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CITY COMMISSION MEETING
AGENDA
City Hall
110 N.W. 1st Avenue

JUNE 12, 2014 **7:30 PM**

CALL TO ORDER:	VICE MAYOR SUE WELLER
INVOCATION:	PASTOR DAMON BAUDOIN FELLOWSHIP BAPTIST CHURCH
PLEDGE OF ALLEGIANCE:	VICE MAYOR SUE WELLER
ROLL CALL:	JENNY L. PARHAM, CITY CLERK
APPROVAL OF AGENDA	
APPROVAL OF MINUTES:	MARCH 13, 20 & 27, MAY 15, 22 & 29, 2014 CITY COMMISSION MEETINGS

PRESENTATION BY ALACHUA COUNTY EMERGENCY MANAGEMENT DIRECTOR DAVE DONNELLY ON THE 2014 HURRICANE SEASON.

AUDIT

1. PRESENTATION OF THE 2012/2013 FISCAL YEAR AUDIT BY RICHARD POWELL OF POWELL AND JONES, CPA.

2. ACCEPTANCE OF THE 2012/2013 FISCAL YEAR AUDIT.

UNFINISHED BUSINESS

1. **DISCUSS TRASH/SOLID WASTE CUSTOMERS AND RATES.**

2. **CONSIDER REPEALING THE ALACHUA COUNTY BOUNDARY ADJUSTMENT ACT** AND REPLACE WITH ALACHUA COUNTY URBAN RESERVE ACT.

3. **CONSIDER APPOINTING MEMBER TO THE HIGH SPRINGS PLAN BOARD.**

CITIZEN REQUESTS AND COMMENTS – FOR ISSUES NOT ON AGENDA (PLEASE GIVE YOUR NAME FOR THE RECORD – **LIMIT COMMENTS TO 5 MINUTES)**

NEW BUSINESS

1. **CONSIDER RESOLUTION 2014 – G,** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.

2. **CONSIDER RESOLUTION 2014 – H,** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS DISESTABLISHING THE CITIZEN TASK FORCE TO MAKE RECOMMENDATIONS TO THE COMMISSION REGARDING PROJECTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANTS ESTABLISHED BY RESOLUTION 2013-T; AND PROVIDING AN EFFECTIVE DATE.

3. **DISCUSSION ON ESTABLISHING AN ORDINANCE FOR THE INVESTIGATION, PROCESSING ADJUDICATION OF ALLEGED VIOLATATIONS OF THE COUNTY HUMANS RIGHTS ORDINANCE.**

CITY ATTORNEY REPORT/UPDATE

CITY MANAGER REPORT/UPDATE

COMMENTS AND CONCERNS:

1. **COMMISSIONERS**
2. **MAYOR**

MOTION TO ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CITY COMMISSION MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 110 N.W. 1ST AVENUE, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386) 454-1416.

CITY COMMISSION MEETING
MINUTES
March 13, 2014

Mayor Williams called the meeting to order at 6:31 p.m.

Invocation by Associate Pastor David Averill, First United Methodist Church of Gainesville.

Pledge of Allegiance

Roll Call:	Mayor Byran Williams – Present Vice Mayor Sue Weller – Present Commissioner Bob Barnas – Present at 6:36 p.m. Commissioner Linda Gestrin – Present Commissioner Scott Jamison - Present
Staff Present:	Ed Booth, City Manager Jenny L. Parham, City Clerk Scott Walker, City Attorney Courtney Johnson, City Attorney

PRESENTATION AND UPDATE FROM SANDRA JOSEPH, SENIOR PLANNER WITH NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL (NCFRPC) ON THE COMPREHENSIVE PLAN AND LAND DEVELOPMENT CODE.

APPROVAL OF AGENDA

Motion Vice Mayor Weller to approve agenda as presented.
Second Commissioner Jamison.
Motion carried 3 – 1 with Commissioner Gestrin opposing.

UNFINISHED BUSINESS

1. DISCUSSION ON THE MANAGEMENT OF THE HIGH SPRINGS FARMERS' MARKET.

Attorney Johnson states that while working on the contract, they had some questions regarding payments and insurance, and it should be ready at the next meeting.

2. DISCUSS AND CONSIDER ENFORCEMENT OF MUNICIPAL SEWER ORDINANCE REQUIRING CONNECTION TO THE WASTEWATER SYSTEM.

Mr. Booth stated the Commission had previously discussed enforcing the sewer ordinance requiring residents to connect to sewer. He stated during the discussion he believed there was a caveat that there may be a possibility to obtain a grant, and we did not want to force the citizens to do this at their cost when a few months down the road there would be possible state funds to pay for it.

Vice Mayor Weller stated she received an email today that the bill may be temporarily postponed to finalize.

Mr. Booth stated the SRWMD felt the bill will make it through the legislature this year. States his letter should be informational in tone instead of directional.

Commissioner Jamison states he does not feel we have an option, feels the letter has to go out requiring connection within a year of notification. He questioned Attorney Walker if there was an option to connect.

Attorney Walker read the portion of the ordinance requiring connection; feels they are required to connect by ordinance and by covenants of the financing documents.

Commissioner Barnas questioned if they are required to connect with a main line or a regular line. He adds there is in Florida State Statues a provision for variances ; would that statue overrides our ordinance. Attorney Walker to review.

Commissioner Gestrin feels we need to look at the capacity with our engineers. She questioned if it would be grinder pumps or gravity fed. She added that we need to look at what to do in emergencies with no power.

Vice Mayor Weller states she feels we have to do this, but we need answers to these questions.

General discussion.

Leda Carrero questioned how the distance is determined, from the property line to the to the pipe. Attorney Walker confirmed that it was. Spoke concerning health issues with

having the sewer installed, talked to Todd Harris with the State Health Department and they advised there was a provision for this, in which they would support her in getting the waiver.

Robyn Rush asked if the pipe plant is within 200' and should they be forced to connect?

Commissioner Barnas stated there were three fees; a connection fee, impact fee and product fee that came to $10,000.00. He states that there is a provision for two year financing on the connection and he believes that there is a five year provision.

Billye Dowdy asks, if city puts money up front, how can you call it a grant. Mr. Booth explained two options.

Issue to be discussed in April.

3. DISCUSSION OF BABE RUTH CONTRACT.

Attorney Johnson states they are working on the contract and have sent it to the Recreation Coordinator Robert Basford and will present at the next meeting.

CITIZEN REQUESTS AND COMMENTS

Sylvia Newcomb stated there was a letter to Steve Holley from City Manager and read portions of the letter. She also requested to play a DVD regarding a meeting.

Commissioner Barnas states he will make it an agenda item for the next meeting.

Joyce Hallman states she will give her five minutes for this to be played.

Attorney Walker states whatever is on the DVD will be on the next agenda, put copy on the record and we will play at the next meeting.

Motion Commissioner Barnas to play the DVD.
Second Commissioner Gestrin.

Attorney Walker read section of rules and procedure.

Motion withdrawn.

DVD played by Commissioner Barnas; DVD is of a PBA negotiations meeting.

Tim Linkous stated he was involved with sewer project, was at every meeting and gave suggestions. He was told the maintenance of grinder pumps was not going to be on the citizens; feels contract was broken. Stated that we need to go back to drawing board.

Lawrence Haley spoke about the sewer system.

Robyn Rush states she has comments on meetings between the commissioners and city manager, but is still doing research on this and is looking forward to discussing this in depth at the next meeting. Read a portion of FSS. 838.022 Official Misconduct under crimes.

Casey Glant, feels sadden with all the fighting and accusations flying all over the place. Stated that we should work together. Spoke in favor of keeping dispatch.

NEW BUSINESS

1. **REVIEW BIDS AND CONSIDER AWARDING CONTRACT FOR RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL OF SOLID WASTE, YARD TRASH AND RECYCLING.**

Brad Avery from WCA spoke regarding their company and their services.

Ann Carter asked if there were hours that they pick up; current company changes times and you don't know when to put the trash out.

Andy Toller, General Manager of WCA, stated that the routes are run the same way every week and at the same time.

Chris Hagan, Advanced Disposal Services, gave a brief introduction of his company, and stated he is here to answer any questions they may have.

Dayna Miller, Waste Pro, expressed appreciation for being allowed in the bid process. Recognizes that they will probably not be involved in the discussions but will continue to be involved in the community and be good neighbors. States that what sets the companies apart is services in other communities comparable to High Springs and larger than High Springs; consider their involvement within those communities.

Commissioner Barnas states he will place an agenda item regarding reduction in rates if we receive a reduction in pricing.

Motion Commissioner Barnas to accept bid from Advanced Disposal based on their commercial rate.
Second Commissioner Gestrin.

Mr. Toller explained the dumpster charges.

Mrs. Parham stated that the rates to the customer are set by the commission. She added that the charges for the dumpster can remain the same.

Motion failed 3 -2 with Weller, Williams and Jamison voting against.

Motion Vice Mayor Weller to table the award of the solid waste bid until the next meeting.
Second Commissioner Jamison.

Motion carried 5 – 0.

2. **CONSIDER ORDINANCE 2014 – 01, AN ORDINANCE ADOPTING ALACHUA COUNTY ORDINANCE NO. 2013-17 WITHIN THE BOUNDARIES OF THE CITY OF HIGH SPRINGS; ESTABLISHING REGULATIONS PERTAINING TO THE SALE AND USE OF E-CIGARETTES AND LIQUID NICOTINE; PROVIDING FINDINGS IN SUPPORT OF THE ADOPTION OF THE ORDINANCE; PROVIDING FOR SEVERABILITY AND PROVIDING EFFECTIVE DATES.**

Ordinance 2014-01 was read by title only by Attorney Walker.

Discussion of ordinance.

Motion Commissioner Jamison to adopt Ordinance 2014-01.
Second Vice Mayor Weller.

Billye Dowdy states it is admirable to be concerned with something physically harmful to young people. Hoping they will feel this strongly about alcohol.

Roll call vote:

Commissioner Jamison - yes
Commissioner Gestrin - yes
Commissioner Barnas - yes
Vice Mayor Weller - yes
Mayor Williams - yes

Motion carried 5 - 0

CITY ATTORNEY REPORT/UPDATE

Attorney Johnson requested a shade meeting to discuss the Northend lawsuit on March 27th at 5:30 p.m.

CITY MANAGER REPORT/UPDATE

Explained the letter released in regards to Steve Holley; was a draft and was not meant to go out. Will be going to Tallahassee and will request an investigation.

Top Gear has finished filming the episode.

We currently have 48 grinder pumps that we are looking to salvage to help purchase ones that operate.

The requested signs in regards to parking will be installed next week.

NCFRPC is reviewing land development code, long process and will require workshops.

The city has received a $50,000 grant that does not require matching funds that will go against the CDBG water distribution system.

The Irish Water Dogs is requesting city support for a handicap parking space. If there are no objections we will put together a letter in support.

Commissioner Barnas asked who attended presentation in regards to the grant money. Mr. Booth advised that he and representatives from Mittauer and Associates.

Commissioner Gestrin requested clarification on whether the "draft letter" was given to Chief Holley. Mr. Booth stated he does not believe he gave it to him but he read it to him and they went over it. He stated that it was not to be put in his file, it was meant to be a draft. Attorney Walker states that the document was a public record. He added that the document was not being placed in an employee file. Mr. Booth stated that it was not placed in his file. Commissioner Gestrin asked why he discussed it with him. Mr. Booth replied that the conditions at the police department was at a state that he needed to take action. Commissioner Gestrin added that it was stated that he did not use the document but it was discussed with Chief Holley and did not give him a copy of it.

Attorney Walker states that all of this is subject to discovery, discussion and litigation. He adds that the discussion is crossing over the line, and advises not to go into detail about what occurred in an employee meeting.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Jamison - none
Commissioner Gestrin - none

Commissioner Barnas received a letter commending our fire department; supports handicap parking for Irish Water Dogs. Would like the Mrs. Glant's address and will visit her tomorrow about dispatch.

He states that he has extended the olive branch and done things differently, but things have changed here in the last couple of months. He adds that he is looking forward to the city manager keeping him informed on the investigation of the police department. He is optimistic that this mayor can bring the city together. He states that business is coming and they don't want to hear the negativity.

Vice Mayor Weller reminded of Music in the Park this Sunday, their 2 year anniversary, explained the event. Expressed appreciation to the chamber of commerce for putting a new roof on the gazebo this Saturday.

MAYOR

Nothing.

Motion Vice Mayor Weller to adjourn
Second Commissioner Jamison.

Meeting adjourned at 8:45 p.m.

CITY COMMISSION WORKSHOP
MINUTES
March 20, 2014

Mayor Weller called the workshop to order at 6:33 pm

Invocation by Freddie L. Hickmon

Pledge of Allegiance

Roll Call:	Mayor Byran Williams – Present Vice Mayor Sue Weller - Present Commissioner Bob Barnas – Present Commissioner Linda Gestrin – Present Commissioner Scott Jamison – Present
Staff Present:	Ed Booth, City Manager Jenny L. Parham, City Clerk Bruce Gillingham, Fire Chief Courtney Johnson, City Attorney
Introductions of panel:	Joel DeCoursey, Chief of Police Alachua Col. David Huckstep, ACSO Major Mike Bellows, ACSO Director of Operations

Chief DeCoursey described the organization of the Alachua Police Department and the function of the positions. Explained the duties of a detective position and duties of the lieutenant position. Stressed importance of rank structure.

