110 NW 1st Avenue
High Springs, Florida 32643

Telephone: (386) 454-1416
Facsimile: (386) 454-2126
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CITY COMMISSION MEETING
AGENDA
City Hall
110 N.W. 1st Avenue

JUNE 11, 2015 **6:30 PM**

CALL TO ORDER: MAYOR SUE WELLER

INVOCATION: PASTOR BENTON MANGUEIRA
1ST UNITED METHODIST CHURCH

PLEDGE OF ALLEGIANCE: MAYOR SUE WELLER

ROLL CALL: ANGELA STONE, ASSISTANT CITY CLERK

APPROVAL OF AGENDA

APPROVAL OF MINUTES: MAY 28, 2015 MINUTES

RECOGNITION OF POLICE SERGEANT KENDRICK HAMPTON AND OFFICER ETHAN PRESNELL.

UNFINISHED BUSINESS

1. **DISCUSSION AND DETERMINATION ON PURCHASE OF PROPERTY FOR FUTURE POLICE BUILDING.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE STATE NAME FOR THE RECORD – **LIMIT COMMENTS TO 5 MINUTES)**

NEW BUSINESS

1. **CONSIDER ORDINANCE 2015-07,** AN ORDINANCE AMENDING THE ADOPTED 2014/2015 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS; PROVIDING AN EFFECTIVE DATE.

   A. DISCUSSION AND CONSIDERATION IN PASSAGE OF ORDINANCE 2015-04 ON FIRST READING.

2. **REVIEW AND DISCUSS PROPOSED FY 2015/2016 BUDGET ITEMS.**

3. **REVIEW REQUEST FROM NORTHEND HOMELAND, LLC FOR PURCHASE OF 65 WATER METERS IN WESTON OAKS SUBDIVISION. DIRECTION TO CITY STAFF ON RESPONSE TO NORTHEND.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

1. **COMMISSIONERS**
2. **MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1ST AVENUE, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386)454-1416.

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CITY COMMISSION MEETING
MINUTES
May 28, 2015

Mayor Weller called the meeting to order at 6:30 p.m.

Invocation by Deacon Angel Cuesta, St. Madeleine Catholic Church.

Pledge of Allegiance

Roll Call:

Mayor Sue Weller – Present
Vice Mayor Scott Jamison –Present (6:46 p.m.)
Commissioner Jason Evans – Present
Commissioner Gloria James – Present
Commissioner Byran Williams - Present

Staff Present:

Ed Booth, City Manager
Jenny Parham, City Clerk
Jennifer Stull, Finance Director
Scott Walker, City Attorney
Courtney Johnson, City Attorney
Bruce Gillingham, Fire Chief
Robert Basford, Recreation Director

APPROVAL OF AGENDA

Mayor Weller advised of a correction to Item #2 under Unfinished Business, it should say policy not agreement.

Motion Commissioner Evans to approve the agenda as amended.
Second Commissioner Williams
Motion carries 4 – 0.

APPROVAL OF MINUTES

Motion Commissioner Williams to approve minutes of May 14, 2015 Commission Meeting.
Second Commissioner James.
Motion carries 4 – 0.

CITY OF ALACHUA RECREATION DIRECTOR, HAL BRADY ON THE ALACHUA COUNTY EXPLOSION OF CHAMPIONS 2015.

Hal Brady, Recreation Director, gave a presentation on the Alachua County Explosion of Champions for 2015.

UNFINISHED BUSINESS

1. REPORT AND RECOMMENDATIONS FOR GARBAGE SERVICE EXEMPTIONS.

Mr. Booth presented his recommendation to charge the minimum for those on vacation for an extended period of time; will pay the minimum for garbage. He also recommended an exemption for vacant lots and lots over 40 acres.

Motion Commissioner Williams to direct staff to prepare an ordinance reflecting the garbage exemptions.
Second Commissioner James.
Motion carries 5 – 0.

2. CONSIDER COLLECTION SERVICES POLICY FOR REVENUE RECOVERY.

Mr. Booth advised that we do not want to harass the public, there is no cost to city, and would be turning over to a collection agency.

Ms. Stull explained the city application outlines the expectations, such as possible additional deposit.

Mayor Weller made a suggested change, on method of payment on page 3 under # 3, on the second line delete "and then", and start it with and in parenthesis and end on the fourth line after account.

Motion Commissioner Evans to approve the City's Collection Service Policy.
Second Commissioner Williams

Thomas DePeter stated there were missing pages and wants to review missing pages then make comment.

Motion carried 5-0.

CITIZEN REQUESTS AND COMMENTS

Mary Lynch thanked the High Springs Fire Department and Alachua County for their prompt response to the fire on NW 9th and spoke of the incident. Spoke of code enforcement issues in that area.

Judy Kearney questioned who has jurisdiction on cutting trees. Mayor Weller states we have jurisdiction of the trees in the right-of-way. Mayor Weller spoke of the ordinance and the application to cut trees down over a certain diameter.

Thomas DePeter questioned if the city is still a Tree City, and if we have a Tree Board. Mayor Weller advised that the Parks and Recreation Board has just been made the Tree Board, as we could not get anyone to sit on the Tree Board.

Attorney Walker explained the City's Ordinance to trees.

Bill Richards spoke of the Commission Meeting of March 12th and the issue of a trailer on NW 1st Avenue. He spoke of a customer who wants to know if he can put mobile home on vacant lot; was told by Ginger that there was a moratorium on mobile homes.

Attorney Walker outlined statute regarding mobile home requirements.

Mr. Booth pointed out the land development code.

Mr. Richards spoke of Ordinance 2014-03 vacant property registry. Attorney Walker stated this has to go out for RFP.

CONTINUATION ON COLLECTION POLICY

Thomas DePeter commented on the collection policy.

Motion carried 5 – 0.

NEW BUSINESS

1. CONSIDER AGREEMENT WITH CITY OF ALACHUA REFERENCE BATHROOMS.

Attorney Johnson outlined the amendments to the agreement.

Daniel Bell acting president of Santa Fe Babe Ruth, states that the contract is agreeable to them. He added that they wanted an assurance for their investment.

Mayor Weller states that she would like to have a cost for the building of the restrooms, once finished.

Attorney Walker stated that there is not a depreciation clause, but that it would be easy to add in if both parties are agreeable. Mr. Bell stated that they would be agreeable to 10% per year.

Motion Commissioner Williams to approve the agreement with Santa Fe Babe Ruth with the added depreciation language under Section 8.
Second Vice Mayor Jamison.

Thomas DePeter asked for clarification on Section 8. Attorney Walker read Section 8 with new language.

Motion carried 5 - 0

2. CONSIDER PROPOSAL FROM MAXIMUS TO UPDATE THE CENTRAL SERVICES COST ALLOCATION PLAN.

Mr. Booth stated that we need to update the Central Services Cost Allocation Plan. He states we will update the plan that was already completed.

Ms. Stull, Finance Director, stated that we would like begin this budget year and have the study come to the commission with the final budget amendment for this fiscal year.

Commissioner Evans asked if we should bid this out. Ms. Stull advised that they are on State Contract and does not need to go out for bid; she adds that she does not think we would receive a bid for less than their rate.

Motion Vice Mayor Jamison to go into contract with Maximus to update our Central Services Cost Allocation Plan.
Second Commissioner Williams.

Thomas DePeter stated that this will verify the transfers to the general fund. He asked what it will cost. Ms. Stull advised that it would cost $5,000.00.

Motion carried 5 – 0.

3. REVIEW APRIL 2015 FINANCIAL STATEMENTS.

Mayor Weller pointed out we are over in several areas; question if a department is over in a line item but has it in another line item when that comes back to the commission.

Ms. Stull explained we are not going by line item just the bottom line in June; the line items will be corrected for the November meeting.

Mr. Booth states he is looking into renegotiating with the county for fire services; he will report back to the commission.

Mayor Weller asked for clarification on overtime for Licensing and Billing. Ms. Stull explained this had to do with being open of Friday's part of a day. Ms. Stull stated that now that we are closed on Friday the overtime will be greatly reduced.

Mayor Weller stated that in Police Operations they are way over in overtime. Lt. Sheppard stated we have just got more staff to help reduce this.

Mayor Weller questioned the Attorney's Budget and Non-Routine Legal. Attorney Walker spoke of the Northend Homeland Lawsuit. He stated that they have a Summary Judgment Motion Scheduled for July 24th, 2015. He states that Jury Trial is set for the early part of September.

4. CONSIDER DECLARING CERTAIN ITEMS AS SURPLUS.

Mr. Booth stated we have a number of old police cars dating back to 1998 and some we just use as parts

cars. Ms. Stull states that the laptops maybe sellable and we can buy laptops we can use.

Motion Commissioner James to declare identified items as surplus and for staff to dispose of these items.
Second Commissioner Evans.

Thomas DePeter questioned, after this, how many police vehicles and police officers will we have.

Lt. Sheppard advised that we have 14 police officer positions and 16 cars; he adds that they also have reserve officers.

Motion carried 5 – 0.

5. CONSIDER RESOLUTION 2015-E, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS APPROVING THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT BETWEEN THE CITY OF HIGH SPRINGS AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE APPROPRIATE CITY STAFF AND OFFICIALS TO EXECUTE THE TRAFFIC OPERATIONS SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT; AND PROVIDING THAT THE CITY OF HIGH SPRINGS ACCEPT THE RESPONSIBILITIES OUTLINED IN THE ATTACHED AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.

Resolution 2015-E was read by title only by Attorney Walker.

Motion Vice Mayor Jamison to adopt Resolution 2015-E.
Second Commissioner Evans.

Roll call vote:
Commissioner Evans – yes
Commissioner James – yes
Commissioner Williams – yes
Vice Mayor Jamison – yes
Mayor Weller – yes

Motion carried 5 – 0.

6. CONSIDER RESOLUTION 2015-F, A RESOLUTION OF THE CITY OF HIGH SPRINGS, FLORIDA; RELATING TO THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF HIGH SPRINGS, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR FIRE SERVICES ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING AN EFFECTIVE DATE.

Resolution 2015-F was read by title only by Attorney Walker.

Motion Commissioner Evans to adopt Resolution 2015-F at $90.00.
Second Commissioner Williams

Vice Mayor Jamison stated this is just setting the maximum, but we can go lower.

Mr. Booth stated he is trying to fund the Fire Department without going over. He spoke of the calls outside of the city limits. He stated that he is wanting to open up discussions with the county for an increased rate our fire service assistance.

Thomas DePeter stated that he does not think they should approve at the $90.00 when it was advertised at the $83.00. Spoke of this being another tax. Mr. DePeter questioned when the last time a study was done on this.

Commissioner Evans explained that this is just setting the maximum amount we can consider.

Chief Gillingham spoke of the exemption; he stated there is assistance.

Roll call vote:

Commissioner James – yes
Commissioner Williams – yes
Vice Mayor Jamison – yes
Mayor Weller – yes
Commissioner Evans – yes

Motion carried 5 – 0.

7. CONSIDER ORDINANCE 2015-05, AN ORDINANCE OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF HIGH SPRINGS COMPREHENSIVE PLAN, AS AMENDED, RELATING TO AN AMENDMENT OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 15-02, BY THE CITY COMMISSION, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR A CHANGE IN THE LAND USE CLASSIFICATION FROM CONSERVATION TO RESIDENTIAL MIXED (1 TO 4 DWELLING UNITS PER GROSS ACRE) ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

Ordinance 2015-05 was read by title only by Attorney Walker.

Attorney Walker gave a history of the property.

Attorney Walker advised that this is a quasi-judicial hearing, and anyone who comes to speak on the issue will be sworn in.

Mr. Booth stated the Plan Board had reviewed and recommended approval with a 4 – 1 vote.

Mayor Weller opened the public hearing.

Thomas DePeter stated this land has been changed to conservation.

Mr. Booth warned Mr. DePeter that he serves on the Plan Board and he needs to be very careful about what he says. Mr. Booth added that he should represent himself has a citizen.

Mr. DePeter was sworn in by Attorney Walker.

Mr. DePeter stated he did not know why the city made the application to change the zoning of this property.

Mr. Booth stated that the city is trying to avoid a lawsuit. He stated that the original change was a taking; it may not have been an intentional taking, but it was still a taking.

Mr. Booth states the city owns the acre the spring is on.

Judy Kearney was sworn in by Attorney Walker.

Ms. Kearney states she is in favor of conservation; requested postponing this until we can purchase the land.

With nothing further, Mayor Weller closed the public hearing.

Mayor Weller stated she has reached out to the State to find ways to purchase the land, and she is waiting to hear back.

Vice Mayor Jamison stated we are trying to correct a wrong so we can move forward. Attorney Walker stated that were some procedural problems and has the potential for claims against the city.

Motion Commissioner Evans to adopt Ordinance 2015-05 on first reading.
Second Vice Mayor Jamison.

Roll call vote:

Commissioner Williams – yes
Vice Mayor Jamison – yes
Mayor Weller – yes
Commissioner Evans – yes
Commissioner James – yes

Motion carried 5 – 0

8. CONSIDER ORDINANCE 2015-06, AN ORDINANCE OF THE CITY OF HIGH SPRINGS, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HIGH SPRINGS LAND DEVELOPMENT CODE, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, LDC 15-02, BY THE CITY COMMISSION; PROVIDING FOR REZONING FROM CONSERVATION TO R-2 RESIDENTIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF HIGH SPRINGS, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Ordinance 2015-06 was read by title only by Attorney Walker.

Mayor Weller opened the public hearing.

Attorney Walker advised that this is a quasi-judicial hearing.

Thomas DePeter was sworn in by Attorney Walker.

Mr. DePeter spoke of the process. He stated that he feels they should hold off on this.

Judy Kearney questioned if this would set precedence for any 10 contiguous acres. Attorney Walker stated that this is very specific to this property.

Damon Watson was sworn in by Attorney Walker.

Damon Watson spoke of the majority of the land not being useable. Spoke of the conservation designation taking away value of the land.

With no further input; Mayor Weller closed the public hearing.

Motion Vice Mayor Jamison to adopt Ordinance 2015-06 on first reading.
Second Commissioner Evans.

Roll call vote:

Vice Mayor Jamison – yes
Mayor Weller – yes
Commissioner Evans – yes
Commissioner James – yes
Commissioner Williams – yes

Motion carried 5 – 0.

9. CONSIDER AND APPROVE ASSIGNMENT OF SETTLEMENT AGREEMENT WITH CAPITAL CITY BANK TO INNOVATIVE HOME BUILDERS OF NORTH FLORIDA, INC.

Attorney Johnson outlined the agreement.

Mayor Weller wants to clarify that Innovative Home Builders understands that as a developer there are no other agreements; just the one entered into with Capital City. Attorney Johnson states that they understand that if this is approved tonight that it would give them all the rights of the Capital City agreement, but nothing additional.

Motion Commissioner Evans to approve the Assignment of Settlement Agreement with Capital City Bank to Innovative Home Builders of North Florida, Inc.
Second Vice Mayor Jamison.

Thomas DePeter questioned if the settlement agreement was public record. Attorney Walker stated it is.

CITY ATTORNEY REPORT/UPDATE

Attorney Johnson gave an update on the Northend lawsuit. Advised they sent in a check for 65 water meters and request to have the city install them at 65 of the remaining lots in Weston Oaks subdivision. She adds that it is Northend's belief, from their interruption of the Developer's Agreement, by the city installing the meters they would then be entitled to the credits. She adds that the City Attorney's Office and the City Manager's Office does not believe that this meets the requirement for the credits per the Developer's Agreement. She states that it is the city's policy that we do not install water meters until permits are applied and paid for through the building department. Recommended to return check as they should first pull building permits on the lots.

Attorney Walker stated that the credits are to the impact fees, not as to water meters or permit fees. He spoke of the permitting process and the payment of impact fees.

CITY MANAGER REPORT/UPDATE

1. He stated that J.C. Lazo in the Water Department is being moved to repair grinder pumps water meters, and hydrants; spoke of the need to replace his position in the water department. He adds with the money we will save on the repairs this will be budget neutral; this will be brought back in the budget amendment.
2. Advised he hired a Building Official; Leon Jones is retiring June 5th.
3. Advised he is reviewing the budget. He spoke of the need to raise commissioner's salaries.
4. Advised he has begun the process of union negotiations.

COMMENTS AND CONCERNS:

1. COMMISSIONERS

Commissioner James – nothing at this time.
Commissioner Evans – nothing at this time.
Commissioner Williams advised he will not be at June 11th Commission Meeting.
Vice Mayor Jamison stated the move of J.C. to repair the grinder pumps is long time coming; it saves us money not sending them out.

2. MAYOR

Mayor Weller stated she and the City Manager met with representatives of Santa Fe College, will begin to offer non-credit courses at the Old School in September. We are working out the details.

Mayor Weller suggested that before the budget meetings it would be beneficial for commissioners to submit items they would like to see in the budget.

Motion Commissioner Williams to adjourn.
Mayor Weller adjourned the meeting at 9:03 p.m.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **June 11, 2015**

SUBJECT: **Discussion and Determination on Purchase of Property for Future Police Building**

AGENDA SECTION: **Unfinished Business**

DEPARTMENT:

PREPARED BY: **Sue Weller**

RECOMMENDED ACTION: **Review proposed property site(s) and determine if purchase of a property site for future Police Department building should move forward**

Summary

At the January 8, 2015 Commission meeting the Commission directed the City Manager to explore property site options for a new Police Department building and bring the results back to the City Commission in six months.

ATTACHMENTS:

REVIEWED BY CITY MANAGER:_____

ORDINANCE 2015-07

AN ORDINANCE AMENDING THE ADOPTED 2014/2015 FISCAL YEAR BUDGET OF THE CITY OF HIGH SPRINGS; PROVIDING AN EFFECTIVE DATE

WHEREAS, the High Springs City Commission shall, under the authority of Section 166.241(2), Florida Statutes, and Section 5.04 of the Charter of the City of High Springs, adopt an annual budget for the City of High Springs; and

WHEREAS, the City Commission passed a balanced budget on September 22, 2014 to be effective October 1, 2014; and

WHEREAS, the City Commission has determined that such budget shall be amended as needed.

WHEREAS, Section 166.241(4)(c), Florida Statutes, requires that the budget amendment must be adopted in the same manner as the original budget, unless otherwise specified in the municipality's charter; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS:

Section 1. The Budget for the City of High Springs, Florida, for the Fiscal Year October 1, 2014 through September 30, 2015, as attached hereto and incorporated herein, is hereby amended as reflected in the attached amended FY 14/15 budget.

Section 2. This Ordinance shall take effect immediately upon passage.

First reading: June 11, 2015.
Second reading: June 25, 2015
Date of Publication: June 11, 2015

CITY OF HIGH SPRINGS, FLORIDA

ATTEST:

_____
Sue Weller, Mayor

_____
Jenny L. Parham, City Clerk

(Municipal Seal)

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

City of High Springs
Revised FY 2014-2015 Budget
Summary of Funds

	Revenues	Expenditures
General Fund	**3,874,133.00**	**3,874,133.00**
Enterprise Funds		
Water	663,127.00	663,127.00
Sewer	904,045.00	1,080,943.00
Grinder Pumps	0.00	0.00
Solid Waste	722,056.00	628,806.23
Total Enterprise Funds	**2,289,228.00**	2,372,876.23
Special Revenue Funds		
Fire Control	838,342.00	838,342.00
Cemetery Reserve	7,300.00	7,300.00
Impact Fee	77,451.00	77,451.00
Total Special Revenue Funds	**923,093.00**	923,093.00
TOTAL	7,086,454.00	7,170,102.23

High Springs Community Redevelopment Agency
Revised FY 2014-2015 Budget

Total Redevelopment Agency	283,050.00	283,050.00

CITY OF HIGH SPRINGS
General Fund Revenues
Adopted Year 2014/2015

58.33%

REVENUES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
TAXES				
Ad Valorem	1,302,000.00	1,190,843.57	91.46%	1,302,000.00
Ad Valorem - Delinquent	59,800.00	11,479.83	19.20%	59,800.00
Utility Tax - Electric	294,517.00	176,027.08	59.77%	294,517.00
Utility Tax - Gas	14,000.00	7,955.14	56.82%	14,000.00
Utility Tax - Water	0.00	0.00	#DIV/0!	0.00
Local Option Diesel/Gas Tax	239,038.00	141,084.73	59.02%	239,038.00
Local Govt Infrastructure Tax	0.00	0.00	#DIV/0!	0.00
Local Gov't Half-Cent Sales Tax	295,967.00	176,783.84	59.73%	295,967.00
Telecommunications Svc Tax	150,083.00	78,637.95	52.40%	150,083.00
TOTAL TAXES	**2,355,405.00**	**1,782,812.14**	**75.69%**	**2,355,405.00**
LICENSES AND PERMITS				
City Occupational Licenses - Current	26,500.00	18,820.29	71.02%	19,000.00
Building Permits	175,000.00	69,645.10	39.80%	120,000.00
Building Permits Surcharge	2,000.00	2,415.29	**120.76%**	400.00
Application for Variance	0.00	0.00	#DIV/0!	0.00
Reinstatement-Expired Permit Fee	200.00	592.44	296.22%	600.00
Re-Inspection Fee	400.00	50.00	12.50%	100.00
Conditional Use Permit Fees	2,000.00	2,858.25	142.91%	3,000.00
TOTAL LICENSES AND PERMITS	**206,100.00**	**94,381.37**	**45.79%**	**143,100.00**
INTERGOVERNMENTAL				
State Revenue Sharing	155,000.00	90,381.52	58.31%	155,000.00
Mobile Home Licenses	2,000.00	1,487.49	74.37%	2,000.00
Alcoholic Beverage Licenses	3,442.00	0.00	0.00%	0.00
CRA - Admin/Maintenance	64,000.00	50,000.00	78.13%	83,327.00
General Government Grants	0.00	0.00	#DIV/0!	0.00
Intergovernmental Grants	0.00	0.00	#DIV/0!	0.00
FRDAP Grants	0.00	0.00	#DIV/0!	0.00
Federal Grants	0.00	0.00	#DIV/0!	0.00
State Grants	0.00	0.00	#DIV/0!	0.00
Police Dispatch	0.00	0.00	#DIV/0!	0.00
FDOT - Signaling Maintenance	5,164.00	0.00	0.00%	5,164.00
FDOT - Street Light Maintenance	16,511.00	0.00	0.00%	16,511.00
Tag Agency Commissions	63,388.00	42,748.90	67.44%	63,388.00
TOTAL INTERGOVERNMENTAL	**309,505.00**	**184,617.91**	**59.65%**	**325,390.00**
FRANCHISE FEES				
Electric-Duke Energy	298,157.00	178,625.66	59.91%	298,157.00
Clay Electric	42,900.00	27,474.79	64.04%	42,900.00
Communicom Services	0.00	0.00	#DIV/0!	0.00
TOTAL FRANCHISE FEES	**341,057.00**	**206,100.45**	**60.43%**	**341,057.00**
CHARGES FOR SERVICES				
Zoning Fees	2,000.00	635.00	31.75%	0.00
Development Review fees	0.00	0.00	#DIV/0!	0.00
Street Assessments	0.00	0.00	#DIV/0!	0.00
Street Closing Revenue	0.00	0.00	#DIV/0!	0.00
Sale of Maps and Publications	0.00	0.00	#DIV/0!	0.00
Copying and Research	2,000.00	1,470.10	73.51%	2,000.00
Filing Fee - City Election	0.00	0.00	#DIV/0!	0.00
Police Services	500.00	1,202.50	240.50%	1,000.00
Police Fingerprinting	700.00	10.00	1.43%	50.00
Police Reports and Services	100.00	15.90	15.90%	50.00
Softball Fees	800.00	0.00	0.00%	0.00
Volleyball Fees	1,000.00	1,595.00	159.50%	1,600.00
Soccer Fees	7,000.00	8,400.00	120.00%	8,400.00
General Income Sports	0.00	221.00	#DIV/0!	220.00
Sponsor Fees	550.00	2,450.00	445.45%	2,450.00
Basketball Fees	3,000.00	1,560.00	52.00%	1,600.00
TOTAL CHARGES FOR SERVICES	**17,650.00**	**17,559.50**	**99.49%**	**17,370.00**

CITY OF HIGH SPRINGS
General Fund Revenues
Adopted Year 2014/2015

58.33%

REVENUES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
FINES AND FORFEITURES				
Court Fines and Forfeitures	15,000.00	8,084.48	53.90%	13,900.00
Municipal Ordinance Fines	1,000.00	42.00	4.20%	50.00
Code Enforcement Fines	4,000.00	202.50	5.06%	300.00
Second Dollar Training - Police Dept	2,000.00	964.00	48.20%	1,000.00
TOTAL FINES AND FORFEITURES	**22,000.00**	**9,292.98**	**42.24%**	**15,250.00**
RENTALS				
Rentals - Civic Center	6,000.00	3,750.00	62.50%	6,000.00
Rentals - Post Office	5,333.00	3,500.00	65.63%	5,333.00
Rentals - Day Care	2,040.00	1,020.00	50.00%	2,040.00
Rentals - Farmers Market	19,247.00	8,624.29	44.81%	14,785.00
Rentals - Misc.	0.00	0.00	#DIV/0!	0.00
TOTAL RENTALS	**32,620.00**	**16,894.29**	**51.79%**	**28,158.00**
INTEREST EARNED				
Interest Earned-Bank Accounts	2,000.00	647.68	32.38%	1,000.00
Interest on Investments	300.00	717.67	239.22%	900.00
Interest on Ad Valorem Taxes	5,000.00	3,362.79	67.26%	5,000.00
TOTAL INTEREST EARNED	**7,300.00**	**4,728.14**	**64.77%**	**6,900.00**
MISCELLANEOUS				
Misc Revenue-Police Department	0.00	100.00	#DIV/0!	100.00
Sale of Fixed Assets	2,000.00	0.00	0.00%	2,000.00
Sale of Scrap	750.00	0.00	0.00%	750.00
Farmers' Market Donations/Fundraising	753.00	11.44	1.52%	50.00
Community Garden	1,000.00	25.00	2.50%	50.00
Contributions Non-Government	0.00	0.00	#DIV/0!	0.00
Other - Motor Fuel Tax Refunds	2,500.00	1,657.57	66.30%	2,500.00
Insurance Recovery	12,000.00	0.00	0.00%	0.00
Other - Miscellaneous Revenue	3,000.00	1,656.26	55.21%	2,000.00
Youth Council Donations	0.00	0.00	#DIV/0!	0.00
Forfeiture Fund - Police Dept	0.00	0.00	#DIV/0!	0.00
Debt Proceeds	0.00	0.00	#DIV/0!	0.00
Police Department Donations	0.00	375.00	#DIV/0!	0.00
TOTAL MISCELLANEOUS	**22,003.00**	**3,825.27**	**17.39%**	**7,450.00**
SUB TOTAL PRIOR TO TRANSFERS	**3,313,640.00**	**2,320,212.05**	**70.02%**	**3,240,080.00**
TRANSFERS IN				
From Solid Waste Fund	209,263.00	0.00	0.00%	96,013.00
From Sewer Fund	137,586.00	0.00	0.00%	178,351.00
From Water Fund	301,356.00	0.00	0.00%	116,238.00
From Fire Control Fund	25,000.00	0.00	0.00%	74,261.00
From Cemetery Reserve Fund	3,190.00	0.00	0.00%	3,190.00
TOTAL TRANSFERS	**676,395.00**	**0.00**	**0.00%**	**468,053.00**
APPROP FUND BALANCE-Restricted	**0.00**	**0.00**	#DIV/0!	**166,000.00**
APPROP FUND BALANCE-Unrestricted	**0.00**	**0.00**	**#DIV/0!**	**0.00**
TOTAL ALL GF REVENUES	**3,990,035.00**	**2,320,212.05**	**58.15%**	**3,874,133.00**

CITY OF HIGH SPRINGS

OVERVIEW OF REVENUES AND EXPENDITURES-General Fund
Adopted FY 2014-2015

General Fund Revenue	**3,874,133.00**
General Fund Expenditures	**3,874,133.00**
City Commission	95,438.00
City Manager	129,184.00
Finance	188,981.00
City Clerk	155,477.00
Information Technology	175,121.00
City Attorney	135,600.00
Planning, Development & Codes	161,103.00
Licensing & Billing	124,021.00
PW - Parks & Recreation	123,231.00
PW - P&R - Civic Center	14,350.00
PW - P&R - Daycare	5,877.00
Farmers Market	19,533.00
Police - Operations	1,058,034.00
Police - Communications	294,999.00
Public Works - Facilities	117,370.00
Public Works - Cemetery	6,377.00
Public Works - Roads & Streets	506,345.00
Transfer to Fire Control Fund	470,042.00
Transfer to C. R. A. - TIF	80,000.00
Transfer to Grinder Pump R & R	0.00
General Fund Contingency	13,050.00
Reserve for Fund Balance Rollforward	0.00
Total Expenditures	3,874,133.00
Revenues Less Expenditures	0.00

