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HIGH SPRINGS
COMMUNITY REDEVELOPMENT AGENCY MEETING
MINUTES
MARCH 5, 2015

Meeting called to order by Chair Williams 6:30 p.m.

Invocation by Chair Williams.

Pledge of Allegiance.

Roll call:

- Chair Williams – Present
- Vice Chair Evans – Present
- Member Bass - Present
- Member James – Present
- Member Jamison – Absent
- Member Sylvia Newcomb – Present
- Member Weller - Present

Staff Present:

- Amanda Rodriguez, Executive Director
- Jenny L. Parham, City Clerk
- Courtney Johnson, City Attorney

BUSINESS ITEMS

1. DETERMINE FACADE DEFINITION FOR GRANT PURPOSES.

The board reviewed the following items to determine what falls under the façade:

1. Paint
2. Window
3. Doors
4. Walls and Siding
5. Signage
6. Awnings and Overhangs
7. Handicap Ramps and Accessibility Infrastructure
8. Porches and Patios
9. Sidewalks and Walkways
10. Parking Lots and Driveways
11. Roofs

12. Landscaping
13. Similar Actives at the discretion of the CRA Board.

Vice Chair Evans recommended to leave all of the items and consider on a case by case basis.

Member Weller suggested including wording pertaining to visual.

Executive Director Rodriguez explained that CRA funds can only be spent on a couple of things, in regards to buildings, to improve the taxable value, to improve safety, and to get rid of blight; it needs to fit one of these to funded with CRA funds.

Motion Member Weller to accept these definitions based upon these discussions and the perimeters discussed.

Second Member Bass.

Motion carried 6 – 0.

2. REVIEW COMMERCIAL FAÇADE GRANT REQUESTS

DAVID GRAHAM INSURANCE LAW PA

Executive Director Rodriguez explained that Mr. Graham had already commenced some of the work on the dwelling that they are requesting grant money for, which is not allowed by our requirements. She adds that if we decide to fund it we will have to take out the amounts for the items that have already been started.

Member Weller states that it appears this is going to be a residence and business as well.

Mr. Graham explained the repairs to the building. He states he will not be able to finish the project without assistance.

Motion Member Newcomb to award David Graham Insurance Law \$20,000.00 to be used exclusively for siding and windows as proposed by the applicant.

Second Member Weller.

Motion Carried 5 – 1 with Member James voting against.

MCCALL'S TV SALES AND SERVICE

Heather McCall Caballero stated that no work has been started. She stated that the front façade would be replaced with a darker metal.

Mrs. Caballero stated that her husband would be doing the work; she adds that she understands that according to the CRA rules that labor cannot be reimbursed to them. She stated they are still trying to determine how they would like to blend in the signage so she did not include that in the pricing, since they will probably end up doing this themselves.

**Motion Member Weller to approve \$6,100.00 or the amount that comes in from R & M Construction for the façade and roof, not to exceed the \$6,100.00.
Second Member Newcomb.**

Mrs. Cabellero stated, since we will only be giving receipts for supplies and will not go through R & M, is this for the money value of the R & M supplies.

**Member Weller amended motion to approve the grant to up to \$6,100.00 for materials for construction.
Second Member Newcomb.
Motion carried 6 – 0.**

ANTIQUÉ CENTER

Mrs. Gloskowski stated, of the two quotes presented, one quote includes a lot more than the other.

**Motion Member Weller to approve up to \$9,660.00 as requested for the façade canopy, and paint.
Second Vice Chair Evans.
Motion carried 6-0.**

HIGH SPRINGS PLAYHOUSE

Mrs. Burleson gives an overview of what they want to have done.

**Motion Member Weller to approve up to \$6,075.00 for the exterior paint job and repairing of the deck ramp.
Second Member Bass.
Motion carried 6 – 0.**

3. ADDITIONAL GRANT REQUESTS

HIGH SPRINGS MUSEUM

Executive Director Rodriguez states that this does not fall under a façade grant. She states they are requesting the full funding. She states that this is just a grant to help improve the look of public property. She states that this is located in the Old School building.

Discussion of this being a city building and should be brought before commission.

Attorney Johnson stated there are strict regulations about spending CRA money on city property and things the city should be taking care of. She adds that she can look into this and without that she would not recommend approving this.

Bob Watson, President of High Springs Historical Society and Museum, explained people have been asking for bricks honoring firemen, policeman and railroad engineers.

Attorney Johnson to research, with this being city property.

Motion Member Weller to table until further information is received.
Second Vice Chair Evans.
Motion Carried 6-0.

HIGH SPRINGS FARMER'S MARKET

Ms. Rodriguez requested this item be tabled as she has not received the quotes for the sign that they would like to put in.

Vice Chair Evans questioned if this would also fall under the same issue as the previous item; and before it is brought back should make sure the attorney has made a determination on the city owned property first.

Ms. Rodriguez stated it would be a sign elsewhere directing people to the Farmer's Market. Attorney Johnson to look into this before this comes back.

4. MURALS

Member Weller asked if the owners of the building have approved Murals being painted on their building.

Executive Director Rodriguez stated she had spoken with Dean Davis owner of one building and he is okay with it; he would prefer the train motif, but is willing to discuss other options. Ms. Rodriguez stated she was not sure of the owner of the other building, but will get in touch with them.

Mr. Barkman, Artist, spoke of this being a good opportunity to update the murals and catch driver's eye. He stated that the side of both of these buildings are in bad shape.

Motion Member Weller to direct Executive Director to bring back prep cost, cost to redo murals and get owners permission.
Second Member Newcomb.

Kelly Deese asked if the city would buy the materials in advance or does the artist have to pay out of pocket.

Motion carried 6 – 0

Motion Member Weller to direct the Executive Director to locate additional places for murals and report back to the board; and inquire if owners of the wall at Jeri's Barber shop, the wall at True Value Building, and the wall at the Antique Center of High Springs would be in favor of having the murals.

Second Member James.

Motion Carried 6-0.

5. CRA PLAN EXTENSION TIMELINE

Ms. Rodriguez states this gives a timeline starting this month on the steps to have the extension completed and finalized by February 2016.

Motion Member Weller to direct staff to draft Notice of Authority and direct the CRA Executive Director to start putting the plan together.

Second Member Evans.

Motion carried 6 – 0.

Executive Director Rodriguez suggested having a public CRA Workshop in April.

Motion Member Weller to have Public Workshop on April 2, 2015.

Second Vice Chair Weller.

Motion 6 – 0.

6. CHAIR REPORT

Chair Williams advised that February 9th, he, the Executive Director and a few others from the community met to discuss events in High Springs. He advised that the biggest issues that need to be improved were communication, updating the website, marketing programs, having workshops on how to open a business, and networking as a group.

7. EXECUTIVE DIRECTOR UPDATE

Identified over 80 businesses in the CRA District.

Gave an update on new and closed businesses.

Advised she has placed brochures at all the area springs and Camp Kulaqua.

Working with Michael Loveday on a plan to promote Music in the Park.

Working with the Farmer's Market on marketing plan.

Looking into repairing the downtown clock.

Member Bass advised she will be resigning from the CRA Board; she will be closing her business June 1st.

Motion Member Weller to adjourn.

**CRA
MINUTES
MARCH 5, 2015
PAGE 6 OF 6**

**Second Member James.
Chair Williams adjourned the meeting at 8:35 p.m.**