

110 NW 1st Avenue
High Springs, Florida 32643



Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.us

**CITY COMMISSION MEETING
AGENDA
City Hall
110 N.W. 1st Avenue**

JUNE 26, 2014

6:30 PM

-
- CALL TO ORDER:** MAYOR BYRAN D. WILLIAMS
- INVOCATION:** DISCIPLE VEGA VITI,
HARE KRISHNA TEMPLE
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:** JENNY L. PARHAM, CITY CLERK

APPROVAL OF AGENDA

CANDIDATE AUBRONCEE MARTIN, ALACHUA COUNTY COURT JUDGE – GROUP 4.

PRESENTATION BY KATHY NICHOLS, ASSOCIATE DIRECTOR, UNIVERSITY OF FLORIDA AHEC PROGRAM ON E-CIGARETTES.

CONTINUED BUSINESS

- 1. CONSIDER RESOLUTION 2014 – G, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.**

UNFINISHED BUSINESS

- 1. DISCUSS SOLID WASTE SERVICES PROVIDED BY WCA.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE GIVE YOUR NAME FOR THE RECORD – LIMIT COMMENTS TO 5 MINUTES)

**AGENDA
CITY COMMISSION MEETING
JUNE 26, 2014
PAGE 2 OF 2**

NEW BUSINESS

- 1. DISCUSSION ON THE OPERATION OF GROUP HOMES WITHIN THE CITY.**
- 2. FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE:**
 - A) APPOINT VOTING DELEGATE.**
 - B) DISCUSSION ATTENDANCE.**
 - C) CONSIDER ALTERNATE MEETING DATES FOR AUGUST.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

- 1. COMMISSIONERS**
- 2. MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1ST AVENUE, HIGH SPRINGS, FLORIDA 32643. TELEPHONE (386) 454-1416.

RESOLUTION 2014 - G

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of High Springs desires to have a policy pertaining to acquisition and disposition of real property; and

WHEREAS, Article 1, Section 1.03 of the High Springs Charter vests the City with all governmental, corporate and propriety powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as expressly prohibited by law; and

WHEREAS, the purpose of the Real Property Policy is to establish guidelines to govern the acquisition and disposition of real property by the City. These policies shall also govern the acquisition or disposition of personal property affixed to or located on real property that is being acquired by or disposed of the City.

WHEREAS, to more fully and effectively carry out the City's powers, the City Commission, by resolution wishes to adopt this "Real Property Policy."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: The City of High Springs Real Property Policy is hereby adopted in its entirety to read as set forth in **Exhibit A**.

SECTION TWO: If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

SECTION THREE: All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Resolution shall become effective immediately upon final adoption.

PASSED in regular session of the High Springs City Commission this 12 day of June, 2014.

CITY OF HIGH SPRINGS

Byran D. Williams, Mayor

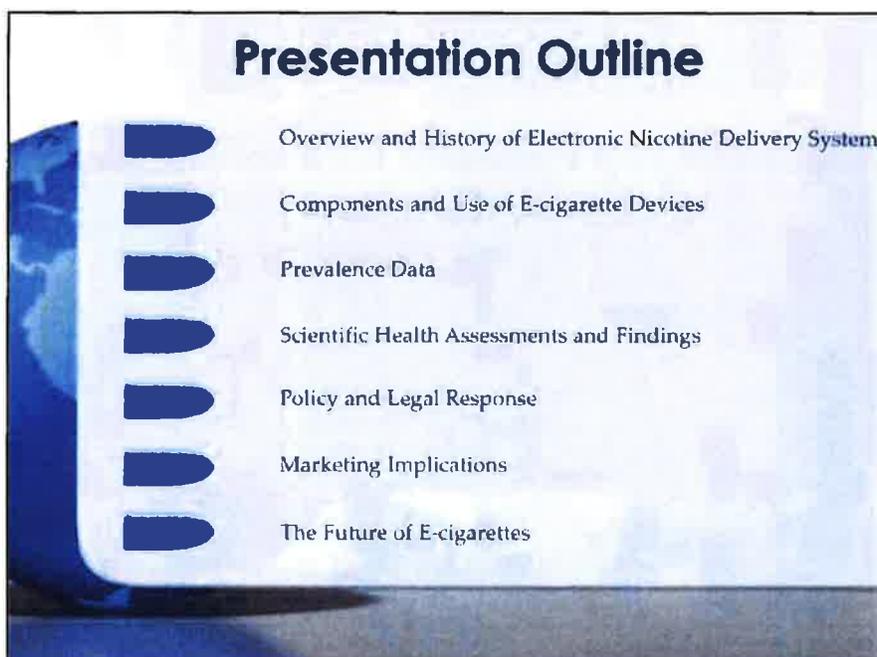
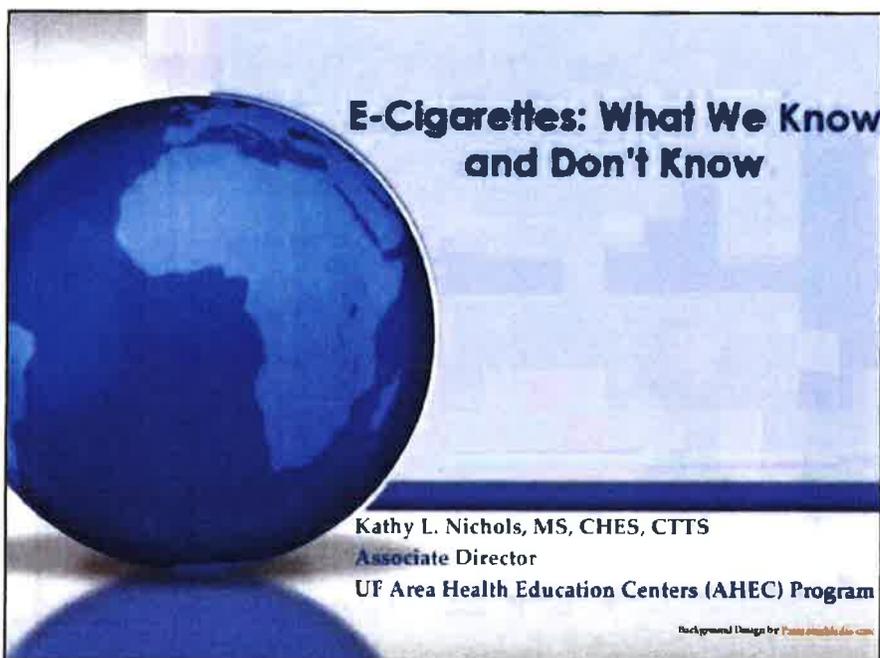
**ATTEST, BY THE CLERK OF THE CITY
COMMISSION OF THE CITY OF HIGH
SPRINGS, FLORIDA:**

Jenny Parham, City Clerk

(municipal seal)

APPROVED AS TO FORM AND LEGALITY:

S. Scott Walker, City Attorney



Presentation Objectives

By the conclusion of the presentation, participants should be able to do the following:

-  Describe how electronic delivery systems function
-  State two potential health risks of electronic cigarettes
-  Describe the current state of policy and marketing efforts regarding e-cigarettes

OVERVIEW AND HISTORY OF ELECTRONIC NICOTINE DELIVERY SYSTEMS



What's In a Name?

- Electronic Nicotine Delivery Systems (ENDS)
- Electronic Nicotine Delivery Device (ENDD)
- Electronic Cigarette
- E-cigarette
- E-cig
- Personal Vaporizer



"Smokers" are now "vapers," who, instead of identifying themselves with a particular brand of cigarette, identify themselves by the type of e-cigarette they use and the flavors they prefer.

Barbeau, A., Bania, J., Siegel, M. (2013). Perceived efficacy of e-cigarettes versus nicotine replacement therapy among successful cigarette users: a qualitative approach. *Addiction Science & Clinical Practice*, 8(5).

Who Invented the E-Cigarette?

•Hon Lik, a Chinese pharmacist from Beijing, is generally credited with inventing e-cigarettes as they exist in their current form in 2003 while working for Golden Dragon Holdings, which later changed its name to Ruyan, which means "Resembling smoking."

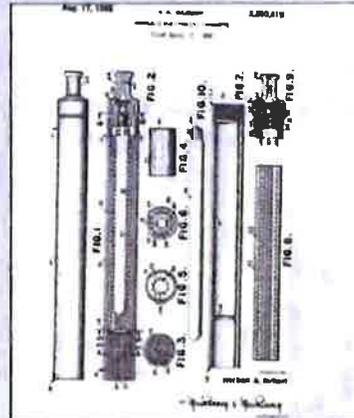


•Ruyan began marketing e-cigs in China in 2004, and soon after began exporting them to Europe and the US.

Foulds, J., Velthuis, A., Beng, A. (2011). Electronic cigarettes: design, issues of attraction and clinical/public health perspectives. *International Journal of Clinical Practice*, 85(10), 1033-42.
Hernimogfield, J. S., Zuckerman, S. (2010). Electronic nicotine delivery systems: emerging science, foundation for policy. *Tobacco Control*, 19(2), 89-90.

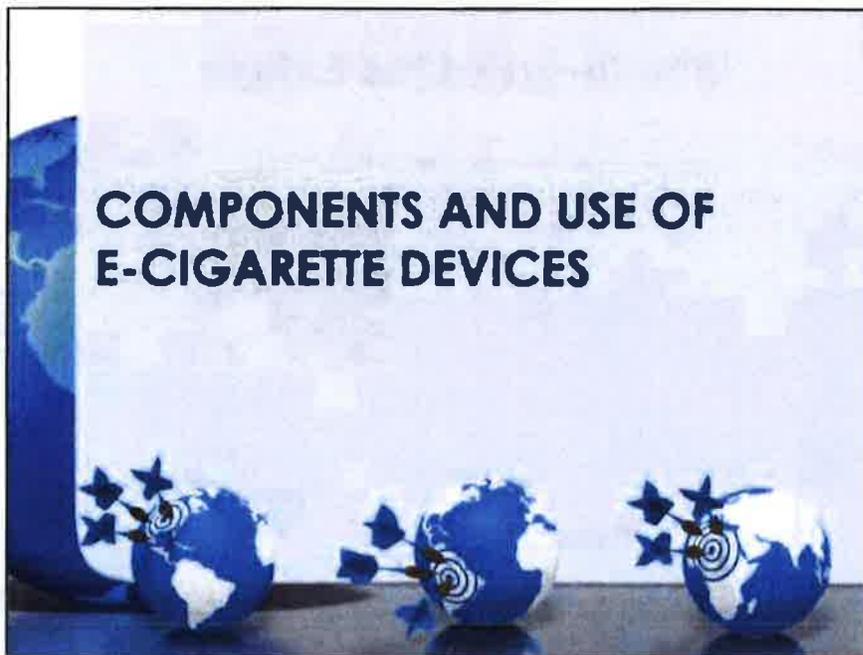
Little-Known Trivia...Who ELSE (Maybe) Invented the E-Cigarette?

•In 1963, Herbert A. Gilbert filed a patent for a smokeless non-tobacco cigarette with the US Patent Office, and two years later, his patent was accepted.



Teak, J. (2009). New Invention of 1963: The Smokeless Non-Tobacco Cigarette. Retrieved 9/27/13 from <http://www.e-cig.org/2009/11/07/new-invention-of-1963-the-smokeless-non-tobacco-cigarette/>

COMPONENTS AND USE OF E-CIGARETTE DEVICES



What's in an E-Cigarette?

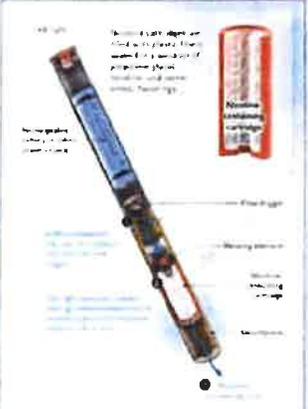



Cobb, N. K., Abrams, D. B. (2011). E-cigarette or drug-delivery device? Regulating novel nicotine products. *The New England Journal of Medicine*, 365(193-195)

Kaschauer, W. G., Suddly, S., Mohrman, N., Pantano, H.S. (2011). Electronic cigarettes and traditional tobacco smoke: two emerging health care challenges for the primary care provider. *International Journal of General Medicine*, 4(115-120)

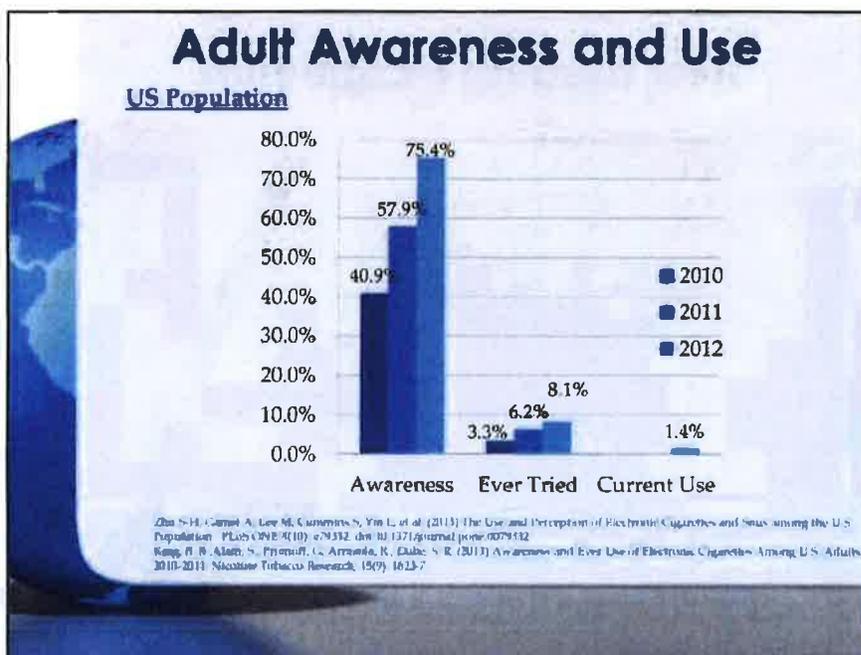
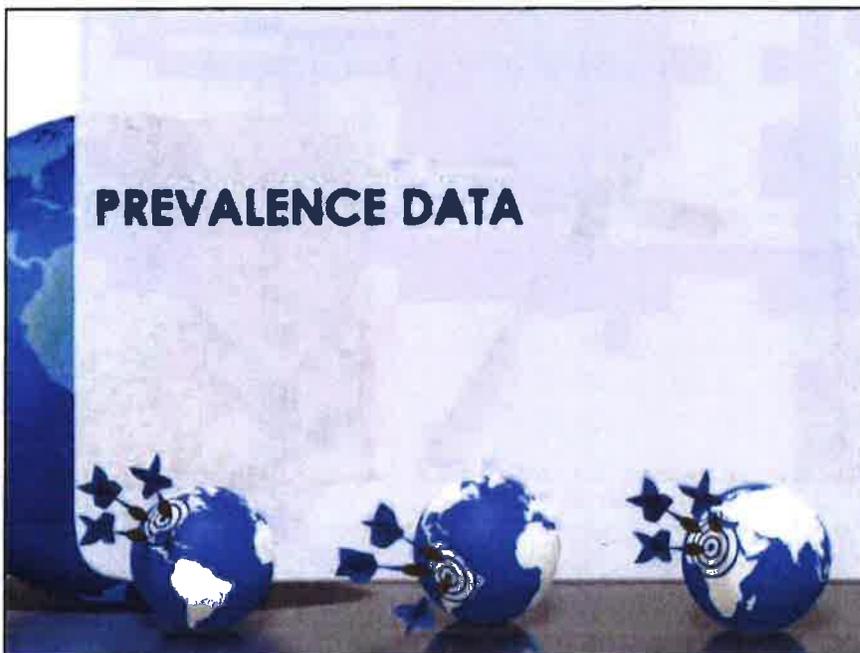
How Does an E-Cigarette Work?