CITY COMMISSION

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Mayor	S	1.0	1.0
Vice Mayor	S	1.0	1.0
Commissioner	S	3.0	3.0
TOTAL		**5.0**	**5.0**

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-01-01-511-121-00-00	Regular Salaries	30,600.00	17,900.00	30,600.00
001-01-01-511-210-00-00	FICA	2,341.00	1,369.39	2,350.00
001-01-01-511-240-00-00	Worker's Comp	83.00	48.33	83.00
001-01-01-511-250-00-00	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**33,024.00**	**19,317.72**	**33,033.00**

CITY COMMISSION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-01-01-511-400-00-00	Training & Travel	6,000.00	1,699.28	6,000.00
001-01-01-511-451-00-00	Insurance - Public Officials	49,650.00	37,237.50	49,650.00
001-01-01-511-510-00-00	Office Supplies	1,600.00	199.96	1,600.00
001-01-01-511-520-00-00	Operating Supplies	3,655.00	2,650.43	3,655.00
001-01-01-511-540-00-00	Subscriptions & Dues	1,500.00	1,414.00	1,500.00
001-01-01-511-820-00-00	Chamber Grant	0.00	0.00	0.00
001-01-01-511-900-00-00	Other Charges	0.00	0.00	0.00
001-01-01-511-901-00-00	Youth Council	0.00	0.00	0.00
001-01-01-511-902-00-00	Employee Recognition	0.00	0.00	0.00
001-01-01-511-903-00-00	League of Cities Expense	0.00	0.00	0.00
	Total Operating Costs	62,405.00	43,201.17	62,405.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	95,429.00	62,518.89	95,438.00

CITY COMMISSION
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
Total:	0.00	

CITY MANAGER

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
City Manager	S	1	1.00
Administrative Assistant	H	0.5	0.75
TOTAL		1.5	1.75

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-02-01-512-121-00-00	Regular Salaries	88,535.00	50,975.23	88,535.00
001-02-01-512-141-00-00	Overtime	0.00	0.00	0.00
001-02-01-512-210-00-00	FICA	6,773.00	4,005.44	6,773.00
001-02-01-512-220-00-00	Retirement	14,215.00	11,698.88	16,536.00
001-02-01-512-230-00-00	Life & Health Insurance	9,240.00	4,021.23	6,900.00
001-02-01-512-240-00-00	Worker's Comp	240.00	149.57	240.00
001-02-01-512-250-00-00	Unemployment Comp	2,090.00	464.42	1,000.00
	Total Personnel Service Costs	**121,093.00**	71,314.77	119,984.00

CITY MANAGER

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-02-01-512-301-00-00	Merit Pay Contingency	0.00	0.00	0.00
001-02-01-512-310-00-00	Professional Services	0.00	244.82	250.00
001-02-01-512-400-00-00	Training & Travel	1,500.00	2,506.10	3,000.00
001-02-01-512-401-00-00	Auto Allowance	3,000.00	1,730.70	3,000.00
001-02-01-512-402-00-00	Employee Meetings	0.00	141.50	150.00
001-02-01-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-01-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-01-512-440-00-00	Copier Lease	1,800.00	1,407.77	1,800.00
001-02-01-512-460-00-00	Repair & Maintenance	250.00	50.82	100.00
001-02-01-512-510-00-00	Office Supplies	400.00	356.89	400.00
001-02-01-512-520-00-00	Operating Supplies	400.00	479.57	500.00
001-02-01-512-522-00-00	Fuel & Oil	0.00	0.00	0.00
001-02-01-512-540-00-00	Subscriptions & Dues	0.00	0.00	0.00
001-02-01-512-901-00-00	Youth Council Expense	500.00	0.00	0.00
	Total Operating Costs	7,850.00	6,918.17	9,200.00
	CAPITAL OUTLAY			
001-02-01-512-640-00-00	Furniture-City Manager	0.00	0.00	0.00
001-02-01-512-642-00-00	Computers/Printers/Software-CM	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	128,943.00	78,232.94	129,184.00

CITY MANAGER
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
Total:	0.00	

FINANCIAL SERVICES - ACCOUNTING

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing
Finance Director	S	1.0	1.0
Finance Technician	H	1.0	0.0
Accountant I	H	0.0	1.0
Account Clerk I	H	0.0	0.5
TOTAL		2.0	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-03-01-513-121-00-00	Regular Salaries	115,430.00	62,853.70	115,430.00
001-03-01-513-141-00-00	Overtime	0.00	138.23	0.00
001-03-01-513-210-00-00	FICA	8,831.00	4,787.09	8,831.00
001-03-01-513-220-00-00	Retirement	17,000.00	10,154.32	17,000.00
001-03-01-513-230-00-00	Life & Health Insurance	13,200.00	10,226.61	15,510.00
001-03-01-513-240-00-00	Worker's Comp	310.00	201.82	310.00
001-03-01-513-250-00-00	Unemployment Comp	2,710.00	710.29	1,400.00
	Total Personnel Service Costs	**157,481.00**	89,072.06	158,481.00

FINANCIAL SERVICES - ACCOUNTING

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-03-01-513-310-00-00	Professional Services	0.00	62.03	3,100.00
001-03-01-513-320-00-00	Accounting & Auditing 60%	22,000.00	16,890.00	22,000.00
001-03-01-513-400-00-00	Training & Travel	1,500.00	972.30	2,500.00
001-03-01-513-410-00-00	Communication Service	0.00	0.00	0.00
001-03-01-513-411-00-00	Wireless Communications	0.00	0.00	0.00
001-03-01-513-460-00-00	Repair & Maintenance	400.00	274.69	400.00
001-03-01-513-466-00-00	Acct Software Annual Maintenance	0.00	0.00	0.00
001-03-01-513-468-00-00	Maintenance Agreement Computers	0.00	0.00	0.00
001-03-01-513-510-00-00	Office Supplies	2,500.00	480.31	1,000.00
001-03-01-513-520-00-00	Operating Supplies	2,000.00	1,098.00	1,500.00
001-03-01-513-540-00-00	Subscriptions, Memberships, & Books	100.00	0.00	0.00
	Total Operating Costs	28,500.00	19,777.33	30,500.00
	CAPITAL OUTLAY			
001-03-01-513-642-00-00	Comp/Printers/Sware-Finance	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	**0.00**	0.00
	Total Expenditures	185,981.00	108,849.39	188,981.00

FINANCIAL SERVICES - ACCOUNTING
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:

Total: 0.00

CITY CLERK

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
City Clerk	S	1.0	1.0
Executive Secretary	H	1.0	0.0
Assistant City Clerk	H	0.0	1.0
TOTAL		2.0	2.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-02-02-512-121-00-00	Regular Salaries-City Clerk	87,000.00	48,377.92	87,800.00
001-02-02-512-141-00-00	Overtime-City Clerk	600.00	564.00	600.00
001-02-02-512-210-00-00	FICA	6,657.00	3,595.23	6,657.00
001-02-02-512-220-00-00	Retirement-City Clerk	13,000.00	10,274.39	18,560.00
001-02-02-512-230-00-00	Life & Health-City Clerk	11,000.00	7,150.85	12,260.00
001-02-02-512-240-00-00	Workers Comp-City Clerk	250.00	138.54	250.00
001-02-02-512-250-00-00	Unemployment-City Clerk	1,900.00	523.70	1,050.00
	Total Personnel Service Costs	**120,407.00**	70,624.63	127,177.00

CITY CLERK

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-02-02-512-310-00-00	Professional Services	1,000.00	244.82	1,000.00
001-02-02-512-310-20-00	Professional Services-IT Consul.	0.00	0.00	0.00
001-02-02-512-310-30-00	Professional Services-Web Consul.	0.00	0.00	0.00
001-02-02-512-341-00-00	Contractual Svc-Municipal Code	3,000.00	0.00	3,000.00
001-02-02-512-400-00-00	Training & Travel	2,500.00	2,985.51	4,000.00
001-02-02-512-410-00-00	Communication Service	0.00	0.00	0.00
001-02-02-512-411-00-00	Wireless Communications	0.00	0.00	0.00
001-02-02-512-440-00-00	Copier Lease City Clerk	1,800.00	1,407.76	1,800.00
001-02-02-512-460-00-00	Repair & Maintenance	1,000.00	421.71	1,000.00
001-02-02-512-490-00-00	Legal Advertisement	10,000.00	5,009.53	10,000.00
001-02-02-512-491-00-00	City Election Expense	2,000.00	0.00	2,000.00
001-02-02-512-510-00-00	Office Supplies	1,500.00	887.35	1,500.00
001-02-02-512-520-00-00	Operating Supplies	3,500.00	1,145.39	3,500.00
001-02-02-512-540-00-00	Subscriptions & Memberships	500.00	250.00	500.00
001-02-02-512-541-00-00	Web Page Expense	0.00	0.00	0.00
	Total Operating Costs	26,800.00	12,352.07	28,300.00
	CAPITAL OUTLAY			
001-02-02-512-640-00-00	Furniture-City Clerk	0.00	0.00	0.00
001-02-02-512-641-00-00	Machinery & Equipment-City Clk	0.00	0.00	0.00
001-02-02-512-642-00-00	Comp, Printers, Sware-City Clk	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	147,207.00	82,976.70	155,477.00

CITY CLERK
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:
Total: 0.00	

INFORMATION TECHNOLOGY

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
IT	S	0.0	0.0
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-03-02-513-121-00-00	Regular Salaries	0.00	0.00	0.00
001-03-02-513-210-00-00	FICA	0.00	0.00	0.00
001-03-02-513-220-00-00	Retirement	0.00	0.00	0.00
001-03-02-513-230-00-00	Life & Health Ins	0.00	0.00	0.00
001-03-02-513-240-00-00	Workers Comp	0.00	0.00	0.00
001-03-02-513-250-00-00	Unemployment	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	**0.00**	**0.00**

INFORMATION TECHNOLOGY

Acct #	Account Name	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
OPERATING EXPENSES				
001-03-02-513-310-00-00	Professional Services - IT Consulting	30,000.00	41,501.11	50,928.00
001-03-02-513-311-00-00	Professional Services - Web Consulting	500.00	274.08	500.00
001-03-02-513-410-00-00	Communication Service	32,350.00	30,338.47	37,525.00
001-03-02-513-411-00-00	Wireless Communications	10,313.00	6,132.54	11,885.00
001-03-02-513-460-00-00	Repair & Maintenance	4,000.00	1,421.54	4,000.00
001-03-02-513-468-00-00	Maintenance Agreement Computers	7,200.00	4,920.00	7,200.00
001-03-02-513-520-00-00	Operating Supplies	2,000.00	1,875.97	3,000.00
001-03-02-513-541-00-00	Web Page Expense	1,200.00	19.99	200.00
001-03-02-513-542-00-00	E-Mail Expense	4,000.00	1,867.80	4,000.00
001-03-02-513-543-00-00	Software Annual Maintenance	30,658.00	27,273.45	30,658.00
001-03-02-513-544-00-00	Non-Routine Services / Audit (PD)	1,200.00	225.00	225.00
	Sub-total	123,421.00	115,849.95	150,121.00
CAPITAL EXPENDITURES				
001-03-02-513-642-00-00	Computers/Printers/Software	54,200.00	11,705.00	25,000.00
	Sub-total	54,200.00	11,705.00	25,000.00
	Total Expenditures	**177,621.00**	127,554.95	175,121.00

Information Technology
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:
54,200.00	001-03-02- (All computers & (2) Springbrook Modules)

Total: 54,200.00

CITY ATTORNEY

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
City Attorney	S	0.0	0.0
TOTAL		0.0	0.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-04-01-514-121-00-00	Regular Salaries-City Attorney	0.00	0.00	0.00
001-04-01-514-210-00-00	FICA-City Attorney	0.00	0.00	0.00
001-04-01-514-220-00-00	Retirement-City Attorney	0.00	0.00	0.00
001-04-01-514-230-00-00	Life & Health Ins-City Attorne	0.00	0.00	0.00
001-04-01-514-240-00-00	Workers Comp-City Attorney	0.00	0.00	0.00
001-04-01-514-250-00-00	Unemployment-City Attorney	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

CITY ATTORNEY

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-04-01-514-310-00-00	**Professional Svcs-City Attorne**	**54,000.00**	**32,399.44**	**54,000.00**
001-04-01-514-310-10-00	**Professional Svcs-Code Bd Atty**	**0.00**	**0.00**	**0.00**
001-04-01-514-310-20-00	**Professional Svcs-Non routine legal**	**40,000.00**	**47,593.95**	**81,600.00**
001-04-01-514-400-00-00	**Training & Travel-City Attorney**	**0.00**	**0.00**	**0.00**
001-04-01-514-410-00-00	**Communications Svc-City Attorney**	**0.00**	**0.00**	**0.00**
001-04-01-514-411-00-00	**Wireless Comm-City Attorney**	**0.00**	**0.00**	**0.00**
001-04-01-514-460-00-00	**Repairs & Maint-City Attorney**	**0.00**	**0.00**	**0.00**
001-04-01-514-510-00-00	**Office Supplies-City Attorney**	**0.00**	**0.00**	**0.00**
001-04-01-514-520-00-00	**Operating Supplies-City Attorn**	**0.00**	**0.00**	**0.00**
001-04-01-514-540-00-00	**Dues, Subs & Member-City Attor**	**0.00**	**0.00**	**0.00**
	Total Operating Costs	**94,000.00**	**79,993.39**	**135,600.00**
	CAPITAL OUTLAY			
001-04-01-514-640-00-00	Furniture-City Attorney	0.00	0.00	0.00
001-04-01-514-642-00-00	Comp/Printers/Sware-City Attor	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	**0.00**	0.00
	CONTINGENCY			
001-04-01-514-301-00-00	Contingency	75,000.00	0.00	0.00
	Total Contingency	75,000.00	0.00	0.00
	Total Expenditures	169,000.00	79,993.39	135,600.00

CITY ATTORNEY
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
Total:	0.00	

PLANNING, DEVELOPMENT AND CODES

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Building Official	S	1.00	0.00
Code Enforcement	H	0.56	0.50
Adm Assistant	H	0.00	0.25
Permit Technician	H	1.00	1.00
TOTAL		2.56	1.75

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-13-01-524-121-00-00	Regular Salaries-PDC	75,000.00	24,727.89	75,000.00
001-13-01-524-141-00-00	Overtime	400.00	79.09	400.00
001-13-01-524-210-00-00	FICA-PDC	7,859.00	1,897.74	7,859.00
001-13-01-524-220-00-00	Retirement-PDC	7,124.00	2,742.96	7,124.00
001-13-01-524-230-00-00	Life & Health Ins-PDC	10,560.00	3,556.00	10,560.00
001-13-01-524-240-00-00	Workers Comp-PDC	1,525.00	1,078.51	1,525.00
001-13-01-524-250-00-00	Unemployment-PDC	2,425.00	215.40	2,425.00
	Total Personnel Service Costs	**104,893.00**	34,297.59	104,893.00

PLANNING, DEVELOPMENT AND CODES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-13-01-524-310-00-00	Professional Services - Engr	0.00	539.60	0.00
001-13-01-524-340-00-00	Contractual Services - Planner	10,000.00	5,000.00	10,000.00
001-13-01-524-341-00-00	Plan Board Service Fees	7,500.00	0.00	0.00
001-13-01-524-342-00-00	Contractual Services - Bldg Offic	35,000.00	36,675.00	35,000.00
001-13-01-524-400-00-00	Training & Travel	1,000.00	1,540.32	1,000.00
001-13-01-524-410-00-00	Communications Services	0.00	0.00	0.00
001-13-01-524-411-00-00	Wireless Communications	0.00	0.00	0.00
001-13-01-524-430-00-00	Utility Services	500.00	569.77	500.00
001-13-01-524-440-00-00	Copier Lease	800.00	888.94	800.00
001-13-01-524-450-00-00	Property & Liability Insurance	910.00	307.41	910.00
001-13-01-524-460-00-00	Repair & Maintenance	1,000.00	138.62	1,000.00
001-13-01-524-461-00-00	Repair & Maintenance - Vehicle	500.00	1,155.55	500.00
001-13-01-524-463-00-00	Refund of Fees	0.00	5,150.60	0.00
001-13-01-524-466-00-00	Software Maintenance Agr	0.00	0.00	0.00
001-13-01-524-510-00-00	Office Supplies	2,000.00	1,405.19	2,000.00
001-13-01-524-520-00-00	Operating supplies	2,000.00	1,099.96	2,000.00
001-13-01-524-522-00-00	Fuel and Oil	1,000.00	407.39	1,000.00
001-13-01-524-540-00-00	Subscriptions & Memberships	1,500.00	1,224.00	1,500.00
001-13-01-524-545-00-01	Building Permit Surcharge Exp.	0.00	2,220.26	0.00
	Total Operating Costs	63,710.00	58,322.61	56,210.00
	CAPITAL OUTLAY			
001-13-01-524-642-00-00	Comp/Printers/Sware-PDC	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	168,603.00	92,620.20	161,103.00

PLANNING, DEVELOPMENT AND CODES DEPARTMENT
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:

Total: 0.00

FINANCIAL SERVICES - LICENSING AND BILLING

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Customer Service Rep	H	1.0	1.0
Customer Service Rep	H	1.0	1.0
Customer Service Rep	H	0.5	0.5
TOTAL		2.5	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-08-03-519-121-00-00	Regular Salaries-Lic & Billing	78,500.00	37,617.98	70,950.00
001-08-03-519-141-00-00	Overtime-Lic & Billing	750.00	8,022.89	8,300.00
001-08-03-519-210-00-00	FICA	6,006.00	3,377.72	6,006.00
001-08-03-519-220-00-00	Retirement-Lic & Billing	5,755.00	3,230.44	5,755.00
001-08-03-519-230-00-00	Life & Health Ins-Lic & Billin	13,200.00	7,106.61	13,200.00
001-08-03-519-240-00-00	Workers Com-Lic & Billing	210.00	104.90	210.00
001-08-03-519-250-00-00	Unemployment-Lic & Billing	1,836.00	488.19	850.00
	Total Personnel Service Costs	**106,257.00**	59,948.73	105,271.00

FINANCIAL SERVICES - LICENSING AND BILLING

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-08-03-519-310-00-00	Professional Services	0.00	62.03	100.00
001-08-03-519-400-00-00	Training & Travel	0.00	0.00	0.00
001-08-03-519-410-00-00	Communications Service	0.00	0.00	0.00
001-08-03-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-03-519-440-00-00	Copier Lease	750.00	837.02	1,450.00
001-08-03-519-460-00-00	Repair & Maintenance	250.00	1,124.06	1,200.00
001-08-03-519-466-00-00	Software Maintenance - Computers	0.00	0.00	0.00
001-08-03-519-468-00-00	Maintenance Agreements - Computers	0.00	0.00	0.00
001-08-03-519-510-00-00	Office Supplies	1,000.00	437.16	1,000.00
001-08-03-519-520-00-00	Operating Supplies	12,000.00	9,916.14	15,000.00
001-08-03-519-540-00-00	Subscriptions, Memberships, & Books	0.00	0.00	0.00
001-08-03-519-541-00-01	Cash Short & Over	0.00	100.00	0.00
	Total Operating Costs	14,000.00	12,476.41	18,750.00
	CAPITAL OUTLAY			
001-08-03-519-641-00-00	Machinery & Equipment-Lic & Bi	0.00	0.00	0.00
001-08-03-519-642-00-00	Comp, Print, Softw-Lic & Bill	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	**0.00**	0.00
	Total Expenditures	120,257.00	72,425.14	124,021.00

FINANCIAL SERVICES - LICENSING AND BILLING
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:

Total: 0.00

PUBLIC WORKS- PARKS & RECREATION DIVISION

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Recreation Director	S	0.71	1.00
TOTAL		0.71	1.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-51-01-572-121-00-00	Regular Salaries-Parks & Rec	32,500.00	17,954.00	32,500.00
001-51-01-572-141-00-00	Overtime-Parks & Rec	0.00	0.00	0.00
001-51-01-572-210-00-00	FICA-Parks & Rec	2,459.00	1,375.48	2,459.00
001-51-01-572-220-00-00	Retirement-Parks & Rec	2,369.00	1,310.71	2,369.00
001-51-01-572-230-00-00	Life & Health Ins-Parks & Rec	5,280.00	3,134.80	5,280.00
001-51-01-572-240-00-00	Workers Comp-Parks & Rec	870.00	776.38	870.00
001-51-01-572-250-00-00	Unemployment-Parks & Rec	758.00	200.83	758.00
	Total Personnel Service Costs	**44,236.00**	24,752.20	44,236.00

PUBLIC WORKS- PARKS & RECREATION DIVISION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-51-01-572-311-00-00	Employee Exams	395.00	0.00	395.00
001-51-01-572-340-00-00	Contractual Services	0.00	0.00	0.00
001-51-01-572-400-00-00	Training & Travel	1,000.00	902.75	1,000.00
001-51-01-572-410-00-00	Communications Service	0.00	0.00	0.00
001-51-01-572-411-00-00	Wireless Communications	0.00	0.00	0.00
001-51-01-572-430-00-00	Utility Services	12,000.00	8,721.22	12,000.00
001-51-01-572-440-00-00	Rental Equipment	0.00	0.00	0.00
001-51-01-572-450-00-00	Property & Liability Insurance	2,000.00	1,970.76	2,000.00
001-51-01-572-460-00-00	Repair & Maintenance	12,000.00	7,272.63	12,000.00
001-51-01-572-520-10-00	Recreation Operating Supplies	14,500.00	10,476.98	14,500.00
001-51-01-572-520-20-00	Park Maintenance Operating Supplies	8,000.00	6,909.54	8,000.00
001-51-01-572-520-30-00	Operating Supplies-Community Garden	0.00	84.16	0.00
001-51-01-572-521-00-00	Uniforms	13,000.00	6,826.00	13,000.00
001-51-01-572-522-00-00	Fuel and Oil	1,000.00	0.00	1,000.00
001-51-01-572-540-00-00	Subscriptions & Memberships	100.00	0.00	100.00
	Total Operating Costs	63,995.00	43,164.04	63,995.00
	CAPITAL OUTLAY			
	Equipment	0.00	0.00	0.00
001-51-01-572-731-00-00	Grant Match-Parks & Rec	0.00	0.00	0.00
001-51-01-572-630-00-00	Improve other than Bldg-P&R	0.00	0.00	0.00
	Building Improvements	0.00	0.00	15,000.00
	Total Capital Outlay Costs	0.00	0.00	15,000.00
	DEBT SERVICE			
001-51-01-572-710-00-00	Debt Service-Principal- P & R	29,894.00	0.00	0.00
001-51-01-572-720-00-00	Debt Service-Interest P & R	1,189.00	0.00	0.00
	Total Debt Service	31,083.00	0.00	0.00
	Total Expenditures	139,314.00	67,916.24	123,231.00

PUBLIC WORKS- PARKS & RECREATION DIVISION
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:

Total: 0.00

PUBLIC WORKS - P & R - CIVIC CENTER

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL		**0.0**	**0.0**

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

PUBLIC WORKS - P & R - CIVIC CENTER

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-51-02-572-310-00-00	Professional Svc-Civic Ctr-P&R	0.00	0.00	0.00
001-51-02-572-430-00-00	Utilities-Civic Ctr-P&R	6,500.00	4,876.94	8,400.00
001-51-02-572-450-00-00	Prop & Gen Liab Ins-Civic Ctr	2,670.00	1,253.40	2,100.00
001-51-02-572-460-00-00	Repairs & Maint-Civic Ctr-P&R	3,500.00	1,076.29	1,850.00
001-51-02-572-520-00-00	Operating Supplies-Civic Cente	5,000.00	1,080.04	2,000.00
	Total Operating Costs	17,670.00	8,286.67	14,350.00
	CAPITAL OUTLAY			
001-51-02-572-620-00-00	Building Improvements	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	17,670.00	8,286.67	14,350.00

PUBLIC WORKS - P & R - CIVIC CENTER
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
Total:	0.00	

PUBLIC WORKS - P & R - DAYCARE

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL		**0.0**	**0.0**

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

PUBLIC WORKS - P & R - DAYCARE

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-56-02-579-310-00-00	Professional Services- DayCare	0.00	0.00	0.00
001-56-02-579-430-00-00	Utility Services- DayCare	2,500.00	1,703.25	3,000.00
001-56-02-579-450-00-00	Property & Liability Ins- DayCare	1,377.00	1,033.05	1,377.00
001-56-02-579-460-00-00	Repair & Maintenance-DayCare	1,500.00	1,465.65	1,500.00
	Total Operating Costs	5,377.00	4,201.95	5,877.00
	CAPITAL OUTLAY			
001-56-02-579-620-00-00	Building Improvement-DayCare	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	5,377.00	4,201.95	5,877.00

PUBLIC WORKS - P & R - DAYCARE
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:

Total: 0.00

FARMER MARKET

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL		**0.0**	**0.0**

S=Salaried H=Hourly

PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
Regular Salaries	0.00	0.00	0.00
Overtime	0.00	0.00	0.00
FICA	0.00	0.00	0.00
Retirement	0.00	0.00	0.00
Life & Health Insurance	0.00	0.00	0.00
Work Comp-Farmers Market	0.00	17.54	0.00
Unemployment Comp	0.00	0.00	0.00
Total Personnel Service Costs	0.00	17.54	0.00

FARMERS MARKET

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-56-01-579-310-00-00	Professional Services	10,533.00	7,056.35	10,533.00
001-56-01-579-400-00-00	Training and Travel	0.00	0.00	0.00
001-56-01-579-480-00-00	Promotional Activities	4,000.00	170.00	4,000.00
001-56-01-579-481-00-00	Advertising	2,000.00	513.40	2,000.00
001-56-01-579-510-00-00	Office Supplies	0.00	0.00	0.00
001-56-01-579-520-00-00	Operating Supplies	3,000.00	1,266.15	3,000.00
001-56-01-579-900-00-00	Other Current Charges		0.00	
	Total Operating Costs	19,533.00	9,005.90	19,533.00
	CAPITAL OUTLAY			
001-56-01-579-641-00-00	Machinery & Equip-Farmers Mark	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	19,550.54	9,023.44	19,533.00

FARMERS MARKET
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
Total:	0.00	

POLICE DEPARTMENT - OPERATIONS

	STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
	Police Chief	S	1.00	1.00
	Police Lt	S	1.00	0.00
	Crossing Guard	H	0.50	0.25
	Police Sergeant - Patrol	H	2.00	2.00
	Police Officer - Patrol	H	10.00	9.00
40,500.00	Police Officer - Reserve	H	2.00	2.00
	TOTAL		16.50	14.25

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-10-01-521-121-00-00	Appropriation of Prior Year Funds	550,074.00	260,093.53	550,074.00
001-10-01-521-141-00-00	Overtime	19,000.00	36,705.60	19,000.00
001-10-01-521-210-00-00	FICA	42,675.00	22,187.74	42,675.00
001-10-01-521-220-00-00	Retirement	110,340.00	46,157.96	110,340.00
001-10-01-521-230-00-00	Life & Health Insurance	79,200.00	34,368.78	79,200.00
001-10-01-521-240-00-00	Worker's Comp	18,500.00	12,515.94	18,500.00
001-10-01-521-250-00-00	Unemployment Comp	11,502.00	3,008.76	11,502.00
	Total Personnel Service Costs	**831,291.00**	415,038.31	831,291.00