Commissioner Barnas stated we have spoken of this previously. He states he does support the positions; what he does not support is the way we have gone about it. He adds that these may be good ideas but we do not have a real chief; we do not have the person in place that is going to implement these things. He states that we should have done this a year ago, and look forward to any suggestions.

Col. Huckstep spoke concerning the positions of detective and lieutenant.

Vice Mayor Weller asked if the position of detective is generally seen in small towns. Col. Huckstep replied, yes what is being presented is reasonable, not top heavy.

Mr. Bellows states your challenge is to determine what amount of service you want to provide, and what you want your agency to be able to do.

Commissioner Jamison asks who would be in charge of securing evidence. Col. Huckstep stated, with an agency this size, the initial officer would collected and submit to the agencies evidence room. He states you have a police department now that is barely scratching the surface. If there is a major crime scene you have other agencies responding to you and handling it for you.

Commissioner Jamison asked if there is a ratio model standard. Col. Huckstep stated that the general rule of thumb, it takes 5 offices to have one officer on duty 24 hours a day and then in regards to supervision there is 5 to 9 officers on a squad/team with a supervisor.

Commissioner Barnas states he fully supports the detective and lieutenant positions.

Commissioner Gestrin states, these positions were not talked about in the last budget process. Appreciates the support but uncomfortable with all of this because we are talking about a department. All of this that has been brought to the table has been news to her. She states that the question is not why we need the positions; but who is appointing who, who is going to be in charge, and are they related or are we friends. These are the answers not yet given. She states she is feeling mislead by leadership. She states that she wants our police department to have everything they need, but at the same time it is going to be difficult when in the last budget season we have added nine or ten new positions to administrative staff to city hall. She states we have to not only determine what we need, but what is priority.

Commissioner Jamison suggests that if there are questions from the public, let them go ahead and ask panel so the panel doesn't have to listen to our disputes.

Sylvia Newcomb asked the panel how their departments handle evaluations, timing of evaluations and do they give the opportunity for the officer to improve in areas that they arenot performing correctly.

Major Bellows explained how their evaluation process works.

Sylvia Newcomb asked Chief Decoursey if his city manager had an issue with his performance, would she counsel him. Chief Decoursey states that is correct.

Commissioner Barnas left at 7:08 p.m. and returned at 7:09 p.m.

Ronald Wilson asked, we are getting ready to put the police department back together, do you think it is sound to start with the top three people (Chief, Lieutenant, and Sgt.) and build from there.

Chief DeCoursey stated it is a good foundation, and you need a good foundation in order for you agency to grow. In order for the officers to know in what direction the agency is going, you need to have a strong chain of command and good rank structure.

Col. Huckstep pointed out that the top three may not include the detective; it will depend on if the detective is going to have supervisory responsibilities.

Paul Regensdorf stated what he has not heard talked about tonight is the approximate cost and funding. He states it appears there are two options; one to raise taxes or two consider if there is another source of funding in our budget. He states that anyone looking at largest item within that department, would see dispatch. He stated we are spending about $300,000 for a system that duplicates what we already use through the county for our fire department.

Thomas DePeter states we are the only other city in Alachua County that has all three services, fire, police and dispatch.

Robyn Rush spoke of these comparisons not being apples to apples. She spoke of case closures in 2008 and 2009, and the High Springs Police Department having a closure rate of 55% and Alachua County only having 17%. She asks if they have assessed and looked at our police department and determined that we are not solving crime. Col. Huckstep states that they are not here to suggest or propose that the ACSO take over your police department; we are here to support you and answer any questions you might have to help you. Mrs. Rush states that she talked to a deputy in the Alpha zone, which covers High Springs, that states the response time is tough.

Ron Langman stated it was his understanding that the city manager was to look into cities of similar sizes and what organization they had; would like to see results.

John Hill spoke of having structure, but having a department without military structure.

Bobby Summers stated that we would love to have a first class police department, but the citizens of High Springs decided that they wanted a fire department, a police department, and dispatch. He adds that unfortunately we have a city manager that wants to enlarge everything and make it way more expensive and we cannot afford it.

Freddie L. Hickmon spoke of the value of the police department; he states he is in 100% support of the police department. He stated there has been a question of hiring from

within, thinks this is a good idea as people work at jobs with hopes of being advanced. States that we do not have to have a military structure but most have a firm structure.

Thomas Weller states it seems that everyone that wanted to question the panel has; suggested letting the panel go home.

Joyce Hallman stated that what everyone in the room needs to do is to read the High Springs Charter.

Commissioner Jamison left meeting at 7:48 p.m. and returned.

Mayor Williams dismissed the panel.

Sylvia Newcomb asked when the next meeting will be where they can address these situations. Mayor Williams advised that Commissioner Barnas will be putting it on the agenda. Mrs. Parham advised it is not the agenda for the 27th.

Commissioner Gestrin states that time is marching on. She adds that she feels stonewalled at every meeting that she is not allowed to talk because we are twisting the entries in the agenda and we have this rule and that rule, which she appreciates. She states what she does not appreciate is what is going on in this city, decisions being made behind closed doors and we cannot talk about it because you are using the rules against free speech.

Motion Vice Mayor Weller to adjourn.
Meeting adjourned 7:51 p.m.

CITY COMMISSION MEETING
MINUTES
March 27, 2014

Mayor Williams called the meeting to order at 6:30 p.m.

Invocation by Pastor Freddie L. Hickmon, Miracle Temple Church

Pledge of Allegiance

Roll Call:	Mayor Byran Williams – Present Vice Mayor Sue Weller – Present Commissioner Bob Barnas – Present Commissioner Linda Gestrin – Present Commissioner Scott Jamison - Present
Staff Present:	Ed Booth, City Manager Jenny L. Parham, City Clerk Scott Walker, City Attorney Courtney Johnson, City Attorney

APPROVAL OF AGENDA:

Commissioner Gestrin to move New Business Item #8 to Item #1.
Second Commissioner Barnas.

Motion Commissioner Barnas to remove Item #4 regarding Plantation Oaks.
Second Commissioner Gestrin.

Both motions carried 5 – 0.

Motion Vice Mayor Weller to remove under Unfinished Business Item#1 Review And Consider Approval Of High Springs Farmers' Market Agreement.
Second Commissioner Barnas.
Motion carried 5 – 0.

Motion Vice Mayor Weller to accept the agenda as amended.
Second Commissioner Barnas.

5 - 0

APPROVAL OF MINUTES OF FEBRUARY 13, 2014.

Motion Weller to approve the minutes of February 13, 2014.
Second Commissioner Jamison
Motion carried 4 – 1 with Commissioner Gestrin voting against.

CONTINUED BUSINESS

1. REVIEW BIDS AND CONSIDER AWARDING CONTRACT FOR RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL OF SOLID WASTE, YARD TRASH AND RECYCLING.

Mr. Booth presented a spreadsheet on the breakdown of the two lowest bids received for solid waste collection.

Commissioner Weller stated in review of the residential and commercial, there is overall savings with WCA.

Commissioner Barnas stated he does not want residential to help pay for commercial.

Sally Palmi, Alachua County Solid Waste, requested that the city ask the chosen vendor to utilize the Alachua County Transfer Station.

Brad Avery, WCA, advised they would use the Alachua County facility, proposed one day of service but they are in the area 6 days a week so they would be able to pick up any missed collection.

Chris Hagen, Advanced Disposal, when the bid was made, they were using New River, if using Alachua County they would have to calculate.

Ms. Palmi, states an agreement would have to be made with Advanced Disposal and Alachua County for them to direct haul waste to New River

Attorney Walker states it is the choice of the commission to award to the lowest and best bidder. Spoke of the Advanced Disposal bid not having the permission from Alachua County to haul directly to New River. He presented options that the commission has at this point.

Motion Vice Mayor Weller to accept the bid for Solid Waste and authorize the city attorney to contract with WCA.
Second Commissioner Jamison.

Thomas DePeter asked if you can designate the best bid as the #1 choice and then direct staff to negotiate a contract; if you cannot negotiate a contract have a #2 choice.

Motion carried 3 – 2 with Commissioner Barnas and Commissioner Gestrin voting against.

UNFINISHED BUSINESS

1. REVIEW AND CONSIDER APPROVAL OF HIGH SPRINGS FARMERS' MARKET AGREEMENT.

REMOVED FROM AGENDA

2. REVIEW AND CONSIDER APPROVAL OF SANTA FE BABE RUTH CONTRACT.

Attorney Walker presented the revised contract with Santa Fe Babe Ruth (SFBR) and outlined the terms and conditions.

Attorney Johnson states she did hear back from SFBR, and they had three concerns regarding the provision of cleaning certain areas after their use and the language of cleaning the restrooms; they will tighten up the language. They also had a concern with the specific designation of fields that they will have organizational program control over. Finally they would like the new recreation director as the city liaison.

Motion Commissioner Barnas to approve the agreement with Santa Fe Babe Ruth, Cal Ripken Inc. with changes required and authorized by our attorney.
Second Commissioner Gestrin.
Motion carried 5 – 0.

Mr. Booth gave an update on the broken fire hydrant which caused a boil water notice. Outlined the requirements for testing water. Putting in system similar to amber alert, to notify residents. Commended employees for doing a great job.

Vice Mayor Weller outlined all the media that was contacted to get the information out.

Commissioner Barnas states he did talk about how the notice was sent out, how it should have gone out. He stated that he commends the efforts made to get the water back on. The problem that he has is communication. He stated he was never informed how any of it went down.

Commissioner Gestrin states, this does highlight emergency procedures, we need to put things in place to keep community informed.

Commissioner Barnas explained his intent was to discuss a ballot issue for November on police and dispatch on item #1.

CITIZEN REQUESTS AND COMMENTS

Billye Dowdy, would like the requirement of stating address back on the agenda. Have observed things that are misleading, need clear accurate information. Feels we should go back to the old charter.

Joyce Hallman, spoke of Chief Holley, Acting Chief Sheppard being related to the mayor, and stated that Acting Chief Sheppard is far less qualified than other officers within the department that are college graduates.

Attorney Walker spoke of procedures for meetings.

Sandy Gardner stated she was upset, didn't know about the water situation; need to establish better notification.

Van Nuveld, Midwest Farm and Feed Stores, spoke of another competitor in town, talked about Santa Fe Feed pulling a permit to operate a business, asked that whoever comes into town, they be put on the same level playing field as other businesses.

Mr. Booth states they are not in business at this time, they will be required to meet requirements.

Ron Langman stated rather than dwell on what went on during the non-notification of the boil water, needs to investigate using the police dispatch for notifying citizens of emergencies.

Leda Cerraro asked questions regarding the review of the police department, and Chief Holley. Stated that the room is full of people that are tired of the deceptions.

Jim Warner stated he was disappointed on the notification on boil water issue. He stated to challenge the city manager and Fire Chief to come up with a better plan.

Ruthie Moore, did research on nepotism asked the Mayor what his relationship is to Acting Chief Sheppard. The Mayor responded, second cousin. Attorney Walker explained their findings on nepotism and it does not apply to this situation.

Shalonda White spoke of Lennell Underwood and Rita Troiano reporting directly to her and it appears there is a double standard. Stated there is a much needed change for

this City.

Wallace Mazon asked about the restriction on giving addresses. Attorney Walker stated the current status of the law is that we cannot require the speaker to give address, will research.

Paul Regensdorf spoke of concern with image of the town, people are here because of controversy. He states the city manager was within his power; before they accuse they have the obligation to determine accuracy. He adds that the media should have verified the information; any public official who milines the city on television should be ashamed. Stated that there is a history of wild accusations; there is not a controversy it is just wild accusations to gin up a controversy.

Thomas DePeter questioned item on Plantation Oaks. Commended commission. He stated the police chief removal was inevitable. Gave an overview of the promotion of Chief Holley.

Sylvia Newcomb spoke of Chief Holley and asked for clarification on the appointment process and requirements for an Acting Chief position. Spoke of the personnel policies having a progressive discipline.

Attorney Walker stated that we are in potential litigation in the matter and we should avoid talking about Chief Holley.

Freddie Hickmon spoke of the unthankful job of the commission, and helping others.

Ronald Wilson spoke in favor of Acting Chief Sheppard and giving him a chance.

Shawn Dorsey asked why everyone is coming down on Officer Holley. She stated she has several dealings with him and does not know why.

Attorney Walker stated that there was a time agreed upon for him to return to work and he did not.