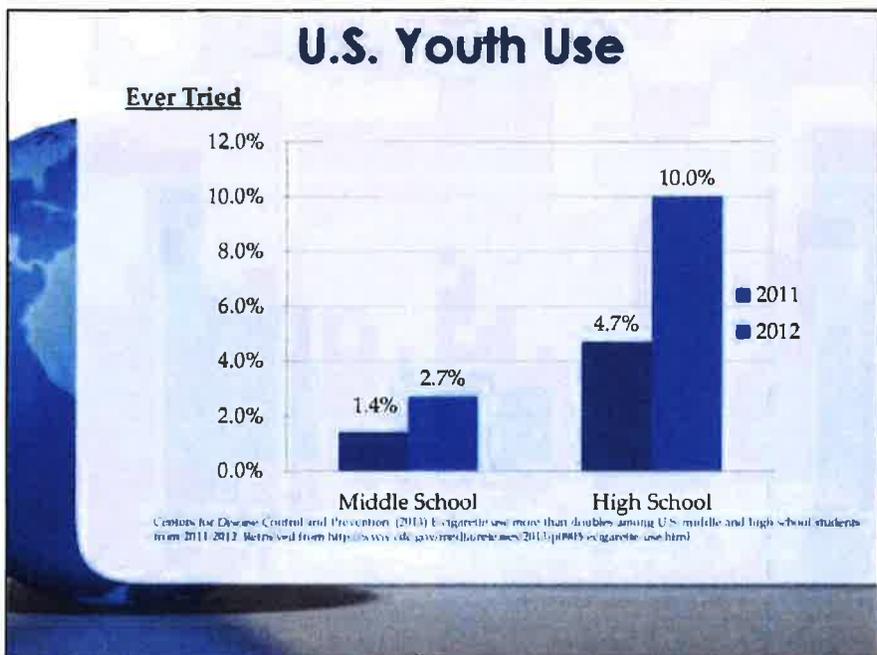
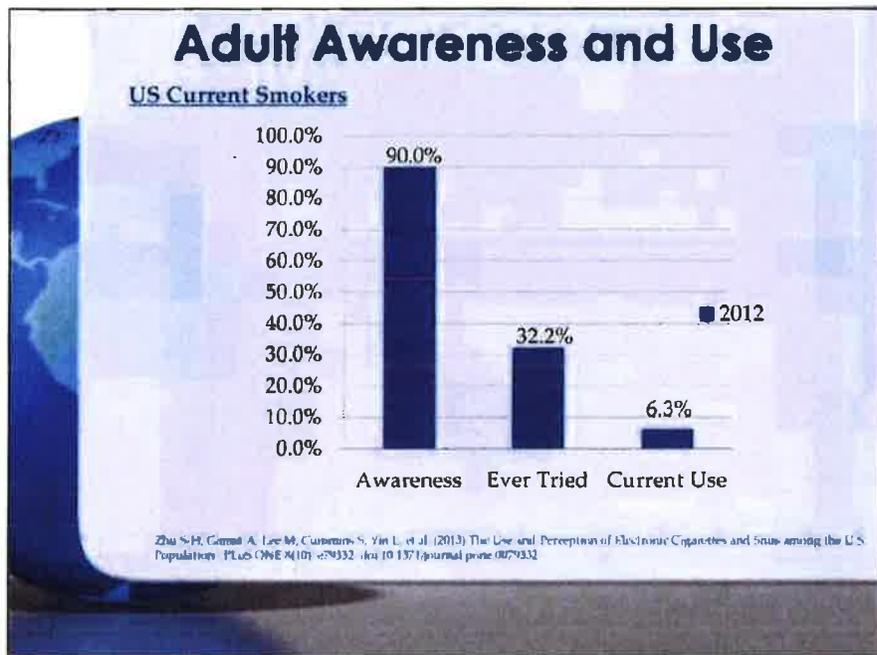
- The user inhales on the mouthpiece, which activates the flow trigger (and LED light as applicable) in the device.
- The battery sends a current to the heating element, which heats and vaporizes the contents of the cartridge.
- The user breathes in the vapor mist.

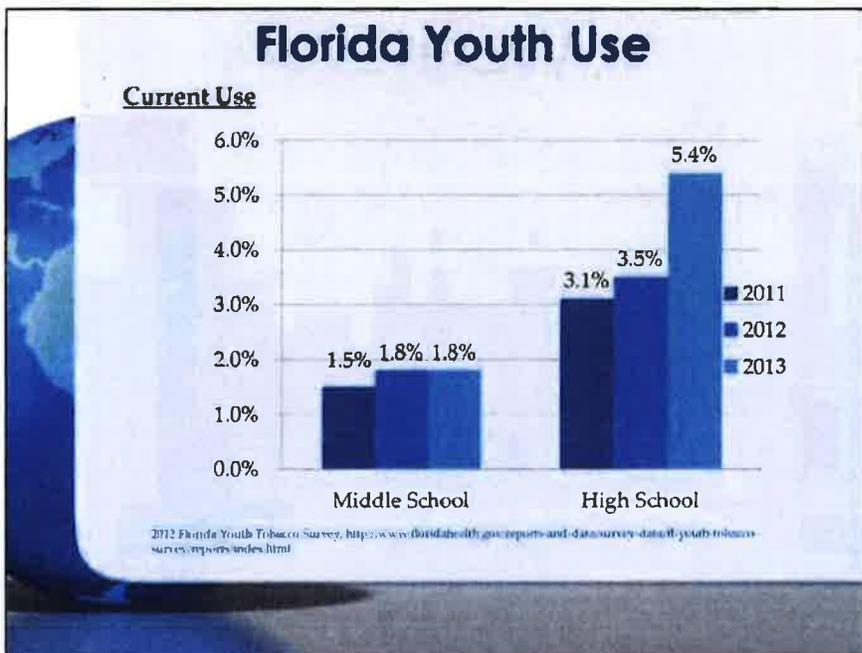
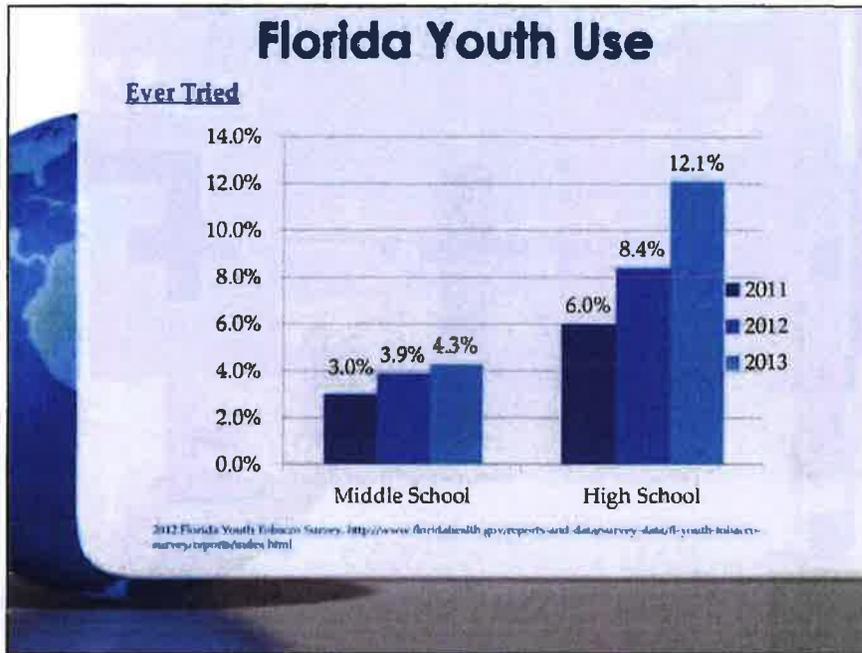


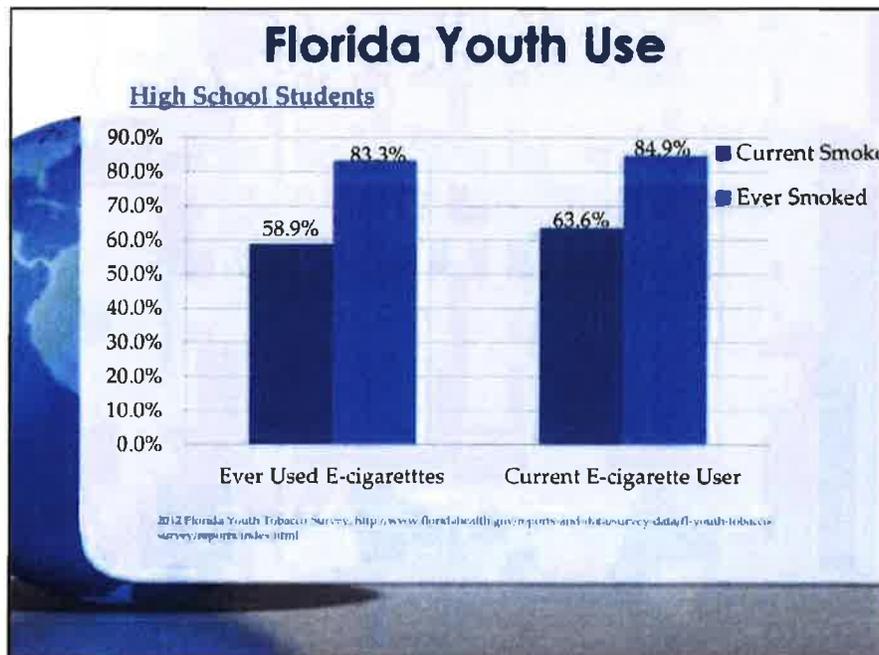
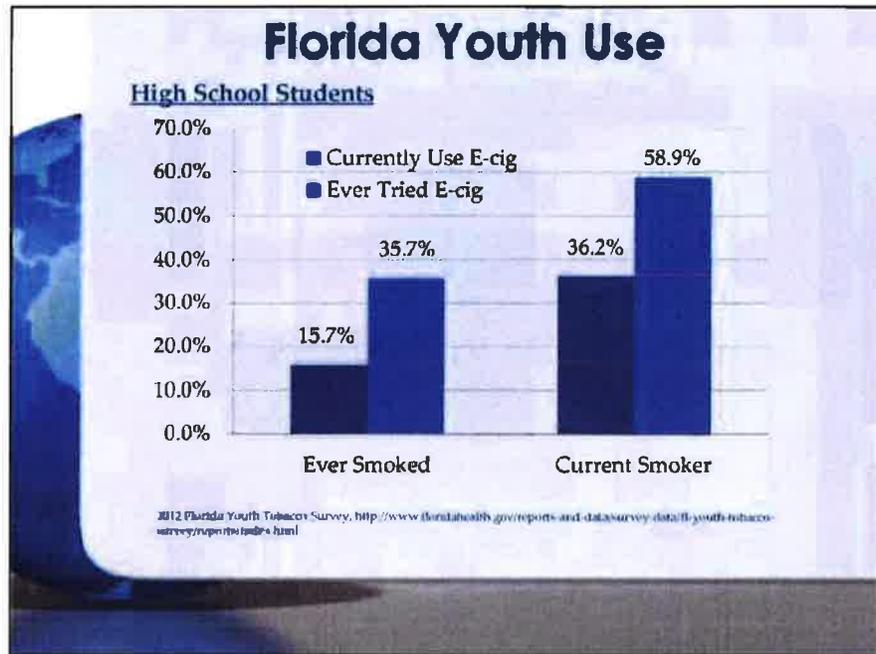
Cobb, N. K., Abrams, D. B. (2011). E-cigarette or drug-delivery device? Regulating novel nicotine products. *The New England Journal of Medicine*, 365(193-195)

