

CITY COMMISSION AGENDA WORKSHOP  
MINUTES  
March 20, 2012

Mayor Dean Davis called the workshop to order at 3:34 P.M.

Invocation by Mayor Dean Davis

Pledge of Allegiance

Roll Call: Mayor Dean Davis – Present  
Vice Mayor Bob Barnas - Present  
Commissioner Sue Weller – Present  
Commissioner Linda Clark Gestrin – Present

Staff Present: Jeri Langman, Interim City Manager  
Jenny L. Parham, City Clerk  
Christian Popoli, City Planner  
Helen McIver, Finance Director  
Steve Holley, Police Chief  
Karla Gibson, Recreation Director

**REVIEW AND DISCUSS MARCH 20, 2012 AGENDA ITEMS.**

***APPROVAL OF MINUTES***

Commissioner Weller pointed out correction to February 2, 2012 workshop minutes, car allowance to be transferred to operating supplies, not designated for lunches.

***DISCUSS AND CONSIDER THE FORMATION AND AUTHORIZATION OF “THE HIGH SPRINGS RAIL ACCESS AND HISTORICAL PRESERVATION COMMISSION” WITH RECOMMENDATION OF JOHN MANLEY AS CHAIRPERSON.***

General discussion of item and whether to commit.

***CONSIDER REQUEST FO AD VALOREM TAX EXEMPTION APPLICATION FEE WAIVER AND AD VALOREM TAX REBATE BY PLANTATION OAKS SENIOR LIVING.***

Discussion on determining possible solutions in order to grant request.

City Manager to provide timeline on when the ordinance was passed, when the property was purchased, and also obtain information on company payroll.

Mayor Davis stated he will abstain from voting on this item to eliminate the impression that he would benefit from it, which he does not.

Commission to request City Attorney to review and give opinion.

***DISCUSS AND AUTHORIZE PURCHASE AND FINANCING OF POLICE CARS.***

Ms. Langman presented financing options for the police vehicles.

***CONSIDER THE APPOINTMENT OF POLL WORKERS FOR THE APRIL 10, 2012 SPECIAL CITY ELECTION.***

The city clerk informed the commission that two previously approved poll workers were unable to attend the required training and were replaced with other poll workers.

***DISCUSS AND APPOINT A REVIEW COMMITTEE TO REVIEW, MAKE RECOMMENDATIONS, REVISIONS, AND ANY NEEDED AMENDMENTS TO THE HIGH SPRINGS CITY CHARTER ALONG WITH SUGGESTIONS FOR CHANGE AND REVIEW OF THE LAND DEVELOPMENT CODE AND COMPREHENSIVE PLAN IN LIGHT OF NEW REQUIREMENTS WITH STATE OF FLORIDA REGULATIONS.***

Commissioner Gestrin stated she had placed this item on the agenda but would like for it to be discussed at a workshop.

***DISCUSS AND DIRECT CITY MANAGER FOR NEEDED PROPOSAL TO REINSTATE DISPATCH TO THE HIGH SPRINGS POLICE DEPARTMENT.***

Update and preliminary general information to be discussed at the meeting.

Vice Mayor Barnas left the workshop at 4:18 p.m and returned at 4:21 p.m.

Discussion on trying to add the City to the CCC meeting agenda.

***DISCUSS AND EVALUATE STATUS OF THE POE SPRINGS, ALACHUA COUNTY, AND HIGH SPRINGS CONTRACT.***

Vice Mayor Barnas stated he has not received emails saying the County was moving forward, nothing to report.

***DISCUSS AND REVIEW COMMISSIONERS' RULES OF PROCEDURES.***

Commissioner Gestrin stated she had placed this on the agenda as we were dealing with committees.

Review of Rule 31, Citizen Advisory Boards/Committees.

***REQUEST TO CITY ATTORNEY AND CITY MANAGER ON UPDATES OR RECOMMENDATIONS TO ALCOHOL ORDINANCE.***

Mrs. Langman stated they would get their reports from Mr. Ivey at the meeting.

***DISCUSS BUDGET PROCESS AND PREPARATION.***

Mrs. Langman advised that there is a budget workshop scheduled for March 29, 2012, this will start the process. She added that the department heads have already started working on their budgets.

***UPDATED CITY ENGINEER PROCEDURE AND AMENDMENT TO THIS YEAR BUDGET NEEDED.***

Discussion regarding the advertisement of position.

Commissioner Weller asked if a job description was prepared. Mrs. Langman advised they have the beginning workings of it and the ad for the position. Commissioner Weller advised what should be included in a job description.

Discussion on position and engineering services.

***UPDATE OF CITY WEBSITE.***

Mrs. Langman advised she met with the person who will update the website, and he has begun working on it.

Vice Mayor Barnas advised that the city has a facebook page.

***REVIEW AND DISCUSSION OF RECORDS AND VISIT FROM TIM FEW, DEPARTMENT OF STATE, RECORDS MANAGEMENT TRAINING.***

Mrs. Langman introduced the new Recreation Director, Karla Gibson, to everyone.

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Mrs. Parham gave an update, and advised Mr. Few went to each department and area where records were stored.

***REQUEST FOR ANOTHER TOWN HALL MEETING FOR THE PURPOSE OF COMMUNITY TO ASK QUESTIONS AND GIVE UPDATE ON CHANGES AND DECISIONS. (DISCUSS, SET DATE, DECIDE HOW AND WHERE TO ADVERTISE).***

Commissioner Gestrin stated it would be a good idea to have another Town Hall meeting.

***CONSIDER JOINING OTHER COUNTIES AND MUNICIPALITIES ;BY ENTERING INTO AN INTERLOCAL AGREEMENT RELATING TO THE ESTABLISHMENT OF FLORIDA LEADERS ORGANIZED FOR WATER "FLOW".***

Commissioner Weller stated she has been attending these meetings and explained the interlocal agreement. She adds that she has sent the interlocal agreement to Mr. Ivey to verify that it would not obligate anyone financially.

**Motion Commissioner Weller to adjourn. Second Mayor Davis. Motion carried.**

Workshop adjourned at 5:08 P.M.