NEW BUSINESS

1. DISCUSS PLACING REFERENDUM ON NOVEMBER BALLOT REGARDING POLICE DISPATCH.

Commissioner Barnas he stated that he put this on the agenda with the intent to have two separate wordings, one to put the police department on the ballot and one to put the dispatch on the ballot. He gave a brief history of the dispatch. He stated that the cost to have our own local dispatch was approximately $70,000.00

to $75,000.00 more than having the county dispatch. He spoke of the cost with the county increasing once the population reached 6,000 and the savings will be gone. Also spoke of the street numbers downtown having to change, losing the local call, and the calls for with grinder pump issues. He stated he does not agree with giving up the local service. His feeling is that the people should vote on this item. Spoke of his thoughts on why Steve Holley was gone as removing the roadblock in regards to dispatch.

Motion Commissioner Barnas to put on the ballot in November a referendum to keep or not keep, worded correctly by attorney, the dispatch in High Springs.

Motion dies for lack of second.

2. CONSIDER REQUEST OF BRYAN SPERRY TO PURCHASE CITY PROPERTY.

Bryan Sperry informed the Commission he would like to purchase the right of way retained when he purchased the city owned house.

Motion Commissioner Barnas for city manager to discuss with Mr. Sperry a price to purchase the land and return it to him.
Second Commissioner Gestrin.
Motion carried 5 - 0

3. CONSIDER A SPECIAL EVENT PERMIT FROM THE HIGH SPRINGS CHAMBER OF COMMERCE FOR PIONEER DAYS ON APRIL 26 & 27, 2014.

Sandra Webb, requested approval to hold Pioneer Days and coverage by police department. Outlined hours the police coverage is needed.

Acting Chief Sheppard advised these were the same hours as previous Pioneer Days.

Motion Vice Mayor Weller to approve the special event permit for Pioneer Days on April 26 & 27, 2014.
Second Commissioner Jamison.
Motion carried 5 – 0.

Ms. Webb spoke of the new roof on the gazebo.

4. CONSIDER REQUEST TO DONATE A PORTION OF THE PROCEEDS OF THE HIGH SPRINGS FARMERS' MARKET

FUNDRAISER TO IRISH WATERDOGS TO HELP DISABLED VETERANS.

Basti Gonzales requested permission to donate 50% of the proceeds from the High Springs Farmers' Market fundraiser, Crescent Cuisine, to Irish Waterdogs non profit.

Attorney Walker stated that you can modify the contract on a one time basis to do this; of course all normal contractual provisions would apply.

Ms. Gonzales spoke of a month to month contract and events being worked on in advance.

Motion Vice Mayor Weller to donate 50% of proceeds from Crescent Cuisine to Irish Waterdogs.
Second Commissioner Barnas.
Motion carried 5 – 0.

5. DISCUSS TAX ABATEMENT FOR PLANTATION OAKS.

ITEM WITHDRAWN – TO BE RESCHEDULED.

6. DISCUSSION ON RECREATION IN HIGH SPRINGS.

Recreation Coordinator Robert Basford presented an update of recreational activities. Plan on starting a recreation Facebook to spread information on programs.

7. DISCUSS SUPPORT OF THE BMX EVENT.

Mr. Booth came to an agreement with BMX regarding using field. Was rumor that city was charging $1,500 but that was false.

Commissioner Barnas stated good event and needs to be promoted.

8. DISCUSS MANAGEMENT OF POE SPRINGS PARK.

Commissioner Barnas placed this on agenda as he had received an email from Kim Carter from the county. Feels great venue for city to have, but at this point it is not something we should touch.

Motion Commissioner Barnas to advise Kim Carter that we cannot undertake that project.

Second Vice Mayor Weller.

Motion carried 5 – 0.

City Manager to advise county of decision.

Mr. Booth states the finance director could review.

CITY ATTORNEY REPORT/UPDATE

Attorney Walker proud of commission and citizens. Gave personal thank you to the people that came to get their points across and their respectful manner.

CITY MANAGER REPORT/UPDATE

A panel needs to be put in place to come up with recommendations for notifying citizens of emergency situations; will bring recommendations back to the Commission.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Jamison stated he does not like confrontation. He talked of two opposite extreme views of commission lead and city manager lead. Stated he does not see anything changing as long as there is these two extreme viewpoints on how things should be run. He added he does not know how you get around that except to be civil. When we start scheduling budget, would like a workshop for police dispatch. Would like specific costs/benefits for comparison.

Mr. Booth stated that he is not against our dispatch. He added that when he went to speak to Sheriff Darnell it was more about would she take over the dispatch if our dispatchers did not show up. He states that he is neutral; he is really pushing positions of Lieutenant and Detective.

Commissioner Gestrin feels there is a credibility issue. Spoke of not being fully informed of the Chief Holley issue. She states that there is due process for Chief Holley, and Vice Mayor Weller helped write the policies and procedures manual. She added that there was a process that was followed when Chief Holley was picked. She states that there is not freedom of discussion here; she has seen people cut off, it comes across that we are bullying people. She states she does not feel the freedom that they are speaking to at all. She is disturbed by the fact that the city manager knew that it was more than a personal leave. She states that the city manager answers to the commission, all of the commission, and in that there is procedures; she feels in there, there were violations. She spoke of two commissioners not having any idea, is very telling. She spoke of the acting

chief being put into place and the pay increase associated with it. Spoke of Chief Holley and Ryan Scott not getting the credit they deserved for their work brining back dispatch, and getting ahead of other departments. She stated that she thinks that the rules and the charter should be made available on the table.

Mr. Booth states he did not talk to or advise any commissioner individually; this was an action he took. The letter you received was a draft and he did not release the draft and does not know who did. He added that he tried his best not to disrespect Holley, but it has become a circus. He stated you will get all the facts.

Commissioner Gestrin stated that she thinks there needs to be a review of the charter because she has never seen so many problems produced. She thinks that it occurred with the change in governance, and it would not hurt to review it.

Commissioner Jamison left the meeting at 9:08p.m. and returned at 9:12p.m.

Commissioner Barnas states that several months ago he tried to say let's stop the fighting. We started going down that road, but then politics got involved. Spoke of letter from city attorney. Spoke of there not being a FDLE investigation as stated in a news release; that it is completely untrue. He added that the Holley thing got completely out of control and was not properly handled. He stated that he looks forward to the day when people will sit on a polygraph exam and see what was said at that meeting. He stated that Ms. Dorsey wanted to know why; there have been no answers expect for he did not come back to work. He added that this is true, he did not come back to work. He spoke of the nepotism issue. Spoke of open government and the city manager having privately scheduled meetings. He wished the best to the acting chief of police.

Commissioner Gestrin asked where we are with the audit. Mr. Booth advised that the finance director and auditors are working on it.

Vice Mayor Weller advised first Friday of the month is the artist co-op, and this Saturday chili cook-off at O'Leno. She stated that everyone has a right to say what is going on in the city. She adds that part of the problem is with inaccurate information, when that information could have easily been correct if the information was verified.

MAYOR

Reminded of the joint meeting with the High Springs Chamber of Commerce on Tuesday the 8th at the Opera House at the Great Outdoors.

Mrs. Parham advises that she needs clarification on what the commission would like to discuss at this meeting; if everyone is in attendance there must be an agenda and minutes will have to be taken as it would be a meeting. Mayor Williams advises Economic

Development. Mr. Booth states Pioneer Days. Vice Mayor Weller stated there might be additional items the chamber may want to discuss.

Motion Vice Mayor Weller to adjourn.
Second Commissioner Jamison.

Meeting adjourned at 9:33p.m.

CITY COMMISSION BUDGET WORKSHOP
MINUTES
May 15, 2014

Mayor Williams called the workshop to order at 6:37 p.m.

Invocation by Mayor Williams

Pledge of Allegiance

Roll Call:	Mayor Byran Williams – Present Vice Mayor Sue Weller – Present Commissioner Bob Barnas – Absent Commissioner Linda Gestrin – Present Commissioner Scott Jamison - Present
Staff Present:	Ed Booth, City Manager Jenny L. Parham, City Clerk Scott Walker, City Attorney

1. PRESENTATION OF PROPOSED FY 14/15 BUDGETS FOR THE FOLLOWING DEPARTMENTS:

Commissioner Gestrin asked when we are to receive the audit. She states without those firm numbers in place it makes it more difficult. Mr. Booth states he agrees and they will receive June 12th.

Mr. Booth gave an overview of how he prepared the budget and revenues.

A) COMMISSION

Mr. Booth gives an overview of the proposed budget. He adds that training and travel has been increased. He stated that the insurance may change; he has a couple of companies that want to bid.

B) CITY MANAGER

Mr. Booth gave an overview of this budget. He stated that this has gone down some, due to some of the funding for the Administrative Assistant coming from PDC as she helps fill in and helps out in this department.

C) FINANCE

Mr. Booth gives an overview of this budget. He states there was a decrease in the salary portion, as he is hoping to not pay the Finance Director as much. He stated under capital outlay we are in need of purchasing upgraded software and training of Springbrook for payroll, purchase orders, and utility billing.

Vice Mayor Weller questioned if we have checked into other software. Mrs. Parham stated we did when we originally purchased the software, and this software has worked well for us.

D) CITY CLERK

Mrs. Parham gave on overview of this budget. She stated that the adopted 2013/2014 budget did not reflect the merit increase approved by the commission.

Mrs. Parham stated that the IT items were removed from this budget and will be in its own. She stated that she is proposing that the fees for the Iron Mountain storage be paid by the different departments with records in storage and not all be taken from her department. She states that the capital expenditures are for the replacement of computers as they are becoming outdated and need to be replaced. There is $15,000.00 for the Springbrook HR module as well.

Vice Mayor Weller states we need to look at the cost into hiring someone to write up our job descriptions.

Discussion on trash pickup and our options on collecting the fees.

Motion Commissioner Jamison to adjourn.
Second Vice Mayor Weller.
Meeting adjourned at 7:23 p.m.

CITY COMMISSION MEETING
MINUTES
May 22, 2014

Mayor Williams called the meeting to order at 6:30 p.m.

Invocation by Deacon Angel Cuesta, St. Madeleine Catholic Church

Pledge of Allegiance

Roll Call:	Mayor Byran Williams – Present Vice Mayor Sue Weller – Present Commissioner Bob Barnas – Present arrived at 7:17 p.m. Commissioner Linda Gestrin – Present Commissioner Scott Jamison - Present
Staff Present:	Ed Booth, City Manager Jenny L. Parham, City Clerk Scott Walker, City Attorney

APPROVAL OF AGENDA

Motion Vice Mayor Weller to approve the agenda; with the note that Commissioner Barnas will be late and has asked that the items he placed on the agenda be delayed until he arrives.

Vice Mayor Weller amended motion to table Item #4 under Unfinished Business as requested by Commissioner Gestrin.
Second Commissioner Jamison.
Motion carried 4 – 0.

APPROVAL OF MINUTES OF MARCH 13, 2014 COMMISSION MEETING

Item was inadvertently missed.

PROCLAMATION DECLARING MAY 19 – 23, 2014 AS SENIOR CORPS VOLUNTEER WEEK.

Proclamation read by Attorney Walker.

Motion Vice Mayor Weller to approve proclamation.
Second Commissioner Jamison.
Motion carried 4 – 0.

PROCLAMATION DECLARING THE WEEK OF MAY 18 – 24, 2014 AS NATIONAL PUBLIC WORKS WEEK.

Proclamation read by Attorney Walker.

Motion Vice Mayor Weller to approve proclamation.
Second Commissioner Jamison.
Motion carried 4 – 0.

Vice Mayor Weller expressed appreciation to the public works department.

PRESENTATION BY JOHN WHITE, BOUCHARD INSURANCE, ON HEALTH CARE REFORM.

Mr. White outlined the Health Care Reform.

UNFINISHED BUSINESS

1. **REVIEW AND CONSIDER LISTING OF PRELIMINARY ROAD IMPROVEMENT PROJECTS FOR INCLUSION IN TRANSPORTATION SURTAX INTER-LOCAL AGREEMENT WITH ALACHUA COUNTY.**

Mr. Booth presented the revised list of road improvement projects to be included in the Transportation Surtax Inter-local Agreement with Alachua County.

Vice Mayor Weller stated the county would like for us to let them know by the 27th if we have any issues with the inter-local agreement, also send list of road projects by 27th.

Attorney Walker states the appropriate motion would be to adopt the existing list as presented or if you want to make any amendments.

Motion Vice Mayor Weller to approve the preliminary projects list for the transportation surtax to forward to the county as presented by the city manager.
Second Commissioner Jamison.

Billye Dowdy, asked if the city had the authority to specify which roads, such as County Road 236, must be done if we entered into this agreement.

Mayor Williams explained this was for city roads and we had no jurisdiction over county roads.

Motion carried 4 – 0.

2. CONSIDER A RESOLUTION DISSOLVING THE CITIZENS ADVISORY TASK FORCE ESTABLISHED BY RESOLUTION 2013 – V.

Attorney Walker requested direction on this.

Motion Vice Mayor Weller to direct the city attorney to prepare a resolution to bring back to the commission dissolving the citizen's advisory task force established by resolution 2013-V.
Second Commissioner Jamison.

Billye Dowdy requested the reason for the dissolution of the task force.

Mr. Booth explained this was not an ongoing committee but was established for the purposed of the CDBG grant application.

Motion carried 4 – 0.

