

CITY COMMISSION AGENDA WORKSHOP
MINUTES
March 6, 2012

Mayor Dean Davis called the workshop to order at 3:30 P.M.

Invocation by Mayor Dean Davis

Pledge of Allegiance

Roll Call: Mayor Dean Davis – Present
Vice Mayor Bob Barnas - Present
Commissioner Sue Weller – Present
Commissioner Linda Clark Gestrin – Present

Staff Present: Jeri Langman, Interim City Manager
Jenny L. Parham, City Clerk
City Planner Christian Popoli
Helen McIver, Finance Director
James S. Holley, Police Chief

REVIEW AND DISCUSS MARCH 8, 2012 AGENDA ITEMS.

ACCEPTANCE OF THE 2010/2011 FISCAL YEAR AUDIT.

Tom DePeter questioned the auditors', James Moore and Company, representative's statement that the wastewater system was placed on hold until data from an engineering study can be obtained to determine users, plant capacity, and equipment needs. Mrs. Langman clarified that it was said in the meeting in error; that it was not the information provided to them.

CONSIDER THE APPOINTMENT OF POLL WORKERS FOR THE APRIL 10, 2012 SPECIAL CITY ELECTION.

Commissioner Gestrin and Mayor Davis requested to change poll workers. City Clerk to supply updated list of poll workers for the Commission to choose from for the Thursday night meeting.

CONSIDER RESOLUTION 2012-C, A RESOLUTION APPOINTING A TEMPORARY COMMITTEE FOR THE PURPOSE OF RENAMING STREETS AND RENUMBERING BUILDINGS; ASSIGNING AUTHORITY AND

***RESPONSIBILITY; ESTABLISHING A PERIOD OF EXISTENCE;
ESTABLISHING MEMBERSHIP; ESTABLISHING MEMBERSHIP;
ESTABLISHING THE OFFICE OF CHAIR AND VICE CHAIR; ESTABLISHING
MEETING AND RECORDS REQUIREMENTS; AND PROVIDING FOR AN
EFFECTIVE DATE.***

Commissioners to determine how many people they would like to serve on the committee and when the decision should be made. Commissioners to be provided with copies of the applications received.

Commission to tour the Combined Communications Center on Wednesday, March 7, 2012.

***CONSIDER RESOLUTION 2012-D, A RESOLUTION ESTABLISHING THE
PROCEDURE FOR SIGNING CHECKS AND PROVIDING FOR AN EFFECTIVE
DATE.***

Tom DePeter pointed out resolutions establish policy and the Commission should consider changing this with an ordinance amending Section 2-97 of the City Code of Ordinances.

City Manager to obtain an opinion if an ordinance is required from City Attorney Ray Ivey.

***CONSIDER AUTHORIZING DONATION FOR THE 2012 GIRLS' WORLD
SERIES.***

City Manager to determine if funds are available for a donation and obtain information from Camp Kulaqua on using their facilities and the fee they would charge.

Ann Carter stated she would like to purchase the old water payment box if possible.

***DISCUSS AND CONSIDER AUTHORIZING ENGINEERING AGREEMENT WITH
MITTAUER & ASSOCIATES FOR THE WASTEWATER CAPACITY ANALYSIS
REPORT.***

Mrs. Langman indicates this is the annual report to meet the D.E.P requirements.

General discussion.

DISCUSS AND CONSIDER ADVERTISING IN US AIRWAYS MAGAZINE.

Mrs. Langman explains the details, cost of ad, and deadline.

General discussion.

DISCUSS AND CONSIDER PARTICIPATION IN EDUCATIONAL STUDENT EXCHANGE.

Staff to bring back areas to consider for clean-up.

DISCUSS AND CONSIDER THE NEED FOR CITY/STAFF ENGINEER.

Commissioner Weller requested information regarding the need for the position, the salary and job description.

DISCUSS AND CONSIDER THE REINSTATEMENT OF THE HIGH SPRINGS POLICE DISPATCH.

Chief Holley presented preliminary costs to re-instate the dispatch center of approximately \$180,000 and the approximate savings with staying with the Combined Communication Center (CCC) of \$140,000.

Vice Mayor Barnas left the meeting at 4:20 P.M. and returned at 4:21 P.M.

Chief Holley to provide list of services we would no longer have if we left the CCC.

General discussion.

Tom DePeter encouraged the Commission to obtain as much information they can and then compare the CCC and having our own dispatch.

DISCUSS AND APPOINT CHARTER REVIEW BOARD TO MAKE RECOMMENDATIONS ON CITY CHARTER AMENDMENTS.

Discussion on the need to appoint a charter review committee. City Manager to present further information at Thursday's commission meeting.

DISCUSS AND REVIEW PROGRESS OF "RESTORE THE RAIL".

Mrs. Langman stated Mr. Manley would not be available for the Thursday commission meeting and item will need to be tabled.

DISCUSS ADDING "FOLLOW-UP" SECTION TO AGENDA TO DISCUSS ITEMS FROM PREVIOUS MEETINGS AND WORKSHOPS.

Discussion on ways to keep up with issues and on the follow through.

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DISCUSS AND CONSIDER UPDATE TO CITY WEBSITE.

Discussion on options presented for the website.

DISCUSS AND DETERMINE WORKSHOP DATES.

To be determined at meeting.

Discussion on helpfulness of agenda workshops.

Motion Commissioner Weller to adjourn. Second Mayor Davis. Motion carries.

Workshop adjourned at 5:08 P.M.