b>
<b>Transfer to Sewer Fund</b>	<b>150,000.00</b>
<b>Transfer to Water Fund</b>	<b>75,000.00</b>
<b>General Fund Contingency</b>	<b>175,000.00</b>
<b>Reserve for Fund Balance Rollforward</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>4,433,850.00</b>
<b>Revenues Less Expenditures</b>	<b>0.00</b>

**CITY COMMISSION**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Mayor	S	1.0	1.0
Vice Mayor	S	1.0	1.0
Commissioner	S	3.0	3.0
<b>TOTAL</b>		<b>5.0</b>	<b>5.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
001-01-01-511-121-00-00	Regular Salaries	30,600.00	23,000.00	30,600.00
001-01-01-511-210-00-00	FICA	2,350.00	1,759.55	2,350.00
001-01-01-511-240-00-00	Worker's Comp	83.00	62.10	83.00
001-01-01-511-250-00-00	Unemployment Comp	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>33,033.00</b>	<b>24,821.65</b>	<b>33,033.00</b>

**CITY COMMISSION**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
001-01-01-511-400-00-00	Training & Travel	6,000.00	3,064.28	6,000.00
001-01-01-511-451-00-00	Insurance - Public Officials	49,650.00	56,811.13	50,000.00
001-01-01-511-510-00-00	Office Supplies	1,600.00	359.71	1,600.00
001-01-01-511-520-00-00	Operating Supplies	3,655.00	2,654.66	3,500.00
001-01-01-511-540-00-00	Subscriptions & Dues	1,500.00	1,414.00	1,500.00
001-01-01-511-820-00-00	Chamber Grant	0.00	0.00	0.00
001-01-01-511-900-00-00	Other Charges	0.00	0.00	0.00
001-01-01-511-901-00-00	Youth Council	0.00	0.00	0.00
001-01-01-511-902-00-00	Employee Recognition	0.00	0.00	0.00
001-01-01-511-903-00-00	League of Cities Expense	0.00	0.00	0.00
<b>Total Operating Costs</b>		<u>62,405.00</u>	<u>64,303.78</u>	<u>62,600.00</u>
<b>Total Capital Outlay Costs</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Expenditures</b>		<u><u>95,438.00</u></u>	<u><u>89,125.43</u></u>	<u><u>95,633.00</u></u>

CITY COMMISSION

**CITY COMMISSION  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:                      Description:

**Total:**            0.00

**CITY MANAGER**

**STAFFING/WAGES**

	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
City Manager	S	1	1.00
Administrative Assistant	H	1	1.00
<b>TOTAL</b>		<b>2.0</b>	<b>2.00</b>

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015-2016
001-02-01-512-121-00-00	Regular Salaries	88,535.00	69,118.23	93,500.00
001-02-01-512-141-00-00	Overtime	0.00	0.00	0.00
001-02-01-512-210-00-00	FICA	6,773.00	5,434.16	7,153.00
001-02-01-512-220-00-00	Retirement	16,536.00	13,303.99	16,757.00
001-02-01-512-230-00-00	Life & Health Insurance	6,900.00	5,046.01	6,600.00
001-02-01-512-240-00-00	Worker's Comp	240.00	189.91	240.00
001-02-01-512-250-00-00	Unemployment Comp	1,000.00	657.52	1,000.00
	<b>Total Personnel Service Costs</b>	<b>119,984.00</b>	<b>93,749.82</b>	<b>125,250.00</b>

**CITY MANAGER**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
001-02-01-512-301-00-00	Merit Pay Contingency	0.00	0.00	0.00
001-02-01-512-310-00-00	Professional Services	250.00	306.17	250.00
001-02-01-512-400-00-00	Training & Travel	3,000.00	2,854.69	3,000.00
001-02-01-512-401-00-00	Auto Allowance	3,000.00	2,307.60	3,000.00
001-02-01-512-402-00-00	Employee Meetings	150.00	141.50	0.00
001-02-01-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-01-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-01-512-440-00-00	Copier Lease	1,800.00	1,686.16	1,800.00
001-02-01-512-460-00-00	Repair & Maintenance	100.00	50.82	100.00
001-02-01-512-510-00-00	Office Supplies	400.00	356.89	400.00
001-02-01-512-520-00-00	Operating Supplies	500.00	638.95	500.00
001-02-01-512-522-00-00	Fuel & Oil	0.00	0.00	0.00
001-02-01-512-540-00-00	Subscriptions & Dues	0.00	0.00	0.00
001-02-01-512-901-00-00	Youth Council Expense	0.00	0.00	250.00
	<b>Total Operating Costs</b>	<b>9,200.00</b>	<b>8,342.78</b>	<b>9,300.00</b>
	<b>CAPITAL OUTLAY</b>			
001-02-01-512-640-00-00	Furniture-City Manager	0.00	0.00	0.00
001-02-01-512-642-00-00	Computers/Printers/Software-CM	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>129,184.00</b>	<b>102,092.60</b>	<b>134,550.00</b>

CITY MANAGER

**CITY MANAGER**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:**      0.00

**FINANCIAL SERVICES - ACCOUNTING**

<b>STAFFING/WAGES</b>	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Finance Director	S	1.0	1.0
Finance Technician	H	0.0	0.0
Accountant I	H	1.0	1.0
Account Clerk I	H	<u>0.5</u>	<u>0.5</u>
<b>TOTAL</b>		<b>2.5</b>	<b>2.5</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-03-01-513-121-00-00	Regular Salaries	115,430.00	85,583.04	119,050.00
001-03-01-513-141-00-00	Overtime	0.00	153.09	0.00
001-03-01-513-210-00-00	FICA	8,831.00	6,508.78	9,107.00
001-03-01-513-220-00-00	Retirement	17,000.00	13,627.37	18,562.00
001-03-01-513-230-00-00	Life & Health Insurance	15,510.00	13,286.93	16,500.00
001-03-01-513-240-00-00	Worker's Comp	310.00	256.12	310.00
001-03-01-513-250-00-00	Unemployment Comp	1,400.00	993.34	1,330.00
	<b>Total Personnel Service Costs</b>	<b>158,481.00</b>	<b>120,408.67</b>	<b>164,859.00</b>

**FINANCIAL SERVICES - ACCOUNTING**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-03-01-513-310-00-00	Professional Services - Employee Exams	3,100.00	3,123.38	0.00
001-03-01-513-320-00-00	Accounting & Auditing 60%	22,000.00	16,890.00	15,691.00
001-03-01-513-400-00-00	Training & Travel	2,500.00	1,813.74	3,000.00
001-03-01-513-410-00-00	Communication Service	0.00	0.00	0.00
001-03-01-513-411-00-00	Wireless Communications	0.00	0.00	0.00
001-03-01-513-460-00-00	Repair & Maintenance	400.00	274.69	400.00
001-03-01-513-466-00-00	Acct Software Annual Maintenance	0.00	0.00	0.00
001-03-01-513-468-00-00	Maintenance Agreement Computers	0.00	0.00	0.00
001-03-01-513-510-00-00	Office Supplies	1,000.00	505.31	2,000.00
001-03-01-513-520-00-00	Operating Supplies	1,500.00	2,100.34	2,000.00
001-03-01-513-540-00-00	Subscriptions, Memberships, & Books	100.00	35.00	100.00
	<b>Total Operating Costs</b>	<b>30,600.00</b>	<b>24,742.46</b>	<b>23,191.00</b>
	<b>CAPITAL OUTLAY</b>			
001-03-01-513-642-00-00	Comp/Printers/Sware-Finance	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>189,081.00</b>	<b>145,151.13</b>	<b>188,050.00</b>

**FINANCIAL SERVICES - ACCOUNTING**

**FINANCIAL SERVICES - ACCOUNTING  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:        0.00**

**CITY CLERK**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
City Clerk	S	1.0	1.0
Executive Secretary	H	0.0	0.0
Assistant City Clerk	H	1.0	1.0
<b>TOTAL</b>		<b>2.0</b>	<b>2.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
001-02-02-512-121-00-00	Regular Salaries-City Clerk	87,800.00	66,833.21	87,800.00
001-02-02-512-141-00-00	Overtime-City Clerk	600.00	564.00	1,000.00
001-02-02-512-210-00-00	FICA	6,657.00	4,946.95	6,793.00
001-02-02-512-220-00-00	Retirement-City Clerk	18,560.00	14,121.89	19,030.00
001-02-02-512-230-00-00	Life & Health-City Clerk	12,260.00	9,193.95	13,200.00
001-02-02-512-240-00-00	Workers Comp-City Clerk	250.00	175.46	250.00
001-02-02-512-250-00-00	Unemployment-City Clerk	1,050.00	734.56	1,300.00
	<b>Total Personnel Service Costs</b>	<b>127,177.00</b>	<b>96,570.02</b>	<b>129,373.00</b>

**CITY CLERK**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-02-02-512-310-00-00	Professional Services	1,000.00	306.17	5,000.00
001-02-02-512-310-20-00	Professional Services-IT Consul.	0.00	0.00	0.00
001-02-02-512-310-30-00	Professional Services-Web Consul.	0.00	0.00	0.00
001-02-02-512-341-00-00	Contractual Svc-Municipal Code	3,000.00	0.00	3,000.00
001-02-02-512-400-00-00	Training & Travel	4,000.00	3,900.95	3,500.00
001-02-02-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-02-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-02-512-440-00-00	Copier Lease City Clerk	1,800.00	1,686.15	2,200.00
001-02-02-512-460-00-00	Repair & Maintenance	1,000.00	421.71	1,000.00
001-02-02-512-490-00-00	Legal Advertisement	10,000.00	7,456.44	12,000.00
001-02-02-512-491-00-00	City Election Expense	2,000.00	0.00	2,000.00
001-02-02-512-510-00-00	Office Supplies	1,500.00	1,021.33	1,500.00
001-02-02-512-520-00-00	Operating Supplies	3,500.00	1,186.40	3,500.00
001-02-02-512-540-00-00	Subscriptions & Memberships	500.00	250.00	500.00
001-02-02-512-541-00-00	Web Page Expense	0.00	0.00	0.00
	<b>Total Operating Costs</b>	<b>28,300.00</b>	<b>16,229.15</b>	<b>34,200.00</b>
	<b>CAPITAL OUTLAY</b>			
001-02-02-512-640-00-00	Furniture-City Clerk	0.00	0.00	0.00
001-02-02-512-641-00-00	Machinery & Equipment-City Clk	0.00	0.00	4,200.00
001-02-02-512-642-00-00	Comp, Printers, Sware-City Clk	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
	<b>Total Expenditures</b>	<b>155,477.00</b>	<b>112,799.17</b>	<b>167,773.00</b>

**CITY CLERK**

**CITY CLERK**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

	<u>Costs:</u>	<u>Description:</u>
	1,200.00	Bulletin Board - Lobby
	3,000.00	Badge ID Maker
<b>Total:</b>	<b><u>4,200.00</u></b>	

**INFORMATION TECHNOLOGY**

<b>STAFFING/WAGES</b>	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
IT	S	0.0	0.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-03-02-513-121-00-00	Regular Salaries	0.00	0.00	0.00
001-03-02-513-210-00-00	FICA	0.00	0.00	0.00
001-03-02-513-220-00-00	Retirement	0.00	0.00	0.00
001-03-02-513-230-00-00	Life & Health Ins	0.00	0.00	0.00
001-03-02-513-240-00-00	Workers Comp	0.00	0.00	0.00
001-03-02-513-250-00-00	Unemployment	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**INFORMATION TECHNOLOGY**

Acct #	Account Name	Amended FY 2014-2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
<b><u>OPERATING EXPENSES</u></b>				
001-03-02-513-310-00-00	Professional Services - IT Consulting	50,928.00	0.00	52,428.00
001-03-02-513-311-00-00	Professional Services - Web Consulting	500.00	0.00	500.00
001-03-02-513-410-00-00	Communication Service	37,525.00	0.00	37,525.00
001-03-02-513-411-00-00	Wireless Communications	11,885.00	0.00	11,885.00
001-03-02-513-460-00-00	Repair & Maintenance	4,000.00	0.00	4,000.00
001-03-02-513-468-00-00	Maintenance Agreement Computers	7,200.00	0.00	7,200.00
001-03-02-513-520-00-00	Operating Supplies	3,000.00	0.00	3,000.00
001-03-02-513-541-00-00	Web Page Expense	200.00	0.00	1,200.00
001-03-02-513-542-00-00	E-Mail Expense	4,000.00	0.00	4,000.00
001-03-02-513-543-00-00	Software Annual Maintenance	30,658.00	0.00	30,658.00
001-03-02-513-544-00-00	Non-Routine Services / Audit (PD)	225.00	0.00	1,200.00
			0.00	
			0.00	
	Sub-total	150,121.00	0.00	153,596.00
<b><u>CAPITAL EXPENDITURES</u></b>				
001-03-02-513-642-00-00	Computers/Printers/Software	25,000.00	0.00	9,113.00
	Sub-total	25,000.00	0.00	9,113.00
	Total Expenditures	175,121.00	0.00	162,709.00

INFORMATION TECHNOLOGY

**Information Technology**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>	
6,313.00	001-03-02-513-642-00-00	Springbrook
2,800.00	001-03-02-513-642-00-00	

**Total:    9,113.00**

**CITY ATTORNEY**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
City Attorney	S	0.0	1.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
001-04-01-514-121-00-00	Regular Salaries-City Attorney	0.00	0.00	0.00
001-04-01-514-210-00-00	FICA-City Attorney	0.00	0.00	0.00
001-04-01-514-220-00-00	Retirement-City Attorney	0.00	0.00	0.00
001-04-01-514-230-00-00	Life & Health Ins-City Attorne	0.00	0.00	0.00
001-04-01-514-240-00-00	Workers Comp-City Attorney	0.00	0.00	0.00
001-04-01-514-250-00-00	Unemployment-City Attorney	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**CITY ATTORNEY**

<b>OPERATING GL CODES</b>	<b>OPERATING EXPENDITURES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-04-01-514-310-00-00	Professional Svcs-City Attorne	54,000.00	0.00	54,000.00
001-04-01-514-310-10-00	Professional Svcs-Code Bd Atty	0.00	0.00	0.00
001-04-01-514-310-20-00	Professional Svcs-Non routine legal	81,600.00	0.00	31,499.00
001-04-01-514-400-00-00	Training & Travel-City Attorney	0.00	0.00	0.00
001-04-01-514-410-00-00	Communications Svc-City Attorney	0.00	0.00	0.00
001-04-01-514-411-00-00	Wireless Comm-City Attorney	0.00	0.00	0.00
001-04-01-514-460-00-00	Repairs & Maint-City Attorney	0.00	0.00	0.00
001-04-01-514-510-00-00	Office Supplies-City Attorney	0.00	0.00	0.00
001-04-01-514-520-00-00	Operating Supplies-City Attorn	0.00	0.00	0.00
001-04-01-514-540-00-00	Dues, Subs & Member-City Attor	0.00	0.00	0.00
	<b>Total Operating Costs</b>	<b>135,600.00</b>	<b>0.00</b>	<b>85,499.00</b>
	<b>CAPITAL OUTLAY</b>			
001-04-01-514-640-00-00	Furniture-City Attorney	0.00	0.00	0.00
001-04-01-514-642-00-00	Comp/Printers/Sware-City Attor	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>CONTINGENCY</b>			
001-04-01-514-301-00-00	Contingency	0.00	0.00	0.00
	<b>Total Contingency</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>135,600.00</b>	<b>0.00</b>	<b>85,499.00</b>