POLICE DEPARTMENT - OPERATIONS

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-10-01-521-310-00-00	Professional Services	0.00	822.34	0.00
001-10-01-521-311-00-00	Professional Services-Employee Exams	1,500.00	1,195.00	1,500.00
001-10-01-521-350-00-00	Drug/Buy Money	500.00	0.00	500.00
001-10-01-521-400-00-00	Travel & Training	1,000.00	1,481.71	1,000.00
001-10-01-521-401-00-00	Education Reimbursement	0.00	2,101.49	0.00
001-10-01-521-410-00-00	Communications	0.00	483.25	0.00
001-10-01-521-411-00-00	# Wireless Communications	0.00	0.00	0.00
001-10-01-521-430-00-00	Utilities	8,500.00	5,077.83	8,500.00
001-10-01-521-440-00-00	Copier Lease	1,500.00	841.40	1,500.00
001-10-01-521-450-00-00	General Liability Insurance	40,263.00	34,924.52	40,263.00
001-10-01-521-460-00-00	Repair & Maintenance - General	4,000.00	5,244.37	4,000.00
001-10-01-521-461-00-00	Repair & Maintenance - Vehicles	40,000.00	20,663.58	40,000.00
001-10-01-521-462-00-00	Repair & Maintenance - Equipment	6,500.00	483.21	6,500.00
001-10-01-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-01-521-510-00-00	Office Supplies	5,000.00	1,403.02	5,000.00
001-10-01-521-520-00-00	Operating Supplies	10,000.00	6,835.09	10,000.00
001-10-01-521-521-00-00	Uniforms	5,000.00	13,035.01	5,000.00
001-10-01-521-522-00-00	Fuel & Oil	50,000.00	23,318.70	50,000.00
001-10-01-521-540-00-00	Subscriptions & Dues	200.00	300.00	200.00
001-10-01-521-541-00-00	Police Training Expenses	6,000.00	950.00	6,000.00
001-10-01-521-830-00-00	Match - Grants	1,000.00	0.00	1,000.00
	Total Operating Costs	180,963.00	119,160.52	180,963.00
	DEBT SERVICE			
001-10-01-521-710-00-00	Debt Svc-Principal-Police Oper	14,207.00	5,577.25	14,207.00
001-10-01-521-720-00-00	Debt Svc-Interest-Police Opera	1,573.00	897.77	1,573.00
	Total Debt Service Costs	15,780.00	6,475.02	15,780.00
	CAPITAL OUTLAY			
001-10-01-521-620-00-00	Building Improvements-Police O	0.00	0.00	0.00
001-10-01-521-641-00-00	Machinery & Equip-Police Opera	0.00	0.00	0.00
001-10-01-521-642-00-00	Comp/Printers/Sware-Police Ope	0.00	0.00	0.00
001-10-01-521-643-00-00	Vehicles-Police Operations	30,000.00	40,500.00	30,000.00
	Total Capital Outlay Costs	30,000.00	40,500.00	30,000.00
	Total Expenditures	1,058,034.00	581,173.85	1,058,034.00

POLICE DEPARTMENT - OPERATIONS
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:	
30,000.00	001-10-01-521-643-00-00	Vehicles-Police Operations

Total: 30,000.00

POLICE DEPARTMENT - COMMUNICATIONS

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Comm Supervisor	S	1.00	1.00
Dispatchers - FT	H	5.00	5.00
Dispatchers - PT	H	0.04	0.00
TOTAL		6.04	6.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-10-02-521-121-00-00	Regular Salaries	165,269.00	100,608.63	117,000.00
001-10-02-521-141-00-00	Overtime	4,000.00	9,080.36	9,081.00
001-10-02-521-210-00-00	FICA	12,643.00	8,311.45	9,800.00
001-10-02-521-220-00-00	Retirement	12,115.00	8,035.13	9,400.00
001-10-02-521-230-00-00	Life & Health Insurance	31,680.00	16,618.99	17,000.00
001-10-02-521-240-00-00	Worker's Comp	510.00	239.26	400.00
001-10-02-521-250-00-00	Unemployment Comp	3,281.00	1,200.72	1,800.00
	Total Personnel Service Costs	**229,498.00**	**144,094.54**	**164,481.00**

POLICE DEPARTMENT - COMMUNICATIONS

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Contract Services	0.00	26,502.62	82,500.00
001-10-02-521-400-00-00	Training and Travel	1,500.00	495.84	1,500.00
001-10-02-521-410-00-00	Communications	0.00	0.00	0.00
001-10-02-521-411-00-00	Wireless Communications	0.00	0.00	0.00
001-10-02-521-412-00-00	Comm Svcs-Radio Svc Agree	13,600.00	8,388.10	13,600.00
001-10-02-521-460-00-00	Repair & Maintenance General	2,000.00	0.00	2,000.00
001-10-02-521-462-00-00	Repair & Maintenance Equipment	500.00	0.00	500.00
001-10-02-521-466-00-00	Software Maintenance	0.00	0.00	0.00
001-10-02-521-520-00-00	Operating Supplies	1,500.00	1,055.19	1,500.00
001-10-02-521-900-00-00	Other Expenses	0.00	0.00	0.00
	Total Operating Costs	19,100.00	36,441.75	101,600.00
	CAPITAL OUTLAY			
001-10-02-521-641-00-00	Machinery & Equipment-Police D	0.00	0.00	0.00
001-10-02-521-642-00-00	Comp/Printers/Sware-Police Dis	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	DEBT SERVICE			
001-10-02-521-710-00-00	Debt Service-Principal	22,967.00	24,757.28	22,967.00
001-10-02-521-720-00-00	Debt Service-Interest	5,951.00	4,160.71	5,951.00
	Total Debt Service	28,918.00	28,917.99	28,918.00
	Total Expenditures	277,516.00	209,454.28	294,999.00

POLICE DEPARTMENT - COMMUNICATIONS
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:
Total: 0.00	

PUBLIC WORKS - FACILITIES

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Facilities Maintenance Worker	H	0.5	1.0
Public Works Secretary	H	1.0	0.5
TOTAL		1.5	1.5

**
S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-08-01-519-121-00-00	Regular Salaries	52,600.00	22,189.50	41,205.00
001-08-01-519-141-00-00	Overtime	0.00	0.00	0.00
001-08-01-519-210-00-00	FICA	4,025.00	498.51	3,152.00
001-08-01-519-220-00-00	Retirement	3,856.00	2,190.81	4,450.00
001-08-01-519-230-00-00	Life & Health Insurance	10,560.00	5,318.63	12,156.00
001-08-01-519-240-00-00	Worker's Comp	168.00	0.00	1,200.00
001-08-01-519-250-00-00	Unemployment Comp	1,505.00	355.43	550.00
	Total Personnel Service Costs	**72,714.00**	30,552.88	62,713.00

PUBLIC WORKS - FACILITIES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-08-01-519-310-00-00	Professional Services	0.00	0.00	0.00
001-08-01-519-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-08-01-513-410-00-00	Communications Svcs	0.00	0.00	0.00
001-08-01-519-411-00-00	Wireless Communications	0.00	0.00	0.00
001-08-01-519-430-00-00	Utilities	18,000.00	12,005.25	21,000.00
001-08-01-519-441-00-00	Phone System Lease	2,000.00	2,208.12	3,800.00
001-08-01-519-450-00-00	General Liability Insurance	12,863.00	6,492.57	8,657.00
001-08-01-519-460-00-00	Repair & Maintenance	15,000.00	8,240.30	15,000.00
001-08-01-519-461-00-00	Repair & Maintenance - Vehicles	1,000.00	584.14	1,000.00
001-08-01-519-520-00-00	Operating Supplies	3,000.00	2,321.05	4,200.00
001-08-01-519-522-00-00	Fuel & Oil	2,000.00	81.45	1,000.00
001-08-01-519-521-00-00	Uniforms	0.00	0.00	0.00
	Total Operating Costs	53,863.00	31,932.88	54,657.00
	Capital Outlay			
001-08-01-519-610-00-00	Land Acquisition-PW Facilities	0.00	0.00	0.00
001-08-01-519-620-00-00	Building Improvements-PW Facil	15,000.00	0.00	0.00
	Total Capital Outlay Costs	15,000.00	0.00	0.00
	Total Expenditures	141,577.00	62,485.76	117,370.00

PUBLIC WORKS - FACILITIES
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:	
0.00	001-08-01-519-620-00-00	Building Improvements-PW Facility
Total: 0.00		

PUBLIC WORKS - CEMETERIES

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Service Worker II	H	1.00	0.25
TOTAL		1.00	0.25

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-28-01-539-121-00-00	Regular Salaries	7,500.00	686.11	2,500.00
001-28-01-539-141-00-00	Overtime	0.00	0.00	0.00
001-28-01-539-210-00-00	FICA	574.00	52.50	192.00
001-28-01-539-220-00-00	Retirement	550.00	50.56	185.00
001-28-01-539-230-00-00	Life & Health Insurance	3,000.00	0.00	0.00
001-28-01-539-240-00-00	Worker's Comp	1,643.00	53.30	100.00
001-28-01-539-250-00-00	Unemployment Comp	399.00	0.00	100.00
	Total Personnel Service Costs	**13,666.00**	842.47	3,077.00

PUBLIC WORKS- CEMETERIES

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-28-01-539-310-00-00	Professional Services	0.00	0.00	0.00
001-28-01-539-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-28-01-539-400-00-00	Training & Travel	0.00	0.00	0.00
001-28-01-539-411-00-00	Wireless Communications	0.00	0.00	0.00
001-28-01-539-430-00-00	Utility Services	800.00	424.69	800.00
001-28-01-539-460-00-00	Repair & Maintenance	1,500.00	0.00	500.00
001-28-01-539-461-00-00	Repair & Maintenance - Vehicles	1,000.00	33.19	500.00
001-28-01-539-520-00-00	Operating Supplies	200.00	0.00	100.00
001-28-01-539-521-00-00	Uniforms	200.00	62.81	200.00
001-28-01-539-522-00-00	Fuel & Oil	2,000.00	709.73	1,200.00
	Total Operating Costs	5,700.00	1,230.42	3,300.00
	CAPITAL OUTLAY			
001-28-01-539-641-00-00	Machinery & Equipment-PW Cemet	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	Total Expenditures	19,366.00	2,072.89	6,377.00

PUBLIC WORKS - CEMETERIES
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:
Total: 0.00	

PUBLIC WORKS - ROADS & STREETS DIVISION

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Public Works Director	S	0.0	1.0
Public Works Supt.	S	1.0	0.0
Service Worker II	H	1.0	1.5
TOTAL		2.0	2.5

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-30-01-541-121-00-00	Regular Salaries	101,000.00	48,148.04	88,228.00
001-30-01-541-141-00-00	Overtime	500.00	818.97	1,500.00
001-30-01-541-210-00-00	FICA	7,765.00	2,208.21	6,864.00
001-30-01-541-220-00-00	Retirement	7,440.00	3,363.12	6,613.00
001-30-01-541-230-00-00	Life & Health Insurance	15,840.00	9,132.66	14,000.00
001-30-01-541-240-00-00	Worker's Comp	7,715.00	5,081.98	7,715.00
001-30-01-541-250-00-00	Unemployment Comp	2,312.00	765.52	725.00
	Total Personnel Service Costs	**142,572.00**	69,518.50	125,645.00

PUBLIC WORKS - ROADS & STREETS DIVISION

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
001-30-01-541-310-00-00	Professional Services - Engineering	1,500.00	650.00	1,500.00
001-30-01-541-311-00-00	Professional Services - Employee Exams	0.00	0.00	0.00
001-30-01-541-340-00-00	Contractural Services	46,000.00	16,134.06	30,000.00
001-30-01-541-400-00-00	Training and Travel	400.00	115.61	400.00
001-30-01-541-410-00-00	Communications Services	0.00	0.00	0.00
001-30-01-541-411-00-00	Wireless Communications	0.00	0.00	0.00
001-30-01-541-430-00-00	Utility Services	80,000.00	52,806.20	90,000.00
001-30-01-541-440-00-00	Rental Equipment	1,000.00	312.16	1,000.00
001-30-01-541-450-00-00	Property & Liability Insurance	26,400.00	18,150.90	24,200.00
001-30-01-541-460-00-00	Repair & Maintenance	1,000.00	296.51	1,000.00
001-30-01-541-461-00-00	Repair & Maintenance - Vehicles	4,500.00	6,549.40	10,000.00
001-30-01-541-462-00-00	Repair & Maintenance - Equipment	15,000.00	6,147.45	10,000.00
001-30-01-541-463-00-00	Repair & Maintenance - Traffic Signs	10,000.00	2,704.09	5,000.00
001-30-01-541-464-00-00	Repair & Maintenance - Traffic Signal	2,500.00	0.00	2,500.00
001-30-01-541-465-00-00	Repair & Maintenance - Tree	15,000.00	3,575.00	23,000.00
001-30-01-541-520-00-00	Operating Supplies	4,000.00	1,016.66	4,000.00
001-30-01-541-521-00-00	Uniforms	1,200.00	291.37	1,200.00
001-30-01-541-522-00-00	Fuel & Oil	14,000.00	5,165.45	14,000.00
001-30-01-541-523-00-00	Tree Replacement	700.00	49.50	700.00
001-30-01-541-530-00-00	Road & Sidewalk Repair	30,000.00	24,932.92	30,000.00
	Total Operating Costs	253,200.00	138,897.28	248,500.00
	CAPITAL OUTLAY			
001-30-01-541-610-00-00	Land Acquisition-Roads & Stree	0.00	0.00	0.00
001-30-01-541-620-00-00	Building Improvements-Roads&St	0.00	0.00	0.00
001-30-01-541-631-00-00	Imp Other Blgd-Paving-Roads&St	100,000.00	265,303.17	100,000.00
001-30-01-541-641-00-00	Machinery & Equipment-Roads&St	8,000.00	9,129.00	9,200.00
001-30-01-541-643-00-00	Vehicles-Roads & Streets	23,000.00	22,950.50	23,000.00
	Total Capital Outlay Costs	131,000.00	297,382.67	132,200.00
	Total Expenditures	526,772.00	505,798.45	506,345.00

PUBLIC WORKS - ROADS & STREETS DIVISION
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:	
100,000.00	001-30-01-541-631-00-00	Imp Other Blgd-Paving-Roads&St
9,200.00	001-30-01-541-641-00-00	Machinery & Equipment-Roads&St
23,000.00	001-30-01-541-643-00-00	Vehicles-Roads & Streets

Total: 132,200.00

PUBLIC UTILITIES - WATER FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
402-00-00-343-301-00-00	Water Service Fees	600,000.00	286,860.35	501,658.00
402-00-00-343-302-00-00	Water Adjustments	0.00	0.00	0.00
402-00-00-343-303-00-00	Meter Installations-Water	85,000.00	38,848.00	88,338.00
402-00-00-343-304-00-00	Cutoff Charges-Water	60,000.00	19,627.47	38,150.00
402-00-00-343-305-00-04	Irrigation Meter Charges	0.00	0.00	0.00
402-00-00-343-306-00-00	Penalties-Water	21,000.00	11,882.53	21,400.00
402-00-00-361-100-00-00	Interest Earned Bank Accounts	5,000.00	2,936.26	5,000.00
402-00-00-361-110-00-00	Interest Earned on Investments	0.00	0.00	0.00
402-00-00-369-990-00-00	Miscellaneous Income-Water	0.00	8,581.00	8,581.00
402-00-00-382-100-00-00	Appropriation of Prior Year Funds (SRWMD)	28,000.00	0.00	0.00
	Total Operating Revenues	799,000.00	368,735.61	663,127.00

PUBLIC UTILITIES - WATER FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Public Works Supt.	S	0.0	1.0
Service Worker III	H	1.0	0.0
Service Worker II	H	1.0	2.0
TOTAL		2.0	3.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
402-22-01-533-121-00-00	Regular Salaries	94,000.00	50,393.82	94,000.00
402-22-01-533-141-00-00	Overtime	5,000.00	2,594.69	5,000.00
402-22-01-533-210-00-00	FICA	7,574.00	3,959.64	7,574.00
402-22-01-533-220-00-00	Retirement	7,257.00	3,905.22	7,257.00
402-22-01-533-230-00-00	Life & Health Insurance	15,840.00	9,649.44	15,840.00
402-22-01-533-235-00-00	OPEB	5,849.00	0.00	0.00
402-22-01-533-240-00-00	Worker's Comp	4,149.00	2,600.57	4,149.00
402-22-01-533-250-00-00	Unemployment Comp	2,040.00	528.29	1,000.00
	Total Personnel Service Costs	**141,709.00**	73,631.67	134,820.00

PUBLIC UTILITIES - WATER FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
402-22-01-533-310-00-00	Professional Services	0.00	0.00	960.00
402-22-01-533-310-10-00	Professional Services - Engineering	5,000.00	3,205.00	5,000.00
402-22-01-533-310-20-00	Professional Services - Water Study	35,000.00	0.00	0.00
402-22-01-533-311-00-00	Professional Services - Employee Exams	100.00	125.00	100.00
402-22-01-533-320-00-00	Accounting & Auditing 16%	5,440.00	4,504.00	5,440.00
402-22-01-533-340-00-00	Contractual Services	5,000.00	0.00	5,000.00
402-22-01-533-400-00-00	Training & Travel	2,000.00	1,467.24	2,000.00
402-22-01-533-410-00-00	Communications	0.00	0.00	0.00
402-22-01-533-411-00-00	Wireless Communications	0.00	0.00	0.00
402-22-01-533-430-00-00	Utilities	20,000.00	12,319.72	20,000.00
402-22-01-533-440-00-00	Rental Equipment	500.00	91.65	500.00
402-22-01-533-450-00-00	Property & Liability Insurance	8,900.00	4,495.50	6,000.00
402-22-01-533-460-00-00	Repair & Maintenance	40,000.00	20,985.67	30,000.00
402-22-01-533-461-00-00	Repair & Maintenance - Vehicle	1,500.00	1,881.87	1,500.00
402-22-01-533-462-00-00	Repair & Maintenance-Equipment	3,200.00	1,177.74	3,200.00
402-22-01-533-467-00-00	Repair & Maintenance - Bldg Improvement	10,000.00	10,450.00	0.00
402-22-01-533-520-00-00	Operating Supplies	20,000.00	10,978.26	20,000.00
402-22-01-533-521-00-00	Uniforms	1,300.00	411.24	1,300.00
402-22-01-533-522-00-00	Fuel & Oil	7,000.00	1,980.26	7,000.00
402-22-01-533-526-00-00	Operating Supplies - New Meter/Install	8,000.00	7,351.50	8,000.00
402-22-01-533-529-00-00	Operating Supplies - Meter Replacement	4,000.00	2,280.00	4,000.00
402-22-01-533-540-00-00	Subscriptions & Memberships	1,000.00	914.00	1,000.00
402-22-01-533-780-00-00	Bad Debt	0.00	0.00	0.00
402-22-01-533-441-00-00	Phone System Lease	0.00	0.00	0.00
	Total Operating Costs	177,940.00	84,618.65	121,000.00
	CAPITAL OUTLAY			
402-22-01-533-620-00-00	Building Improvements-Water	0.00	0.00	12,000.00
402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa	40,000.00	34,735.00	50,000.00
	Total Capital Outlay Costs	40,000.00	34,735.00	62,000.00
	DEBT SERVICE			
402-22-01-533-730-00-00	Debt Serivce-1976 Bonds-Water-Principal	28,000.00	0.00	28,000.00
402-22-01-533-730-00-00	Debt Serivce-1976 Bonds-Water-Interest	1,400.00	0.00	1,400.00
	Total Debt Service	29,400.00	0.00	29,400.00
	TRANSFERS			
402-22-01-533-911-00-00	Transfer to General Fund-Water	301,356.00	0.00	116,238.00
402-22-01-533-912-00-00	Tranfers To Sewer Fund-Water	58,595.00	0.00	199,669.00
	Total Transfers	359,951.00	0.00	315,907.00
	CONTINGENCY			
402-22-01-533-301-00-00	Contingency	50,000.00	0.00	0.00
402-22-01-533-990-00-00	Reserve for Fund Balance Rollforward	0.00	17,552.59	0.00
	Total Contingencies	50,000.00	17,552.59	0.00
	Total Expenditures	799,000.00	210,537.91	663,127.00
	Total Revenues	799,000.00	368,735.61	663,127.00
	Revenues Less Expenditures	0.00	158,197.70	0.00

PUBLIC UTILITIES - WATER FUND
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:	
12,000.00	402-22-01-533-620-00-00	Building Improvements-Water
50,000.00	402-22-01-533-641-00-00	Machinery, Equipment & Furn-Wa

Total: 62,000.00

PUBLIC UTILITIES - SEWER FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
403-00-00-334-350-00-00	State Grant-Sewer	0.00	0.00	0.00
403-00-00-334-351-00-00	Rural Development Grant-Sewer	0.00	0.00	0.00
403-00-00-334-352-00-00	Suwannee River Mgt Grant-Sewer	0.00	0.00	0.00
403-00-00-343-501-00-00	Sewer Service Fees	725,000.00	368,615.61	623,832.00
403-00-00-343-502-00-00	Sewer Adjustments	0.00	0.00	0.00
403-00-00-343-503-00-00	Penalties-Sewer	0.00	0.00	0.00
403-00-00-343-504-00-00	Sewer Installations	30,000.00	1,600.00	23,081.00
403-00-00-343-505-00-00	Sewer Connections	30,000.00	15,200.00	32,800.00
403-00-00-361-100-00-00	Interest Earned on Bank Acct	600.00	407.72	600.00
403-00-00-369-990-00-00	Miscellaneous Revenue-Sewer	0.00	0.00	0.00
403-00-00-381-100-00-00	Transfer from General Fund-Sew	0.00	0.00	0.00
403-00-00-381-112-00-00	Transfer from Water Fund-Sewer	58,595.00	0.00	199,669.00
403-00-00-381-115-00-00	Transfer from Solid Waste	0.00	0.00	0.00
403-00-00-381-116-00-00	Transfer from Sewer Impact Fee Debt Service	58,494.00	0.00	24,063.00
403-00-00-380-100-00-00	Sewer Reserve	0.00	0.00	0.00
403-00-00-382-100-00-00	Appropriation of Prior Year Funds	0.00	0.00	0.00
	Total Operating Revenues	902,689.00	385,823.33	904,045.00

PUBLIC UTILITIES - SEWER FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Sewer Superintendent	H	0.63	0.00
WW Operator	H	0.00	1.00
Service Worker II	H	2.00	1.00
TOTAL		2.63	2.00

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
403-24-01-535-121-00-00	Regular Salaries	64,269.00	27,135.64	64,269.00
403-24-01-535-141-00-00	Overtime	4,000.00	3,676.05	6,000.00
403-24-01-535-210-00-00	FICA	5,222.00	2,357.09	5,222.00
403-24-01-535-220-00-00	Retirement	5,077.00	2,270.80	5,077.00
403-24-01-535-230-00-00	Life & Health Insurance	10,560.00	5,990.07	10,560.00
403-24-01-535-235-00-00	OPEB	1,795.00	0.00	0.00
403-24-01-535-240-00-00	Worker's Comp	2,861.00	1,051.73	2,500.00
403-24-01-535-250-00-00	Unemployment Comp	2,028.00	358.86	750.00
	Total Personnel Service Costs	**95,812.00**	42,840.24	94,378.00

PUBLIC UTILITIES - SEWER FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
403-24-01-535-310-00-00	Professional Services	14,000.00	18,785.00	34,000.00
403-24-01-535-310-10-00	Professional Services - Engineering	15,000.00	0.00	0.00
403-24-01-535-311-00-00	Professional Services - Employee Exams	200.00	250.00	200.00
403-24-01-535-340-00-00	Contractual Services - GRU	20,000.00	34,882.30	30,000.00
403-24-01-535-345-00-00	Contractual Services - Grinder installs	20,000.00	5,370.25	10,000.00
403-24-01-535-400-00-00	Training & Travel	1,200.00	1,609.00	1,200.00
403-24-01-535-410-00-00	Communication Services	0.00	0.00	0.00
403-24-01-535-411-00-00	Wireless Communications	0.00	0.00	0.00
403-24-01-535-430-00-00	Utilities	43,000.00	35,726.85	61,247.00
403-24-01-535-440-00-00	Rental Equipment	500.00	0.00	500.00
403-24-01-535-441-00-00	Phone System Lease	0.00	0.00	0.00
403-24-01-535-450-00-00	Property & Liability Insurance	8,490.00	4,235.82	8,490.00
403-24-01-535-460-00-00	Repair & Maintenance	30,000.00	26,888.69	30,000.00
403-24-01-535-461-00-00	Repair & Maintenance - Vehicle	2,000.00	1,843.52	2,000.00
403-24-01-535-469-00-00	Repair & Maintenance - Grinder Pumps	40,000.00	22,206.59	30,000.00
403-24-01-535-504-00-00	Refund of Prior Yr. Rev.-Sewer Installs	0.00	0.00	0.00
403-24-01-535-520-00-00	Operating Supplies	15,000.00	11,707.86	15,000.00
403-24-01-535-521-00-00	Uniforms	1,250.00	374.10	1,250.00
403-24-01-535-522-00-00	Fuel & Oil	3,500.00	1,765.82	3,500.00
403-24-01-535-525-00-00	Operating Supplies-new Grinder Stations	0.00	1,140.00	1,200.00
403-24-01-535-526-00-00	Bank Charges & Fees - Sewer	0.00	0.00	0.00
403-24-01-535-732-00-00	Bad Debt	0.00	0.00	0.00
	Total Operating Costs	214,140.00	166,785.80	228,587.00
	CAPITAL OUTLAY			
403-24-01-535-641-00-00	Machinery & Equipment	0.00	49,000.00	88,496.00
	Total Capital Outlay Costs	0.00	49,000.00	88,496.00
	DEBT SERVICE			
403-24-01-535-720-00-00	Debt Service Bonds-Interest	301,436.00	0.00	342,081.00
403-24-01-535-720-00-00	Debt Service Bonds-Principal	95,480.00	0.00	115,650.00
403-00-00-103-112-00-00	Reserve Account for Bond Series 2004/2009	33,400.00	0.00	33,400.00
405-00-00-203-100-00-00	Debt Service- RD-Regions-Principal	0.00	0.00	0.00
405-00-00-169-990-00-00	Debt Service-RD-Regions-Interest	0.00	0.00	0.00
	Total Debt Service	430,316.00	0.00	491,131.00
	TRANSFERS			
403-24-01-535-911-00-00	Transfer to General Fund	137,586.00	0.00	178,351.00
403-24-01-535-914-00-00	Transfer to Sewer Construction Fund	0.00	0.00	0.00
	Total Transfers	137,586.00	0.00	178,351.00
	CONTINGENCY			
403-22-01-533-301-00-00	Contingency	24,835.00	0.00	0.00
403-24-01-535-001-00-00	Reserve for Fund Balance Rollforward	0.00	0.00	0.00
	Total Contingencies	24,835.00	0.00	0.00
	Total Expenditures	902,689.00	258,626.04	1,080,943.00
	Total Revenues	902,689.00	385,823.33	904,045.00
	Revenues Less Expenditures	0.00	127,197.29	(176,898.00)

PUBLIC UTILITIES - SEWER FUND
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:
88,496.00	Roll Off

Total: 88,496.00

PUBLIC UTILITIES GRINDER PUMPS

Acct #	Account Name	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
REVENUES				
Operating Revenues				
403-00-00-343-506-00-00	$2.00 Charge ($2.00x1189 customersx12 months)	28,536.00	0.00	0.00
	Sub-total	28,536.00	0.00	0.00
Transfers In				
403-00-00-381-100-00-00	Transfer from General Fund	0.00	0.00	0.00
	Total Revenue	28,536.00	0.00	0.00

PUBLIC UTILITIES - GRINDER PUMPS

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL		**0.0**	**0.0**

S=Salarled H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
403-24-01-535-121-00-00	Regular Salaries	0.00	0.00	0.00
403-24-01-535-141-00-00	Overtime	0.00	0.00	0.00
403-24-01-535-210-00-00	FICA	0.00	0.00	0.00
403-24-01-535-220-00-00	Retirement	0.00	0.00	0.00
403-24-01-535-230-00-00	Life & Health Insurance	0.00	0.00	0.00
403-24-01-535-240-00-00	Worker's Comp/Claims	0.00	0.00	0.00
403-24-01-535-250-00-00	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

PUBLIC UTILITIES - GRINDER PUMPS

	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
403-24-02-535-460-00-00	Repair & Replacement	0.00	0.00	0.00
	Sub-total	0.00	0.00	0.00
	CONTINGENCY			
403-24-02-535-301-00-00	Reserve (For Grinder Pumps)	28,536.00	0.00	0.00
	Sub-total	28,536.00	0.00	0.00
	Total Expenditures	28,536.00	0.00	0.00
Revenue Over/(Under) Expenditures		0.00	0.00	0.00

Grinder Pumps
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:

Total: 0.00

PUBLIC UTILITIES - SOLID WASTE FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
404-00-00-343-404-00-00	Reimbursement from FEMA-SW	0.00	0.00	0.00
404-00-00-343-401-00-00	Collection Fees-Solid Waste	690,800.00	415,439.08	697,951.00
404-00-00-343-402-00-00	Garbage Adjustments-Solid Wast	0.00	0.00	0.00
404-00-00-343-403-00-00	Penalties-Solid Waste	9,600.00	13,280.00	22,905.00
404-00-00-361-100-00-00	Interest Earned Bank Accts-SW	0.00	0.00	0.00
404-00-00-361-110-00-00	Interest Earned on Invest-SW	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	1,213.41	1,200.00
404-00-00-382-990-00-00	Appropriation of Prior Funds	0.00	0.00	0.00
	Total Operating Revenues	700,400.00	429,932.49	722,056.00