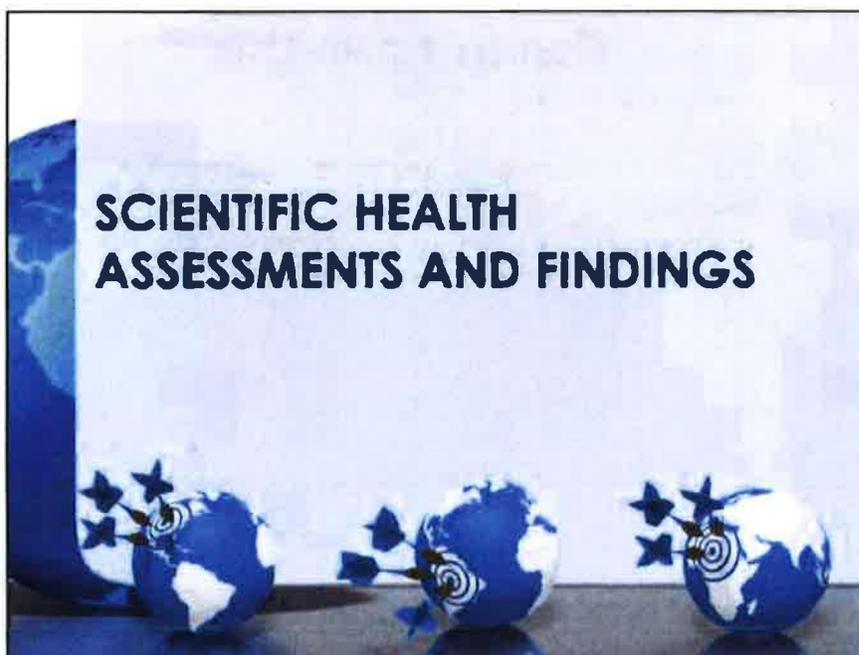
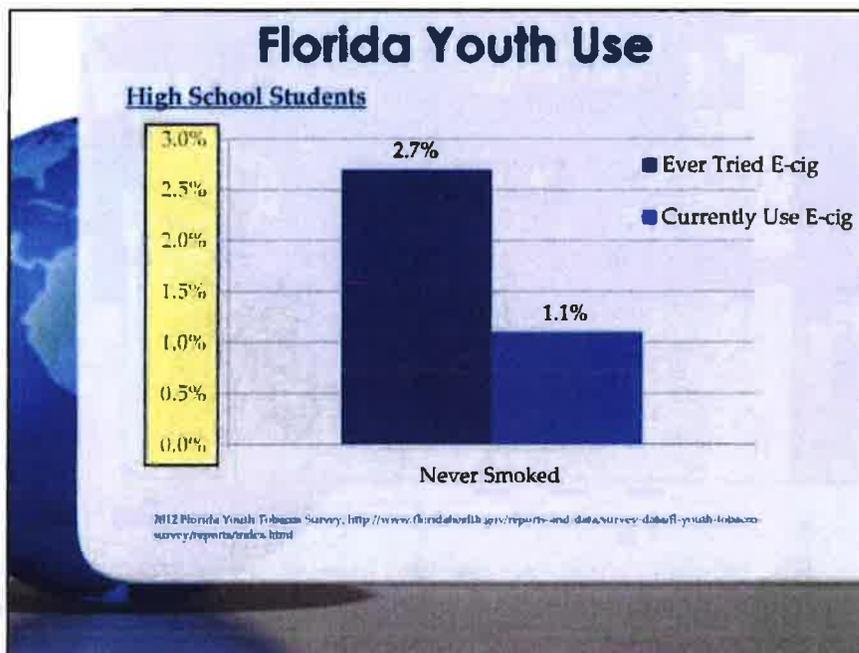
Kaschauer, W. G., Suddly, S., Mohrman, N., Pantano, H.S. (2011). Electronic cigarettes and traditional tobacco smoke: two emerging health care challenges for the primary care provider. *International Journal of General Medicine*, 4(115-120)











More Information Needed

- Still in need of safety and efficacy data – no long-term controlled clinical trials. Most research studies conclude by noting the need for further research
- Inconsistent nicotine delivery and craving suppression
- In a study on pulmonary effects (Vardavas et al.), 5 minutes of e-cigarette use led to an increase of impedance, peripheral airway flow resistance, and oxidative stress among healthy smokers.

Eisenberg, T. (2010) Electronic nicotine delivery devices: ineffective nicotine delivery and craving suppression after acute administration. *Tobacco Control*, 19(5):490

Pappas, L., Lung, P. M. (2013) Alternative Tobacco Product Use and Smoking Cessation: A National Study. *American Journal of Public Health*, In Press

Vardavas, C. I., Anagnostopoulos, N., Kougia, M., Evangelopoulos, V., Connolly, G. N., Behrakis, P. K. (2012) Impact of Respiratory Flow Resistance, Impedance, and Exhaled Nitric Oxide. *Chest*, 141(6), 1400-1406

More Information Needed

- Metal and silicate particles found in cartomizer and aerosol
- One study found variations in design; ambiguous amounts of nicotine per cartridge; insufficient labeling of cartridges, wrappers, packs; leakiness of cartridges; defective parts and operation; errors in orders filled; incomplete/inaccurate instruction manual
- 42-year old woman – lipid pneumonia due to recurrent exposure to glycerin-based oils in e-cigarette nicotine vapor
- Not legally approved as a smoking cessation aid, but some smokers view/purchase it as such, and evidence is mounting against that.

McCaulley, L., Markin, C., Thomas, D. (2012) An Unexpected Consequence of Electronic Cigarette Use. (2012) *Chest*, 141(4), 110-113

Scholer, W., Szendler, K., Matzen, W., Osterer-Fuchs, H., Hofmann, D., Scheitgen, J., Juras, R. A., Frumme, H. (2013) Use of electronic cigarettes (e-cigarettes) impairs indoor air quality and increases FeNO levels of cigarette consumers. *International Journal of Hygiene and Environmental Health*, In Press

Tritchumay, K., Talbot, P. (2014) Electronic nicotine delivery systems: is there a need for regulation? *Tobacco Control*, 20(4):57

Vickerman, K. A., Carpenter, K. M., Altman, E., Nash, C. M., Zisnowski, S. M. (2013) Use of Electronic Cigarettes Among State Tobacco Cessation Quitline Callers. *Nicotine & Tobacco Research*, In Press

Williams, M., Villarreal, A., Bozhukov, K., Liu, S., Talbot, P. (2013) Metal and Silicate Particles Including Nano-Fluid and Aerosol. *PLoS One*, 8(3), e52962

More Information Needed

•Anecdotal reports of injuries from malfunction of e-cigarettes



The screenshot shows a news article on the ABC News website. The headline reads "Man Suffers Severe Injuries After E-Cigarette Explodes in His Mouth". Below the headline is a photograph of an elderly man and a woman. To the right of the photo is a small inset image showing a close-up of a person's mouth. The article text is partially visible, starting with "A 70-year-old man is recovering in a hospital after an e-cigarette exploded in his mouth, causing severe injuries to his face and teeth."

More Information Needed

•Dramatic increase in reports to poison centers



The screenshot shows a report from CDC 24/7 titled "Poison Center Calls Regarding E-Cigarettes". It features a bar chart showing a significant increase in calls. The text states: "The number of calls to poison centers regarding e-cigarettes increased from 10 calls in 2012 to 215 calls in 2013. The increase in calls is consistent with the increase in e-cigarette use. The increase in calls is also consistent with the increase in e-cigarette use. The increase in calls is also consistent with the increase in e-cigarette use." The bar chart shows a sharp rise from 10 calls in 2012 to 215 calls in 2013. The text continues to discuss the implications of this increase and the need for further research.

<http://www.cdc.gov/media/releases/2014/s1014-e-cigarette-poison.html>

More Information Needed

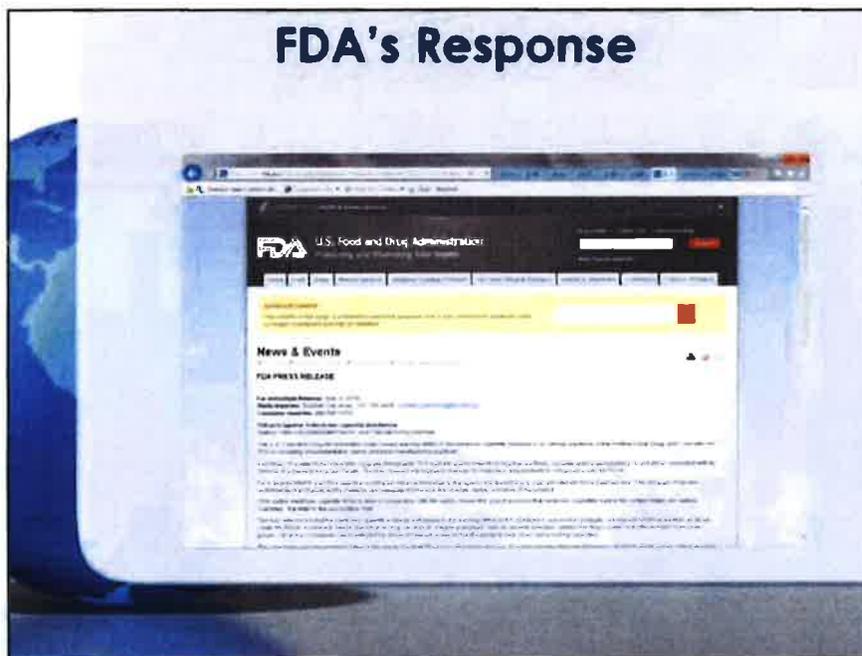
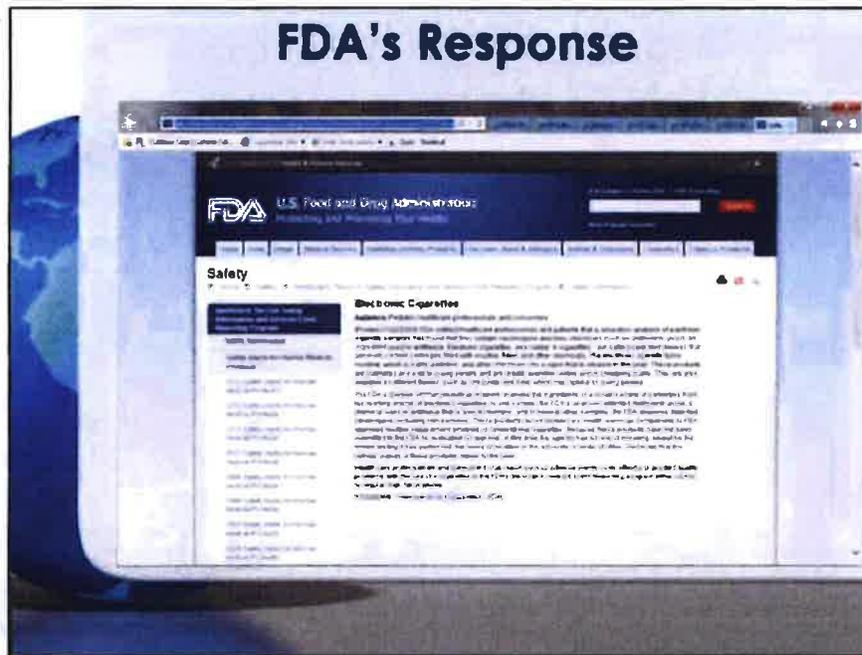
•Because of mounting concerns, FDA did preliminary research of its own in 2009.

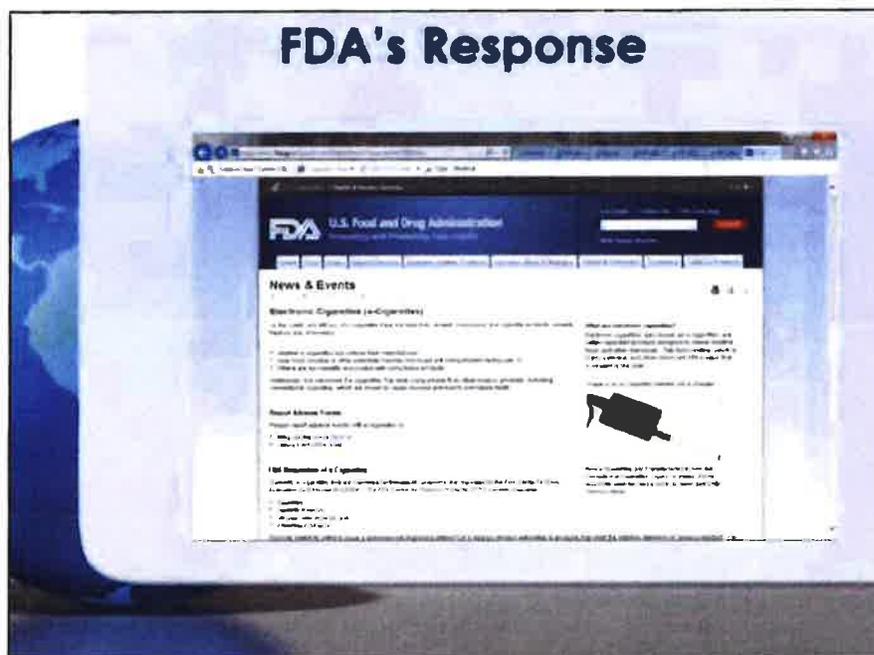
FDA Research

•<http://www.youtube.com/watch?v=t8PqKqlmO4c>

POLICY AND LEGAL RESPONSE







FDA's Response

- FDA attempted to block the import of e-cigarettes, claiming that they were “adulterated, misbranded, or unapproved drug-device combinations” and should fall under the FDA’s regulatory authority as medical devices under the Food, Drug, and Cosmetics Act (FDCA).
- Sottera, a major importer and distributor of e-cigarettes filed for an injunction (Sottera, Inc. v FDA) to block the FDA from regulating e-cigarettes as drug-device combination products and prevent the importation block, arguing that e-cigarettes are tobacco products.
- End Result: Sottera got the injunction and the FDA only has regulatory authority under the Family Smoking Prevention and Control Act of 2009 (a.k.a. Tobacco Act).

Tobacco, J (2011). Recent Case Developments. American Journal of Law & Medicine, 37 (2011), 194-198

Subsequent Responses

- Frequent/Various/State of Flux
 - Countries
 - States
 - Counties/Municipalities
 - E-cigarette Industry

E-cigarette Industry/Consumer Response



The screenshot shows a website with a blue header and a white main area. The header features the text "United We Can STOP" in a stylized font, with "STOP" in large, bold, red letters. To the right of "STOP" is the text "electronic cigarette ban". Below the header, there is a navigation bar with several small icons. The main content area is mostly white with some faint text and a large black rectangular button or placeholder.