CITY ATTORNEY

**CITY ATTORNEY**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:**      0.00

**PLANNING, DEVELOPMENT AND CODES**

<b>STAFFING/WAGES</b>		Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Building Official		S	1.00	1.00
Code Enforcement		H	0.50	0.50
Adm Assistant		H	0.00	0.00
Permit Technician		H	1.00	1.00
<b>TOTAL</b>			<b>2.50</b>	<b>2.50</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-13-01-524-121-00-00	Regular Salaries-PDC	75,000.00	0.00	109,026.00
001-13-01-524-141-00-00	Overtime	400.00	0.00	400.00
001-13-01-524-210-00-00	FICA-PDC	7,859.00	0.00	8371.00
001-13-01-524-220-00-00	Retirement-PDC	7,124.00	0.00	9,812.00
001-13-01-524-230-00-00	Life & Health Ins-PDC	10,560.00	0.00	13,200.00
001-13-01-524-240-00-00	Workers Comp-PDC	1,525.00	0.00	1,525.00
001-13-01-524-250-00-00	Unemployment-PDC	2,425.00	0.00	2,425.00
<b>Total Personnel Service Costs</b>		<b>104,893.00</b>	<b>0.00</b>	<b>144,759.00</b>

**PLANNING, DEVELOPMENT AND CODES**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
001-13-01-524-310-00-00	Professional Services - Engr	0.00	0.00	0.00
001-13-01-524-340-00-00	Contractual Services - Planner	10,000.00	0.00	25,000.00
001-13-01-524-341-00-00	Plan Board Service Fees	7,500.00	0.00	7,500.00
	Contractual Services-Abatement	0.00	0.00	10,000.00
001-13-01-524-342-00-00	Contractual Services - Bldg Offic	35,000.00	0.00	0.00
001-13-01-524-400-00-00	Training & Travel	1,000.00	0.00	2,000.00
001-13-01-524-410-00-00	Communications Services	0.00	0.00	0.00
001-13-01-524-411-00-00	Wireless Communications	0.00	0.00	0.00
001-13-01-524-430-00-00	Utility Services	500.00	0.00	500.00
001-13-01-524-440-00-00	Copier Lease	800.00	0.00	1,600.00
001-13-01-524-450-00-00	Property & Liability Insurance	910.00	0.00	910.00
001-13-01-524-460-00-00	Repair & Maintenance	1,000.00	0.00	1,000.00
001-13-01-524-461-00-00	Repair & Maintenance - Vehicle	500.00	0.00	500.00
001-13-01-524-466-00-00	Software Maintenance Agr	0.00	0.00	0.00
001-13-01-524-510-00-00	Office Supplies	2,000.00	0.00	2,000.00
001-13-01-524-520-00-00	Operating supplies	2,000.00	0.00	2,000.00
001-13-01-524-522-00-00	Fuel and Oil	1,000.00	0.00	3,250.00
001-13-01-524-540-00-00	Subscriptions & Memberships	1,500.00	0.00	1,500.00
	<b>Total Operating Costs</b>	<b>63,710.00</b>	<b>0.00</b>	<b>57,760.00</b>
	<b>CAPITAL OUTLAY</b>			
001-13-01-524-642-00-00	Comp/Printers/Sware-PDC	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>168,603.00</b>	<b>0.00</b>	<b>202,519.00</b>

**PLANNING, DEVELOPMENT AND CODES**

**PLANNING, DEVELOPMENT AND CODES DEPARTMENT  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:                      Description:

**Total:**                      0.00

**FINANCIAL SERVICES - LICENSING AND BILLING**

<b>STAFFING/WAGES</b>	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Customer Service Rep	H	1.0	1.0
Customer Service Rep	H	1.0	1.0
Customer Service Rep	H	0.5	0.5
<b>TOTAL</b>		<b>2.5</b>	<b>2.5</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-08-03-519-121-00-00	Regular Salaries-Lic & Billing	70,950.00	50,208.47	82,340.00
001-08-03-519-141-00-00	Overtime-Lic & Billing	8,300.00	10,562.33	1,000.00
001-08-03-519-210-00-00	FICA	6,006.00	4,490.73	6,376.00
001-08-03-519-220-00-00	Retirement-Lic & Billing	5,755.00	4,348.64	6,051.00
001-08-03-519-230-00-00	Life & Health Ins-Lic & Billin	13,200.00	9,137.07	16,500.00
001-08-03-519-240-00-00	Workers Com-Lic & Billing	210.00	132.22	210.00
001-08-03-519-250-00-00	Unemployment-Lic & Billing	850.00	680.59	900.00
	<b>Total Personnel Service Costs</b>	<b>105,271.00</b>	<b>79,560.05</b>	<b>113,377.00</b>

**FINANCIAL SERVICES - LICENSING AND BILLING**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-08-03-519-310-00-00	Professional Services	100.00	123.38	0.00
001-08-03-519-400-00-00	Training & Travel	0.00	0.00	1,000.00
001-08-03-519-410-00-00	Communications Service	0.00	0.00	0.00
001-08-03-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-03-519-440-00-00	Copier Lease	1,450.00	1,094.31	1,500.00
001-08-03-519-460-00-00	Repair & Maintenance	1,200.00	1,124.06	1,250.00
001-08-03-519-466-00-00	Software Maintenance - Computers	0.00	0.00	0.00
001-08-03-519-468-00-00	Maintenance Agreements - Computers	0.00	0.00	0.00
001-08-03-519-510-00-00	Office Supplies	1,000.00	702.44	1,000.00
001-08-03-519-520-00-00	Operating Supplies	15,000.00	12,072.57	20,000.00
001-08-03-519-540-00-00	Subscriptions, Memberships, & Books	0.00	100.00	0.00
	<b>Total Operating Costs</b>	<b>18,750.00</b>	<b>15,216.76</b>	<b>24,750.00</b>
	<b>CAPITAL OUTLAY</b>			
001-08-03-519-641-00-00	Machinery & Equipment-Lic & Bi	0.00	0.00	0.00
001-08-03-519-642-00-00	Comp, Print, Softw-Lic & Bill	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>124,021.00</b>	<b>94,776.81</b>	<b>138,127.00</b>

**FINANCIAL SERVICES - LICENSING AND BILLING**

**FINANCIAL SERVICES - LICENSING AND BILLING  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:      0.00**

**PUBLIC WORKS- PARKS & RECREATION DIVISION**

<b>STAFFING/WAGES</b>		Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Recreation Director		S	1.00	1.00
<b>TOTAL</b>			<b>1.00</b>	<b>1.00</b>

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-51-01-572-121-00-00	Regular Salaries-Parks & Rec	32,500.00	24,449.00	32,448.00
001-51-01-572-141-00-00	Overtime-Parks & Rec	0.00	0.00	0.00
001-51-01-572-210-00-00	FICA-Parks & Rec	2,459.00	1,872.38	2,482.00
001-51-01-572-220-00-00	Retirement-Parks & Rec	2,369.00	1,770.61	2,356.00
001-51-01-572-230-00-00	Life & Health Ins-Parks & Rec	5,280.00	4,166.02	6,600.00
001-51-01-572-240-00-00	Workers Comp-Parks & Rec	870.00	988.54	1,000.00
001-51-01-572-250-00-00	Unemployment-Parks & Rec	758.00	280.93	400.00
<b>Total Personnel Service Costs</b>		<b>44,236.00</b>	<b>33,527.48</b>	<b>45,286.00</b>

**PUBLIC WORKS- PARKS & RECREATION DIVISION**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-51-01-572-311-00-00	Employee Exams	395.00	0.00	395.00
001-51-01-572-340-00-00	Contractual Services	0.00	0.00	3,000.00
001-51-01-572-400-00-00	Training & Travel	1,000.00	902.75	1,000.00
001-51-01-572-410-00-00	Communications Service	0.00	0.00	0.00
001-51-01-572-411-00-00	Wireless Communications	0.00	0.00	0.00
001-51-01-572-430-00-00	Utility Services	12,000.00	10,855.57	14,000.00
001-51-01-572-440-00-00	Rental Equipment	0.00	0.00	0.00
001-51-01-572-450-00-00	Property & Liability Insurance	2,000.00	2,627.68	4,000.00
001-51-01-572-460-00-00	Repair & Maintenance	12,000.00	8,272.63	12,000.00
001-51-01-572-520-10-00	Recreation Operating Supplies	14,500.00	13,508.80	15,000.00
001-51-01-572-520-20-00	Park Maintenance Operating Supplies	8,000.00	7,076.20	9,000.00
001-51-01-572-520-30-00	Operating Supplies-Community Garden	0.00	108.39	0.00
001-51-01-572-521-00-00	Uniforms	13,000.00	6,826.00	11,000.00
001-51-01-572-522-00-00	Fuel and Oil	1,000.00	0.00	1,000.00
001-51-01-572-540-00-00	Subscriptions & Memberships	100.00	0.00	100.00
<b>Total Operating Costs</b>		<b>63,995.00</b>	<b>50,178.02</b>	<b>70,495.00</b>
<b>CAPITAL OUTLAY</b>				
001-51-01-572-620-00-00	Equipment	0.00	0.00	0.00
001-51-01-572-731-00-00	Grant Match-Parks & Rec	0.00	0.00	0.00
001-51-01-572-630-00-00	Improve other than Bldg-P&R	0.00	0.00	100,000.00
001-51-01-572-630-00-01	Building Improvements	15,000.00	0.00	0.00
<b>Total Capital Outlay Costs</b>		<b>15,000.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>DEBT SERVICE</b>				
001-51-01-572-710-00-00	Debt Service-Principal- P & R	0.00	0.00	0.00
001-51-01-572-720-00-00	Debt Service-Interest P & R	0.00	0.00	0.00
<b>Total Debt Service</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenditures</b>		<b>123,231.00</b>	<b>83,705.50</b>	<b>215,781.00</b>

**PUBLIC WORKS- PARKS & RECREATION DIVISION**

**PUBLIC WORKS- PARKS & RECREATION DIVISION  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

100,000.00

Improvements other than Buildings (Includes 2 \$50,000 FRDAP Grants)

**Total: 100,000.00**

**PUBLIC WORKS - P & R - CIVIC CENTER**

STAFFING/WAGES	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**PUBLIC WORKS - P & R - CIVIC CENTER**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-51-02-572-310-00-00	Professional Svc-Civic Ctr-P&R	0.00	0.00	0.00
001-51-02-572-430-00-00	Utilities-Civic Ctr-P&R	8,400.00	5,833.08	8,400.00
001-51-02-572-450-00-00	Prop & Gen Liab Ins-Civic Ctr	2,100.00	1,671.20	2,100.00
001-51-02-572-460-00-00	Repairs & Maint-Civic Ctr-P&R	1,850.00	1,293.29	1,850.00
001-51-02-572-520-00-00	Operating Supplies-Civic Cente	2,000.00	1,094.54	2,000.00
	<b>Total Operating Costs</b>	<b>14,350.00</b>	<b>9,892.11</b>	<b>14,350.00</b>
	<b>CAPITAL OUTLAY</b>			
001-51-02-572-620-00-00	Building Improvements	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>14,350.00</b>	<b>9,892.11</b>	<b>14,350.00</b>

**PUBLIC WORKS - P & R - CIVIC CENTER**

**PUBLIC WORKS - P & R - CIVIC CENTER  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:              0.00**

**PUBLIC WORKS - P & R - DAYCARE**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>
S=Salaried H=Hourly			

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**PUBLIC WORKS - P & R - DAYCARE**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
001-56-02-579-310-00-00	Professional Services- DayCare	0.00	0.00	0.00
001-56-02-579-430-00-00	Utility Services- DayCare	2,500.00	0.00	2,500.00
001-56-02-579-450-00-00	Property & Liability Ins- DayCare	1,377.00	0.00	1,377.00
001-56-02-579-460-00-00	Repair & Maintenance-DayCare	1,500.00	0.00	1,500.00
	<b>Total Operating Costs</b>	<b>5,377.00</b>	<b>0.00</b>	<b>5,377.00</b>
	<b>CAPITAL OUTLAY</b>			
001-56-02-579-620-00-00	Building Improvement-DayCare	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>5,377.00</b>	<b>0.00</b>	<b>5,377.00</b>

PUBLIC WORKS - P & R - DAYCARE

**PUBLIC WORKS - P & R - DAYCARE**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:        0.00**

**FARMER MARKET**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Director		0.0	0.05
Service Worker		0.0	0.25
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-56-01-579-121-00-00 Regular Salaries	0.00	0.00	2,500.00
001-56-01-579-141-00-00 Overtime	0.00	0.00	0.00
001-56-01-579-210-00-00 FICA	0.00	0.00	192.00
001-56-01-579-220-00-00 Retirement	0.00	0.00	192.00
001-56-01-579-230-00-00 Life & Health Insurance	0.00	0.00	0.00
001-56-01-579-240-00-00 Work Comp-Farmers Market	249.00	30.08	50.00
001-56-01-579-250-00-00 Unemployment Comp	218.00	0.00	50.00
<b>Total Personnel Service Costs</b>	<b>467.00</b>	<b>30.08</b>	<b>2,984.00</b>

**FARMERS MARKET**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
001-56-01-579-310-00-00	Professional Services	10,533.00	11,216.02	7,484.00
001-56-01-579-400-00-00	Training and Travel	0.00	0.00	500.00
001-56-01-579-480-00-00	Promotional Activities	4,000.00	220.00	1,000.00
001-56-01-579-481-00-00	Advertising	2,000.00	513.40	1,000.00
001-56-01-579-510-00-00	Office Supplies	0.00	0.00	0.00
001-56-01-579-520-00-00	Operating Supplies	3,000.00	1,806.00	2,000.00
001-56-01-579-900-00-00	Other Current Charges		0.00	
	<b>Total Operating Costs</b>	<b>19,533.00</b>	<b>13,755.42</b>	<b>11,984.00</b>
<b>CAPITAL OUTLAY</b>				
001-56-01-579-641-00-00	Machinery & Equip-Farmers Mark	0.00	0.00	0.00
001-56-01-579-630-00-01	Building Improvements	0.00	0.00	199,441.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>199,441.00</b>
	<b>Total Expenditures</b>	<b>19,563.08</b>	<b>13,785.50</b>	<b>214,409.00</b>