3. CONSIDER APPOINTING MEMBER TO THE HIGH SPRINGS PLAN BOARD.

Mr. Booth explained there were two applicants to choose from for the one position.

Motion Commissioner Jamison to appoint Thomas DePeter to the vacant position on the Plan Board.
Second Vice Mayor Weller.
Motion failed with Mayor Williams and Commissioner Gestrin voting against.

Mayor Williams passed the gavel and made a motion to place Eugene Levine on the Plan Board.
Motion fails for lack of second.

Motion Vice Mayor Weller to table until next meeting. Attorney Walker advised no second was needed to table item.
Motion carried 4-0.

4. DISCUSS DIRECTION/ACTION ON LAND DEVELOPMENT CODE AMENDMENTS. - TABLED

CITIZEN REQUESTS AND COMMENTS

Billye Dowdy wanted to make sure the Mayor's name was pronounced correct.

Robyn Rush spoke of the minutes from March 13, 2014 in regards to the sewer and connections. She questioned if any of the questions were answered in regards to the connections.

Bobby Summers spoke of the attorney's budget; suggested explanation on where the funds will come from to pay the attorney.

Bryan Sperry requested update on the road paving.

Mr. Booth explained the chip seal was laid on the road by the sewer plant and will commence after a project that have to complete for the county.

Sylvia Newcomb also asked when we will be able to get answers on the attorney's budget.

Vice Mayor Weller stated that we will be looking at the city attorney's budget at the next budget workshop.

Paul Carver stated a tree on the city right-of-way fell on his truck and totaled it. Mr. Booth to look at the trees and check the condition of the trees.

5. DISCUSSION AND CLARIFICATION OF EMERALD DATA PARTNER STUDY AND BILLING.

Motion Commissioner Gestrin to table this item.
Second Vice Mayor Weller
Motion carried 5 – 0.

6. PRESENATION OF FINDINGS OF LIQUORI REPORT AND EMERALD DATA REPORT.

Commissioner Barnas states his comments on these reports were from speaking to Steve

Holley and Ryan Scott. States he spoke to FDLE, CJIS, and FBI in Gainesville.

Presents his comments on the Liquori report which he states he feels was bias.

Feels this report is a reflection on the Commission and the budget process, they need to get informed on what is going on. Feels the city manager and police chief need to follow up on this report.

Vice Mayor Weller suggested a motion to direct the city manager to provide a report on where we are on the items addressed in the Liquori report.

Motion Commissioner Barnas for the city manager to work with the police chief to to give an update on the Liquori report on what has been done and what is planned to be done.
Second Vice Mayor Weller.

Commissioner Jamison states he sees an ethical problem with interviewing the police chief by a commissioner when we are in litigation with the individual. Spoke of Commissioner Barnas at the April 12, 2012 commission meeting advising Chief Holley to get an attorney so he could get the best contract possible, similar to the previous chief of police. He stated that we need to look at the entirety of the topic as we go through this.

Robyn Rush spoke of the report, but stated she did not hear anything serious. She stated there was some information in there that was important and the commission should consider, which is about the budget.

Sylvia Newcomb asked if employees, with the police department are not allowed t communicate with the commissioners unless they go through the Chief of Police or City Manager. She asked if this is not a violation of their free speech.

Attorney Walker states this is to be discussed later on in the agenda. He states our charter has a city manager and all employees of the city manager's office are under the city manager. The city manager is the personnel officer and runs the personnel for the city. He states that another charter officer is the city attorney and they have a different system. He states that the police department is under the city manager and the directive, in this instance, there is a hierarchy, and based on that it should go through the city manager.

Ms. Newcomb asked if they call the city attorney's office is that covered under the regular fee or is there an extra charge for being able to talk to you.

Attorney Walker states there is not a simple answer.

Motion carried 4 – 1 with Commissioner Gestrin voting against.

Mr. Booth states he will have the report in 30 days.

Commissioner Barnas presents his comments on the Emerald report, a lot of good information, some mis-information.

Billye Dowdy spoke of calling Tallahassee regarding the requirements for access to police department files. Spoke of getting a grant to fix the police department building.

Robyn Rush spoke of cost paid to the persons who did these reports and there not being a process or procedure followed for the person's selection.

7. DISCUSS TRASH/SOLID WASTE CUSTOMERS AND RATES AND SET RATE MEETING.

Commissioner Barnas was concerned with subsidizing commercial but have information showing only one account is paying approximately $20 less per month. Spoke concerning lower residential rates, gap way too big. Would like to see a savings of $5.00 a month on the solid waste rate. Spoke of the citizens not receiving and not paying for solid waste service within the city and how we should go about collecting for these services.

Discussion on solid waste rates for commercial pick up.

Motion Commissioner Barnas to reduce residential rate for solid waste pick up from $19.50 to $14.50.
Motion dies for lack of second.

Attorney Walker suggested for staff to come back with a recommended rate.

Mr. Booth pointed out the large deficit in sewer and a lot of the profit from solid waste goes towards that. Will prepare a study showing profit but there will be a shortfall in the budget.

To be discussed at the June 12th meeting.

NEW BUSINESS

1. CONSIDER RESOLUTION 2014 – E, A RESOLUTION SETTING THE ELECTION TO FILL CITY COMMISSION SEATS NUMBER 1 & 2 IN THE CITY OF HIGH SPRINGS; DESIGNATING THE ELECTION FOR THE 4TH DAY OF NOVEMBER, 2014, SETTING THE QUALIFYING

PERIOD; SETTING THE QUALIFYING FEES; PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2014-E read by title only by Attorney Walker

Motion Vice Mayor Weller to approve Resolution 2014-E as read into the record. Second Commissioner Jamison.

Roll call vote:
Commissioner Jamison -yes
Commissioner Gestrin - yes
Commissioner Barnas - yes
Vice Mayor Weller - yes
Mayor Williams – yes

Motion carried 5 – 0.

2. DISCUSS PURCHASE OPTIONS FOR THE MCCALL'S BUILDING.

Commissioner Barnas states this building would be good for parking, along with the building behind it and would like for staff to determine if there are funds available for purchase or financing.

Vice Mayor Weller states she does not see a need for the building, would rather see the property on the other side of the fire department purchased.

Commissioner Jamison states unsure from financial bases if we are at that point realistically to do this.

Bryan Sperry stated there would be a safety concern with anything across the street with employees crossing the street.

Heather Cabelerro states that the building in question is on the market now, need to make decision based on what is best for the city.

3. CONSIDER APPOINTMENT OF CRA MEMBER.

Vice Mayor Weller states there is a position on the CRA board that expired the first of May and we have an application from Cindy Bass of Heart Strings

Motion Vice Mayor Weller to appoint Ms. Bass to the position on the CRA board. Second Commissioner Jamison.

Motion carried 4 – 1 with Commissioner Gestrin voting against.

4. CONSIDER ADOPTION OF POLICY AND PROCEDURES FOR COMMUNICATION WITH PERSONS WITH LIMITED ENGLISH PROFICIENCY.

Jenny Parham, City Clerk, stated that the police chief advised that we would receive federal grant funds and they came and did an audit on our paperwork. She added that we need this policy in place for federal grant funding.

City Attorney and City Clerk to revise and present as a resolution to adopt.

CITY ATTORNEY REPORT/UPDATE

A) EXPLAINATION AND INTERPRETATION OF SECTION 2.06 OF THE CITY CHARTER.

Attorney Walker stated that this was discussed on a previous item. He stated the general intent of this section is there is a city manager that runs your personnel system rather than your city commissioners. Commissioners can have social content with employees. If you are instructing employees to do things, it should go through the city manager.

Commissioner Jamison left the room at 9:27 p.m. and returned at 9:28 p.m.

B) UPDATE ON CODE ENFORCEMENT FINES.

Stated that placed on the dais tonight was ordinance 2008-27 which does provide for fines of your code enforcement board and also delineates better the code enforcement procedure. Spoke of the need of updating and codifying the current codes.

Mr. Booth stated he would like the code enforcement officer to issue warnings first. He would like the focus to be the derelict homes that need to be condemned and taken down.

C) UPDATE ON OFFER FROM BRYAN SPERRY TO PURCHASE CITY RIGHT-OF-WAY.

Attorney Walker stated that if it is determined that this is city surplus property then it should be let out to bid to the highest and best bidder. He added that first the city would need to determine that the property was not needed now or in the future.

Mr. Sperry explained he wanted the property to make it whole again.

Robyn Rush spoke of the portion of property was used with road funds, before selling you would have to put the funds back.

CITY MANAGER REPORT/UPDATE

Street project is in progress.

Constructing budget, there are a number of challenges, one being fire department and part-time employees, will have to do analysis to determine if fulltime is cheaper than part-time.

Ads for police chief, finance director, and building official have been put out.

Working with Mittauer and SRWMD and there is money available for Camp Kuluqua to connect to our sewer system. Possible funds available connecting another phase of the sewer.

Budget workshop next Thursday, starting next month will address those needing decisions.

COMMENTS AND CONCERNS:

COMMISSIONERS

Commissioner Jamison – nothing

Commissioner Gestrin – in last meeting discussed that water line in cemetery broken. Mr. Booth will check on tomorrow.

Commissioner Gestrin stated there was playground equipment broken, has it been fixed. Mr. Booth advised it had been repaired.

Commissioner Gestrin asked if we are still on schedule for the audit to be presented on June 12th. Mr. Booth stated we are.

Commissioner Barnas asked who could call a CRA meeting. Attorney Walker to research. Commissioner Barnas would like to hold more meetings to spend the funds in CRA.

Commissioner Barnas stated somebody needs to look into getting the trash on the tax rolls. Mr. Booth states we are working on this but it will take a year. Attorney Walker states his office could send out collection letters.

Commissioner Barnas states the city attorney's budget professional services, non-legal is $52,000 over budget. Asked about contractual services in PDC. Mrs. Parham stated it is for Mr. Jones and only $5,000.00 was budgeted as it was believed we would have a full time building official on staff.

Vice Mayor Weller asked where we are with parking on NE 1st Street. Mr. Booth states we have received bids and will open.

Vice Mayor Weller asked where we are with the Farmer's Market Pavilion, can we go out for bid on it. Mr. Booth advised we cannot, we are still waiting for the last letter from the State that tells us to proceed.

MAYOR

Nothing from the mayor.

Motion Vice Mayor Weller to adjourn.
Second Commissioner Jamison.
Meeting adjourned at 9:56 p.m.

CITY COMMISSION BUDGET WORKSHOP
MINUTES
May 29, 2014

Mayor Williams called the workshop to order at 5:38 p.m.

Invocation by Mayor Williams

Pledge of Allegiance

Roll Call:
Mayor Byran Williams – Present
Vice Mayor Sue Weller – Present
Commissioner Bob Barnas – Present
Commissioner Linda Gestrin – Present
Commissioner Scott Jamison - Present

Staff Present:
Ed Booth, City Manager
Jenny L. Parham, City Clerk
Scott Walker, City Attorney
David Benton, Public Works Supt.
Robert Basford, Parks & Recreation Coordinator

1. PRESENTATION OF PROPOSED FY 14/15 BUDGETS FOR THE FOLLOWING DEPARTMENTS:

A) City Attorney

Attorney Walker stated the Non-Routine Legal is the hardest to estimate. Gave an overview of issues that their office has been working on. He adds that if some of these things get resolved then the city manager's proposal is reasonable, but if not it is hard to tell.

Vice Mayor Weller questioned whether we should have a staff attorney, what a staff attorney would cost, or what a staff attorney would be able to handle without us having to go to an outside expertise.

Commissioner Barnas stated it appears the City Attorney Professional Services should be within budget. He stated he would like them to watch out for utilizing several attorneys at a time.

Commissioner Barnas suggested that we have a separate line item Professional Services CRA for the attorney. Thinks we are justified to have a line item in CRA.

B) Parks & Recreation

Mr. Booth outlined the operating expenses. Mr. Basford explained the need for the increase in operating supplies.

Commissioner Jamison asked the projected sponsor fees. Mr. Basford explained what he has had for sponsors this season. He added that his goal is to have every team sponsored.

C) Civic Center/Community Center

Mr. Booth stated that we have looked at the contractual services for cleaning and with these costs we could put back in a position to clean all the buildings, including the Police Department.

Mr. Booth gave an outline of the operating expenses.

D) CRA

Mr. Booth states he will also present this budget to the CRA board.
Mr. Booth gave an overview.

Commissioner Barnas stated that he would like to see us create a line item for for Professional Services for the attorney for $5000.00, so it can be tracked separate.

Vice Mayor Weller suggested we may need to put funds in training and travel since we have a new board member.

E) Day Care

Commissioner Barnas asked about the building.

F) Farmer's Market

Mr. Booth states this is a pass through account.

G) Public Works – Cemeteries

Mr. Booth stated that we will be going out for bid to fix the fence. Mr. Booth outlined operating expenses.

Vice Mayor Weller stated the fuel and oil is way up. Mr. Booth advised we have an employee now that is cutting out at the cemetery and we will have to supply the fuel and oil.

Commissioner Barnas asked if the equipment is okay. Mr. Benton, Public Works Superintendent, stated one mower is only two years old and did not get used much last year, and we have another mower that is a little older but thinks we will be alright.