PUBLIC UTILITIES - SOLID WASTE FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Public Works Secretary	H	0.0	0.5
Service Worker II	H	0.0	0.5
TOTAL		0.0	1.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Regular Salaries	0.00	14,676.74	25,443.60
	Overtime	0.00	333.37	0.00
	FICA	0.00	3,829.90	1,946.44
	Retirement	0.00	1,556.56	1,875.19
	Life & Health Insurance	0.00	3,291.74	6,970.00
	Worker's Comp/Claims	0.00	1,720.14	1,000.00
	Unemployment Comp	0.00	218.76	250.00
	Total Personnel Service Costs	**0.00**	25,627.21	37,485.23

PUBLIC UTILITIES - SOLID WASTE

OPERATING GL CODES	OPERATING EXPENDITURES		YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
404-23-01-534-310-00-00	Professional Fees-Solid Waste	479,269.00	279,361.30	481,440.00
404-23-01-534-320-00-00	Accounting & Auditing-SW	9,500.00	6,756.00	9,500.00
404-23-01-534-450-00-00	Prop & Gen Liab Ins-SW	1,068.00	800.91	1,068.00
404-23-01-534-460-00-00	Repairs & Maintenance-SW	100.00	0.00	100.00
404-23-01-534-461-00-00	Repairs & Maint Vehicles-SW	0.00	0.00	1,000.00
404-23-01-534-510-00-00	Office Supplies-Solid Waste	100.00	190.93	200.00
404-23-01-534-520-00-00	Operating Supplies-Solid Waste	100.00	551.31	1,000.00
404-23-01-534-522-00-00	Fuel & Oil-Solid Waste	1,000.00	0.00	1,000.00
	Total Operating Costs	491,137.00	287,660.45	495,308.00
	CAPITAL OUTLAY			
404-23-01-534-591-00-00	Equp, Mach & Furn Depr	0.00	0.00	0.00
	Total Capital Outlay Costs	0.00	0.00	0.00
	TRANSFERS			
404-23-01-534-911-00-00	Transfer to General Fund-Sw	209,263.00	0.00	96,013.00
	Total Transfers	209,263.00	0.00	96,013.00
	CONTINGENCY			
404-23-01-534-301-00-00	Contingency	0.00	0.00	0.00
	Total Contingency	0.00	0.00	0.00
	Total Expenditures	726,027.21	313,287.66	628,806.23
	Total Revenues	700,400.00	429,932.49	722,056.00
	Revenues Less Expenditures	(25,627.21)	116,644.83	93,249.77

PUBLIC UTILITIES - SOLID WASTE
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:
Total: 0.00	

FIRE CONTROL FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
105-00-00-334-201-00-00	Grants-DOI-Fire	0.00	0.00	0.00
105-00-00-334-202-00-00	Misc Grants	0.00	1,320.00	0.00
105-00-00-338-111-00-00	Alachua County Agreement	145,000.00	84,583.38	145,000.00
105-00-00-311-300-00-00	Fire Assessments	220,000.00	197,792.72	220,000.00
105-00-00-338-113-00-00	Fire Inspection Fees	3,000.00	2,911.20	3,000.00
105-00-00-361-100-00-00	Interest Earned on Bank Accts	300.00	55.20	300.00
105-00-00-369-100-00-00	Miscellaneous Revenue-Fire	0.00	0.00	0.00
105-00-00-369-110-00-00	Donations-Fire	0.00	684.00	0.00
105-00-00-384-000-00-00	Loan Proceeds-Fire	0.00	0.00	0.00
105-00-00-381-100-00-00	Transfer from General Fund	420,781.00	0.00	470,042.00
105-00-00-382-100-00-00	Approp of Prior Year Funds-Fire	0.00	0.00	0.00
	Total Operating Revenues	789,081.00	287,346.50	838,342.00

FIRE CONTROL FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Fire Chief	S	1.0	1.0
Fire Lieutenant	H	3.0	3.0
Fire Fighter - FT	H	3.0	3.0
Fire Fighter - PT (8)	H	5.0	5.0
TOTAL		**12.0**	12.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
105-11-01-522-121-00-00	Regular Salaries	362,365.00	231,464.11	362,365.00
105-11-01-522-150-00-00	Overtime	47,841.00	40,429.12	47,841.00
105-11-01-522-130-00-00	Part Time Salaries	0.00	0.00	0.00
105-11-01-522-200-00-00	Fire Fees	8,000.00	4,780.00	8,000.00
105-11-01-522-210-00-00	FICA	31,381.00	20,003.67	31,381.00
105-11-01-522-220-00-00	Retirement	81,303.00	53,889.25	81,303.00
105-11-01-522-230-00-00	Life & Health Insurance	48,000.00	41,931.75	48,000.00
105-11-01-522-240-00-00	Worker's Comp	20,475.00	14,257.85	20,475.00
105-11-01-522-250-00-00	Unemployment Comp	9,292.00	3,166.70	9,292.00
	Total Personnel Service Costs	**608,657.00**	409,922.45	608,657.00

FIRE CONTROL FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
105-11-01-522-310-00-00	Professional Services - Employee Exams	2,000.00	760.00	2,000.00
105-11-01-522-400-00-00	Training and Travel	5,000.00	3,564.83	5,000.00
105-11-01-522-410-00-00	Communications Services	0.00	2,396.60	0.00
105-11-01-522-411-00-00	Wireless Communications	0.00	0.00	0.00
105-11-01-522-430-00-00	Utility Services	8,000.00	5,525.48	8,000.00
105-11-01-522-441-00-00	Phone Lease	675.00	350.28	675.00
105-11-01-522-450-00-00	Property & Liability Insurance	11,354.00	3,534.66	11,354.00
105-11-01-522-461-00-00	Repair & Maintenance - Vehicles	20,000.00	15,748.98	20,000.00
105-11-01-522-462-00-00	Repair & Maintenance - Equipment	8,000.00	7,659.30	8,000.00
105-11-01-522-466-00-00	Software Maintenance Agr-Fire	4,200.00	4,200.00	4,200.00
105-11-01-522-467-00-00	Repair & Maint Building	6,500.00	6,257.90	6,500.00
105-11-01-522-490-00-00	Assessment Studies	7,500.00	5,250.00	7,500.00
105-11-01-522-510-00-00	Office Supplies	3,000.00	2,209.22	3,000.00
105-11-01-522-520-00-00	Operating Supplies	7,200.00	4,668.26	7,200.00
105-11-01-522-521-00-00	Uniforms	4,000.00	1,927.09	4,000.00
105-11-01-522-522-00-00	Fuel & Oil	16,000.00	6,710.11	16,000.00
105-11-01-522-540-00-00	Subscriptions & Dues	2,000.00	1,993.66	2,000.00
	Total Operating Costs	105,429.00	72,756.37	105,429.00
	DEBT SERVICE			
105-11-01-522-710-00-00	Debt Service-Principal-Fire	36,176.00	32,350.89	36,176.00
105-11-01-522-720-00-00	Debt Service-Interest-Fire	9,819.00	9,318.68	9,819.00
	Total Debt Service Costs	45,995.00	41,669.57	45,995.00
	CAPITAL OUTLAY			
105-11-01-522-620-00-00	Building Improvements	0.00	0.00	0.00
105-11-01-522-641-00-00	Machinery & Equipment-Fire	4,000.00	0.00	4,000.00
105-11-01-522-642-00-00	Comp/Printers/Sware-Fire	0.00	0.00	0.00
105-11-01-522-643-00-00	Vehicles	0.00	0.00	0.00
	Total Capital Outlay Costs	4,000.00	0.00	4,000.00
	TRANSFERS			
105-11-01-522-911-00-00	Transfer to General Fund	25,000.00	0.00	74,261.00
	Total Transfers	25,000.00	0.00	74,261.00
	CONTINGENCY			
105-11-01-522-301-00-00	Contingency	0.00	0.00	0.00
	Total Contingency	0.00	0.00	0.00
	Total Expenditures	789,081.00	524,348.39	838,342.00
	Total Revenues	789,081.00	287,346.50	838,342.00
	Revenues Less Expenditures	0.00	(237,001.89)	0.00

FIRE CONTROL FUND
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

	Costs:	Description:
	4,000.00	Machinery & Equipment
Total:	4,000.00	

CEMETERY RESERVE FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
601-00-00-361-100-00-00	Interest Earned Bank Acct-Ceme	100.00	73.59	100.00
601-00-00-364-100-00-00	Sale of Fixed Assets-Cemetery	0.00	0.00	0.00
601-00-00-381-100-00-00	Transfer From General Fund-Cem	0.00	0.00	0.00
601-00-00-382-990-00-00	Approp of Prior Year Funds	0.00	0.00	0.00
601-00-00-343-800-00-00	Cemetery Fees	15,000.00	3,600.00	7,200.00
	Total Operating Revenues	15,100.00	3,673.59	7,300.00

CEMETERY RESERVE FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL	**0.0**	**0.0**	**0.0**
S=Salaried H=Hourly			

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp/Claims	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

CEMETERY RESERVE FUND

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
601-28-01-539-460-00-00	Repairs & Maintenance-Cementery	0.00	727.00	1000.00
601-28-01-539-520-00-00	Operating Supplies-Cemetery	3,000.00	0.00	100.00
601-28-01-539-520-90-00	Repurchase Cemetery Lots	4,000.00	0.00	200.00
601-28-01-539-520-00-00	Operating Expense	200.00	0.00	200.00
	Total Operating Costs	7,200.00	727.00	1,500.00
	CAPITAL OUTLAY			
601-28-01-539-630-00-00	Improve Other than Bldg-Cemete	1,200.00	0.00	0.00
	Total Capital Outlay Costs	1,200.00	0.00	0.00
	TRANSFERS			
601-28-01-539-911-00-00	Transfer to General Fund-Cemet	3,190.00	0.00	3,190.00
	Total Transfers	3,190.00	**0.00**	3,190.00
	CONTINGENCY			
601-28-01-539-001-00-00	Contingency	3,610.00	0.00	2,610.00
	Total Contingency	3,610.00	0.00	2,610.00
	Total Expenditures	15,200.00	727.00	7,300.00
	Total Revenues	15,100.00	3,673.59	7,300.00
	Revenues Less Expenditures	(100.00)	2,946.59	0.00

CEMETERY RESERVE FUND
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Cost:	Description:

Total: 0.00

IMPACT FEE FUND

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
101-00-00-363-231-00-00	Water Impact Fee Revenue	125,000.00	4,750.00	8,100.00
101-00-00-363-232-00-00	Sewer Impact Fee Revenue	125,000.00	40,280.00	69,051.00
101-00-00-361-100-00-00	Interest Earned on Bank Accts	0.00	0.00	0.00
101-00-00-361-100-02-00	Int Earned on Bank Acct-Water	100.00	7.15	100.00
101-00-00-361-100-03-00	Int Earned on Bank Acct-Sewer	200.00	99.88	200.00
101-00-00-361-110-00-00	Interest Earned on Investments	0.00	0.00	0.00
101-00-00-361-111-00-00	Interest Earned-Ad Valorem Tax	0.00	0.00	0.00
101-00-00-382-000-00-00	Contribs from Enterprise Opers	0.00	0.00	0.00
101-00-00-382-100-02-00	Approp of Prior Year Funds-Water	0.00	0.00	0.00
101-00-00-382-100-03-00	Approp of Prior Year Funds-Sewer	0.00	0.00	0.00
	Total Operating Revenues	250,300.00	45,137.03	77,451.00

IMPACT FEE FUND

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
TOTAL	**0.0**	**0.0**	**0.0**

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
	Regular Salaries	0.00	0.00	0.00
	Overtime	0.00	0.00	0.00
	FICA	0.00	0.00	0.00
	Retirement	0.00	0.00	0.00
	Life & Health Insurance	0.00	0.00	0.00
	Worker's Comp	0.00	0.00	0.00
	Unemployment Comp	0.00	0.00	0.00
	Total Personnel Service Costs	**0.00**	0.00	0.00

IMPACT FEE FUND

OPERATING GL CODES	CAPITAL OUTLAY	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
101-28-01-539-632-00-00	Water System Improvements	0.00	0.00	0.00
101-28-01-539-633-00-00	Sewer System Improvements	60,000.00	0.00	0.00
101-28-01-539-634-00-00	Development Water Reimb	0.00	4,702.00	15,000.00
101-28-01-539-635-00-00	Development Sewer Reimb	0.00	18,388.00	38,388.00
	222/RR Ave Lift Station(Sewer)	0.00	0.00	0.00
	Total Capital Outlay Costs	60,000.00	23,090.00	53,388.00
	TRANSFERS			
101-28-01-539-912-00-00	Transfer to Sewer Debt Service	58,494.00	-	24,063.00
101-28-01-539-914-00-00	Transfer to Sewer Construction Fund	-	-	-
	Total Debt Service	58,494.00	0.00	24,063.00
	CONTINGENCY			
101-00-00-539-100-00-00	Water Contingency	65,903.00	0.00	0.00
101-00-00-539-200-00-00	Sewer Contingency	65,903.00	0.00	0.00
	Total Contingencies	131,806.00	0.00	0.00
	Total Expenditures	250,300.00	23,090.00	77,451.00
	Total Revenues	250,300.00	45,137.03	77,451.00
	Revenues Less Expenditures	0.00	22,047.03	0.00

IMPACT FEE FUND
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:	
60,000.00	101-28-01-539-633-00-00	Sewer System Improvements

Total: 60,000.00

COMMUNITY REDEVELOPMENT AGENCY

OPERATING GL CODES	OPERATING REVENUES	Proposed FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015
108-00-00-311-000-00-00	Ad Valorem Taxes COHS TIF	80,000.00	72,933.00	80,000.00
108-00-00-311-100-00-00	Ad Valorem County TIF	110,000.00	104,643.00	110,000.00
108-00-00-384-100-00-00	Loan Proceeds	0.00	0.00	0.00
108-00-00-366-100-00-00	Contributions Non-Governmental	0.00	0.00	0.00
108-00-00-382-100-00-00	Approp of Prior Year Funds	72,000.00	0.00	93,000.00
108-00-00-361-100-00-00	Interest Earnings	50.00	29.52	50.00
	Total Operating Revenues	262,050.00	177,605.52	283,050.00

COMMUNITY REDEVELOPMENT AGENCY

STAFFING/WAGES	Type of Pay	Adopted 14/15 Staffing	Proposed 14/15 Staffing Amended
Executive Director	S	0.0	0.5
Service Worker II	H	0.0	0.5
TOTAL		0.0	1.0

S=Salaried H=Hourly

OPERATING GL CODES	PERSONNEL SERVICES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
108-38-01-552-121-00-00	Regular Salaries	40,000.00	10,847.09	40,000.00
108-38-01-552-141-00-00	Overtime	0.00		0.00
108-38-01-552-210-00-00	FICA	3,060.00	829.79	3,060.00
108-38-01-552-220-00-00	Retirement	2,948.00	799.43	2,948.00
108-38-01-552-230-00-00	Life & Health Insurance	3,000.00	0.00	3,000.00
108-38-01-552-240-00-00	Worker's Comp	2,000.00	204.94	2,000.00
108-38-01-552-250-00-00	Unemployment Comp	944.00	75.13	944.00
	Total Personnel Service Costs	**51,952.00**	12,756.38	51,952.00

COMMUNITY REDEVELOPMENT AGENCY

OPERATING GL CODES	OPERATING EXPENDITURES	Adopted FY 2014-2015	YTD FY 2014-2015 Actuals	Proposed FY 2014-2015 Amended
108-38-01-552-310-00-00	Professional Services	4,000.00	3,654.48	4,000.00
108-38-01-552-340-00-00	Contractual Services-Attorney	5,000.00	0.00	5,000.00
108-38-01-552-341-00-00	Contractual Services-COHS	50,000.00	50,000.00	83,327.00
108-38-01-552-400-00-00	Training and Travel	2,500.00	19.58	2,500.00
108-38-01-552-450-00-00	Property & Liability Insurance	4,655.00	2,741.25	4,655.00
108-38-01-552-460-00-00	Repair and Maintenance	6,000.00	6,615.73	6,000.00
108-38-01-552-467-00-00	Repair and Maintenance-Bldg	0.00	0.00	0.00
108-38-01-552-480-00-00	Promotional Activities	2,500.00	269.83	2,500.00
108-38-01-552-520-00-00	Operating Supplies	0.00	2,280.21	2,500.00
108-38-01-552-540-00-00	Subscriptions & Dues	500.00	670.00	500.00
108-38-01-552-540-10-00	Billboard Advertising/Mural- CRA	15,000.00	0.00	0.00
108-38-01-552-540-20-00	Pamphlets - CRA	0.00	0.00	0.00
108-38-01-552-540-30-00	Music in the Park	1,500.00	522.24	1,500.00
108-38-01-552-550-00-00	Building Remodel & Repair	0.00	0.00	0.00
108-38-01-552-430-00-00	Utilities	0.00	0.00	0.00
	Total Operating Costs	91,655.00	66,773.32	112,482.00
	CAPITAL OUTLAY			
108-38-01-552-630-00-00	Improvements Other Than Buildings	0.00	0.00	0.00
108-38-01-552-632-00-00	School Renovation	0.00	0.00	0.00
108-38-01-552-632-10-00	Parking Lot - FM Phase 2	0.00	0.00	0.00
108-38-01-552-633-00-00	Downtown Parking Project	25,000.00	2,995.00	57,000.00
108-38-01-552-641-00-00	Machinery and Equipment	0.00	0.00	0.00
	Total Capital Outlay Costs	25,000.00	2,995.00	57,000.00
	GRANTS			
108-38-01-552-820-00-00	Grants to Others	60,000.00	5,925.00	60,000.00
	Total Debt Service	60,000.00	5,925.00	60,000.00
	CONTINGENCY			
108-38-01-552-000-00-00	Contingency	18,390.00	0.00	0.00
	Reserve for Fund Balance Carry Forward	15,053.00	0.00	1,616.00
	Total Contingencies	33,443.00	0.00	1,616.00
	Total Expenditures	262,050.00	88,449.70	283,050.00
	Total Revenues	262,050.00	177,605.52	283,050.00
	Revenues Less Expenditures	0.00	89,155.82	0.00

COMMUNITY REDEVELOPMENT AGENCY
CAPITAL OUTLAYS

Adopted Year 2014/2015 Capital Outlays

Costs:	Description:
57,000.00	Downtown Parking Project/Farmers Market

Total: 57,000.00

OVERVIEW OF CAPITAL FUNDS EXPENDITURES
Adopted Year 2014/2015 Capital Outlays

General Fund Departments

City Commission	$0
City Manager	$0
Finance	$0
City Clerk	$0
Information Technology	$54,200
City Attorney	$0
Planning, Development & Codes	$0
Licensing & Billing	$0
Public Works - Parks & Recreation	$0
Public Works - P & R - Civic Center	$0
Public Works - P & R - Daycare	$0
Farmers Market	$0
Police - Operations	$30,000
Police - Communications	$0
Public Works - Facilities	$0
Public Works - Cemetery	$0
Public Works - Roads & Streets	$132,200
TOTAL GENERAL FUND CAPITAL OUTLAY	$216,400

Enterprise Funds

Water Fund	$62,000
Sewer Fund	$88,496
Grinder Pumps	$0
Solid Waste Fund	$0
TOTAL ENTERPRISE FUND CAPITAL OUTLAY	$150,496

Special Fund Departments

Fire Control Fund	$4,000
Impact Fee Fund	$60,000
Cemetery Reserve Fund	$0
TOTAL SPECIAL FUND CAPITAL OUTLAY	$64,000

CRA CAPITAL OUTLAY

	$57,000
TOTAL CRA CAPITAL OUTLAY	$57,000
TOTAL CAPITAL OUTLAY	$487,896

OVERVIEW OF INTERFUND TRANSFERS
Adopted FY 2014-2015

	Transfers In	Transfers out
City of High Springs		
General Fund	551,380	550,042
Fire Control Fund	470,042	74,261
Water Fund	0	315,907
Sewer Fund	223,732	178,351
Impact Fee Fund	0	24,063
Sewer Construction Fund	0	0
Solid Waste Fund	0	96,013
Cemetery Trust Fund	0	3,190
Total Transfers	1,245,154	1,241,827
Interagency Tranfer from GF(CRA)	80,000	83,327
Total Transfers	1,325,154	1,325,154

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **June 11, 2015**

SUBJECT: **City Commission 2015-16 Budget Recommendations**

AGENDA SECTION: **New Business**

DEPARTMENT:

PREPARED BY: **Sue Weller**

RECOMMENDED ACTION: **City Commissioners present recommendations on items to be addressed in the 2015-16 Fiscal Year Budget**

Summary

ATTACHMENTS:

REVIEWED BY CITY MANAGER:_____

COMMISSION BUDGET ITEMS – JUNE 11, 2015

MAYOR WELLER

1. Infrastructure (reserving money).
2. Planner position.
3. New mics for citizens in Chambers.
4. Easier system to record/video commission meetings.
5. Staff Attorney position.
6. Customer Service and Supervisory Training.

VICE MAYOR JAMISON

1. Equitable funding for sewer (grinder pump) maintenance.
2. Adequate funding for infrastructure, i.e. water system.
3. Consider reclassifying Finance Director to Administrative Services Director (ASD). City Manager continue to supervise Police, Fire & Public Works. ASD supervise all other departments; CRA, Recreation, License & Billing, Finance, Building Department.
4. Consider in-house attorney.

COMMISSION EVANS

1. Properly staffed/equipped first responder departments.
2. Recreation department funds fairly distributed.

COMMISSION JAMES

1. Canvas city for houses and buildings that are in need of great repair and/or empty.
2. Lights in Catherine Taylor Park.
3. Street repair on 177th Place.
4. Upgrade and provide equipment for the children at Walter Howard Park.

COMMISSIONER WILLIAMS

1. Consider economic development fund.
2. Recreation programs for senior citizens.
3. Infrastructure fund.

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **June 11, 2015**

SUBJECT: **Litigation with Northend, Homeland, LLC: Review request from Northend Homeland, LLC for purchase of 65 water meters in Weston Oaks Subdivision. Direction to City Staff on response to Northend.**

AGENDA SECTION: **New Business**
DEPARTMENT: **Office of City Attorney**

PREPARED BY: **Courtney W. Johnson**

RECOMMENDED ACTION: **Direct Staff to draft letter to Northend returning the check for water meters as there are no building permits.**

Summary

Northend Homeland, LLC has requested the City purchase and install 65 water meters in the Weston Oaks Subdivision. Northend has included a check for $156,650.00. The 65 lots are all currently vacant and Northend has not requested or paid for a building permit on any of the lots. City staff recommends returning the check as Northend has not followed the City's procedures for requesting and installing a water meter.

In addition, even if Northend had the required building permits, the installation of water meters by Northend does not entitle Northend to a credit pursuant to the Developer's Agreement.

ATTACHMENT: 1. Request for water meters from Northend;
2. Developer's Agreement;
3. First Amendment to Developer's Agreement;
4. Letter from Grunder refining Agreement;
5. Ordinance 2006-13;
6. Building Application Requirements; and
7. Permit Process

REVIEWED BY CITY MANAGER:_____

All proposals must be typed or written in ink, and must be signed in ink by an officer having authority to bind the company. Signatures are required where indicated; failure to do so shall be cause for rejection of proposal.

3. CHANGES AND INTERPRETATIONS

Changes to this RFP will be made by written addenda. A written addendum is the only official method whereby interpretation, clarification or additional information can be given. All addenda will be posted on the City's website, under Bids & Proposals. It is the sole responsibility of each Proposer to check the City's website for posted addenda. The City will not mail or fax any addenda to a Proposer.

All questions regarding this RFP should be submitted in writing via mail or e-mail and must be received by the City Clerk no later than seven (7) calendar days prior to the due date for proposals:

Jenny Parham
City Clerk

All questions will be answered via addenda. If a question is not answered, the Proposer should assume all relevant information is contained within this RFP. The City will strive to issue all addenda at least five (5) business days before the proposal due date; however, the City reserves the right to issue any addenda at any time.

4. PROPERTY OF THE CITY

All materials submitted in response to this RFP become the property of the City. The City has the right to use any or all ideas presented in any response to this RFP, whether amended or not, and selection or rejection of a proposal(s) does not affect this right. No variances to this provision shall be accepted.

5. DISCLOSURE AND DISCLAIMER

The information contained herein is provided solely for the convenience of Proposers. It is the responsibility of a Proposer to assure itself that information contained herein is accurate and complete. Neither the City, nor its advisors provide any assurances as to the accuracy of any information in this RFP. Any reliance on the contents of this RFP, or on any communications with City representatives or advisors, shall be at each Proposer's own risk. Proposers should rely exclusively on their own investigations, interpretations and analyses in connection with this matter. The RFP is being provided by the City without any warranty or representation, express or implied, as to its content, accuracy or completeness and no Proposer or other party shall have recourse to the City if any information herein contained shall be inaccurate or incomplete. No warranty or

representation is made by the City that any proposal conforming to these requirements will be selected for consideration, negotiation or approval.

In its sole discretion, the City may withdraw this RFP either before or after receiving proposals, may accept or reject proposals, and may accept proposals which deviate from the non-material provisions of this RFP. In its sole discretion, the City may determine the qualifications and acceptability of any firm or firms submitting proposals in response to this RFP. Following submission of a proposal, the Proposer agrees to promptly deliver such further details, information and assurances, including, but not limited to, financial and disclosure data, relating to the proposal and/or the Proposer, including the Proposer's affiliates, officers, directors, shareholders, partners and employees, as requested by the City. Any action taken by the City in response to proposals made pursuant to this RFP or in making any award or failure or refusal to make any award pursuant to such proposals, or in any cancellation of award, or in any withdrawal or cancellation of this RFP, either before or after issuance of an award, shall be without any liability or obligation on the part of the City, or their advisors.

Any recipient of this RFP who responds hereto fully acknowledges all the provisions of this Discloser and Disclaimer and agrees to be bound by the terms hereof. Any proposal submitted pursuant to this RFP is at the sole risk and responsibility of the party submitting such proposal.

6. CONTRACT AGREEMENT / COMPENSATION

The terms and conditions of the resulting contract including the fee for the services to be rendered will be negotiated with successful Proposer. If the City and the successful Proposer cannot agree on the terms and conditions of the resulting contract, the City reserves the right to terminate negotiations with the successful Proposer and move to the next ranked Proposer to commence negotiations. Negotiations may continue in this process until the City is able to enter into a contract with a Proposer that best meets the needs of the City.

If through any cause, the firm selected shall fail to fulfill the obligations agreed to in a timely and efficient manner, the City of High Springs may, at its discretion, terminate the agreement for services at anytime by giving ten (10) days written notice with cause; or thirty (30) day written notice without cause.

In the event there is any work or services in progress, but not completed as of the date of termination, then said contract may be extended upon written approval by the City until said work or services are completed and accepted. The firm would then be entitled to just and equitable compensation for the work satisfactorily completed.

The resulting contract shall be for an initial term of two (2) years with up to three (3) one-year option periods for renewal unless earlier terminated in accordance with the resulting contract. The City may exercise such advance written notice of its intention to renew prior to the expiration of the then current term. Each fiscal year of the contract and any renewals will be subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the City of High Springs. The City need not include a lack of appropriations provision in the resulting contract to avail itself of such legal right.

Registration fees for the program have been established through the adoption of an Ordinance and Official City Schedule of fees which stipulate the following:

Registration of Foreclosed, Abandoned, and/or Vacant Properties - $200 annually.

Registration of Unimproved Vacant Properties - $150 annually.

The selected service provider will be responsible for registering the properties and collecting the appropriate fees and then providing fifty percent (50%) of the fees collected back to the City's Code Compliance Division.

7. INSURANCE REQUIREMENTS

Prior to execution of the resulting contract derived from this RFP, the awarded firm shall obtain and maintain in force at all times during the term of the resulting contract insurance coverage as required herein. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The Certificates shall clearly indicate that the firm has obtained insurance of the type, amount, and classification as required for strict compliance with this provision and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the City. Compliance with the foregoing requirements shall not relieve the firm of its liability and obligations under the resulting contract.

The firm shall maintain during the term of the contract, standard Professional Liability Insurance in the minimum amount of $1,000,000.00 per occurrence.

The firm shall maintain, during the life of the contract, commercial general liability, including public and contractual liability insurance in the amount of $1,000,000.00 per occurrence ($2,000,000.00 aggregate) to protect the firm from claims for damages for bodily and personal injury, including wrongful death, as well as from claims of property damages which may arise from any operations under the contract, whether such operations be by the firm or by anyone directly or indirectly employed by or contracting with the firm.

The firm shall carry Workers' Compensation Insurance and Employer's Liability Insurance for all employees as required by Florida Statutes.