FARMERS MARKET

**FARMERS MARKET  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>
199,441.00	Pavilion

**Total: 199,441.00**

**POLICE DEPARTMENT - OPERATIONS**

<b>STAFFING/WAGES</b>		Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Records/Evidence Manager		S	0.00	1.00
Police Chief		S	1.00	1.00
Police Lt		S	1.00	1.00
Resource Officer		H	0.00	0.74
Crossing Guard		H	0.25	0.25
Police Sergeant - Patrol		H	2.00	4.00
Police Detective		H	0.00	0.00
Police Officer - Patrol		H	10.00	8.00
Police Officer - Reserve		H	2.00	2.00
<b>TOTAL</b>			<b>16.25</b>	<b>16.99</b>

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-10-01-521-121-00-00	Regular Salaries	550,074.00	0.00	553,532.00
001-10-01-521-141-00-00	Overtime	19,000.00	0.00	19,000.00
001-10-01-521-210-00-00	FICA	42,675.00	0.00	43,799.00
001-10-01-521-220-00-00	Retirement	110,340.00	0.00	126,186.00
001-10-01-521-230-00-00	Life & Health Insurance	79,200.00	0.00	99,000.00
001-10-01-521-240-00-00	Worker's Comp	18,500.00	0.00	19,100.00
001-10-01-521-250-00-00	Unemployment Comp	11,502.00	0.00	12,254.00
<b>Total Personnel Service Costs</b>		<b>831,291.00</b>	<b>0.00</b>	<b>872,871.00</b>

**POLICE DEPARTMENT - OPERATIONS**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
001-10-01-521-310-00-00	Professional Services	0.00	0.00	0.00
001-10-01-521-311-00-00	Professional Services-Employee Exams	1,500.00	0.00	1,500.00
001-10-01-521-350-00-00	Drug/Buy Money	500.00	0.00	500.00
001-10-01-521-400-00-00	Travel & Training	1,000.00	0.00	2,500.00
001-10-01-521-401-00-00	Education Reimbursement	0.00	0.00	3,000.00
001-10-01-521-410-00-00	Communications	0.00	0.00	0.00
001-10-01-521-411-00-00	Wireless Communications	0.00	0.00	0.00
001-10-01-521-430-00-00	Utilities	8,500.00	0.00	8,925.00
001-10-01-521-440-00-00	Copier Lease	1,500.00	0.00	1,500.00
001-10-01-521-450-00-00	General Liability Insurance	40,263.00	0.00	40,263.00
001-10-01-521-460-00-00	Repair & Maintenance - General	4,000.00	0.00	4,000.00
001-10-01-521-461-00-00	Repair & Maintenance - Vehicles	40,000.00	0.00	40,000.00
001-10-01-521-462-00-00	Repair & Maintenance - Equipment	6,500.00	0.00	6,500.00
001-10-01-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-01-521-510-00-00	Office Supplies	5,000.00	0.00	5,000.00
001-10-01-521-520-00-00	Operating Supplies	10,000.00	0.00	10,000.00
001-10-01-521-521-00-00	Uniforms	5,000.00	0.00	5,000.00
001-10-01-521-522-00-00	Fuel & Oil	50,000.00	0.00	50,000.00
001-10-01-521-540-00-00	Subscriptions & Dues	200.00	0.00	500.00
001-10-01-521-541-00-00	Police Training Expenses	6,000.00	0.00	6,000.00
001-10-01-521-830-00-00	Match - Grants	1,000.00	0.00	1,000.00
	<b>Total Operating Costs</b>	<b>180,963.00</b>	<b>0.00</b>	<b>186,188.00</b>
<b>DEBT SERVICE</b>				
001-10-01-521-710-00-00	Debt Svc-Principal-Police Oper	14,207.00	0.00	11,705.00
001-10-01-521-720-00-00	Debt Svc-Interest-Police Opera	1,573.00	0.00	1,245.00
	<b>Total Debt Service Costs</b>	<b>15,780.00</b>	<b>0.00</b>	<b>12,950.00</b>
<b>CAPITAL OUTLAY</b>				
001-10-01-521-620-00-00	Building Improvements-Police O	0.00	0.00	0.00
001-10-01-521-641-00-00	Machinery & Equip-Police Opera	0.00	0.00	0.00
001-10-01-521-642-00-00	Comp/Printers/Sware-Police Ope	0.00	0.00	0.00
001-10-01-521-643-00-00	Vehicles-Police Operations	30,000.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>1,058,034.00</b>	<b>0.00</b>	<b>1,072,009.00</b>

POLICE DEPARTMENT - OPERATIONS

**POLICE DEPARTMENT - OPERATIONS**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:

Description:

**Total:**      0.00

**POLICE DEPARTMENT - COMMUNICATIONS**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Comm Supervisor	S	1.00	0.00
Dispatchers - FT	H	5.00	0.00
Dispatchers - PT	H	0.04	0.00
<b>TOTAL</b>		<b>6.04</b>	<b>0.00</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-10-02-521-121-00-00	Regular Salaries	117,000.00	0.00	0.00
001-10-02-521-141-00-00	Overtime	9,081.00	0.00	0.00
001-10-02-521-210-00-00	FICA	9,800.00	0.00	0.00
001-10-02-521-220-00-00	Retirement	9,400.00	0.00	0.00
001-10-02-521-230-00-00	Life & Health Insurance	17,000.00	0.00	0.00
001-10-02-521-240-00-00	Worker's Comp	400.00	0.00	0.00
001-10-02-521-250-00-00	Unemployment Comp	1,800.00	0.00	0.00
<b>Total Personnel Service Costs</b>		<b>164,481.00</b>	<b>0.00</b>	<b>0.00</b>

**POLICE DEPARTMENT - COMMUNICATIONS**

<b>OPERATING GL CODES</b>	<b>OPERATING EXPENDITURES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-10-02-521-340-00-00	Contractual Services	82,500.00	0.00	144,000.00
001-10-02-521-400-00-00	Training and Travel	1,500.00	0.00	1,500.00
001-10-02-521-410-00-00	Communications	0.00	0.00	0.00
001-10-02-521-411-00-00	Wireless Communications	0.00	0.00	0.00
001-10-02-521-412-00-00	Comm Svcs-Radio Svc Agree	13,600.00	0.00	13,600.00
001-10-02-521-460-00-00	Repair & Maintenance General	2,000.00	0.00	2,000.00
001-10-02-521-462-00-00	Repair & Maintenance Equipment	500.00	0.00	500.00
001-10-02-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-02-521-520-00-00	Operating Supplies	1,500.00	0.00	1,500.00
001-10-02-521-900-00-00	Other Expenses	0.00	0.00	0.00
<b>Total Operating Costs</b>		<b>101,600.00</b>	<b>0.00</b>	<b>163,100.00</b>
<b>CAPITAL OUTLAY</b>				
001-10-02-521-641-00-00	Machinery & Equipment-Police D	0.00	0.00	0.00
001-10-02-521-642-00-00	Comp/Printers/Sware-Police Dis	0.00	0.00	0.00
<b>Total Capital Outlay Costs</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>DEBT SERVICE</b>				
001-10-02-521-710-00-00	Debt Service-Principal	22,967.00	0.00	10,000.00
001-10-02-521-720-00-00	Debt Service-Interest	5,951.00	0.00	0.00
<b>Total Debt Service</b>		<b>28,918.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Total Expenditures</b>		<b>294,999.00</b>	<b>0.00</b>	<b>173,100.00</b>

**POLICE DEPARTMENT - COMMUNICATIONS**

**POLICE DEPARTMENT - COMMUNICATIONS  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:**        0.00

**PUBLIC WORKS - FACILITIES**

<b>STAFFING/WAGES</b>	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Facilities Maintenance Worker	H	1.0	1.0
Public Works Secretary	H	1.0	0.5
<b>TOTAL</b>		<b>2.0</b>	<b>1.5</b>
**			
S=Salaried H=Hourly			

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-08-01-519-121-00-00	Regular Salaries	52,600.00	0.00	41,210.00
001-08-01-519-141-00-00	Overtime	0.00	0.00	0.00
001-08-01-519-210-00-00	FICA	4,025.00	0.00	3,153.00
001-08-01-519-220-00-00	Retirement	3,856.00	0.00	2,992.00
001-08-01-519-230-00-00	Life & Health Insurance	10,560.00	0.00	9,900.00
001-08-01-519-240-00-00	Worker's Comp	168.00	0.00	168.00
001-08-01-519-250-00-00	Unemployment Comp	1,505.00	0.00	1,505.00
<b>Total Personnel Service Costs</b>		<b>72,714.00</b>	<b>0.00</b>	<b>58,928.00</b>

**PUBLIC WORKS - FACILITIES**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-08-01-519-310-00-00	Professional Services	0.00	0.00	0.00
001-08-01-519-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-08-01-513-410-00-00	Communications Svcs	0.00	0.00	0.00
001-08-01-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-01-519-430-00-00	Utilities	18,000.00	0.00	18,000.00
001-08-01-519-441-00-00	Phone System Lease	2,000.00	0.00	2,000.00
001-08-01-519-450-00-00	General Liability Insurance	12,863.00	0.00	12,863.00
001-08-01-519-460-00-00	Repair & Maintenance	15,000.00	0.00	15,000.00
001-08-01-519-461-00-00	Repair & Maintenance - Vehicles	1,000.00	0.00	1,000.00
001-08-01-519-520-00-00	Operating Supplies	3,000.00	0.00	3,000.00
001-08-01-519-522-00-00	Fuel & Oil	2,000.00	0.00	2,000.00
001-08-01-519-521-00-00	Uniforms	0.00	0.00	0.00
	<b>Total Operating Costs</b>	<b>53,863.00</b>	<b>0.00</b>	<b>53,863.00</b>
	<b>Capital Outlay</b>			
001-08-01-519-610-00-00	Land Acquisition-PW Facilities	0.00	0.00	0.00
001-08-01-519-620-00-00	Building Improvements-PW Facil	15,000.00	0.00	15,000.00
	<b>Total Capital Outlay Costs</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>
	<b>Total Expenditures</b>	<b>141,577.00</b>	<b>0.00</b>	<b>127,791.00</b>

PUBLIC WORKS - FACILITIES

**PUBLIC WORKS - FACILITIES**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Costs:</u>	<u>Description:</u>	
15,000.00	001-08-01-519-620-00-00	Building Improvements-PW Facility

**Total: 15,000.00**

**PUBLIC WORKS - CEMETERIES**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Service Worker II	H	0.25	0.50
<b>TOTAL</b>		<b>0.25</b>	<b>0.50</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
001-28-01-539-121-00-00	Regular Salaries	7,500.00	0.00	11,440.00
001-28-01-539-141-00-00	Overtime	0.00	0.00	0.00
001-28-01-539-210-00-00	FICA	574.00	0.00	895.00
001-28-01-539-220-00-00	Retirement	550.00	0.00	860.00
001-28-01-539-230-00-00	Life & Health Insurance	3,000.00	0.00	3,000.00
001-28-01-539-240-00-00	Worker's Comp	1,643.00	0.00	1,643.00
001-28-01-539-250-00-00	Unemployment Comp	399.00	0.00	399.00
	<b>Total Personnel Service Costs</b>	<b>13,666.00</b>	<b>0.00</b>	<b>18,237.00</b>

**PUBLIC WORKS- CEMETERIES**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
001-28-01-539-310-00-00	Professional Services	0.00	0.00	0.00
001-28-01-539-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-28-01-539-400-00-00	Training & Travel	0.00	0.00	0.00
001-28-01-539-411-00-00	Wireless Communications	250.00	24.69	0.00
001-28-01-539-430-00-00	Utility Services	800.00	570.34	800.00
001-28-01-539-460-00-00	Repair & Maintenance	2,000.00	0.00	1,500.00
001-28-01-539-461-00-00	Repair & Maintenance - Vehicles	1,000.00	0.00	1,000.00
001-28-01-539-520-00-00	Operating Supplies	500.00	36.95	200.00
001-28-01-539-521-00-00	Uniforms	300.00	175.75	200.00
001-28-01-539-522-00-00	Fuel & Oil	100.00	1,311.01	2,000.00
	<b>Total Operating Costs</b>	<b>4,950.00</b>	<b>2,118.74</b>	<b>5,700.00</b>
	<b>CAPITAL OUTLAY</b>			
001-28-01-539-641-00-00	Machinery & Equipment-PW Cemet	0.00	0.00	9,000.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>
	<b>Total Expenditures</b>	<b>18,616.00</b>	<b>2,118.74</b>	<b>32,937.00</b>

**PUBLIC WORKS- CEMETERIES**

**PUBLIC WORKS - CEMETERIES  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

\$9,000.00

Zero Turn Mower

**Total:**     9,000.00

**PUBLIC WORKS - ROADS & STREETS DIVISION**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Public Works Director	S	1.0	1.0
Public Works Supt.	S	0.0	0.0
Service Worker II	H	1.5	1.5
<b>TOTAL</b>		<b>2.5</b>	<b>2.5</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
001-30-01-541-121-00-00	Regular Salaries	101,000.00	0.00	88,240.00
001-30-01-541-141-00-00	Overtime	500.00	0.00	500.00
001-30-01-541-210-00-00	FICA	7,765.00	0.00	6,924.00
001-30-01-541-220-00-00	Retirement	7,440.00	0.00	6,670.00
001-30-01-541-230-00-00	Life & Health Insurance	15,840.00	0.00	16,500.00
001-30-01-541-240-00-00	Worker's Comp	7,715.00	0.00	5,000.00
001-30-01-541-250-00-00	Unemployment Comp	2,312.00	0.00	1,812.00
	<b>Total Personnel Service Costs</b>	<b>142,572.00</b>	<b>0.00</b>	<b>125,646.00</b>