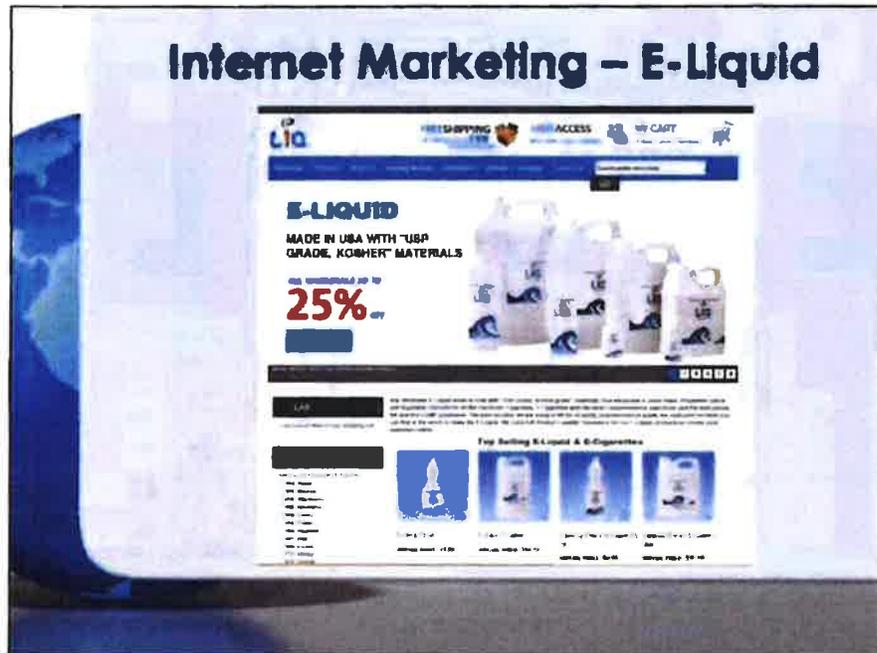


Where Have You Seen E-cigs for Sale?

- Online
- Convenience Stores
- Pharmacies
- Big Box Stores
- Malls
- Tobacco Specialty Shops
- Liquor/Beverage Stores
- Grocery Stores
- Television

The screenshot shows a product page for e-cigarettes. The page includes a title, a price of \$19.95, a quantity selector, and a 'Buy Now' button. There are also several images of the e-cigarette product and a 'More Info' link.

Internet Marketing – E-Liquid



Marketing of Tobacco Products

- Tobacco products have been banned from advertising in all but certain venues for a long time.
- E-cigarettes are showing up everywhere (television, radio, internet, magazines, etc.)



Tobac. J (2011) Recent Case Developments





What Will the Future Hold?

- Steps tobacco companies could be/are taking
- Steps the FDA is taking
- Tobacco Free Florida Statement



U.S. Food and Drug Administration

23142 Federal Register Vol. 79, No. 80 Friday, April 25, 2014 Proposed Rule

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Food and Drug Administration
21 CFR Parts 1100, 1140, and 1143
[Docket No. FDA-2014-N-0189]
RIN 0810-AG16

Deeming Tobacco Products To Be Subject to the Federal Food, Drug, and Cosmetic Act, as Amended by the Family Smoking Prevention and Tobacco Control Act; Regulations on the Sale and Distribution of Tobacco Products and Required Warning Statements for Tobacco Products

AGENCY: Food and Drug Administration (FDA)

ACTION: Proposed rule.

SUMMARY: The Food and Drug Administration (FDA) is proposing to deem products meeting the statutory definition of “tobacco product,” except accessories of a proposed deemed tobacco product, to be subject to the Federal Food, Drug, and Cosmetic Act (the FDCA), as amended by the Family Smoking Prevention and Tobacco Control Act (Tobacco Control Act). The Tobacco Control Act provides FDA authority to regulate specific cigarette tobacco and accessories, and accessories, and any other tobacco products that the Agency by

IRAI by May 27, 2014 (see the Paperwork Reduction Act of 1995) section.

ADDRESSES: You may submit comments (identified by Docket No. FDA-2014-N-0189 and/or Regulatory Information Number (RIN) 0810-AG16) in any of the following methods, except that comments on information collection items under the PRA need be submitted to the Office of Information and Regulatory Affairs, Office of Management and Budget (OMB) (see the Paperwork Reduction Act of 1995) section.

Electronic Submissions
 Submit electronic comments in the following way:
 • Federal eRulemaking Portal: <http://www.regulation.gov>. Follow the instructions for submitting comments.

Written Submissions
 Submit written submissions in the following ways:
 • Via Hand Delivery: Center for Paper Submissions, Division of Dockets Management (HFA-103), Food and Drug Administration, 3030 Pastors Lane, rm 1061, Rockville, MD 20852.
 • In Person: All submissions received need to be in the Agency’s care (Docket No. FDA-2014-N-0189 and RIN 0810-AG16) for this advertising. All comments received may be posted without change to <http://www.regulation.gov>, the listing

A. Policy, Health, Benefits of Deeming
 B. The Tobacco Industry
 C. Options for Preventing Efficacy and Request for Comments Regarding Scope
 D. Request for Comments Regarding Regulatory Authority
 E. Request for Comments Regarding Comprehensive Duty and Accession
 F. Health of the Adult and Adolescent
 G. Addressing Nature of Products
 H. Health Risks of Products
 I. Consumer Education and Information
 J. Informational, Health Education, and Tobacco Products
 K. Use of State Products for Dual Use
 L. Use of State Tobacco Products
 M. Proposed Minimum Age and Identification Restrictions
 N. The Tobacco Industry’s Marketing and Sales
 O. Marketing and Sales
 P. Application to Proposed Warning Statement Restrictions
 Q. Proposed Required Warning Statements
 R. Marketing, Health, and Safety
 S. Approaches for the Distribution of the Public Health
 T. The Tobacco Industry
 U. Proposed Tobacco Warning Statements for Small and Large Cigarettes
 V. Proposed Required Warning Statements for Small and Large Cigarettes
 W. Description of the Proposed Rule
 X. Proposed Part 1100—Tobacco Products Subject to FDA Authority
 Y. Proposed Changes to Part 1140—Cigarette, Cigarette Tobacco, and Cigarette Tobacco Products
 Z. Proposed Part 1143—Required Warning Statements
 AA. Paperwork Reduction Act of 1995
 AB. Existing Burden Associated With

<http://www.gpo.gov/fdsys/pkg/FR-2014-04-25/pdf/2014-09447.pdf>

The image shows a screenshot of a webpage. On the left, there is a sidebar with a blue globe graphic and the text "Tobacco Free Florida Statement". The main content area has a white background with a red checkmark icon and a blue bar. The text in the main area is partially obscured but includes the title "Tobacco Free Florida Statement Regarding Reciprocity Agreements". At the bottom of the page, there is a URL: http://www.tobaccofreefl.com/Community/TFF/Technical_Cigarettes



Appeal of Provisional/Special Use Permit Z-0484
Issued March 5, 2014

We are Gary Grunder and Patricia Grunder; we reside at 23371 NW 200th Lane, High Springs, Florida.

We live across the street from a house owned by Derek Bacon and Shelia Bacon located at 23378 NW 200th Lane, High Springs, Florida referred to herein as the "Bacon Property". Both our home and the Bacon Property are zoned Residential R2.

On or about February 7, 2014 Sheila Bacon filed an application for a Provisional/Special Use ("S") permit, a copy of which is attached as Exhibit "A". The application requested that a "group home for special needs" be approved at the Bacon Property. The Provisional/Special Use Permit ("Permit") was granted on March 5, 2014 by the zoning administrator (city manager) as noted at the bottom of Exhibit "A" without notice to any neighbors, or any other party.

The Permit allows the property to be used for a **Group Home** pursuant to "SECTION 16.06(5) 'TABLE OF PERMITTED USES', USES DESCRIPTION **Institutional Living** OF THE HIGH SPRINGS LAND DEVELOPMENT CODE". The High Springs Land Development Code has 13 Articles subdivided into Parts – no Sections, and no Section or Article 16.

The Permit likely intended to reference Article II, Table 2.02.01, relevant portions are attached as Exhibit "B". We have highlighted in yellow the bold face description: **Institutional Living**, and two lines below Institutional Living is the Use: **Group Home**. In the 4th column to the right under the zoning district R2 is the letter **S** signifying that the zoning administrator can issue a Provisional/Special Use Permit without notice to any neighbors or other party, without a public hearing of any type, and without input from the City Commission or Plan Board. Case Closed. Or is it?

Now please turn to Exhibit "C" which is the same as Exhibit "B" except that Use 1.12 is highlighted in pink. The last two words contained in the description of permitted activities for Use 1.12 are "group homes". Now look across to the 4th column and no permit is listed meaning a Group Home is **not a permitted use in an R-2 zoning district**. Group Homes are restricted to the less dense R1 residential district and the commercial districts in High Springs, and then only after public notice, an opportunity for neighbors to be heard and a final decision by the City Commission.

So which is it? Does the zoning administrator have the authority to permit Group Homes in any residential or commercial zoning district with no notice to neighbors, no opportunity for those whose neighborhoods are affected to be heard before a decision is rendered, and no or few restrictions on the number, status or character of the residents of the Group Home? Or are Group Homes restricted to the less dense R1 residential district and the commercial districts in High Springs, and then only after public notice, an opportunity for neighbors to be heard and a final decision by the City Commission?

Under the former Land Development Code the relevant portion of the Table of Permitted Uses (See Exhibit "D") shows Use 1.12 worded the same as Use 1.12 in the current Land Development Code. Group Homes are **not a permitted use in an R-2 zoning district** under the former Land Development Code. Prior to the passage of the current Land Development Code, Group Homes were prohibited in a Residential R2 zoning district.

The current Land Development Code contains an obvious conflict. One part (highlighted in yellow on Exhibit "C") allows the zoning administrator sole and absolute authority to permit

Group Homes in any Residential or Commercial district with no notice, no hearing and no public comment. If you are a neighbor, it is none of your business, and you have no say in the matter. The other part (highlighted in pink at Exhibit "C") of the Land Development Code just two lines down contains the language that has historically governed Group Homes in High Springs: no Group Homes in a Residential R2 district. Group Homes only in a Residential R1 district after public notice, public hearing and approval by the City Commission.

What is a Group Home? The High Springs Land Development Code at Section 7.09.06 B. provides that **"Categories of group or congregate care facilities which fall within this section include youth shelter, youth crisis, youth attention, spouse abuse, displaced youth and adult, mental health, substance and alcohol abuse, offender halfway, or facilities serving persons adjudged delinquent or criminal"**. Now go back and look at the Permit issued by the zoning administrator at Exhibit "A". There is no restriction as to any of the foregoing uses on the Bacon Property. Did we mention that the Bacon property is within 1,000 feet of the High Springs Community School.

Derek Bacon and Shelia Bacon moved out of their house at 23378 NW 200th Lane, High Springs, Florida in May 2014. Inquiry was made as to what the Bacons' planned to do with themselves and their property. Derek Bacon stated that they were going to rent the property out and move to Jacksonville (See sworn statement attached as Exhibit "E"). The High Springs Land Development Code at Section 7.09.06 F. provides **"... the owner of the facility must operate and reside there on a full-time basis."** See the full text of Section 7.09.06 at Exhibit "F".

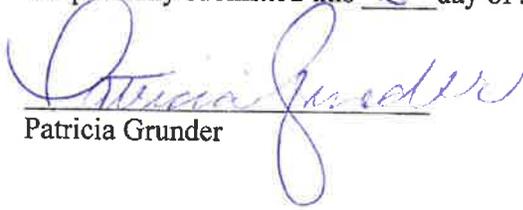
We were unaware of the application or granting of the Permit until we became suspicious of the construction work being done on the Bacon Property and made inquiry to the High Springs Planning Department on Monday June 2, 2014. There was no notice of any kind given to us prior to that time. In fact, we were deceived by Derek Bacon's statement that the house would be rented. We have been denied our right to receive notice and be heard. In legal terms we have been denied due process. We are "aggrieved parties" as defined by Section 12.04.01 of the Land Development Code (See Exhibit "G") because our property will be injured in terms of market value if the Permit is upheld (See affidavit attached as Exhibit "H") and because we were entitled to receive notice and opportunity to be heard on this matter, and no notice or opportunity were provided.

Therefore we appeal to the High Springs City Commission to:

1. Stay the issuance of the Permit until the appeal is heard. That is suspend the permit so the Bacons cannot begin or continue operation of a Group Home until this appeal is heard; and
2. Hear this appeal in public, with full notice and opportunity of all parties to be heard; and
3. Overrule the zoning administrator and deny the Permit.

If you refuse to hear this appeal you will be affirming the authority of the zoning administrator to allow any Group Home in any residential or commercial district in High Springs with no notice, no hearing and no right of public input before a decision is made. The law will be the zoning administrator, not the Land Development Code. It is for you to decide.

Respectfully submitted this 13 day of June, 2014.


Patricia Grunder


Gary D. Grunder



110 NW 1st Avenue
High Springs, Florida 32643

Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.us

#10000

Exhibit "A"

APPLICATION FOR PROVISIONAL/SPECIAL USE ("S") - ADMINISTRATIVE

DATE: February 27, 2014

APPLICATION # Z-0484

NOTE: This form provides information to support an application for Provision/Special Use Permit pursuant to Sections 7 and 16 of the High Springs Land Development Code. **THIS IS NOT A PERMIT. DO NOT COMMENCE CONSTRUCTION.**

NUMBER OF ACRES: .44
FILING FEE: \$100.00

911 ADDRESS OF SUBJECT PROPERTY: 23378 NW 200th Lane, High Springs, FL 32643

TAX PARCEL # 00236-016-000; PLATBOOK _____, PG. _____;

OWNER OF RECORD: Derrick + Shelia Bacon

LEGAL DESCRIPTION: (Attach copy of complete legal description; deed; existing survey or measured plot plan depicting location of existing and proposed improvements with reasonable accuracy.)

CURRENT ZONING (Circle One) R-1; R-1A; R-2; R-3; C-1; C-2; C-3; C/SP; BC; IND

LAND USE CLASSIFICATION: Current _____; Requested _____ (LDC Section 16.06(5)).

DETAILED DESCRIPTION OF PROPOSED USE(S):

Group home for special needs

APPLICANT'S ACKNOWLEDGEMENT: I HAVE READ THE FOREGOING AND UNDERSTAND THAT I WILL BE NOTIFIED TO APPEAR AND PRESENT MY APPLICATION TO THE CITY OF HIGH SPRINGS PLAN BOARD/CITY COMMISSION. I FURTHER ACKNOWLEDGE, THAT IF MY REQUEST IS GRANTED, I MAY BE REQUIRED TO SUBMIT A DETAILED SITE AND DEVELOPMENT PLAN, CONSTRUCTION PLANS, AND OBTAIN ALL NECESSARY BUILDING PERMITS FOR ANY PROPOSED IMPROVEMENTS TO THE PROPERTY.*

Shelia C. Bacon
(Applicant's Signature)

Shelia C. Bacon
(Applicant's Printed Name)

23378 NW 200th Lane High Springs
(Applicant's Street Address) FL 32643 (Mailing Address, if different)

Phone Numbers: _____ Home; _____ Work: (352) 281-9072 Cell

*IF APPLICATION IS MADE BY OWNER'S AGENT, ATTACH OWNER'S WRITTEN CONSENT, ADDRESS AND PHONE NUMBER.