All insurance, other than Professional Liability and Workers' Compensation, to be maintained by the firm shall specifically include the City as an "Additional Insured".

Should the Professional Liability Insurance Policy issued pursuant to the above requirements and limits, or self-insurance program, provide an applicable deductible amount, or other exclusion or limitation, or sovereign immunity as to the amount of coverage to be provided within the minimum coverage limits set forth above, the City shall hold the PROVIDER responsible and liable for any such difference in the amount of coverage provided by the insurance policy. In the event of any such deductible amount, exclusion or limitation or amount of sovereign immunity, the PROVIDER shall be required to provide written documentation that is acceptable to the City establishing that the PROVIDER has the financial resources readily available to cover damages, injuries and/or losses which are not covered by the policies.

8. EVALUATION AND AWARD

Each Proposal will be evaluated individually and in the context of all other proposals. Proposals must be fully responsive to the requirements described in this RFP and to any subsequent requests for clarification or additional information made by the City through written addenda to this RFP. Proposals failing to comply with the submission requirements, or those unresponsive to any part of this RFP, may be disqualified. There is no obligation on the part of the City to award the proposal to the lowest priced proposer, and the City reserves the right to award the contract to the Proposer submitting the best overall responsive proposal which is most advantageous and in the best interest of the City. The City shall be the sole judge of the proposals and the resulting contract that is in its best interest and its decision shall be final.

At its sole option, for larger or more complex studies or projects, the City may select the top three to five Proposers and require brief presentations from each Proposer before making the final selection. This requirement is at the sole discretion of the City.

While the City allows Proposers to specify any desired variances to the RFP terms, conditions, and specifications, the number and extent of variances taken will be considered in determining the Proposer who is most advantageous to the City.

Evaluation Scoring Criteria will be based on the following:

The evaluation of the Proposers will be conducted in accordance with the following provisions. Scoring is based on a 100-point scale. The following guidelines will be used for the evaluations (with associated weighting). To be considered "Qualified," a Proposer must receive a minimum aggregate average of 70 points.

Evaluation Scoring Criteria will be the following:

Evaluation Criteria Score Sheet:		Weight
1	Ability, capacity and skill to perform the contract and provide the services required.	15
2	Relevant Experience of Proposer's Firm as assigned to projects of a similar size and type in Florida and in the Alachua County area.	15
3	Personnel assigned to the project & qualifying credentials; including staff with experience in data collection, differential and maintenance	25
4	Overall Projected Workload of personnel assigned to the project, responsiveness and accuracy of information	5
5	Proven capacity for a large scale database collection of information	30
6	Experience in property records research and investigation	10

9. CITY AS GATEKEEPER OF DOCUMENTS

This document is issued directly by the City of High Springs and the City shall be the sole distributor of all addendums and/or changes to these documents. It is the responsibility of the proposer to confirm the legitimacy of procurement opportunities or notices directly with the City Clerk. The City is not responsible for any solicitations advertised by subscriber's publications, or other sources not connected with the City and the proposer/bidder should not rely on such sources for information regarding any solicitation made by the City of High Springs.

10. REPRESENTATIVES BY SUBMITTAL OF PROPOSALS

By submitting a proposal, the Proposer warrants, represents and declares that:

A. Person(s) designated as principal(s) of the Proposer are named and that no other person(s) other than those therein mentioned has (have) any interest in the proposal or in the anticipated contract.

B. The proposal is made without connection, coordination or cooperation with any other persons, company, firm or party submitting another proposal, and that the proposal submitted is, in all respects, fair and in good faith without collusion or fraud.

C. The Proposer understands and agrees to all elements of the proposal unless otherwise indicated or negotiated, and that the proposal may become part of any contract entered into between the City and the Proposer.

D. By signing and submitting a proposal, Proposer certifies that Proposer and any parent corporations, affiliates, subsidiaries, members, shareholders, partners, officers, directors or executives thereof are not presently debarred, proposed for debarment or declared ineligible to bid or participate in any federal, state or local government agency projects.

E. Pursuant to 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted firm list maintained by the State of Florida may not submit a proposal to the City of High Springs for 36 months following the date of being placed on the convicted firm list. Proposer certifies that submittal of its proposal does not violate this statute.

F. Proposer recognizes and agrees that the City will not be responsible or liable in any way for any losses that the Proposer may suffer from the disclosure or submittal of proposal information to third parties.

11. PROTESTS

Any actual Proposer who is aggrieved in connection with this RFP may protest such procurement. The protest must be filed with the City in accordance with the City's procurement code. A complete copy of the City's procurement code is available on-line at municode.com under the City's code of ordinances. There are strict deadlines for filing a protest. Failure to abide by the deadlines will result in a waiver of the protest.

12. EXHIBITS

This RFP consists of the following exhibits (which are incorporated herein by reference):

Exhibit "A"	Scope of Work
Exhibit "B"	Proposer Information Page
Exhibit "C"	Confirmation of Drug Free Workplace
Exhibit "D"	Representations and Disclosures
Exhibit "E"	Ordinance Number

13. COMPLIANCE

All proposals received in accordance with this RFP shall be subject to applicable Florida Statutes governing public records including without limitation Chapter 119, Florida Statutes.

14. RFP TIMETABLE

The anticipated schedule for this RFP and contract approval is as follows:

Pre-Bid Conference at City Hall

Questions from Potential Proposers Due

Proposal Response Due

Evaluation Committee Meeting

Proposal Selection

Contract Negotiations & Approval

The City reserves the right to amend the anticipated schedule as it deems necessary.

END OF GENERAL INFORMATION

Registration Program for Vacant/Foreclosed Real Properties
RFP #XXXXXX

SPECIAL TERMS AND CONDITIONS

1. PRE-BID CONFERENCE

A Pre-Bid Conference is scheduled for XXXXXXX, located at XXXXXXXX.

2. PROPOSAL REQUIREMENTS

This document is intended to be used as the instrument to transmit proposals and to define the terms, conditions and specifications desired by the City to receive proposals for preliminary analysis, design, bidding and awarding services related to the registration process. It is the intent of the City to select a single Proposer to supply the services necessary for successful completion of the proposal as defined herein.

Nothing in this RFP is intended to restrict the City of High Springs in any way in the selection of the proposal that best meets the needs of the City. The City of High Springs reserves the right to reject any or all offers and to negotiate changes in proposals or best and final offers.

3. MINIMUM REQUIREMENTS TO BE MET

a. The proposer shall have a minimum of three (3) years experience in property registration projects including, but not limited to inspection, data collection and fee procurement.

b. Proposer must have completed similar services for a local municipality or regional government entity within the past three (3) years.

c. Proposer can demonstrate that it has sufficient personnel, and financial resources to handle the proposed project workload in a timely and cost effective manner.

d. Proposals must be received in the City Clerk's Office on or before the due date and time. Failure to meet this requirement will be cause for disqualification.

Registration Program for Vacant/Foreclosed Real Properties

RFP #XXXXXX

SUBMITTAL CRITERIA

Proposer shall submit one (1) original, five (5) copies and one (1) electronic copy in a clear, concise format, on 8 1/2" x 11" paper, in English. Each tabbed set shall contain all the information required herein to be considered for award. Omission of required data may be cause for disqualification. Any other information thought to be relevant, but not applicable to the enumerated sections, should be provided as an appendix to the proposal. If publications are supplied by a Proposer to respond to a requirement, the response should include reference to the document number and page number. Proposals not providing this reference will be considered to have no reference materials included in the additional documents.

Proposals must be properly signed in ink by the owner/principal having the authority to bind the firm to this agreement. Signatures are required where indicated; failure to do so shall be cause for rejection of proposal.

Only one proposal may be submitted by each Proposer.

Proposers shall submit the following information as described in the sections below:

Section 1: INTRODUCTION LETTER

An introduction letter introducing the Consultant including the corporate name (if applicable), address and telephone number of principal office, number of years in business and size of staff. Include a reproduction of Corporate Charter Registration, if applicable. Indicate the primary person responsible for this project. Introduction ***must*** be signed by an individual authorized to bind the firm. Briefly state the Proposer's understanding of the services to be provided, and make a positive commitment to perform and complete the task.

This letter must be signed by an individual authorized to bind the firm. Failure to meet this requirement may result in disqualification.

Section 2: ADMINISTRATIVE SECTION

Complete and attach Exhibits "A", "B", "C" and "D" along with a copy of your licenses applicable to this Scope.

List all certifications, licenses and professional designations relevant to this RFP and project.

Indicate the State in which Proposer firm is incorporated or organized. If other than Florida, include evidence of authorization to do business in Florida.

Section 3: PAST EXPERIENCE / RESUMES

Provide resumes of key staff to be assigned to this project/study. Identify the project manager. Demonstrate that key project personnel have the appropriate licenses, registrations and certifications. Certify that the project manager and key staff listed will remain assigned to the project/study which is the subject of this RFP.

The proposal shall include past performance, including other clients where similar serves were provided.

In addition, identify the proposed project manager for the services.

Please provide a minimum of three other types of projects performed BY THE PROPOSING FIRM for a government agency in the past three (3) years. Include name, address, contact person, telephone number, and a brief description of the project.

Letters of Commendations or Recommendation may be included in this section.

Section 4: UNDERSTANDING OF THE PROJECT AND PROJECT REQUIREMENTS

The Proposer shall describe their understanding of the Consultant's role and any characteristics that are unique to its application. Describe any factors that you viewed as concerns that may need to be addressed.

Section 5: APPROACH AND IMPLEMENTATION

The Proposer shall describe how services will be commenced, initial procedures, strategies for working with City consultants and staff, and strategy for the overall professional services for this program. The proposal shall include a description of the proposed services, with any exhibits or documentation deemed essential, and shall address the following items in addition to those listed above:

1. Overall approach and method to implement City's Program.
2. Describe involvement of City staff.
3. Describe the Firm's and the Proposed Project Manager's current work load.
4. Describe the Firm's experience with complying with regulatory requirements.
5. Key personnel on proposed team including project manager, and other key staff assigned to the project.

END OF RFP

EXHIBIT "A"

SCOPE OF WORK

The City of High Springs is seeking a licensed and qualified firm to provide for the administration of records related to vacant and abandoned properties within the city limits.

The firm will provide inspection and verification of property status to determine if a property is in violation of the City Ordinance in relation to the registration of vacant, improved and unimproved property.

The firm will build and maintain an electronic data base of searchable property records for those properties falling under the requirements for registration according to the ordinance provisions. The database will be available to City staff online during normal City business hours. The database will be treated as a public record, and the firm will make any and all Public Records Requests for this data available in a timely fashion. The firm will provide the City with free access to and training to City Staff of the electronic database.

The firm will develop a Registration Form to create individual property records and that captures at a minimum, the following information:

1. Property Record Number
2. Property Address/Legal Description
3. Local Property Manager name, contact number, fax, address, email address, etc.
4. Mortgagee name, number, address, email, fax number, etc., if applicable.
5. Owner of Record
6. Property Management Company

The firm will track and report all changes of information in status, and update information on a monthly basis at a minimum.

The firm will be responsible for communicating the requirements of the ordinance to the Real Estate, Banking, and Lending communities.

The firm, through research and information gathering, will be responsible for identifying the names of mortgages, agents and owners of properties in violation of the Ordinance and will work closely with City staff in the areas of registration, fee collection, and enforcement.

EXHIBIT "B"

PROPOSER INFORMATION PAGE

(This page must be completed and inserted in Section 2)

RFP #XXXXXX

Company Name: _____

Authorized Signature: _____

Signature Print Name

Title: _____

Corporate Address: _____

Street

_____

Telephone: _____ Fax: _____

Email Address: _____

Remit To Address:

_____

Street

_____

City State Zip Code

Web Site (if applicable:_____

Federal ID No.:_____ This is a requirement of every Proposer.

EXHIBIT "C"

CONFIRMATION OF DRUG-FREE WORKPLACE**

In accordance with Section 287.087, Florida Statutes, whenever two or more proposals are equal with respect to price, quality, and service which are received by any political subdivision for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of

maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement on behalf of _____, I certify that _____ complies fully with the above requirements.

_____ _____
Authorized Representative's Signature Date

_____ _____
Name: Position:

****If this form is not returned, the City will assume the Proposer has not implemented a drug-free workplace program.**

Exhibit "D"

REPRESENTATIONS AND DISCLOSURES

RFP #XXXXXXX

STATE OF _____}

} SS:

COUNTY OF _____}

I am a officer of the Proposer firm, named below, submitting its qualifications under an RFP and am authorized to make the following Representations and Disclosures on behalf of the Proposer. I certify or affirm that to the best of my knowledge and belief, the following statements are true:

1. Proposer agrees that its proposal may become part of any contract entered into between the City and the Proposer.

2. There are no actual, apparent or potential conflicts of interest with Proposer or any sub-consultants or subcontractors that are present or could develop with respect to the scope of services for the project/study and any parties to this solicitation or any third parties.

3. Submittal of Proposer's Proposal is made without connection with any persons, company or party making another submittal, and that it is in all respects fair and in good faith without collusion or fraud.

4. Proposer has not filed for bankruptcy in the past five (5) years.

5. Neither Proposer nor any of Proposer's principals have been convicted of or indicted for a felony or fraud.

6. Proposer and any parent corporations, affiliates, subsidiaries, members, shareholders, partners, officers, directors or executives thereof are not presently debarred, proposed for debarment or declared ineligible to bid or participate in any federal, state or local government agency projects and are not listed on the Florida convicted vendor list.

7. Proposer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Proposer, to solicit or secure an award under this RFP and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Proposer, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from an award.

8. Proposer certifies the compensation and hourly rates and other expenses or costs to be compensated as proposed are accurate, complete and current and the time of contracting and no higher than those charged to the Proposer's other customers for the same or substantially similar service in the Southeast Region of the United States during the preceding twelve (12) month period.

9. Proposer certifies to the best of its knowledge and belief that no funds or other resources received in connection with an award of a contract from this RFP will be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

I certify or affirm that to the best of my knowledge and belief, the above 9 statements are true.

Proposer Firm: _____

Officer's Name: _____

Title: _____

Signature: _____

AFFIRMED AND SIGNED before me this _____ day of _____, 2015

by _____ *(name)* as _____ *(title)* of

_____ *(Proposer firm)*, and who is personally known to me or

produced _____ as identification.

_____

Notary Public

Notary Stamp:

EXHIBIT "E"

RESOULTION XXXXXX

ORDINANCE NO.

VENDOR CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF _____

Before me, the undersigned authority, personally appeared_____, who was duly sworn deposes and states:

1. I am the _____of_____

with a local office in _____and principal office in

_____and principal office in _____.

City & State City & State

2. The above named entity is submitting a Proposal for the City of High Springs

RFB XXXXXXXX described as XXXXXXXXXXXXXXXXX.

3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.

4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting Bids for the same project.

5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.

6. Neither the entity not its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.

7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.

8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of High Springs.

9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of High Springs.

10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of High Springs.

DATED this _____day of _____ 2015.

_____

(Affiant)

_____

Typed Name and Title

Sworn to and subscribed before me this _____day of _____2015.

Personally Known_____ Or produced identification_____

INDEMNIFICATION AGREEMENT

The Elected Firm shall be fully liable for the actions of its directors, officers, members, partners, or subcontractors, and the employees and agents of each of them, and shall fully indemnify and hold harmless the City of High Springs, its employees, agents and assigns from claims, suits, actions, damages, and costs of every type and description, including attorneys' fees (at both trial and appellate levels), arising from or relating to personal injury or death, and damage to real property or tangible personal property alleged to be caused in whole or in part by the Elected Firm, its officers, directors, members, partners, or subcontractors, and employees or agents of any of them; provided, however, that the Elected Firm shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the City of High Springs.

To the extent applicable, the Elected Firm shall fully indemnify and hold harmless the City of High Springs, and its agents, employees assigns from any claims, suits, actions, damages, and costs of every type and description, including attorneys' fees (at both trial and appellate level), arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right; provided, however, that the foregoing obligation shall not apply to the misuse or modification of Elected Firm's products by the City of High Springs or any of its agents, employees, and assigns, or to the operation or use of Elected Firm's products by the City of High Springs or any of its agents, employees, and assigns in a manner not contemplated by the Contract or the purchase order.

In the event of a claim, the City of High Springs shall promptly notify the Elected Firm in writing by prepaid certified mail (return receipt requested), or by delivery through any nationally recognized courier service (such as Federal Express or UPS) which provides evidence of delivery, at the following address:

_____

_____

Such notification may also be provided by fax transmission to the following fax number:

The City of High Springs shall provide all available information and assistance that the Elected Firm may reasonably require regarding any claim.

The City of High Springs may, in addition to other remedies available to it at law or equity, and upon written notice to the Elected Firm, retain such monies from amounts due the Elected Firm as may be deemed by the City of High Springs to be necessary to satisfy any claim for damages, penalties, costs and

the like asserted by or against it. The City of High Springs may set off any liability or other obligation of the Elected Firm or its affiliates to the City of High Springs against any payments due the Elected Firm under any contract with the City of High Springs.

This agreement for indemnification shall continue in force for five (5) years from the date of full completion of all obligations of the Elected Firm under the Contract or Purchase Order.

In the event that there is a conflict between this agreement and any other applicable indemnification agreement between the City of High Springs and the Elected Firm, the agreement which provides the most protection for the City of High Springs shall take precedence. The provisions of this Contract are severable, and if any one or more provisions may be determined to be illegal or otherwise unenforceable by a court of competent jurisdiction, in whole or in part, the remaining provisions, and any partially unenforceable provisions to the extent enforceable, shall nevertheless be binding and enforceable.

I, _____ , being an authorized representative of the firm of

_____ ("The Elected Firm"), having read and

understood the contents above, hereby enter into this indemnification agreement as

of this date, _____ , 2015.

Signature of Representative of Elected Firm

Printed name

As: _____

Contact Information for Elected Firm:

Street Address:_____

City, State and Zip Code: _____

Phone: _____ _____ Fax:_____

ACCEPTED BY THE CITY OF HIGH SPRINGS ON _____, 2015.

By: _____

Printed Name:_____

As:

THIS FORM MUST BE INCLUDED WITH BID PROPOSAL

DISPUTES DISCLOSURE FORM

Answer the following questions by placing as "X" after "YES" or "NO". If you answer "YES", please explain in the space provided, or via attachment.

Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?

YES_____ NO_____

Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

YES_____NO_____

Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES_____NO_____

If yes, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of High Springs, RFB #.

_____ Firm

Date

_____

Authorized Signature and Title Printed or Typed Name and Title

THIS FORM MUST BE INCLUDED WITH BID PROPOSAL

WESTON OAKS

Re: May 6, 2015

Northend Homeland Development

Water Meter Purchase

High Springs Building/Zoning Dept.

To whom it may concern,

Requesting water meter purchase per developer's agreement.

Please issue water meters for the following lots in Weston Oaks subdivision:

Lots: 1, 3, 4, 5, 7, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 33, 34, 35, 37, 38, 39, 41, 42, 43, 46, 47, 52, 54, 55, 64, 65, 66, 68, 69, 70, 71, 72, 74, 75, 76, 77, 78, 79, 80, 81, 82, 85, 86, 87, 88, 89, 90, 92, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106.

65 Meters @ $2410.00 per $156,650.00

1272

NORTHEND HOMELAND LLC
6019 NW 90TH STREET
GAINESVILLE, FL 32653

63-1176/670
409

DATE MAY 7, 2015

PAY TO THE ORDER OF CITY OF HIGHSPRINGS $ 156,650 00/100

ONE HUNDRED & FIFTY SIX THOUSAND, SIX HUNDRED & FIFTY 00/100 DOLLARS

CAPITAL BANK
capitalbank-us.com

FOR

⑈001272⑈ ⑆067011760⑆ 26000849⑈

DEVELOPER'S AGREEMENT

This Agreement is entered into by and among the City of High Springs, Florida, a Florida municipal corporation, herein called the "City", and High Springs Hills Properties, Inc., a Florida corporation, herein called "H.S. Hills", and Northend Homeland, LLC, a Florida limited liability company, herein called "Northend". H.S. Hills and Northend are also referred to in this Agreement as "developers".

RECITALS

A. The City operates a water and wastewater utility system.

B. The City believes it to be in the City's best interest for new subdivisions to connect to the City's water and wastewater facilities.

C. The City charges connection and impact fees for new connections to the water and wastewater utility. These impact fees are intended to cover the cost of extending water and sewer lines to serve new developments.

D. Northend is the owner and holder of 90 acres more or less (see attached map). The site has been approved for subdivision into approximately 114 lots.

E. Northend enters into this Agreement with, and only with, the understanding that it has final development approval to construct Weston Oaks Subdivision consisting of approximately 114 residential lots.

F. H.S. Hills has a contract to purchase the Sullivan property (see attached map). The property is currently zoned commercial as to 10 acres and residential R-2 as to 47 acres. H.S. Hills has applied to rezone the property as a single family detached home subdivision with approximately 220 lots.

G. H.S. Hills enters into this Agreement with, and only with, the understanding that it has (or will have before it is required to perform under this Agreement) final development approval to construct a subdivision of approximately 220 residential lots on the Sullivan property.

H. The parties have a proposal from a private contractor to install water and sewer lines in accordance with plans provided by the City easterly to C.R.-202 at the cost of $592,700.00 which the parties believe will increase due to recent material shortages.

I. The parties believe the cost of extension of water and sewer lines from C.R.-202 to the Sullivan property will range from $300,000.00 to $400,000.00.

NOW THEREFORE, in order to facilitate installation of infrastructure improvements and equitably spread the cost of such improvements among present and future developers and owners of land, the parties agree as follows:

1. The City has provided engineering plans to extend water and sewer service to C.R.-202. The water service will extend to the intersection of U.S. Highway 441 and C.R.-202, the sewer will extend to the intersection of Railroad Avenue and C.R.-202.

2. The City will provide engineering plans to extend water and sewer service to the Sullivan property on or before the execution of this Agreement.

3. The City shall obtain all required permits for the water and sewer service extension (including, but not limited to permits from the Florida Department of Environmental Protection and the Florida Department of Transportation).

COPY

4. Northend shall pay up to $592,700.00 for the construction of water and sewer lines to C.R.-202. If the cost exceeds $592,700.00, H. S. Hills shall pay all of that portion of the cost in excess of $592,700.00.

5. H.S. Hills shall pay up to $457,300.00 for the construction of water and sewer lines from C.R.-202 to the Sullivan property.

6. Upon completion of construction of water and sewer lines to the Sullivan property and connection to the High Springs Water and Sewer Systems (this shall be deemed to have taken place when the certificate of completion of water and sewer line construction is received) H.S. Hills shall pay to Northend a sum equal to the following amount:

Total Number of Lots Approved for Sullivan Property	(times) X	Total Project Cost	(minus) --	Sums already pd by H.S. Hills for the water and sewer extension from C.R.-202 to Sullivan property
Total Number of Lots Approved for Sullivan Property and Weston Oaks				

7. Upon completion of construction of the water and sewer extension Northend and H.S. Hills shall provide the City with "as built" plans and an itemization of all costs and expenses related to the water and sewer line extension, which the City shall review and reasonably approve. Northend and H.S. Hills shall be entitled to reimbursement from the City of all approved costs and expenses related to the water and sewer line extension.

8. The City shall credit against each developer's costs and expenses for the water and sewer extension, $2960.00 per residential connection (Equivalent Residential Connection "ERC" of one 5/8 inch water meter provided for a single family dwelling). With regard to connections to the water and sewer extension by parties other than the developers, the City shall pay the developers (pro rated to the investment by the developers) the sum of $2960.00 per equivalent residential unit for each residential unit attached to that portion of the water and wastewater extension provided by the developers. The $2960.00 shall be apportioned $970.00 for water and $1990.00 for wastewater.

9. When each developer has received credits totaling the developer's costs the developers shall be entitled to no further payment of funds from the City under the terms of this Agreement.

10. The City shall reserve and or concurrently construct sufficient infrastructure capacity for build-out of Weston Oaks and the Sullivan property, and during build-out the property shall be deemed to be consistent with the High Springs Comprehensive Plan and public infrastructure requirements to assure concurrency of the availability of infrastructure to the property in favor of the developers.

11. If the Sullivan property or Weston Oaks should not have final development approval, the developers shall not be required to perform under the terms of this Agreement until such development approval has been received.

12. Upon compliance with all other City ordinances, the City shall permit each developer to concurrently construct homes and buildings simultaneously with infrastructure improvements with the express understanding that a Certificate of Occupation shall not be issued on any home or building until operating water and sewer service have been installed by the developer and approved by the City.

13. This Agreement shall extend for a term of 10 years beginning on the date of its execution by the parties hereto.

14. Each developer may elect to form another entity to purchase the development property and if so the developer may assign all of the developers right, title and interest in this Agreement to such entity as may hold title to the development property.

15. Each developer shall post cash or bond in a manner approved by the City to assure availability of construction funds.

This Agreement is made and entered into on the date set forth below by the Developers.

HIGH SPRINGS HILLS PROPERTIES, INC., A Florida Corporation

Date _____ By: _____
Lee A. Holloway, Vice-President

(SEAL)

NORTHEND HOMELAND, LLC, A Florida Limited Liability Company

Date _____ By: _____
Richard Zambelli, Managing Member

Date _____ By: _____
William E. Delaney, Member

(SEAL)

This Agreement is made and entered into this 8 day of December, 2005 by the City.