**PUBLIC WORKS - ROADS & STREETS DIVISION**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
001-30-01-541-310-00-00	Professional Services - Engineering	1,500.00	0.00	1,500.00
001-30-01-541-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-30-01-541-340-00-00	Contractual Services	46,000.00	0.00	35,000.00
001-30-01-541-400-00-00	Training and Travel	400.00	0.00	400.00
001-30-01-541-410-00-00	Communications Services	0.00	0.00	0.00
001-30-01-541-411-00-00	Wireless Communications	0.00	0.00	0.00
001-30-01-541-430-00-00	Utility Services	80,000.00	0.00	80,000.00
001-30-01-541-440-00-00	Rental Equipment	1,000.00	0.00	1,000.00
001-30-01-541-450-00-00	Property & Liability Insurance	26,400.00	0.00	26,400.00
001-30-01-541-460-00-00	Repair & Maintenance	1,000.00	0.00	1,000.00
001-30-01-541-461-00-00	Repair & Maintenance - Vehicles	4,500.00	0.00	5,050.00
001-30-01-541-462-00-00	Repair & Maintenance - Equipment	15,000.00	0.00	15,000.00
001-30-01-541-463-00-00	Repair & Maintenance - Traffic Signs	10,000.00	0.00	10,000.00
001-30-01-541-464-00-00	Repair & Maintenance - Traffic Signal	2,500.00	0.00	2,500.00
001-30-01-541-465-00-00	Repair & Maintenance - Tree	15,000.00	0.00	10,000.00
001-30-01-541-520-00-00	Operating Supplies	4,000.00	0.00	4,000.00
001-30-01-541-521-00-00	Uniforms	1,200.00	0.00	1,200.00
001-30-01-541-522-00-00	Fuel & Oil	14,000.00	0.00	14,000.00
001-30-01-541-523-00-00	Tree Replacement	700.00	0.00	150.00
001-30-01-541-530-00-00	Road & Sidewalk Repair	30,000.00	0.00	30,000.00
	<b>Total Operating Costs</b>	<b>253,200.00</b>	<b>0.00</b>	<b>237,200.00</b>
<b>CAPITAL OUTLAY</b>				
001-30-01-541-610-00-00	Land Acquisition-Roads & Stree	0.00	0.00	0.00
001-30-01-541-620-00-00	Building Improvements-Roads&St	0.00	0.00	0.00
001-30-01-541-631-00-00	Imp Other Bldg-Paving-Roads&St	100,000.00	0.00	0.00
001-30-01-541-641-00-00	Machinery & Equipment-Roads&St	8,000.00	0.00	0.00
001-30-01-541-643-00-00	Vehicles-Roads & Streets	23,000.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>131,000.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>526,772.00</b>	<b>0.00</b>	<b>362,846.00</b>

PUBLIC WORKS - ROADS & STREETS DIVISION

**PUBLIC WORKS - ROADS & STREETS DIVISION**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:**                0.00

**PUBLIC UTILITIES - WATER FUND**

OPERATING GL CODES	OPERATING REVENUES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015-2016
402-00-00-343-301-00-00	Water Service Fees	501,658.00	0.00	510,000.00
402-00-00-343-302-00-00	Water Adjustments	0.00	0.00	0.00
402-00-00-343-303-00-00	Meter Installations-Water	88,338.00	0.00	90,000.00
402-00-00-343-304-00-00	Cutoff Charges-Water	38,150.00	0.00	40,000.00
402-00-00-343-305-00-04	Irrigation Meter Charges	0.00	0.00	0.00
402-00-00-343-306-00-00	Penalties-Water	21,400.00	0.00	22,000.00
402-00-00-361-100-00-00	Interest Earned Bank Accounts	5,000.00	0.00	5,000.00
	CDBG Granr			700,000.00
402-00-00-381-100-00-00	Transfer from General Fund-Water	0.00	0.00	75,000.00
402-00-00-361-110-00-00	Interest Earned on Investments	0.00	0.00	0.00
402-00-00-369-990-00-00	Miscellaneous Income-Water	8,581.00	0.00	0.00
402-00-00-382-100-00-00	Appropriation of Prior Year Funds (SRWMD)	0.00	0.00	0.00
<b>Total Operating Revenues</b>		<b>663,127.00</b>	<b>0.00</b>	<b>1,442,000.00</b>

**PUBLIC UTILITIES - WATER FUND**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Public Works Supt.	S	1.0	1.0
Service Worker III	H	1.0	0.0
Service Worker II	H	1.0	1.0
Service Worker I	H	0.0	1.0
<b>TOTAL</b>		<b>3.0</b>	<b>3.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
402-22-01-533-121-00-00	Regular Salaries	94,000.00	0.00	91,515.00
402-22-01-533-141-00-00	Overtime	5,000.00	0.00	5,000.00
402-22-01-533-141-00-01	Overtime Meter Installation	0.00	0.00	10,000.00
402-22-01-533-210-00-00	FICA	7,574.00	0.00	8,148.00
402-22-01-533-220-00-00	Retirement	7,257.00	0.00	7,733.00
402-22-01-533-230-00-00	Life & Health Insurance	15,840.00	0.00	19,800.00
402-22-01-533-235-00-00	OPEB	0.00	0.00	5,849.00
402-22-01-533-240-00-00	Worker's Comp	4,149.00	0.00	4,149.00
402-22-01-533-250-00-00	Unemployment Comp	1,000.00	0.00	2,040.00
<b>Total Personnel Service Costs</b>		<b>134,820.00</b>	<b>0.00</b>	<b>154,234.00</b>

**PUBLIC UTILITIES - WATER FUND**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015-2016
402-22-01-533-310-00-00	Professional Services	960.00	0.00	0.00
402-22-01-533-310-10-00	Professional Services - Engineering	5,000.00	0.00	5,000.00
402-22-01-533-310-20-00	Professional Services - Water Study	0.00	0.00	0.00
402-22-01-533-311-00-00	Professional Services - Employee Exams	100.00	0.00	100.00
402-22-01-533-320-00-00	Accounting & Auditing 16%	5,440.00	0.00	5,440.00
402-22-01-533-340-00-00	Contractual Services	5,000.00	0.00	5,000.00
402-22-01-533-400-00-00	Training & Travel	2,000.00	0.00	2,000.00
402-22-01-533-410-00-00	Communications	0.00	0.00	0.00
402-22-01-533-411-00-00	Wireless Communications	0.00	0.00	0.00
402-22-01-533-430-00-00	Utilities	20,000.00	0.00	20,000.00
402-22-01-533-440-00-00	Rental Equipment	500.00	0.00	250.00
402-22-01-533-450-00-00	Property & Liability Insurance	6,000.00	0.00	6,000.00
402-22-01-533-460-00-00	Repair & Maintenance	30,000.00	0.00	35,000.00
402-22-01-533-461-00-00	Repair & Maintenance - Vehicle	1,500.00	0.00	2,000.00
402-22-01-533-462-00-00	Repair & Maintenance-Equipment	3,200.00	0.00	1,500.00
402-22-01-533-467-00-00	Repair & Maintenance - Bldg Improvement	0.00	0.00	0.00
402-22-01-533-520-00-00	Operating Supplies	20,000.00	0.00	15,000.00
402-22-01-533-521-00-00	Uniforms	1,300.00	0.00	500.00
402-22-01-533-522-00-00	Fuel & Oil	7,000.00	0.00	3,500.00
402-22-01-533-526-00-00	Operating Supplies - New Meter/Install	8,000.00	0.00	9,000.00
402-22-01-533-529-00-00	Operating Supplies - Meter Replacement	4,000.00	0.00	4,000.00
402-22-01-533-540-00-00	Subscriptions & Memberships	1,000.00	0.00	1,000.00
402-22-01-533-780-00-00	Bad Debt	0.00	0.00	0.00
402-22-01-533-441-00-00	Phone System Lease	0.00	0.00	0.00
	<b>Total Operating Costs</b>	<b>121,000.00</b>	<b>0.00</b>	<b>115,290.00</b>
<b>CAPITAL OUTLAY</b>				
402-22-01-533-620-00-00	Building Improvements-Water	12,000.00	0.00	10,000.00
402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa	50,000.00	0.00	125,000.00
402-00-00-164-900-00-00	Improvements-Other than Buildings	0.00	0.00	786,450.00
	<b>Total Capital Outlay Costs</b>	<b>62,000.00</b>	<b>0.00</b>	<b>921,450.00</b>
<b>DEBT SERVICE</b>				
402-22-01-533-730-00-00	Debt Service-1976 Bonds-Water-Principal	28,000.00	0.00	0.00
402-22-01-533-730-00-00	Debt Service-1976 Bonds-Water-Interest	1,400.00	0.00	0.00
	<b>Total Debt Service</b>	<b>29,400.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TRANSFERS</b>				
402-22-01-533-911-00-00	Transfer to General Fund-Water	116,238.00	0.00	222,965.00
402-22-01-533-912-00-00	Transfers To Sewer Fund-Water	199,669.00	0.00	0.00
	<b>Total Transfers</b>	<b>315,907.00</b>	<b>0.00</b>	<b>222,965.00</b>
<b>CONTINGENCY</b>				
402-22-01-533-301-00-00	Contingency	0.00	0.00	58,000.00
402-22-01-533-990-00-00	Reserve for Fund Balance Rollforward	0.00	0.00	0.00
	<b>Total Contingencies</b>	<b>0.00</b>	<b>0.00</b>	<b>58,000.00</b>
	<b>Total Expenditures</b>	<b>663,127.00</b>	<b>0.00</b>	<b>1,471,939.00</b>
	<b>Total Revenues</b>	<b>663,127.00</b>	<b>0.00</b>	<b>1,442,000.00</b>
	<b>Revenues Less Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>(29,939.00)</b>

PUBLIC UTILITIES - WATER FUND

**PUBLIC UTILITIES - WATER FUND**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

<u>Cost:</u>	<u>Description:</u>		
7,000.00	402-22-01-533-641-00-00	Building Improvements-Water	Metal Building w/ Roll up door-for PVC pipe
3,000.00	402-22-01-533-641-00-00	Building Improvements-Water	Roof over Wells
125,000.00	402-00-00-164-900-00-00	Improvements-Other than Buildings	CDBG Matching
86,450.00	402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa	Radio Meters
<b>Total:</b>			
<b><u>221,450.00</u></b>			

**PUBLIC UTILITIES - SEWER FUND**

<b>OPERATING GL CODES</b>	<b>OPERATING REVENUES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
403-00-00-334-350-00-00	State Grant-Sewer	0.00	0.00	0.00
403-00-00-334-351-00-00	Rural Development Grant-Sewer	0.00	0.00	0.00
403-00-00-334-352-00-00	Suwannee River Mgt Grant-Sewer	0.00	0.00	0.00
403-00-00-343-501-00-00	Sewer Service Fees	623,832.00	0.00	630,000.00
403-00-00-343-502-00-00	Sewer Adjustments	0.00	0.00	0.00
403-00-00-343-503-00-00	Penalties-Sewer	0.00	0.00	0.00
403-00-00-343-504-00-00	Sewer Installations	23,081.00	0.00	25,000.00
403-00-00-343-505-00-00	Sewer Connections	32,800.00	0.00	35,000.00
403-00-00-361-100-00-00	Interest Earned on Bank Acct	600.00	0.00	600.00
403-00-00-369-990-00-00	Miscellaneous Revenue-Sewer	0.00	0.00	0.00
403-00-00-381-100-00-00	Transfer from General Fund-Sew	0.00	0.00	150,000.00
403-00-00-381-112-00-00	Transfer from Water Fund-Sewer	199,669.00	0.00	0.00
403-00-00-381-115-00-00	Transfer from Solid Waste	0.00	0.00	0.00
403-00-00-381-116-00-00	Transfer from Sewer Impact Fee Debt Service	24,063.00	0.00	94,784.00
403-00-00-380-100-00-00	Sewer Reserve	0.00	0.00	0.00
403-00-00-382-100-00-00	Appropriation of Prior Year Funds	0.00	0.00	0.00
	<b>Total Operating Revenues</b>	<b>904,045.00</b>	<b>0.00</b>	<b>935,384.00</b>

**PUBLIC UTILITIES - SEWER FUND**

<b>STAFFING/WAGES</b>		Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Sewer Superintendent		H	0.00	0.00
WW Operator		H	0.00	0.00
Service Worker III		H	1.00	1.00
Service Worker II		H	2.00	2.00
<b>TOTAL</b>			<b>3.00</b>	<b>3.00</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
403-24-01-535-121-00-00	Regular Salaries	64,269.00	0.00	77,875.00
403-24-01-535-141-00-00	Overtime	6,000.00	0.00	6,000.00
403-24-01-535-210-00-00	FICA	5,222.00	0.00	6,417.00
403-24-01-535-220-00-00	Retirement	5,077.00	0.00	6,089.00
403-24-01-535-230-00-00	Life & Health Insurance	10,560.00	0.00	19,800.00
403-24-01-535-235-00-00	OPEB	0.00	0.00	1,795.00
403-24-01-535-240-00-00	Worker's Comp	2,500.00	0.00	2,900.00
403-24-01-535-250-00-00	Unemployment Comp	750.00	0.00	1,000.00
<b>Total Personnel Service Costs</b>		<b>94,378.00</b>	<b>0.00</b>	<b>121,876.00</b>

**PUBLIC UTILITIES - SEWER FUND**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015-2016
403-24-01-535-310-00-00	Professional Services	34,000.00	0.00	12,000.00
403-24-01-535-310-10-00	Professional Services - Engineering	0.00	0.00	5,000.00
403-24-01-535-311-00-00	Professional Services - Employee Exams	200.00	0.00	200.00
403-24-01-535-340-00-00	Contractual Services - GRU	30,000.00	0.00	5,000.00
403-24-01-535-345-00-00	Contractual Services - Grinder installs	10,000.00	0.00	5,000.00
403-24-01-535-400-00-00	Training & Travel	1,200.00	0.00	1,200.00
403-24-01-535-410-00-00	Communication Services	0.00	0.00	0.00
403-24-01-535-411-00-00	Wireless Communications	0.00	0.00	0.00
403-24-01-535-430-00-00	Utilities	61,247.00	0.00	62,000.00
403-24-01-535-440-00-00	Rental Equipment	500.00	0.00	500.00
403-24-01-535-441-00-00	Phone System Lease	0.00	0.00	0.00
403-24-01-535-450-00-00	Property & Liability Insurance	8,490.00	0.00	8,490.00
403-24-01-535-460-00-00	Repair & Maintenance	30,000.00	0.00	30,000.00
403-24-01-535-461-00-00	Repair & Maintenance - Vehicle	2,000.00	0.00	2,000.00
403-24-01-535-469-00-00	Repair & Maintenance - Grinder Pumps	30,000.00	0.00	15,000.00
403-24-01-535-504-00-00	Refund of Prior Yr. Rev.-Sewer Installs	0.00	0.00	0.00
403-24-01-535-520-00-00	Operating Supplies	15,000.00	0.00	15,000.00
403-24-01-535-521-00-00	Uniforms	1,250.00	0.00	1,250.00
403-24-01-535-522-00-00	Fuel & Oil	3,500.00	0.00	3,500.00
403-24-01-535-525-00-00	Operating Supplies-new Grinder Stations	1,200.00	0.00	5,000.00
403-24-01-535-526-00-00	Bank Charges & Fees - Sewer	0.00	0.00	0.00
403-24-01-535-732-00-00	Bad Debt	0.00	0.00	0.00
	<b>Total Operating Costs</b>	<b>228,587.00</b>	<b>0.00</b>	<b>171,140.00</b>
<b>CAPITAL OUTLAY</b>				
403-24-01-535-641-00-00	Machinery & Equipment	88,496.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>88,496.00</b>	<b>0.00</b>	<b>0.00</b>
<b>DEBT SERVICE</b>				
403-24-01-535-720-00-00	Debt Service Bonds-Interest	342,081.00	0.00	337,181.00
403-24-01-535-720-00-00	Debt Service Bonds-Principal	115,650.00	0.00	120,610.00
403-00-00-103-112-00-00	Reserve Account for Bond Series 2004/2009	33,400.00	0.00	33,400.00
405-00-00-203-100-00-00	Debt Service- RD-Regions-Principal	0.00	0.00	0.00
405-00-00-169-990-00-00	Debt Service-RD-Regions-Interest	0.00	0.00	0.00
	<b>Total Debt Service</b>	<b>491,131.00</b>	<b>0.00</b>	<b>491,191.00</b>
<b>TRANSFERS</b>				
403-24-01-535-911-00-00	Transfer to General Fund	178,351.00	0.00	192,802.00
403-24-01-535-914-00-00	Transfer to Sewer Construction Fund	0.00	0.00	0.00
	<b>Total Transfers</b>	<b>178,351.00</b>	<b>0.00</b>	<b>192,802.00</b>
<b>CONTINGENCY</b>				
403-22-01-533-301-00-00	Contingency	0.00	0.00	0.00
403-24-01-535-001-00-00	Reserve for Fund Balance Rollforward	0.00	0.00	0.00
	<b>Total Contingencies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>1,080,943.00</b>	<b>0.00</b>	<b>977,009.00</b>
	<b>Total Revenues</b>	<b>904,045.00</b>	<b>0.00</b>	<b>935,384.00</b>
	<b>Revenues Less Expenditures</b>	<b>(176,898.00)</b>	<b>0.00</b>	<b>(41,625.00)</b>