Motion Commissioner Barnas to adjourn.
Second Vice Mayor Weller.
Adjourned at 6:28 p.m.

Ed Booth

From: h jacques <hjacquesfl@gmail.com>
Sent: Thursday, May 29, 2014 6:41 AM
To: 'Jennifer Mauldin'
Cc: ebooth@highsprings.us
Subject: Review of Fund Statements
Attachments: COHS FINANCIALS_Fund Stmts_2013.xls; Schedule of Financial Stmts_2013.xlsx

Hi Jen.

I hope this message finds you well.

I reviewed and tested the audit trial balances and financial statements attached hereto. I agree with the presentation of the fund statements.

If you have any questions, I will be available by telephone between 1200 and 1:30 today.

Warm regards,

Hubie

MANAGEMENT LETTER

To The City Commission
City of High Springs, Florida

We have audited the financial statements of the City of High Springs, Florida, as of and for the fiscal year ended September 30, 2013, and have issued our report thereon dated May 5, 2014. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

PRIOR YEAR FINDINGS

2011-1 (Second preceding year)
Interfund Transfers to General Fund

In the prior year, it was noted that the City's General Fund received transfers from the following funds for administrative service allocations: Downtown Development, Cemetery Trust, Fire Control, Water Enterprise, and Sewer Enterprise. The amounts transferred were apparently based upon allocations determined several years ago that had not been updated for current conditions. It was recommended that the City undertake a study to determine the actual amounts that should be transferred to properly compensate the General Fund for services rendered to these funds.

During the prior year, the City commissioned a study to document these allocated costs. The results of this study indicated that the current interfund transfers should be adjusted to more fully reflect the correct allocation of General Fund services to the other funds. We again recommend that the City develop a plan to implement the changes through the annual budget process. If less than full reimbursements are made, the reductions should be made on a pro rata basis among all reimbursing funds.

CURRENT YEAR FINDINGS

2013-1
Purchase Orders

From our audit of disbursements we found several instances where purchase orders were signed as approved after the related invoice dates. All of these instances were for Police Department purchases.

For proper utilization of the purchase order system, a control should be implemented to assure that all applicable purchases have purchase orders issued and approved prior to each purchase being made.

2013-2
Payroll Cafeteria Plan

From our audit of selected payroll transactions, we found that certain employee health insurance deductions were treated on a pretax basis as allowed by IRS Section 125 "Cafeteria Plan". Although the City Commission adopted a resolution authorizing the City's participation in such a plan, we could not find where a written plan in compliance with Section 125 was actually adopted. To validate the continuation of the existing Cafeteria Plan, we recommend that either the existing plan be located or that a plan meeting the requirements of Section 125 be adopted by the City.

2013-3
USDA Revenue Bond Reserves

From our audit procedures regarding the City's outstanding bonds, we found that the required reserve accounts were underfunded at September 30, 2013 as follows:

Issue	Required	Actual	Deficit
Series 2009:			
Reserves	$ 130,814	$ 36,385	$ (94,429)

We recommend that the City develop a plan to fully fund this reserve.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of the City of High Springs, Florida, for the fiscal year ended September 30, 2013.

Investment of Public Funds - The City complied with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the fiscal year.

Financial Condition Assessment - As required by the *Rules of the Auditor General* (Sections 10.554(7)(c) and 10.556(7), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Financial Emergency Status – Nothing came to our attention that caused us to believe that the City had met any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION

We have reviewed each of our specific findings with appropriate officials or employees and have provided them with documentation as requested. We very much enjoyed the challenges and experiences associated with our audit of the City. We appreciate the helpful assistance and courtesy afforded us by all City employees and look forward to working with you in the future.

POWELL & JONES
Certified Public Accountants
_____, 2014

Proposed Responses to Management Letter Comments

Prior Year Findings 2011-1

Interfund Transfers to General Fund

We agree with the finding and recommendation. For budget year 2014-15, the City will incorporate the study's findings, budget, and transfer allocated costs to the General Fund in accordance with the study.

Current Year Findings

Purchase Orders

We agree with the finding and recommendation. The City has procedures to assure adequate control over the issuance of purchase orders. The Chief of Police will be responsible for compliance with the procedures. The Finance Department will monitor compliance and report to the City Manager events that are not compliant.

Payroll Cafeteria Plan

We agree with the finding and recommendation. The City will research its current employee health plan compliance with IRS Section 125. In the event that the City is unable to determine its employee health plan compliance, we will take the necessary steps to adopt an employee health plan that fully complies with IRS Section 125 in budget year 2014-15.

USDA Revenue Bonds

We agree with the finding and recommendation. In fiscal year 2013-14, the City made additional payments to fully fund the reserve in accordance with bond covenants. The City will revisit the reserve balances, determine the amount of any remaining deficit, and fund the shortfall before the end of fiscal year 2013-14.

CITY OF HIGH SPRINGS, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2013

	General Fund	Special Revenue: Fire Control Fund	Special Revenue: Downtown Development Fund	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash	$ 1,273,366	$ -	$ 50	$ -	$ 1,273,416
Certificates of deposit	202,247	-	-	-	202,247
Receivables, net	138,176	1,410	-	-	139,586
Interest Receivable	225	-	-	-	225
Due from other governments	67,252	-	-	-	67,252
Due from other funds	-	-	150,143	131,528	281,671
Total assets	$ 1,681,266	$ 1,410	$ 150,193	$ 131,528	$ 1,964,397
LIABILITIES					
Accounts payable and accrued expenses	$ 115,832	$ 29,277	$ -	$ -	$ 145,109
Due to other funds	237,405	60,946	-	-	298,351
Deferred revenue	1,740	-	-	-	1,740
Total liabilities	354,977	90,223	-	-	445,200
FUND BALANCES					
Restricted					
Public safety	-	(88,813)	-	-	(88,813)
Transportation	84,129	-	-	-	84,129
Economic environment	-	-	150,193	-	150,193
Assigned					
Physical Environment	-	-	-	120,065	120,065
Culture/Recreation	-	-	-	11,463	11,463
Unassigned					
General fund	1,242,160	-	-	-	1,242,160
Total fund balances	1,326,289	(88,813)	150,193	131,528	1,519,197
Total liabilities and fund balances	$ 1,681,266	$ 1,410	$ 150,193	$ 131,528	

Amounts reported for governmental activities in the financial statements of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund	-
Long-term liabilites, including bonds, are not due and payable in the current period and, therefore, are not reported in the funds.	-
Net assets of governmental activities	$ 1,519,197

The accompanying notes to financial statements
are an integral part of this statement.

CITY OF HIGH SPRINGS, FLORIDA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
SEPTEMBER 30, 2013

		AJE's	Water	Solid Waste	Sewer	Totals
ASSETS						
Current assets:						
Cash			-	-	-	-
Certificates of deposit						
101-00-00-151-110-02-0	**Cash in Bank-CD-Water**		60,044	-	-	60,044
Restricted cash:						
Customer deposits			99,500	-	-	99,500
402-00-00-101-111-00-00	Cash in Bank-Water Deposits		-	89,854	-	89,854
404-00-00-101-111-00-00	Cash-Deposits-Solid Waste		99,500	89,854	-	189,354
Revenue bond covenant accounts						
403-00-00-103-112-00-00	Cash Restricted for Bond Pmt	27,000	27,000	-	217,281	244,281
Capital Improvements-Sewer Phase 2 & 3						
405-00-00-101-160-00-0	Cash in Bank-Construction Acct		-	-	143,756	143,756
Impact fee						
101-00-00-101-113-02-00	Cash-Impact Fee Fund-Water		101,362	-	-	101,362
101-00-00-101-113-03-00	Cash-Impact Fee Fund-Sewer		-	-	68,433	68,433
			101,362	-	68,433	169,795
Accounts receivable, net						
402-00-00-115-000-00-00	Accounts Receivable-Water		87,434	-	-	87,434
402-00-00-117-000-00-00	Allowance for Doubtful Account		(33,962)	-	-	(33,962)
404-00-00-115-000-00-00	Accounts Receivable-Solid Wast		-	92,799	-	92,799
404-00-00-117-000-00-00	Allow for Doubtful Accts-SW		-	(36,045)	-	(36,045)
403-00-00-115-000-00-00	Accounts Receivable-Sewer		-	-	74,643	74,643
403-00-00-117-000-00-00	Allow for Doubtful Acct-Sewer		-	-	(28,993)	(28,993)
			53,472	56,754	45,650	155,876
Due from other funds						
404-00-00-101-200-00-00	Cash Due To/From General Fund		-	73,818	-	73,818
**offset to restricted cash	Cash Restricted for Bond Pmt	27,000	-	-	27,000	27,000

		AJE's	Water	Solid Waste	Sewer	Totals
			-	73,818	27,000	2,208,921
Due from other governments						
**405-00-00-133-100-00-0(	DUE FROM OTHER GOVTS	76,145	-	-	76,145	76,145
Inventories						
402-00-00-141-000-00-00	Inventory-Supplies		32,173	-	-	32,173
403-00-00-141-000-00-00	Inventory Supplies-Sewer		-	-	57,269	57,269
			32,173	-	57,269	89,442
	Total current assets		373,551	220,426	635,534	3,337,614
Noncurrent assets:						
Deferred charges						
403-00-00-152-900-00-00	Discount of Bond Antic Note-Se		-	-	16,299	16,299
403-00-00-152-910-00-00	Accum Amort Bond Antic Note-Se		-	-	(4,070)	(4,070)
403-00-00-152-911-00-00	Prepaid Bond Fee-Sewer		-	-	8,682	8,682
403-00-00-152-912-00-00	Accum Amort Prep BOnd Fee-Sewe		-	-	(2,170)	(2,170)
			-	-	18,741	18,741
Capital assets, not being depreciated						
402-00-00-161-900-00-00	Land		31,668	-	-	31,668
403-00-00-161-900-00-00	Land-Sewer		-	-	373,000	373,000
405-00-00-169-990-00-00	Construction in Progress	(505,710)	-	-	625,776	625,776
			31,668	-	998,776	1,030,444
Capital assets, being depreciated, net						
402-00-00-162-000-00-00	Building Improvements		180,878	-	-	180,878
402-00-00-163-900-00-00	Accum Depreciation-Buildings		(141,993)	-	-	(141,993)
402-00-00-164-900-00-00	Improvements Other than Bldgs		1,819,363	-	-	1,819,363
402-00-00-165-900-00-00	Accum Depreciation-Improvement		(1,212,884)	-	-	(1,212,884)
402-00-00-166-900-00-00	Equipment, Machinery & Furnit	(1,000)	416,595	-	-	416,595
402-00-00-167-900-00-00	Accum Deprec-Equip, Mach, Furn	1,000	(369,069)	-	-	(369,069)
404-00-00-166-900-00-00	Equip, Machinery & Furn-SW	(15,700)	-	107,372	-	107,372
404-00-00-166-901-00-00	Vehicles		-	20,743	-	20,743
404-00-00-167-900-00-00	Accum Deprec-Eq, Ma & Furn-SW	15,700	-	(128,115)	-	(128,115)
403-00-00-162-900-00-00	Buildings-Sewer		-	-	2,154,570	2,154,570
403-00-00-163-900-00-00	Accum Deprec Bldg-Sewer		-	-	(484,778)	(484,778)
403-00-00-164-900-00-00	Improve Other than Bldg-Sewer	702,768	-	-	14,455,823	14,455,823
403-00-00-165-900-00-00	Accum Deprec Improvement-Sewe	(23,426)	-	-	(1,925,419)	(1,925,419)

		AJE's	Water	Solid Waste	Sewer	Totals
403-00-00-166-900-00-00	Equip, Machinery & Furniture-S		-	-	35,763	35,763
403-00-00-167-900-00-00	Accum Depr Eq, Mach, Furn-Sewe		-	-	(34,773)	(34,773)
101-00-00-164-900-02-00	Improve Other than Bldg-Water		12,780	-	-	12,780
101-00-00-165-900-02-00	Acc Depr-IOTB-Water		(1,883)	-	-	(1,883)
101-00-00-164-900-03-00	Improve Other than Bldg-Sewer		-	-	93,099	93,099
101-00-00-165-900-03-00	Acc Depr-IOTB-Sewer		-	-	(10,973)	(10,973)
			703,787	-	14,283,312	14,987,099
	Total noncurrent assets		735,455	-	15,300,829	16,036,284
Total Assets			1,109,006	220,426	15,936,363	19,373,898
LIABILITIES						
Current liabilities:						
Accounts payable and accrued expenses						
* 402-00-00-202-000-00-00	Accounts Payable-Water	25	6,880	-	-	6,880
402-00-00-216-000-00-00	Accured Wages Payable		3,028	-	-	3,028
402-00-00-217-000-00-00	Accrued Payroll Taxes Payable		218	-	-	218
402-00-00-218-000-00-00	Accrued Retirement Payable		210	-	-	210
404-00-00-202-000-00-00	Accounts Payable-Solid Waste		-	39,727	-	39,727
403-00-00-202-000-00-00	Accounts Payable		-	-	20,751	20,751
403-00-00-216-000-00-00	Accrued Wages Payable-Sewer		-	-	3,066	3,066
403-00-00-217-000-00-00	Accrued Payroll Taxes Pay-Sewe		-	-	225	225
403-00-00-218-000-00-00	Accrued Retirement Payable		-	-	180	180
101-00-00-202-000-00-00	Accounts Payable		3,456	-	-	3,456
101-00-00-202-000-00-00	Accounts Payable		-	-	14,096	14,096
405-00-00-202-100-00-00	Other accrued expenses	209,118	-	-	209,118	209,118
			13,792	39,727	247,436	300,955
Due to other funds						
402-00-00-101-200-00-00	Cash Due To/From General Fund		23,892	-	-	23,892
**offset for restricted ca	Cash Restricted for Bond Pmt	27,000	27,000	-	-	27,000
403-00-00-101-200-00-00	Cash Due To/From General Fund		-	-	2,168,334	2,168,334
405-00-00-101-200-00-00	Cash Due To/From General Fund		-	-	(1,997,394)	(1,997,394)
101-00-00-101-200-00-00	Cash Due To/From General Fund		-	-	(137,709)	(137,709)
101-00-00-101-200-00-00	Cash Due To/From General Fund		15	-	-	15
			50,907	-	33,231	84,138
Compensated absences						