CITY OF HIGH SPRINGS, a Florida municipal corporation

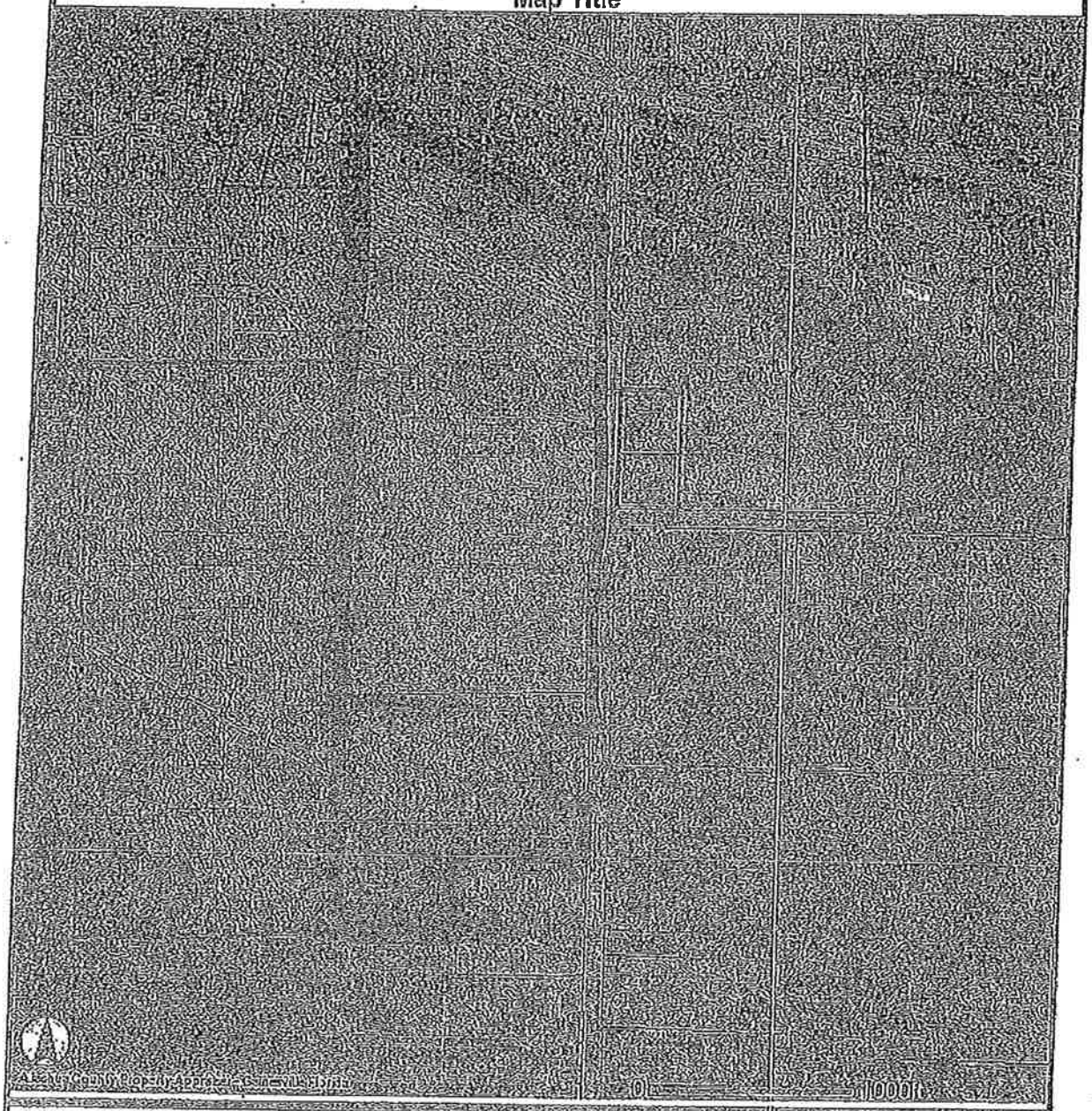
_____
By: Byran Williams
Its: Mayor

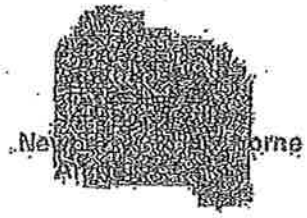
SEAL

Attest: _____
James D. Drumm, City Clerk / City Manager

NORTHEND PROP. - WESTON OAKS

Map Title

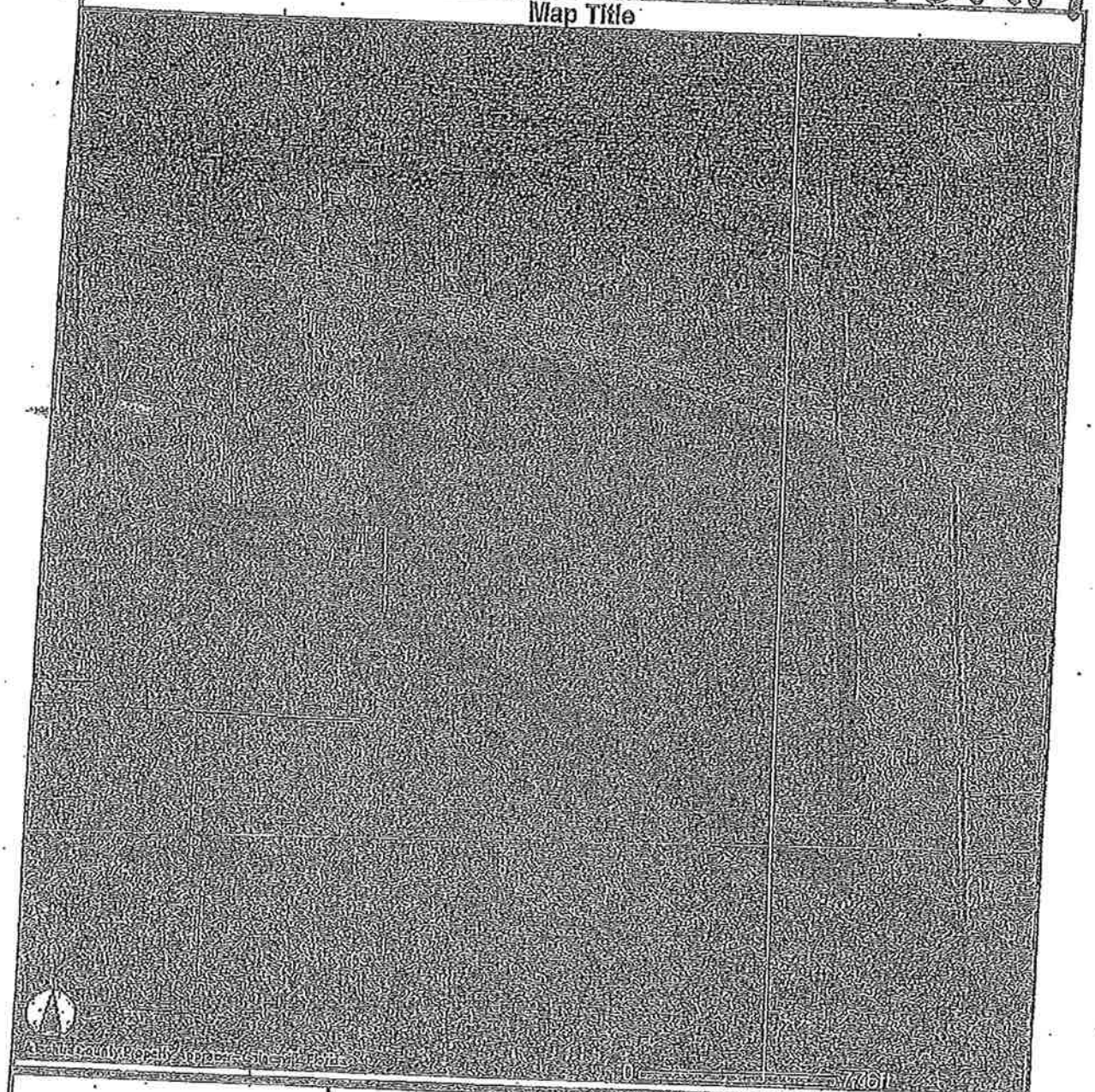




This map is prepared for the inventory of real property found within this jurisdiction, and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Alachua County Property Appraiser assumes no legal responsibility for the information contained on this map or in this website.

SULLIVAN PROPERTY

Map Title



This map is prepared for the inventory of real property found within this jurisdiction, and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Alachua County Property Appraiser assumes no legal responsibility for the information contained on this map or in this website.

FIRST AMENDMENT TO DEVELOPER'S AGREEMENT

This First Amendment to Developer's Agreement is entered into by and among the City of High Springs, Florida, a Florida municipal corporation, herein called the "City" and High Springs Hills Properties, Inc., a Florida corporation, herein called "H.S. Hills", and Northend Homeland, LLC, a Florida limited liability company, herein called "Northend". H.S. Hills and Northend are also referred to in this Agreement as "developers".

RECITALS

A. The Parties entered into a Developer's Agreement on or about December 8, 2005, a copy of which is attached hereto.

B. Northend has paid $592,700.00 in accordance with the provisions of Paragraph 4 of the Developer's Agreement.

C. H.S. Hills has paid $418,411.55 in accordance with the provisions of Paragraph 5 of the Developer's Agreement.

D. A disagreement has arisen between H.S. Hills and Northend as to the interpretation of the formula set forth in Paragraph 6 of the Developer's Agreement.

In consideration of the foregoing premises and the mutual promises between the parties, they agree as follows:

1. In lieu of the formula set forth in Paragraph 6 of the Developer's Agreement, H.S. Hills shall pay to Northend the sum of $340,572.65 upon the execution of this Agreement.

2. The total of costs to be credited by the City (see Paragraph 8 of the Developer's Agreement) for each party shall be as follows:

Party	Amount
Northend	$256,681.45
H.S. Hills	$754,430.10

3. H.S. Hills shall receive all of the $2960.00 credit for the first 50 equivalent residential connections not located in Weston Oaks or Oak Ridge (see paragraph 8 of the Developer's Agreement).

4. If any dispute should arise as to the payment from H.S. Hills to Northend as provided for in Paragraph 1 above, the prevailing party in any action shall be entitled to reasonable court costs, attorney's fees, and any costs and attorney's fees in appeal from the non-prevailing party.

5. This First Amendment to Developer's Agreement shall amend the Developer's Agreement only as specifically set forth above and all of the other terms and conditions of the Developer's Agreement shall remain in full force and effect.

B.A.

12/14/06

6. Upon clearance of the funds referred to in Paragraph 1 herein, Northend agrees to dismiss the pending lawsuit with prejudice (Case # CACE06018827) and each party agrees to waive any further claims against the other party relating to the water and sewer project, or any claims for attorneys' fees, interest or costs associated thereto.

This First Amendment to Developer's Agreement is made and entered into on the date set forth below by the developers.

HIGH SPRINGS HILLS PROPERTIES, INC., A Florida Corporation

12.8.06
Date

By: _____
Joseph Caprio, President

(SEAL)

NORTHEND HOMELAND, LLC, A Florida Limited Liability Company

12/8/06
Date

By: _____
Richard Zambelli, Managing Member

12.8.06
Date

By: _____
William E. Delaney, Member

(SEAL)

This First Amendment to Developer's Agreement is made and entered into on the date set forth below by the City.

CITY OF HIGH SPRINGS, FLORIDA, A Florida Municipal Corporation

12/14/06
Date

By: _____
Its: Mayor

(SEAL)

CONSIDER ORDINANCE 2006-37, AN ORDINANCE ADOPTING AND CONTAINING REPORT TO OWNER TO REAL PROPERTY (TAX PARCEL NO.S 01426-001-002 and 01427-000-000) PROPOSED FOR VOLUNTARY ANNEXATION BY THE CITY OF HIGH SPRINGS, FLORIDA; PROVIDING AN EFFECTIVE DATE. (OLMERT)

Mr. Drumm presented annexation ordinance, Ordinance 2006-37, on first reading

Ordinance 2006-37 read by title only by Attorney Pendland. **Motion Commissioner Eppenstein to adopt Ordinance 2006-37. Second Commissioner Williams. Roll call vote:**

Commissioner Gabriel – yes
Commissioner Williams – yes
Mayor DePeter – yes
Commissioner Travis – yes
Commissioner Eppenstein – yes

Mayor DePeter declared the motion carried 5-0.

CITY ATTORNEY REPORT/UPDATE

1. Working on annexation ordinance
2. Working on adult entertainment ordinance
3. Citation ordinance draft presented to cm to schedule workshop
4. Will be off on vacation until after new years

CITY MANAGER REPORT/UPDATE

1. Presented amendments to the developer's agreement for Weston Oaks, which consisted of the formula settlement agreement between Weston Oaks and High Springs Hills on how one would fund the other after construction. He pointed out this has no financial effect on the City. Mr. Drumm stated this amendment is specifically to clarify the agreement between the two developers. **Motion Commissioner Gabriel to accept the amendments to the developer's agreement for High Springs Hills Properties, Inc.. Second Commissioner Travis. Mayor DePeter declared the motion carried 5-0.**
2. CRA Meeting following this meeting, employee appreciation dinner tomorrow night at 6:30 at the Women's Club. Plan Board meeting on the 18th. Commission meetings on January 11 & 25, tree board January 8th
3. Update on NE 7th & 8th Avenue paving project-to be completed by end of year.
4. Utility workshop for January or February of next year.
5. Taking vacation after Christmas and will return on January 8th. City Holiday 25th & 26th and Monday, January 1st, January 15th-Martin Luther King Day.

H.S. Hills & Weston Oaks Sullivan Property

Sandy 05.15.06

RECEIVED
APR 24 2006
BY:

GRUNDER & PETTEWAY, P.A.

Attorneys at Law

Real Estate • Probate • Estate Planning • Corporate/Small Business

23349 NW CR 236, Ste. 10
High Springs, Florida 32643

Telephone (386) 454-1298
Fax (386) 454-7496

Gary D. Grunder

Kyle E. Petteway

April 21, 2006

Mr. James D. Drumm
City Manager
City of High Springs
110 NW 1st Ave.
High Springs, FL 32643

Re: Clarification of Developer's Agreement among the City of High Springs, High Springs Hills, Inc., and Northend Homeland, LLC

Dear Mr. Drumm,

The purpose of this letter is to provide a clarification as to the understanding of Northend Homeland, LLC and High Springs Hills Properties, Inc., with regard to the Developer's Agreement that they entered into with the City of High Springs for the extension of water and sewer lines to the Sullivan property.

Paragraph 8 of that agreement provides that each developer will receive credit against impact and installation fees in the amount of $2,960.00 per residential connection, and in the case of those equivalent residential connections by parties other than developers, each developer will receive a fractional share of $2,960.00, the numerator of the fraction being the number of lots in that developer's subdivision and the denominator of the fraction being the total number of lots in both subdivisions.

This agreement was based upon our belief at the time that the developer of each subdivision would construct all of the homes in that subdivision.

Northend Homeland, LLC, the developers of Weston Oaks, have elected to sell about 50 lots to individual investors, and those investors will be paying the full impact fee.

High Springs Hills Properties and Weston Oaks both understand and agree as follows:

(1) With regard to the sale of any lots in Weston Oaks, the entire $2,960.00 per equivalent residential unit to be repaid to the developers should be paid to Northend Homeland, LLC.

COPY

(2) With regard to any vacant lots sold on the Sullivan property (to be named Oak Ridge Subdivision) the entire $2,960.00 per equivalent residential unit should be paid to High Springs Hills Properties, Inc.

I understand this is what the parties originally intended, and I have provided for High Springs Hills Properties, Inc. and Northend Homeland, LLC to sign at the bottom of this letter to signify their understanding of what is set forth and to authorize payment accordingly.

Thank you for your attention to this matter.

Sincerely,

Gary D. Grunder

Reviewed and approved by High Springs Hills Properties, Inc.

By: _____
Lee A. Holloway, Vice-President

Reviewed and approved by Northend Homeland, LLC

By: _____
Richard Zambelli, Managing Member

By: _____
William F. Delaney, Member

7707

ORDINANCE 2006-13

AN ORDINANCE ADOPTING A NEW ADMINISTRATIVE CHAPTER FOR THE FLORIDA BUILDING CODE; AMENDING SECTION 18-32 OF CHAPTER 18 OF THE HIGH SPRINGS CODE OF ORDINANCES TO ESTABLISH MUNICIPAL FEES FOR BUILDING DEPARTMENT SERVICES; PROVIDING FOR THE AMENDMENT OF FEES FOR BUILDING DEPARTMENT SERVICES BY RESOLUTION; PROVIDING FOR SEVERABILITY; REPEALER; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of High Springs is a Florida Municipal corporation deriving its powers from Florida Statute Chapter 166.021, and

WHEREAS, local governments may adopt amendments to the administrative provisions of the Florida Building Code pursuant to Section 553.73 (4) (a) of Chapter 553, Florida Statutes, 2004, as amended, and

WHEREAS, City Commission of High Springs finds it is the public interest to provide and administer building department services within the city limits of High Springs, Florida,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

Section 1. This ordinance shall be known and may be cited as the High Springs Building Department Ordinance.

Section 2. That Chapter 1, Administration, of the Florida Building Code, 2004 Edition, is hereby amended and replaced by Chapter 1, Administration, Section 101, General, attached hereto and incorporated herein by reference as Attachment "A".

Section 3. That Section 18.32, Permit Fees, is hereby amended and replaced by the City of High Springs Development Fee Schedule attached hereto and incorporated herein as Attachment "B".

Section 4. That all building permit fees, rates service charges and penalties now or hereafter provided by the City of High Springs, Florida, shall be established and governed by Resolution of the High Springs City Commission. The City Commission shall review the City of High Springs Development Fee Schedule annually during the budget review and adoption process for the purpose of proposing and adopting any necessary changes to said schedule.

Section 5. If any section, subsection, sentence, clause or portion of this ordinance or attachment hereto is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance and its attachments.

Section 6. All existing ordinances, or parts of ordinances, in conflict herewith, to the extent of such conflict are hereby repealed and superseded.

Section 7. This ordinance shall become effective ten (10) days after approval on second and final reading.

PASSED this _____ day of _____, 2006.

First Reading: May 25, 2006.
Second Reading: June 8, 2006.
Date of Publication: May 25, 2006.

Byran D. Williams, Mayor

(Municipal Seal)

ATTEST:

James D. Drumm, City Manager/Clerk

This Instrument prepared by:
James L. Pendland, Jr.
City Attorney

CHAPTER 1
ADMINISTRATION

SECTION 101
GENERAL

101.1 Title. These regulations shall be known as the *Florida Building Code*, hereinafter referred to as "this code."

101.2 Scope. The provisions of this code shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures as herein amended by this jurisdiction.

Exceptions:

1. Detached one- and two-family dwellings and multiple single-family dwellings (town houses) not more than three stories above grade plane in height with a separate means of egress and their accessory structures shall comply with the *Florida Building Code, Residential.*
2. Existing buildings undergoing repair, alterations or additions and change of occupancy shall be permitted to comply with the current edition of the Florida Existing Building Code.

101.2.1 Unsafe Buildings. Unsafe Buildings shall be abated using the housing code as adopted by the City of High Springs, Florida, subject to all amendments, modifications or deletions hereinafter contained.

101.2.2 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

101.3 Intent. The purpose of this code is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

101.3.1 Quality control. Quality control of materials and workmanship is not within the purview of this code except as it relates to the purposes stated herein.

101.3.2 Permitting, Plan Review and Inspection. The permitting, plan review or inspection of any building, system or plan by this jurisdiction, under the requirements of this code, shall not be construed in any court as a warranty of the physical condition of such building, system or plan or their adequacy. This jurisdiction shall not be liable in tort for damages or hazardous or illegal condition or inadequacy in such building, system or plan, nor for any failure of any component of such, which may occur subsequent to such inspection or permitting. Further, no Building Department employee shall be liable in tort for damages from such conditions, in accordance with Section 768.28(9)(a), Florida Statutes, as may be amended.

101.4 Referenced codes. The other codes listed in Sections 101.4.1 through 101.4.8 and referenced elsewhere in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference.

101.4.1 Electrical. The provisions of Chapter 27 of the *Florida Building Code, Building* shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings and appurtenances thereto.

101.4.2 Gas. The provisions of the *Florida Building Code, Fuel Gas* shall apply to the installation of gas piping from the point of delivery, gas appliances and related accessories as covered in this code. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and the installation and operation of residential and commercial gas appliances and related accessories.

101.4.3 Mechanical. The provisions of the *Florida Building Code, Mechanical* shall apply to the installation, alterations, repairs and replacement of mechanical systems, including equipment, appliances, fixtures, fittings and/or appurtenances, including ventilating, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy-related systems.

101.4.4 Plumbing. The provisions of the *Florida Building Code, Plumbing* shall apply to the installation, alteration, repair and replacement of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of a medical gas system.

101.4.5 Reserved.

101.4.6 Fire prevention. For provisions related to fire prevention, refer to the *Florida Fire Prevention Code*. The *Florida Fire Prevention Code* shall apply to matters affecting or relating to structures, processes and premises from the hazard of fire and explosion arising from the storage, handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy of structures or premises; and from the construction, extension, repair, alteration or removal of fire suppression and alarm systems or fire hazards in the structure or on the premises from occupancy or operation.

101.4.7 Energy. The provisions of Chapter 13 of the *Florida Building Code, Building* shall apply to all matters governing the design and construction of buildings for energy efficiency.

101.4.8 Accessibility. For provisions related to accessibility, refer to Chapter 11 of the *Florida Building Code, Building*.

SECTION 102
APPLICABILITY

102.1 General. Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.

102.1.1. The *Florida Building Code* does not apply to, and no code enforcement action shall be brought with respect to, zoning requirements, land use requirements and owner specifications or programmatic requirements which do not pertain to and govern the design, construction, erection, alteration, modification, repair or demolition of public or private buildings, structures or facilities or to programmatic requirements that do not pertain to enforcement of the *Florida Building Code*. Additionally, a local code enforcement agency may not administer or enforce the *Florida Building Code, Building* to prevent the siting of any publicly owned facility, including, but not limited to, correctional facilities, juvenile justice facilities, or state universities, community colleges, or public education facilities, as provided by law.

102.2 Building. The provisions of the *Florida Building Code* shall apply to the construction, erection, alteration, modification, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every public and private building, structure or facility or floating residential structure, or any appurtenances connected or attached to such buildings, structures or facilities. Additions, alterations, repairs and changes of use or occupancy group in all buildings and structures shall comply with the provisions provided in Chapter 34, of this code. The following buildings, structures, and facilities are exempt from the *Florida Building Code* as provided by law, and any further exemptions shall be as determined by the Legislature and provided by law:

(a) Building and structures specifically regulated and preempted by the federal government.
(b) Railroads and ancillary facilities associated with the railroad.
(c) Nonresidential farm buildings on farms.
(d) Temporary buildings or sheds used exclusively for construction purposes.
(e) Mobile or modular structures used as temporary offices, except that the provisions of Part V (§§553.501-553.513, FS) relating to accessibility by persons with disabilities and permits shall be required for structural support and tie down, electric supply and all other such utility connections to such mobile or modular structures as required by this jurisdiction.
(f) Those structures or facilities of electric utilities, as defined in §366.02 Florida Statutes, which are directly involved in the generation, transmission, or distribution of electricity.
(g) Temporary sets, assemblies, or structures used in commercial motion picture or television production, or any sound-recording equipment used in such production, on or off the premises.
(h) Chickees constructed by the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida. As used in this paragraph, the term "chickee" means an open-sided wooden hut that has a thatched roof of palm or palmetto or other traditional materials, and that does not

incorporate any electrical, plumbing, or other nonwood features.

102.2.1 In addition to the requirements of §§553.79 and 553.80 Florida Statutes, facilities subject to the provisions of chapter 395 Florida Statutes and part II of Chapter 400 Florida Statutes shall have facility plans reviewed and construction surveyed by the state agency authorized to do so under the requirements of Chapter 395, Florida Statutes, and part II of Chapter 400, Florida Statutes, and the certification requirements of the federal government.

102.2.2 Buildings or structures for residential uses moved into or within a county or municipality shall not be required to be brought into compliance with the state minimum building code in force at the time the building or structure is moved, provided.
1. The building or structure is structurally sound, meeting the wind speed requirements of the new location and is in occupiable condition for its intended use;
2. The occupancy use classification for the building or structure is not changed as a result of the move;
3. The building is not substantially remodeled;
4. Current fire code requirements for ingress and egress are met;
5. Electrical, gas and plumbing systems meet the codes in force at the time of construction and are operational and safe for reconnection; and
6. Foundation plans are sealed by a professional engineer or architect licensed to practice in this state, if required by the applicable Florida Statutes for all buildings or structures of the same residential occupancy class.

102.2.3 The building official shall apply the same standard to a moved residential building or structure as that applied to the remodeling of any comparable residential building or structure to determine whether the moved structure is substantially remodeled. The cost of the foundation on which the moved building or structure is placed shall not be included in the cost of remodeling for purposes of determining whether a moved building or structure has been substantially remodeled.

102.2.4 This section does not apply to the jurisdiction and authority of the Department of Agriculture and Consumer Services to inspect amusement rides or the Department of Financial Services to inspect state-owned buildings and boilers.

102.2.5 Each enforcement district shall be governed by a board, the composition of which shall be determined by the affected localities. At its own option, each enforcement district or local enforcement agency may promulgate rules granting to the owner of a single-family residence one or more exemptions from the *Florida Building Code* relating to:
1. Addition, alteration or repair performed by the property owner upon his or her own property, provided any addition or alteration shall not exceed 1,000 square feet or the square footage of the primary structure, whichever is less.
2. Addition, alteration or repairs by a nonowner within a specific cost limitation set by rule, provided the total cost shall not exceed $5,000 within any 12-month period.
3. Building and inspection fees.

Each code exemption, as defined in this section, shall be
certified to the local board 10 days prior to implementation and shall be effective only in the territorial jurisdiction of the enforcement district or local enforcement agency implementing it.

102.2.6 This section does not apply to swings and other playground equipment accessory to a one- or two-family dwelling.
Exception: Electrical service to such playground equipment shall be in accordance with Chapter 27 of this code.

102.3 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

102.4 Referenced codes and standards. The codes and standards referenced in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and referenced codes and standards, the provisions of this code shall apply.

102.5 Reserved.

102.6 Existing structures. The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered

in this code, or the *Florida Fire Prevention Code*, or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public.

102.7 Relocation of manufactured buildings. (1) Relocation of an existing manufactured building does not constitute an alteration. (2) A relocated building shall comply with wind speed requirements of the new location, using the appropriate wind speed map. If the existing building was manufactured in compliance with the Standard Building Code (prior to March 1, 2002), the wind speed map of the Standard Building Code shall be applicable. If the existing building was manufactured in compliance with the *Florida Building Code* (after March 1, 2002), the wind speed map of the *Florida Building Code* shall be applicable.

102.8 Rules of Construction The rules set out in this section shall be observed, unless such construction is inconsistent with the manifest intent of this chapter. The rules of construction and definitions set out here shall not be applied to any section of this chapter which contains any express provisions excluding such construction, or where the subject matter or content of such section would be inconsistent with this section.

102.8.1 *Generally*. All provisions, terms, phrases and expressions contained in this division shall be liberally construed in order that the true intent and meaning of the administration of the jurisdiction may be fully carried out. Terms used in this division, unless otherwise specifically provided, shall have the meanings prescribed by the statutes of this state for the same terms.

102.8.2 *Text*. In case of any difference of meaning or implication between the text of this division and any figure, the text shall control.

102.8.3 *Delegation of authority*. Whenever a provision appears requiring the building official or some other officer or employee to do some act or perform some duty, it is to be construed to authorize the building official or other officer to designate, delegate and authorize professional level subordinates to perform the required act or duty unless the terms of the provision or section specify otherwise.

102.8.4 *Month*. The word "month" shall mean a calendar month.

102.8.5 *Shall, may*. The word "shall" is mandatory; "may" is permissive. The word "shall" takes precedence over "may."

102.8.6 *Written or in writing*. The term "written" or "in writing" shall be construed to include any representation of words, letters or figures whether by printing or otherwise.

102.8.7 *Year*. The word "year" shall mean a calendar year, unless a fiscal year is indicated.

102.8.8 *Interpretation*. Interpretations of this chapter shall be made by the building official.

102.9 Words Defined

***Abandon* or *abandonment*.** (1) Termination of a construction project by a contractor without just cause or proper notification to the owner including the reason for termination. (2) Failure of a contractor to perform work without just cause for ninety (90) days. (3) Failure to obtain an approved inspection within one hundred eighty (180) days from the previous approved inspection.

Appraised value. For the purpose of this section, appraised value is defined as either (1) one hundred and twenty (120) percent of the assessed value of the structure as indicated by the County Property Appraiser's Office or (2) the value as indicated in a certified appraisal from a certified appraiser, provided that the appraisal is not more than one year old.

Assessed value. The value of real property and improvements thereon as established by the County Property Appraiser.

Authorized agent. A person specifically authorized by the holder of a certificate of competency to obtain permits in his stead.

Basic Wind Speed Line. The basic wind speed line for the jurisdiction shall be as established by the wind speed contour map attached to, and made part of, this chapter if applicable.

Board. The appropriate City or County Board of Adjustment and Appeals, unless otherwise specifically stated.

Building shell. The structural components that completely enclose a building, including, but not

limited to, the foundation, structural frame, floor slabs, exterior walls and roof system.

Building system. A functionally related group of elements, components and/or equipment, such as the electrical, plumbing and mechanical systems of a building.

Certificate of occupancy (C.O.). An official document evidencing that a building satisfies the requirements of the jurisdiction for the occupancy of a building.

Certificate of Completion (C.of C.). An official document evidencing that a building satisfies the requirements of the jurisdiction for the completion of a permitted construction or demolition project.

Change of occupancy. A change from one Building Code occupancy classification or subclassification to another.

Commercial building. Any building, structure, improvement or accessory thereto, other than a one- or two-family dwelling.

Demolition. The act of razing, dismantling or removal of a building or structure, or portion thereof, to the ground level.

Examination. An exam prepared, proctored and graded by a recognized testing agency unless otherwise implied in context or specifically stated otherwise.

Imminent Danger. Structurally unsound conditions of a structure or portion thereof that is likely to cause physical injury to a person entering the structure: Or Due to structurally unsound conditions, any portion of the structure is likely to fall, be carried by the wind, or otherwise detach or move, and in doing so cause physical injury or damage to a person on the property or to a person or property nearby: Or The condition of the property is such that it harbors or is inhabited by pests, vermin, or organisms injurious to human health, the presence of which constitutes an immediate hazard to people in the vicinity.

Inspection warrant. A court order authorizing the official or his designee to perform an inspection of a particular property named in the warrant.

Intensification of use. An increase in capacity or number of units of a residential or commercial building.

Permit. An official document authorizing performance of a specific activity regulated by this chapter.

Permit card or placard. A document issued by the jurisdiction evidencing the issuance of a permit and recording of inspections.

Site: The physical clearing of the site in preparation for foundation work including, but not limited to, site clearing, excavation, de-watering, pilings and soil testing activities.

SECTION 103
BUILDING DEPARTMENT

103.1 Establishment. There is hereby established a department to be called the building department and the person in charge shall be known as the building official. All building code officials employed by the department shall be certified in accordance with Chapter 468, Part XII, Florida Statutes. The building department may be a division within another department as organized by the local jurisdiction.

103.3 Restrictions on employees. An officer or employee connected with the department, except one whose only connection is as a member of the board established by this code, shall not be financially interested in the furnishing of labor, material, or appliances for the construction, alteration, or maintenance of a building, structure, service, system or in the making of plans or of specifications thereof, within the jurisdiction of the department, unless he is the owner of such. which is inconsistent with his duties or conflict with the interest of the department.

103.4 Records. The Building Official shall keep, or cause to be kept, a record of the business of the department. The records of the department shall be open to public inspection.