FOR ZONING OFFICIAL'S USE

- COMPLIES WITH COMPREHENSIVE PLAN? Yes No
- COMPLIES WITH CURRENT ZONING? Yes No
- SITE AND DEVELOPMENT PLAN REQUIRED? Yes No

SRWMD PERMIT DATE _____; CERTIFICATE # _____;
 HEALTH DEPT. PERMIT DATE _____; CERTIFICATE # _____;
 BUILDING PERMIT DATE _____; # _____;

PROVISIONAL/SPECIAL USE PERMIT - City Use Only

PERMITTING THE USE OF THE ABOVE DESCRIBED PROPERTY AS A Group Home PURSUANT TO SECTION 16.06(5), "TABLE OF PERMITTED USES", "USES DESCRIPTION Institutional Living OF THE HIGH SPRINGS LAND DEVELOPMENT CODE. SAID USE SHALL NOT BE COMMENCED UNTIL ALL NECESSARY BUILDING PERMITS, CERTIFICATES OF OCCUPANCY, OCCUPATIONAL LICENSES, AND INSPECTIONS ARE ISSUED AND/CONDUCTED. THIS PERMIT SHALL EXPIRE 12 MONTHS AFTER DATE, IF THE APPROVED USE IS NOT PROPERLY COMMENCED WITHIN SAID PERIOD.

ISSUED THIS 5th DAY OF March, 2014.

(MUNICIPAL SEAL)

NOTEMUST MEET ALL STATE REQUIREMENTS.
MUST MEET ALL FIRE CODE REQUIREMENTS. MUST FILL IN DRIVEWAY TO MAKE IT SMOOTH. MUST HAVE CITY OF HIGH SPRINGS OCCUPANCY INSPECTION PERFORMED AND BUSINESS TAX LICENSE UPDATED.

[Signature]
ZONING ADMINISTRATOR

Exhibit "A"

Table 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS

RESIDENTIAL		RE	R1	R1A	R2	R3	C1	C2	C3	P/SP	BC	IND
Single Family												
Attached												
Detached		P	P	P	P	P	P	P	P			
Mobile Home			S	S	S	P	P	P	P			
1.2	Single-family site built and modular structures as an accessory use		S	S			S	S	S			C
1.3	Class "A" Mobile Home		S			S						
1.6	Mobile Home Park								C			
Two Family												
1.7	Duplex		SE									
1.8	Duplex as an accessory use						P	P	P			
1.9	Two Family Apartment						SE	SE	SE			
Multi Family												
1.10	Multifamily Residences including condominiums and patio homes						S	S	S			
1.11	Multifamily/apartments as an accessory use with a business						S	S	S			C
1.13	Rooms for Rent						S	S	S			
1.17	Temporary Emergency Residences		P	P	P	P	P	P	P			P
1.18	Home Occupations		P	P	P	P	P	P	P			
Accessory Residential Uses ¹		P	P	P	P	P	P	P	P			
Accessory Dwellings ²						P	P	P	P			
Dwellings for custodian / maintenance personnel							P	P	P	P	P	P
Accommodations												
1.16	Hotel/ Motel							SE	S			

¹ Such as swimming pools, utility & storage buildings and private garages
² One dwelling unit which is accessory to a permitted use and located on the same lot

1.14	Bed & Breakfast Residence	C	SE	SE	SE	SE	P	P	P			
1.15	Bed & Breakfast Inn	C	S				S	S	S			
Institutional Living												
Nursing Home												
Group Home		S	S	S	S	S	S	S	S			
Foster Care		P	P	P	P	P	P	P	P			
1.12	Homes Providing Special Services (for handicapped or infirm; nursing care; child care; halfway houses; congregate living facilities; group homes)		C				C	C	C			

"P" - Permitted Use "S" - Provisional or Special Use "SE" - Special Exception "C" - Conditional Use

Table 2.02.01: ALLOWABLE USES IN ZONING DISTRICTS

RESIDENTIAL		RE	R1	R1A	R2	R3	C1	C2	C3	P/SP	BC	IND
Single Family												
Attached												
	Detached	P	P	P	P	P	P	P	P			
	Mobile Home		S	S	S	P	P	P	P			
1.2	Single-family site built and modular structures as an accessory use		S	S			S	S	S			C
1.3	Class "A" Mobile Home		S									
1.6	Mobile Home Park					S						
Two Family												
1.7	Duplex		SE				P	P	P			
1.8	Duplex as an accessory use							C	C			
1.9	Two Family Apartment						SE	SE	SE			
Multi Family												
1.10	Multifamily Residences including condominiums and patio homes						S	S	S			
1.11	Multifamily/apartments as an accessory use with a business						S	S	S			C
1.13	Rooms for Rent						S	S	S			
1.17	Temporary Emergency Residences		P	P	P	P	P	P	P			P
1.18	Home Occupations		P	P	P	P	P	P	P			
	Accessory Residential Uses ¹	P	P	P	P	P	P	P	P			
	Accessory Dwellings ²					P	P	P	P			
	Dwellings for custodian / maintenance personnel						P	P	P	P	P	P
Accommodations												
1.16	Hotel/ Motel							SE	S			

¹ Such as swimming pools, utility & storage buildings and private garages
² One dwelling unit which is accessory to a permitted use and located on the same lot

1.14	Bed & Breakfast Residence	C	SE	SE	SE	SE	P	P	P			
1.15	Bed & Breakfast Inn	C	S				S	S	S			
Institutional Living												
Nursing Home												
	Group Home	S	S	S	S	S	S	S	S			
	Foster Care	P	P	P	P	P	P	P	P			
1.12	Homes Providing Special Services (for handicapped or infirm; nursing care; child care; halfway houses; congregate living facilities; group homes)		C				C	C	C			

"P" - Permitted Use "S" - Provisional or Special Use "SE" - Special Exception "C" - Conditional Use

- 1) In the Table of Permitted Uses the letter "Z" indicates that the use is permitted within the indicated zone with a zoning permit issued by the Zoning Administrator. The letter "C" indicates that a conditional use permit must be obtained from the City Commission.
- 2) With regard to residential uses, "ZC" indicates that such developments of four dwelling units or less may be pursuant to a zoning permit, and developments of five or more dwelling units require a conditional use permit.
- 3) With regard to nonresidential uses, the designation "ZC" indicates that such developments require a zoning permit (1) if the lot to be developed is less than three (3) acres in size or (2) if the total floor area is less than 5,000 square feet. Otherwise, a conditional use permit is required.
- 4) The Zoning Administrator shall have the authority to grant the following zoning permits:
 - a. To place a mobile home in an existing mobile home park or in any area with a designated land use of R-3.
 - b. Issue a zoning permit to the new owner of a business provided there is no change in the services provided or goods produced and there is no change in the location of the business.
 - c. Issue a home-occupation permit.
 - d. Issue conditional use permits for reoccurring sub-uses within an approved commercial or industrial center.
- 5) The Zoning Administrator may defer to the Plan Board, at his sole discretion, any zoning permit application for a home occupation that he feels merits such review. Any application so deferred shall follow all of the procedures required for a Conditional Use Permit.
- 6) The following is the Table of Permitted Uses for the zoning districts of the City of High Springs:

USE	DESCRIPTION	R-1	R-1A	R-2	R-3	C-1	C-2	C-3	I
1	RESIDENTIAL								
1.1	Single-family site built and modular structures	ZC	ZC	ZC	ZC	ZC	ZC		
1.2	Single-family site built and modular structures as an accessory use	Z				ZC	ZC	ZC	ZC
1.3	Class "A" mobile home	ZC			ZC				
1.4	Intentionally left blank								
1.5	Intentionally left blank								
1.6	Mobile home park							C	
1.7	Duplex	C				Z	Z	Z	

USE	DESCRIPTION	R-1	R-1A	R-2	R-3	C-1	C-2	C-3	I
1.8	Duplex as an accessory use						ZC	ZC	I
1.9	Two family apartment					ZC	ZC	ZC	
1.10	Multifamily Residences including condominiums and patio homes					ZC	ZC	ZC	
1.11	Multifamily/apartments as an accessory use with a business					ZC	ZC	ZC	C
1.12	Homes Providing Special Services (for handicapped or infirm, nursing care, child care, halfway houses, congregate living facilities, group homes)	C				ZC	ZC	ZC	
1.13	Rooms For Rent					ZC	ZC	ZC	
1.14	Bed and Breakfast Residence	C	C	C	C	Z	Z	Z	
1.15	Bed and Breakfast Inn	ZC				ZC	ZC	ZC	
1.16	Hotels and Motels							ZC	
1.17	Temporary Emergency Residences	Z	Z	Z	Z	Z	Z	Z	Z
1.18	Home Occupations	Z	Z	Z	Z	Z	Z		
2	RETAIL SALES AND RENTAL								
2.1	Primary focus on pedestrians/ storage and display of goods inside fully enclosed building/ miscellaneous retail trade						ZC	ZC	
2.2	Sales and rental of goods							ZC	ZC
2.3	Convenience Stores						C	C	C
2.4	Convenience Stores and/or restaurants with retail gasoline sales							C	C
2.5	Wholesale Sales							ZC	ZC
2.6	High volume traffic generation including retail gasoline sales without convenience store							ZC	ZC
2.7	Dry cleaner, laundromat						C	ZC	ZC
2.8	Open air markets						C	C	C
2.9	Funeral homes	C					ZC	ZC	C

Affidavit of Patricia Grunder

Patricia Grunder, after being duly sworn, deposes and says:

On or about May 22, 2014 I was leaving my home by car and saw my neighbor, Derek Bacon, outside his home at 23378 NW 200th Lane, High Springs, Florida. I purposefully wanted to speak with him because I had observed a moving van at his home the previous week. I asked Mr. Bacon if he was moving. He said he was and that they were relocating to Jacksonville so they could be of more assistance to his parents who are in their eighties. I asked if they were repairing their home in order to sell it and he told me they were going to rent. I told him I hoped renting worked out especially since they would not be in town. He told me that he believed it would and that they "knew the people". I wished him well and we said goodbye.

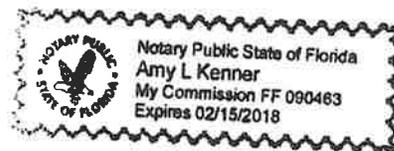
This Affidavit is given this 13 day of June, 2014.

Patricia Grunder
Patricia Grunder

State of Florida
County of Alachua

Sworn to and subscribed before me this 13th day of June 2014 by Patricia Grunder who _____ produced a Florida driver's license or ✓ is personally known to me.

Amy L. Kenner
Notary Public



3. within 75 feet of a residential lot.

D. Site Plan approval required.

Sec 7.09.05 Camps, Zoos and Related Facilities

All new Camps, Zoos, and Related Facilities located in an R-1 Category and approved by the City Commission shall meet the following Minimum Criteria:

- A) Facilities will have a minimum of ten (10) acres of land
- B) Facilities will have a partially opaque buffer on property lines that adjoin residentially zoned property
- C) Facilities will locate all permanent structures that house animals a minimum of 50 feet from the property line
- D) Facilities will be located no closer that 1500 feet from any municipal drinking water well head

Sec 7.09.06 Congregate Care and Group Homes

- A. It is the purpose of this section to provide for the provision of special living facilities for other than the traditional nuclear family.
- B. Group home and congregate living facilities for seven or more persons shall be permitted only in the C1, G2, C-3 and BC zoning districts. Categories of group or congregate care facilities which fall within this section include youth shelter, youth crisis, youth attention, spouse abuse, displaced youth and adult, mental health, substance and alcohol abuse, offender halfway, or facilities serving persons adjudged delinquent or criminal.
- C. Any group or congregate care facility required to be licensed by the Florida State Department of Health and Rehabilitative Services may be authorized by the City with respect to any development permit subject to obtaining such state license as may be required and to the continuing validation of the same.
- D. Group and congregate facilities shall meet all applicable building, fire, safety and health code requirements of the State of Florida, Alachua County, and the City of High Springs. All permits or licensures issued by the City will be subject to initial and continuing compliance with all applicable requirements.
- E. No group or congregate care facilities shall be located within a radius of five hundred (500) feet of another congregate or group care facility, as measured from property line to property line at the closest point.
- F. A group home facility which treats less than seven persons shall be treated as a one-family dwelling for the purposes of determining lot area, lot width, building setback, building height, parking, sign, fence and other miscellaneous requirements of the respective zoning district in which such facility is located; however, the owner of the facility must operate and reside there on a full-time basis. In addition, no such facility shall be designed to house more individuals per, or within, one bedroom than permitted by the state licensing authority.

- G. Expansion of the capacity of a given group or congregate facility by more than ten percent from the originally approved capacity shall require reapplication and all attendant procedures.
- H. The building for a group or congregate living facility must provide a minimum of 1,200 square feet of living floor area for the first four residents and 120 additional square feet of living area for each additional resident. Twenty percent of the site must be landscaped and not covered with an impervious surface.
- I. The maximum number of residents at any group/congregate care facility is limited to three times the dwelling unit density per acre as established within this Code. The maximum resident capacity of a facility to be use for density calculations will be the maximum number approved by the Florida Department of Health and Rehabilitative Services or other regulatory agency.
- J. Kitchen facilities, for purposes of this section defined as a cooking area (oven and/or stove burners), shall not be permitted within bedrooms or a group or congregate living facility. Individual dwelling units may contain bar sinks, refrigerators and cooking facilities within an area specifically designed as a kitchen area.

Sec. 7.09.07 CONVENIENCE STORES

Only one convenience store will be allowed at any road intersection. In addition, no convenience store may be closer than 300 feet to any other convenience store. Any new convenience store, or currently established convenience stores that go through substantial external renovations, will be regulated by the City's architectural controls. This Section includes any convenience store located with, or as part of, a gas station as described in Sec. 7.09.04 above.

Sec 7.09.08 Dance Studios

- A. No alcoholic beverages of any type may be served.
- B. Shall not be located within 300 feet of any residential district unless such building is so constructed as to prevent discernible sound or vibration at any property line of dance studio or dance hall.