**PUBLIC UTILITIES - SEWER FUND**

**PUBLIC UTILITIES - SEWER FUND**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:                      Description:

**Total:**                      0.00

**PUBLIC UTILITIES GRINDER PUMPS**

<u>Acct #</u>	<u>Account Name</u>	<u>Amended FY 2014-2015</u>	<u>YTD FY 2014- 2015 Actuals</u>	<u>Proposed FY 2015- 2016</u>
<b><u>REVENUES</u></b>				
<b><u>Operating Revenues</u></b>				
403-00-00-343-506-00-00	\$2.00 Charge (\$2.00x1189 customersx12 months)	0.00	0.00	0.00
	Sub-total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b><u>Transfers In</u></b>				
403-00-00-381-100-00-00	Transfer from General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**PUBLIC UTILITIES - GRINDER PUMPS**

STAFFING/WAGES	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Amended FY 2014- 2015	YTD FY 2014 2015 Actuals	Proposed FY 2015- 2016
403-24-01-535-121-00-00	Regular Salaries	0.00	0.00	0.00
403-24-01-535-141-00-00	Overtime	0.00	0.00	0.00
403-24-01-535-210-00-00	FICA	0.00	0.00	0.00
403-24-01-535-220-00-00	Retirement	0.00	0.00	0.00
403-24-01-535-230-00-00	Life & Health Insurance	0.00	0.00	0.00
403-24-01-535-240-00-00	Worker's Comp/Claims	0.00	0.00	0.00
403-24-01-535-250-00-00	Unemployment Comp	0.00	0.00	0.00
<b>Total Personnel Service Costs</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**PUBLIC UTILITIES - GRINDER PUMPS**

	<b>OPERATING EXPENDITURES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015 2016</b>
-				
403-24-02-535-460-00-00	Repair & Replacement	0.00	0.00	0.00
	Sub-total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>CONTINGENCY</b>			
403-24-02-535-301-00-00	Reserve (For Grinder Pumps)	0.00	0.00	0.00
	Sub-total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Revenue Over/(Under) Expenditures		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**PUBLIC UTILITIES - GRINDER PUMPS**

**Grinder Pumps**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:                      Description:

**Total:**            0.00

**PUBLIC UTILITIES - SOLID WASTE FUND**

OPERATING GL CODES	OPERATING REVENUES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
404-00-00-343-404-00-00	Reimbursement from FEMA-SW	0.00	0.00	0.00
404-00-00-343-401-00-00	Collection Fees-Solid Waste	697,951.00	0.00	715,238.00
404-00-00-343-402-00-00	Garbage Adjustments-Solid Wast	0.00	0.00	0.00
404-00-00-343-403-00-00	Penalties-Solid Waste	22,905.00	0.00	22,905.00
404-00-00-361-100-00-00	Interest Earned Bank Accts-SW	0.00	0.00	0.00
404-00-00-361-110-00-00	Interest Earned on Invest-SW	0.00	0.00	0.00
404-00-00-381-100-00-00	Transfer From General Fund-SW	0.00	0.00	0.00
	Miscellaneous Revenue	1,200.00	0.00	0.00
404-00-00-382-990-00-00	Appropriation of Prior Funds	0.00	0.00	0.00
	<b>Total Operating Revenues</b>	<b>722,056.00</b>	<b>0.00</b>	<b>738,143.00</b>

**PUBLIC UTILITIES - SOLID WASTE FUND**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Public Works Secretary	H	0.0	0.5
Service Worker II	H	0.0	0.5
<b>TOTAL</b>		<b>0.0</b>	<b>1.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014, 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
	Regular Salaries	25,444.00	0.00	25,461.00
	Overtime	0.00	0.00	0.00
	FICA	1,947.00	0.00	1,947.00
	Retirement	1,875.00	0.00	1,850.00
	Life & Health Insurance	6,970.00	0.00	6,600.00
	Worker's Comp/Claims	1,000.00	0.00	1,000.00
	Unemployment Comp	250.00	0.00	250.00
	<b>Total Personnel Service Costs</b>	<b>37,486.00</b>	<b>0.00</b>	<b>37,108.00</b>

**PUBLIC UTILITIES - SOLID WASTE**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
404-23-01-534-310-00-00	Professional Fees-Solid Waste	481,440.00	0.00	485,000.00
404-23-01-534-320-00-00	Accounting & Auditing-SW	9,500.00	0.00	9,500.00
404-23-01-534-450-00-00	Prop & Gen Liab Ins-SW	1,068.00	0.00	1,068.00
404-23-01-534-460-00-00	Repairs & Maintenance-SW	100.00	0.00	100.00
404-23-01-534-461-00-00	Repairs & Maint Vehicles-SW	1,000.00	0.00	1,000.00
404-23-01-534-510-00-00	Office Supplies-Solid Waste	200.00	0.00	200.00
404-23-01-534-520-00-00	Operating Supplies-Solid Waste	1,000.00	0.00	1,000.00
404-23-01-534-522-00-00	Fuel & Oil-Solid Waste	1,000.00	0.00	1,000.00
	<b>Total Operating Costs</b>	<b>495,308.00</b>	<b>0.00</b>	<b>498,868.00</b>
<b>CAPITAL OUTLAY</b>				
404-23-01-534-591-00-00	Equip, Mach & Furn Depr	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TRANSFERS</b>				
404-23-01-534-911-00-00	Transfer to General Fund-Sw	96,013.00	0.00	202,167.00
	<b>Total Transfers</b>	<b>96,013.00</b>	<b>0.00</b>	<b>202,167.00</b>
<b>CONTINGENCY</b>				
404-23-01-534-301-00-00	Contingency	0.00	0.00	0.00
	<b>Total Contingency</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>628,429.00</b>	<b>0.00</b>	<b>738,143.00</b>
	<b>Total Revenues</b>	<b>722,056.00</b>	<b>0.00</b>	<b>738,143.00</b>
	<b>Revenues Less Expenditures</b>	<b>93,627.00</b>	<b>0.00</b>	<b>0.00</b>

**PUBLIC UTILITIES - SOLID WASTE**

**PUBLIC UTILITIES - SOLID WASTE  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:

Description:

**Total:        0.00**

**FIRE CONTROL FUND**

OPERATING GL CODES	OPERATING REVENUES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
105-00-00-334-201-00-00	Grants-DOI-Fire	0.00	0.00	0.00
105-00-00-334-202-00-00	Misc Grants	0.00	0.00	0.00
105-00-00-338-111-00-00	Alachua County Agreement	145,000.00	0.00	145,000.00
105-00-00-311-300-00-00	Fire Assessments	220,000.00	0.00	245,000.00
105-00-00-338-113-00-00	Fire Inspection Fees	3,000.00	0.00	3,500.00
105-00-00-361-100-00-00	Interest Earned on Bank Accts	300.00	0.00	300.00
105-00-00-369-100-00-00	Miscellaneous Revenue-Fire	0.00	0.00	0.00
105-00-00-369-110-00-00	Donations-Fire	0.00	0.00	0.00
105-00-00-384-000-00-00	Loan Proceeds-Fire	0.00	0.00	0.00
105-00-00-381-100-00-00	Transfer from General Fund	470,042.00	0.00	567,390.00
105-00-00-382-100-00-00	Approp of Prior Year Funds-Fire	0.00	0.00	0.00
<b>Total Operating Revenues</b>		<b>838,342.00</b>	<b>0.00</b>	<b>961,190.00</b>

Assessment at \$90

**FIRE CONTROL FUND**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
Fire Chief	S	1.0	1.0
Fire Lieutenant	H	3.0	3.0
Fire Fighter - FT	H	3.0	6.0
Fire Fighter - PT (8)	H	3.0	3.0
<b>TOTAL</b>		<b>10.0</b>	<b>13.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
105-11-01-522-121-00-00	Regular Salaries	362,365.00	0.00	425,193.00
105-11-01-522-150-00-00	Overtime	47,841.00	0.00	33,317.00
105-11-01-522-200-00-00	Fire Fees	8,000.00	0.00	8,000.00
105-11-01-522-210-00-00	FICA	31,381.00	0.00	35,706.00
105-11-01-522-220-00-00	Retirement	81,303.00	0.00	101,506.00
105-11-01-522-230-00-00	Life & Health Insurance	48,000.00	0.00	46,200.00
105-11-01-522-240-00-00	Worker's Comp	20,475.00	0.00	18,000.00
105-11-01-522-250-00-00	Unemployment Comp	9,292.00	0.00	6,000.00
<b>Total Personnel Service Costs</b>		<b>608,657.00</b>	<b>0.00</b>	<b>673,922.00</b>

**FIRE CONTROL FUND**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014-2015	YTD FY 2014 2015 Actuals	Proposed FY 2015-2016
105-11-01-522-310-00-00	Professional Services - Employee Exams	2,000.00	0.00	1,000.00
	Professional Services	0.00	0.00	7,500.00
105-11-01-522-400-00-00	Training and Travel	5,000.00	0.00	2,500.00
105-11-01-522-410-00-00	Communications Services	0.00	0.00	0.00
105-11-01-522-411-00-00	Wireless Communications	0.00	0.00	0.00
105-11-01-522-430-00-00	Utility Services	8,000.00	0.00	8,000.00
105-11-01-522-441-00-00	Phone Lease	675.00	0.00	675.00
105-11-01-522-450-00-00	Property & Liability Insurance	11,354.00	0.00	6,300.00
105-11-01-522-461-00-00	Repair & Maintenance - Vehicles	20,000.00	0.00	19,175.00
105-11-01-522-462-00-00	Repair & Maintenance - Equipment	8,000.00	0.00	8,000.00
105-11-01-522-466-00-00	Software Maintenance Agr-Fire	4,200.00	0.00	4,200.00
105-11-01-522-467-00-00	Repair & Maint Building	6,500.00	0.00	6,500.00
105-11-01-522-490-00-00	Assessment Studies	7,500.00	0.00	0.00
105-11-01-522-510-00-00	Office Supplies	3,000.00	0.00	3,000.00
105-11-01-522-520-00-00	Operating Supplies	7,200.00	0.00	6,000.00
105-11-01-522-521-00-00	Uniforms	4,000.00	0.00	2,500.00
105-11-01-522-522-00-00	Fuel & Oil	16,000.00	0.00	11,700.00
105-11-01-522-540-00-00	Subscriptions & Dues	2,000.00	0.00	2,000.00
	<b>Total Operating Costs</b>	<b>105,429.00</b>	<b>0.00</b>	<b>89,050.00</b>
<b>DEBT SERVICE</b>				
105-11-01-522-710-00-00	Debt Service-Principal-Fire	36,176.00	0.00	36,176.00
105-11-01-522-720-00-00	Debt Service-Interest-Fire	9,819.00	0.00	9,819.00
	<b>Total Debt Service Costs</b>	<b>45,995.00</b>	<b>0.00</b>	<b>45,995.00</b>
<b>CAPITAL OUTLAY</b>				
105-11-01-522-620-00-00	Building Improvements	0.00	0.00	0.00
105-11-01-522-641-00-00	Machinery & Equipment-Fire	4,000.00	0.00	0.00
105-11-01-522-642-00-00	Comp/Printers/Sware-Fire	0.00	0.00	0.00
105-11-01-522-643-00-00	Vehicles	0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TRANSFERS</b>				
105-11-01-522-911-00-00	Transfer to General Fund	74,261.00	0.00	152,223.00
	<b>Total Transfers</b>	<b>74,261.00</b>	<b>0.00</b>	<b>152,223.00</b>
<b>CONTINGENCY</b>				
105-11-01-522-301-00-00	Contingency	0.00	0.00	0.00
	<b>Total Contingency</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>838,342.00</b>	<b>0.00</b>	<b>961,190.00</b>
	<b>Total Revenues</b>	<b>838,342.00</b>	<b>0.00</b>	<b>961,190.00</b>
	<b>Revenues Less Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**FIRE CONTROL FUND**

**FIRE CONTROL FUND**  
**CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:                      Description:

**Total:**                      0.00

**CEMETERY RESERVE FUND**

<b>OPERATING GL CODES</b>	<b>OPERATING REVENUES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
601-00-00-361-100-00-00	Interest Earned Bank Acct-Ceme	200.00	0.00	100.00
601-00-00-364-100-00-00	Sale of Fixed Assets-Cemetery	0.00	0.00	0.00
601-00-00-381-100-00-00	Transfer From General Fund-Cem	0.00	0.00	0.00
601-00-00-382-990-00-00	Approp of Prior Year Funds	0.00	0.00	0.00
601-00-00-343-800-00-00	Cemetery Fees	15,000.00	0.00	10,338.00
	<b>Total Operating Revenues</b>	<b>15,200.00</b>	<b>0.00</b>	<b>10,438.00</b>