103.5 Liability. Any officer or employee, or member of the Board of Adjustments and Appeals, charged with the enforcement of this code, acting for the applicable governing authority in the discharge of his duties, shall not thereby render himself personally liable, and is hereby relieved from all personal liability, for any damage that may occur to persons or property as a result of any act required or permitted in the discharge of his duties. Any suit brought against any officer or employee or member because of such act performed by him in the enforcement of any provisions of this code shall be defended by the department of law until the final termination of the proceedings, unless such person is found to have acted in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard for the safety, health, and welfare of the public.

SECTION 104
DUTIES AND POWERS OF BUILDING OFFICIAL

104.1 General. The building official is hereby authorized and directed to enforce the provisions of this code. The building official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code, and shall not have the effect of waiving requirements specifically provided for in this code.

104.2 Right of entry

104.2.1 Whenever necessary to make an inspection to enforce any of the provisions of this code, or whenever the building official has reasonable cause to believe that there exists in any building or upon any premises any condition or code violation which makes such building, structure, premises, electrical, gas, mechanical or plumbing systems unsafe, dangerous or hazardous, the building official may enter such building, structure or premises at all reasonable times to inspect the same or to perform any duty imposed upon the building official by this code. If such building or premises are occupied, he shall first present proper credentials and request entry. If such building, structure, or premises are unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of such and request entry. If entry is refused, the building official shall have recourse to every remedy provided by law to secure entry.

104.2.2 When the building official shall have first obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner or occupant or any other persons having charge, care or control of any building, structure, or premises shall fail or neglect, after proper request is made as herein provided, to promptly permit entry therein by the building official for the purpose of inspection and examination pursuant to this code.

104.3 Stop work orders. Upon notice from the building official, work on any building, structure, electrical, gas, mechanical or plumbing system that is being done contrary to the provisions of this code or in a dangerous or unsafe manner, shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to his agent, or to the person doing the work, and shall state the conditions under which work may be resumed. Where an emergency exists, the building official shall not be required to give a written notice prior to stopping the work.

104.4 Revocation of permits. The building official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any provisions of this code.

104.4.1 Misrepresentation of application. The building official may revoke a permit or approval, issued under the provisions of this code, in case there has been any false statement or misrepresentation as to the material fact in the application or plans on which the permit or approval was based.

104.4.2 Violation of code provisions. The building official may revoke a permit upon determination by the building official that the construction, erection, alteration, repair, moving, demolition, installation, or replacement of the building, structure, electrical, gas, mechanical or plumbing systems for which the permit was issued is in violation of, or not in conformity with, the provisions of this code.

104.5 Unsafe buildings or systems. All buildings, structures, electrical, gas, mechanical or plumbing systems which are unsafe, unsanitary, or do not provide adequate egress, or which constitute a fire hazard, or are otherwise dangerous to human life, or which in relation to existing use, constitute a hazard to safety or health, are considered unsafe buildings or service systems. All such unsafe buildings, structures or service systems are hereby declared illegal and shall be abated by repair and rehabilitation or by demolition in accordance with the provisions of the International Property Maintenance Code or other local ordinance.

104.6 Requirements not covered by code. Any requirements necessary for the strength, stability or proper operation of an existing or proposed building, structure, electrical, gas, mechanical or plumbing system, or for the public safety, health and general welfare, not specifically covered by this or the other technical codes, shall be determined by the building official.

104.9 Approved materials and equipment. Materials, equipment and devices approved by the building official shall be constructed and installed in accordance with such approval.

104.9.1 Used materials and equipment. The use of used materials which meet the requirements of this code for new materials is permitted. Used equipment and devices shall not be reused unless approved by the building official.

104.10 Reserved.

104.11 Alternative materials, design and methods of construction and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the building official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety. When alternate life safety systems are designed, the *SFPE Engineering Guide to Performance-Based Fire Protection Analysis and Design of Buildings*, or other methods approved by the building official may be used. The building official shall require that sufficient evidence or proof be submitted to substantiate any claim made regarding the alternative

104.11.1 Research reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall consist of valid research reports from approved sources.

104.11.2 Tests. Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the building official shall have the authority to require tests as evidence of compliance to be made at no expense to the jurisdiction. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the building official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the building official for the period required for retention of public records.

104.11.3 Accessibility. Alternate designs and technologies for providing access to and usability of a facility for persons with disabilities shall be in accordance with §11-2.2.§104.11.3

SECTION 105
PERMITS

105.1 Required. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

105.1.1 Annual facility permit. In lieu of an individual permit for each alteration to an existing electrical, gas, mechanical, plumbing or

interior nonstructural office system(s), the building official is authorized to issue an annual permit for any occupancy to facilitate routine or emergency service, repair, refurbishing, minor renovations of service systems or manufacturing equipment installations/relocations. The building official shall be notified of major changes and shall retain the right to make inspections at the facility site as deemed necessary. A annual facility permit shall be assessed an annual fee and shall be valid for one year from date of issuance. A separate permit shall be obtained for each facility and for each construction trade, as applicable. The permit application shall contain a general description of the parameters of work intended to be performed during the year.

105.1.2 Annual permit records. The person to whom an annual permit is issued shall keep a detailed record of alterations made under such annual permit. The building official shall have access to such records at all times or such records shall be filed with the building official as designated.

105.1.3 Food permit. As per §500.12, Florida Statutes, a food permit from the Department of Agriculture and Consumer Services is required of any person who operates a food establishment or retail store.

105.2 Work exempt from permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code. Permits shall not be required for the following:

Gas:
1. Portable heating appliance.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

Mechanical:
1. Portable heating appliance.
2. Portable ventilation equipment.
3. Portable cooling unit.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.
5. Replacement of any part which does not alter its approval or make it unsafe.
6. Portable evaporative cooler.
7. Self-contained refrigeration system containing 10 pounds (4.54 kg) or less of refrigerant and actuated by motors of 1 horsepower (746 W) or less.
8. The installation, replacement, removal, or metering of any load management control device.

Plumbing:
1. The stopping of leaks in drains, water, soil, waste or vent pipe provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.

2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

105.2.1 Emergency repairs. Where equipment replacements and repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

105.2.2 Minor repairs. Ordinary minor repairs or installation of replacement parts may be made with the prior approval of the building official without a permit, provided the repairs do not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; additionally, ordinary minor repairs shall not include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring systems or mechanical equipment or other work affecting public health or general safety, and such repairs shall not violate any of the provisions of the technical codes.

105.2.3 Reserved

105.3 Application for permit. To obtain a permit, the applicant shall first file an application therefore in writing on a form furnished by the Building department for that purpose. Permit application forms shall comply with the requirements of Section 713.135(6) and (7).

Each application shall be inscribed with the date of application, and the code in effect as of that date. For a building permit for which an application is submitted prior to the effective date of the latest edition of the *Florida Building Code*, the state minimum building code in effect in the permitting jurisdiction on the date of the application governs the permitted work for the life of the permit and any extension granted to the permit.

105.3.1 Action on application. The building official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws, the building official shall reject such application in writing, stating the reasons therefor. If the building official is satisfied that the proposed work conforms to the requirements of this code and laws and ordinances applicable thereto, the building official shall issue a permit therefor as soon as practicable. When authorized through contractual agreement with school board, in acting on applications for permits, the building official shall give first priority to any applications for the construction of, or addition or renovation to, any school or educational facility.

105.3.1.1 If a state university, state community college, or public school district elects to use a local government's code enforcement offices, fees charged by counties and municipalities for enforcement of the *Florida Building Code* on buildings, structures, and facilities of state universities, state colleges, and public school districts shall not be more than the actual labor and administrative costs incurred for plans review and inspections to ensure compliance with the code.

105.3.1.2 No permit may be issued for any building construction, erection, alteration, modification, repair, or addition unless the applicant for such permit provides to the enforcing agency which issues the permit any of the following documents which apply to the construction for which the permit is to be issued and which shall be prepared by or under the direction of an engineer registered under chapter 471 Florida Statutes:

1. Electrical documents for any new building or addition which requires an aggregate service capacity of 600 amperes (240 volts) or more on a residential electrical system or 800 amperes (240 volts) or more on a commercial or industrial electrical system and which costs more than $50,000.
2. Plumbing documents for any new building or addition which requires a plumbing system with more than 250 fixture units or which costs more than $50,000.
3. Fire sprinkler documents for any new building or addition which includes a fire sprinkler system which contains 50 or more sprinkler heads. A Contractor I, Contractor II, or Contractor IV, certified under §633.521, may design a fire sprinkler system of 49 or fewer heads and may design the alteration of an existing fire sprinkler system if the alteration consists of the relocation, addition or deletion of not more than 49 heads, notwithstanding the size of the existing fire sprinkler system.
4. Heating, ventilation, and air-conditioning documents for any new building or addition which requires more than a 15-ton-per-system capacity which is designed to accommodate 100 or more persons or for which the system costs more than $50,000. This paragraph does not include any document for the replacement or repair of an existing system in which the work does not require altering a structural part of the building or for work on a residential one-family, two-family, three-family or four-family structure.

An air-conditioning system may be designed by an installing air-conditioning contractor certified under Chapter 489, Florida Statutes to serve any building or addition which is designed to accommodate fewer than 100 persons and requires an air-conditioning system with value of $50,000 or less; and when a 15-ton-per system or less is designed for a singular space of a building and each 15-ton system or less has an independent duct system. Systems not complying with the above require design documents that are to be sealed by a professional engineer.

Example 1: When a space has two 10-ton systems with each having an independent duct system, the contractor may design these two systems since each unit (system) is less than 15 tons.

Example 2: Consider a small single story office building which consists of 6 individual offices where each office has a single three-ton package air conditioning heat pump. The six heat pumps are connected to a single water cooling tower. The cost of the entire heating, ventilation and air

conditioning work is $47,000 and the office building accommodates fewer than 100 persons. Because the six mechanical units are connected to a common water tower this is considered to be an 18-ton system. It therefore could not be designed by a mechanical or air conditioning contractor.

NOTE: It was further clarified by the Commission that the limiting criteria of 100 persons and $50,000 apply to the building occupancy load and the cost for the total air-conditioning system of the building.

5. Any specialized mechanical, electrical, or plumbing document for any new building or addition which includes a medical gas, oxygen, steam, vacuum, toxic air filtration, halon, or fire detection and alarm system which costs more than $5,000.

Documents requiring an engineer seal by this part shall not be valid unless a professional engineer who possesses a valid certificate of registration has signed, dated, and stamped such document as provided in §471.025 Florida Statutes.

105.3.2 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned, becoming null and void 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing prior to the abandonment date and justifiable cause demonstrated.

105.3.3 An enforcing authority may not issue a building permit for any building construction, erection, alteration, modification, repair or addition unless the permit either includes on its face or there is attached to the permit the following statement: "NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies."

105.3.4 A building permit for a single-family residential dwelling must be issued within 30 working days of application there for unless unusual circumstances require a longer time for processing the application or unless the permit application fails to satisfy the *Florida Building Code* or the enforcing agency's laws or ordinances.

105.3.5 Identification of minimum premium policy. Except as otherwise provided in Chapter 440,Workers'Compensation, every employer shall, as a condition to receiving a building permit, show proof that it has secured compensation for its employees as provided in §s 440.10 and 440.38, Florida Statutes.

105.3.6 Asbestos removal. Moving, removal or disposal of asbestos-containing materials on a residential building where the owner occupies the building, the building is not for sale or lease, and the work is performed according to the owner-builder limitations provided in this paragraph. To qualify for exemption under this paragraph, an owner must personally appear and sign the building permit application. The permitting agency shall provide the person with a disclosure statement in substantially the following form:

Disclosure Statement: State law requires asbestos abatement to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own asbestos abatement contractor even though you do not have a license. You must supervise the construction yourself. You may move, remove or dispose of asbestos-containing materials on a residential building where you occupy the building and the building is not for sale or lease, or the building is a farm outbuilding on your property. If you sell or lease such building within 1 year after the asbestos abatement is complete, the law will presume that you intended to sell or lease the property at the time the work was done, which is a violation of this exemption. You may not hire an unlicensed person as your contractor. Your work must be done according to all local, state and federal laws and regulations which apply to asbestos abatement projects. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.

105.3.7 Reserved

105.3.8 Public right of way. A permit shall not be given by the building official for the construction of any building, or for the alteration of any building where said building is to be changed and such change will affect the exterior walls, bays, balconies, or other appendages or projections fronting on any street, alley or public lane, or for the placing on any lot or premises of any building or structure removed from another lot or premises, unless the applicant has made application for right of way permits from the authority having jurisdiction over the street, alley or public lane.

105.4 Conditions of the of permit.

105.4.1 Permit intent. A permit issued shall be constructed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of the technical codes, nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction or violations of this code. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six months after the time the work is commenced.

105.4.1.1 If work has commenced and the permit is revoked, becomes null and void, or expires because of lack of progress or abandonment, a new permit covering the proposed construction shall be obtained before proceeding with the work.

105.4.1.2 If a new permit is not obtained within 180 days from the date the initial permit became null and void, the building official is authorized to require that any work which has been commenced or completed be removed from the building site. Alternately, a new permit may be issued on application, providing the work in place and required to complete the structure meets all applicable regulations in effect at the time the initial permit became null and void and any regulations which may have become effective between the date of expiration and the date if issuance of the new permit.

105.4.1.3 Work shall be considered to be in active progress when the permit has received an approved inspection within 180 days. This provision shall not be applicable in case of civil commotion or strike or when the building work is halted due directly to judicial injunction, order or similar process.

105.4.1.4 The fee for renewal re-issuance and extension of a permit shall be set forth by the administrative authority.

105.5 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Failure to obtain an approved inspection within 180 days of the previous approved inspection shall constitute suspension or abandonment.. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. Permits issued for the demolition of a structure shall expire sixty (60) days from the date of issuance. For a justifiable cause, one (1) extension of time for a period not exceeding thirty (30) days may be allowed. Such request shall be in writing to the building official.

105.6 Suspension or revocation. The building official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

105.7 Placement of permit. The building permit or copy shall be kept on the site of the work until the completion of the project.

105.8 Notice of commencement. As per §713.135 Florida Statutes, when any person applies for a building permit, the authority issuing such permit shall print on the face of each permit card in no less than 18-point, capitalized, boldfaced type: "WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN

ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT."

105.9 Asbestos. The enforcing agency shall require each building permit for the demolition or renovation of an existing structure to contain an asbestos notification statement which indicates the owner's or operator's responsibility to comply with the provisions of §469.003 Florida Statutes and to notify the Department of Environmental Protection of her or his intentions to remove asbestos, when applicable, in accordance with state and federal law.

105.10 Certificate of protective treatment for prevention of termites. A weather resistant jobsite posting board shall be provided to receive duplicate Treatment Certificates as each required protective treatment is completed, providing a copy for the person the permit is issued to and another copy for the building permit files. The Treatment Certificate shall provide the product used, identity of the applicator, time and date of the treatment, site location, area treated, chemical used, percent concentration and number of gallons used, to establish a verifiable record of protective treatment. If the soil chemical barrier method for termite prevention is used, final exterior treatment shall be completed prior to final building approval.

105.11 Notice of termite protection. A permanent sign which identifies the termite treatment provider and need for reinspection and treatment contract renewal shall be provided. The sign shall be posted near the water heater or electric panel.

105.12 Work starting before permit issuance. Upon approval of the building official, the scope of work delineated in the building permit application and plan may be started prior to the final approval and issuance of the permit, provided any work completed is entirely at risk of the permit applicant and the work does not proceed past the first required inspection.

105.13 Phased permit approval. After submittal of the appropriate construction documents, the building official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted. Corrections may be required to meet the requirements of the technical codes.

105.14 Permit issued on basis of an affidavit. Whenever a permit is issued in reliance upon an affidavit or whenever the work to be covered by a permit involves installation under conditions which, in the opinion of the building official, are hazardous or complex, the building official shall require that the architect or engineer who signed the affidavit or prepared the drawings or computations shall supervise such work. In addition, they shall be responsible for conformity to the permit, provide copies of inspection reports as inspections are performed, and upon completion make and file with the building official written affidavit that the work has been done in conformity to the reviewed plans and with the structural provisions of the technical codes. In the event such architect or engineer is not available, the owner shall employ in his stead a competent person or agency whose qualifications are reviewed by the building official. The building official shall ensure that any person conducting plans review is qualified as a plans examiner under part XII of chapter 468, Florida Statutes and that any person conducting inspections is qualified as a building inspector under Part III of chapter 468, Florida Statutes.

SECTION 106
CONSTRUCTION DOCUMENTS

106.1 Submittal documents. Construction documents, special inspection and structural observation programs, and other data shall be submitted in one or more sets with each application for a permit. The construction documents shall be prepared by a design professional where required by the statutes. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a design professional.

Exception: The building official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that review of construction documents is not necessary to obtain compliance with this code. If the design professional is an architect or engineer

legally registered under the laws of this state regulating the practice of architecture as provided for in FS Chapter 481, Part II, or engineering as provided for in FS Chapter 471 & 61G15 Florida Administrative Code then he/she shall affix his/her official seal, original signature and date to said drawings, specifications and accompanying data, as required by Florida Statute. If the design professional is a landscape architect registered under the laws of this state regulating the practice of landscape architecture as provided for in FS Chapter 481, Part II, then he or she shall affix his or her seal, original signature and date to said drawings as defined in §481.303(b)(a)-(b)(c)(d), FS. & 61G1 Florida Administrative Code

106.1.1 Information on construction documents.
Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the building official (see also Section 106.3.5).

106.1.1.1 Fire protection system shop drawings. Shop drawings for the fire protection system(s) shall be submitted to indicate conformance with this code and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9.

106.1.1.2 For roof assemblies required by the code, the construction documents shall illustrate, describe, and delineate the type of roofing system, materials, fastening requirements, flashing requirements and wind resistance rating that are required to be installed. Product evaluation and installation shall indicate compliance with the wind criteria required for the specific site or a statement by an architect or engineer for the specific site must be submitted with the construction documents.

106.1.2 Additional data. The building official may require details, computations, stress diagrams, and other data necessary to describe the construction or installation and the basis of calculations. All drawings, specifications and accompanying data required by the building official to be prepared by an architect or engineer shall be affixed with their official seal, signature and date as state law requires.

106.1.3 Quality of building plans. The building official may establish through departmental policy, standards for plans and specifications, in order to provide conformity to its record retention program. This policy may include such things as minimum size, shape, contrast, clarity, or other items related to records management, such as Building plans shall be drawn to a minimum 1/8 inch scale upon substantial paper, cloth or other acceptable medium.

106.1.4 Hazardous occupancies. The building official may require the following:
1. General site plan. A general site plan drawn at a legible scale which shall include, but not be limited to, the location of all buildings, exterior storage facilities, permanent access ways, evacuation routes, parking lots, internal roads, chemical loading areas, equipment cleaning areas, storm and sanitary sewer accesses, emergency equipment and adjacent property uses. The exterior storage areas shall be identified with the hazard classes and the maximum quantities per hazard class of hazardous materials stored.
2. Building floor plan. A building floor plan drawn to a legible scale, which shall include, but not be limited to, all hazardous materials storage facilities within the building and shall indicate rooms, doorways, corridors, exits, fire rated assemblies with their hourly rating, location of liquid tight rooms, and evacuation routes. Each hazardous materials storage facility shall be identified on the plan with the hazard classes and quantity range per hazard class of the hazardous materials stored.

106.2 Reserved.

106.3 Examination of documents. The building official shall examine or cause to be examined the accompanying construction documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code and other pertinent laws or ordinances.

Exceptions:
1. Building plans approved pursuant to §553.77(6) Florida Statutes and state-approved manufactured buildings are exempt from local

codes enforcing agency plan reviews except for provisions of the code relating to erection, assembly or construction at the site. Erection, assembly (including utility crossover connections) and construction at the site are subject to local permitting and inspections.
2. Industrial construction on sites where design, construction and fire safety are supervised by licensed design and inspection professionals and which contain adequate in-house fire departments and rescue squads is exempt, subject to approval of the building official, from review of plans and inspections, providing the appropriate licensed design and inspection professionals certify that applicable codes and standards have been met and supply appropriate approved drawings to local building and fire-safety inspectors.

106.3.1 Approval of construction documents. When the building official issues a permit, the construction documents shall be endorsed, in writing or by stamp, as "Reviewed for Code Compliance." One set of construction documents so reviewed shall be retained by the building official. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the building official or a duly authorized representative.

106.3.2 Previous approvals. This code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

106.3.3 Reserved.
106.3.4 Reserved.
106.3.4.1 Reserved.
106.3.4.2 Reserved.

106.3.4.3 Certifications by contractors authorized under the provisions of §489.115(4)(b) Florida Statutes shall be considered equivalent to sealed plans and specifications by a person licensed under chapter 471 Florida Statutes or chapter 481 Florida Statutes by local enforcement agencies for plans review for permitting purposes relating to compliance with the wind resistance provisions of the code or alternate methodologies approved by the Florida Building Commission for one-and two-family dwellings. Local enforcement agencies may rely upon such certification by contractors that the plans and specifications submitted conform to the requirements of the code for wind resistance. Upon good cause shown, local government code enforcement agencies may accept or reject plans sealed by persons licensed under chapters 471, 481 or 489, Florida Statutes.

106.3.5 Minimum plan review criteria for buildings. The examination of the documents by the building official shall include the following minimum criteria and documents; a floor plan, site plan, foundation plan, floor/roof framing plan or truss layout and all exterior elevations:
Commercial Buildings:
Building

1. Site Requirements
Parking
Fire access
Vehicle loading
Driving/turning radius
Fire hydrant/water supply/Post Indicator Valve (PIV)
Set back/separation (assumed property lines)
Location of specific tanks, water lines and sewer lines

2. Occupancy group and special occupancy requirements shall be determined.

3. Minimum type of construction shall be determined (Table 503).

4. Fire resistant construction requirements shall include the following components:
Fire resistant separations
Fire resistant protection for type of construction protection of openings and penetrations of rated walls fire blocking and draftstopping calculated fire resistance

5. Fire suppression systems shall include:
early warning smoke evacuation systems
schematic fire sprinklers
standpipes
preengineered systems
riser diagram
Same as above.

6. Life safety systems shall be determined and shall include the following requirements:
Occupant load and egress capacities
Early warning

ATTACHMENT A

Smoke control
Stair pressurization
Systems schematic

7. Occupancy load/egress requirements shall include
Occupancy load
Gross
Net
Means of egress
Exit access
Exit
Exit discharge
Stairs construction/geometry and protection
Doors
Emergency lighting and exit signs
Specific occupancy requirements
Construction requirements
Horizontal exits/exit passageways

8. Structural requirements shall include:
Soil conditions/analysis
Termite protection
Design loads
Wind requirements
Building envelope
Structural calculations (if required)
Foundation
Wall systems
Floor systems
Roof systems
Threshold inspection plan
Stair systems

9. Materials shall be reviewed and shall at a minimum include the following:
Wood
Steel
Aluminum
Concrete
Plastic
Glass
Masonry
Gypsum board and plaster
Insulating (mechanical)
Roofing
Insulation

10. Accessibility requirements shall include the following:
Site requirements
Accessible route
Vertical accessibility
Toilet and bathing facilities
Drinking fountains
Equipment
Special occupancy requirements
Fair housing requirements

11. Interior requirements shall include the following:
Interior finishes (flame spread/smoke develop)
Light and ventilation
Sanitation

12. Special systems
Elevators
Escalators
Lifts

13. Swimming Pools
Barrier requirements
Spas
Wading pools

Electrical

1. Electrical
Wiring
Services
Feeders and branch circuits
Overcurrent protection
Grounding
Wiring methods and materials
GFCIs

2. Equipment

3. Special Occupancies

4. Emergency Systems

5. Communication Systems

6. Low voltage

7. Load calculations

Plumbing

1. Minimum plumbing facilities

2. Fixture requirements

3. Water supply piping

4. Sanitary drainage

5. Water heaters

6. Vents

ATTACHMENT A

7. Roof drainage

8. Back flow prevention

9. Irrigation

10. Location of water supply line

11. Grease traps

12. Environmental requirements

13. Plumbing riser

Mechanical

1. Energy calculations

2. Exhaust systems

clothes dryer exhaust
kitchen equipment exhaust
specialty exhaust systems

3. Equipment

4. Equipment location

5. Make-up air

6. Roof-mounted equipment

7. Duct systems

8. Ventilation

9. Combustion air

10. Chimneys, fireplaces and vents

11. Appliances

12. Boilers

13. Refrigeration

14. Bathroom ventilation

15. Laboratory

Gas

1. Gas piping

2. Venting

3. Combustion air

4. Chimneys and vents

5. Appliances

6. Type of gas

7. Fireplaces

8. LP tank location

9. Riser diagram/shutoffs

Demolition

1. Asbestos removal

Residential (one- and two-family) Building

1. Site requirements

Set back/separation (assumed property lines)

Location of septic tanks

2. Fire-resistant construction (if required)

3. Fire

4. Smoke detector locations

5. Egress

Egress window size and location stairs construction requirements

6. Structural requirements shall include:
Wall section from foundation through roof, including assembly and materials connector tables

Termite protection
Design loads
Wind requirements
Building envelope
Structural calculations (if required)
Foundation
Wall systems
Floor systems
Roof systems

7. Accessibility requirements: show/identify accessible bath

Manufactured / Mobile Homes

1. Site requirements
   setback/separation (assumed property lines)
   location of septic tanks (if applicable)

2. Structural
   wind zone
   anchoring
   blocking

3. Plumbing
   List potable water source and meter size (if applicable)

4. Mechanical
   Exhaust systems
   clothes dryer exhaust
   kitchen equipment exhaust

5. Electrical
   exterior disconnect location

Exemptions. Plans examination by the building official shall not be required for the following work:

1. Replacing existing equipment such as mechanical units, water heaters, etc.

2.. Minor electrical, plumbing and mechanical repairs

3. Annual maintenance permits

4. Prototype plans, except for local site adaptions, siding, foundations and/or modifications. except for structures that require waiver.

5. Manufactured buildings plan except for foundations and modifications of buildings on site.

106.4 Amended construction documents. Work shall be installed in accordance with the reviewed construction documents, and any changes made during construction that are not in compliance with the reviewed construction documents shall be resubmitted for approval as an amended set of construction documents.

106.5 Retention of construction documents. One set of approved construction documents shall be retained by the building official as required by Florida Statutes.

106.6 Affidavits. The building official may accept a sworn affidavit from a registered architect or engineer stating that the plans submitted conform to the technical codes. For buildings and structures, the affidavit shall state that the plans conform to the laws as to egress, type of construction and general arrangement and, if accompanied by drawings, show the structural design and that the plans and design conform to the requirements of the technical codes as to strength, stresses, strains, loads and stability. The building official may without any examination or inspection accept such affidavit, provided the architect or engineer who made such affidavit agrees to submit to the building official copies of inspection reports as inspections are performed and upon completion of the structure, electrical, gas, mechanical or plumbing systems a certification that the structure, electrical, gas, mechanical or plumbing system has been erected in accordance with the requirements of the technical codes. Where the building official relies upon such affidavit, the architect or engineer shall assume full responsibility for compliance with all provisions of the technical codes and other pertinent laws or ordinances. The building official shall ensure that any person conducting plans review is qualified as a plans examiner under part XII of Chapter 468, Florida Statutes, and that any person conducting inspections is qualified as a building inspector under part XII of Chapter 468, Florida Statutes.

SECTION 107
TEMPORARY STRUCTURES AND USES

107.1 General. The building official is authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The building official is authorized to grant extensions for demonstrated cause.

107.2 Conformance. Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation and sanitary requirements of this code as necessary to ensure the public health, safety and general welfare.

107.3 Temporary power. The building official is authorized to give permission to temporarily supply and use power in part of an electric installation before such installation has been fully completed and the final certificate of completion has been issued. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the Chapter 27 of the *Florida Building Code, Building*.

107.4 Termination of approval. The building official is authorized to terminate such permit for a temporary structure or use and to order the temporary structure or use to be discontinued.

SECTION 108
FEES

108.1 Prescribed fees. A permit shall not be issued until fees authorized under s. 553.80 Florida Statutes have been paid. Nor shall an amendment to a permit be released until the additional fee, if any, due to an increase in the estimated cost of the building, structure, electrical, plumbing, mechanical or gas systems, has been paid.

108.2 Schedule of permit fees. On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by the City Commission of the City of Quincy. The schedule of fees may be amended by resolution of the City Commission from time to time as necessary to provide adequate funding of the building department.

108.2.1 Types of Fees Enumerated. Fees may be charged for but not limited to the following:

- Permits;
- Plans examination;
- Certificates of competency (including fees for applications, examinations, renewal, late renewal, and reciprocity);
- Re-inspections;
- Administrative fees (including fees for investigative and legal costs incurred in the context of certain disciplinary cases heard by the board);
- Variance requests;
- Administrative appeals;
- Violations; and
- Other fees as established by local ordinance.