Sec 7.09.09 Day Care Facilities / Child Care Facilities

- A. All day care facilities must be permitted by the Florida Department of Health and Rehabilitative Services.
- B. In any district the minimum open play space shall be no less than that required by the Florida Department of Health and Rehabilitative Services Regulations in effect at the time of the application. Said play area shall be completely enclosed by a fence six feet in height.
- C. The ratio per child of usable floor space excluding kitchen, storage, and toilet facilities shall conform to Florida Department of Health and Rehabilitative Services Regulations at the time of application.
- D. A fence or wall six feet in height shall be constructed along any rear or side property line adjoining any residential district.
- E. No building shall cover more than 50% of the lot area.
- F. Site Plan approval required.

Receiving the citation : or

- (2) Contest the citation in county court.
- (D) Any person electing to contest the citation and choosing to appear in county court shall be deemed to have waived the limitations on the civil penalty specified in subsection (a) of this section. The court, after a hearing, shall make a determination as to whether an infraction has been committed. If the commission of a violation has been proven, the court may impose a civil penalty not to exceed \$500.00.
- (E) Any person who willfully refuses to sign the citation issued by the police officer is guilty of a misdemeanor of the second degree, punishable as provided in F.S. Statute 775.082, 775.083, or 775.084. This violation shall be enforced by an officer if the police department.
- (F) Any person who has not requested a hearing and who has not paid the fine specified in subsection (a) of this section within ten days is guilty of a misdemeanor of the second degree, punishable as provided in F.S. Statute 775.082, 775.083, or 775.084. This violation may be enforced by an officer of the police department or by the issuance of a warrant through the court.
- (G) If any person fails to pay the civil penalty or fails to appear in court to contest the citation as required by the subsection © of this section, the court may issue an order to show cause upon the request of the city. This order shall require such person to appear before the court to explain why such action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court directive, that person may be held in contempt of court.

12.03.05.03 CONFISCATION OF SOUND EMITTER

The City Manager of designee shall notify the operator of any device that produces sound constituting a noise disturbance that the device is a health hazard. The City Manager or designee shall have the power and authority to have the device removed or toned down instantly until such time as it can be otherwise operated in compliance with these regulations. The owner of the device will be notified when and where the property can be reclaimed.

PART 12.04.00 APPEALS

Sec. 12.04.01 APPEALS PROCEDURE

Any aggrieved person may appeal an interpretation, decision or final order of the Administrator, Plan Board, or Historic Preservation Board as follows:

- 1) A Notice of Appeal shall be filed in writing with the Administrator within thirty days after the date of the interpretation, decision or final order appealed. The City Administrator shall prescribe and provide a form for such filing.
- 2) The Administrator shall transmit to each member of the City Commission, and the person filing the appeal, all copies of all documents constituting the record of action that is appealed. The person making the appeal may apply to the City Commission to submit such additional documents as may be considered relevant and necessary to complete the record.

- 3) An appeal stays all proceedings in furtherance of the action appealed.

Sec 12.04.02 CITY COMMISSION DECISION ON APPEALS

The Commission may affirm or reverse, in whole or in part, or amend the interpretation, decision or final order, and shall make any interpretation, decision or order, that in its opinion should be made in the case before it. To this end, the City Commission shall have all of the powers of the agency from which the appeal was taken.

Sec. 12.04.03 CITY COMMISSION ACTION

Before making a decision on any appeal, the City Commission shall conduct a formal public hearing; except that if the decision being appealed was reached at a formal public hearing before the Plan Board or the Historic Preservation Board, the City Commission shall limit its review to a review of the transcript of the formal public hearing and consideration of any applicable law to determine whether a reasonable basis exists to support the agency decision.

- 1) If the City Commission finds that a reasonable basis exists for the finding of the agency at the formal public hearing, the decision of the agency shall be affirmed.
- 2) If the City Commission finds that a sufficient reasonable basis does not exist to support the agency decision, the decision of the agency shall be modified in whole or in part. To this end, the City Commission shall have all of the powers of the agency from which the appeal was taken.

PART 12.05.00 SUBDIVISIONS: ASSURANCES OF COMPLETION AND MAINTENANCE

Sec. 12.05.01 Form of Assurance

Simultaneously with the submittal of record plat, the developer shall submit either a certification of construction completion or documents sufficient to guarantee that all required or approved improvements can be completed. A sample certification of construction completion is included in one of the following pages. A guarantee of future completion may be in any of the following forms.

Performance Bond
Escrow Agreements, or any substantially similar document or assurance technique acceptable to the City.

The guarantee agreed to by City Commission and the developer shall recite in substance:

- A. that improvements required or approved by the City shall be completed in accordance with approved specifications, plans and with the standards set out in these regulations for such improvements;
- B. that in the event that such improvements are not completed, the City shall be entitled to draw or make claim against said document, and the principals, surety or guarantor, thereto, for monetary amounts sufficient to complete the improvements which remain uncompleted or which have not been installed as required;
- C. that the document inures to the benefit of the City of High Springs;
- D. that in the event the City is forced into litigation in order to collect under said document, the developer as principal shall be liable for attorney fees and court costs incurred by the City; and,
- E. that the developer is responsible for requesting a final inspection of the improvements at least sixty days prior to the termination of the completion guarantee.

Affidavit

I, Jason Roberts, after being duly sworn, depose and say:

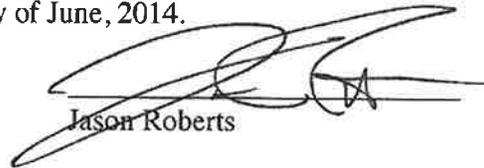
I am a licensed real estate broker in the state of Florida. I have been in the real estate business in Alachua County Florida for the past 14 years. I am the owner-broker of SouthTrust Properties, Inc.

I am familiar with the home of Gary Grunder and Patricia Grunder located 23371 NW. 200th Lane High Springs, Florida. Gary Grunder has informed me that a group home has been permitted to operate across the street from his home. He has also provided me with a list of types of group homes permitted by the High Springs Land Development Code as set out below:

Categories of group or congregate care facilities which fall within this section include youth shelter, youth crisis, youth attention, spouse abuse, displaced youth and adult, mental health, substance and alcohol abuse, offender halfway, or facilities serving persons adjudged delinquent or criminal.

In my professional opinion, if the Grunders were to attempt to sell their home, the pool of potential buyers would be significantly smaller as many potential purchasers would remove the property from consideration, and the sale price of the property would likely be considerably lower than it would otherwise be if no group home were located in the neighborhood.

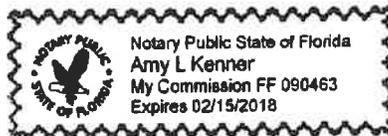
This affidavit is given under oath this 13th day of June, 2014.


Jason Roberts

State of Florida
County of Alachua

Sworn to and subscribed before me this 13th day of June, 2014 by Jason Roberts, who is personally known to me or ___ has produced a Florida driver's license as identification.


Notary Public





June 20¹⁴

301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

TO: Municipal Key Official
FROM: Michael Sittig, Executive Director
DATE: May 19, 2014
SUBJECT: 88th Annual FLC Conference – “*Cities take on Technology*”
VOTING DELEGATE AND RESOLUTION INFORMATION
August 14-16, 2014 – Westin Diplomat, Hollywood

As you know, the Florida League of Cities’ Annual Conference will be held at the Westin Diplomat, Hollywood, Florida on August 14-16. This year we are celebrating “*Cities take on Technology*”, which will provide valuable educational opportunities to help Florida’s municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League’s by-laws, each municipality’s vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2013.

Registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies. The League adopts resolutions each year to take positions on commemorative, constitutional or federal issues. We have attached the procedures your municipality should follow for proposing resolutions to the League membership. A resolution is not needed to become a voting delegate. If you have questions regarding resolutions, please call Allison Payne at the League at (850) 701-3602 or (800) 616-1513, extension 3602. **Proposed resolutions must be received by the League no later than July 9, 2014.**

If you have any questions on voting delegates, please call Gail Dennard at the League (850) 701-3619 or (800) 616-1513, extension 3619. **Voting delegate forms must be received by the League no later than August 11, 2014.**

Attachments: Form Designating Voting Delegate
Procedures for Submitting Conference Resolution

President **P.C. Wu**, Councilmember, Pensacola

First Vice President **Lori C. Moseley**, Mayor, Miramar • Second Vice President **Matthew D. Surrency**, Mayor, Hawthorne
Executive Director **Michael Sittig** • General Counsel **Harry Morrison, Jr.**

**88th Annual Conference
Florida League of Cities, Inc.
August 14-16, 2014
Hollywood, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. Municipalities do not need to adopt a resolution to designate a voting delegate.

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Gail Dennard
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Fax to Gail Dennard at (850) 222-3806 or email gdennard@flcities.com

Procedures for Submitting Resolutions
Florida League of Cities' 88th Annual Conference
Westin Diplomat
Hollywood, Florida
August 14-16, 2014

In order to fairly systematize the method for presenting resolutions to the League membership, the following procedures have been instituted:

- (1) Proposed resolutions must be submitted in writing, to be received in the League office by July 9, 2014, to guarantee that they will be included in the packet of proposed resolutions that will be submitted to the Resolutions Committee.
- (2) Proposed resolutions will be rewritten for proper form, duplicated by the League office and distributed to members of the Resolutions Committee. (Whenever possible, multiple resolutions on a similar issue will be rewritten to encompass the essential subject matter in a single resolution with a listing of original proposers.)
- (3) Proposed resolutions may be submitted directly to the Resolutions Committee at the conference; however, a favorable two-thirds vote of the committee will be necessary to consider such resolutions.
- (4) Proposed resolutions may be submitted directly to the business session of the conference without prior committee approval by a vote of two-thirds of the members present. In addition, a favorable weighted vote of a majority of members present will be required for adoption.
- (5) Proposed resolutions relating to state legislation will be referred to the appropriate standing policy committee. Such proposals will not be considered by the Resolutions Committee at the conference; however, all state legislative issues will be considered by the standing policy councils and the Legislative Committee, prior to the membership, at the annual Legislative Conference each fall. At that time, a state Legislative Action Agenda will be adopted.
- (6) Proposed resolutions must address either federal issues, state constitutional issues, matters directly relating to the conference, matters recognizing statewide or national events or service by League officers. All other proposed resolutions will be referred for adoption to either the Florida League of Cities Board of Directors or FLC President.

Municipalities unable to formally adopt a resolution before the deadline may submit a letter to the League office indicating their city is considering the adoption of a resolution, outlining the subject thereof in as much detail as possible, and this letter will be forwarded to the Resolutions Committee for consideration in anticipation of receipt of the formal resolution.

Important Dates

May 2014

Notice to Local and Regional League Presidents and Municipal Associations
regarding the Resolutions Committee

June 2014

Appointment of Resolutions Committee Members

July 9th

Deadline for Submitting Resolutions to the League office

August 14th

League Standing Council Meetings
Resolutions Committee Meeting
Voting Delegates Registration

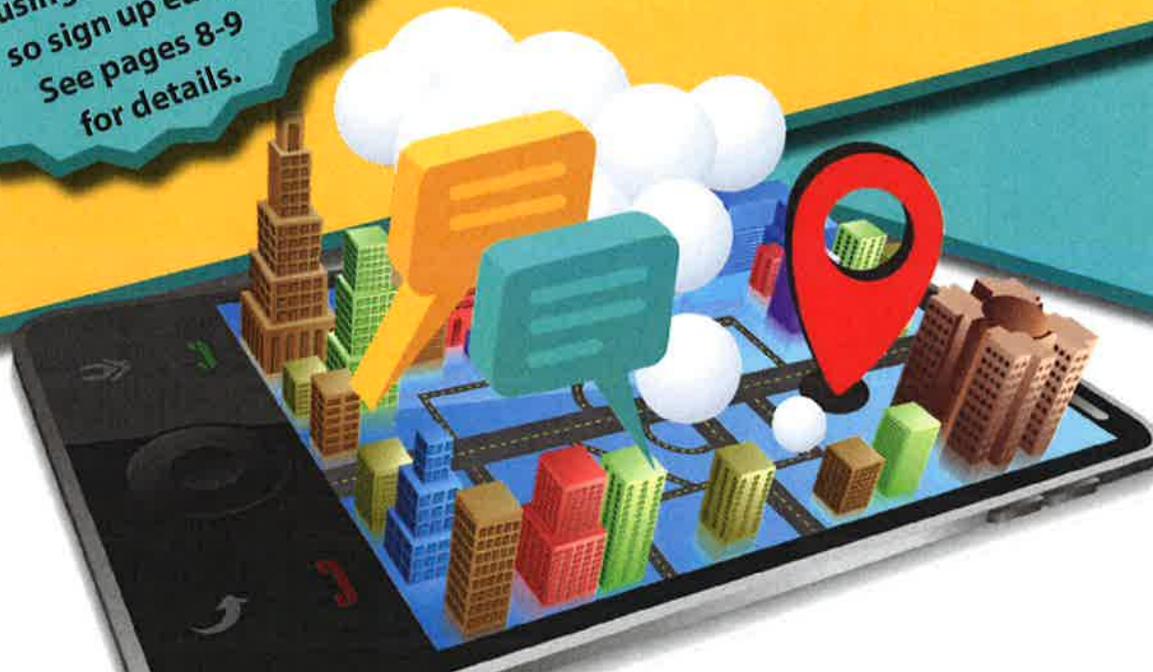
August 16th

Immediately Following Breakfast – Pick Up Voting Delegate Credentials
Followed by Annual Business Session

August 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14 FLC CONFERENCE	15 FLC CONFERENCE	16 FLC CONFERENCE
17	18 CITY MANAGER VACATION	19 CITY MANAGER VACATION	20 CITY MANAGER VACATION	21 CITY MANAGER VACATION	22	23
24	25	26	27	28	29	30
31						

Paid registration
is required to receive
housing information,
so sign up early!
See pages 8-9
for details.



CITIES TAKE ON TECHNOLOGY

**FLORIDA LEAGUE OF CITIES
88TH ANNUAL CONFERENCE**

REGISTRATION INFORMATION

August 14-16, 2014 • Westin Diplomat • Hollywood, FL



PRESIDENT'S INVITATION TO THE FLORIDA LEAGUE OF CITIES 88TH ANNUAL CONFERENCE



Dear Friends:

The 88th Annual Conference of the Florida League of Cities will be held August 14-16, 2014, at the Westin Diplomat Hotel in Hollywood. This year's conference theme – **Cities Take on Technology** – will explore, among many other areas of interest, the future of technology and how it will affect Florida's cities and what cities must do to prepare for the anticipated changes. These three days will be packed full of educational opportunities!