**CEMETERY RESERVE FUND**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
<b>TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**CEMETERY RESERVE FUND**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014- 2015 Actuals	Proposed FY 2015- 2016
601-28-01-539-520-00-00	Operating Supplies-Cemetery	3,000.00	0.00	1,000.00
601-28-01-539-520-90-00	Repurchase Cemetery Lots	4,000.00	0.00	100.00
601-28-01-539-520-00-00	Operating Expense	200.00	0.00	200.00
				200
	<b>Total Operating Costs</b>	<b>7,200.00</b>	<b>0.00</b>	<b>1,500.00</b>
	<b>CAPITAL OUTLAY</b>			
601-28-01-539-630-00-00	Improve Other than Bldg-Cemete	1,200.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>TRANSFERS</b>			
601-28-01-539-911-00-00	Transfer to General Fund-Cemet	3,190.00	0.00	8,938.00
	<b>Total Transfers</b>	<b>3,190.00</b>	<b>0.00</b>	<b>8,938.00</b>
	<b>CONTINGENCY</b>			
601-28-01-539-001-00-00	Contingency	3,610.00	0.00	0.00
	<b>Total Contingency</b>	<b>3,610.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>15,200.00</b>	<b>0.00</b>	<b>10,438.00</b>
	<b>Total Revenues</b>	<b>15,200.00</b>	<b>0.00</b>	<b>10,438.00</b>
	<b>Revenues Less Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**CEMETERY RESERVE FUND**

**CEMETERY RESERVE FUND  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Cost:

Description:

**Total:           0.00**

**IMPACT FEE FUND**

OPERATING GL CODES	OPERATING REVENUES	Amended FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2015-2016
101-00-00-363-231-00-00	Water Impact Fee Revenue	8,100.00	0.00	20,529.00
101-00-00-363-232-00-00	Sewer Impact Fee Revenue	69,051.00	0.00	144,489.00
101-00-00-361-100-00-00	Interest Earned on Bank Accts	0.00	0.00	0.00
101-00-00-361-100-02-00	Int Earned on Bank Acct-Water	100.00	0.00	100.00
101-00-00-361-100-03-00	Int Earned on Bank Acct-Sewer	200.00	0.00	200.00
101-00-00-361-110-00-00	Interest Earned on Investments	0.00	0.00	0.00
101-00-00-361-111-00-00	Interest Earned-Ad Valorem Tax	0.00	0.00	0.00
101-00-00-382-000-00-00	Contribs from Enterprise Opers	0.00	0.00	0.00
101-00-00-382-100-02-00	Approp of Prior Year Funds-Water	0.00	0.00	0.00
101-00-00-382-100-03-00	Approp of Prior Year Funds-Sewer	0.00	0.00	0.00
	<b>Total Operating Revenues</b>	<b>77,451.00</b>	<b>0.00</b>	<b>165,318.00</b>

**IMPACT FEE FUND**

<b>STAFFING/WAGES</b>	<b>Type of Pay</b>	<b>Amended 14/15 Staffing</b>	<b>Proposed 15/16 Staffing</b>
<b>TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014- 2015</b>	<b>YTD FY 2014 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	<b>Total Personnel Service Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**IMPACT FEE FUND**

<b>OPERATING GL CODES</b>		<b>CAPITAL OUTLAY</b>		<b>Amended FY 2014-2015</b>	<b>YTD FY 2014-2015 Actuals</b>	<b>Proposed FY 2015-2016</b>
101-28-01-539-632-00-00	Water System Improvements			0.00	0.00	0.00
101-28-01-539-633-00-00	Sewer System Improvements			0.00	0.00	0.00
101-28-01-539-634-00-00	Development Water Reimb			15,000.00	0.00	5,000.00
101-28-01-539-635-00-00	Development Sewer Reimb			38,388.00	0.00	12,808.00
	222/RR Ave Lift Station(Sewer)			0.00	0.00	0.00
	<b>Total Capital Outlay Costs</b>			<b>53,388.00</b>	<b>0.00</b>	<b>17,808.00</b>
		<b>TRANSFERS</b>				
101-28-01-539-912-00-00	Transfer to Sewer Debt Service			24,063.00	-	94,784.00
101-28-01-539-914-00-00	Transfer to Sewer Construction Fund			-	-	-
	Transfer to General Fund			-	-	2,726.00
	<b>Total Debt Service</b>			<b>24,063.00</b>	<b>0.00</b>	<b>97,510.00</b>
		<b>CONTINGENCY</b>				
101-00-00-539-100-00-00	Water Contingency			0.00	0.00	25,000.00
101-00-00-539-200-00-00	Sewer Contingency			0.00	0.00	25,000.00
	<b>Total Contingencies</b>			<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
	<b>Total Expenditures</b>			<b>77,451.00</b>	<b>0.00</b>	<b>165,318.00</b>
	<b>Total Revenues</b>			<b>77,451.00</b>	<b>0.00</b>	<b>165,318.00</b>
	<b>Revenues Less Expenditures</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**IMPACT FEE FUND**

**IMPACT FEE FUND  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

**Total:**      0.00

**COMMUNITY REDEVELOPMENT AGENCY**

OPERATING GL CODES	OPERATING REVENUES	Amended FY 2014- 2015	YTD FY 2014-2015 Actuals	Proposed FY 2015- 2016
108-00-00-311-000-00-00	Ad Valorem Taxes COHS TIF	80,000.00	72,933.00	73,000.00
108-00-00-311-100-00-00	Ad Valorem County TIF	110,000.00	104,643.00	105,000.00
108-00-00-384-100-00-00	Loan Proceeds	0.00	0.00	0.00
108-00-00-366-100-00-00	Contributions Non-Governmental	0.00	0.00	0.00
108-00-00-382-100-00-00	Approp of Prior Year Funds	93,000.00	0.00	121,727.00
108-00-00-361-100-00-00	Interest Earnings	50.00	37.75	-
	<b>Total Operating Revenues</b>	<b>283,050.00</b>	<b>177,613.75</b>	<b>299,727.00</b>

**COMMUNITY REDEVELOPMENT AGENCY**

<b>STAFFING/WAGES</b>	Type of Pay	Amended 14/15 Staffing	Proposed 15/16 Staffing
Executive Director	S	0.5	0.70
Service Worker II	H	0.25	0.5
<b>TOTAL</b>		<b>0.8</b>	<b>1.2</b>

S=Salaried H=Hourly

<b>OPERATING GL CODES</b>	<b>PERSONNEL SERVICES</b>	<b>Amended FY 2014-2015</b>	<b>YTD FY 2014- 2015 Actuals</b>	<b>Proposed FY 2015- 2016</b>
108-38-01-552-121-00-00	Regular Salaries	30,000.00	20,156.68	48,500.00
108-38-01-552-141-00-00	Overtime	0.00	12.37	0.00
108-38-01-552-210-00-00	FICA	2,295.00	1,542.89	3,725.00
108-38-01-552-220-00-00	Retirement	2,300.00	1,420.16	3,575.00
108-38-01-552-230-00-00	Life & Health Insurance	0.00	0.00	9,000.00
108-38-01-552-240-00-00	Worker's Comp	1,000.00	474.07	1,200.00
108-38-01-552-250-00-00	Unemployment Comp	200.00	142.03	1,100.00
<b>Total Personnel Service Costs</b>		<b>35,795.00</b>	<b>23,748.20</b>	<b>67,100.00</b>

**COMMUNITY REDEVELOPMENT AGENCY**

OPERATING GL CODES	OPERATING EXPENDITURES	Amended FY 2014- 2015	YTD FY 2014 2015 Actuals	Proposed FY 2015- 2016
108-38-01-552-310-00-00	Professional Services	4,000.00	3,704.48	13,000.00
108-38-01-552-340-00-00	Contractual Services-Attorney	5,000.00	0.00	4,700.00
108-38-01-552-341-00-00	Contractual Services-COHS	83,327.00	50,000.00	24,590.00
108-38-01-552-400-00-00	Training and Travel	2,500.00	43.61	3,000.00
108-38-01-552-450-00-00	Property & Liability Insurance	4,655.00	3,655.00	5,000.00
108-38-01-552-460-00-00	Repair and Maintenance	6,000.00	7,331.67	6,000.00
108-38-01-552-467-00-00	Repair and Maintenance-Bldg	0.00	0.00	1,000.00
108-38-01-552-480-00-00	Promotional Activities	2,500.00	269.83	3,000.00
108-38-01-552-520-00-00	Operating Supplies	2,500.00	2,331.56	1,200.00
108-38-01-552-540-00-00	Subscriptions & Dues	500.00	670.00	700.00
108-38-01-552-540-10-00	Billboard Advertising/Mural- CRA	15,000.00	0.00	10,000.00
108-38-01-552-540-20-00	Pamphlets - CRA	0.00	0.00	200.00
108-38-01-552-540-30-00	Music in the Park	1,500.00	870.00	2,500.00
108-38-01-552-550-00-00	Building Remodel & Repair	0.00	0.00	0.00
108-38-01-552-430-00-00	Utilities	0.00	0.00	0.00
<b>Total Operating Costs</b>		<b>127,482.00</b>	<b>68,876.15</b>	<b>74,890.00</b>
<b>CAPITAL OUTLAY</b>				
108-38-01-552-630-00-00	Improvements Other Than Buildings	0.00	0.00	0.00
108-38-01-552-632-00-00	School Renovation	0.00	0.00	0.00
108-38-01-552-632-10-00	Parking Lot - FM Phase 2	0.00	0.00	0.00
108-38-01-552-633-00-00	Downtown Parking Project	57,000.00	3,254.00	35,000.00
108-38-01-552-641-00-00	Machinery and Equipment	0.00	0.00	0.00
<b>Total Capital Outlay Costs</b>		<b>57,000.00</b>	<b>3,254.00</b>	<b>35,000.00</b>
<b>GRANTS</b>				
108-38-01-552-820-00-00	Grants to Others	60,000.00	5,925.00	64,000.00
<b>Total Debt Service</b>		<b>60,000.00</b>	<b>5,925.00</b>	<b>64,000.00</b>
<b>CONTINGENCY</b>				
108-38-01-552-000-00-00	Contingency	0.00	0.00	58,737.00
	Reserve for Fund Balance Carry Forward	2,773.00	0.00	0.00
<b>Total Contingencies</b>		<b>2,773.00</b>	<b>0.00</b>	<b>58,737.00</b>
<b>Total Expenditures</b>		<b>283,050.00</b>	<b>101,803.35</b>	<b>299,727.00</b>
<b>Total Revenues</b>		<b>283,050.00</b>	<b>177,613.75</b>	<b>299,727.00</b>
<b>Revenues Less Expenditures</b>		<b>0.00</b>	<b>75,810.40</b>	<b>0.00</b>

COMMUNITY REDEVELOPMENT AGENCY

**COMMUNITY REDEVELOPMENT AGENCY  
CAPITAL OUTLAYS**

Proposed Year 2015/2016 Capital Outlays

Costs:

Description:

35,000.00

Downtown Parking/Sidewalks Project

**Total:      35,000.00**



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

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**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER APPROVAL OF AGREEMENT WITH NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL FOR COMPREHENSIVE PLANNING SERVICES FOR FISCAL YEAR 2015/2016.**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT: CITY MANAGER**

**PREPARED BY: JENNY L. PARHAM**

**RECOMMENDED ACTION: APPROVAL OF AGREEMENT AND AUTHORIZE MAYOR TO EXECUTE AGREEMENT WITH NCFRPC.**

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### Summary

THE CITY HAS UTILIZED THE SERVICES OF NORTH CENTRAL REGIONAL PLANNING COUNCIL FOR COMPREHENSIVE PLANNING. THIS AGREEMENT IS BEING PRESENTED FOR THOSE SERVICES FOR FISCAL YEAR 2015/2016 IN THE AMOUNT OF \$10,000.

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**ATTACHMENTS: AGREEMENT FOR COMPREHENSIVE PLANNING SERVICES.**

**REVIEWED BY CITY MANAGER:** 

FISCAL YEAR 2016  
LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES  
AGREEMENT  
BETWEEN THE  
CITY OF HIGH SPRINGS  
AND THE  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the City of High Springs, hereinafter referred to as the "Purchaser" and the North Central Florida Regional Planning Council, hereinafter referred to as the "Planning Council".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS: The Purchaser desires to engage the Planning Council to render certain technical or professional services; and

The Planning Council possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE PURCHASER AND THE PLANNING COUNCIL DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I - SCOPE OF SERVICES

The Planning Council agrees to provide services to the Purchaser in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement which is incorporated by reference herein and considered as an integral part of this Agreement.

ARTICLE II - COMPENSATION

The Planning Council shall be paid by the Purchaser a fixed fee of Ten Thousand Dollars and No Cents (\$10,000.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated by reference.

Payment to the Planning Council for services rendered in accordance with the Scope of Services as set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, will become due within thirty (30) days following receipt by the Purchaser of a requisition of payment. Requisitions may be made on a monthly basis.

### ARTICLE III - TIME COMPLETION

This Agreement shall begin on October 1, 2015 and shall end on September 30, 2016. Any allowable costs incurred by the Planning Council during the period covered by this Agreement in providing services in performing the work described in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement are eligible expenses chargeable to the Purchaser. However, if this Agreement is not executed by all parties, the Purchaser shall not be liable for any such costs incurred by the Planning Council.

### ARTICLE IV - TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser. Upon termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement.

### ARTICLE V - DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the nondefaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement and all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser.

### ARTICLE VI - NONDISCRIMINATION

In carrying out the work of this Agreement, the Planning Council shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. The Planning Council shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Council agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Planning Council shall, in all solicitations or advertisements for employees placed by or on behalf of the Planning Council, state that it is an Equal Opportunity/Affirmative Action Employer. The Planning Council shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII - LIABILITY

The Planning Council hereby agrees to hold harmless the Purchaser, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of the Planning Council, its subcontractors or agents, if any, that is related to the Planning Council's performance under this Agreement.

ARTICLE VIII - ASSIGNABILITY

The Planning Council shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the Purchaser.

ARTICLE IX - REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the City Manager of the Purchaser shall represent and act for the Purchaser and the Executive Director of the Planning Council shall represent and act for the Planning Council.

ARTICLE X - VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Alachua County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Alachua County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI - AMENDMENT OF AGREEMENT

The Planning Council and the Purchaser by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Planning Council and Purchaser and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII - COMPLETE CONTRACT

This Agreement, including Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

APPENDIX A  
SCOPE OF SERVICES  
FOR THE  
FISCAL YEAR 2016  
LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT

The following services will be provided by the Planning Council to the Purchaser.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations;
- II. Amendment Assistance - preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments; and
- III. Development Review Assistance - reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER LEASE AGREEMENT WITH THE HIGH SPRINGS GARDEN CLUB FOR THE BUILDING LOCATED AT 605 NW 4<sup>TH</sup> STREET.**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT:**

**PREPARED BY: JENNY L. PARHAM**

**RECOMMENDED ACTION:**

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### Summary

THE CITY COMMISSION HAD PREVIOUSLY APPROVED A LEASE AGREEMENT WITH BOTH THE ROTARY CLUB AND THE HIGH SPRINGS GARDEN CLUB FOR THE CITY BUILDING LOCATED AT 605 NW 4<sup>TH</sup> STREET. BOTH ENTITIES REQUESTED A SEPARATE LEASE AGREEMENT. THE AGREEMENT WAS REVISED AND IS NOW BEING PRESENTED FOR APPROVAL FOR THE GARDEN CLUB. THE LEASE WITH THE ROTARY CLUB WILL BE PRESENTED AT A LATER MEETING.