108.3 Building permit valuation. If, in the opinion of the building official, the claimed valuation of building, alteration, structure, electrical, gas, mechanical or plumbing systems appears to be underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates, and/or bona fide signed contracts (excluding land value) to meet the approval of the building official. For permitting purposes, valuation of buildings and systems shall be total replacement value to include structural, electric, plumbing, mechanical, interior finish, normal site work (excavation and backfill for buildings), architectural and design fees, marketing costs, overhead and profit; excluding only land value. Valuation references may include the latest published date of national construction cost analysis services (ICC, Marshall-Swift, Means, etc.) with regional adjustments for location as published by International Code Congress annually.

108.4 Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the building official's approval or the necessary permits shall be subject to a penalty of 100 percent of the usual permit fee in addition to the required permit fees or as provided by local ordinance. This provision shall not apply to emergency work when delay would clearly have placed life or property in imminent danger. But in all such cases the required permit(s) must be applied for within three (3) business days and any unreasonable delay in obtaining those permit(s) shall result in the charge of a double fee. The payment of a double fee shall not preclude or be deemed a substitute for prosecution for commencing work without first obtaining a permit. The building official may grant extensions of time or waive fees when justifiable cause has been demonstrated in writing.

108.5 Reserved.
108.6 Reserved

SECTION 109
INSPECTIONS

109.1 General. Construction or work for which a permit is required shall be subject to inspection by the building official and such construction or

work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.
Inspections presuming to give authority to violate or cancel the provisions of this code or of other ordinances of the jurisdiction shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes The building official shall be permitted to require a boundary line survey prepared by a qualified surveyor whenever the boundary lines cannot be readily determined in the field. Neither the building official nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

109.1.1 Manufacturers and fabricators. When deemed necessary by the building official, he shall make, or cause to be made, an inspection of materials or assemblies at the point of manufacture or fabrication. A record shall be made of every such examination and inspection and of all violations of the technical codes.

109.1.2 Inspection service. The building official may make, or cause to be made, the inspections required by 109. He or she may accept reports of department inspectors, independent inspectors or of recognized inspection services, provided that after investigation he/she is satisfied as to their licensure, Qualifications and reliability. A certificate required by any provision of this code shall not be based on such reports unless the same are recorded by the building code inspector or the architect or engineer performing building code inspections in a manner specified by the building official. The building official shall ensure that all persons making such inspections shall be certified in accordance to Chapter 468 Florida Statues.

109.2 Preliminary inspection. Before issuing a permit, the building official is authorized to examine or cause to be examined buildings, structures and sites for which an application has been filed.

109.3 Required inspections. The building official upon notification from the permit holder or his agent shall make the following inspections, and such other inspections as deemed necessary, and shall either release that portion of the construction or shall notify the permit holder or his agent of any violations which must be corrected in order to comply with the technical codes. The building official shall determine the timing and sequencing of when inspections occur and what elements are inspected at each inspection.

Building

1. **Foundation inspection.** To be made after trenches are excavated and forms erected and shall at a minimum include the following building components:

_stem-wall
_monolithic slab-on-grade
_piling/pile caps
_footers/grade beam

1.1 . Slab Inspection: To be made after the reinforcement is in place, all concealed conduit, piping, ducts and vents are installed and the electrical, plumbing and mechanical work is complete. Slab shall not be poured until all required inspections have been made and passed.

A foundation/Form board survey prepared and certified by a registered surveyor may be required for all new construction prior to approval of the slab inspection. The survey shall certify placement of the building on the site, illustrate all surrounding setback dimensions and shall be available at the job site for review by the building inspector. In lieu of providing a survey, the contractor may elect to uncover all property line markers and string-up all property lines in preparation for inspection.

2. **Framing inspection.** To be made after the roof, all framing, fireblocking and bracing is in place, all concealing wiring, all pipes, chimneys, ducts and vents are complete and shall at a minimum include the following building components:
_window/door framing and installation
_vertical cells/columns
_lintel/tie beams
_framing/trusses/bracing/connectors (including truss layout & Engineered drawings) _draft stopping/fire blocking
_curtain wall framing
_energy insulation

_accessibility.

2.1. Insulation Inspection: To be made after the framing inspection is approved and the insulation is in place.

2.2 _Gypsum board nailing inspection

3. **Sheathing inspection.** To be made either as part of a dry-in inspection or done separately at the request of the contractor after all roof and wall sheathing and fasteners are complete and shall at a minimum include the following building components:
_roof sheathing
_wall sheathing
_sheathing fasteners
_roof/wall dry-in.
_Sheathing/cladding inspection
window/door buck attachment

NOTE: Sheathing fasteners installed and found to be missing the structural member (shiners) shall be removed and properly reinstalled prior to installation of the dry-in material.

4. **Roofing inspection.** To be made as two inspections and shall at a minimum include the following building components:
_dry-in
_insulation
_roof coverings
_flashing

5. **Window and Door installation inspection.** To be made after all windows and exterior doors are installed and before the covering of the attachment fasteners to verify installation in accordance with the manufacturers instructions.

6. Final inspection. To be made after the building is completed and ready for occupancy.

7. **Swimming pool inspection.**
First inspection to be made after excavation and installation of reinforcing steel, bonding and main drain and prior to placing of concrete shell.
Underground electric inspection.
Underground plumbing inspection including a pressure test
Deck inspection: to be made prior to installation of the deck material (with forms, deck drains, and any reinforcement in place

_Final inspection to be made when the swimming pool is complete and all required enclosure requirements are in place.
_In order to pass final inspection and receive a certificate of completion, a residential swimming pool must meet the requirements relating to pool safety features as described in §424.2.17.

8. **Demolition Inspections.**
_First inspection to be made after all utility connections have been disconnected and secured in such manner that no unsafe or unsanitary conditions shall exit during or after demolition operations.
_Final inspection to be made after all demolition work is completed.

9. **Manufactured building Inspections.** The building department shall inspect construction of foundations; connecting buildings to foundations; installation
of parts identified on plans as site installed items, joining the modules, including utility crossovers; utility connections from the building to utility lines on site; and any other work done on site which requires compliance with the *Florida Building Code.*
Additional inspections may be required for public educational facilities. See §423.27.20.

Electrical
1. Underground inspection. (including bonding and ground.) To be made after
trenches or ditches are excavated, conduit or cable installed, and before any backfill is put in place.
2. Rough-In inspection. To be made after the roof, framing, fire-blocking and bracing is in place and prior to the installation of wall or ceiling membranes.
3. Final inspection. To be made after the building is complete, all required electrical fixtures are in place and properly connected or protected, and the structure is ready for occupancy.

Plumbing
1. Underground inspection. To be made after trenches or ditches are excavated, piping installed, and before any backfill is put in place.
2. Rough-in inspection. To be made after the roof, framing, fire-blocking and bracing is in place and all soil, waste and vent piping is complete, and prior to this installation of wall or ceiling membranes.
3. Final inspection. To be made after the building is complete, all plumbing fixtures are in place

and properly connected, and the structure is ready for occupancy.

Note: See Section P312 of the *Florida Building Code, Plumbing* for required tests.

Mechanical

1. Underground inspection. To be made after trenches or ditches are excavated, underground duct and fuel piping installed, and before any backfill is put in place.
2. Rough-in inspection. To be made after the roof, framing, fire blocking and bracing are in place and all ducting, and other concealed components are complete, and prior to the installation of wall or ceiling membranes.
3. Final inspection. To be made after the building is complete, the mechanical system is in place and properly connected, and the structure is ready for occupancy.

Gas

1. Rough piping inspection. To be made after all new piping authorized by the permit has been installed, and before any such piping has been covered or concealed or any fixtures or gas appliances have been connected.
2. Final piping inspection. To be made after all piping authorized by the permit has been installed and after all portions which are to be concealed by plastering or otherwise have been so concealed, and before any fixtures or gas appliances have been connected. This inspection shall include a pressure test
3. Final inspection. To be made on all new gas work authorized by the permit and such portions of existing systems as may be affected by new work or any changes, to insure compliance with all the requirements of this code and to assure that the installation and construction of the gas system is in accordance with reviewed plans.

Site Debris

1. The contractor and/or owner of any active or inactive construction project shall be responsible for the clean-up and removal of all construction debris or any other miscellaneous discarded articles prior to receiving final inspection approval. Construction job sites must be kept clean, such that accumulation of construction debris must not remain on the property for a period of time exceeding 14 days.
2. All debris shall be kept in such a manner as to prevent it from being spread by any means.

109.3.3 Reinforcing steel and structural frames. Reinforcing steel or structural frame work of any part of any building or structure shall not be covered or concealed without first obtaining a release from the building official.

109.3.4 Termites. Building components and building surroundings required to be protected from termite damage in accordance with Section 1503.6, Section 2304.11 or Section 2304.11.6.1, specifically required to be inspected for termites in accordance with Section 2116, or required to have chemical soil treatment in accordance with Section 1816 shall not be covered or concealed until the release from the building official has been received.

109.3.5 Shoring. For threshold buildings, shoring and associated formwork or falsework shall be designed and inspected by a Florida licensed professional engineer, employed by the permit holder or subcontractor, prior to any required mandatory inspections by the threshold building inspector.

109.3.6 Threshold building.

109.3.6.1 The enforcing agency shall require a special inspector to perform structural inspections on a threshold building pursuant to a structural inspection plan prepared by the engineer or architect of record. The structural inspection plan must be submitted to the enforcing agency prior to the issuance of a building permit for the construction of a threshold building. The purpose of the structural inspection plans is to provide specific inspection procedures and schedules so that the building can be adequately inspected for compliance with the permitted documents.

109.3.6.2 The special inspector shall inspect the shoring and re-shoring for conformance to the shoring and re-shoring plans submitted to the enforcing agency. A fee simple title owner of a building which does not meet the minimum size, height, occupancy, occupancy classification or number-of-stories criteria which would result in classification as a threshold building under §553.71(7) Florida Statutes, may designate such building as a threshold building, subject to more

than the minimum number of inspections required by the Florida Building Code, Building.

109.3.6.3 The fee owner of a threshold building shall select and pay all costs of employing a special inspector, but the special inspector shall be responsible to the enforcement agency. The inspector shall be a person certified, licensed or registered under chapter 471 Florida Statutes as an engineer or under chapter 481 Florida Statutes as an architect.

109.3.6.4 Each enforcement agency shall require that, on every threshold building:

109.3.6.4.1 The special inspector, upon completion of the building and prior to the issuance of a certificate of occupancy, file a signed and sealed statement with the enforcement agency in substantially the following form: "To the best of my knowledge and belief, the above described construction of all structural load-bearing components complies with the permitted documents, and the shoring and reshoring conforms to the shoring and reshoring plans submitted to the enforcement agency."

109.3.6.4.2 Any proposal to install an alternate structural product or system to which building codes apply be submitted to the enforcement agency for review for compliance with the codes and made part of the enforcement agency's recorded set of permit documents.

109.3.6.4.3 All shoring and reshoring procedures, plans and details be submitted to the enforcement agency for recordkeeping. Each shoring and reshoring installation shall be supervised, inspected and certified to be in compliance with the shoring documents by the contractor.

109.3.6.4.4 All plans for the building which are required to be signed and sealed by the architect or engineer of record contain a statement that, to the best of the architect's or engineer's knowledge, the plans and specifications comply with the applicable minimum building codes and the applicable fire-safety standards as determined by the local authority in accordance with this section and 633 Florida Statutes.

109.3.6.5 No enforcing agency may issue a building permit for construction of any threshold building except to a licensed general contractor, as defined in §489.105(3)(a) Florida Statutes, or to a licensed building contractor, as defined in §489.105(3)(b) Florida Statutes, within the scope of her or his license. The named contractor to whom the building permit is issued shall have the responsibility for supervision, direction, management and control of the construction activities on the project for which the building permit was issued.

109.3.6.6 The building department may allow a special inspector to conduct the minimum structural inspection of threshold buildings required by this code, §553.73, FS., without duplicative inspection by the building department. The building official is responsible for ensuring that any person conducting inspections is qualified as a building inspector under part XII of Chapter 468, Florida Statutes, or certified as a special inspector under Chapter 471 or Chapter 481, Florida Statutes. Inspections of threshold buildings required by §553.79(5), Florida Statute, are in addition to the minimum inspections required by this code.

109.3.7 Reserved
109.3..8 Reserved
109.3.9 Reserved.
109.3.10 Reserved.
109.4 Reserved.

109.5 Inspection requests. It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

109.6 Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or his or her agent wherein the same fails to comply with this code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

SECTION 110
CERTIFICATE OF OCCUPANCY

110.1 Use and occupancy. No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the building official has issued a certificate of occupancy therefor as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.

110.2 Certificate issued. After the building official inspects the building or structure and finds no violations of the provisions of this code or other laws that are enforced by the department of building safety, the building official shall issue a certificate of occupancy that contains the following:

1. The building permit number.

2. The address of the structure.

3. The name and address of the owner.

4. A description of that portion of the structure for which the certificate is issued.

5. A statement that the described portion of the structure has been inspected for compliance with the requirements of this code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.

6. The name of the building official.

7. The edition of the code under which the permit was issued.

8. The use and occupancy, in accordance with the provisions of Chapter 3.

9. The type of construction as defined in Chapter 6.

10. The design occupant load.

11. If an automatic sprinkler system is provided, whether the sprinkler system is required.

12. Any special stipulations and conditions of the building permit.

110.3 Temporary occupancy. The building official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The building official shall set a time period during which the temporary certificate of occupancy is valid.

110.4 Revocation. The building official is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of this code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of this code.

SECTION 111
SERVICE UTILITIES

111.1 Connection of service utilities. No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this code for which a permit is required, until released by the building official.

111.2 Temporary connection. The building official shall have the authority to authorize the temporary connection of the building or system to the utility source of energy, fuel or power.

111.3 Authority to disconnect service utilities. The building official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the codes referenced in case of emergency where necessary to eliminate an immediate hazard to life or property. The building official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

SECTION 112Reserved
SECTION 113Reserved

SECTION 114
STOP WORK ORDER

114.1 Authority. Whenever the building official finds any work regulated by this code being performed in a manner either contrary to the provisions of this code or dangerous or unsafe, the building official is authorized to issue a stop work order.

114.2 Issuance. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which the cited work will be permitted to resume.

114.3 Unlawful continuance. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law.

SECTION 115 Reserved

SECTION 116
TESTS

116.1 For products not covered under the statewide product evaluation and approval system, the building official may require tests or test reports as proof of compliance. Required tests are to be made at the expense of the owner, or his agent, by an approved testing laboratory or other approved agency.

SECTION 117
SEVERABILITY

117.1 If any section, subsection, sentence, clause or phrase of this code is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 118
VIOLATIONS AND PENALTIES

118.1 Any person, firm, corporation or agent who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, construct, alter, install, demolish or move any structure, electrical, gas, mechanical or plumbing system, or has erected, constructed, altered, repaired, moved or demolished a building, structure, electrical, gas, mechanical or plumbing system, in violation of a detailed statement or drawing submitted and permitted there under, shall be guilty of a misdemeanor of the second degree. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this code is committed or continued. Upon conviction of any such violation such person shall be punished within the limits as provided by law and local ordinance.

ATTACHMENT B

City of High Springs
Building and Planning Department
Service Fee Schedule

1. BUILDING PERMIT FEES

Residential/Additions $.45 per square foot under roof (includes plan review)	
Commercial $.50 per square foot under roof up to 10,000 square feet $5,000 plus $.25 per square foot under roof above 10,000 square feet (includes plan review)	
Renovation/Alterations/Remodeling/Commercial Roofing/Swimming Pool/Commercial Demolition/DCA Modular/Cellular Towers Plus applicable plan review fees	
Valuation/Contract Price	Fee
$1.00 to $4,000	$85.00
$4001 to $100,000	$85.00 For $4,000 plus $6.00 For Each Additional Thousand
$100,001 to $500,000	$661 For $100,000 Plus $5.00 For Each Additional Thousand
$500.001 and up	$2,661 For $500,000 Plus $4.00 For Each Addition Thousand
Plan Review Fee	One-Half Of The Permit Fee (50%)
Fire Plan Review (Required for commercial)	One-Fifth Of The Building Permit Fee (20%)

2. RESIDENTIAL SPECIFIC FEES

Demolition	$100.00
Driveway	$85.00 (Includes Site Plan Review)
Site Plan/Utility Review For New Construction	$85.00
Re-Roofing	$85.00
House Moving Foundation Only	$250.00 Includes Building Plan and Site Plan Reviews (Electric, Mechanical, and Plumbing Permit Issued Separate)
Mobile Home Moving Permit Fee	$250.00 Electric, Mechanical Permit Issued Separate

3. PLUMBING

Residential New Construction, Alterations, Renovations	$85.00 (Motels, Hotels and Multifamily Units $85.00 For First Unit Plus $50.00 For Each Additional Unit)
Commercial/Industrial New Construction, Alterations, Renovations, Demolition, Site Utilities (Contract Price)	Valuation Chart Plus Plan Review $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Fire Sprinkler New System, Alteration, Renovation	Valuation Chart Plus Fire Review Fee $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan and fire review fees)
Water Service, Backflow	$60.00

ATTACHMENT B

City of High Springs
Building and Planning Department
Service Fee Schedule

Preventer, Other	

4. ELECTRICAL

Residential New Construction, Alterations, Renovations	$85.00 Plus Temporary Service Fee When Required (Motels, Hotels and Multifamily Units $85.00 For First Unit Plus $50.00 For Each Additional Unit)
Commercial/Industrial New Construction, Alterations, Renovations, Fire Alarm, Demolition Site Utilities (Contract Price)	Valuation Chart Plus Plan Review Fee $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Existing Service Change/Repair	$60.00
Temporary Service	$60.00
Reactivate Electrical Services Inspection	$30.00
Fire Alarm Single Family	$60.00
Tele Communication/Networking Systems Commercial Building Structure	$85.00

5. MECHANICAL/GAS

Residential New Construction, Alterations, Renovations	$85.00 (Motels, Hotels and Multifamily Units: $85.00 for first unit plus $50.00 for each additional unit)
Commercial/Industrial New Construction, Alterations, Renovations, Demolition (Contract Price)	Valuation Chart Plus Plan Review $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Exhaust/Ventilation Systems	$85.00 per system
Commercial Grease Hood	$250.00 Includes plan review, Fire Inspections and Test
Residential Change-outs/Repair	$60.00 per system
Gas Pressure Reconnect	$30.00

6. OTHER SERVICE FEES

Temporary Certificate of Occupancy	$100.00
Occupation License Inspection	$50.00 Includes Zoning, Fire, Building Code Compliance Inspections
Minor Plan Revision	$50.00 (no structural changes involved)
Major Plan Revision	½ Original Permit Fee (structural changes)
Lost Plan Recertification	$50.00
Reinspection Fees	$50.00 Each occurrence, must be paid prior to next inspection
Stop Work Reinstatement	$75.00
Code Compliance Inspections	$60.00

ATTACHMENT B

City of High Springs
Building and Planning Department
Service Fee Schedule

Expired Permit Reinstatement Fee	½ Original Permit Fee

ATTACHMENT B

City of High Springs
Development Fee Schedule

1. BUILDING PERMIT FEES

Residential/Additions $.45 per square foot under roof (includes plan review)	
Commercial $.50 per square foot under roof up to 10,000 square feet $5,000 plus $.25 per square foot under roof above 10,000 square feet (includes plan review)	
Renovation/Alterations/Remodeling/Commercial Roofing/Swimming Pool/Commercial Demolition/DCA Modular/Cellular Towers Plus applicable plan review fees	
Valuation/Contract Price	Fee
$1.00 to $4,000	$85.00
$4001 to $100,000	$85.00 For $4,000 plus $6.00 For Each Additional Thousand
$100,001 to $500,000	$661 For $100,000 Plus $5.00 For Each Additional Thousand
$500.001 and up	$2,661 For $500,000 Plus $4.00 For Each Addition Thousand
Plan Review Fee	One-Half Of The Permit Fee (50%)
Fire Plan Review (Required for commercial)	One-Fifth Of The Building Permit Fee (20%)

2. RESIDENTIAL SPECIFIC FEES

Demolition	$100.00
Driveway	$85.00 (Includes Site Plan Review)
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House Moving Foundation Only	$250.00 Includes Building Plan and Site Plan Reviews (Electric, Mechanical, and Plumbing Permit Issued Separate)
Mobile Home Moving Permit Fee	$250.00 Electric, Mechanical Permit Issued Separate

3. PLUMBING

Residential New Construction, Alterations, Renovations	$85.00 (Motels, Hotels and Multifamily Units $85.00 For First Unit Plus $50.00 For Each Additional Unit)
Commercial/Industrial New Construction, Alterations, Renovations, Demolition, Site Utilities (Contract Price)	Valuation Chart Plus Plan Review $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Fire Sprinkler New System, Alteration, Renovation	Valuation Chart Plus Fire Review Fee $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan and fire review fees)
Water Service, Backflow Preventer, Other	$60.00

ATTACHMENT B

City of High Springs
Development Fee Schedule

4. ELECTRICAL

Residential New Construction, Alterations, Renovations	$85.00 Plus Temporary Service Fee When Required (Motels, Hotels and Multifamily Units $85.00 For First Unit Plus $50.00 For Each Additional Unit)
Commercial/Industrial New Construction, Alterations, Renovations, Fire Alarm, Demolition Site Utilities (Contract Price)	Valuation Chart Plus Plan Review Fee $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Existing Service Change/Repair	$60.00
Temporary Service	$60.00
Reactivate Electrical Services Inspection	$30.00
Fire Alarm Single Family	$60.00
Tele Communication/Networking Systems Commercial Building Structure	$85.00

5. MECHANICAL/GAS

Residential New Construction, Alterations, Renovations	$85.00 (Motels, Hotels and Multifamily Units: $85.00 for first unit plus $50.00 for each additional unit)
Commercial/Industrial New Construction, Alterations, Renovations, Demolition (Contract Price)	Valuation Chart Plus Plan Review $1.00 to $4,000 — $85.00 $4,001 to $100,00 — $85.00 Plus $6.00 For Each Additional Thousand $100,001 to $500,000 — $661 Plus $5.00 For Each Additional Thousand $500,001 and up — $2,661 Plus $4.00 For Each Additional Thousand (see section 1 for plan review fee)
Exhaust/Ventilation Systems	$85.00 per system
Commercial Grease Hood	$250.00 Includes plan review, Fire Inspections and Test
Residential Change-outs/Repair	$60.00 per system
Gas Pressure Reconnect	$30.00

6. OTHER SERVICE FEES

Temporary Certificate of Occupancy	$100.00
Occupation License Inspection	$50.00 Includes Zoning, Fire, Building Code Compliance Inspections
Minor Plan Revision	$50.00 (no structural changes involved)
Major Plan Revision	½ Original Permit Fee (structural changes)
Lost Plan Recertification	$50.00
Reinspection Fees	$50.00 Each occurrence, must be paid prior to next inspection
Stop Work Reinstatement	$75.00
Code Compliance Inspections	$60.00
Expired Permit Reinstatement Fee	½ Original Permit Fee

City of High Springs
110 NW 1st Avenue
High Springs, Florida 32643

Telephone (386) 454-1416 Ext. 7230
Facsimile: (386) 454-2126
Web: www.highsprings.us

DEPARTMENT OF PLANNING, DEVELOPMENT & CODES
NEW RESIDENTIAL CONSTRUCTION

Submit the following at time of application:

1. Copy of **recorded** warranty deed, if property does not indicate current owner on Alachua County Property Appraiser website.

2. Sealed survey of the specific property showing **footprint** of building(s) to be constructed, plus proposed driveway location, placed on the survey by the surveyor.

3. A separate "standard" site plan that shows the **requested** grinder pump location, if applicable.

4. Two ***complete*** sets of plans, one for the City file and one for the contractor/construction site.

5. At the time of application, fees are as follows:

Building Permit Fee (sq. footage x $0.45 + $485 Sub Fee + 3% State Surcharge –pay at Bldg. Dept.)	
Water Meter and Hookup Fee, if applicable	$1,560.00 (pay at City Hall)
Sewer Hookup, if applicable	$ 800.00 (pay at City Hall)
Utility Deposit, if applicable (Contractor)	$ 50.00 (pay at City Hall)
Utility Deposit, if applicable (Individual)	$ 100.00 (pay at City Hall)

6. If sewer hookup is involved:

   A copy of #3 above is provided to the City of High Springs Public Works Department who will contact the City's contractor. They will provide the city with the cost which will be given to the contractor/applicant. Charges will include fees for necessary lines, equipment, and installation.

   These fees must be paid and the property owner(s) must sign the required Wastewater Easement document ***prior*** to the installation of the sewer system.

   Please factor this into your building schedule.

7. Prior to your final inspection, someone from the Public Works Department will test your sewer system.

8. Before calling to schedule your final inspection, please make sure your utility account with the City is ***current and up-to-date***. If not on city water or sewer, furnish the City with a copy of your well & septic system final inspection/approval by the Alachua County Health Department/Suwannee Water Mgmt.

9. To request a final inspection, Water & Sewer Impact fees must be paid to the City as follows:

Water	$ 250.00 (pay at Bldg. Dept.)
Sewer	$2,120.00 (pay at Bldg. Dept.)

No Certificate of Completion or Occupancy will be issued until Impact Fees are paid in full.

City of High Springs
110 NW 1st Avenue
High Springs, Florida 32643

Telephone (386) 454-1416 Ext. 7230
Facsimile: (386) 454-2126
Web: www.highsprings.us

DEPARTMENT OF PLANNING, DEVELOPMENT & CODES

Normal procedure when applying for Building Permit – vacant lot.

1. Contractor brings in permit application, site plan and two sets of plans.
2. Building Official looks over plans, approves if everything is correct/right.
3. Contractor comes back to pick up permit and pays permit fee as outlined in Ordinance 2006-13. At this time, they are given a Water/Sewer Release and they go to City Hall to pay those fees with a separate check (Water Meter $1,560, Sewer Connection $800, Contractor deposit $50). Employees from the Utility Department then receive the payment from the contractor, enter the new account into the Utility Billing System and issue a Work Order for the water meter to be installed.
4. Once the building is complete and the Contractor requests final inspection, they come in and pay the Impact Fees due: $250 Water; $2,120 Sewer. They are then issued a Certificate of Occupancy and given a receipt for the Impact Fees paid. The permit is then closed out.

LAW OFFICES
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One S.E. First Avenue
Gainesville, Florida 32601

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1933-1980
Michelle Vaughns
1946-1982
William N. Long
1920-2003

RETIRED
Ray D. Helpling
William C. Andrews
John F. Roscow III
Mitzi Cockrell Austin

June 1, 2015

For Settlement Purposes Only

S. Scott Walker, Esquire
Folds and Walker, LLC
527 E. University Avenue
Gainesville, FL 32601

RE: Settlement
Northend Homeland, LLC v. City of High Springs
Case No. 01-2013-CA-4397, Div. K

Dear Scott:

I would like to propose a settlement between our two clients in the above referenced matter.

As you know, my client just provided a check to the City of High Springs in the amount of $156,650.00 for the purchase of water meters. I think you would have to agree with me in reading the Agreement that it never mentions building permits, certificates of occupancy, or construction in either the original Agreement or the Addendum.

It is my position as it has always been that the City's interpretation of the Agreement is strained and may very well land on an unpopular position with the jury. Considering that the jury will have the discretion to fully award all of the damages, interest and even potentially attorney's fees under the offer of judgment, it seems like the City is taking a substantial risk in proceeding with this matter to a full trial. That risk is arguably unacceptable even if you are to prevail and the City only has to pay its own attorney's fees. The City could easily spend over $300,000.00 in cash before this matter is concluded.

Therefore, I would like to propose the following with the full approval of my client.

1. The City will keep the check in the amount of $156,650.00 which will be applied to the purchase of water meters as application is made for building permits.
2. Northend Homeland will be reimbursed the remaining balance under the Developers Agreement in full for the sewer and water line which will be paid as a credit on building permit and impact fees.
3. The City will only provide the reimbursement upon the application of a building permit and the payment of all fees associated with the development of each individual home and the issuance of the Certificate of Occupancy.
4. This agreement will not have a deadline.

It is clear that the City is gambling with winning or losing this lawsuit, so it seems obvious that we need to be looking for ways to get this matter resolved. It is completely unnecessary that we continue to spend money on expert witnesses and depositions since the only people that really do well under those circumstances are the attorneys. Lets try and get this matter settled in an amicable and reasonable way. My client is willing to allow the City to use the $156,650.00 for the next few years while his subdivision is completed. It seems to be win-win for both sides.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Jefferson M. Braswell

JMB:ct

c: William Delaney