		AJE's	Water	Solid Waste	Sewer	Totals
402-00-00-219-000-00-00	Accrued Annual Leave Payable	6,337	10,763	-	-	10,763
403-00-00-219-000-00-00	Accrued Annual Leave Payable	1,179	-	-	1,202	1,202
			10,763	-	1,202	11,965
Accrued interest payable						
403-00-00-215-000-00-00	Accrued Interest Payable-Sewer		-	-	27,553	27,553
* 402-00-00-215-000-00-00	Accrued Interest Payable	15	204	-	-	204
			204	-	27,553	27,757
Customer deposits payable						
402-00-00-220-000-00-00	Deposits-Water		99,500	-	-	99,500
404-00-00-220-000-00-00	Customer Deposits-Solid Waste		-	89,854	-	89,854
			99,500	89,854	-	189,354
Bridge loan						
405-00-00-203-100-00-00	Note Payable-Short Term-SC		-	-	211,412	211,412
Revenue bonds payable, current portion						
402-00-00-232-100-00-00	Rev Bonds Payable-1976-Current		27,000	-	-	27,000
403-00-00-232-100-00-00	Revenue Bonds Pay-2003-Current		-	-	33,064	33,064
403-00-00-232-101-00-00	Revenue Bonds Pay-2009-Current		-	-	77,900	77,900
			27,000	-	110,964	137,964
	Total current liabilities		202,166	129,581	631,798	963,545
Noncurrent liabilities:						
Accrued long term employee benefits						
402-00-00-233-000-00-00	Accrued OPEB Obligation-LT-Wtr		23,201	-	-	23,201
403-00-00-233-000-00-00	Accrued OPEB Obligation-LT-Sew		-	-	7,120	7,120
			23,201	-	7,120	30,321
Revenue bonds payable, net						
402-00-00-232-900-00-00	Rev Bonds Payable-1976-Long Tr		28,000	-	-	28,000
403-00-00-232-900-00-00	Revenue Bonds Pay-2003-Long Te		-	-	1,984,096	1,984,096
403-00-00-232-901-00-00	Revenue Bonds Pay-2009-Long Te		-	-	6,128,400	6,128,400
			28,000	-	8,112,496	8,140,496
	Total noncurrent liabilities		51,201	-	8,119,616	8,170,817
Total Liabilities			253,367	129,581	8,751,414	9,134,362
NET POSITION						
Invested in capital assets, net of related debt			680,455	-	6,847,216	7,527,671

	AJE's	Water	Solid Waste	Sewer	Totals
Restricted for:					
Debt service		27,000	-	217,281	244,281
Capital projects		101,362	-	68,433	169,795
Unrestricted		46,822	90,845	52,019	189,686
Total Net Position		855,639	90,845	7,184,949	8,131,433

**** our side only journal entries for statement purposes***

RESOLUTION 2012-P

A RESOLUTION INCREASING RATES FOR SOLID WASTE SERVICES, PROVIDING FOR CONFLICT; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Section 62-37 of the High Springs Code of Ordinances provides that service charges for solid waste collection shall be established by resolution of the High Springs City Commission; and

WHEREAS, the City Commission last adopted Resolution 2005-T on December 8, 2005, governing solid waste collection service charges, and

WHEREAS, the City Commission deems it necessary and appropriate to increase the monthly rate for solid waste collection services.

NOW THEREFORE BE IT ENACTED BY THE HIGH SPRINGS CITY COMMISSION THAT:

SECTION ONE: RESIDENTIAL GARBAGE AND REFUSE COLLECTION RATE SCHEDULE. The following rate schedule shall be used to determine monthly residential garbage and refuse collection charges, with or without an associated business at the same location:

SINGLE FAMILY RESIDENCE REFUSE COLLECTION RATE SCHEDULE

(a) SINGLE FAMILY RESIDENCE:

The minimum monthly collection charge to a single family residence shall be Nineteen and 50/100 Dollars ($19.50) per month for pick-up once per week.

(b) SINGLE FAMILY RESIDENCE AND "HOME OCCUPATION PERMIT" AT SAME LOCATION:

The minimum monthly collection charge to a single family residence with a related "Home Occupation Permit" at the same location shall be Twenty-six and 75/100 Dollars ($26.75) per month for pick-up once per week and Thirty and 75/100 Dollars ($30.75) per month for pick-up twice per week.

These rates include recycle collection, yard trash collection and incidental pick-up of household appliances and furniture upon request.

SECTION TWO. COMMERICAL GARBAGE AND REFUSE COLLECTION RATE SCHEDULE: The following rate schedule shall be used to determine monthly garbage and refuse collection charges for commercial, business and multi-family establishments:

"COMMERCIAL REFUSE COLLECTION RATE SCHEDULE FOR BUSINESSES, APARTMENTS AND MULTI-FAMILY RESIDENCES

(a) AUTOMATED TRASH BIN PICK-UP SERVICE (96-Gallon):

(1) Single Licensed Business:

COLLECTIONS / WEEK	MIN. MONTHLY CHARGE
ONE (1)	$ 24.75
TWO (2)	$ 30.25

(2) Multiple Licensed Businesses, Apartments and Multi-'Family Residences:

COLLECTIONS / WEEK	NO. OF USERS	MIN. MONTHLY CHARGE
ONE (1)	Two (2)*	$ 27.90*
TWO (2)	Two (2)*	$ 37.00*

*Six Dollars ($6.00) shall be collected, in addition to said "Min. Monthly Charge" for each additional user over two (2) users.

(b) CONTAINERIZED/DUMPSTER PICK-UP SERVICE:

The monthly container and collection charges for all licensed Businesses, Apartments and Multi-Family Dwelling Establishments shall be as follows:

CONTAINER	COLLECTIONS / WEEK	MIN. MONTHLY CHARGE
2 YARD	ONE (1)	$ 56.06
	TWO (2)	$ 103.55
	THREE(3)	$ 151.04
RECYCLE		$
4 YARD	ONE (1)	$ 91.25
	TWO (2)	$ 171.71
RECYCLE		$ 66.90

6 YARD	ONE (1)	$ 127.88
	TWO (2)	$ 241.35
	THREE(3)	$ 354.87
RECYCLE		**$** 72.25
8 YARD	ONE (1)	$ 162.64
	TWO (2)	$ 309.19
	THREE(3)	$ 455.68
RECYCLE		**$** 79.25
10 YARD		
RECYCLE		$ 100.41

SECTION THREE: **Conflict.** Any part of any Resolution previously adopted that is in conflict with the provisions of this Resolution is hereby repealed.

SECTION FOUR: **Severability.** If any word, sentence clause, phrase or provision of this Resolution, for any reason is held to be unconstitutional, void, invalid, then the validity of the remainder of the Resolution shall not be affected thereby.

SECTION FOUR: **Effective date.** This Resolution shall be effective on October 1, 2012.

PASSED in regular session of the High Springs City Commission this 13th day of September, 2012.

CITY OF HIGH SPRINGS, FLORIDA

ATTEST:

Dean Davis, Mayor

Jenny L. Parham, City Clerk

(Municipal Seal)

Solid Waste Fund - Monthly Recap Sheet - FY 2013
Solid Waste Fund - Fund #404
As of September 30, 2013

Acct #	Account Name	Original Budget	Year End Amendment	Final Revised Budget	Total Earned/ Spent	Budget $ Remaining	Budget % Unearned/ Unspent
REVENUES							
Operating Revenues							
404-00-00-343-401-00-00	Collection Fees	648,000.00	(17,461.00)	630,539.00	630,539.07	(0.07)	100.00%
404-00-00-343-403-00-00	Garbage Penalties	17,000.00	1,440.00	18,440.00	18,440.00	0.00	100.00%
404-00-00-361-100-00-00	Interest Earnings-Bank Account	200.00	(200.00)	0.00	0.00	0.00	100.00%
404-00-00-361-110-00-00	Interest Earnings-Investments	0.00	0.00	0.00	0.00	0.00	100.00%
	Sub-total	665,200.00	(16,221.00)	648,979.00	648,979.07	(0.07)	100.00%
Transfers In							
404-00-00-382-990-00-00	Appropriate of Prior Year Funds	0.00	16,319.00	16,319.00	16,319.00	0.00	100.00%
	Sub-total	0.00	16,319.00	16,319.00	16,319.00	0.00	100.00%
	Total Revenue	665,200.00	24,294.74	665,298.00	665,298.07	(0.07)	100.00%
EXPENDITURES							
Operating Expenses							
404-23-01-534-310-00-00	Professional Services - Contractural	460,000.00	9,946.00	469,946.00	469,946.20	(0.20)	100.00%
	Professional Services - Other	0.00	0.00	0.00	0.00	0.00	100.00%
404-23-01-534-320-00-00	Accounting and Auditing 24%	8,160.00	(2,478.00)	5,682.00	5,682.00	0.00	100.00%
404-23-01-534-450-00-00	Property & Liability Insurance	750.00	(50.00)	700.00	699.57	0.43	99.94%
404-23-01-534-460-00-00	Repair & Maintenance	1,000.00	334.00	1,334.00	1,333.63	0.37	99.97%
404-23-01-534-461-00-00	Repair & Maintenance - Vehicle	500.00	(323.00)	177.00	177.40	(0.40)	100.23%
404-23-01-534-510-00-00	Office Supplies	200.00	(200.00)	0.00	0.00	0.00	100.00%
404-23-01-534-520-00-00	Operating Supplies	300.00	(46.00)	254.00	253.82	0.18	99.93%
404-23-01-534-522-00-00	Fuel & Oil	2,000.00	236.00	2,236.00	2,235.51	0.49	99.98%
404-23-01-534-732-00-00	Bad Debt	0.00	8,548.00	8,548.00	8,548.00	0.00	100.00%
	Sub-total	472,910.00	15,967.00	488,877.00	488,876.13	0.87	100.00%
CAPITAL EXPENDITURES							
	Vehicles	0.00		0.00	0.00	0.00	100.00%
404-23-01-534-591-00-00	Equip, Mach & Furn Depreciation	0.00		0.00	0.00	0.00	100.00%
	Sub-total	0.00	0.00	0.00	0.00	0.00	100.00%
TRANSFERS OUT							
404-23-01-534-911-00-00	Transfer to General Fund	95,998.00		95,998.00	95,998.00	0.00	100.00%
404-23-01-534-912-00-00	Transfer to Sewer Fund	80,423.00		80,423.00	80,423.00	0.00	100.00%
	Sub-total	176,421.00	0.00	176,421.00	176,421.00	0.00	100.00%
CONTINGENCY							
404-23-01-534-301-00-00	Contingency	15,869.00	(15,869.00)	0.00	0.00	0.00	100.00%
	Reserve for Fund Balance Rollforward	0.00	0.00	0.00	0.00	0.00	100.00%
	Sub-total	15,869.00	(15,869.00)	0.00	0.00	0.00	100.00%
	Total Expenditures	665,200.00	98.00	665,298.00	665,297.13	0.87	100.00%
Revenue Over/(Under) Expenditures		0.00	24,196.74	0.00	0.94	(0.94)	
NONCASH EXPENDITURES							
Depreciation					44,061.00		
Net Cash Increase					44,061.00		
Amortization					624.00		

Solid Waste Fund - Monthly Recap Sheet - FY 2014
Solid Waste Fund - Fund #404
As of April 30, 2014