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**ATTACHMENTS: LEASE AGREEMENT**

**REVIEWED BY CITY MANAGER:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "JL Parham", written over a horizontal line.

**LEASE AGREEMENT**

THIS LEASE AGREEMENT, dated this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the CITY OF HIGH SPRINGS, 110 NW 1st Avenue, a municipal corporation chartered under the laws of the State of Florida, hereinafter called "CITY" and HIGH SPRINGS GARDEN CLUB, hereinafter called "LESSEES."

**WITNESSETH:**

1. **DESCRIPTION OF PREMISES:** That for an in consideration of the covenants and agreements herein contained and the rents reserved and to be paid by the Lessees to the City, the City has leased, let and rented, and by these presents does lease, let and rent unto the Lessees the following described property in High Springs, Alachua County, Florida, to-wit:

Lot 4 and that part of Lot 5 South of U.S.  
Highway 441, all in Block 42 of G.E. Foster's  
Addition in Section 34, Township 8 South,  
Range 17 East. South Side of Building.

2. **TERM:**

- A. **Initial Term:** The Lessees shall have the right to have and to hold the above described premises for a term of ten (10) years (consisting of one hundred twenty (120) calendar months) commencing the \_\_\_\_ day of \_\_\_\_\_, 2015 hereinafter referred to as the Ten year Term, subject to the parties' rights to renew this lease upon the same terms and conditions as set forth by the commission to renew herein and subject to earlier termination as herein provided.

3. **USE AND POSSESSION:** Lessees shall use the leased premises for the purposes for which both of the Lessees are authorized under their respective charters. The Lessees agree that the leased premises shall at no time be used for any unlawful purpose. CITY may at any reasonable time enter upon the leased premises by its agent for the purpose of inspecting the same.
4. **RENTAL:** Lessees hereby covenant and agree to pay to the CITY, a yearly rent of Ten Dollars (\$10.00), beginning on the commencement date of this Lease and continuing on the first day of each calendar year thereafter. Rent shall be paid to the CITY at the above listed address.
5. **UTILITIES:** CITY utilities including water, garbage, and sewage shall be divided equally 50/50 between the Garden Club AND Rotary Club
6. **NOTICES:** For purpose of notice or demand, the respective parties shall be served by certified or registered mail, return receipt requested, addressed to the Lessees at their principal office address as set forth herein, and to the CITY at its principal office address as set forth herein.
7. **ALTERATIONS AND MAINTENANCE:** Lessees by occupancy hereunder, accepts the leased premises as being in good repair and condition and shall maintain the property in a clean and organized manner. However, should any damage occur to any portion of the buildings by reason of the negligence of Lessees, its agents, servants, customers or employees, such damage shall be promptly repaired by Lessees at their expense. Lessees shall keep clean of all trash and litter of any kind on the inside of said premises and the grounds immediately surrounding the building. Up keep i.e. mowing is the responsibility of the lessee.
8. **TENANTS' INSURANCE REQUIREMENTS:** Lessees shall indemnify and hold harmless the CITY from and against all loss, damage, or claim of loss or damages suffered, sustained, incurred or claimed by any person, firm, or corporation because of damage to person or property sustained or alleged to have sustained while in, on, or about such premises, or as the result of Lessees use or occupation thereof. In addition, Lessees shall maintain liability insurance on all personnel. The Lessees at their own expense shall insure the improvements on the leased premises to the full insurable value thereof against fire and hazards covered by an extended coverage endorsement for the benefit of the CITY and the Lessees, each of whom shall be named in the policy or policies of insurance. Such insurance shall be written by a company to be approved by the CITY, and the CITY shall be furnished with a copy of all insurance policies and with documentary evidence that the premiums on such policies are currently paid. In the event the improvements on the leased premises are damaged or destroyed by fire or other casualty, all of the proceeds of the insurance policies provided for above shall be used to immediately replace the improvements or repair the same.
9. **ASSIGNMENT AND SUBLEASE:** Lessees covenant and agree not to encumber or assign this Lease or sublet all or any part of the leased premises without the written consent of the CITY.

10. **TAXES:** The Lessees shall not be obligated to pay any taxes assessed against the leased premises during the term of this lease.
11. **ALTERATIONS, IMPROVEMENTS AND FIXTURES:** Any and all improvements, additions, alterations or fixtures (including trade fixtures) placed on or made to the premises by Lessees during the term hereof, shall continue to be the absolute property of the CITY, free and clear of any and all claims of any third party, at the Termination of this Lease, unless otherwise agreed to by the parties. The Lessees shall not make any alterations or changes to the improvements on the leased premises which in any manner change or alter the structural portions thereof without the prior written consent of the CITY. The Lessees at their expense shall pay for all improvements placed on the leased premises and shall keep and maintain the leased premises and all improvements thereon in good and substantial repair during the term of this lease to the end that the expiration or termination of this lease. The leased premises shall be delivered up to the CITY in good and well-kept condition, ordinary wear and tear and damage by the elements excepted; provided, however, that any damage done to the interior walls, floors, ceilings or fixtures not caused by ordinary wear and tear or by the elements shall be repaired in good and workmanlike manner by the Lessees at Lessees' expense with materials identical to or as near as may be to the original materials which were damaged. At the expiration or termination of this lease all improvements placed on the leased premises shall become the property of the CITY, it being understood between the parties that in the event the Lessees are not in default under this lease that Lessees may remove their personal property which is not affixed to the realty from the leased premises at the expiration of this lease; otherwise, that is to say, in the event this lease is terminated by reason of the default of the Lessees, Lessees shall not have the right to remove their personal property from the leased premises, and all such personal property shall stand to secure Lessees' performance under the terms of this lease and the CITY shall have a lien on such personal property for that purpose.
12. **CONSTRUCTION OF LANGUAGE:** The terms Lease, lease agreement or agreement shall be inclusive of each other, also to include renewals, extensions or modifications of the Lease. Words of any gender used in this Lease shall be held to include any other gender, and words in the singular shall be held to include the plural and the plural to include the singular, when the tense requires. The paragraph headings and title are not a part of this Lease and shall have no effect upon the construction or interpretation of any part hereof.
13. **SURRENDER OF PREMISES:** Lessees agree to surrender the premises at the end of the lease term to the CITY in good condition, allowing for reasonable use and wear and tear.
14. **TERMINATION:** In the event the Lessees shall fail to pay said rental, or any part thereof within ten (10) days after the same becomes due, or fail to perform and keep any of the covenants or obligations contained in this lease, or if the Lessees shall be adjudicated bankrupt or insolvent according to law, or shall make an assignment for the benefit of creditors, then and in any of said events, the CITY, after first giving the Lessees five (5) days written notice of its intention so to do, may at its continuing option cancel this lease and forthwith lawfully enter upon the leased premises and possess the same and expel the Lessees and those claiming by, through or under the Lessees without being deemed guilty of any manner of trespass and without prejudice to any remedies which the CITY might otherwise have and the Lessees covenant that in the event of any such action by the CITY that the Lessees shall indemnify and save harmless the CITY from any loss, cost, damage, liability or expense incurred by the CITY by reason of any such action.
15. **SUCCESSORS AND ASSIGNS:** This Lease shall bind and insure to the benefit of the successors, assigns, heirs, executors, administrators and legal representatives of the parties hereto.
16. **NON-WAIVER:** No waiver of any covenant or condition of this Lease by either party shall be deemed to imply or constitute a further waiver of the same covenant or condition of any other covenant or condition of this Lease.
17. **SPECIAL PROVISIONS:** In the event the CITY sells the demised premises, the purchaser shall take ownership of the property subject to the lease. In the event of sale, Lessees may cancel this lease upon consent of both parties.
18. **GOVERNING LAW:** This Lease is made in the State of Florida for property located in Florida, therefore it is agreed by the parties hereto that the Lease will be construed using the laws of the State of Florida.
19. **BINDING EFFECT:** This instrument is binding upon the CITY, and the Lessees, their heirs, successors, and permitted assigns.
20. **ATTORNEY FEES:** In the event of any action or proceeding brought by either party against the other under this Lease, the prevailing party shall be entitled to recover all costs and expenses including reasonable fees of its attorney's and such other actions or proceeding in such amount as the court may judge reasonable under the laws of the State of Florida.

*City of High Springs  
Garden Club Lease  
September 2015  
Page 3 of 3*

IN WITNESS WHEREOF, the CITY OF HIGH SPRINGS and LESSEES have caused this instrument to be executed as of the date first above written by their respective officers or parties thereunto duly authorized.

Signed, Sealed and delivered  
in our presence as witnesses:

\_\_\_\_\_

.....

\_\_\_\_\_

As to Lessor

-

(Corporate Seal)

\_\_\_\_\_

\_\_\_\_\_

.....

As to Garden Club

LESSOR:  
CITY OF HIGH SPRINGS

By: \_\_\_\_\_  
Sue Weller, Mayor

ATTEST:

\_\_\_\_\_  
Jenny Parham, City Clerk

GARDEN CLUB OF  
HIGH SPRINGS, FLORIDA, INC.

By: \_\_\_\_\_  
Martha Roberts, President

ATTEST:

\_\_\_\_\_  
Secretary



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER A SPECIAL EVENT PERMIT BY THE HIGH SPRINGS LIONS CLUB TO HOLD A BENEFIT FOR THE HIGH SPRINGS POLICE EXPLORERS.**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT:**

**PREPARED BY: JENNY L. PARHAM**

**RECOMMENDED ACTION:**

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### Summary

THE CITY COMMISSION WILL CONSIDER A SPECIAL EVENT PERMIT SUBMITTED BY THE HIGH SPRINGS LIONS CLUB TO HOLD A BENEFIT FOR THE HIGH SPRINGS POLICE EXPLORERS ON SEPTEMBER 12, 2015 IN FRONT OF THE HIGH SPRINGS MUSEUM.

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**ATTACHMENTS: SPECIAL EVENT PERMIT APPLICATION**

**REVIEWED BY CITY MANAGER:** 



# SPECIAL EVENT PERMIT APPLICATION



Deadline for Application \_\_\_\_\_ (if known or no less than 60 days prior to event)

**APPLICANT INFORMATION**

Name Brian & Margie Berkman Email Margie.berkman60@gmail.com  
ns@ionse.club@windstream.net

Company/Organization High Springs Lions Club

Address/City/State/Zip P.O. Box 2444 High Springs FL 32655

Telephone Numbers Day 352 231-0851 Evening 386 454-4521 (after 4pm)  
 Cell 352 231-0851 Fax N/A

**EVENT ORGANIZER** (if different than Applicant)  
*Same as above*

Name \_\_\_\_\_ Email \_\_\_\_\_

Company/Organization \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Telephone Numbers Day \_\_\_\_\_ Evening \_\_\_\_\_  
 Cell \_\_\_\_\_ Fax \_\_\_\_\_

**EVENT INFORMATION**

Event Name High Springs Police Explorer Benefit Event Date(s) Sept. 12, 2015

Event Summary BBQ Dinners, Live Music

Event Location/Park on Museum lawn

Do you plan to charge an admission? Yes \_\_\_ No  please specify: Selling BBQ dinners

Expected Attendance (including event crew, participants & spectators): \_\_\_\_\_

Set-up Date(s) Sept 12<sup>th</sup>, 2015 Day(s) Saturday Time 11:00 am - 12:00 pm

Event Date(s) Sept 12<sup>th</sup>, 2015 Day(s) Saturday Time 12:00 - 6:00 pm

Clean-up Date(s) Sept 12<sup>th</sup>, 2015 Day(s) Saturday Time 7:00 - 8:00 pm

Does the registered organization that owns and operates the event hold a current not-for-profit registration? Or are they partnering with a not-for-profit? Yes \_\_\_ No \_\_\_ See attached  
 If yes, **please provide a copy of registration and copy of DR-13 and DR-14, as applicable** and please explain relationship and partnership purpose in detail:  
 \_\_\_\_\_  
 \_\_\_\_\_

Has this event taken place previously? Yes \_\_\_ No  If yes, when \_\_\_\_\_  
 Where \_\_\_\_\_ Attendance \_\_\_\_\_  
 How many times has event taken place previously and provide a brief history \_\_\_\_\_

## EVENT LOGISTICS

1. Planned event activities (face painting, bounce houses, etc.)

Selling/  
Serving BBQ Dinners  
Live Music

2. Vendors and/or concessions provided

LIONS CLUB ONLY, NO OTHER VENDORS

3. Entertainment (detail type of entertainment; bands, DJ, dancers, magicians etc...)

Live Music by following:

Cliff Dorsey  
Quarter Moon  
Drunk Uncle Band  
The New Little Post More Band  
The Jesse Smith Project

4. Event equipment to be used (including dimensions, staging/platforms, canopies, tents, booths, scaffolding, trucks, etc...)

3 Temporary Canopies, 1 Sound Trailer  
2-10x20, 1 12x12, 1 28' Boxed  
Trailer

5. Sound system and hours of amplified sound. Describe equipment to be used (i.e. PA systems, microphone, speakers, amps)

12 Till 6 PM, Acoustic, with  
minimum P.A. system needed

6. How will you handle emergency vehicle access to your event?

NO STREETS WILL BE BLOCKED, EVENT PARKING  
ON POLICE + MUSEUM GROUNDS

7. Will your event provide portable toilet facilities? Yes \_\_\_ No

If yes, number to be provided:

8. Will your event provide dumpsters? Yes \_\_\_ No

If yes, number & size to be provided:

9. Please describe electrical requirements. Note that electricity may not be available and that you may need to provide your own generators for electrical support. (In some parks, generators will not be allowed.) NONE

10. Describe all signage that will be used and their locations.

HANDHELD

11. City Support:

Police Department Required?	Yes	<input type="radio"/> No	If yes, there may be a cost
Fire Department Required?	Yes	<input type="radio"/> No	If yes, there may be a cost
Fire Inspection Required?	Yes	<input type="radio"/> No	If yes, there may be a cost
Public Works Required?	Yes	<input type="radio"/> No	If yes, there may be a cost
Liability insurance required?	Yes	<input type="radio"/> No	If yes, there may be a cost
Alcohol served, sold or consumed?	Yes	<input type="radio"/> No	If yes, then City Commission Approval is required.
Food cooked or served on site?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, then Fire Inspection is required.

Please describe Served only, cooked off site @ Lions Club facility

City Commission Approval Required? Yes No  
 If any costs are to be requested waived or if there is alcohol served, City Commission approval is required.

**CERTIFICATE OF INSURANCE**

Name of Carrier ACE American Insurance Company / DSP Insurance

Address/City/State/Zip 1900 E. Golf Road Suite 650 Schaumburg IL 60173

Agent Name John Adams Phone 1-800-316-6705  
 Fax 1-888-467-2378

**Attach Certificate of Insurance.** The City of High Springs, A municipal corporation organized and existing under the laws of the State of Florida must be named Additional insured under certificate holder and special provisions.