The many workshops scheduled throughout the conference will provide information that we as city officials can use as we serve our cities and citizens. The general sessions with powerful keynote speakers will be thought-provoking. And, the timely information provided through the workshops and special participants from the state and national-level will be invaluable.

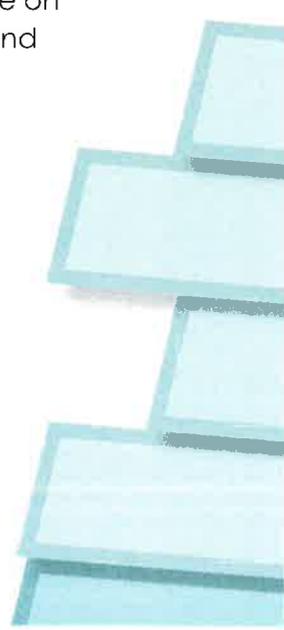
The schedule includes nationally recognized speakers. **Jim Loehr** is a world-renowned performance psychologist and author of *The Only Way to Win*. In his book, he argues that it's not about what you achieve in life, but instead who you become as a result of the pursuit of achievement. **Bill Strickland**, president and CEO of the Manchester Bidwell Corporation, will share his inspiring story of how he grew up out of poverty to form one of the most acclaimed social organizations in the world. We are also excited to hear from NLC President **Chris Coleman**, mayor of St. Paul, Minnesota.

We are very excited about this year's conference and hope you'll plan to attend. When we come together with an opportunity to share information – successes and challenges – we all grow and succeed. I look forward to seeing you in Hollywood as we take on technology—and strengthen our cities through networking, information sharing and continued educational opportunities.

Sincerely,

A handwritten signature in blue ink that reads "P.C. Wu". The signature is written in a cursive, flowing style.

P.C. Wu, FLC President
Councilmember, City of Pensacola



GENERAL INFORMATION

Technology is the focus of the 2014 annual conference. How can technology be used to improve city services? How is technology affecting the way we conduct city business? What will the Florida city of the future look like? These topics and more will be explored through our informative line-up of topical workshops and engaging speakers. You'll also have plenty of opportunities to network and share ideas with your colleagues from throughout the state.

LOCATION/DATES

Westin Diplomat - Hollywood, FL
Thursday, August 14 - Saturday, August 16, 2014

REGISTRATION HOURS

Thursday, August 14	8:00 a.m. - 7:00 p.m.
Friday, August 15	7:00 a.m. - 5:00 p.m.
Saturday, August 16	8:00 a.m. - 4:00 p.m.

REGISTRATION FEES

City/County/Government (\$425), **Corporate/Other** (\$595) and **Guest** (\$125): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and the Inaugural Celebration Saturday night.

NOTE: Registrants are defined as any elected government official, or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other non-professional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives

Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15)

These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon or Inaugural Celebration.**

Exhibit Hall Pass (\$20)

This pass allows family members and guests who are not registered for the conference to visit our vendors on Thursday and Friday. Passes permit access to the exhibit hall on Thursday afternoon, Thursday evening and Friday morning. The pass allows access to all events in the exhibit hall, as well as Friday's membership networking event. **The pass is not good for any other conference events, and is not equivalent to a registration.**

Youth Council Program (\$45)

This fee covers all Youth Council Program activities on Saturday, plus lunch. See page 13 for details and registration information.

DEADLINES

Registration – Conference registration forms must be postmarked on or before **Friday, August 1, 2014**. If you are unable to meet this deadline please register on-site. **NOTE: Registration fees will increase to \$455 for government and \$625 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

HOTEL RESERVATIONS

The cut-off date for reservations at the Diplomat is **July 18, 2014**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after their paid** registration is received. Please see page 9 for more details.

CANCELLATION POLICY

Conference registration cancellations must be done in writing by mail, email or fax to the **Florida League of Cities, Inc., P.O. Box 1757, Tallahassee, FL 32302-1757; mhowe@flcities.com; or fax (850) 222-3806**. All cancellations received in the FLC office by 5:00 p.m., **Friday, August 1, 2014** will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. Hotel reservations must be cancelled no later than **72 hours** prior to the scheduled arrival date to avoid a penalty of one night's room and tax.

SPECIAL NEEDS

If you are physically challenged and require special services, or if you have special dietary needs (i.e. allergies or Kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you will need any special accommodations in your room.

FLC BOOKSTORE

Our keynote speakers are the authors of several books. A "bookstore" will be open during the conference to purchase many of these titles, and you'll have the opportunity to have them signed after each presentation.

CONTINUING EDUCATION CREDIT

Some of the conference's educational sessions may be eligible for continuing education credit through the Florida Bar and/or the Florida Board of Accountancy. It is the attendee's responsibility to submit these hours for approval. FLC will provide sign-in sheets at each session and will send certificates of attendance to all delegates who complete the sign-in sheets.

LIVE FEEDS VIA TWITTER AND FACEBOOK

The League will be offering live updates via Twitter and Facebook during the conference. Follow the League at www.twitter.com/flcities or become a fan of the League on Facebook to participate.

THURSDAY IS CITY SHIRT DAY!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 14**.

CONTACT INFORMATION

For additional information, please contact Barbara Solis by phone: (850) 222-9684; fax: (850) 222-3806; email: bsolis@flcities.com; or write to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

TENTATIVE PROGRAM

Workshop Topics

We are planning a variety of informative workshops to provide you with the tools to help your city navigate the current economic, technological and political landscape. The specific workshop schedule will be posted to our website as soon as it is available, so check for updates! Topics being considered include:

- Cloud Technology
- Council-Manager Relations
- Crisis Communications
- Cyber Security
- Disaster Recovery
- Economic Development
- Engaging Citizens through Technology
- Ethics
- Future of Technology
- Health Care Costs
- Homelessness
- Impact of Rising Sea Levels
- Leadership
- Pension Reform
- Technology in the Sunshine
- Telecommunications
- Working with a Small Staff

THURSDAY, AUGUST 14

8:00 a.m. - 9:00 a.m.

**Florida League of Mayors
Nominating Committee Meeting**

8:00 a.m. - 7:00 p.m.

Registration Desk Open

9:00 a.m. - 12:00 p.m.

Broward County Ethics Workshop

11:30 a.m. - 12:30 p.m.

Florida League of Mayors Business Meeting

For more information, contact Jenny Anderson at (850) 222-9684.

12:00 p.m. - 7:30 p.m.

Municipal Marketplace Open

12:00 p.m. - 5:00 p.m.

Technology Center Open

Need to check the local news? Are you looking for that important email? Just want to browse

the Internet or catch up on some work? Need to charge your phone? The Florida League of Cities Technology Center provides you the perfect place to do all that with eight PCs and staff to assist you. Please note that children must be supervised while in this area.

12:30 p.m. - 1:30 p.m.

**Florida League of Mayors
Board of Directors Meeting**

1:00 p.m.

Beginning of League Conference Events

1:00 p.m. - 3:00 p.m.

"Cities 101" Workshop

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials, but is not a substitute for the three-day IEMO class.

1:00 p.m. - 3:00 p.m.

Legislative Policy Committee Meetings

- Energy, Environment and Natural Resources
- Finance, Taxation and Personnel
- Growth Management and Economic Development
- Transportation and Intergovernmental Relations
- Urban Administration

3:00 p.m. - 4:00 p.m.

Resolutions Committee Meeting

3:15 p.m. - 5:15 p.m.

Workshops

4:00 p.m. - 5:00 p.m.

International Relations Committee Meeting

5:15 p.m. - 6:00 p.m.

First-Time Attendees' Orientation

If this is your first FLC Conference - Welcome! This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:30 p.m.

**President's Welcome Reception
in Municipal Marketplace**

FRIDAY, AUGUST 15

7:00 a.m.

First Annual 5K Fun Run

See page 8 for more details.

7:00 a.m. - 8:30 a.m.

**Florida Black Caucus of Local Elected Officials
Breakfast**

To be eligible to attend, a membership application and paid dues must be submitted. Membership applications can be obtained at www.fbc-leo.org. For more information regarding FBC-LEO visit their website or call (941) 723-4500.

7:00 a.m. - 9:00 a.m.

**Continental Breakfast in
Municipal Marketplace**

7:00 a.m. - 1:00 p.m.

Municipal Marketplace Open

7:00 a.m. - 5:00 p.m.

Registration Desk Open

8:00 a.m. - 9:00 a.m.

Workshops

8:00 a.m. - 5:00 p.m.

Technology Center Open

9:15 a.m. - 10:00 a.m.

Workshops

10:15 a.m. - 11:45 a.m.

Opening General Session

Featuring the presentation of the E. Harris Drew Award and a keynote presentation.

11:45 a.m. - 1:00 p.m.

Sidewalk Café in Municipal Marketplace

12:00 p.m. - 1:00 p.m.

**Women Elected to Municipal Government
Luncheon**

Luncheon by invitation only. If you do not receive your invitation, please contact WEMG at contact@wemg.org. See letter on page 15 for details.

1:30 p.m. - 2:15 p.m.

Workshops

2:30 p.m. - 3:45 p.m.

Workshops

4:00 p.m. - 5:00 p.m.

Workshops

6:00 p.m. - 7:00 p.m.

Membership Networking Event

Evening Open

SATURDAY, AUGUST 16

7:30 a.m. - 8:30 a.m.

**Various Local/Regional League
Breakfast Meetings**

Contact your local league for more information.

7:30 a.m. - 4:00 p.m.

Registration Desk Open

8:00 a.m. - 5:00 p.m.

Technology Center Open

8:30 a.m. - 9:00 a.m.

Voting Delegate Registration Open

9:00 a.m. - 10:30 a.m.

Annual Business Meeting

9:00 a.m. - 4:00 p.m.

Youth Council Program

See page 12 for details and registration information.

10:45 a.m. - 12:15 p.m.

Second General Session

Featuring recognition of the Years of Service awards and a keynote presentation.

12:30 p.m. - 2:15 p.m.

**Past Presidents' Luncheon and
Installation of New President**

2:30 p.m. - 4:00 p.m.

Workshops

6:00 p.m. - 10:00 p.m.

Childcare Provided

Pre-registration required. See enclosed form to register.

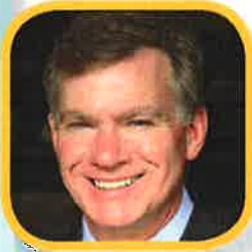
6:30 p.m. - 9:30 p.m.

Inaugural Celebration

Step into the future for this year's Inaugural Celebration! Experience futuristic lights and sounds, enjoy thrilling games and maybe have your picture taken with a Stormtrooper or two. The event will include a buffet-style dinner and plenty of fun so be sure to attend!

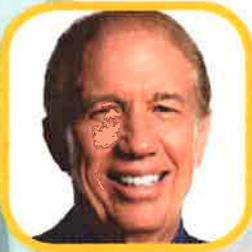
Schedule and speakers subject to change.

KEYNOTE SPEAKERS



Chris Coleman

Mayor **Chris Coleman** is president of the National League of Cities and mayor of St. Paul, Minnesota. As mayor, Coleman has been an advocate for education and public safety, and was instrumental in championing the Central Corridor Light Rail line – the largest transit project ever undertaken in the state of Minnesota. These efforts and initiatives are all accomplished with sound fiscal management in mind and guided by a passion for the City of St. Paul. Bridging the education gap for children has been at the core of Mayor Coleman's agenda. He has recently introduced revolutionary programs such as the Promise Neighborhood and Sprockets, which focus on how students spend their crucial time outside of the classroom. Mayor Coleman has marshaled the best minds and resources to enrich the lives of children by extending social and academic opportunities beyond the school day, opening new doors of opportunity to a better life, and creating a safe environment for them to live and play. Mayor Coleman is a strong advocate for police, fire and emergency management services, committed to building world-class departments that set the standard for service to residents and community. He continues to invest in emergency personnel and training, as well as improved technology to assist them in keeping our communities safe.



Jim Loehr

The Only Way to Win draws on world-renowned performance psychologist and *New York Times* bestselling author **Jim Loehr**, Ph.D., who has more than 30 years of riveting insights into the world of high achievement. *The Only Way to Win* counters society's promise that great achievements will bring lasting happiness and fulfillment. Specifically, Loehr finds that the blind pursuit of external achievement often results in emptiness, addiction and, ironically, poor performance. It's not really about what you achieve, he argues, it's about who you become as a consequence of the chase. Loehr will give an eye-opening and thought-provoking presentation that will challenge how you think about achievement in your life and in the lives of those around you. In the November 2012 issue of *Fortune* magazine, special contributor Verne Harnish mentions *The Only Way to Win* as one of five "Must Read Business Books of the Year."



Bill Strickland

Bill Strickland is a mesmerizing speaker who will inspire you to make a difference, in your life and in the lives of those around you. Ever-gracious, he delivers a profoundly simple, optimistic message for leaders: give people the tools they need, treat them with respect, and they will perform miraculous deeds. He also delves into his story of hope: of how a kid from Pittsburgh's ghetto would go on to lecture at Harvard and serve on the board of the National Endowment of the Arts; of his meeting with a pottery teacher who would change his life; and of growing a near-bankrupt community center into one of the most acclaimed social organizations in the world. Throughout, he shares his powerful set of beliefs: for example, that we all make ourselves "poor" in one way or another when we accept that we are not smart, experienced, or talented enough to accomplish something. A successful life is not something you simply pursue – it is something that you create, moment by moment.

ADDITIONAL ACTIVITIES

OFF-SITE ACTIVITIES

The Westin Diplomat provides a professional concierge desk to answer all questions regarding what to do, where to dine and how to get there, as well as brochures on area attractions, shopping and restaurants. For complete information, please contact the Westin at (954) 602-6000 or visit their website at www.diplomatresort.com.

INAUGURAL FLC 5K FUN RUN

We will be holding the **Inaugural Florida League of Cities 5K Fun Run on Friday, August 15 at 7:00 a.m.** The course will take place on the beach right behind the hotel and is open to everyone participating in the conference. This will be a "fun run" and will not be a timed event. There is no charge for the event, but **pre-registration is required** (see main registration form). All participants will receive a T-shirt, water bottle and towel. Light refreshments will be provided after the race. So come on out and start your morning off right with a FUN RUN and great company!