Acct #	Account Name	Adopted FY 2013-2014	Total Earned/ Spent	Budget $ Remaining	Budget % Unearned/ Unspent
REVENUES					
Operating Revenues					
404-00-00-343-401-00-00	Collection Fees	668,000.00	388,468.77	279,531.23	41.85%
404-00-00-343-402-00-00	Garbage Adjustments-Solid Waste	0.00	0.00	0.00	#DIV/0!
404-00-00-343-403-00-00	Garbage Penalties	18,000.00	11,675.00	6,325.00	35.14%
404-00-00-361-100-00-00	Interest Earnings-Bank Account	0.00	0.00	0.00	#DIV/0!
404-00-00-361-110-00-00	Interest Earnings-Investments	0.00	0.00	0.00	#DIV/0!
	Sub-total	686,000.00	400,143.77	285,856.23	41.67%
Transfers In					
404-00-00-382-990-00-00	Appropriate of Prior Year Funds	0.00	0.00	0.00	#DIV/0!
	Sub-total	0.00	0.00	0.00	#DIV/0!
	Total Revenue	686,000.00	400,143.77	285,856.23	41.67%
EXPENDITURES					
Operating Expenses					
404-23-01-534-310-00-00	Professional Services - Contractural	468,000.00	277,123.99	190,876.01	40.79%
	Professional Services - Other	0.00	0.00	0.00	#DIV/0!
404-23-01-534-320-00-00	Accounting and Auditing 24%	9,500.00	0.00	9,500.00	100.00%
404-23-01-534-450-00-00	Property & Liability Insurance	1,068.00	1,067.89	0.11	0.01%
404-23-01-534-460-00-00	Repair & Maintenance	100.00	0.00	100.00	100.00%
404-23-01-534-461-00-00	Repair & Maintenance - Vehicle	0.00	0.00	0.00	#DIV/0!
404-23-01-534-510-00-00	Office Supplies	100.00	0.00	100.00	100.00%
404-23-01-534-520-00-00	Operating Supplies	100.00	0.00	100.00	100.00%
404-23-01-534-522-00-00	Fuel & Oil	1,000.00	1,529.07	(529.07)	-52.91%
404-23-01-534-732-00-00	Bad Debt	0.00	0.00	0.00	#DIV/0!
	Sub-total	479,868.00	279,720.95	200,147.05	41.71%
CAPITAL EXPENDITURES					
	Vehicles	0.00	0.00	0.00	#DIV/0!
404-23-01-534-591-00-00	Equip, Mach & Furn Depreciation	0.00	0.00	0.00	#DIV/0!
	Sub-total	0.00	0.00	0.00	#DIV/0!
TRANSFERS OUT					
404-23-01-534-911-00-00	Transfer to General Fund	206,132.00	103,066.00	103,066.00	50.00%
404-23-01-534-912-00-00	Transfer to Sewer Fund	0.00	0.00	0.00	#DIV/0!
	Sub-total	206,132.00	103,066.00	103,066.00	50.00%
CONTINGENCY					
404-23-01-534-301-00-00	Contingency	0.00	0.00	0.00	#DIV/0!
	Reserve for Fund Balance Rollforward	0.00	0.00	0.00	#DIV/0!
	Sub-total	0.00	0.00	0.00	#DIV/0!
	Total Expenditures	686,000.00	382,786.95	303,213.05	44.20%
Revenue Over/(Under) Expenditures		0.00	17,356.82	(17,356.82)	
NONCASH EXPENDITURES					
Depreciation			44,061.00		
Net Cash Increase			44,061.00		
Amortization			624.00		

FY Estimated Solid Waste Revenue with Residential Service at $18.50/month

City Service Rate	City Service and Frequency	Number of City Customers	$18.50/month		12 Months Revenue
50	Residential 1 x	1957	$36,204.50		$434,454.00

City Service Rate	City Service	Number of City Customers	FY 2014 Current City Monthly Charge	Total Charges Per Month	
51	Home Occupation 1 x	14	$26.75	$374.50	$4,494.00
60	Business 1 x	89	$24.75	$2,202.75	$26,433.00
61	Business 2 x	31	$30.25	$937.75	$11,253.00
70	Business Apt. Mult. 1x	9	$27.90	$251.10	$3,013.20
71	Business Apt. Mult. 2x	3	$37.00	$111.00	$1,332.00
72	Business Apt. Mult. Addt.	5	$6.00	$30.00	$360.00
	Dumpster Charges at 10% over WCA Charge				$131,062.80
TOTAL ESTIMATED FY 2015 SOLID WASTE REVENUE WITH RESIDENTIAL @ $18.50					**$612,402.00**

FY Estimated Solid Waste Revenue with Residential Service at $17.50/month

City Service Rate	City Service and Frequency	Number of City Customers	$17.50/month		12 Months Revenue
50	Residential 1 x	1957	$34,247.50		$410,970.00

City Service Rate	City Service	Number of City Customers	FY 2014 Current City Monthly Charge	Total Charges Per Month	
51	Home Occupation 1 x	14	$26.75	$374.50	$4,494.00
60	Business 1 x	89	$24.75	$2,202.75	$26,433.00
61	Business 2 x	31	$30.25	$937.75	$11,253.00
70	Business Apt. Mult. 1x	9	$27.90	$251.10	$3,013.20
71	Business Apt. Mult. 2x	3	$37.00	$111.00	$1,332.00
72	Business Apt. Mult. Addt.	5	$6.00	$30.00	$360.00
	Dumpster Charges at 10% over WCA Charge				$131,062.80
TOTAL ESTIMATED FY 2015 SOLID WASTE REVENUE WITH RESIDENTIAL @ $17.50/MONTH					**$588,918.00**

Dumpster Charges - 10% Over WCA Cost

City Service Rate	Container Size & Frequency	Number of City Customers	FY 2014 City Monthly Customer Charge	FY 2014 Total Monthly City Charges	Estimated Yearly Total City Charges For FY 2014	Monthly Price Per WCA	Monthly 10% Over WCA City Charge	Total Monthly 10% Over Charges	Estimated Yearly Total 10% Over For FY 2015
100	2 yd 1x	31	$56.06	$1,737.86	$20,854.32	$61.00	$67.10	$2,080.10	$24,961.20
101	2 yd 2x	0	$103.55	$0.00	$0.00	$121.00	$133.10	$0.00	$0.00
102	2 yd 3x	1	$151.04	$151.04	$1,812.48	$182.00	$200.20	$200.20	$2,402.40
120	4 yd 1x	31	$91.25	$2,828.75	$33,945.00	$78.00	$85.80	$2,659.80	$31,917.60
121	4 yd 2x	1	$171.71	$171.71	$2,060.52	$157.00	$172.70	$172.70	$2,072.40
122	4 yd 3x	1	$215.01	$215.01	$2,580.12	$235.00	$258.50	$258.50	$3,102.00
123	4 yd recycle	1	$66.90	$66.90	$802.80	n/a	n/a	n/a	n/a
130	6 yd 1x	13	$127.88	$1,662.44	$19,949.28	$96.00	$105.60	$1,372.80	$16,473.60
131	6 yd 2x	2	$241.35	$482.70	$5,792.40	$192.00	$211.20	$422.40	$5,068.80
132	6 yd 3x	0	$354.87	$0.00	$0.00	$288.00	$316.80	$0.00	$0.00
133	6 yd recycle	3	$72.25	$216.75	$2,601.00	n/a	n/a	n/a	n/a
140	8 yd 1x	5	$162.64	$813.20	$9,758.40	$114.00	$125.40	$627.00	$7,524.00
141	8 yd 2x	3	$309.19	$927.57	$11,130.84	$228.00	$250.80	$752.40	$9,028.80
142	8 yd 3x	5	$455.68	$2,278.40	$27,340.80	$341.00	$375.10	$1,875.50	$22,506.00
143	8 yd recycle	4	$79.25	$317.00	$3,804.00	n/a	n/a	n/a	n/a
144	8 yd 4x	1	$514.77	$514.77	$6,177.24	$455.00	$500.50	$500.50	$6,006.00
145	8 yd 3x cardboard ONLY	1	$148.80	$148.80	$1,785.60	n/a	n/a	n/a	n/a
153	10 yd recycle	0	$100.41	$0.00	$0.00	n/a	n/a	n/a	n/a
160	special container	1	$53.00	$53.00	$636.00	n/a	n/a	n/a	n/a
161	shared dumpster unequal use	1	$44.43	$44.43	$533.16	n/a	n/a	n/a	n/a
162	shared dumpster unequal use	1	$129.28	$129.28	$1,551.36	n/a	n/a	n/a	n/a
TOTALS				**$12,759.61**	**$153,115.32**			**$10,921.90**	**$131,062.80**

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **June 12, 2014**

SUBJECT: **Repeal the Alachua County Boundary Adjustment Act and replace it with the Alachua County Urban Reserve Act**

AGENDA SECTION: **Continued Business**

DEPARTMENT:

PREPARED BY: **Sue Weller**

RECOMMENDED ACTION: **Motion to support the repeal of the Alachua County Boundary Adjustment Act and replace it with the proposed Alachua County Urban Reserve Act as proposed by the Alachua League of Cities**

Summary

Previously the Alachua League of Cities proposed to amend the Boundary Adjustment Act (BAA). Basically the proposal was to repeal the majority of the BAA and keep that portion referred to as the Urban Reserve Area. While High Springs had voted to support the amendment as presented a couple of cities within Alachua County objected indicating a preference to repeal the BAA in its entirety. The Alachua League of Cities attempted to address concerns that were raised in time to place it before the State Legislature but ran out of time. Since then the Alachua League of Cities revised their proposal which would repeal the BAA and replace it with the Alachua County Urban Reserve Act. The objective is to present the proposed legislation to the Alachua County Commission in October and approach the Legislative Committee in November for presentation to the State Legislature at its next session. At the last Alachua League of Cities meeting all municipalities within Alachua County indicated support for the proposed Alachua County Urban Reserve Act.

Previous Commission Discussion Dates: Aug. 22, 2013; Feb. 13, 2014; Feb. 27, 2014

ATTACHMENTS: **Draft of the "Alachua County Urban Reserve Act"**

REVIEWED BY CITY MANAGER:_____

CHAPTER 90-496
Revised House Bill No. 3795
Revised House Bill No. 1503
Revised Senate Bill No. 2376

Be It Enacted by the Legislature of the State of Florida:

Section 1. Short title.

This act shall be known and may be cited as the "Alachua County Urban Reserve Act."

Section 2. Purpose.

The purpose of this act is to promote long-term planning for municipal annexations within Alachua County by establishing a procedure to designate urban reserve areas for each municipality.

Section 3. Supplemental; effect of other laws.

The provisions of this act are supplemental to general law or any special law relating to municipal annexation or contraction.

Section 4. Definitions.

As used in this act:

(1) "Affected person" means any person or entity residing in or owning property in either a municipality requesting an amendment to its urban reserve area, or in the urban reserve area or an area that is proposed to be included within the urban reserve area of such a municipality.

(2) "Public notice" means publication of the time and place of the hearing, including a short description of the proposed action, at least once a week for the two consecutive weeks immediately preceding the date of the hearing in a newspaper of general circulation in Alachua County.

(3) "Urban reserve area" means an area designated pursuant to this act that is reserved by a municipality for future annexation under general law.

Section 5. Municipal annexations within Alachua County.

In addition to meeting the requirements of general law, a municipality within Alachua County may only annex land that is located within its urban reserve area.

Section 6. Establishment of urban reserve areas.

The urban reserve areas adopted by the Alachua County Commission on August 9, 2011, and which became final on October 9, 2011, shall be designated as the urban reserve areas for the municipalities within Alachua County as of the effective date of this act.

Section 7. Amending urban reserve area designations.

(1) *Urban Reserve Review Board.* The Urban Reserve Review Board is hereby created to hear requests to amend the boundaries of urban reserve area designations. The Urban Reserve Review Board shall consist of one elected official from each municipality within Alachua County and one elected official from Alachua County. Each member shall be appointed by the governing body of the city or county they represent. A quorum shall consist of four-fifths (4/5) of the membership. A majority vote of the quorum is required for all action taken by the Urban Reserve Review Board, except for action on petitions to amend urban reserve areas as described in paragraph (2) below. The Urban Reserve Review Board shall adopt administrative rules and procedures and annually elect a Chair from among the regular members. The Chair of the Urban Reserve Review Board shall be responsible for receiving from municipalities petitions to amend urban reserve areas and for convening the board for a public hearing on such matter.

(2) *Petitions to amend urban reserve areas.* Any municipality within Alachua County may request an amendment to the boundaries of its respective urban reserve area by submitting to the Chair of the Urban Reserve Review Board a written petition that includes a map of the proposed amendment and documentation demonstrating that the proposed amendment complies with the criteria set forth in Section 8 of this act. The Urban Reserve Review Board shall meet within 90 days of receiving a written petition, but shall meet no less than annually. The entity requesting the amendment shall be responsible for paying any costs associated with amending its urban reserve area, including but not limited to costs to provide public notice of the meeting. The Urban Reserve Review Board shall approve or deny a petition based only on the criteria set forth in Section 8 of this act and only upon at least a four-fifths (4/5) vote of the membership. If the Urban Reserve Review Board denies any portion of a municipality's request to amend its urban reserve area, that municipality may not make another request involving the same area for a period of two years from the date the decision became final. The approval of a petition by the Urban Reserve Review Board shall become final 61 days after adoption, unless such decision is challenged pursuant to this section.