**PROOF OF AGENCY**

On agency letterhead, please attach proof of agency or letter of authorization showing his/her authority to represent the organization names herein prior to approval of this application.

**TERMS OF AGREEMENT**

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors or parties affiliated with the event to ensure compliance with all policies, rules, regulations and guidelines of the City of High Springs and the regulations listed below. I understand that falsification of any aspect of this application or any other violation may result in immediate cancellation and/or revocation of the permit. I understand that the permit is non-transferable and non-refundable. Failure to submit for approval in a timely manner will result in automatic denial. Without approval, the special event cannot be held.

- A completed special event application must be submitted a minimum of 21 days prior to the event
- If any section does not apply, mark N/A or cross out that section
- The City Managers office will determine if event requires a Certificate of Insurance
- A Certificate of Insurance for the event must be submitted (10) days prior to the beginning of the event and should also name The City of High Springs, A municipal corporation organized and existing under the laws of the State of Florida, additional insured

- **Alcoholic beverages are not allowed on park property**
- Absolutely no staking allowed when setting up tents on athletic fields - weighted bucket drops are permissible
- The applicant is responsible for the collection and proper disposal of all trash generated during the event
- **The volume level from public address or sound systems must remain at an acceptable level and should not be audible from a distance of more than 50 feet. Please refer to the attached noise ordinance. In the event that the ordinance is violated, the special event may be shut down.**
- All non-essential production and personal vehicles must be parked in public parking areas
- No overnight parking
- Uniformed law enforcement may be required to provide traffic and crowd control at the event organizer's expense.
- A user fee may be charged for each facility /open space used and special support needed
- In addition to the permit and facility fees , one or more of the following charges shall apply, where applicable
- The city may require the presence of a park supervisor during event. This additional cost may be included in the permit fee.
- A damage deposit may be required upon approval of the permit; the deposit will be returned after it has been determined by parks staff that the event area has been left free of debris and in good condition. Please allow time for processing
- Event organizers may be asked to present a copy of their permit to local Law Enforcement during the event. Please have it available. Event organizers must be present during event.

I have read and understand the above stipulations.

*Stefanie A. Royal Secretary*  
*Andie Anne Blase, Treasurer*  
 Applicant's Name

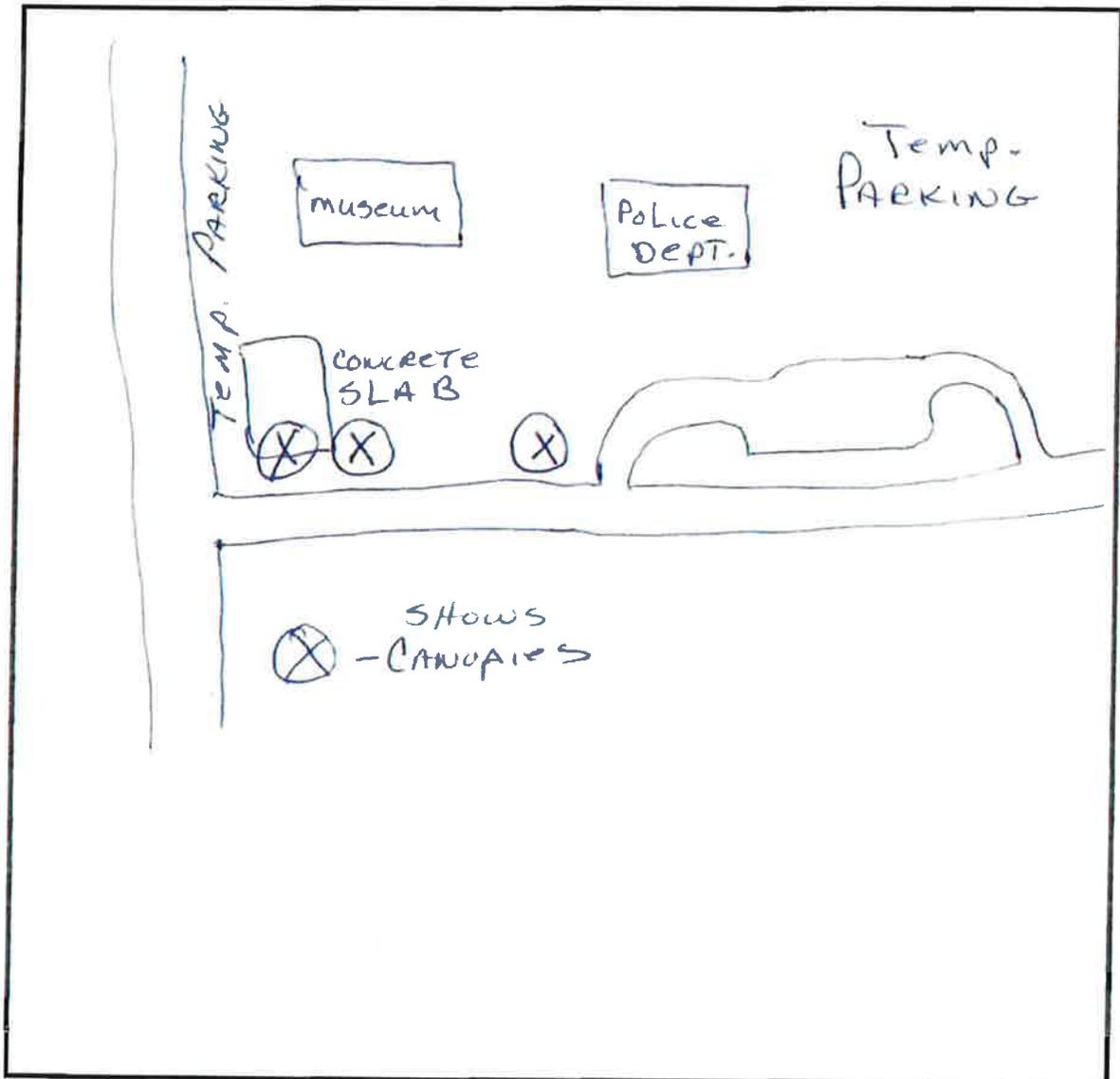
*August 31, 2015*  
 Date

Please mail or submit completed packet to:

The City of High Springs.  
 110 NW 1<sup>st</sup> Avenue  
 High Springs, Florida 32643

## SITE PLAN

If event attendance is more than 300 persons or event involves a race, walk, parade etc... Please attach a site map or use the space provided below. Please provide a drawing of the boundaries and details of the proposed Special Event including locations of all intended activities with reference points such as streets, buildings, barricades, emergency access points, race or parade routes, tents, vendors etc. Site map for smaller events, security, traffic or clean-up plans may also be requested.



**OFFICE USE ONLY – DEPOSIT AND APPROVAL INFORMATION**

Approved by the City Manager \_\_\_\_\_ Date \_\_\_\_\_

Conditions for Approval \_\_\_\_\_  
\_\_\_\_\_

Comments by the Fire Chief \_\_\_\_\_ Date \_\_\_\_\_

Conditions for Approval \_\_\_\_\_ Assessed Fees \$ \_\_\_\_\_  
\_\_\_\_\_

Comments by the Police Chief \_\_\_\_\_ Date \_\_\_\_\_

Conditions for Approval \_\_\_\_\_ Assessed Fees \$ \_\_\_\_\_  
\_\_\_\_\_

Comments by the Building Department \_\_\_\_\_ Date \_\_\_\_\_

Conditions for Approval \_\_\_\_\_ Assessed Fees \$ \_\_\_\_\_  
\_\_\_\_\_

Comments by the PW/Recreation \_\_\_\_\_ Date \_\_\_\_\_

Any additional Assessed Fees: \$ \_\_\_\_\_ Explanation \_\_\_\_\_

Staff Point-Of-Contact Assigned to this event (day of event) \_\_\_\_\_

Copy of Certificate of Insurance Received \_\_\_\_\_ (attach as applicable)

Amount of Total Fees assessed \$ \_\_\_\_\_ Received on \_\_\_\_\_ Received By \_\_\_\_\_

Form of Payment  Cash  Check # \_\_\_\_\_

Other Notes:

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUL 10 2014

HIGH SPRINGS LIONS CLUB, INC.  
P.O. BOX 2444  
HIGH SPRINGS, FL 32655-2444

Employer Identification Number:

59-3529810

DLN:

17053352396033

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Form 990 Required:

Yes

Effective Date of Exemption:

November 15, 2011

Contribution Deductibility:

No

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 948



**“FABULOUS”**  
**PORK OR CHICKEN**  
**BAR-B-QUE**  
**DINNERS WITH ALL THE FIXINS**

**SEPTEMBER 12<sup>th</sup> from 12 till 6 on the Museum lawn**

**Bring your lawn chairs and enjoy the show or get your dinner to go!**

**Please come out and support the High  
Springs Police Explorers Post 599**

**LIVE MUSIC**

**FEATURING  
THE FOLLOWING BANDS**

*Cliff Dorsey*

*\* Quarter Moon \**

*Drunk Uncle Band*

The New Little Bit More Band

The Jesse Smith Project

The High Springs Lions Club is proud to sponsor this fundraiser, with  
Net proceeds going to financially support the Explorers Post 599  
For information please call 352-231-0851  
After 4PM call 386-454-4521



## Commission Agenda Item Request Form

***MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING***

**MEETING DATE: SEPTEMBER 10, 2015**

**SUBJECT: CONSIDER ORDINANCE 2015-12, AN ORDINANCE PROVIDING CONSENT FOR CERTAIN PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA, TO BE INCLUDED IN A SPECIAL ASSESSMENT DISTRICT FOR A NON-AD VALOREM ASSESSMENT CREATED BY ALACHUA COUNTY FOR ROADWAY IMPROVEMENTS TO PORTIONS OF NW 210 AVENUE, NW 205 STREET, NW 218 AVENUE AND NW 202 STREET LOCATED IN ALACHUA COUNTY; PROVIDING CONDITIONS FOR CONSENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**AGENDA SECTION: NEW BUSINESS**

**DEPARTMENT:**

**PREPARED BY: JENNY L. PARHAM**

**RECOMMENDED ACTION:**

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### Summary

AT THE AUGUST 27<sup>TH</sup> MEETING, THE CITY COMMISSION DIRECTED STAFF TO PREPARE AN ORDINANCE ALLOWING CERTAIN CITY PROPERTIES TO BE INCLUDED IN AN ALACHUA COUNTY SPECIAL ASSESSMENT DISTRICT. IF PASSED ON FIRST READING, THIS ORDINANCE WILL BE PRESENTED FOR SECOND AND FINAL READING AT THE SEPTEMBER 21<sup>ST</sup> MEETING.

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**ATTACHMENTS: ORDINANCE 2015-12**

**REVIEWED BY CITY MANAGER:**

A handwritten signature in black ink, appearing to be "JL Parham", written over a horizontal line.

ORDINANCE NO. 2015-12

AN ORDINANCE OF THE CITY OF HIGH SPRINGS PROVIDING CONSENT FOR CERTAIN PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA, TO BE INCLUDED IN A SPECIAL ASSESSMENT DISTRICT FOR A NON-AD VALOREM ASSESSMENT CREATED BY ALACHUA COUNTY FOR ROADWAY IMPROVEMENTS TO PORTIONS OF NW 210 AVENUE, NW 205 STREET, NW 218 AVENUE AND NW 202 STREET LOCATED IN ALACHUA COUNTY; PROVIDING CONDITIONS FOR CONSENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, pursuant to §197.3632(3)(a), Florida Statutes, and Alachua County Code Chapter 37, Alachua County (the "County") adopted Resolution 14-108 which gave notice of the County's intent to impose a non-ad valorem assessment for certain roadway improvements; and

**WHEREAS**, pursuant to §197.3632 (3)(a), Florida Statutes, and Alachua County Code Chapter 37, Alachua County has provide noticed of the roadway improvements to the owners of assessed property within the special assessment district; and

**WHEREAS**, by Resolution 15-58, the County created a special assessment district for roadway improvements to portions of NW 210 Avenue, NW 205 Street, NW 218 Avenue and NW 202 Street within Alachua County; and

**WHEREAS**, the City's properties to be benefitted by the roadway improvements are identified by Tax Parcel Number 00076-004-000, 00146-002-001, 00146-030-000, 00146-030-001, 00146-034-000, 000148-001-000, and 00148-002-000; and

**WHEREAS**, pursuant to §125.01(1)(q), Florida Statutes, a special assessment may include all or part of a municipality with the consent of the governing body of the municipality given either annually or for a term of years; and

**WHEREAS**, at least ten (10) days notice has been given once by publication in a newspaper of general circulation notifying the public of this proposed Ordinance and of a Public Hearing in the City of High Springs; and

**WHEREAS**, a public hearing was held on September 21, 2015, pursuant to the published notice described at which hearing the parties in interest and all others had an opportunity to be, and were in fact heard; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

**Section 1:** Subject to the conditions provide in this Ordinance, the City Commission of the City of High Springs, as the City's governing body, consents to the inclusion of seven municipal properties in a non-ad valorem special assessment for the special assessment district. The roadway improvement assessment provides for roadway improvements to portions of NW 210 Avenue, NW 205 Street, NW

218 Avenue, and NW 202 Street. This assessment is as set forth in Alachua County Resolution 15-58 adopted June 9, 2015, a copy of which is attached as **Exhibit A**.

**Section 2:** Consent is granted for the roadway improvements assessment, subject to the following conditions:

1. The total assessment in both incorporated and unincorporated areas of the county does not exceed the maximum amount to be collected from the assessment which is printed on the first class notice districted by Alachua County; and
2. All properties in the unincorporated and incorporated areas in the special assessment district area are assessed equally; and
3. All unincorporated and incorporated property in the special assessment district are assessed an amount based on factors other than their location in an incorporated or unincorporated area; and
4. That the benefit of the roadway improvements provided for by this assessment equals or exceeds the amount assessed.

This consent does not apply to assessments for costs other than specifically proved herein.

**Section 3:** This consent is granted for ten years and only for the assessment to be billed in November of each year beginning 2015 and ending 2024.

**Section 4:** EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

**Section 5:** SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the Ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified copy of the same with the City.

**Section 6:** CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 7:** SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

First reading was held on the 10th day of September, 2015.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of High Springs, Florida, at a regular

meeting, this 21st day of September, 2015.

**BY THE MAYOR OF THE CITY OF HIGH SPRINGS, FLORIDA**

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Sue Weller, Mayor

ATTEST, BY THE CLERK OF THE  
CITY COMMISSION OF THE CITY OF  
HIGH SPRINGS, FLORIDA:

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Jenny L. Parham, City Clerk

APPROVED AS TO FORM AND  
LEGALITY:

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S. Scott Walker, City Attorney