SATURDAY NIGHT CHILDCARE

Childcare services will be available on **Saturday, August 16, from 6:00 p.m. until 10:00 p.m.** during the Inaugural Event. This service, provided by the League through Sitter Solutions, will be offered at no charge, but pre-registration is required.

The League will provide pizza, popcorn and drinks. Sitter Solutions will provide quality childcare with loads of activities and games. Toys will be provided for children 1-3 years old, as well as videos for quiet time. Pillows and blankets will also be available. This service is licensed, bonded, insured and CPR-trained, and there is no cost to you.

Agenda

6:00 p.m. - 6:30 p.m.	Registration
6:30 p.m. - 7:30 p.m.	Dinner
7:30 p.m. - 10:00 p.m.	Activities
10:00 p.m.	Closes

Please be sure to pick up your child by 10:00 p.m.

In order for us to provide this service, you will need to fill out the Childcare Registration Form on page 14 so we can determine how many sitters will be needed. Please return childcare forms to Barbara Solis, P.O. Box 1757, Tallahassee, FL 32302-1757 or fax to (850) 222-3806.

CONFERENCE HOUSING

The **Westin Diplomat** will serve as the conference hotel. It is located at 3555 S. Ocean Drive in Hollywood. The hotel's phone is (954) 602-6000. (**NOTE:** Reservations may be made via an FLC-provided code only. Please **do not** call the Westin to make reservations until you receive this code.) FLC has secured the reduced rate of **\$10** per day for self parking, and **\$20** per day for valet parking.

The landmark Westin Diplomat sits right on Hollywood Beach and features incredible views of the Atlantic. The hotel boasts a spectacular two-level, lagoon-style pool, a kids' club and many water activities. The nearby Diplomat Country Club offers top-of-the-line golf, tennis and spa facilities. Directly across the street from the hotel, the Diplomat Landing features shopping and dining opportunities, plus water taxi service. Visit the hotel's website at www.diplomatresort.com for more details. **The Westin is a smoke-free property.**

DIRECTIONS

From North: Take Interstate 95 South to Exit #18. Turn left onto Hallandale Beach Boulevard and proceed 3.5 miles. Turn left onto Ocean Boulevard (Route A1A). The hotel is located on the right.

From South: Take I-95 North to Exit #18. Turn right onto Hallandale Beach Boulevard. Proceed to Ocean Boulevard (Route A1A) and turn left. The hotel is located on the right.

From West: Take Interstate 75 East to Interstate 595 East. Then proceed to I-95 South. Take Exit #18 and turn left onto Hallandale Beach Boulevard. Proceed to Ocean Boulevard (Route A1A) and turn left. The hotel is located on the right.

ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In order to protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email. (If you do not have an email address, we will mail or fax the information to you.) **NOTE:** If you register online, but choose to mail in your check, you will not receive your housing information until your registration is **paid**.

Please note that the reservation cut-off date at the Westin is **July 18, 2014**, and the rate is **\$170/night**. It is important that you register for the conference early so you have plenty of time to make your reservations. **Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel block will sell out, **so please register early.**

REGISTRATION INFORMATION

EMAIL, FAX OR MAIL REGISTRATIONS

Use the enclosed registration form to register for the conference. Register early to avoid delays. Email or fax your registration with Visa or MasterCard payment as directed at the top of the form, or mail your registration with payment to the address at the top of the form. No purchase orders or telephone registrations will be accepted.

ONLINE REGISTRATION

You can register online by accessing the Florida League of Cities' Web site at www.floridaleagueofcities.com. Simply fill out the online registration, select your method of payment and your registration will automatically be sent to the Florida League of Cities. For your convenience, the costs for all registration choices are automatically totaled for you.

Remember: A user name and password are required to access online conference registration. If you need help logging-in, please contact Melanie Howe at (850) 222-9684.

If you register online there are two payment options. You can send your registration fees by check to the Florida League of Cities, **(You are not registered until we receive your payment and you will not receive your housing information until your registration is paid.)** or, you can simply pay online with your Visa or MasterCard. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your conference confirmation immediately via email. Conference confirmations include your registration information, totals and registration number for your reference. **Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors.**

TOP REASONS TO ATTEND THE FLORIDA LEAGUE OF CITIES 88TH ANNUAL CONFERENCE IN HOLLYWOOD:

- Meet with colleagues and friends from around the state and exchange ideas and solutions.
- Learn about the latest developments in technology and how they will affect your city.
- Discover innovative ways to expand services and save tax dollars.
- Visit the Municipal Marketplace exhibits to get information to solve your city's problems.
- Gain inside information on the 2014 legislative session and find out what you need to do to get ready for 2015.
- Bring value back to your municipality as your return home a reenergized, renewed, educated and informed official.



The Florida League of Cities Annual Conference!

BE THERE!

REGISTRATION FEES



The registration fees for the 2014 annual conference are:

City/County/Government	\$425.00*
Guests	\$125.00
Guests (3-12 years)	\$15.00
Guests (13-18 years)	\$20.00
Corporate/Other	\$595.00*
Exhibit Hall Pass	\$20.00
Extra Luncheon Ticket	\$40.00
Extra Inaugural Celebration Ticket	\$50.00
Youth Council Program	\$45.00

***Registration fees will increase to \$455 for government and \$625 for corporate registrants for all registrations done on-site.**

City/County/Government (\$425), **Corporate/Other** (\$595) and **Guest** (\$125): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and the Inaugural Celebration Saturday night.

NOTE: Registrants are defined as any elected government official, or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other non-professional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon or closing night event.**

Exhibit Hall Pass (\$20): This pass allows family members and guests who are not registered for the conference to visit our vendors on Thursday and Friday. Passes permit access to the exhibit hall on Thursday afternoon, Thursday evening and Friday morning. The pass allows access to all events in the exhibit hall, as well as Friday's membership networking event. **The pass is not good for any other conference events, and is not equivalent to a registration.**

Youth Council Program (\$45): This fee covers all Youth Council Program activities on Saturday, plus lunch. See page 13 for details and registration information.

DEADLINES/CANCELLATIONS

Advance registration forms must be postmarked **on or before Friday, August 1, 2014**. If you are unable to meet this deadline, please register on-site at the conference registration desk.

Conference registration cancellations must be done in writing via email or fax to mhowe@flcities.com or (850) 222-3806. All cancellations received in the FLC office by 5:00 p.m., **Friday, August 1, 2014**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after August 1 or for early departure from the conference.**

2014 FLC Annual Conference Registration Form

August 14-16, 2014 | Westin Diplomat | Hollywood

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | (850) 222-9684 | Fax (850) 222-3806 | mhowe@flcities.com

DELEGATE INFORMATION

Name: _____ | _____ | _____
First M.I. Last

First Name or Nickname: _____
As You Wish to Appear on Badge

Title: _____ Affiliation: _____
City, County, Government or Company

Mailing Address: _____
Note: If you will be paying with a credit card below, please use the billing address for that card.

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Email Address (for confirmations): _____
Please provide the address of the person who should receive the confirmation.

First-Time Attendee? Yes No Contact Person: _____

GUEST INFORMATION (Please complete only if registering a guest for the conference.)

Guest's Name: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

Registration Fees	No.	Fee	Total Fee
City/County/Government	___ @	\$425.00*	\$ _____
Corporate	___ @	\$595.00*	\$ _____
Guest	___ @	\$125.00	\$ _____
Guest (13-18 years)	___ @	\$20.00	\$ _____
Guest (3-12 years)	___ @	\$15.00	\$ _____
Exhibit Hall Pass	___ @	\$20.00	\$ _____

Special Needs
 If you require special services, or have special dietary needs, please attach a written description to your registration form.

Registration
 Registration form must be accompanied by payment made payable to **Florida League of Cities**. Mail this form to: Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757. Registration forms must be postmarked by **August 1, 2014**. **Remember:** You will not receive housing information until we have received your **PAID** registration.

Email or Fax Registration
 Registration forms with Visa or MasterCard payments can be emailed to mhowe@flcities.com or faxed to (850) 222-3806.

Cancellation Policy
 All cancellations received in writing via email or fax to mhowe@flcities.com or (850) 222-3806 and received by 5:00 p.m., **Friday, August 1, 2014**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after August 1 or for early departure from the conference.**

Optional Activities	No.	Fee	Total Fee
Friday, August 15			
5K Fun Run	___ @	\$0.00	\$ _____
Extra Luncheon Ticket	___ @	\$40.00	\$ _____
Extra Inaugural Celebration Ticket	___ @	\$50.00	\$ _____
		Total	\$ _____

Credit Card Information
 Credit Card type: MasterCard Visa
 Number: _____ Exp. Date: _____
 Account Name: _____
 Signature: _____

***Note: Registration fees will increase to \$455 for government and \$625 for corporate for all registrations done onsite.**

2014 FLC Youth Council Program

Saturday, August 16, 2014 | 9:00 a.m. - 4:00 p.m. | Westin Diplomat | Hollywood

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | (850) 222-9684 | Fax (850) 222-3806 | sberrian@flcities.com

We are pleased to invite youth councils from throughout the state to participate in the annual conference. Attendees will learn about issues facing municipalities across the country and have the opportunity to network with other Florida youth councils.

The registration fee for this program is **\$45** per person and includes the keynote presentation during Saturday's general session, lunch and youth-targeted presentations. **For more information please contact Sharon Berrian at (850) 222-9684.**

Please complete one form per youth council. The form may be duplicated if you are registering more than six people.

Youth Council Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Contact Cell Phone: _____

Name: _____ Student Chaperone

Registration Fee = \$45* per person if received by Friday, July 25, 2014.

*This fee increases to **\$55** per person if received after Friday, July 25, 2014. The final deadline for registration is **Friday, August 1, 2014.**

Total Amount Enclosed: \$ _____

Method of Payment: Check (payable to Florida League of Cities) Visa MasterCard

Credit Card Number: _____ Exp. Date: _____

Billing Address (if different from above): _____

City: _____ State: _____ Zip: _____

Cardholder's Name: _____ Cardholder's Signature: _____

Mail checks to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302

Fax Visa or MasterCard payments to (850) 222-3806, Attn: Robert Pittman

Email Visa or MasterCard payments to: rpittman@flcities.com

Youth council registration cancellation must be done in writing via email or fax to sberrian@flcities.com or (850) 222-3806. All cancellations received in the FLC office by 5:00 p.m., **Monday, August 4, 2014**, will receive refunds. Refunds will be issued after the conference.

Florida League of Cities INAUGURAL CELEBRATION CHILDCARE

Saturday, August 16, 2014 | 6:00 p.m. - 10:00 p.m. | Westin Diplomat | Hollywood



Sitter Solutions, Inc.
Pre-Registration Form

Parent Name: _____ Phone () _____
 Address: _____ Cell Phone: _____
 City: _____ State: _____ Zip/Postal Code: _____

Please list each child's name, age and any allergies or special needs as indicated below.

Child Name	Age	Allergies/ Special Needs

Who is authorized to pick up your child?

Name: _____	Relationship: _____
Name: _____	Relationship: _____

1. The undersigned parent/guardian, for himself or herself, and his or her heirs, successors and/or assigned, hereby releases, acquits and fully discharges, Sitter Solutions and their respective shareholders, officers, directors, agents, employees, representatives, predecessors, successors and assigns from any and all claims, suits, sums of money, judgments, executions, damages, losses, expenses of any kind including without limitation, court demands, causes of actions and rights whatsoever, known or unknown contingent or otherwise, that parent, guardian or child might have, in whole or in connection with directly or indirectly, in the provision of child care services and or any use by parent/guardian or their children at such facility.
 2. Parent/guardian may not bring toys, jewelry, valuables or medications into child care facility. Sitter Solutions, Inc. will not be responsible for such items and will not administer medication of any kind.
 3. Parent/guardian warrants that the child has no allergies or disabilities, which have not been noted above.
 4. This agreement shall be interpreted and construed under and in accordance with the laws of the State of Florida.
 5. I hereby grant permission for Sitter Solutions, Inc. to take whatever steps necessary to obtain emergency medical care if warranted. If the parent cannot be reached emergency personnel will be called.
 6. I hereby give permission for photographs/video to be taken of my child (ren) while attending a Sitter Solutions, Inc. children's convention. These photographs/video may be used for Sitter Solutions, Inc.
- This will serve as my authorization to Sitter Solutions, Inc.

Signature

Relationship

For more information, call Sitter Solutions, Inc. at
1-877-SITTING



Women Elected to Municipal Government in Florida

Dear Members, Conference Guests and Spouses:

We invite you to join with us at our Annual Luncheon being held during the Florida League of Cities Conference, at the Westin Diplomat in Hollywood, Florida. This event will be on Friday, August 15th from 12:00 to 1:00 pm. We will also be holding our Annual Meeting on the same day from 5:00pm – 6:00pm

The annual luncheon is designed to encourage fellowship and networking amongst our members and guests, and increase awareness about the organization for non-members. Each year, we have a keynote address by a woman that has risen to the top of her chosen career and is making a significant difference in her community.

To reserve your place please complete the form below and mail it to the address shown below together with your check for \$40 (Member rate) or \$45 (Non-Member rate) payable to Women Elected to Municipal Government or WEMG. We must have your reservation by August 5th. If you would like to pay your membership at this time please feel free to do so. The membership fee is \$30.

We look forward to having you join us for lunch and our annual meeting on August 15th!

Sincerely,
Stephany Eley
President, Women Elected to Municipal Government

Reservation Form Clip and return with your check to the address below

Name _____

Title if Elected Official _____

City _____

Mailing Address _____

City, State and Zip Code _____

Luncheon Payment: Member Rate \$40 _____ Non - Member Rate \$45 _____

Membership Fee Payment or Renewal \$30 _____

Email Address _____

Luncheon Registration c/o Susan Adams, Treasurer
100 S Pine St, Fellsmere, FL 32948
Email: contact@wemg.org
Web site: www.wemg.org



Florida League of Cities
P.O. Box 1757
Tallahassee, FL 32302-1757

First Class
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Tallahassee, FL
PERMIT NO. 342

Hotel Registration Deadline:
July 18, 2014
Conference Registration Deadline:
August 1, 2014