(3) *Appealing the decision of the Urban Reserve Review Board.* Any municipality or any affected person may, within 60 days after the Urban Reserve Review Board's decision, file a petition with the Division of Administrative Hearings challenging the decision. A challenge by a municipality shall be limited to those parts of the decision that affect the challenging municipality. All challenges shall be based on allegations that the decision of the Urban Reserve Review Board was not in accordance with the criteria set forth in Section 8 of this act.

> **(a)** Within 10 days after receiving a petition, the division shall assign a hearing officer and open a docket. The hearing officer assigned shall commence the hearing pursuant to Section 120.57, Florida Statutes, no later than 120 days after the request for a hearing. Any affected person shall be entitled to participate as a party in the hearing and in any subsequent proceedings. The hearing officer may, at his/her discretion, consolidate all

petitions from affected persons and hold only one hearing on challenges to the decision of the Urban Reserve Review Board.

(b) Within 60 days after the hearing, the hearing officer shall issue a final order denying, approving, or approving with modifications, the petition filed pursuant to this section. The hearing officer's final order shall not approve, or approve with modifications, a municipality's request to amend its urban reserve area unless the hearing officer finds that there is substantial competent evidence showing that the proposed amendment meets the criteria set forth in Section 8 of this act.

(c) The final order of the hearing officer may be appealed as provided by general law.

(4) *Comprehensive plans.* When an amendment to an urban reserve area becomes effective, Alachua County and said municipalities shall amend the intergovernmental coordination elements and other appropriate elements of their local comprehensive plans as necessary.

Section 8. Criteria for urban reserve areas.

(1) Urban reserve areas designated for a municipality shall:

(a) Be adjacent to the municipality;

(b) Be urban in character or likely to become urban in character within the next 10 years; and

(c) Be areas where population growth should be directed so as to promote efficient delivery of urban services, including police, fire protection, solid waste disposal, potable water, sanitary sewer, drainage or flood control, parks and recreation, housing, street lighting, transportation and other services, and to encourage more concentrated urban development.

(2) Urban reserve areas designated for a municipality shall not:

(a) Contain areas located outside of Alachua County, contain areas within the corporate limits of another municipality, or contain areas within another municipality's urban reserve area;

(b) Contain areas that could be provided with urban services more efficiently by Alachua County or another municipality;

(c) Contain areas that the municipality will not, with a reasonable likelihood, be able to provide with the municipality's urban services within the next 10 years; or

(d) Contain areas where the municipality will not, with a reasonable likelihood, have the capacity or capital facilities within the next 10 years to provide, at a minimum, the level of services provided by Alachua County.

CITY OF HIGH SPRINGS
BIOGRAPHICAL RESUME

Application for appointment to Plan Board
Board or Committee

NAME Thomas G DePeter
First MI Last

ADDRESS 315 NE 6th Street, ~~Hwy~~
(Must be a resident of the City of High Springs)

CITY High Springs, FL ZIP 32643

EMAIL ADDRESS: tdepeter@windstream.net

TELEPHONE: HOME 386 454-2301 WORK 386 752-5960
AGE: 18-35___ 36-50___ 50-65 ✓ 65 AND OVER___
OCCUPATION Attorney
PLACE OF EMPLOYMENT Three Rivers Legal Services, Inc.
EDUCATION Juris Doctor University of Florida

How long have you been a resident of High Springs? 20 years

Civic and professional accomplishments or honors City Commissioner 2004-2007 Mayor 2007. City Attorney 2007-2011

Membership in organizations or societies (include participation in previous boards and committees) Newberry Lions Club

What contributions do you feel you could make if you were selected to this Board? Indepth Knowledge of comprehensive plan and Land Development Regulations

Some of the boards and committees appointed by the City Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. According to the State of Florida, Commission on Ethics, person appointed to this board/committee will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement? Yes ✓ No ___. If you have any questions about this law, please call City Hall at (386) 454-1416, Option 6.

JAMES D. DRUMM
CITY MANAGER

RECEIVED
APR 17 2014

HIGH SPRINGS, FLORIDA
BIOGRAPHICAL RESUME

Application for appointment to Plan Board
Board or Committee
Date 4/17 Year 2014

NAME Eugene "Gene" Levine
(Please Print) First M. Last

ADDRESS 20604 NW 250th Street;
(Appointment may require City residency)

CITY High Springs, Florida, ZIP 32643

EMAIL: gene.levine.fl@gmail.com
TELEPHONE: HOME 386-454-0001 CELL 352-275-4051
OCCUPATION Entrepreur, Consultant
PLACE OF EMPLOYMENT High Springs
EDUCATION All
How long a resident of High Springs area 8 years

Civic and professional accomplishments or honors Curriculum Vitae on File in City Records - Or at gla-more.co,/vitae.htm

Membership in organizations or societies (include participation in previous boards and committees) ~~Listed in Curriculum Vitae~~

What contributions do you feel you could make if you were selected to this Board? See Attached Addemdum

Some of the boards and committees appointed by the City Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. According to the State of Florida, Commission on Ethics, persons appointed to this board/committee will need to fill out a Financial Disclosure Statement. Would you be willing to file the required financial statement? YES [XX] NO [ ]. If you have any questions about this law, please call City Hall at (386) 454-1416.

If you have any additional information, such as a resume, please attach.

RESOLUTION 2014 - G

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS ADOPTING REAL PROPERTY POLICIES WHICH GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE CITY OF HIGH SPRINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of High Springs desire to have a policy pertaining to acquisition and disposition of real property; and

WHEREAS, Article 1, Section 1.03 of the High Springs Charter vests the City with all governmental, corporate and propriety powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as expressly prohibited by law; and

WHEREAS, the purpose of the Real Property Policy is to establish guidelines to govern the acquisition and disposition of real property by the City. These policies shall also govern the acquisition or disposition of personal property affixed to or located on real property that is being acquired by or disposed of the City.

WHEREAS, to more fully and effectively carry out the City's powers, the City Commission, by resolution wishes to adopt this "Real Property Policy."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: The City of High Springs Real Property Policy is hereby adopted in it's entirely to read as set forth in **Exhibit A**.

SECTION TWO: If any word, phrase, clause, paragraph, section or provision of this Resolution or the application hereof to any person or circumstances is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the resolution which can be given without the valid or unconstitutional provisions or application, and to this end the provisions of this Resolution are declared severable.

SECTION THREE: All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Resolution shall become effective immediately upon final adoption.

PASSED in regular session of the High Springs City Commission this 12th day of June, 2014.

CITY OF HIGH SPRINGS

_____

Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____

Jenny Parham, City Clerk

(municipal seal)

APPROVED AS TO FORM AND LEGALITY:

_____

S. Scott Walker, City Attorney

RESOLUTION 2014 - H

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS DISESTABLISHING THE CITIZEN TASK FORCE TO MAKE RECOMMENDATIONS TO THE COMMISSION REGARDING PROJECTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANTS ESTABLISHED BY RESOLUTION 2013-T; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of High Springs created a Citizen Task Force to make certain recommendations to the Commission as to which projects to consider for the Department of Economic Opportunity 2013 CDBG Grant Program;

WHEREAS, the City of High Springs Rules of Procedures allows for the dissolution of such an advisory board by resolution and the Citizen Task Force served at the pleasure of the Commission;

WHEREAS, the City Commission finds the Citizen Task Force has fulfilled its purpose; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HIGH SPRINGS, FLORIDA AS FOLLOWS:

SECTION ONE: The Citizen Task Force created by Resolution 2013-T is hereby dissolved and shall no longer be considered a Citizen Advisory Board/Committee pursuant to Rule 31 of the High Springs Rules of Procedure.

SECTION EIGHT: This Resolution shall be effective immediately upon passage and shall remain in full force and effect until amended or repealed by the High Springs City Commission.

SECTION NINE: All resolutions and parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED in regular session of the High Springs City Commission this 12th day of June, 2014.

CITY OF HIGH SPRINGS

_____
Byran Williams, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF HIGH SPRINGS, FLORIDA:

_____
Jenny Parham, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
S. Scott Walker, City Attorney

Commission Agenda Item Request Form

MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY NOON ON THE WEDNESDAY PRIOR TO THE COMMISSION MEETING

MEETING DATE: **June 12, 2014**

SUBJECT: **Discussion on establishing an Ordinance for the investigation, processing and adjudication of alleged violations of the Alachua County Human Rights Ordinance**

AGENDA SECTION: **New Business**

DEPARTMENT:

PREPARED BY: **SueWeller**

RECOMMENDED ACTION: **Determine if the City desires to investigate, process and adjudicate all alleged violations of the Alachua County Human Rights Ordinance and if so direct the City Attorney to prepare an Ordinance for approval, similar to one approved by the Town of Micanopy (see attached).**

Summary

In 2013 Alachua County adopted Ordinance No. 13-10 (Human Rights Ordinance) making it applicable throughout Alachua County, including all municipalities. Section 111.04 of the ordinance states that "If any municipality in Alachua County has in force or adopts its own human rights ordinance, such municipal ordinance shall prevail over the Human Rights Ordinance of Alachua County to the extent of any conflict between the two ordinances." At a recent Alachua League of Cities meeting the Town of Micanopy provided a copy of a recently adopted ordinance whereby the Town may, but is not obligated to, utilize the investigative facilities of Alachua County. The ordinance allows the Town to investigate, process and adjudicate all alleged violations of the ordinance occurring within its own corporate limits.

ATTACHMENTS: **Town of Micanopy Ordinance 2014-01**

REVIEWED BY CITY MANAGER:_____

TOWN OF MICANOPY, FLORIDA

ORDINANCE 2014-01 **BEFORE THE TOWN COMMISSION**

AN ORDINANCE OF THE TOWN OF MICANOPY, FLORIDA PROVIDING FOR THE INVESTIGATION, PROCESSING AND ADJUDICATION OF ALLEGED VIOLATIONS OF THE ALACHUA COUNTY HUMAN RIGHTS ORDINANCE; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Alachua County has adopted Ordinance No. 13-10 providing the investigation, processing and adjudication of complaints of discrimination in employment, housing and public accommodations, as those terms are defined in said ordinance; and

WHEREAS, Section 111.04 of said ordinance makes it applicable throughout Alachua County, including within the corporate boundaries of the Town of Micanopy to the extent that it is not in conflict with a municipal ordinance; and

WHEREAS, the Town of Micanopy desires to investigate, process and adjudicate all alleged violations of said ordinance occurring within the corporate limits of the Town.

NOW THEREFORE BE IT ORDAINED by the Town Commission of the Town of Micanopy, Florida as follows:

Section 1. Investigation of Complaints. All alleged violations of Alachua County Ordinance 13-10 (the AAlachua County Human Rights Ordinance@) shall be conducted by the Micanopy Town Administrator. The Town Administrator may, but is not obligated to, utilize the investigative facilities of Alachua County, including the subpoena power of the Human Rights Board as provided in Section 111.11 of the Alachua County Human Rights Ordinance.

Section 2. Processing of Complaints. The Town Administrator, after appropriate investigation, shall prepare an investigative summary and recommended disposition of the complaint, including supporting documentation, and submit same to the Town Commission. Copies of the summary, recommendation and supporting documentation shall be provided to the complainant and the alleged violator no later than twenty (20) days before the Town Commission conducts a quasi-judicial hearing to adjudicate the matter. Written notice of the hearing shall be provided to the complainant and the alleged violator.

Section 3. Adjudication Hearing. Any party to the hearing before the Town Commission may be represented by an attorney and may present evidence and argument in support of that party's position, subject to the Commission's right to declare proposed evidence irrelevant, argumentative or otherwise objectionable. Hearsay evidence shall be admissible, however, cannot be the sole basis for the Commission's final decision. The Commission may limit cross examination and control the orderly processing of the hearing. It is the intent that the hearing be an informal process designed to aid the Commission in adjudicating the merits of the complaint. The Commission may, at the conclusion of the hearing, dismiss the complaint or find in favor of the complainant, in whole or in part, and impose such sanctions as, in the Commission's discretion, are appropriate, provided that such sanctions may not exceed those provided for in the Alachua County Human Rights Ordinance. The Commission's decision shall be reduced to writing within ten (10) days following the hearing and signed by the Mayor or, in the Mayor's absence, by any Commissioner. Copies of the written decision shall be served by US mail upon

the parties and filed in the Town's official records. The order shall be deemed rendered as of the date it is filed in Town's official records.

Section 4. Review of the Town Commission's Disposition of the Complaint. Review of the Town Commission's decision shall be certiorari in the circuit court of Alachua County.

Section 5. Relationship to state and federal law. Nothing herein shall be deemed to interfere with or replace any process utilized by the State of Florida or the United States Government to investigate allegations of discrimination in employment, housing or public accommodations covered by state or federal laws.

Section 6. Severability. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

Section 7. Effective Date. This Ordinance shall become effective upon adoption on second reading.

On first reading passed by a vote of 4 to 0 on the 8th day of April, 2014.

On second reading passed by a vote of 5 to 0 on the 13th day of May, 2014.

Mayor

ATTEST:

Debbie Gonano, Town Administrator/Clerk

APPROVED AS TO FORM & LEGALITY:

Steven Lee, Town Attorney